

East Kingston Town Report



*For the Year Ending
2021*

TOWN OF EAST KINGSTON

EMERGENCY CALLS: 911

BUSINESS CALLS:

Building Inspector	(603) 642-8406 ext. 3
Elementary School	(603) 642-3511
Emergency Management	(603) 642-3141
Fire/Burn Permits	(603) 642-3141
Fire Department	(603) 642-3141 non-emergency
Police Department	(603) 642-5427 non-emergency
Public Library	(603) 642-8333

Hours: Monday 9 am - 7 pm, Tuesday 3 pm - 7 pm, Wednesday 9 am - 7 pm,
Thursday 3 pm - 7 pm, Friday 9 am - 1 pm, Saturday 9 am - 3 pm.

Recycling/Trash Pick-up (603) 642-8406 ext. 1

Recycling every other Monday 7am curbside

Trash every Monday 7am curbside

Selectmen's Office

Monday - Friday 8 am - 4 pm, Tuesday 8 am-2:30 pm

Wednesday 6 pm - 8 pm, Thursday 8 am - 2:30 pm

Friday 8 am - 2:30 pm

Notary/JP services available during office hours.

Town Official Website:

eastkingstonnh.org or eknh.org

ANNUAL REPORTS
OF THE
SELECTMEN, TAX COLLECTOR, TOWN CLERK,
TRUSTEES OF THE CEMETERY,
TRUSTEES OF THE PUBLIC LIBRARY,
TRUSTEES OF THE TRUST FUNDS
AND TREASURER

FOR THE YEAR ENDING
DECEMBER 31, 2021

BOARD OF EDUCATION AND SCHOOL TREASURER

FOR THE YEAR ENDING
JUNE 30, 2021

TOGETHER WITH THE VITAL STATISTICS OF THE

TOWN OF EAST KINGSTON
NEW HAMPSHIRE

2021

Printed by:
Select Print Solution
PO Box 188
North Brookfield, MA 01535

**In Memory Of
Donald H. Clark
9/7/1925 – 3/5/2021**

This year's town report is in memory of Donald H. Clark for his years of service to the community of East Kingston.

Don was born and educated in Kingston, NH. After high school, he enlisted in the Navy, becoming part of the Naval Air Corps. After his time in the service, he married Priscilla Bodwell in Kensington, NH. He was a graduate of the University of New Hampshire and started his teaching career, thereafter. Donald began his teaching career in Colebrook, NH. He taught at Sanborn Seminary for several years before becoming a chemistry teacher and department head at Amesbury High School until retiring in 1983.

Donald was the father of seven children, grandfather of 18 grandchildren, and great grandfather of 31 great grandchildren.

Donald lived with his family in Kingston NH from 1951 to 1978 and lived the rest of his life on land in East Kingston that had been in his family for over 100 years. Don served as selectman in both towns, volunteered in the Kingston fire department and rescue squad. Donald was an integral part of the East Kingston community for decades. He made immeasurable contributions. He served as an East Kingston selectman from 1985-1988. Through his years, he gave countless hours as a selectman assistant, and served as a Historical Committee member, Highway Safety Committee member, Deputy Treasurer, Solid Waste Committee member, Welfare Agent, and Old Home Day Fiduciary Agent.

Donald won the prestigious NH Municipal Association Volunteer of the Year award for all his years of volunteerism and loyal service to East Kingston.

Donald retired from civil service in December of 2008. His life was always full of family, neighbors, students, and friends. With passion, Don involved himself in hockey, a huge fan of UNH, where he played back in his college days. He was a loyal spectator at his family's athletic events and for many years he enjoyed tending his chicken and sheep, as well as maintaining his land and trees.

Donald and Priscilla recently celebrated their 75th wedding anniversary.

He will never be forgotten, and we are thankful for his dedication, commitment, and loyalty to the town of East Kingston. Please consider honoring Don's contribution to our town by doing what he did: Get involved to make your community better.



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**TOWN OFFICIALS
ELECTED OFFICERS**

Board of Selectmen (RSA 41:8 TO 8-E) 3-year term

2022	Robert L. Nigrello	394-7591
2023	Joseph M. Cacciatore	365-7450
2024	Robert Carron	498-7352

Moderator (RSA 40:1) 2-year term

2022	Keri J. Marshall	642-5311
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Highway Agent (RSA 231:62 to 62-B) 3-year term

2024	Mark F. Brinkerhoff	642-3061
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Supervisors of Checklist (RSA 41:46-a) 6-year term

2026	Elizabeth B. Leach	642-6271
2022	Sandra Williams	347-5373

Town Clerk/Tax Collector (RSA 41:45-A) 3-year term

2022	Barbara A. Clark	642-8794
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Treasurer (RSA 41:26 to 26B) 3-year term

2022	Barbara K. Smith	642-9954
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Trustees of the Cemetery (RSA 31:22) 3-year term

2022	Barbara Clark	642-4795
2023	James Clark	642-4795
2021	Stephen McMillan	
	*Mark Brinkerhoff, Sexton (appointed)	

Trustees of Public Library (RSA 202-A:6) 3-year term

2022	Laura Branting	
2023	Sarah J. Courchesne	394-2026
2021	Sandra G. Courchesne	
2023	Nancy Parker	
2021	Conrad V. Moses	702-2553
	Deborah Hobson, Alternate (appointed)	
	Robert Minicucci, Alternate (appointed)	

Trustees of Trust Funds (RSA 31:22) 3-year term

2023	James Roby Day, Jr.	642-7956
2021	Edward A. Lloyd, Jr.	394-7410
2022	Ronald F. Morales	642-8623

NOTE: Elected Officers serve until the Town Meeting of year noted.

APPOINTED OFFICERS

Animal Control Officer

778-0570

December 2021 Robert A. Marston, DVM
December 2021 Deborah Marston, Deputy
December 2021 Richard C. Marston, Deputy

Board of Adjustment (RSA 673:5) 3-year term

642-8406

December 2021 Timothy J. Allen, Chairman
December 2023 David E. Ciardelli
December 2023 Frank Collamore
December 2021 Paul E. Falman
December 2021 Edmund Robbins, Alternate
December 2023 Nathan Maher, Alternate
*Barbara White, Secretary

Building Inspector/Code Enforcement Officer

642-8406

December 2021 *Kip Kaiser

Conservation Commission

642-8406

March2023 Dennis G. Quintal, Chairman
March2021 Marilyn B. Bott
March2023 Vicki J. Brown
March2022 Peter Gilligan
March2022 Julie Ostopchuk
March2022 Gordon Powers

Deputy Town Clerk/fax Collector

642-8406

December 2021 *Judith M. Cash

Deputy Treasurer

642-8406

December 2021 Kory Skalecki

APPOINTED OFFICERS

Continued

Emergency Management 642-8406

December 2022 Michelle Cotton-Miller, Director

December 2022 Laurie McCarter, Deputy

Fire Department Emergencies: 911 Business: 642-3141

December 2022 Edward G. Warren, Fire Chief

Fire Warden (Deputies – State Appointed) 3-year term

December 2024 Adam J. Mazur, Warden 642-8033

December 2024 Matthew L. Gallant, Deputy 642-5326

December 2024 R. Scott Urwick, Deputy 642-6839

December 2024 Edward G. Warren, Deputy 642-8112

Health Officer (State appointed RSA 128:1) 3-year term 475-3167

March 2022 Peter J. Mahar

Library 642-8333

- *Tracy J, Waldron, Library Director
- *Diane Sheckells, Assistant Librarian
- *Heather Lindsay, Library Assistant
- *Zoe Sucu, Library Assistant
- *Ryan Pirger, Library Page
- *Sarah Ricker, Library Page

Planning Board (RSA 673:5) 3-year term 642-8406

March 2023 William R. Caswell

March 2024 Timothy Allen, Vice Chair

March 2022 Robert A. Marston, DVM

March 2024 Joshua Bath, Member

March 2024 Janet Smith, Alternate

March 2022 Joe Cacciatore, Ex-Of. Alt.

APPOINTED OFFICERS

Continued

Police Department

Emergency: 911

Business: 642-5427

*Michael C. LePage, Chief
*Brandon Cooper-McConniel
*Donald A. Frost
*Clayton A. Jervis, Sergeant
*Charles A. Rodolakis
*Cherice Chaisson, Secretary

Part-Time Officers:

*Illya Dixon
*George Gagnon
*Steven Gahan
*Mark A. Heitz
*Bryan Lemire
*Eric T. Vichill

Recreation Committee

642-8406

December 2022 Bryan P. Wall, Chair
December 2022 Michael Farrand
December 2022 Andrew Herum
December 2022 Justin Lyons
December 2022 Pete Dervan

Rockingham Planning Commission

778-0885

March 2022 Edward G. Warren 642-8112

Safety Committee

642-8406

December 2022 Mark Brinkerhoff
December 2022 *Clayton Jervis
December 2022 *Grace Ruelle
December 2021 Edward G. Warren

Solid Waste & Recycling Committee

December 2022 Ronald F. Morales, Chair 642-8623
December 2022 Robert A. Caron
December 2022 Daniel L. Guilmette
December 2022 William E. Staples

APPOINTED OFFICERS
Continued

Town Office Staff

642-8406

- *Becky Merrow, Town Administrator (Resigned 1/1/21)
- *Grace Ruelle, Town Administrator
- *Denise Bucknell, Administrative Assistant

Welfare Agent

642-8406

- *Grace Ruelle, Welfare Officer

Contracted Auditors

Plodzik & Sanderson, PA

225-6996

*Note: * Indicates Town Employee, not appointed*

STATE OF NEW HAMPSHIRE

Governor

Christophe T. Sununu 271-2121
State House, 107 North Main St., Concord, NH 03301

State Representative District 16

JD Bernardy 969-5796
255 Main Ave, South Hampton, NH 03827

State Representative District 35

Deborah L. Hobson 642-7252
3 Woldridge Lane, East Kingston, NH 03827

State Senator District 23

William Gannon 271-3661
State House Room 107, Concord, NH 03301

Governor's Executive Council District 3

Janet Stevens 271-3632
P.O. Box 687, Rye, NH 03870

County Commissioner District 1

Kate Coyle 679-9350
119 North Road, Brentwood, NH 03833

UNITED STATES

US Senators

Jeanne Shaheen 202-224-3324
Senate Office Building, 520 Hart, Washington, DC 20510

Margaret Wood Hassan 202-224-3324
B85 Russell Senate Office Building, Washington, DC 20510

US Congressman

Chris Pappas 888-216-5373
660 Central Avenue, Dover, NH 03820

TOWN OF EAST KINGSTON BOARD OF SELECTMEN

Charles W. Monahan	1940-1955
Ralph B. West, Jr.	1950-1956
Frederic L. Smith	1954-1963/1970-1973
Richard G. Kelley	1955-1962
Guy E. Nickerson	1956-1964
Marshall G. Bean	1962-1967
Ernest J. Moreau	1963-1969
Wesley S. Nickerson	1961-1971
Richard F. Connelly	1967-1970
Richard B. Pelley	1969-1972
William R. Osgood	1971-1974
Daniel T. Bodwell	1972-1979
David C. Andrzejewski	1973-1980/1983-1985
Henry F. Lewandowski, Jr.	1974-1977
William V. Chouinard, Jr.	1977-1978
Richard A. Smith, Jr	1978-1984
Walter B. Schotterbeck	1979-1982
Donald C. Andolina	1980-1983/1987-1993/1997-2002
Nathaniel B. Rowell	1982-1989
Barbara M. Metcalf	1984-1987
Donald H. Clark	1985-1988
Raymond R. Donald	1988-1997/1999-2005
William A. DiProfio	1989-1995
Andrew L.T. Berridge	1995-1998
James Roby Day, Jr.	1996-1999
John L. Fillio	1998-2004
Matthew B. Dworman	2003-2006/2009-2018
Ronald F. Morales	2004-2007/2013-2016
Robert J. Forrest	2005-2008
Richard S. Poelaert	2007-2010/2011-2013/2014-2020
David R. Pendell, Jr.	2008-2011
Kimberley I. Casey	2010-2011

TOWN OF EAST KINGSTON BOARD OF SELECTMEN

Continued

Mark A. Cook	2011-2014
Erin J. Pettinato	2016-2019
Justin B. Lyons	2018-2021
Robert Nigrello	2019-Present
Joseph C. Cacciatore	1993-1996/2020-Present
Robert A. Caron	2006-2009/2021-Present

TOWN OF EAST KINGSTON
First Session of the 2021 Annual Meeting
Deliberative Session – April 10, 2021
(originally scheduled for January 30, 2021)

Selectmen
Justin Lyons, Chairman
Robert Nigrello
Joseph Cacciatore

Keri J. Marshall, Moderator
Barbara A. Clark, Town Clerk

The Moderator, Keri J. Marshall, called the meeting to order at 11:00 am with 41 residents in attendance. Keri said she would like to have an agreement that after completing each warrant article, we would not come back and revisit it.

Vote: Passed (unanimous)

Justin Lyons, Robert Nigrello, and Joseph Cacciatore introduced themselves.

Justin Lyons read Article 2 in its entirety.

2. Shall the Town of East Kingston raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$3,172,471. Should this article be defeated, the default budget shall be \$3,123,555 which is the same as last year, with certain adjustments required by previous action of the Town of East Kingston or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. This operating budget article doesn't contain appropriations contained in any other warrant articles.

MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board vote).

The operating budget includes costs for operating expenses of all departments and buildings and for bonded debt payments for conservation easements, library building, and police station. The default budget is based on last year's approved budget +/- one-time costs, plus contractual costs. The proposed budget is 1.5% more than the default budget.

No discussion.

Voted: Passed (unanimous)

Article 2 will appear on the ballot as written.

Joseph Cacciatore read Article 3 in its entirety.

3. To see if the Town will vote to raise and appropriate the sum of fifty thousand dollars (\$50,000) to be added to the existing Fire Apparatus Capital Reserve Fund established at the 1999 Town Meeting for the purpose of acquiring fire apparatus.

MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board vote).

The purpose is to set aside funds to replace emergency vehicles when necessary. As of 12/31/20, the fund has a balance of \$224,737.74.

No discussion.

Voted: Passed

Article 3 will appear on the ballot as written.

Robert Nigrello read Article 4 in its entirety.

4. To see if the Town will vote to raise and appropriate the sum of ten thousand dollars (\$10,000) to be added to the existing Fire Department/Emergency Operations Center Land &/or Building Capital Reserve Fund established at the 2012 Town Meeting for the purpose of the acquisition of land and/or building or construction of building for a Fire Station/Emergency Operations Center.

MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board vote).

The purpose is to set aside funds for the future when the Town's growth requires another facility. The current Fire Station is not a Town owned building but leased from the EK Volunteer Fireman's Association. The property is .97 acres; therefore, we are unable to further expand at the current location. As of 12/31/20, the fund has a balance of \$78,564.60.

No discussion:

Voted: Passed

Article 4 will appear on the ballot as written.

Justin Lyons read Article 5 in its entirety.

5. To see if the Town will vote to raise and appropriate the sum of fifteen thousand dollars (\$15,000) to be added to the existing cistern/hydrant repair/replace Capital Reserve Fund established at the 2018 Town Meeting for the purpose of repairing or replacing existing cisterns or hydrants.

MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board vote).

The purpose is to set aside funds to cover future costs when cisterns and fire hydrant repair or replacement is needed. As of 12/31/20, the fund has a balance of \$34,097.99.

No discussion.

Voted: Passed (unanimous)

Article 5 will appear on the ballot as written.

Joseph Cacciatore read Article 6 in its entirety.

6. To see if the Town will vote to discontinue the Old Home Day Fund created in 1994. Said funds, one-thousand one hundred seventy-seven dollars and thirty-six cents (\$1,177.36) with accumulated interest to date of withdrawal, are to be transferred to the municipality's general fund. MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board vote).

Discussion:

Gisella Lloyd asked if this could be given to the food bank or charity as it is not a lot of money. Robert Nigrello said the money will go back into the general fund. He said he believes they have \$20,000 budgeted for various social service agencies, whether it be the food bank, Meals on Wheels, etc. He said there were several of them. He said they put them in one lump sum. He said, in effect, it is already in the budget.

No further discussion.

Voted: Passed

Article 6 will appear on the ballot as written.

Keri asked if there was any additional business.

Ronald Morales asked when we would be reopening the town. Justin said the town offices are operating by appointment only and he has not heard any problems or complaints. He said they would see how the vaccines go and the numbers trending down. Ron said we can do other things such as shopping. Ron said it was an inconvenience to have to make appointments. Justin said they are trying to do the responsible thing. Ron said the schools are open so a logical conclusion would be that they would open the offices.

Ted Lloyd said focusing on whether anyone has complained is shortsighted. He said he thinks we should be biased towards liberty, towards freedom, and this is clearly an infringement on liberty.

Keri thanked Justin for his service. She said no one has presently registered to be a Selectman. She said we have a vote coming up on May 11th and she hopes we can muscle some activism here and encourage people to have a write-in at this point.

Keri mentioned Carl Johnnen, who recently passed away, and had lived in town for 17 years. She said he gifted money for the historical society, church, town hall, and railroad depot.

Roby Day spoke of Donald Clark who recently passed away and Keri mentioned Dick Poelaert as well. Roby said when he first met Don, he was the Assistant to the Selectmen. He said Don choreographed every Selectmen meeting, which was once a week, ran the welfare budget and food bank. He said he was a multitasked and multitalented server to the community. Roby said we need to think about not forgetting these kinds of people.

Keri said they had a very difficult decision deciding whether to postpone or not and she said she hopes they realize it was not something taken lightly. She said it took a lot of discussion and she appreciated everyone for being here. She said, "thanks for being part of one of the best towns".

Meeting adjourned at 11:13 am.

Respectfully submitted,

A handwritten signature in black ink that reads "Barbara A. Clark". The signature is written in a cursive, flowing style.

Barbara A. Clark, Town Clerk

**MINUTES OF THE TOWN OF EAST KINGSTON
 SECOND SESSION – 2021 ANNUAL TOWN MEETING
 VOTING SESSION – MARCH 9, 2021, POSTPONED TO MAY 11, 2021**

The polls were opened from 8:00AM until 7:00PM at the East Kingston Elementary School, 5 Andrews Lane, to choose the following officers and vote, by ballot, on the town official ballot, articles 2-6, and school district ballot, articles 1-6. We had 422 voters participate, giving us a 22% voter turnout.

Results of election of Town Officials

Selectman, 3 Yr. Term (vote for not more than One)

(write-in)	Robert Caron	116
(write-in)	Jamie Saucier	55

Road Agent, 3 Yr. Term (vote for not more than One)

	Mark F. Brinkerhoff	345
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Trustee of the Public Library, 3 Yr. Term (vote for not more than Two)

	Sandra G. Courchesne	306
	Robert A. Minicucci	219

Trustee of the Cemetery, 3 Yr. Term (vote for not more than One)

	Stephen McMillan	318
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Trustee of the Trust Fund, 3 Yr. Term (vote for not more than One)

	Edward A. "Ted" Lloyd	302
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Supervisor of the Checklist, 3 Yr. Term (vote for not more than One)

(write-in)	Dawn Mierswa	14
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2. Shall the Town of East Kingston raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$3,172,471. Should this article be defeated, the default budget shall be \$3,123,555, which is the same as last year, with certain adjustments required by previous action of the Town of East Kingston or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. This operating budget article does not contain appropriations contained in any other warrant articles.

MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board vote).

YES 296 NO 109

3. To see if the Town will vote to raise and appropriate the sum of Fifty Thousand dollars (\$50,000) to be added to the Existing Fire Apparatus Capital Reserve Fund established at the 1999 Town Meeting for the purpose of acquiring fire apparatus.

MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board vote).

YES 311 NO 95

4. To see if the Town will vote to raise and appropriate the sum of Ten Thousand dollars (\$10,000) to be added to the existing Fire Department/Emergency Operations Center Land and/or Building Capital Reserve Fund established at the 2012 Town Meeting for the purpose of the acquisition of land and/or buildings or construction of building for a Fire Station/Emergency Operations Center. MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board vote).

YES 309 NO 96

5. To see if the Town will vote to raise and appropriate the sum of Fifteen Thousand dollars (\$15,000.00) to be added to the existing cistern/hydrant repair/replace Capital Reserve Fund established at the 2018 Town Meeting for the purpose of repairing or replacing existing cisterns or hydrants.

MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board vote).

YES 326 NO 79

6. To see if the Town will vote to discontinue the Old Home Day Fund created in 1994. Said funds, one-thousand one hundred seventy-seven dollars and thirty-six cents (\$1,177.36) with accumulated interest to date of withdrawal, are to be transferred to the municipality's general fund. MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board vote).

YES 343 NO 61

Results of election of School District officials

School Board Member, 3 Yr. Term (vote for not more than One)

Andrew E. Herum	449
Jamie Saucier	43
Amanda Decew	112

School District Moderator, 1 Yr. Term (vote for not more than One)

Peter Dervan, Jr.	311
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School District Clerk, 1 Yr. Term (vote for not more than One)

(Write-in) Jamie Saucier	3
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School District Treasurer, 1 Yr. Term (vote for not more than One)
Thomas Larson 304

1. Operating Budget

Shall the East Kingston School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$3,014,582? Should this article be defeated, the default budget shall be \$2,948,687 which is the same as last year, with certain adjustments required by previous action of the District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. The East Kingston School Board recommends Approval. (Majority vote required)

YES 292 NO 123

2. EK TEACHERS ASSOCIATION

To see if the East Kingston School District will vote to approve the cost items included in the collective bargaining agreement reached between the East Kingston School Board and the East Kingston Teachers' Association which calls for the following increases in salaries and benefits at the current staffing level: Fiscal Year Estimated increase 2022: \$58,135 2023: \$52,625 2024: \$48,583 and further to raise and appropriate \$58,135 for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. The East Kingston School Board recommends this appropriation. (Majority vote required)

YES 293 NO 120

3. Other

Shall East Kingston School District, if Article 2 is defeated, authorize the governing body to call one special meeting, at its option, to address article cost items only? (Majority vote)

YES 295 NO 111

4. Dissolve Trust

To see if the East Kingston School District will vote to discontinue the following trust funds. Said funds and accumulated interest to date of withdrawal, are to be transferred to the school's general fund. (Majority vote required)

School Building Expansion Fund
Elementary School Development Fund

If Article 5 or 6 fails, this article is null and void.

YES 294 NO 112

5. Trust Fund Transfer

To see if the East Kingston School District will vote to raise and appropriate the following amounts:

\$350,000 to be placed in the Special Education Expendable Trust previously established.
\$100,000 to be placed in the School Maintenance Capital Reserve Trust previously established.

This sum to come from June 30 fund balance available for transfer on July 1. If Article 4 fails, this article is null and void. No additional amount to be raised from taxation. The East Kingston School Board recommends this appropriation. (Majority vote required)

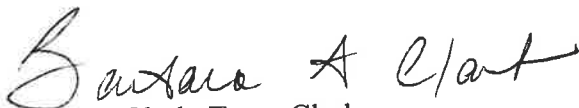
YES 294 NO 116

6. Establish Retirement Trust Fund

To see if the school district will vote to establish a Retirement Trust Fund per RSA 198:20-c, for retirement expenses, and to raise and appropriate up to \$25,000 to be placed in the fund; further to name the East Kingston School Board as agents to expend from the fund. This sum is to come from the June 30 fund balance available to transfer on July 1. If Article 4 fails, this article is null and void. The East Kingston School Board recommends approval. (Majority vote required)

YES 285 NO 127

Respectfully submitted,



Barbara A. Clark, Town Clerk
East Kingston

**TOWN OF EAST KINGSTON,
NEW HAMPSHIRE**

ANNUAL FINANCIAL REPORT

**AS OF AND FOR THE FISCAL YEAR ENDED
DECEMBER 31, 2020**



PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX 603-224-1380

INDEPENDENT AUDITOR'S REPORT

To the Members of the Board of Selectmen
Town of East Kingston
East Kingston, New Hampshire

We have audited the accompanying financial statements of the governmental activities, each major fund, and aggregate remaining fund information of the Town of East Kingston as of and for the year ended December 31, 2020, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our unmodified and adverse audit opinions.

Summary of Opinions

<u>Opinion Unit</u>	<u>Type of Opinion</u>
Governmental Activities	Adverse
General Fund	Unmodified
Permanent Fund	Unmodified
Aggregate Remaining Fund Information	Unmodified

Basis for Adverse Opinion on Governmental Activities

As discussed in Note 1-B to the financial statements, management has not recorded the certain capital assets and related accumulated depreciation in the governmental activities, and accordingly, has not recorded depreciation expense on those assets. Accounting principles generally accepted in the United States of America require that capital assets, be capitalized and depreciated, which would increase the assets, net position, and expenses of the governmental activities. The amount by which this departure would affect the assets, net position, and expenses of the governmental activities is not reasonably determinable.

*Town of East Kingston
Independent Auditor's Report*

As discussed in Note 15-B to the financial statements, management has not recorded the long-term costs of retirement health care costs and obligations for other postemployment benefits for the single employer plan in the governmental activities. Accounting principles generally accepted in the United States of America require that those costs be recorded, which would increase the liabilities, decrease the net position, and increase the expenses of the governmental activities. The amount by which this departure would affect the liabilities, net position, and expenses on the governmental activities is not readily determinable.

Adverse Opinion

In our opinion, because of the significance of the matters described in the “Basis for Adverse Opinion on Governmental Activities” paragraphs, the financial statements referred to above do not present fairly the financial position of the governmental activities financial statements of the Town of East Kingston, as of December 31, 2020, or the changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Unmodified Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of each major fund and aggregate remaining fund information of the Town of East Kingston as of December 31, 2020, and the respective changes in financial position and the respective budgetary comparison for the general fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Management’s Discussion and Analysis – Management has omitted a Management’s Discussion and Analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by the missing information.

Required Supplementary Information - Accounting principles generally accepted in the United States of America require that the following be presented to supplement the basic financial statements:

- Schedule of the Town’s Proportionate Share of Net Pension Liability,
- Schedule of Town Contributions – Pensions,
- Schedule of the Town’s Proportionate Share of the Net Other Postemployment Benefits Liability,
- Schedule of Town Contributions – Other Postemployment Benefits, and
- Notes to the Required Supplementary Information

Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management’s responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information – Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of East Kingston’s basic financial statements. The combining and individual fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual fund schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

November 3, 2021

*Blodzik & Sanderson
Professional Association*

EXHIBIT A
TOWN OF EAST KINGSTON, NEW HAMPSHIRE
Statement of Net Position
December 31, 2020

	Governmental Activities
ASSETS	
Cash and cash equivalents	\$ 911,892
Investments	916,075
Taxes receivables (net)	282,927
Account receivables	21,886
Prepaid items	17,980
Capital assets:	
Capital assets, not being depreciated	3,496,828
Capital assets, net of accumulated depreciation	1,148,472
Total assets	6,796,060
DEFERRED OUTFLOWS OF RESOURCES	
Amounts related to pensions	401,462
Amounts related to other postemployment benefits	8,174
Total deferred outflows of resources	409,636
LIABILITIES	
Accounts payable	28,591
Accrued salaries and benefits	36,163
Accrued interest payable	17,149
Intergovernmental payable	21,148
Escrow and performance deposits	6,081
Long-term liabilities:	
Due within one year	157,876
Due in more than one year	3,064,685
Total liabilities	3,331,693
DEFERRED INFLOWS OF RESOURCES	
Unavailable revenue - Property taxes	49,727
Amounts related to pensions	60,343
Amounts related to other postemployment benefits	1,253
Total deferred inflows of resources	111,323
NET POSITION	
Net investment in capital assets	3,092,716
Restricted	308,149
Unrestricted	361,815
Total net position	\$ 3,762,680

The Notes to the Basic Financial Statements are an integral part of this statement.

EXHIBIT B
TOWN OF EAST KINGSTON, NEW HAMPSHIRE
Statement of Activities
For the Fiscal Year Ended December 31, 2020

	Expenses	Program Revenues		Net (Expense) Revenue and Change In Net Position
		Charges for Services	Operating Grants and Contributions	
General government	\$ 1,188,806	\$ 31,534	\$ -	\$ (1,157,272)
Public safety	985,321	117,714	105,258	(762,349)
Highways and streets	287,652	-	52,956	(234,696)
Sanitation	261,457	3,720	-	(257,737)
Health	9,282	-	-	(9,282)
Welfare	3,000	-	-	(3,000)
Culture and recreation	185,334	12,923	3,076	(169,335)
Conservation	15,986	-	-	(15,986)
Interest on long-term debt	57,221	-	-	(57,221)
Total governmental activities	\$ 2,994,059	\$ 165,891	\$ 161,290	(2,666,878)
General revenues:				
Taxes:				
Property				1,905,492
Other				14,582
Motor vehicle permit fees				580,894
Licenses and other fees				17,274
Grants and contributions not restricted to specific programs				145,692
Unrestricted investment earnings				44,919
Miscellaneous				39,576
Total general revenues and contributions to permanent fund principal				<u>2,748,429</u>
Change in net position				81,551
Net position, beginning				3,681,129
Net position, ending				<u>\$ 3,762,680</u>

The Notes to the Basic Financial Statements are an integral part of this statement.

EXHIBIT C-1
TOWN OF EAST KINGSTON, NEW HAMPSHIRE
Governmental Funds
Balance Sheet
December 31, 2020

	General	Permanent	Other Governmental Funds	Total Governmental Funds
ASSETS				
Cash and cash equivalents	\$ 674,463	\$ 3,785	\$ 233,644	\$ 911,892
Investments	619,080	294,909	2,086	916,075
Receivables:				
Taxes	303,927	-	-	303,927
Accounts	-	-	21,886	21,886
Interfund receivable	-	-	6,250	6,250
Voluntary tax liens	81,559	-	-	81,559
Voluntary tax liens reserved until collected	(81,559)	-	-	(81,559)
Prepaid items	131,165	-	-	131,165
Total assets	<u>\$ 1,728,635</u>	<u>\$ 298,694</u>	<u>\$ 263,866</u>	<u>\$2,291,195</u>
LIABILITIES				
Accounts payable	\$ 28,591	\$ -	\$ -	\$ 28,591
Accrued salaries and benefits	36,163	-	-	36,163
Intergovernmental payable	21,148	-	-	21,148
Interfund payable	6,250	-	-	6,250
Escrow and performance deposits	6,081	-	-	6,081
Total liabilities	<u>98,233</u>	<u>-</u>	<u>-</u>	<u>98,233</u>
DEFERRED INFLOWS OF RESOURCES				
Unavailable revenue - Property taxes	95,245	-	-	95,245
FUND BALANCES				
Nonspendable	131,165	205,875	-	337,040
Restricted	9,455	92,819	-	102,274
Committed	639,651	-	263,866	903,517
Unassigned	754,886	-	-	754,886
Total fund balances	<u>1,535,157</u>	<u>298,694</u>	<u>263,866</u>	<u>2,097,717</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 1,728,635</u>	<u>\$ 298,694</u>	<u>\$ 263,866</u>	<u>\$2,291,195</u>

The Notes to the Basic Financial Statements are an integral part of this statement.

SCHEDULE 1
TOWN OF EAST KINGSTON, NEW HAMPSHIRE
Major General Fund
Schedule of Estimated and Actual Revenues (Non-GAAP Budgetary Basis)
For the Fiscal Year Ended December 31, 2020

	Estimated	Actual	Variance Positive (Negative)
Taxes:			
Property	\$ 1,844,390	\$ 1,882,559	\$ 38,169
Land use change	10,714	6,250	(4,464)
Yield	-	2,082	2,082
Interest and penalties on taxes	20,871	22,933	2,062
Total from taxes	<u>1,875,975</u>	<u>1,913,824</u>	<u>37,849</u>
Licenses, permits, and fees:			
Business licenses, permits, and fees	701	2,666	1,965
Motor vehicle permit fees	575,135	580,894	5,759
Building permits	3,481	4,846	1,365
Other	19,659	9,762	(9,897)
Total from licenses, permits, and fees	<u>598,976</u>	<u>598,168</u>	<u>(808)</u>
Intergovernmental:			
State:			
Meals and rooms distribution	122,661	122,661	-
Highway block grant	52,962	52,956	(6)
State and federal forest land reimbursement	27	27	-
Shared revenues	17,077	17,077	-
Other	696	14,427	13,731
Federal:			
Other	121,758	96,758	(25,000)
Total from intergovernmental	<u>315,181</u>	<u>303,906</u>	<u>(11,275)</u>
Charges for services:			
Income from departments	65,828	36,580	(29,248)
Miscellaneous:			
Sale of municipal property	98	3,000	2,902
Interest on investments	2,600	2,721	121
Other	17,504	21,338	3,834
Total from miscellaneous	<u>20,202</u>	<u>27,059</u>	<u>6,857</u>
Other financing sources:			
Transfers in	7,116	7,116	-
Total revenues and other financing sources	2,883,278	<u>\$ 2,886,653</u>	<u>\$ 3,375</u>
Unassigned fund balance used to reduce tax rate	302,000		
Total revenues, other financing sources, and use of fund balance	<u>\$ 3,185,278</u>		

SCHEDULE 2
TOWN OF EAST KINGSTON, NEW HAMPSHIRE
Major General Fund
Schedule of Appropriations, Expenditures, and Encumbrances (Non-GAAP Budgetary Basis)
For the Fiscal Year Ended December 31, 2020

	Encumbered from Prior Year	Appropriations	Expenditures	Variance Positive (Negative)
Current:				
General government:				
Executive	\$ -	\$ 133,172	\$ 129,674	\$ 3,498
Election and registration	-	54,844	53,105	1,739
Financial administration	20,000	187,800	192,143	15,657
Revaluation of property	-	33,060	23,572	9,488
Legal	-	85,000	69,920	15,080
Personnel administration	-	340,629	364,754	(24,125)
Planning and zoning	-	11,920	25,009	(13,089)
General government buildings	3,500	124,077	84,965	42,612
Cemeteries	-	27,200	18,350	8,850
Insurance, not otherwise allocated	-	57,173	56,950	223
Other	-	-	11,165	(11,165)
Total general government	23,500	1,054,875	1,029,607	48,768
Public safety:				
Police	-	525,668	482,224	43,444
Ambulance	-	19,500	18,628	872
Fire	-	269,683	231,597	38,086
Building inspection	-	14,626	14,407	219
Emergency management	-	65,660	68,295	(2,635)
Total public safety	-	895,137	815,151	79,986
Highways and streets:				
Highways and streets	-	479,165	282,871	196,294
Street lighting	-	4,400	4,781	(381)
Total highways and streets	-	483,565	287,652	195,913
Sanitation:				
Solid waste collection	-	212,300	261,457	(49,157)
Health:				
Pest control	-	2,500	1,210	1,290
Health agencies	-	9,500	8,072	1,428
Total health	-	12,000	9,282	2,718
Welfare:				
Administration and direct assistance	-	13,600	-	13,600
Intergovernmental welfare payments	-	5,675	3,000	2,675
Total welfare	-	19,275	3,000	16,275
Culture and recreation:				
Parks and recreation	-	14,900	15,782	(882)
Library	-	146,427	138,631	7,796
Patriotic purposes	-	2,000	263	1,737
Total culture and recreation	-	163,327	154,676	8,651
Conservation	-	7,000	7,147	(147)
Debt service:				
Principal of long-term debt	-	245,000	245,000	-
Interest on long-term debt	-	68,183	68,183	-
Interest on tax anticipation notes	-	2,500	-	2,500
Total debt service	-	315,683	313,183	2,500

(Continued)

SCHEDULE 2 (Continued)
TOWN OF EAST KINGSTON, NEW HAMPSHIRE
Major General Fund
Schedule of Appropriations, Expenditures, and Encumbrances (Non-GAAP Budgetary Basis)
For the Fiscal Year Ended December 31, 2020

	Encumbered from Prior Year	Appropriations	Expenditures	Variance Positive (Negative)
Capital outlay	-	7,116	7,116	-
Other financing uses:				
Transfers out	-	15,000	15,000	-
Total appropriations, expenditures, other financing uses, and encumbrances	<u>\$ 23,500</u>	<u>\$ 3,185,278</u>	<u>\$ 2,903,271</u>	<u>\$ 305,507</u>

SCHEDULE 3
TOWN OF EAST KINGSTON, NEW HAMPSHIRE
Major General Fund
Schedule of Changes in Unassigned Fund Balance
For the Fiscal Year Ended December 31, 2020

Unassigned fund balance, beginning (Non-GAAP Budgetary Basis)		\$ 903,687
Changes:		
Unassigned fund balance used to reduce 2020 tax rate		(302,000)
2020 Budget summary:		
Revenue surplus (Schedule 1)	\$ 3,375	
Unexpended balance of appropriations (Schedule 2)	<u>305,507</u>	
2020 Budget surplus		308,882
Increase in nonspendable fund balance		<u>(131,165)</u>
Unassigned fund balance, ending (Non-GAAP Budgetary Basis)		779,404
<i>Reconciliation on Non-GAAP Budgetary Basis to GAAP Basis</i>		
To record deferred property taxes not collected within 60 days of the fiscal year-end, not recognized on a budgetary basis		(45,518)
Elimination of the allowance for uncollectible taxes		<u>21,000</u>
Unassigned fund balance, ending, GAAP basis (Exhibit C-1)		<u><u>\$ 754,886</u></u>

SCHEDULE 4
TOWN OF EAST KINGSTON, NEW HAMPSHIRE
Nonmajor Governmental Funds
Combining Balance Sheet
December 31, 2020

	Special Revenue Funds					Total
	Conservation Commission	Police Special Detail	Ambulance	Recreation	Old Home Day	
ASSETS						
Cash and cash equivalents	\$ 30,245	\$ 11,785	\$ 179,883	\$ 10,554	\$ 1,177	\$ 233,644
Investments	2,086	-	-	-	-	2,086
Accounts receivable	-	8,715	13,171	-	-	21,886
Interfund receivable	6,250	-	-	-	-	6,250
Total assets	<u>\$ 38,581</u>	<u>\$ 20,500</u>	<u>\$ 193,054</u>	<u>\$ 10,554</u>	<u>\$ 1,177</u>	<u>\$ 263,866</u>
FUND BALANCES						
Committed	<u>\$ 38,581</u>	<u>\$ 20,500</u>	<u>\$ 193,054</u>	<u>\$ 10,554</u>	<u>\$ 1,177</u>	<u>\$ 263,866</u>

SCHEDULE 5
TOWN OF EAST KINGSTON, NEW HAMPSHIRE
Nonmajor Governmental Funds
Combining Schedule of Revenues, Expenditures, and Changes in Fund Balances
For the Fiscal Year Ended December 31, 2020

	Special Revenue Funds					Total
	Conservation Commission	Police Special Detail	Ambulance	Recreation	Old Home Day	
REVENUES						
Taxes	\$ 6,250	\$ -	\$ -	\$ -	\$ -	\$ 6,250
Charges for services	-	60,148	56,240	12,923	-	129,311
Miscellaneous	16	-	15	1	-	32
Total revenues	6,266	60,148	56,255	12,924	-	135,593
EXPENDITURES						
Current:						
Public safety	-	62,234	14,846	-	-	77,080
Culture and recreation	-	-	-	5,060	-	5,060
Conservation	8,839	-	-	-	-	8,839
Total expenditures	8,839	62,234	14,846	5,060	-	90,979
Net change in fund balances	(2,573)	(2,086)	41,409	7,864	-	44,614
Fund balances, beginning	41,154	22,586	151,645	2,690	1,177	219,252
Fund balances, ending	\$ 38,581	\$ 20,500	\$ 193,054	\$ 10,554	\$ 1,177	\$ 263,866

CONSERVATION REPPORT ON FUNDS

Year Ending December 31, 2021

BALANCE	January 1, 2021	\$32,330.52
Receipts:		
	Interest from NHPDIP	\$0.46
	Interest from Citizens Bank	\$3.09
	Change of Use Tax	\$6,250.00
	TOTAL RECEIPTS =	\$6,253.55
Expenditures:		
	Jones & Beach Engineers	\$247.50
	NH State Treasurer (wetland fee)	\$400.00
	Jones & Beach Engineers	\$1,443.75
	Jones & Beach Engineers	\$1,379.70
	Jones & Beach Engineers	\$730.50
	Jones & Beach Engineers	\$110.00
	NH State Treasurer (add'l wetland fee)	\$400.00
	TOTAL EXPENDITURES =	\$4,711.45
	BALANCE DECEMBER 31, 2019	\$33,872.62
	NHPDIP	\$2,086.33
	Citizens Bank	\$31,786.29
	TOTAL =	\$33,872.62

Respectfully submitted,

Dennis Quintal, Chairman

Library Financial Statement

	Public Funds	Private Funds	Total
<u>2021 Receipts</u>			
Town Budget Support Payments	\$ 30,350.50	\$ -	
Fees (copier, out-of-town patron, solar REC)	\$ 349.00	\$ -	
Donations (restricted)	\$ -	\$ 200.00	
Donations (unrestricted)	\$ -	\$ 1,757.35	
Bank Interest	\$ 0.49	\$ 0.97	
<u>Total 2020 Receipts</u>	<u>\$30,699.99</u>	<u>\$1,958.32</u>	<u>\$32,658.31</u>

<u>2021 Expenditures</u>			
2020 Expenses paid in 2021	\$ 2,867.00		
Building Maintenance	\$ 11,524.00	\$ -	
Education	\$ 300.00	\$ -	
IT Expenses	\$ -	\$ -	
Legal Expenses	\$ -	\$ -	
Major Items	\$ 1,586.00	\$ -	
Media	\$ 20,788.54	\$ -	
Payroll	\$ 109,049.10	\$ -	
Programs	\$ 1,290.88	\$ 6,000.00	
Supplies and Services	\$ 6,630.60	\$ -	
Utilities	\$ 8,479.51	\$ -	
Miscellaneous and Contingency	\$ -	\$ -	
<u>Total 2021 Expenditures</u>	<u>\$ 162,515.63</u>	<u>\$ 6,000.00</u>	\$ 168,515.63

2021 Expenses to be paid in 2022 \$ 1,800.00

	Public Funds	Private Funds	Total
<u>Open Balances 1/1/21</u>			
Disbursements Checking	\$ 2,445.54	\$ 100.00	
Public Funds Account	\$ 251.50	\$ -	
Restricted Funds Account	\$ -	\$ 4,425.98	
Unrestricted Funds Account	\$ -	\$ 2,231.61	
<u>Totals</u>	<u>\$ 2,697.04</u>	<u>\$ 6,757.59</u>	<u>\$ 9,454.63</u>

<u>Closing Balances 12/31/21</u>			
Disbursements Checking	\$ 3,525.88	\$ 300.00	
Public Funds Account	\$ 146.79	\$ -	
Restricted Funds Account	\$ -	\$ 4,426.64	
Unrestricted Funds Account	\$ -	\$ 1,924.92	
<u>Totals</u>	<u>\$ 3,672.67</u>	<u>\$ 6,651.56</u>	<u>\$ 10,324.23</u>



Tax Collector's Report

For the period beginning and ending

This form is due **March 1st (Calendar Year) or September 1st (Fiscal Year)**

Instructions

Cover Page

- Specify the period begin and period end dates above
- Select the entity name from the pull down menu (County will automatically populate)
- Enter the year of the report
- Enter the preparer's information

For Assistance Please Contact:

NH DRA Municipal and Property Division
Phone: (603) 230-5090
Fax: (603) 230-5947
<http://www.revenue.nh.gov/mun-prop/>

ENTITY'S INFORMATION

Municipality: County: Report Year:

PREPARER'S INFORMATION

First Name Last Name
Street No. Street Name Phone Number
Email (optional)



Debits

Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years)		
			Year: 2020	Year: 2019	Year: 2018
Property Taxes	3110		\$239,839.12		
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185		\$1,731.13		
Excavation Tax	3187				
Other Taxes	3189				
Property Tax Credit Balance		(\$49,727.22)			
Other Tax or Charges Credit Balance					

Taxes Committed This Year	Account	Levy for Year of this Report	2020		Prior Levies
Property Taxes	3110	\$8,701,119.00			
Resident Taxes	3180				
Land Use Change Taxes	3120	\$620.00			
Yield Taxes	3185	\$3,729.74			
Excavation Tax	3187				
Other Taxes	3189				

Overpayment Refunds	Account	Levy for Year of this Report	2020	2019	2018
Property Taxes	3110	\$27,268.30			
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
Interest and Penalties on Delinquent Taxes	3190	\$2,288.68	\$7,324.91		
Interest and Penalties on Resident Taxes	3190				

Total Debits	\$8,685,298.50	\$248,895.16	\$0.00	\$0.00
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Credits

Remitted to Treasurer	Levy for Year of this Report	Prior Levies		
		2020	2019	2018
Property Taxes	\$8,481,045.97	\$203,400.42		
Resident Taxes				
Land Use Change Taxes	\$620.00			
Yield Taxes	\$3,729.74	\$1,731.13		
Interest (Include Lien Conversion)	\$2,238.68	\$6,630.41		
Penalties	\$50.00	\$694.50		
Excavation Tax				
Other Taxes				
Conversion to Lien (Principal Only)		\$36,438.70		
<input style="width: 300px;" type="text"/>				
Discounts Allowed				

Abatements Made	Levy for Year of this Report	Prior Levies		
		2020	2019	2018
Property Taxes	\$17,034.30			
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes				
<input style="width: 300px;" type="text"/>				
Current Levy Deeded				



Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
		2020	2019	2018
Property Taxes	\$234,744.69			
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes				
Property Tax Credit Balance	(\$54,164.88)			
Other Tax or Charges Credit Balance				
Total Credits	\$8,685,298.50	\$248,895.16	\$0.00	\$0.00

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	\$180,579.81
Total Unredeemed Liens (Account #1110 - All Years)	\$59,347.97



Lien Summary

Summary of Debits

	Last Year's Levy	Prior Levies (Please Specify Years)		
		Year: 2020	Year: 2019	Year: 2018
Unredeemed Liens Balance - Beginning of Year			\$32,237.92	\$30,119.51
Liens Executed During Fiscal Year		\$38,659.69		
Interest & Costs Collected (After Lien Execution)		\$216.77	\$2,203.10	\$8,995.65
Total Debits	\$0.00	\$38,876.46	\$34,441.02	\$39,115.16

Summary of Credits

	Last Year's Levy	Prior Levies		
		2020	2019	2018
Redemptions		\$5,360.78	\$7,512.28	\$28,796.09
Interest & Costs Collected (After Lien Execution) #3190		\$216.77	\$2,203.10	\$8,995.65
Abatements of Unredeemed Liens				
Liens Deeded to Municipality				
Unredeemed Liens Balance - End of Year #1110		\$33,298.91	\$24,725.64	\$1,323.42
Total Credits	\$0.00	\$38,876.46	\$34,441.02	\$39,115.16

For DRA Use Only

Total Uncollected Taxes (Account #1080 - All Years)	\$180,579.81
Total Unredeemed Liens (Account #1110 -All Years)	\$59,347.97



EAST KINGSTON (135)

1. CERTIFY THIS FORM
Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name	Preparer's Last Name	Date
BARBARA	CLARK	01/18/2022

2. SAVE AND EMAIL THIS FORM
Please save and e-mail the completed PDF form to your Municipal Bureau Advisor.

3. PRINT, SIGN, AND UPLOAD THIS FORM
This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

PREPARER'S CERTIFICATION
Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Barbara A Clark, Tax Collector
Preparer's Signature and Title

REPORT OF THE OFFICE OF THE TOWN CLERK

January 1, 2021 to December 31, 2021

MOTOR VEHICLE PERMITS

January	\$ 56,715.00
February	\$ 48,817.00
March	\$ 44,782.00
April	\$ 52,665.67
May	\$ 43,551.00
June	\$ 50,648.00
July	\$ 45,768.67
August	\$ 53,421.00
September	\$ 47,497.00
October	\$ 48,231.00
November	\$ 47,560.00
December	\$ 44,161.00

TOTAL MOTOR VEHICLE REVENUE \$583,817.34

OTHER REVENUES

Dog Licenses Issued	\$ 4,246.00
Dog Penalties	\$ 700.50
Titles	\$ 1,204.00
UCC's	\$ 600.00
Vital Statistics Certificates	\$ 730.00
Marriage Licenses	\$ 450.00
Bad Check Fees	\$ 250.00
Municipal Agent Fees (decal fees)	\$ 10,426.00
Motor Vehicle – mail-in fees	\$ 2,435.00
Boat Agent Fees	\$ 831.00
Boat Permit Fees	\$ 2,773.24
OHRV Agent fees	\$ 244.00
OHRV Registration fees	\$ 5,152.00
Fish/hunt Agent Fees	\$ 56.00
Fish/hunt Permit Fees	\$ 1,782.00
Miscellaneous/copies	\$ 456.09
State of NH Fees	\$194,323.03

TOTAL OTHER REVENUES \$226,658.86

REMITTANCE TO THE TREASURER \$810,476.20

Barbara A Clark, Town Clerk

TREASURER'S FINANCIAL STATEMENT

Beginning Balance January 1, 2021

3,740,302

Receipts

Selectmen's Receipts

Application Fees	5,850
Building Permits	12,545
Cemetery	2,450
Cable Franchise Fee	30,469
Fire Dept. - Burner Permits	2,560
Bank Interest	199
Miscellaneous - Other Revenue	2,796
Police Special Details	57,472
Refunds Miscellaneous General	25,069
Rental of Town Property - Town Hall	475
State - Emergency Management Reimbursement	6,696
State - Forest Reimbursement	27
State - Highway Block Grant	51,585
State - Shared Revenue	11,631
State - Room & Meals Reimbursement	178,110
State - Railroad Tax Reimbursement	832
Covid Response	183,941
Deferred Revenue Covid	129,570
Miscellaneous Receipts	24,481
Capital Reserve - Police	16,398

Total Selectmen's Receipts

743,155

Town Clerk Receipts

Business Filing Fees & UCC-Filing	600
Motor Vehicle Registration Fees	583,817
Motor Vehicle Sticker Fees	10,426
Motor Vehicle Title Fees	1,204
Animal - Dog Licenses & Late Fees	4,947
Marriage Licenses & Vital Statistic Certificates	1,180
OHRV Agent & Registration Fees	5,396
Boat Agent & Permit Fees	3,604
Fish/Hunt Agent & Permit Fees	1,838
Miscellaneous & Bad Check	706
Motor Vehicle Mail-In Registrations	2,435
State of NH - DMV	194,323

Total Town Clerk Receipts

810,476

TREASURER'S FINANCIAL STATEMENT

Tax Collector Receipts

Property Tax This Year	8,474,100
Property Tax Last Year - Pre-Lien	240,249
Property Tax Last Year - Post-Lien	5,361
Property Tax Two Years Past	7,512
Property Tax Three Years Past	28,796
Current Use This Year (prepay) 2021	620
Yield Tax	5,461
Deferred Tax Revenue 2019	-
Yield Tax This Year	-
Property Tax Interest This Year	2,239
Property Tax Interest Last Year Pre-Lien	5,104
Property Tax Interest Last Year Post-Lien	217
Property Tax Interest Two Years Past	2,203
Property Tax Interest Three Years Past	8,996
At Lien Interest & Penalty Interest & Fees	2,221
Overpayment Tax This Year/Last Year	6,536
Miscellaneous & Bad Check	50

Total Tax Collector Receipts

8,789,664

Total Receipts for the Year 2021

10,343,296

Total Expenditures for the Year 2021

10,444,872

Closing Balance December 31, 2021

3,638,726

Respectfully Submitted

Barbara K. Smith, Treasurer

SCHEDULE OF TOWN PROPERTY

<u>MBL#</u>	<u>PROPERTY</u>	<u>DESCRIPTION</u>	<u>ACRES</u>	<u>VALUE (\$)</u>
02-01-01	33 Rowell Rd.	Land	0.5	\$7,400
02-01-20	2 Indian Rd.- McGaffigan Land	Land	0.17	\$27,800
02-01-34	26 Rowell Rd.	Land	0.96	\$131,700
02-01-37	2 Cove Rd.	Land	1.25	\$102,800
02-04-04	39 Powwow River Rd.- Christ Church Land	Land	9.2	\$271,100
02-04-05	45 Powwow River Rd. - B & M Railroad Land	Land	3.47	\$116,700
02-06-13	8 Kelley Ln. - B & M Railroad Land	Land	1.3	\$208,700
02-07-05	50 Powwow River Rd. - Janvrin Land	Land	1.5	\$120,500
03-01-06	111 Powwow River Rd. - Frascone Land	Land	0.003	\$1,800
03-02-06	8 Wold ridge Ln. - Daniel West Land	Land	2.8	\$3,300
06-01-36	16 Pheasant Run - Recreation Land	Land	5	\$151,200
06-01-43	6 Blue Heron Ct. - Ed Smith Land - CU	Land	43.9	\$35,500
07-03-14	9 Robin Ln. Rear - Corbett Land	Land	10	\$10,700
07-03-60	7 Blue Heron Ct. - Conservation Land	Land	31.07	\$29,600
07-03-64	7 Robin Ln. Rear - Levi Bartlett Land	Land	1	\$1,300
09-02-07	3 Depot Rd. - Railroad Depot	Land/Buildings	0.2	\$272,500
09-02-05	12 Haverhill Rd.	Land	3.2	\$111,600
09-05-01	41 Depot Rd. - Pound School	Land/Buildings	0.5	\$277,900
09-06-04	2.4 Depot Rd. - Town Offices	Land/Buildings	2.4	\$656,500
09-07-03	3 Main St. - Town Hall/EOC	Land/Buildings	1.49	\$485,000
09-07-13	47 Maplevale Rd. - Public Library	Land/Buildings	2	\$846,700
09-08-02	44 Main St. - Olde Cemetery	Land	0.87	\$123,700
09-08-13	8 Main St. - Foss-Wasson Field	Land	5.2	\$175,000
09-08-21	29 Haverhill Rd. - Hillside Cemetery	Land	5.44	\$158,400
09-08-23	37 Haverhill Rd. - Parsonage Land	Land	11.34	\$33,900
10-05-07	42 Fish Rd. - Kennard Land	Land	1	\$75,800
10-05-08	52 Fish Rd. - Kennard Land	Land	2.5	\$77,700
10-05-12	33 Burnt Swamp Rd.	Land	0.24	\$8,900
10-06-02	50 Burnt Swamp Rd.	Land	0.55	\$91,500
11-02-04	29 Clement Ln. - Welch Land	Land	11.8	\$125,100
11-02-39	3 Bowley Rd. - Police Station	Land/Buildings	2	\$565,100
11-03-05	96 Burnt Swamp Rd. - Berry Land	Land	2.6	\$110,300
14-04-03	17 South Rd. - Union Cemetery	Land	2.68	\$183,800
14-04-06	5 Andrews Ln. - Elementary School	Land/Buildings	7.97	\$2,076,200
14-04-07	11 Andrews Ln. - Cole House	Land/Buildings	1	\$266,200
16-01-04	Off Giles Road	Land	3.8	\$3,300
16-02-12	37 Giles Rd. - Giles Road Bridge	Bridge	0	\$67,500
17-02-14	28 Joslin Rd.	Land	1.5	\$1,800
Total Acreage Owned by Town			182.403	\$8,014,500

**SUMMARY INVENTORY OF VALUATION
EAST KINGSTON
CERTIFICATE (2021)**

This is to certify that the information contained in this report was taken from the official records and is correct to the best of our knowledge and belief.

	Acres	Assessment
1. Valuation of land only:		
A. Current use (at c.u. value)	3,227.27	\$401,366
B. Conservation	0.00	\$0
C. Discret. Preservation Ease.	0.00	\$0
D. Residential	2,519.87	\$135,459,600
E. Commercial/Industrial	137.64	\$2,943,700
F. Total of Taxable Land	5,884.78	\$138,804,666
G. Tax Exempt & Non Taxable	283.42	\$5,443,100
2. Value of Buildings only:		
A. Residential		\$228,488,000
B. Manufactured Housing		\$1,867,800
C. Commercial/Industrial		\$5,690,100
D. Discretionary Preservation Easement		\$0
E. Total of Taxable Buildings		\$236,045,900
F. Exempt & Non Taxable		\$5,187,100
3. Public Utilities:		
A. Gas		
B. Electric		
D. Other Utilities (water)		
C. Total Utilities		\$26,464,100
4. Valuation before Exemptions:		\$401,314,666
5. Disabled Exemptions:		\$0
6. Modified Assessed Valuation of all Properties		\$401,314,666
7. Blind Exemption (2)		\$30,000
8. Elderly Exemption		\$207,800
9. Solar Energy Systems Exemptions		\$331,800
10. Total Dollar Amount of Exemptions		\$569,600
11. Net Valuation on which Tax Rate is computed		\$400,745,066
12. Less the Value of Utilities		(\$26,464,100)
13. Net Valuation without Utilities on which State Education Tax is Computed		\$374,280,966
TAX CREDITS:		
Totally and permanently disabled veterans, their spouses or widows, and the widows of veterans who died or were killed on active duty (\$700.):		
	3	\$2,100
Other war service credits (\$500.):		
	140	\$70,000
Total Number and Amount:	143	\$72,100

TAX RATE BREAKDOWN

YEAR	COUNTY	TOWN	SCHOOL	TOTAL TAX RATE	EQUALIZED VALUE
2021	0.84	6.09	15.08	22.01	83.5%
2020	.84	4.91	16.65	\$22.40	93.7%
2019	.87	5.09	16.56	\$22.52	99.8%
2018	1.04	5.70	19.31	\$26.05	78.8%
2017	1.04	5.41	18.32	\$24.77	86.5%
2016	1.06	6.29	17.44	\$24.79	90.7%
2015	1.02	7.25	16.50	\$24.77	90.7%
2014	.96	6.20	17.84	\$25.00	98.9%
2013	1.06	5.29	18.41	\$24.76	104.7%
2012	1.03	5.74	16.79	\$23.56	109.3
2011	.99	5.87	16.33	\$23.19	104.6
2010	.98	6.18	16.17	\$23.33	100%
2009	.97	6.18	15.96	\$23.11	100%
2008	.98	6.08	15.82	\$22.88	95%
2007	.98	5.08	16.20	\$22.26	88%
2006	.96	2.68	16.62	\$20.26	81%

The tax rate is based on the total amount due to cover county, town, and school operating costs. The county portion is derived from the percentage the town is liable for of the 37 Rockingham County towns that support the county nursing home, jail, sheriff's department, etc. The town portion is derived from the operating budget and warrant articles approved at Town Meeting each year, which includes the support of the police, fire, and highway departments, etc. The school portion covers the support of grade levels K-12.

Annually, the Department of Revenue Administration (DRA) is charged with equalizing the valuation of property in towns throughout the State. A sales report is completed by the Town's Assessing Officer (Selectmen) and submitted to DRA. The report reflects detailed information regarding each sale or purchase of property in town based on a twelve-month period, October – October. Then, DRA determines the average level of assessment for land and buildings as of April 1st of each year. The property assessment is then equalized by taking the Town's value and dividing it by the current equalized percentage to arrive at today's fair market value.

**Town Of East Kingston
Report of the Trustees of Trust Funds
For the Calendar Year Ending December 31, 2021**

First Deposit	Name of Fund	Purpose of Fund	How Invested	PRINCIPAL			INCOME			TOTAL		Ending Market Value
				Balance Beginning of Year	Additions-Withdraw Gain-Loss	Balance End of Year	Net Income	Expended During Year	Balance End of Year	Principal & Income		
CAPITAL RESERVES												
1993	Building Preservation	Town Buildings	Common CRF	21,595.79	2,397.89	23,993.68	3,321.41	248.70	0.00	3,570.11	27,563.79	29,294.19
1993	Revaluation	Revaluation	Common CRF	6,135.11	616.30	6,751.41	269.05	63.92	0.00	332.97	7,084.38	7,529.12
2016	Police Dept Bldg Long Term Maintenance Costs	Maintenance	Common CRF	43,770.09	-10,315.90	33,454.19	1,833.08	446.94	0.00	2,280.02	35,734.21	37,977.53
2016	Police Dept Long Term Equipment Replacement	Equipment Replacement	Common CRF	32,575.37	3,304.68	35,880.05	1,764.62	342.75	0.00	2,107.37	37,987.42	40,372.20
2018	Cemetery Maintenance & Administration Expendable Trust	Maintenance	Common CRF	64,504.88	8,753.11	73,257.99	1,973.77	668.82	0.00	2,642.59	75,900.58	80,665.47
2019	Emerald Ash Borer (EAB) ETF	Town	Common CRF	5,021.80	128.80	5,150.60	76.37	49.73	0.00	126.10	5,276.70	5,607.96
2021	School	School	Common CRF	0.00	25,468.02	25,468.02	0.00	124.04	0.00	124.04	25,592.06	27,198.68
1994	Elementary School Development	School	Common CRF	1,545.94	-1,545.94	0.00	237.81	5.79	243.60	0.00	0.00	0.00
1997	School Building Expansion	Construction	Common CRF	601,458.17	-601,458.17	0.00	102,505.19	2,286.45	104,791.64	0.00	0.00	0.00
2004	Special Education Expendable	School	Common CRF	60,787.94	363,027.12	423,815.06	6,493.97	2,407.86	0.00	8,901.83	432,716.89	459,882.01
2005	School Maintenance	School	Common CRF	16,597.25	103,631.07	120,228.32	1,680.88	676.52	0.00	2,359.40	122,587.72	130,283.53
2012	Fire Department	Construction	Common CRF	67,358.02	16,903.45	84,261.47	4,159.79	733.34	0.00	4,893.13	89,154.60	94,751.55
1999	Fire Apparatus Capital Reserve	Fire Apparatus	Common CRF	180,637.56	69,798.39	250,435.95	23,942.52	2,092.05	0.00	26,034.57	276,470.52	293,826.79
2018	Cistern/Hydrant Repair/Replace Capital Reserve	Repair & Replacement	Common CRF	30,170.61	33,103.14	63,273.75	868.99	482.01	0.00	1,351.00	64,624.75	68,681.76
1997	Library Capital Expansion	Library	Common CRF	576.07	63.97	640.04	86.59	6.64	0.00	95.23	735.27	781.43
2010	Library Bldg Major Repair/Replacement Reserve Fund	Library	Common CRF	73,439.86	7,504.33	80,944.19	4,540.03	776.27	0.00	5,318.30	86,262.49	91,677.88
Total Capital Reserves				1,206,174.46	21,380.26	1,227,554.72	153,756.07	11,415.83	105,035.24	60,136.66	1,287,691.38	1,368,530.10
GRAND TOTALS:				1,616,527.88	27,600.39	1,644,128.27	254,797.10	23,643.67	105,035.24	173,605.53	1,817,733.80	2,025,282.36

**Town Of East Kingston
Report of the Trustees of Trust Funds
For the Calendar Year Ending December 31, 2021**

First Deposit	Name of Fund	Purpose of Fund	How Invested	PRINCIPAL			INCOME			TOTAL Principal & Income	Ending Market Value
				Balance Beginning of Year	Additions-Withdraw Gain-Loss	Balance End of Year	Net Income	Expended During Year	Balance End of Year		
1900-2008	CHARITABLE & PRIVATE TRUSTS Perpetual Care	Lot Care	Common TF	161,509.00	3,066.92	164,575.92	6,128.44	0.00	96,772.31	261,348.23	323,825.21
1994	Expansion of Existing Cemeteries	Lot Care	Common TF	2,226.99	42.96	2,269.95	85.84	0.00	1,391.46	3,661.41	4,536.69
1994	Future Cemetery Land Acquisition	Lot Care	Common TF	1,484.62	28.64	1,513.26	57.23	0.00	927.63	2,440.89	3,024.40
1855	Jeremiah Morrill	School	Common TF	15,341.55	203.61	15,545.16	406.84	0.00	1,806.51	17,351.67	21,499.69
1882	Elizabeth Towle	School	Common TF	13,319.75	176.79	13,496.54	353.22	0.00	1,568.42	15,064.96	18,666.33
1954	E. Philbrick	School	Common TF	488.26	6.48	494.74	12.98	0.00	57.54	552.28	684.31
2009	R. E. Sargent Expendable Trust	School	Common TF	215,983.25	2,694.73	218,677.98	5,383.29	0.00	10,945.00	229,622.98	284,515.63
Total Charitable & Private Trusts				410,353.42	6,220.13	416,573.55	12,427.84	0.00	113,468.87	530,042.42	656,752.26

DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT BIRTH REPORT

01/01/2021-12/31/2021

--EAST KINGSTON--

Child's Name	Birth Date	Birth Place	Father's/Partner's Name	Mother's Name
DONAHUE, LINCOLN SCOTT	07/31/2021	EXETER,NH	DONAHUE, JR, SHAWN	DONAHUE, ELIZABETH

Total number of records 1

**DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION**



RESIDENT DEATH REPORT

01/01/2021 - 12/31/2021

--EAST KINGSTON, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
PECTEAU, ROLANDE ARLEEN	01/05/2021	EXETER	GOULET, ADELARD	PINETTE, ALBERTINE	N
TAYLOR, FREDERICK D	01/15/2021	EAST KINGSTON	TAYLOR, DAVID	TUFTS, FLORENCE	Y
MOORE JR, ROBERT EMMET	01/28/2021	FREMONT	MOORE, ROBERT	SLAYTON, MINNIE	N
CAREY JR, HERBERT WARREN	03/21/2021	ROCHESTER	CAREY, HERBERT	HAGAN, CHRISTINE	N
MOORE, ABIGAIL FOLEY	04/03/2021	FREMONT	FOLEY, GEORGE	MURRAY, MARGARET	N
SANSOUCIE, DIANA MARIE	07/18/2021	HAMPTON	FONSECA, JOSEPH	PAGE, HELEN	N
COOKE, JOHN GRAHAM	07/23/2021	EAST KINGSTON	COOKE, WELDON	MCELLIGOTT, PATRICIA	N
NICOL, MARIANNE A	08/17/2021	EAST KINGSTON	LAFLAMME, FRANCIS	COTE, ALICE	N
GIORGI, ANTOINETTE CATHERINE	08/29/2021	EXETER	LUBETICH, JOHN	MORINE, MINNIE	N
WEBBER, EDWARD SHERMAN	09/06/2021	DOVER	WEBBER, CARL	SHERMAN, FAYE	Y
LEACH, DAVID SCOTT	09/13/2021	EAST KINGSTON	LEACH, ARLYN	BARNES, ELIZABETH	N
HOELZL, SANDRA MARIE	09/15/2021	EAST KINGSTON	BUCCHERI, SAMUEL	VELENTI, ATTELEA	N
DEMARIA JR, JOSEPH F	09/15/2021	EAST KINGSTON	DEMARIA SR, JOSEPH	GAUL HELEN	Y
PICKERING, JUDIETH ANN	11/09/2021	EAST KINGSTON	BRADY SR, ARTHUR	MERRILL, PRISCILLA	N
FRENCH, WILLIAM LESLIE	11/15/2021	EAST KINGSTON	FRENCH, MAURICE	GILMORE, ALICE	Y
SMITH, RONALD F	11/26/2021	EAST KINGSTON	SMITH SR, RICHARD	SAMPSON, EVA	N

Total number of records 16

DEPARTMENT OF STATE
 DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT MARRIAGE REPORT

01/01/2021 - 12/31/2021

-- EAST KINGSTON -

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
BRYANT, BRIANNA L EAST KINGSTON, NH	PIGSLEY II, JOSEPH C. EAST KINGSTON, NH	EAST KINGSTON	EAST KINGSTON	01/23/2021
NOVELL, HERBERT G EAST KINGSTON, NH	DUBOIS, LORIA EAST KINGSTON, NH	EAST KINGSTON	NEWCASTLE	02/28/2021
BERNARD, MELISSA EAST KINGSTON, NH	BORGES ACEVEDO, JUAN C EAST KINGSTON, NH	EAST KINGSTON	EAST KINGSTON	04/30/2021
SIMARD, DANIEL L LITCHFIELD, NH	MOORE, SAMANTHA A EAST KINGSTON, NH	LITCHFIELD	EXETER	08/21/2021
MALM, TIMOTHY J EAST KINGSTON, NH	CULP, HEATHER S EAST KINGSTON, NH	EAST KINGSTON	JACKSON	10/10/2021

Total number of records 5

2021 Town Wages

Name	Department	Salary	Outside Detail	Total Pay
Abdoo, Edward	Fire Department	197.50		197.50
Africano, Nicholas	Fire Department	2,913.97	17,657.50	20,571.47
Amero, Diane	Cemetery Sexton	625.00		625.00
Bateman, Brett	Fire Department	128.73		128.73
Barrette, Daniel	Fire Department	485.99	1,072.50	1,558.49
Bertogli, Keith	Fire Department	280.26		280.26
Bodwell, Crystal	Fire Department	80.00		80.00
Brinkerhoff, Mark	Cemetery Sexton	1,069.53		1,069.53
Bucknell, Denise	Administrative Assistant	12,034.00		12,034.00
Burnim, Todd	Fire Department	438.73		438.73
Cacciatore, Joseph	Selectman	4,000.00		4,000.00
Campbell, Edward	Fire Department	499.38		499.38
Caron, Robert	Selectman	4,000.00		4,000.00
Cash, Judy	Assistant Town Clerk/Tax Collector	23,969.20		23,969.20
Chaisson, Cherice	Police Department Admin	43,095.04		43,095.04
Charest, Craig	Police Department	13,657.98		13,657.98
Clark, Barbara	Town Clerk/Tax Collector	48,000.16		48,000.16
Conti, Britney	Fire Department	295.80		295.80
Conti, Jennifer	Fire Department	123.62		123.62
Conti, Timothy	Fire Department	2,165.65		2,165.65
Cooper-McConniel, Brandon	Police Department	44,899.35	2,100.00	46,999.35
Coppens, John	Fire Department	816.97		816.97
Cotton-Miller, Michelle	Emergency Management	10,472.43	45,837.50	56,309.93
Courchesne, Malcolm	Library	351.00		351.00
Dame, Michael	Fire Department	216.00	6,201.25	6,417.25
Day, James R Jr.	Trustee	800.00		800.00
Demers, John	Fire Department	2,650.51	137.50	2,788.01
Desmond, Heather	Fire Department Admin	13,678.39		13,678.39
Dixon, Illya	Police Department	4,580.62		4,580.62
Eaton, Tiah	Fire Department	2,623.10	5,621.65	8,244.75
Fowler, Richard	Fire Department	652.50		652.50
Frost, Donald	Police Department	65,390.85	3,512.50	68,903.35
Gagnon, George	Police Department	3,136.00	300.00	3,436.00
Gahan, Steven	Police Department	3,486.87		3,486.87
Gallant, Matthew	Fire Department	348.00		348.00
Greene, Angela	Fire Department	22.88	17,560.25	17,583.13
Head, Alexandra	Fire Department	1,704.19		1,704.19
Head, Andrew	Fire Department	5,652.92	29,586.25	35,239.17
Heitz, Mark	Police Department	537.68		537.68
Hillner, Jordan	Fire Department	357.19		357.19
Jervis, Clayton	Police Department	74,942.61	9,150.00	84,092.61
Kaiser, Kip	Building Inspector	13,955.06		13,955.06
Latham, Samantha	Fire Department	287.50		287.50
Latham, Thomas	Fire Department	6,503.04	14,027.50	20,530.54
LePage, Michael	Police Chief	89,504.92	900.00	90,404.92
Leach, Elizabeth	Supervisor of the Checklist	655.88		655.88
Lemire, Brian	Police Department	5,654.86	200.00	5,854.86
Lindsay, Heather	Library	350.00		350.00

Madsen, Christopher	Fire Department	107.25		107.25
Mahar, Peter	Health Officer	500.00		500.00
Marshall, Keri	Moderator	450.00		450.00
McCarter, Laurie	Emergency Management	3,169.07	275.00	3,444.07
Merrow, Becky	Town Administrator	34,317.02		34,317.02
Mierswa, Dawn	Supervisor of the Checklist	244.13		244.13
Miller, LeeAnne	Administrative Assistant	4,200.00		4,200.00
Moreau, John Jr.	Building Inspector	310.11		310.11
Morin, Michael	Fire Department	28.13		28.13
Moses, Conrad	Deputy Moderator	225.00		225.00
Nigrello, Robert	Selectman	5,000.00		5,000.00
O'Connell, Edna	Election Worker	180.13		180.13
Polcari, Joseph	Fire Department	38.13		38.13
Pevear, Frank	Fire Department	216.03	6,242.50	6,458.53
Pirger, Ryan	Library	774.83		774.83
Richards, Karen	Administrative Assistant	275.00		275.00
Ricker, Sarah	Library	3,455.06		3,455.06
Rodolakis, Charles	Police Department	69,414.57	15,362.50	84,777.07
Ruelle, Grace	Town Administrator	63,375.39		63,375.39
Sheckells, Diane	Library	5,689.64		5,689.64
Skalecki, Kory	Deputy Treasurer	356.60		356.60
Smith, Barbara	Treasurer	1,700.00		1,700.00
Smith, Maxwell	Seasonal	400.00		400.00
Smith, Tanner	Seasonal	400.00		400.00
Stabile, Jonathan	Fire Department	502.85	701.25	1,204.10
Sturgis, Thomas	Fire Department	7,722.96	495.00	8,217.96
Sucu, Zoe	Library	33,678.78		33,678.78
Urwick, Laurel	Fire Department	1,000.29	3,341.25	4,341.54
Urwick, Richard	Fire Department	2,992.88	8,543.15	11,536.03
Vichill, Eric	Police Department	1,618.10		1,618.10
Waldron, Tracy	Librarian	64,524.52		64,524.52
Ward, Karin	Library	663.75		663.75
Warren, Edward	Fire Chief	14,288.46		14,288.46
Warren, Jason	Fire Department	1,773.43		1,773.43
Welch, Thomas	Deputy Building Inspector	310.11		310.11
White, Barbara	Planning Secretary	1,832.72		1,832.72
Williams, Sandra	Supervisor of the Checklist	661.13		661.13
	Town Totals	838,687.93	188,825.05	1,027,512.98

TOWN OF
EAST KINGSTON
WARRANT
AND
BUDGET
FOR THE YEAR
2022

The State of New Hampshire

To the Inhabitants of the Town of East Kingston in the [LS.] County of Rockingham in said State, qualified to vote in Town Affairs:

You are hereby notified in accordance with SB-2, the first session of all business other than voting by official ballot shall be held on **SATURDAY**, February 5, 2022 at 10:00AM at the East Kingston Elementary School, 5 Andrews Lane, in said Town, East Kingston. The first session shall consist of explanation, discussion, and debate of each warrant article. Warrant Articles may be amended, subject to the following limitations:

- (a) Warrant Articles whose wording is prescribed by law shall not be amended.
- (b) Warrant Articles that are amended shall be placed on the official ballot for final vote on the main motion, as amended.

The second session of the annual meeting, to vote on questions required by law to be inserted on said official ballot, and to vote on all warrant articles from the first session on official ballot shall be held on **Tuesday, the Eighth Day of March 2022** with polls open from 8:00AM — 7:00PM at the East Kingston Elementary School, 5 Andrews Lane, in said Town, East Kingston to act upon the following:

ARTICLE 1:

To choose all necessary Town Officers for the year ensuing.

ARTICLE 2:

Are you in favor of the adoption of the following zoning amendment to the existing town zoning ordinance as proposed by the Planning Board of East Kingston as follows:

Ordinance in *italics*, strike-through words deleted, new text in **bold**.

ARTICLE XIV - SEPTAGE/SLUDGE DISPOSAL FACILITIES (*Adopted 3/91*)

B. Permit Required

- b.1 Existing Septage/Sludge Disposal Facilities in existence prior to the adoption of this amendment may continue operations pursuant to maintaining compliance with all requirements of Article XIV.***

In order to operate a septage/sludge disposal site, a five (5) year permit must be obtained from the Board of Selectmen which shall run concurrently with the required State of New Hampshire permit. The Selectmen shall issue a septage/sludge disposal site permit after a public hearing (with notice as per RSA 675:7) provided the provisions of this section (and other applicable Town, State, and Federal regulations) are met. Application for a permit renewal must be submitted to the Selectmen's Office at least 60-days before the expiration of an existing permit. (Amended 3/94)

b.2 No new Septage/Sludge Disposal Facilities will be approved and/or allowed within East Kingston as of the adoption date of this amendment

The East Kingston Planning Board supports this zoning amendment.
The East Kingston Board of Selectmen support this zoning amendment.

ARTICLE 3:

Are you in favor of the adoption of the following zoning amendment to the existing town zoning ordinance as proposed by the Planning Board of East Kingston as follows:

Ordinance in *italics*, strike-through words deleted, new text in **bold**.

ARTICLE VIII - USES PERMITTED

F. *Accessory Dwelling Units.* *(Adopted 3/05) (Amended 3/17)*

g. *Septic facilities and water.* *An accessory dwelling unit shall conform to all applicable water and sanitary standards for residential structures.*

Prior to Special Exception approval by the Zoning Board of Adjustment for an Accessory Dwelling Unit, the owner shall provide evidence as part of the Special Exception application that septic facilities are adequate to serve both the principle dwelling and the accessory dwelling unit. This initial evidence shall be in the form of a replacement septic system design plan prepared by a state licensed Septic System Designer sized to accommodate both the primary dwelling and accessory dwelling. The Zoning Board of Adjustment Special Exception approval shall be conditional upon approval of the septic replacement plan by the NH Department of Environmental Services. Alternatively, if the existing septic system is state approved and adequately sized to accommodate both the primary dwelling and accessory dwellings and conforms to state and local requirements, an applicant may choose to submit a copy of the existing septic system plan and an inspection report by a state licensed Septic System Designer detailing the condition of the existing system.

Prior to a dwelling renovation or accessory dwelling unit construction, the owner shall provide evidence to the East Kingston Building Inspector that septic facilities (whether separate or combined)

are adequate to serve both the principal dwelling unit and the accessory dwelling unit and obtain the necessary Town and State permits. Such evidence shall be in the form of a replacement septic system plan prepared by a State of New Hampshire licensed septic system designer and approved by the State and the Town. The property owner shall have an existing septic system inspected by a licensed septic system inspector and provide a report of the inspection results. If the existing septic system is found to be not fully functional, the property owner shall install a replacement septic system according to the approved plan. The property owner shall provide evidence that there is adequate potable water (whether separate or combined) to serve both the principal dwelling and the accessory dwelling unit, according to State standards.

The East Kingston Planning Board supports this zoning amendment.
The East Kingston Board of Selectmen support this zoning amendment.

ARTICLE 4:

Are you in favor of the adoption of the following zoning amendment to the existing town zoning ordinance as proposed by the Planning Board of East Kingston as follows:

Ordinance in *italics*, strike-through words deleted, new text in **bold**.

ARTICLE XI CONSERVATION SUBDIVISION DEVELOPMENT

*Section I. The residential density within the area being developed shall not exceed six (6) dwelling units per acre. ~~The minimum lot size shall be determined based on the soil based lot sizing methodology in Standards for a High Intensity Soil Map of New Hampshire, Society of Soil Scientists of Northern New England, 2017 (as amended).~~ **The minimum lot size shall be determined based on the soil based minimum lot sizing criteria published in Soil Based Lot Sizing: Environmental Planning for Onsite Wastewater Treatment in New Hampshire (SSSNNE Special Publication No. 4 Version 1, 2003 as amended) by the New Hampshire Society of Soil Scientists of Northern New England available at <https://sssnne.org/sssnne-publications/>.***

The East Kingston Planning Board supports this zoning amendment.
The East Kingston Board of Selectmen support this zoning amendment.

ARTICLE 5:

Shall the Town of East Kingston raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$3,362,268.50. Should this article be defeated, the default budget shall be \$3,380,677.78, which is the same as last year, with certain adjustments required by previous action of the Town of East Kingston or by law; or the governing body may hold one special meeting, in

accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. This operating budget article does not contain appropriations contained in any other warrant articles.

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article: 3 For, 0 Against, 0 Absent.

ARTICLE 6:

To see if the Town will vote to raise and appropriate the sum of Fifty Thousand dollars (\$50,000) to be added to the existing Fire Apparatus Capital Reserve Fund established at the 1999 Town Meeting for the purpose of acquiring fire apparatus.

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article: 3 For, 0 Against, 0 Absent.

ARTICLE 7:

To see if the Town will vote to raise and appropriate the sum of Fifteen Thousand dollars (\$15,000) to be added to the existing cistern hydrant repair/replace Capital Reserve Fund established at the 2018 Town Meeting for the purpose of repairing or replacing existing cisterns or hydrants.

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article: 3 For, 0 Against, 0 Absent.

ARTICLE 8:

To see if the Town will vote to raise and appropriate the sum of Ten Thousand dollars (\$10,000) to be added to the existing Fire Department/Emergency Operations Center Land &/or Buildings Capital Reserve Fund established at the 2012 Town Meeting for the purpose of the acquisition of land and/or buildings or construction of building for a Fire Station/Emergency Operations Center.

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article: 3 For, 0 Against, 0 Absent.

ARTICLE 9:

To see if the Town will vote to raise and appropriate the sum of Ten Thousand dollars (\$10,000) to be added to the existing Building Preservation Capital Reserve Fund established at the 1993 Town Meeting for the purpose of the preserving Town owned buildings.

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article: 3 For, 0 Against, 0 Absent.

ARTICLE 10:

To see if the Town will vote to accept the report of the Salary Review Committee and approve the following recommendations:

Supervisor of the Checklist	\$125 per election \$125 per purge of the Checklist	(1) (2)
Moderator	\$225 per election	(1)
Election Officers	\$10.50 per hour	(1)(2)
Bookkeeper of the Trust Funds	\$800 per year Actual Expenses	(3)
Treasurer	\$1,700 per year Actual Expenses	(3)
First Selectman	\$5,000 per year Actual Expenses	(3)
Second and Third Selectmen	\$4,000 each per year Actual Expenses	(3)
Town Clerk / Tax Collector	\$55,000 per year Actual Expenses	(4) (3)

1. Election pay includes any associated meetings until adjournment thereof.
2. Supervisors of the Checklist and Elected Officials shall be paid the greater of \$10.50 per hour or applicable minimum wage for hours worked outside of election meeting hours including for registration and checklist verification but excluding required purge of the checklist.
3. Expenses include actual expenses incurred with mileage reimbursed at the current IRS coded amount at the time of the requested reimbursement.
4. Salary is based on the Town Clerk/Tax Collector working a minimum of 35 hours per week. There shall be a minimum of 30 public office hours, including a minimum of five days per week and including one evening session of two hours. This salary recommendation applies only to the current office holder and is based on experience and years of service.

The following provisions shall also apply:

- All salaries are retroactive to January 1, 2022.
- The Town shall retain all fees collected by any elected official
- A Salary Review Committee shall be appointed by the Moderator in 2024 to make recommendations to the 2025 Annual Meeting of the Town.

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article: 3 For, 0 Against, 0 Absent.

ARTICLE 11:

To see if the Town will vote to amend/modify the wording of the existing ambulance revolving fund established in 2007. The proposed amended wording is a result of changes to RSA 31:95-h.

Original article in *italics*, new text in **bold**.

*To See if the Town will vote to **amend the revolving fund pursuant to RSA 31:95-h, for the purpose of ambulance and/or fire services.** All revenues received for ambulance or fire services will be deposited into the fund, and the money in the fund shall be allowed to accumulate from year to year and shall not be considered part of the Town's general fund balance. The Town Treasurer shall have custody of all moneys in the fund and shall pay out the same only upon order of the **Fire Chief or his/her designee with review by the Selectmen,** no other approval is required by the legislative body to expend. Such funds may be expended only for the purpose for which the fund was created. **To ensure adequate funds to replace/repair the ambulance vehicle, no funds shall be expended that will drop the fund below \$100,000.00 unless an emergency arises***

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article: ___ For, 2 Against, 1 Absent.

ARTICLE 12:

To see if the Town will vote to raise and appropriate the sum of fifteen thousand dollars (\$15,000) to be added to the existing Police Department Building Long Term Maintenance Costs Capital Reserve Fund established at 2016 Town Meeting for the purpose of funding long term maintenance costs for the Police Department Building.

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article: 3 For, 0 Against, 0 Absent.

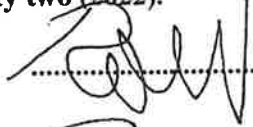
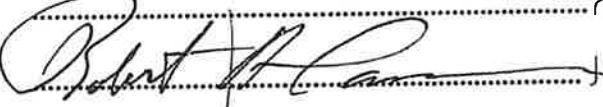
ARTICLE 13:

To see if the Town will vote to raise and appropriate the sum of ten thousand dollars (\$10,000) to be added to the existing Police Department long term Equipment Replacement fund established at the 2016 Town Meeting for the purpose of funding long term equipment replacement costs for the Police Department.

MAJORITY VOTE REQUIRED.


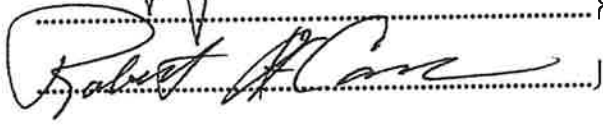
The Board of Selectmen recommends approval of this article: 3 For, 0 Against, 0 Absent.

As posted on January 27, 2022 and as amended by the First Deliberative Session on February 5, 2022, now given under our hands and seal, this 7thth day of February, in the year of our Lord two thousand twenty two (2022).


.....

.....

*Selectmen
of
East Kingston*

A true copy of Warrant -- Attest:


.....

.....



**Proposed Budget
East Kingston**

For the period beginning January 1, 2022 and ending December 31, 2022
Form Due Date: **20 Days after the Annual Meeting**

This form was posted with the warrant on: January 27, 2022

GOVERNING BODY CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Robert Nigrello	Board of Selectmen, Chairman	
Joseph Cacciatore	Board of Selectmen	
Robert Caron	Board of Selectmen	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



Proposed Budget

Account	Purpose	Article	Expenditures for	Appropriations	Proposed Appropriations for period	
			period ending	for period ending	ending 12/31/2022	
			12/31/2021	12/31/2021	(Recommended)	(Not Recommended)
General Government						
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0
4130-4139	Executive	05	\$177,429	\$190,019	\$193,520	\$0
4140-4149	Election, Registration, and Vital Statistics	05	\$52,179	\$56,944	\$62,596	\$0
4150-4151	Financial Administration	05	\$139,180	\$117,550	\$118,546	\$0
4152	Revaluation of Property	05	\$22,767	\$20,000	\$23,000	\$0
4153	Legal Expense	05	\$63,758	\$85,000	\$85,000	\$0
4155-4159	Personnel Administration	05	\$345,043	\$482,261	\$439,910	\$0
4191-4193	Planning and Zoning	05	\$20,710	\$29,107	\$34,015	\$0
4194	General Government Buildings	05	\$22,011	\$19,910	\$16,310	\$0
4195	Cemeteries	05	\$23,127	\$26,050	\$47,550	\$0
4196	Insurance	05	\$60,496	\$45,800	\$66,143	\$0
4197	Advertising and Regional Association		\$0	\$0	\$0	\$0
4199	Other General Government	05	\$29,747	\$0	\$25,000	\$0
General Government Subtotal			\$956,447	\$1,072,641	\$1,111,590	\$0
Public Safety						
4210-4214	Police	05	\$543,987	\$580,039	\$609,595	\$0
4215-4219	Ambulance	05	\$17,385	\$21,500	\$21,500	\$0
4220-4229	Fire	05	\$379,138	\$261,695	\$272,903	\$0
4240-4249	Building Inspection	05	\$13,740	\$14,500	\$15,810	\$0
4290-4298	Emergency Management	05	\$26,049	\$57,882	\$52,300	\$0
4299	Other (Including Communications)	05	\$0	\$3,600	\$1	\$0
Public Safety Subtotal			\$980,299	\$939,216	\$972,109	\$0
Airport/Aviation Center						
4301-4309	Airport Operations		\$0	\$0	\$0	\$0
Airport/Aviation Center Subtotal			\$0	\$0	\$0	\$0
Highways and Streets						
4311	Administration		\$0	\$0	\$0	\$0
4312	Highways and Streets	05	\$402,325	\$479,165	\$499,200	\$0
4313	Bridges		\$0	\$0	\$0	\$0
4316	Street Lighting	05	\$4,208	\$4,400	\$5,000	\$0
4319	Other		\$0	\$0	\$0	\$0
Highways and Streets Subtotal			\$406,533	\$483,565	\$504,200	\$0
Sanitation						
4321	Administration		\$0	\$0	\$0	\$0
4323	Solid Waste Collection	05	\$242,447	\$259,305	\$262,500	\$0
4324	Solid Waste Disposal		\$0	\$0	\$0	\$0



Proposed Budget

4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0
4326-4328	Sewage Collection and Disposal		\$0	\$0	\$0	\$0
4329	Other Sanitation		\$0	\$0	\$0	\$0
Sanitation Subtotal			\$242,447	\$259,305	\$262,500	\$0

Water Distribution and Treatment

4331	Administration		\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0
4335	Water Treatment		\$0	\$0	\$0	\$0
4338-4339	Water Conservation and Other		\$0	\$0	\$0	\$0
Water Distribution and Treatment Subtotal			\$0	\$0	\$0	\$0

Electric

4351-4352	Administration and Generation		\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0
Electric Subtotal			\$0	\$0	\$0	\$0

Health

4411	Administration		\$0	\$0	\$0	\$0
4414	Pest Control	05	\$0	\$1,500	\$1,500	\$0
4415-4419	Health Agencies, Hospitals, and Other	05	\$6,500	\$10,500	\$10,500	\$0
Health Subtotal			\$6,500	\$12,000	\$12,000	\$0

Welfare

4441-4442	Administration and Direct Assistance		\$0	\$0	\$0	\$0
4444	Intergovernmental Welfare Payments	05	\$4,725	\$12,000	\$10,250	\$0
4445-4449	Vendor Payments and Other	05	\$0	\$13,600	\$13,000	\$0
Welfare Subtotal			\$4,725	\$25,600	\$23,250	\$0

Culture and Recreation

4520-4529	Parks and Recreation	05	\$15,147	\$14,900	\$14,900	\$0
4550-4559	Library	05	\$152,337	\$165,181	\$172,489	\$0
4583	Patriotic Purposes	05	\$307	\$1,000	\$600	\$0
4589	Other Culture and Recreation		\$0	\$0	\$0	\$0
Culture and Recreation Subtotal			\$167,791	\$181,081	\$187,989	\$0

Conservation and Development

4611-4612	Administration and Purchasing of Natural Resources		\$0	\$0	\$0	\$0
4619	Other Conservation	05	\$7,361	\$7,000	\$7,000	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0	\$0
Conservation and Development Subtotal			\$7,361	\$7,000	\$7,000	\$0



Proposed Budget

Debt Service						
4711	Long Term Bonds and Notes - Principal	05	\$235,000	\$235,000	\$235,000	\$0
4721	Long Term Bonds and Notes - Interest	05	\$56,961	\$57,061	\$46,630	\$0
4723	Tax Anticipation Notes - Interest	05	\$0	\$1	\$1	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0
Debt Service Subtotal			\$291,961	\$292,062	\$281,631	\$0
Capital Outlay						
4901	Land		\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment	05	\$0	\$1	\$1	\$0
4903	Buildings		\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$0	\$0	\$0	\$0
Capital Outlay Subtotal			\$0	\$1	\$1	\$0
Operating Transfers Out						
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other		\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0
4919	To Fiduciary Funds		\$0	\$0	\$0	\$0
Operating Transfers Out Subtotal			\$0	\$0	\$0	\$0
Total Operating Budget Appropriations					\$3,362,270	\$0



Proposed Budget

Account	Purpose	Article	Proposed Appropriations for period ending 12/31/2022	
			(Recommended)	(Not Recommended)
4915	To Capital Reserve Fund	06 <i>Purpose: Acquiring Fire Apparatus</i>	\$50,000	\$0
4915	To Capital Reserve Fund	07 <i>Purpose: Cistem.Hydrant Repair/Replace CRF</i>	\$15,000	\$0
4915	To Capital Reserve Fund	08 <i>Purpose: Fire Station/Emergency Operations Center</i>	\$10,000	\$0
4915	To Capital Reserve Fund	09 <i>Purpose: Town owned buildings</i>	\$10,000	\$0
4915	To Capital Reserve Fund	12 <i>Purpose: Police Department Building Maintenance</i>	\$15,000	\$0
4915	To Capital Reserve Fund	13 <i>Purpose: Police Department Long Term Equipment</i>	\$10,000	\$0
Total Proposed Special Articles			\$110,000	\$0



Proposed Budget

Account	Purpose	Article	Proposed Appropriations for period ending 12/31/2022	
			(Recommended)	(Not Recommended)
Total Proposed Individual Articles			\$0	\$0



Proposed Budget

Account	Source	Article	Actual Revenues for period ending 12/31/2021	Estimated Revenues for period ending 12/31/2021	Estimated Revenues for period ending 12/31/2022
Taxes					
3120	Land Use Change Tax - General Fund	05	\$620	\$10,000	\$5,000
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	05	\$5,461	\$3,730	\$4,500
3186	Payment in Lieu of Taxes		\$0	\$0	\$0
3187	Excavation Tax		\$0	\$0	\$0
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	05	\$20,979	\$18,258	\$18,700
9991	Inventory Penalties		\$0	\$0	\$0
Taxes Subtotal			\$27,060	\$31,988	\$28,200
Licenses, Permits, and Fees					
3210	Business Licenses and Permits	05	\$1,775	\$1,500	\$12,000
3220	Motor Vehicle Permit Fees	05	\$608,721	\$500,000	\$575,960
3230	Building Permits	05	\$12,545	\$6,000	\$7,000
3290	Other Licenses, Permits, and Fees	05	\$10,802	\$10,000	\$9,100
3311-3319	From Federal Government		\$0	\$0	\$0
Licenses, Permits, and Fees Subtotal			\$633,843	\$517,500	\$604,060
State Sources					
3351	Municipal Aid/Shared Revenues		\$11,631	\$50	\$0
3352	Meals and Rooms Tax Distribution	05	\$178,110	\$50,000	\$100,000
3353	Highway Block Grant	05	\$51,585	\$50,000	\$50,000
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement	05	\$27	\$26	\$27
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)	05	\$7,528	\$7,200	\$1,000
3379	From Other Governments	05	\$183,941	\$107,182	\$1,000
State Sources Subtotal			\$432,822	\$214,458	\$152,027
Charges for Services					
3401-3406	Income from Departments	05	\$38,104	\$34,000	\$36,000
3409	Other Charges		\$0	\$0	\$0
Charges for Services Subtotal			\$38,104	\$34,000	\$36,000
Miscellaneous Revenues					
3501	Sale of Municipal Property		\$0	\$0	\$0
3502	Interest on Investments	05	\$178	\$118	\$50
3503-3509	Other	05	\$56,460	\$213,000	\$6,670
Miscellaneous Revenues Subtotal			\$56,638	\$213,118	\$6,720



Proposed Budget

Interfund Operating Transfers In				
3912	From Special Revenue Funds	\$0	\$0	\$0
3913	From Capital Projects Funds	\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)	\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)	\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)	\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)	\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)	\$0	\$0	\$0
3915	From Capital Reserve Funds	\$16,398	\$1,500	\$0
3916	From Trust and Fiduciary Funds	\$0	\$0	\$0
3917	From Conservation Funds	\$0	\$0	\$0
Interfund Operating Transfers In Subtotal		\$16,398	\$1,500	\$0
Other Financing Sources				
3934	Proceeds from Long Term Bonds and Notes	\$0	\$0	\$0
9998	Amount Voted from Fund Balance	\$0	\$0	\$0
9999	Fund Balance to Reduce Taxes	\$0	\$0	\$0
Other Financing Sources Subtotal		\$0	\$0	\$0
Total Estimated Revenues and Credits		\$1,204,865	\$1,012,564	\$827,007



Proposed Budget

Item	Period ending 12/31/2022
Operating Budget Appropriations	\$3,362,270
Special Warrant Articles	\$110,000
Individual Warrant Articles	\$0
Total Appropriations	\$3,472,270
Less Amount of Estimated Revenues & Credits	\$827,007
Estimated Amount of Taxes to be Raised	\$2,645,263



Default Budget of the Municipality

East Kingston

For the period beginning January 1, 2022 and ending December 31, 2022

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

This form was posted with the warrant on: January 27, 2022

GOVERNING BODY OR BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Robert Nigrello	Board of Selectmen, Chairman	
Joseph Cacciatore	Board of Selectmen	
Robert Caron	Board of Selectmen	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



Default Budget of the Municipality

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
General Government					
0000-0000	Collective Bargaining	\$0	\$0	\$0	\$0
4130-4139	Executive	\$190,019	\$5,160	\$0	\$195,179
4140-4149	Election, Registration, and Vital Statistics	\$56,944	\$3,800	\$0	\$60,744
4150-4151	Financial Administration	\$117,550	\$6,500	\$0	\$124,050
4152	Revaluation of Property	\$20,000	\$0	\$0	\$20,000
4153	Legal Expense	\$85,000	\$0	\$0	\$85,000
4155-4159	Personnel Administration	\$482,261	\$0	\$0	\$482,261
4191-4193	Planning and Zoning	\$29,107	\$3,085	\$0	\$32,192
4194	General Government Buildings	\$19,910	\$6,750	\$0	\$26,660
4195	Cemeteries	\$26,050	\$18,000	\$0	\$44,050
4196	Insurance	\$45,800	\$20,343	\$0	\$66,143
4197	Advertising and Regional Association	\$0	\$0	\$0	\$0
4199	Other General Government	\$0	\$0	\$0	\$0
General Government Subtotal		\$1,072,641	\$63,638	\$0	\$1,136,279
Public Safety					
4210-4214	Police	\$580,039	\$14,338	\$0	\$594,377
4215-4219	Ambulance	\$21,500	\$0	\$0	\$21,500
4220-4229	Fire	\$261,695	\$1,500	\$0	\$263,195
4240-4249	Building Inspection	\$14,500	\$0	\$0	\$14,500
4290-4298	Emergency Management	\$57,882	\$14,500	\$0	\$72,382
4299	Other (Including Communications)	\$3,600	\$0	\$0	\$3,600
Public Safety Subtotal		\$939,216	\$30,338	\$0	\$969,554
Airport/Aviation Center					
4301-4309	Airport Operations	\$0	\$0	\$0	\$0
Airport/Aviation Center Subtotal		\$0	\$0	\$0	\$0
Highways and Streets					
4311	Administration	\$0	\$0	\$0	\$0
4312	Highways and Streets	\$479,165	\$0	\$0	\$479,165
4313	Bridges	\$0	\$0	\$0	\$0
4316	Street Lighting	\$4,400	\$0	\$0	\$4,400
4319	Other	\$0	\$0	\$0	\$0
Highways and Streets Subtotal		\$483,565	\$0	\$0	\$483,565
Sanitation					
4321	Administration	\$0	\$0	\$0	\$0
4323	Solid Waste Collection	\$259,305	\$14,231	\$0	\$273,536
4324	Solid Waste Disposal	\$0	\$0	\$0	\$0
4325	Solid Waste Cleanup	\$0	\$0	\$0	\$0
4326-4328	Sewage Collection and Disposal	\$0	\$0	\$0	\$0
4329	Other Sanitation	\$0	\$0	\$0	\$0



Default Budget of the Municipality

	Sanitation Subtotal	\$259,305	\$14,231	\$0	\$273,536
Water Distribution and Treatment					
4331	Administration	\$0	\$0	\$0	\$0
4332	Water Services	\$0	\$0	\$0	\$0
4335	Water Treatment	\$0	\$0	\$0	\$0
4338-4339	Water Conservation and Other	\$0	\$0	\$0	\$0
	Water Distribution and Treatment Subtotal	\$0	\$0	\$0	\$0
Electric					
4351-4352	Administration and Generation	\$0	\$0	\$0	\$0
4353	Purchase Costs	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance	\$0	\$0	\$0	\$0
4359	Other Electric Costs	\$0	\$0	\$0	\$0
	Electric Subtotal	\$0	\$0	\$0	\$0
Health					
4411	Administration	\$0	\$0	\$0	\$0
4414	Pest Control	\$1,500	\$0	\$0	\$1,500
4415-4419	Health Agencies, Hospitals, and Other	\$10,500	\$0	\$0	\$10,500
	Health Subtotal	\$12,000	\$0	\$0	\$12,000
Welfare					
4441-4442	Administration and Direct Assistance	\$0	\$0	\$0	\$0
4444	Intergovernmental Welfare Payments	\$12,000	\$0	\$0	\$12,000
4445-4449	Vendor Payments and Other	\$13,600	\$0	\$0	\$13,600
	Welfare Subtotal	\$25,600	\$0	\$0	\$25,600
Culture and Recreation					
4520-4529	Parks and Recreation	\$14,900	\$0	\$0	\$14,900
4550-4559	Library	\$165,181	\$0	\$0	\$165,181
4583	Patriotic Purposes	\$1,000	\$0	\$0	\$1,000
4589	Other Culture and Recreation	\$0	\$0	\$0	\$0
	Culture and Recreation Subtotal	\$181,081	\$0	\$0	\$181,081
Conservation and Development					
4611-4612	Administration and Purchasing of Natural Resources	\$0	\$0	\$0	\$0
4619	Other Conservation	\$7,000	\$0	\$0	\$7,000
4631-4632	Redevelopment and Housing	\$0	\$0	\$0	\$0
4651-4659	Economic Development	\$0	\$0	\$0	\$0
	Conservation and Development Subtotal	\$7,000	\$0	\$0	\$7,000
Debt Service					
4711	Long Term Bonds and Notes - Principal	\$235,000	\$0	\$0	\$235,000
4721	Long Term Bonds and Notes - Interest	\$57,061	\$0	\$0	\$57,061



Default Budget of the Municipality

4723	Tax Anticipation Notes - Interest	\$1	\$0	\$0	\$1
4790-4799	Other Debt Service	\$0	\$0	\$0	\$0
Debt Service Subtotal		\$292,062	\$0	\$0	\$292,062
Capital Outlay					
4901	Land	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment	\$1	\$0	\$0	\$1
4903	Buildings	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings	\$0	\$0	\$0	\$0
Capital Outlay Subtotal		\$1	\$0	\$0	\$1
Operating Transfers Out					
4912	To Special Revenue Fund	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric	\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water	\$0	\$0	\$0	\$0
4915	To Capital Reserve Fund	\$0	\$0	\$0	\$0
4916	To Expendable Trusts/Fiduciary Funds	\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds	\$0	\$0	\$0	\$0
Operating Transfers Out Subtotal		\$0	\$0	\$0	\$0
Total Operating Budget Appropriations		\$3,272,471	\$108,207	\$0	\$3,380,678



Default Budget of the Municipality

Account	Explanation
4195	grounds maintenance contract
4140-4149	Salary review committee, postage contract
4290-4298	Drill contract training
4130-4139	Maintenance Contract, rental contract
4150-4151	Salary review committee, Consultant contract
4220-4229	Maintenance contract, rental contract
4194	Maintenance contract
4196	contractual
4191-4193	Circuit contract, rental contract
4210-4214	Salary Matrix contract, Maintenance contract
4323	Service contract change

TOWN OF EAST KINGSTON
First Session of the 2022 Annual Meeting
Deliberative Session – February 5, 2022

Selectmen
Robert Nigrello, Chairman
Joseph Cacciatore
Robert Caron

Keri J. Marshall, Moderator
Barbara A. Clark, Town Clerk
Grace Ruelle, Town Administrator

The Moderator, Keri Marshall, called the meeting to order at 10:00 am with forty-two residents in attendance.

Introductions were made by Robert Nigrello, Joseph Cacciatore, and Robert Caron, Selectmen, Grace Ruelle, Town Administrator, and Barbara Clark, Town Clerk.

Robert Nigrello read Article 1 in its entirety.

ARTICLE 1:

To choose all necessary Town Officers for the year ensuing.

No discussion.

Robert Nigrello read Article 2 in its entirety.

ARTICLE 2:

Are you in favor of the adoption of the following zoning amendment to the existing town zoning ordinance as proposed by the Planning Board of East Kingston as follows:

Ordinance in *italics*, strike-through words deleted, new text in **bold**.

ARTICLE XIV - SEPTAGE/SLUDGE DISPOSAL FACILITIES (Adopted 3/91)

B. Permit Required

*b.1 **Existing Septage/Sludge Disposal Facilities in existence prior to the adoption of this***

amendment may continue operations pursuant to maintaining compliance with all requirements of Article XIV.

In order to operate a septage/sludge disposal site, a five (5) year permit must be obtained from the Board of Selectmen which shall run concurrently with the required State of New Hampshire permit. The Selectmen shall issue a septage/sludge disposal site permit after a public hearing (with notice as per RSA 675:7) provided the provisions of this section (and other applicable Town, State, and Federal regulations) are met. Application for a permit renewal must be submitted to the Selectmen's Office at least 60-days before the expiration of an existing permit. (Amended 3/94)

b.2 No new Septage/Sludge Disposal Facilities will be approved and/or allowed within East Kingston as of the adoption date of this amendment

The East Kingston Planning Board supports this zoning amendment.
The East Kingston Board of Selectmen support this zoning amendment.

Discussion:

Dave Sullivan asked if there was only one such facility, Bodwell's, and if it was still active. Bob Nigrello said the permit was lifted approximately 18 months ago and they were able to go through the permit process to get it back; however, Mr. Bodwell recently signed a non-continue.

No further discussion.

Vote on Article 2 as written: Passed

Joe Cacciatore read Article 3 in its entirety.

ARTICLE 3:

Are you in favor of the adoption of the following zoning amendment to the existing town zoning ordinance as proposed by the Planning Board of East Kingston as follows:

Ordinance in *italics*, strike-through words deleted, new text in **bold**.

ARTICLE VIII - USES PERMITTED

F. Accessory Dwelling Units. (Adopted 3/05) (Amended 3/17)

g. Septic facilities and water. An accessory dwelling unit shall conform to all applicable water and sanitary standards for residential structures.

Prior to Special Exception approval by the Zoning Board of Adjustment for an Accessory Dwelling Unit, the owner shall provide evidence as part of the Special Exception application that septic facilities are adequate to serve both the principle dwelling and the accessory dwelling unit. This initial evidence shall be in the form of a replacement septic

system design plan prepared by a state licensed Septic System Designer sized to accommodate both the primary dwelling and accessory dwelling. The Zoning Board of Adjustment Special Exception approval shall be conditional upon approval of the septic replacement plan by the NH Department of Environmental Services. Alternatively, if the existing septic system is state approved and adequately sized to accommodate both the primary dwelling and accessory dwellings and conforms to state and local requirements, an applicant may choose to submit a copy of the existing septic system plan and an inspection report by a state licensed Septic System Designer detailing the condition of the existing system.

Prior to a dwelling renovation or accessory dwelling unit construction, the owner shall provide evidence to the East Kingston Building Inspector that septic facilities (whether separate or combined) are adequate to serve both the principal dwelling unit and the accessory dwelling unit and obtain the necessary Town and State permits. Such evidence shall be in the form of a replacement septic system plan prepared by a State of New Hampshire licensed septic system designer and approved by the State and the Town. The property owner shall have an existing septic system inspected by a licensed septic system inspector and provide a report of the inspection results. If the existing septic system is found to be not fully functional, the property owner shall install a replacement septic system according to the approved plan. The property owner shall provide evidence that there is adequate potable water (whether separate or combined) to serve both the principal dwelling and the accessory dwelling unit, according to State standards.

The East Kingston Planning Board supports this zoning amendment.

The East Kingston Board of Selectmen support this zoning amendment.

Discussion:

Scott Urwick asked if there was a member from Planning Board that could describe in plain language what they are trying to accomplish with this warrant article. Bill Caswell, Planning Board, explained what an accessory dwelling is, a unit someone would add on to their existing home. He said you could add another dwelling where one part of the family could live in, and the rest of the family would live in the big house. He said if you have an existing septic system that is adequate for the main house and ADU, they want you to have a plan in place in case there is a problem with the existing septic; the homeowner would be ready to go if the septic was not functioning well anymore. Joe Cacciatore said an accessory dwelling cannot be more than 900 sq. ft. and cannot be less than 700 sq. ft. Joe said it cannot have more than two bedrooms which is why you might have the need for the possibility of a bigger septic system. Scott Urwick said the ordinance, as it presently exists, seems to already provide for the septic for the accessory dwelling. Joe said is if you have a system now that is working well, all you must have is a plan in place if something did happen and you can use the system you have now until it fails. Scott asked if that was not provided in the original ordinance and Joe said no. Joe said they were previously called in-law apartments but are now called accessory dwellings. Joe said that changed about three years ago.

Mike Thompson asked if his place had an attached barn connected to his home, could they make the barn an accessory dwelling. Joe said provided it is not bigger than 900 sq. ft. or smaller than 700 sq. ft. and you would have to produce a plan for the septic design in case it fails. Mike said he was trying to generalize but in his case the barn is attached, it has bedrooms and a kitchen, and they have considered

changing it into an accessory dwelling. Joe said it already sounds like it is. Bob Nigrello said it appears that when you bought the home there was a septic system to adequately supply for the bedrooms, both in the barn and in the home. Mike said correct. Bob said if you were then to say you were going to make the barn an accessory dwelling, you would still be asked to provide a plan for the septic system. Keri also added that it must be properly permitted through the town.

Peter Dervan asked if they have any estimates on how much a septic plan costs for an accessory dwelling and asked if they had a range and Joe said it could be over \$1,000.00 or more.

No further discussion.

Vote on Article 3 as written: Passed

Rob Caron read Article 4 in its entirety.

ARTICLE 4:

Are you in favor of the adoption of the following zoning amendment to the existing town zoning ordinance as proposed by the Planning Board of East Kingston as follows:

Ordinance in *italics*, strike-through words deleted, new text in **bold**.

ARTICLE XI CONSERVATION SUBDIVISION DEVELOPMENT

*Section I. The residential density within the area being developed shall not exceed six (6) dwelling units per acre. ~~The minimum lot size shall be determined based on the soil based lot sizing methodology in Standards for a High Intensity Soil Map of New Hampshire, Society of Soil Scientists of Northern New England, 2017 (as amended).~~ **The minimum lot size shall be determined based on the soil based minimum lot sizing criteria published in Soil Based Lot Sizing: Environmental Planning for Onsite Wastewater Treatment in New Hampshire (SSSNNE Special Publication No. 4 Version 1, 2003 as amended) by the New Hampshire Society of Soil Scientists of Northern New England available at <https://sssnne.org/sssnne-publications/>.***

The East Kingston Planning Board supports this zoning amendment.
The East Kingston Board of Selectmen support this zoning amendment.

Discussion:

Nancy Parker questioned the 6 dwellings units per acre. She asked if it has always been in effect. Joe Cacciatore said no. He said what they are talking about is a cluster development, like the over 55 developments. You cannot exceed more than 6 homes per acre if you share septic systems and wells. Nancy asked if she had 100 acres in East Kingston, could she put 600 dwellings on it. Joe said 50. Nancy said she thought there was a 25-acre maximum. Joe said it depends on how much land you have to use, and it must be good land with the right drainage. Nancy said she was asking about population density because if you have 100 acres that could be a tremendous impact to the town. Bob Nigrello said this article is changing the standards to determine how many dwelling units can be on the acre. They

used an older method but now they are going to a newer method which is better suited to determine that. Bob answered her question that if you have 100 acres, you could put 50 homes on it today as long as you met all the subdivisions and guidelines of the town. He said if you want to make it a cluster division, you could put 50 in a smaller footprint. The footprint would be determined by the soil and how many homes it could support, primarily due to septic. Nancy asked if this was an advantage over the old method. Bob said it is a better way of measuring how well the soil can take care of the septic. He said the other way was a little antiquated. Nancy asked before you could have 100 acres and you could put 600 dwellings on it. Bob said 100 acres, 2 acres minimum, 50 maximum homes. He said that has not changed. He said the 6 dwellings is in a cluster. He said if we want to go from two acres to a smaller number, you still have a maximum of 50 homes. He said you could put them in a smaller area, but you still must put the land around it. Dennis Quintal said this article is a change because the first sentence that is being deleted talks about the methodology and if you look at the methodology, it is how you go about the process of soil typing. He said there was no chart to show what the results would be as far as what the soil types showed. He said what this does is clarifies not only the procedure but also the chart that goes along with using the results to be able to calculate the lot size. He said it is a difference between the methodology. How you go about doing it versus the results that you get and how much soil is needed per lot. He said the density does not change. Peter Dervan asked what the difference is with the methodologies and what was the improvement over the other methodology. Bob said the old one did not really have how you get to the results. Dennis said it is similar methodology. It is coming from the soil types because you have some soils that are sandy soils and some soils that are silky type soils. With the sandy type soils, you need a smaller area and with silky type soils you will need a bigger area. He said for each piece of property, there are multiple different changes in the soil so you would do a lot size by soil type to be able to come up with a buildable lot, sometimes it might be 60,000 sq. ft. and sometimes it might be 70,000 sq. ft. Depending on each area, the chart would be able to tell you, depending on the soil type, and how much area would be needed. He said that is the difference between what is being crossed out versus what is being proposed. He said they had an application come in and the applicant and the engineer asked where the chart was. They knew the methodology, but they do not know how many square feet needed per soil type and that is all this does. Abby Mills was confused on the dates because she said they were saying a newer methodology, but it looks like you are going backwards. She said you are crossing out one that says 2017 as amended and going to 2003. Dennis said when the Planning Board was looking at clarifying this, they asked him to look at it. He said he met with Jim Gove who is a soil scientist in Exeter, and he asked him how to clarify this and he said they do not use 2017 which was a newer method for high intensity soil map. He said the criteria they use for the site-specific soil mapping and from the Soil Scientists of New England, is the 2003 version. He said this incorporates both and that is what is being used today.

Voted on article as written: Passed

Bob Nigrello read article 5 in its entirety.

ARTICLE 5:

Shall the Town of East Kingston raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$3,362,268.50. Should this article be defeated, the default budget shall be

\$3,380,677.78, which is the same as last year, with certain adjustments required by previous action of the Town of East Kingston or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. This operating budget article does not contain appropriations contained in any other warrant articles.

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article: 3 For, 0 Against, 0 Absent.

Discussion:

Dan Guilmette inquired about COVID funds that have been generated over the last two years. He asked if we have been able to get these funds. Bob Nigrello said he thinks the largest area went to our emergency services and believed there was approximately \$160,000. He said this was because they utilized the services and the expertise to man and help many of the vaccination sites across the state. He said other funding, \$20,000-\$30,000, went to the first responders and police as we understood this to be a very difficult time and because of that there was as stipend for everyone that was on the books to show appreciation and to make sure they had proper PPE. Pete Dervan said he knew we had trouble getting funding for a bathroom for the Fire Department a couple of years ago. Are we allotting any kind of money to a rainy-day fund for police or fire emergency services to make sure if something like this comes up again, we can pay to get it done. He asked because police and fire were exposed to COVID, potentially, we gave them a one-time stipend just to reward their exposure to COVID. Bob Nigrello said the one-time stipend were federal funds given to each state and each state decided how they would allocate the funds. Bob said he had a list of reserved funds that totaled 3 million dollars so there are funds specifically for what he discussed. Bob said every year, if you have a specific item, you certainly can come and say you need something and the Selectmen will have a discussion with the department head to say if it is relevant, should we do that, yes or no. If that were to come up again, they certainly would have the ability to have that discussion and/or included. He said if they had that discussion earlier on, he thinks it probably would have been in the budget because that is one of the issues that came up. It was not in the budget, and it was not brought up. Peter Dervan asked if there was anything we could do to make the communication and approval process a little bit easier so that if something like this comes up again, we are not looking to outside sources to fund it. Bob said he guesses any of those things that come up in a budget of \$3.3 million dollars is stuff that happens. If it was something that they were aware of or that was needed because in this case, he believes it was an existing condition for many years. He said you would think that would have come up but since it did not appear there was not a need, and the guidelines do not appear to recommend that for COVID. Bob said there was a communication process. Peter asked if the stipend was earmarked for emergency services personnel only, fire and police. Bob said he believed it was first responders, ambulance, fire, and police. Ted Lloyd said Bob you mentioned you had a listing of all the reserved funds of the town. Was it in the 3-million-dollar range is that what you stated? Bob corrected that amount to 2.3 million. Ted said he is a member of the Trustees of the Trust Fund and that is more money than they have. Bob said there are three different sets of trusts. Ted said there are two type of trusts which are published by the Trustees of the Trust Fund in every town report. The third one, Ted said he is not aware of and where could he get a copy. Ted asked if they could make that available. Bob said they certainly could. Bob asked where they kept the information for the trusts. Is there a public place where it is kept? If there is, they would be more than happy to include it wherever they keep this in a public place. Ted said for the Trustees of the Trust the public place is their filing cabinets in the Pound School and they have all their records maintained there and they can respond to any public requests for information. Bob said they are

probably going to move forward with an additional web upgrade and if department heads, interested parties want the Selectmen to publish this and keep this up to date, quarterly, or however, they would be happy to do that. Ted said he was speaking for himself, not the other two members of the board, but he would be interested in obtaining that. Josh Mills said he appreciates the boards fiscal responsibility because nothing has gone down during the last 18 months. He asked under the budget increases, the cemetery budget shows an increase of \$20,000. Can you discuss how that error occurred on the line item. Bob said they had some difficulties in the town offices for a little while and record keeping was not as robust as it had to be. They implemented some new software to ensure the issues they had in the past would not happen again. Since it had been implemented in the past 14-15 months, they are in a much better place than they had been. He said there was a contract for mowing services on all the town property and when the allocation by department was given out the cemeteries had the largest part of that mowing and for some reasons it was left off. Bob said in the ensuing year, when the mowing service came up, they discovered the error, so it was an internal error on their part, not allocating correctly. He said it is in the right place, and it will continue to be in the right place and any new contracts and/or spending will be in the right place.

No further discussion.

Vote on Article 5 as written: Passed

Joe Cacciatore read Article 6 in its entirety.

ARTICLE 6:

To see if the Town will vote to raise and appropriate the sum of Fifty Thousand dollars (\$50,000) to be added to the existing Fire Apparatus Capital Reserve Fund established at the 1999 Town Meeting for the purpose of acquiring fire apparatus.

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article: 3 For, 0 Against, 0 Absent.

Discussion:

Peter Dervan. asked if this would cover capital expenditures for improvements to the Fire Station itself or is this for fire apparatus. Joe said it was for fire apparatus.

No further discussion.

Vote on Article 6 as written: Passed

Robert Caron read Article 7 in its entirety.

ARTICLE 7:

To see if the Town will vote to raise and appropriate the sum of Fifteen Thousand dollars (\$15,000) to be added to the existing cistern hydrant repair/replace Capital Reserve Fund established at the 2018 Town Meeting for the purpose of repairing or replacing existing cisterns or hydrants.

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article: 3 For, 0 Against, 0 Absent.

No discussion:

Vote on Article 7 as written: Passed

Robert Nigrello read Article 8 in its entirety.

ARTICLE 8:

To see if the Town will vote to raise and appropriate the sum of Ten Thousand dollars (\$10,000) to be added to the existing Fire Department/Emergency Operations Center Land &/or Buildings Capital Reserve Fund established at the 2012 Town Meeting for the purpose of the acquisition of land and/or buildings or construction of building for a Fire Station/Emergency Operations Center.

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article: 3 For, 0 Against, 0 Absent.

Discussion:

Dave Sullivan asked what if a piece of land became available and it exceeded the amount they have saved up. Bob said any acquisition of land would necessitate an RSA which would require two public hearings to let everyone know what the plan is and then they would have to have a warrant article to appropriate the money to purchase. Dave asked if they could have a special town meeting at any given time and Bob said, yes you could do that. Dave said he is familiar with a piece of land, but he does not want to divulge that right now. He said he would bring it forward when he has more information.

Josh Mills asked about the preceding two articles and the next two articles which have a sum attached to them. He asked how that number comes up and if there was a study or if there was a panel. He asked where does that come from and is it projecting into the future. Bob Nigrello said it comes from the department heads as they look at what their needs are and what they have in their current reserve, depending on the article. Josh said if he were a citizen of East Kingston and was to approve this and vote on it, could he go with confidence saying the department head said this is the trajectory we need in order to raise these appropriate funds and use them in the future. Bob said in addition to that, these funds then go to the Trustees of the Trust Fund and the department head, and the Board of Selectmen would have to agree that it is an appropriate expenditure and then go the Trustees for approval.

Bob Nigrello asked the Moderator if he could make a motion to not revisit Articles 1-7.

Vote on not revisiting Articles 1-7: Passed

Keri said Articles 1-7 will remain as discussed and as written.

No further discussion for Article 8.

Vote on Article 8 as written: Passed

Bob Nigrello made a motion to not revisit Article 8.

Voted: Passed

Joseph Cacciatore read Article 9 in its entirety.

ARTICLE 9:

To see if the Town will vote to raise and appropriate the sum of Ten Thousand dollars (\$10,000) to be added to the existing Building Preservation Capital Reserve Fund established at the 1993 Town Meeting for the purpose of the preserving Town owned buildings.

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article: 3 For, 0 Against, 0 Absent.

Discussion:

Scott Urwick said the article read it was for the repair and maintenance of Town owned buildings, including the Town Offices and the Pound School. Scott asked if it was all inclusive and if the Town Hall was included in this. Bob Nigrello said it certainly could be. Bob said there have been some developments with the Town Hall and said an estate had been set up to preserve certain artifacts and/or buildings and Keri is the Trustee of the estate. Keri said she was proud to tell us that Carl Johnnen lived at Maplevale for 10 - 15 years and passed away about two years ago. She said he had no family members that he was close to, and he left a wealth of money to the Town of East Kingston to be used for various projects. She said one of the projects so far that has been almost completed is the roof at the Town Hall. She said they used Carl Johnnen's trust to pay for the new roof and there are some other projects that are in the works. She said Dennis Quintal has been working tirelessly and she cannot say enough for his assistance as well as Bob Nigrello. She said they are hoping to be able to very soon bring some more projects and ideas. She said we cannot be more grateful for what Carl Johnnen has done. She said as the year has come in, they have someone lined up to shore up the foundation of the Town Hall in order to put handicap accessible ramps in and to rebuild chimneys. Keri said without Mr. Johnnen's money they very well could have seen the Town Hall being virtually gone. Keri said it is safe to say it is an unbelievable gift to the town and an incredible legacy.

Peter Dervan said that was fantastic that we got a gift from the private sector, a private gift to fund improvements to the town offices and town buildings. Keri said he also left money to the Historical Committee and money to the church. Peter said we are lucky to have that especially if it was going to be the difference between ending the town hall's life or continuing. Peter asked if the \$10,000 gets approved there would be \$39,000 in the fund for improvements for town buildings. Bob said in theory, yes; however, there are improvements that will need to be done that will reduce that balance. Peter said it seemed like a small number to him, to upkeep the town buildings. Bob said they have not asked for funding in many years and there have been roofs, boilers, and asbestos removal that needed to be taken care over the last 18 months. He said they did this mostly out of the operating budget. He said they are

at the point where they cannot do that anymore. He said it is their first time in a long time asking for more money to be put into this. Bob said they understand that there are many needs. He said they think \$10,000 will do it and there will probably be a warrant article for the next few years until they get it to a number that really makes sense, as opposed to asking for all of it now.

Scott asked if this fund applies to the repair and maintenance of all town owned buildings; for example, if something needs to be repaired here in the school or is it just for the older town buildings. Bob said the school, library, and police department have their own maintenance funds. He said they either have funds in the operating budget and/or they have their own trust fund for repair. He said the town building trust fund was for the Depot, the Town Hall, the Pound School, and Town Office Building. Keri said one of the buildings in town, the Fire Station is not actually owned by the town.

Ed Warren, Fire Chief, said the Fire Station is three different buildings and three different owners. He said it has been brought up at many town meetings about replacing the Fire Station; however, the problem is where do you put the Fire Station and how do you fund the Fire Station. He said if you were to tear the building down, there really was not enough land there to actually put another building. He said the first thing you need is a spot for the Fire Station. He said the Fire Station, if you are standing in front of it, to the right where the trucks are parked belongs to the Fire Association, a nonprofit 501C. He said the center part, which is where the radios and where everything else goes, there are two ownerships to that. He said part of it is owned by Seabrook Station because we are in a 10-mile emergency planning zone and part of it is owned by the town. To the left is the administrative office and that part is owned by the town. He said that is the only part the town owns. He said there are so many different owners to that, and it would be a logistical nightmare trying to figure out how you could do anything to make everyone happy all at the same time.

No further discussion.

Vote on Article 9 as written: Passed

Bob Nigrello made a motion to not revisit Article 9.

Voted: Passed

Robert Caron read Article 10 in its entirety.

ARTICLE 10:

To see if the Town will vote to accept the report of the Salary Review Committee and approve the following recommendations:

Supervisor of the Checklist	\$125 per election	(1) (2)
	\$125 per purge of the Checklist	
Moderator	\$225 per election	(1)
Election Officers	\$10.50 per hour	(1)(2)

Bookkeeper of the Trust Funds	\$800 per year Actual Expenses	(3)
Treasurer	\$1,700 per year Actual Expenses	(3)
First Selectman	\$5,000 per year Actual Expenses	(3)
Second and Third Selectmen	\$4,000 each per year Actual Expenses	(3)
Town Clerk / Tax Collector	\$55,000 per year Actual Expenses	(4) (3)

1. Election pay includes any associated meetings until adjournment thereof.
2. Supervisors of the Checklist and Elected Officials shall be paid the greater of \$10.50 per hour or applicable minimum wage for hours worked outside of election meeting hours including for registration and checklist verification but excluding required purge of the checklist.
3. Expenses include actual expenses incurred with mileage reimbursed at the current IRS coded amount at the time of the requested reimbursement.
4. Salary is based on the Town Clerk/Tax Collector working a minimum of 35 hours per week. There shall be a minimum of 30 public office hours, including a minimum of five days per week and including one evening session of two hours. This salary recommendation applies only to the current office holder and is based on experience and years of service.

The following provisions shall also apply:

- All salaries are retroactive to January 1, 2022.
- The Town shall retain all fees collected by any elected official
- A Salary Review Committee shall be appointed by the Moderator in 2024 to make recommendations to the 2025 Annual Meeting of the Town.

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article: 3 For, 0 Against, 0 Absent.

No discussion.

Vote on Article 10 as written. Passed

Bob Nigrello made a motion to not revisit Article 10.

Voted: Passed

Robert Nigrello read Article 11 in its entirety.

ARTICLE 11:

To see if the Town will vote to amend/modify the wording of the existing ambulance revolving fund established in 2007. The proposed amended wording is a result of changes to RSA 31:95-h.

Original article in *italics*, new text in **bold**.

To See if the Town will vote to amend the revolving fund pursuant to RSA 31:95-h, for the purpose of ambulance and/or fire services. All revenues received for ambulance or fire services will be deposited into the fund, and the money in the fund shall be allowed to accumulate from year to year and shall not be considered part of the Town's general fund balance. The Town Treasurer shall have custody of all moneys in the fund and shall pay out the same only upon order of the Fire Chief or his/her designee with final review and authorization by the Selectmen, no other approval is required by the legislative body to expend. Such funds may be expended only for the purpose for which the fund was created. To ensure adequate funds to replace/repair the ambulance vehicle, no funds shall be expended that will drop the fund below \$100,000.00 unless an ambulance vehicle emergency arises

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article: 3 For, 0 Against, 0 Absent.

Discussion:

Marjorie Young asked why the words in bold have been added, specifically after where it says Fire Chief or his/her designee. She said the words she would like to have taken out as they do not need to be there are the words "final" and the words "and authorization." She said those folks are the experts in what they need for new equipment, replacing old equipment, and providing training for their staff. She said she just did not feel there should be an extra layer of authorization. She said it is not as if they are going out and buying go-carts. She said she does not know why it has to say final and authorization since it did not have that wording before.

Scott Urwick said he agreed with Ms. Young and Scott proposed the following amendment to this article. To remove the word "final" between with and review and the words "and authorization" between review and by the Selectmen.

Abby Mills said she agreed with Scott's amendment, and she would also like to remove or alter the final sentence as it specifically names the ambulance vehicle as being the only reason to expend funds whereas the RSA includes things such as fire services. She said it does not just have to be an ambulance. She said she liked the concept of trying to maintain a balance, but she agrees it is the Fire Chief's or department's call of what they need to purchase. Abby said she would like to add to Scott's amendment to strike the last sentence in bold.

Josh Mills said he agreed with all the amendments. He said he would like to take it one step further. He said he is curious about the impetus behind this entire article and asked if there was something we

should know before voting on this or understanding the wording. Bob Nigrello said currently, today, the existing wording of the article, the Selectmen do make the final decision because it says Selectmen and/or designee and the Selectmen never noted a designee. He said since there was an absence of that wording the fund's final approval is by the Selectmen. The ability to have an ambulance fund was put in about 20 years ago, in 2007 or so. He said it was an ambulance fund only. He said discussion about a vehicle came up and in the existing ambulance article a command vehicle was not mentioned. He said a command vehicle was to be used only by the Fire Chief for purposes of fire business. It was not in the warrant, and it was not in the RSA. He said a fire and rescue vehicle probably has some merit. He said it is not in there, so they attempted to put it in. Since the RSA now allows for both fire and ambulance, then they should combine it. The designee would still be the Selectmen as it was before. He said the concern was this fund currently has about \$180,000 in it and an ambulance is between \$200,000-\$250,000 fully equipped. He said to ensure that either this board or another board does not draw the fund down to a low number, the \$100,000 would be the base line to ensure that an ambulance replacement would not be a burden to the taxpayer, and you wouldn't have to ask for all of it. The change in the RSA allowed it to open up and they agreed to do that and take that extra step to say what number, should there be a number in there that would ensure that if the ambulance needs to be replaced that there is a healthy sum in there to do that. Josh asked if they would prefer that we focus on the \$100,000 in bold as opposed to all the other bold additions that the other residents are asking to be stricken. Bob said there are two things; oversight is always good. He asked what is the purpose of the article. Is the purpose to buy specifically a new ambulance, yes and other things that come along. For example, Jaws of Life and training. He said no one would ever object to any of those things.

Scott Urwick said he wanted to provide a little clarification to the people in the room. He agrees the governing body oversight is critical for taxpayer money, but this is not taxpayer money. These are funds that are raised by transportation of patients to hospitals and the money goes into the fund, specifically for them to be able to continue providing those services. Scott thinks it is appropriate for the Fire Chief to have the final say as to how the money is spent and he is not suggesting with his amendment the selectmen do not review those expenditures. He is just suggesting the authorization is not up to the Selectmen because it is not taxpayer money. Bob said we have a couple of revolving funds; one is in the Police Department. Police Department members do details, and the town charges the private company for the detail and the police officer gets paid and then a portion goes into a revolving fund. There are no town dollars that go into this revolving fund. If the police are working, they get paid a small amount and an amount goes into the fund and that fund pays for police cars. There is truly no taxpayer dollar there and they know what the funds are going to be there for. Every year they purchase a new police car. The ambulance has an operating budget, and it is about \$35,000. What is not included in there is labor. If we were to put labor in there, estimating the the labor would be about 25% of the Fire Department, then you would raise that up to about \$60,000 a year. He said to say there were no taxpayer dollars, the taxpayers have to spend \$60,000 to generate the \$50,000, \$60,000 or \$70,000 that comes back into the fund. He said we know we want an ambulance service. The taxpayer pays for the service; however, there is money coming back in. When you look at the difference, it is about what the taxpayer puts in. Therefore, he believes the Selectmen need to review what is spent out of that revolving fund because there are taxpayer dollars that are needed in order to generate those additional dollars.

Abby Mills suggested maybe a friendly amendment thought because you are correct eventually Chief Warren will want to retire someday, and the next Chief might not be as forward thinking. Maybe we

put into place a CIP process where you ask the Chief to come forward and ask when do you think you are going need another ambulance, how much do you think that is going to cost, what expenditures do you see and the Selectmen can go through the approval process in that manner. She does not want the Selectmen to get in the way if something were to come up and they did not understand what the fire department was attempting to achieve but at the same time she would hate to see money that was supposed to be going to the fire department to go to go-carts. She said the Selectmen would be alerted by what the money is being used for because it is being held by the Treasurer and if they start to see expenditures going out, they are concerned about, they can certainly make an amendment to that fund at that time if we start to see a problem. Bob said just to reiterate in the current warrant article the Selectmen do make the decision. Abby said maybe the amendment is a good change then. Ted Lloyd said he agrees with Bob's comments in terms of why oversight should be looked at favorably, not to say anything against the Fire Chief and not to saying anything against the Selectmen but both being required to expend money out of this fund. He thinks it is wise and he thinks to remove that would not be wise. Ted asked if there was assurance that this fund contains only these kinds of fees and no taxpayer money. He asked if that was what the revolving fund means, that it is not funded by tax money. Bob said with this revolving fund, fees generated by the ambulance and/or the fire department. He said the \$180,000 that is in there was generated entirely by the ambulance fund. There will be no taxpayer's money in there with the addition of the first bold that says fire services. He said there may be instances where the fire department does inspections, and those dollars would then be put into the fund. He said there may be other services that may be considered fire department that would also be deposited into those funds. Bob said the Treasurer takes those dollars and puts those dollars into a revolving fund. Ted asked if it was a different revolving fund than the one that this warrant article is about. Bob said it is the same fund. Bob said when you look at revenue from the fire department it is a much lower number, and it should be. Ted said by removing the Selectmen from final authorization would not be wise and removing the final sentence of the warrant article would not be wise.

Ed Warren spoke and said when this revolving fund was created in 2007, Ed was not on the department at the time. Ed said when he actually went back and looked at the minutes and portions of the article he didn't like the wording; however, every fire chief since this has been created and without exception and every single selectboard member that has been in place has told him the same thing, it is designed for the fire department, the ambulance crew, this is your account, just keep us in the loop, tell us what you are doing and he has. Ed said he always goes to the Selectmen before he spends money. He thinks their review and awareness is important because if he were a selectman he would not want to be blindsided. He said the problem comes in if one or two do not understand what you are trying to do and you are curtailed in something you absolutely need, but you have not made your case strong enough, and they vote no. He said there was a time he can remember where they were required to have a life pack, an AED, it was \$30,000. He was asked why they must have their own. Don't other departments have one. Ed said yes, they do but they are a licensed ambulance, and they are required to have all this stuff themselves. Ed said he has never spent a dime out of that account without going to the Selectmen first. In the case of the concern being it was not specifically saying it was okay for a command car. It is right it did not, but it is not designed to. Ed said he called DRA several times and they gave him their blessing about buying a command vehicle, but he does not think until the end of it one of them realized it was coming out of the ambulance fund and then that started the whole ball rolling. He said he talked to DRA ahead of time and they said you are doing exactly what the intent of those revolving funds are for. You are spending it on large purchases. He said we have spent hundreds of thousands of dollars out of that account over the years and he has never gone below \$100,000. He said the \$100,000 does put an

extra layer of concern if some unknown catastrophes were to happen. He said the ambulance they have now was \$193,000, stripped down, and they paid cash for it. He said they paid \$35,000 for a set of Jaws. They paid \$25,000 for the life pack. He said they have a stretcher for \$14,000. He said he has put countless numbers of people through paramedic classes and everything else that does not cost the taxpayers any money and those classes are anywhere from \$10,000-\$14,000 apiece and they take an enormous amount of time. Ed said he talked to DRA and they are telling him the RSA is intentionally designed to be vague and have flexibility so that you can do what you need to do. Ed said yes, he added fire services, the first bold he was talking about and some of the concern was he was going to run off and then buy a fire truck with that. Ed said that is not at all what I was going to do. We already have a capital reserve fund. We already talked about that, specifically for fire trucks. He said in the near future they will start to bill for motor vehicle accidents, Jaws that they are using. They can bill the different insurance companies. He said the billing agency they use said he has to put a mechanism in place to do that so they have a place to put the money so that is why that was added in there. It was not to try to circumvent or sneak something in so that he could start spending money that he should not because the towns people do not want us to. He said it is to give him a mechanism for where the money will go. Ed said the way it has always been done it is the Chief, the ones before him, himself, hopefully the ones after him with review of the Selectmen. He said DRA tells him that almost every town they know of the Selectmen appoint the Fire Chief as the designee. He does not know if East Kingston ever did that or not. He can tell you 100% fact how it has always been and because there was some confusion over the command vehicle and he said it got heated at some selectmen meetings, he said he agreed with the Selectmen and upon their recommendations he held off. Let us reword this thing in March, let us not spend any more money out of it. Let us get it cleared up. Let us see what we can do. He said Town Council did the exact same thing. Take some of that stuff out. There are too many specifics. These are intended to be vague. You must give them the flexibility because you do not know what is going to happen at any given time. Ed thinks the Selectmen have the best intentions in the world and he thinks there is no malicious intent. Ed said it is just practicality and how they have always done it. Ed said he is in favor of both amendments and asked that we support them, but he said that was not up to him. Bob Nigrello responded and said one of the areas with the differences of opinion is DRA and a revolving fund. After a consultation with DRA, DRA does not monitor a revolving fund so the discussion about what is in the current article says that you have to give up your right to the governing body well that is the way it is. He said we do not monitor them. He said it is not like other warrant articles or trust funds. As far as DRA is concerned, what we do here is up to the Town of East Kingston. Peter Dervan said he wanted to know the hierarchy here and asked if the Selectmen appoint the fire chief and Bob said yes, they do. Peter said so the Fire Chief always ultimately answers to you. Maybe there is some middle ground here in not having official approval at the selectboard level but requiring the Fire Chief at least consults with selectboard people upon any major expenditure decision. Peter pointed out the language, "upon order of the fire chief or his/her designee and consultation with the selectmen. He said the Fire Chief reports to the Selectmen regardless so if the Fire Chief says forget you, forget your opinion, I would think you could say okay we are dismissing you and hiring a new Fire Chief. In the consultation the Fire Chief still has the final say if it is an emergent situation and they need the funds now. The Fire Chief has the final say but is required to consult with the selectboard and take their opinions seriously and into consideration. He said, "in consultation with the Selectboard, instead of authorized by the Selectboard."

Shelby Stable said she would like some clarification. She said they have said a couple of times that it is already in the writing, that the Fire Chief has to be authorized by them and she is not sure where that is

and if they could give her that identification and what your intent is in adjusting the writing here to say it. She asked if Bob and Ed could give some advice as to how it could be worded that would say we are supporting the Fire Chief but if it is a reason you are correcting to give him more authority with this to clarify this as well. Bob said the original warrant article that created this fund is an RSA. It said specifically that the governing body had the final decision, unless they designated it to someone else and in the warrant article that was written it was not designated to someone else. There may have been that the Selectboard said whatever you want to do, go ahead which is fine; however, when you read it it doesn't say that so in order to not have that misconception anymore we added that so it is understood by both parties. Ted said he is trying to recreate the original section of the document states before these changes proposed in the warrant article and if you read the sentence that is intended to be expanded you get by reading the italics you get the town treasurer shall have custody of all moneys in the fund and shall pay out the same only upon order of the Fire Chief or his/her designee no other approval is required. He said something is missing there which should have a line drawn through it. Bob said it is kind of clumsy and after review by council they left it in based on recommendation that it be worded as is even though it is clumsy. Bob said unlike all the other articles, the original warrant is not here. The original article had to do with ambulance, types of things you could spend the dollars on, specifics. When the RSA was rewritten it was rewritten to be general, so their first attempt was to add some specific things in there and based upon the RSA revisal, it did not make sense anymore. Bob said they took the words pretty much right from the RSA that made this very general. He said this article is totally different from the original one and the original one referred back to the RSA where the RSA said you need to designate someone other than the governing body if you wish to do that. In this case, we are reinforcing the fact that it is the governing body that makes the final decision. Ted said that is not what the words say. Ted said it read no other approval is required by the legislative body. Bob said yes because the fire department and the selectboard have done that. Ted said that is there now according to the way this is presented to us. Bob said it said governing body in the original document and Ted said the original document also stated that no other approval is required by the legislative body. Bob said the governing body was the official body, governing body being the Selectmen.

Josh Mills said his concern is that he feels this entire amendment is based on maybe one situation if he is understanding the back story correctly. He has a problem with amendments being made based on one incident. He said we have a Chief currently who is very capable now of making those kind of decisions and going in the future he appreciates what the board is trying to do and secure a position where this cannot be abused in the future, but he said they do go through a lengthy hiring process when it comes to a new Chief so he hopes those boxes get checked.

Dan Guilmette said he agrees with Ted in his first comments. He said this is good practice and he is opposed to any amendment.

Josh Mills said the confusion you are seeing with the constituents is what everyone is feeling; the wording is making it less understood, so he really is not sure if it is appropriate that we present this to the town to vote on. Dan Guilmette said do not make an assumption that there is confusion. Josh said his point is he thinks it could be reworded and he moved that it not be voted on at this time. The Moderator said it has to be voted on because it is an article that is within the warrant, and it has to be voted on. The Moderator said if you want to change the article, you can do that and you can propose an amendment to the language as written.

Bob said if you want to take a vote on whether the article moves forward or not, you could do that and if the article does not move forward, we go back to the original language. The Moderator said we are still going to vote on this today but if it does not pass it does not go forward to our March election.

Rob Caron wanted to make it clear to pass through both legal counsel and DRA one of the things that if we went back to the old way, it did not have fire services. He said every time we have a truck go out to an accident site and we need to use the Jaws of Life or put out a fire in the vehicle, we cannot put the insurance money funds that could come to us into this revolving account so what we are basically doing is not taking money that we potentially have or could get and put it in to increase this fund. He said right now the only thing that is coming in here is billing for ambulance. Bob said you could still bill for it. It just would not go into this revolving fund. It would go into the general fund. It is about \$5,000 a year up or down a little bit. He said if the fire department today billed for Jaws of Life it would not go into the fund. He said if this article is defeated the original ambulance language would remain the same, which is Selectmen or the governing body, do have authority and/or final approval and they would not be able to expend any of the money in here for fire department only use. It would be ambulance only. Rob said the original article the way it is now and how it was created, as he was on the board at that time, is because we were farming out our ambulance services and basically we weren't getting good service at all. They either were not available or there was a whole multitude of things and that is why we created the original article that is there back in 2006. It is extremely old and meanwhile the RSA for the State of New Hampshire has changed and they have added different things like this for fire services. Rob said what they are trying to do is take use of that and put it where it should come. Josh Mills said if he correctly understood the impetus behind the new wording now is to take any revenues coming from the ambulatory or the fire department and place them in this fund as opposed to them coming from a general fund for any monetary needs going forward for the fire department. Bob said Fire Department funds come into this fund if approved.

Scott Urwick said he would word his original proposal as a motion for amendment. He said he moved to strike the word "final" between with and review and the words "and authorization" between review and by. He said so the bolded statement would say Fire Chief or his/her designee with review by the Selectmen.

The Moderator said she had a motion to amend Article 11 to eliminate the words "final" and with authorization".

Seconded by: Julie Urwick

Peter Dervan questioned what final review means. He asked what the difference was between the changed language with final review and then authorization. Keri said final review as she understood it would mean the Selectmen have the ultimate say and if you take out the word final, they do not have the ultimate say.

Vote on amendment to remove the words "final" and "and authorization"

Yes – 22
No - 10

Abby Mills asked to add to the amendment to strike the last sentence.

Seconded: Josh Mills

The Moderator said there was presently a second amendment as she understood it to remove the last sentence.

Vote on second amendment: 19-19, tie vote

The Moderator said the second amendment failed, removing the last sentence.

Laurie Farris asked if an amendment was more of a clarification. She was under the impression they would be voting on the warrant article first before we vote on any other amendments. Keri said it is acceptable for us to vote on it as amended.

The Moderator asked if there were any further amendments. Abby Mills made a motion to strike the words ambulance vehicle on the last sentence, To ensure adequate funds to replace/repair the ambulance vehicle, no funds shall be expended that will drop the fund below \$100,000.00 unless an emergency arises. She said now that we have made the Fire Chief the designee, he can determine what the emergency is.

Seconded: Josh Mills

The Moderator asked all those in favor of keeping the first amendment and removing the words from the last sentence, ambulance vehicle.

Vote as amended: Yes 23 No 12
Passed

The Moderator asked if there were any further amendments.

No further amendments.

The Moderator asked whether we vote to approve Article 11 as has been amended to remove the words “final” and “and authorization” and remove the words ambulance vehicle.

Vote as amended: Yes 24 No 9
Passed

The Moderator said to choose between Article 11 as written or as amended.
Voted: Passed as amended

Bob Nigrello made a motion to not revisit Article 11.

Voted: Passed

Joe Cacciatore read Article 12 in its entirety.

ARTICLE 12:

To see if the Town will vote to raise and appropriate the sum of fifteen thousand dollars (\$15,000) to be added to the existing Police Department Building Long Term Maintenance Costs Capital Reserve Fund established at 2016 Town Meeting for the purpose of funding long term maintenance costs for the Police Department Building.

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article: 3 For, 0 Against, 0 Absent.

No discussion.

Vote on Article 12 as written: Passed

Ted Lloyd made a motion to not revisit Article 12 and Article 13.

Voted: Passed

Rob Caron read Article 13 in its entirety.

ARTICLE 13:

To see if the Town will vote to raise and appropriate the sum of ten thousand dollars (\$10,000) to be added to the existing Police Department long term Equipment Replacement fund established at the 2016 Town Meeting for the purpose of funding long term equipment replacement costs for the Police Department.

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article: 3 For, 0 Against, 0 Absent.

No discussion.

Vote on Article 13 as written: Passed

Any further business

Ed Warren wanted to remind everyone East Kingston was having a vaccination clinic at the fire station tomorrow, 9-1. He said Kensington and East Kingston were combining forces. He said they would have 1st shots, 2nd shots, 3rd shots and boosters and they would not turn anyone away that lives in town or if they are from far away. He said a lot of people are confused by the 3rd shot. He said the 3rd shot is not

the booster. He said a lot of people have severe immune deficiencies and their doctors were recommending a 3rd shot. He said all Pfizer, Moderna, and Johnson & Johnson vaccines would be available.

Bob Nigrello made an announcement office hours on Wednesdays at the town offices will be changing, effective March 1st. The Selectmen's Office will be open from 11 am to 7 pm and the Town Clerk/Tax Collector will be open from 5 pm to 7 pm and what is going to be nice is there will be more than one person in the building.

Bob said he would like to take a shout out to the Road Agent and his crew. The last two weeks have been very difficult, 18 hr. snow days are not fun. He said between the ice, snow, and freezing rain, he wanted to thank them.

Meeting adjourned at 12:00 pm.

Respectfully submitted,

Barbara A. Clark, Town Clerk

ANIMAL CONTROL OFFICER

Dogs reported lost	7	Cats reported found	2
Dogs reported found	8	Cat complaints	2
Dog complaints	4	Cow complaints	2
Dogs impounded	1	Horse caught and returned	1
Dog bites investigated	2	Wildlife complaints	9
Cats reported lost	4	Dead wildlife picked up	2

We'd like to remind people to always keep identification tags on their dogs at all times. It's not unusual to receive a call about a found dog, only to discover the dog belongs to the next-door neighbor. An ID tag with owner contact information saves time and angst on everyone's part. These tags aren't a substitute for microchips, but they're frequently more helpful in the short run.

Respectfully submitted,

Robert A. Marston, DVM
Animal Control Officer
603-778-0570

Code Enforcement / Building Inspector

Fees Total \$12,282

New Dwellings	6	ADU	0
Alterations	38	Solar	3
Electric	22	pools	5
Plumbing	8		

Zoning Code and Complaints: Multiple potential violations have been investigated and letters written when necessary.

This Department has updated it's permits and fees. It works with the board of Selectmen, The Fire Dept., Police Dept and Planning Board.

Our Objective is Safety

Kip Kaiser

CONSERVATION COMMISSION

The Conservation Commission led four major projects in 2021 to support the management of the town's natural resources:

NATURAL RESOURCES INVENTORY: This report identifies and inventories East Kingston's important natural features and serves as a planning tool for the town to protect those features. Such planning will achieve the Select Board's objective to preserve the rural nature of our town.

WILDLIFE HABITAT IN EAST KINGSTON: More than three dozen attendees participated in the Feb. 9, 2021 Zoom program featuring Pete Steckler of The Nature Conservancy of New Hampshire. You can watch the recorded program and download wildlife corridor and habitat maps on our web page at <http://www.eknh.org/conservation-commission>.

EAST KINGSTON TOWN FOREST BIOBLITZ: In two separate EKCC-hosted BioBlitz events during September 2021, residents identified and documented a total of 78 plant, mushroom, and animal species on East Kingston town land.

POWOW RIVER BANK RESTORATION: The state approved the design to restore the Powwow river bank on the Town Railroad Lot. In 2022, we will finish drafting the Request for Proposal. Request, and review bids for the work, select a vendor and seek grant monies to perform this work.

ONGOING ACTIVITIES:

1. We treated the beautiful ash tree in the Cemetery on South Street using the EAB Fund monies.
2. We removed invasive plants according to the East Kingston Town Forest Management Plan.
3. We supported conservation easements to preserve the rural character of our Town. We welcomed meeting with landowners in Town who are interested in protecting open space by placing Conservation Easements on their property. Annual Conservation Easement Reports are on file in the Conservation Office. Numerous studies show that for several reasons, property values increase for land abutting conservation parcels. There were no additional easements in 2021.
4. We presented a Pollinators 101 program in June by zoom. You can follow "Pollinator Pathways NH" on Facebook or email PPNH18@gmail.com for the group's monthly email.
5. We supported the Exeter/East Kingston Girl Scouts with natural resources programs and an outing.
6. We participated in the NHDOT Adopt-A-Highway Program and removed litter on 108.
7. We supported treatment of variable milfoil and other invasive species emerging in the East Kingston portion of Powwow Pond by contract from The Solitude Lake Management. Preventing the spread of milfoil enables the survival of native aquatic plants, which provide required habitat for invertebrates and fish in the pond. It also ensures that residents can continue to swim, fish and boat in the pond.
8. We sponsored four kids to attend Barry Conservation Camp (sadly cancelled due to COVID).
9. We provided input to the Planning Board, as needed, including the presence of a regionally significant wildlife corridor worthy of protection as a "natural feature"
10. We provided information to Citizens about wetland impacts and conservation issues
11. We assisted the Select Board with advice on wetland impact issues.
12. We assisted the Road Agent with advice on drainage issues in Town.
13. We attended training workshops on conservation and the environment.

CONSERVATION COMMISSION

Continued

BUDGET: We are proposing no increase to our 2022 Budget.

As always, members of the Commission are available to answer your questions regarding conservation issues and management of the natural resources in our Town. If anyone is interested in being a member or alternate on the Commission and joining us for monthly meetings, please contact the Select Board's Office at 603-642-8406.

Respectfully submitted

Dennis G. Quintal, Chairman

EMERGENCY MANAGEMENT

Happy New Year East Kingston from Laurie and Michelle in the EOC.

What a year it's been. Another year of COVID-19. From the Delta variant now onto Omicron. At least now we have vaccines. The East Kingston Fire Department (FD) and Emergency Management participated in the administration of covid vaccines. We started in the Exeter High School parking lot until they moved us to the old Sears building in Newington at the Fox Run Mall. We had the pleasure and honor to work with the NH National Guard, other neighboring FD's and medical personnel from the entire Seacoast. Friends and memories were made all while making history. We vaccinated our friends, families, and neighbors.

We finally finished our Hazard Mitigation Plan update for the town. It had been postponed due to covid.

We attended meetings and conferences; some were back in person while others were virtually held. Laurie and I were able to get reimbursement for covid expenses from FEMA, as well as securing grants for future expenses and projects.

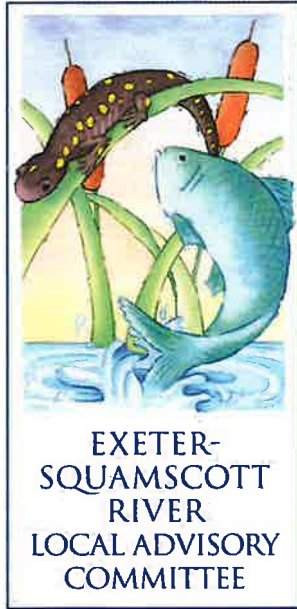
Currently the EOC has resumed our biannual drills and exercises for Seabrook Station.

Big thank you for Nancy Parker doing our monthly radio checks. And to Grace in our town office, she does so much to support our departments and town.

As always, be safe and look out for your neighbors.

Michelle Cotton-Miller
978-360-5196
Emergency Management Director

Laurie McCarter
978-360-5953
Deputy Emergency Management Director



2021 Annual Report Exeter-Squamscott River Local Advisory Committee

The Exeter-Squamscott River is enrolled in the New Hampshire Rivers Management and Protection Program, a unique partnership between citizens, towns, and state government designed to promote and protect the river’s outstanding natural and cultural resources. Established in 1996, the Exeter-Squamscott River Local Advisory Committee (ESRLAC) is comprised of citizen volunteers living in towns in the watershed, vested in working together to protect water quality, water quantity, wildlife habitat and recreational opportunities. The Exeter-Squamscott River is one river with two names, reflecting the fresh water (Exeter River) and salt water (Squamscott River) portions of this major tributary to Great Bay.

2021 marked ESRLAC’s 25th year of acting “for the good of the river”. Following meeting guidelines set by the Governor because of the pandemic, ESRLAC met virtually for much of the year, utilizing the Zoom platform, to review and comment on proposals for land development along the river. ESRLAC’s analysis and comments on development along the river provide landowners, developers, local boards, and state agencies with information designed to protect water quality and wildlife habitat and improve access for public recreation.

ESRLAC has a Facebook page, managed by Committee members and offering information on a wide range of river related topics. Search for Exeter-Squamscott River Local Advisory Committee on Facebook to follow ESRLAC.

ESRLAC seeks members from all communities in the watershed. If you are a resident of Chester, Raymond, Fremont, Sandown, Danville, Kingston, East Kingston, Brentwood, Kensington, Exeter, Stratham, or Newfields and are interested in river stewardship please consider joining ESRLAC. Contact the Rockingham Planning Commission at 603-778-0885 for more information.

ESRLAC Representatives:

Brentwood:	Eric Turer
Chester:	Vacant
Danville:	Vacant
East Kingston:	Vacant
Exeter:	Donald Clement
Fremont:	Ellen Douglas John Roderick
Kensington:	Vacant
Kingston:	Elizabeth Mello
Newfields:	William Meserve
Raymond:	Vacant
Sandown:	Mark Traeger
Stratham:	Eric Bahr Nathan Merrill

www.exeterriver.org

Follow Exeter-Squamscott River Local Advisory Committee
on Facebook

EAST KINGSTON FIRE DEPARTMENT

2021 was another crazy and busy year for your fire department. Our call volume was up over 2020 as Covid19 continues to spread.

In addition to our call volume increasing the calls themselves are taking up to 50% longer with all the Covid19 precautions, guidelines and State/Federal requirements in place. Please take Covid19 seriously; get vaccinated and get your booster shots.

While our call volume is rising, we have seen, many industries and businesses finding help or volunteers is becoming more and more difficult. You may have noticed we ran an aggressive recruitment program in 2021 which included, videos, social media, posters, mailings, and banners. We are proud to say it was very successful. We have had several new members join our department, although we are always looking for more. Most of the new members are already enrolled EMT or Firefighter classes and we have even started an Explorer program in East Kingston.

I get asked from time to time how many people we need on the fire department. Currently we have 37 members on the roster. I submit, asking how many we need on the fire department is the wrong question to ask. The better question is how many you need on a call for service. The entire roster is never available all at once. Our members have other jobs, families, and commitments so the answer would be, we need as many as possible.

The members we have are an amazing group of dedicated professionals that genuinely care about the people of East Kingston and the surrounding communities. We have Paramedics, Advanced EMT's, Basic EMT's, and Certified Firefighters, instructors, inspectors, and some new people just starting out and learning. All serve a vital need and role.

In 2021 the East Kingston Fire Department was awarded a \$7500 grant to be used towards new turnout gear. Firefighting gear costs about \$3000 per firefighter.

Also, in 2021 we had members spending days, weeks and months helping at the state's fixed vaccination sites.

We have several projects we are working on for 2022. East Kingston is the host town for a five-town grant for just under \$1,000,000 for communications. If awarded this would include new portable radios, mobile radios, and pagers for all five towns. In addition, we have a grant request in for a power loader and stretcher upgrade, and a Lucas Auto Pulse device to assist with CPR for our ambulance.

The entire fire department thanks you for your continued support.

Ed Warren, Fire Chief

Report of Forest Fire Warden and State Forest Ranger

Despite a brief flurry of wildfire activity across the state this spring, the summer and fall months saw weather conditions which kept the fire danger consistently at low levels. Your local fire departments and the Division of Forests & Lands worked throughout the year to protect homes and the forests. The statewide system of 16 fire lookout towers continues to operate on high fire danger days. The towers' fire detection efforts are supplemented by the NH Civil Air Patrol when the fire danger is especially high.

Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Every year New Hampshire sees fires which threaten or destroy structures, a constant reminder that wildfires burn more than just trees. Homeowners should take measures to prevent a wildfire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at www.firewise.org. Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

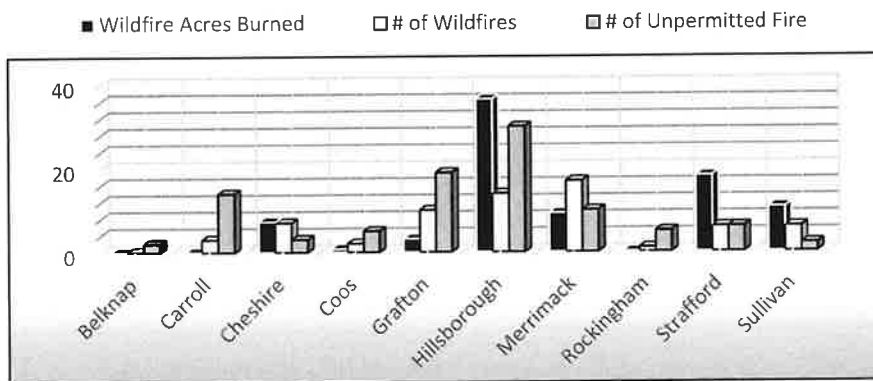
The long lasting drought effects in Coos County are showing some minor signs of improvement but a good portion of northern Coos remains in the abnormally dry category with the northeastern portion still remaining in moderate drought. While the drought conditions have improved, we expect some areas of the state may still be experiencing abnormally dry or drought conditions this spring. For this reason, we ask everyone to remember Smokey's message about personal responsibility and follow his ABC's: **Always Be Careful** with fire. If you start a fire, put it out when you are done. **"Remember, Only You Can Prevent Wildfires!"**

As we prepare for the 2022 fire season, please remember to contact your local Forest Fire Warden or Fire Department to determine if a fire permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. Fire permits are also available online in most towns and may be obtained by visiting www.NHfirepermit.com. The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services (DES). You are encouraged to contact the local fire department for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's forest resources. For more information, please contact the Division of Forests & Lands at (603) 271-2214, or online at www.nh.gov/nhdf/. For up to date information, follow us on Twitter and Instagram: **@NHForestRangers**



2021 WILDLAND FIRE STATISTICS

(All fires reported as of December 01, 2021)



*Unpermitted fires which escape control are considered Wildfires.

Year	Number of Wildfires	Wildfire Acres Burned	Number of Unpermitted Fires*
2021	66	86	96
2020	113	89	165
2019	15	23.5	92
2018	53	46	91
2017	65	134	100

CAUSES OF FIRES REPORTED

(These numbers do not include the WMNF)

Arson	Debris Burning	Campfire	Children	Smoking	Railroad	Equipment	Lightning	Misc.*
1	81	25	0	7	1	4	2	41

*Miscellaneous includes power lines, fireworks, electric fences, etc...

PUBLIC LIBRARY

It is hard these days, when reflecting on the last year, to remember which of the last two years is which. As I try to look on the bright side, 2021 was the year we learned so much more about COVID-19 and ourselves. We realized how much we needed each other and here at the library, we are working hard to rebuild a sense of community in East Kingston. We feel it is important in these uncertain times, when a virus puts space between us, that we work to bring people together in a safe way. One way we took a step in this direction was by restarting the long dormant East Kingston Newsletter, newly named the EK Edition, in March, spearheaded by Zoe.

The work we are undertaking is paying off: Even with COVID, we saw an increase of 15% in our total circulation from 18,744 in 2020 to 21,499 in 2021. We also saw increases in annual visits and new patrons, significant increases in interlibrary loans in and out, and a doubling of adult programs.

In 2020 we found ways to get our materials to people without much contact. In 2021, as we learned more, we developed hybrid models for everything that we do. We continued to mask up, and we spent as much time as we could outdoors. At Outdoor Story Hour, we competed with the train, dump trucks and trash trucks. The Friends of the Library once again sponsored our summer reading program, Tails and Tales. They provided us with the funds to have NH's own, Mr. Aaron, entertain us on the lawn. Our wonderful Friends purchased two bright yellow tents that provided shade for various events. We collaborated with the elementary school, to build raised beds and plant flowers and vegetables. We continued with some Zoom Author talks; we hosted children's book author, Lita Judge, who came to us from her NH studio where she works on amazing illustrations; Ty Gagne joined us to talk about his book **The last traverse: tragedy and resilience in the winter Whites**, and Marek Bennett conducted a cartooning workshop with us on Zoom. We restarted our book clubs socially distanced and with a limited number of people. Zoe started the Great Stone Face book club and has a loyal following, while our adult book club has been going on for almost 30 years!

A huge thank you to our Friends of the East Kingston Public Library is always in order. In addition to the above, the Friends also bought us a Meeting Owl making it possible for the public to attend our Trustee and Friends meetings remotely, and in the future, you will be able to attend library programs from the comfort of your couch. They also purchased the museum passes that we have available and so much more throughout the year.

We continued to provide curbside pickup, downloadable books, movie streaming, as well as lots of take-and-make crafts, painstakingly put together by Sarah. Flexibility is a word we use a lot here at the library. We will do just about anything, within reason, to provide our services to the townspeople of East Kingston.

In February, we were saddened by the death of our guinea pig mascot, Read. In September, we adopted two new guinea pigs, Sherlock and Watson, from a family that was moving out of town. We are training them to become our new Library Mascots.

In March, our long time Trustee, Conrad Moses retired from our Board. Conrad always kept us on the straight and narrow. He was also on the Board of the NH Library Trustee Association, and we always benefited from his wealth of knowledge. In October he won the Dorothy M. Little

PUBLIC LIBRARY

Continued

Award from the NHLTA. The Dorothy M. Little award is presented to an individual who has demonstrated extraordinary, sustained public library advocacy and activism on a local, regional and state level. Conrad was certainly that, and we will miss his wisdom.

In December, we said goodbye to Diane Sheckells after 22 years here at the library. We will miss her artistic eye that contributed to everything she did here at the library. From sewing programs for children and

adults, to Shibori dyeing and basket making, Diane brought beauty and professionalism to all she did; book displays will never be the same. We wish her well in whatever she decides to do next!

In November, we welcomed Karin Ward to our staff. Lastly, as of December 6th, we changed our hours to better accommodate our users. We are now open Monday & Wednesday from 9am - 5pm, Tuesday & Thursday from 11am - 7pm, and Friday & Saturday from 9am - 1pm.

Thank you to our Board of Trustees. They put in many hours to assure that the library runs smoothly and with fiscal responsibility.

We look forward to 2022 and finding new ways to serve East Kingston.

Library Statistics for 2021

Annual Visits	7652
New Patrons	51
Books Added	1945
Books deleted	1942
Adult Programs	22
Attendance	251
Children Programs	47
Attendance	373

Circulation

Print	14603
Magazine Dwnld	135
E-book Dwnld	1882
Audio Dwnld	2687
Movie Stream	264
Interlibrary loan in	832
Interlibrary Loan out	1096

Total Circulation 21499

Respectfully submitted,
Tracy Waldron
Library Director

MOSQUITO CONTROL

The mosquito season began with drought conditions in the spring, but ended when tropical storms, and record setting rain dominated the rest of the summer. Wetlands and manmade containers repeatedly filled with water allowing new mosquitoes to hatch nearly every week. Many species of mosquitoes were able to rebound from the 2020 drought.

There was no control program in 2021 but trapping and disease testing of adult mosquitoes was done each week beginning in July. Adult mosquitoes were monitored at four locations throughout town. Mosquitoes were collected in traps, identified to species, and select species were sent to the State Lab in Concord where they were tested for disease. Mosquitoes collected in East Kingston tested positive for West Nile Virus. Foss Wasson Field and the Elementary School were sprayed to kill any disease carrying mosquitoes.

The State Lab tests mosquitoes for diseases beginning July 1st until October 15th. This season, mosquitoes collected from East Kingston, Stratham, Portsmouth, Salem and Manchester tested positive for West Nile Virus. None of the mosquitoes tested positive for Eastern Equine Encephalitis. The NH Department of Health and Human Services tested mosquitoes for Jamestown Canyon Virus (JCV) for the first time in 2021. Mosquitoes were trapped in areas where human cases of JCV had previously been detected. Fourteen Jamestown Canyon Virus mosquito batches were identified in NH including one in Kingston. Four adults from New Hampshire tested positive for JCV with one fatality from Dublin. This was the second time a resident died from Jamestown Canyon Virus. In 2018, a Derry man was the first person in the state of NH to die from JCV.

Every mosquito season presents different challenges. In 2021, towns in southern New Hampshire received over a foot of rain in July allowing for a surge of mosquitoes hatching from a variety of habitats. The precipitation received in the coming months may lead to a strong population of mosquitoes and more disease activity during the 2022 season.

Respectfully Submitted,
Sarah MacGregor
Dragon Mosquito Control, Inc.
www.Dragonmosquito.com
603-734-4144

PLANNING BOARD

Overview:

The East Kingston Planning Board met for twelve of twelve monthly meetings. Meetings are held the third Thursday of the month. Alternate style 'Zoom' meetings were held Jan through May. Hybrid live & remote meetings were also held a few times. A quorum was present for all meetings. We covered a range of issues and deliberations throughout the year. Meeting minutes are available at Town Hall. Residents are welcome to attend at all the meetings. Some deliberations have public hearings. New applications for Planning Board reviews need to be received 24 days ahead of the next meeting to allow for processing and preview, please contact Planning Board Secretary for details.

Planning Board Roster:

The East Kingston Planning Board Consists of five regular members and up to three alternate members.

In March, the Board elected Chairman William Caswell who has been a regular member for several years. Previous Chairman Joshua Bath rotated out of the role but continues to serve as a member with many years experience. The Board re-elected Vice Chairman Tim Allen to serve again for the upcoming year; likewise with many years combined PB and ZBA experience. Doc Marston with the most years experience of the Town committee continues as a member with 'long memory' and expertise in agriculture, farming and livestock. Janet Smith is our newest alternate member, ready to support as needed for a quorum and bringing new fresh ideas. Ms. Julie LaBranche has been retained as our community planner as an independent consultant apart from the RPC. We are welcoming Nancy Hoijer as our new Administrative Staff member, filling the secretary role. It is noted that Barbara White has retired after many years of dedicated service. Barbara will be greatly missed, and we wish her well. There are openings for two additional, alternate Board members. Residents interested in supporting their town are encouraged to join; contact the board and/or send a letter to the Selectman's office.

East Kingston does maintain membership in the Rockingham Planning Commission. Frequent attendance and input by other Town Representatives including Dennis Quintal, PE is noted.

Dennis represents the Town in technical matters and is an invaluable resource and steward of the town.

Highlights of 2021:

- 1) Review and decision of the Tilton Lane Estates development and subsequent judicial review.
- 2) Collaborative efforts at the East Kingston Light Industrial Park to improve conditions have been positive and continuing.
- 3) Personnel Changes for Consulting and Administrative functions supporting the board
- 4) Review and consideration of numerous Home Occupation Permit requests, Business Park and Property actions.
- 5) On-going updates and consideration of ordinances, standards, regulations, trends etc.

PLANNING BOARD

Continued

Zoning Ordinance Articles that will be forward this year for Town Decision through warrant articles include the necessary topics of Sludge, Septage, Conservation Subdivision Soil methodologies, and clarification of Accessory Dwelling Application requirements.

The Planning Board responds to any new relevant state regulations. We have benefitted from sound advice on several different matters and excellent representation from our East Kingston legal counsel.

Home Occupations, Business Park and Property Actions Details:

There were five new endeavors in 2021 for Home Occupations and Business Park tenants, including telehealth, gardening, pottery, firearms, and paralegal. There were a couple items not pursued.

There were five new property actions this year, including two lot line adjustments, a merger, a two-site subdivision, and a new road. References for Map/Block/Lot locations are: 15-317 and 15-3-5, 10-2-6 and 10-2-7, 14-04-01, and 08-02-08. It is noted that our Farming definition was refined to support agricultural activities.

Look Ahead:

New Zoning Ordinance Warrant Articles will be voted on as noted for Sludge, Septic, Soil methods.

Future planning / master planning; agricultural, conservation, historical topics got attention last year.

More work focusing on overall Town planning is anticipated for 2022.

The recently released 2020 U.S. Census Data will be used to update our Town Growth Management Ordinance and provide residents with detailed statistics and forecasts of future growth.

E.K. had 3.6% growth in the last decade with a population growing to be 2441 as of 2020. This is slower growth than the 37% growth since 2000 or 115% growth since 1980. We also look at NH, County, and the neighboring and SAU-16 Town's data for growth management planning. Future Growth in the area does not closely correlate to a Town's existing population size or density.

The U.S. Census projection via the RPC has East Kingston with a predicted population of 2854 by 2040.

Respectfully Submitted,

William Caswell
W. Caswell, Chairman

Tim Allen, Vice Chairman
Dr. Robert Marston, Member
Joshua Bath, Member
Janet Smith, Alternate
Robert Nigrello, Ex Officio
Joe Cacciatore, Ex Officio

POLICE DEPARTMENT

As I write this, the East Kingston Police Department's 2021 annual report, I cannot help but reflect on how much we have been through as a town this year. We have seen the year begin in the middle of a pandemic State of Emergency, start to emerge from that, and now have variant after variant hitting our communities hard around this state and nation. We mourn for those we've lost, hope for those still struggling, and stay vigilant for those fighting for all of us on the front lines of this historic pandemic.

In January of 2021, Sergeant Craig Charest accepted a position with the Rockingham County Sheriff's Department. I would like to thank him for his years of service to the town and wish him well as he furthers his career.

In February, Officer Brandon Cooper was hired to fill the vacancy created in the full-time ranks. He came to the department having previously worked as a part-time officer with the South Hampton Police Department. Officer Cooper also currently serves in the Vermont National Guard and holds the rank of Specialist. Officer Cooper received on the road field training from Officers Rodolakis and Frost before attending the residential paramilitary 185th Full-Time Police Academy from May to August. When he returned, he finished up his field training and was released to solo patrol. Congratulations Officer Cooper and welcome to East Kingston!

In July of 2021, to alleviate the strain of being down one of our full-time officers, we were very fortunate to have an officer join our ranks with almost thirty years of law enforcement experience. We would like to welcome part-time (per diem) Officer George Gagnon to the force. George has served full-time as a civilian mechanic and foreman with the Massachusetts State Police since he was a young man. George has been a part time police officer with the Kingston Police since the early 1990's. George has a small-town personality and demeanor that fit like that perfect puzzle piece here in East Kingston. Welcome to town George and we are glad to have you and your years of experience with us!

As police departments across the state continue to struggle with retention of their employees, to fill spots of those who have moved on for better schedules or more salary and benefits, those who have retired from the profession after completing their time, or who have left the profession all together due to a variety of different social or economic reasons, the East Kingston Police Department has been very fortunate to have a core group of officers who have served this community for years and some for more than one or two decades. Officer Chuck

POLICE DEPARTMENT

Continued

Rodolakis is one of those long-serving tenured officers. In November of 2021, Officer Rodolakis was recognized by the town for his dedication and years of service and bestowed upon him the title of Master Police Officer. Congratulations Chuck and thank you for your dedication to the town's people we serve.

As we look forward to 2022, along with the Fire Department and Emergency Management, headed by Chief Ed Warren and Michelle Cotton-Miller, we will continue to work hard to continue to help make East Kingston one of the safest towns in New Hampshire. I would like to commend the officers and civilian staff of the Police Department who give 110% every day to help make that mission come true for you all.



Michael C. LePage

Chief of Police

RECREATION COMMITTEE

The East Kingston Recreation Department had another successful 2021 season, exceeding all our expectations. Throughout the year, we overcame many obvious hurdles (Covid-19) to provide the families of East Kingston with our staple sport programs. Baseball, Softball, Basketball, Soccer and Skiing were all enjoyed at points throughout the year. Basketball was our most difficult program this season, as we were forced to rent facilities since the school gyms were not able to be used. Once we were welcomed back to the gyms, we were met with extra fees to clean the gyms as precautions for Covid spread. Even with the increased cost compared to our typical seasons, we were able to operate within our 2021 budget. The same is expected for 2022, therefore we did not request any change in our budget.

Accomplishments for the year included the finishing of the outdoor basketball courts at East Kingston Elementary School. We installed two state of the art inground basketball systems and painted official court lines on the court. This area was added to our schedule for teams to utilize for practice. We also completed minor repairs at the softball and baseball fields, just to keep them looking good. We also replaced the soccer equipment at the end of the season, so that program will enjoy new soccer goals for 2022.

Recreation participation increased by over 30% this year. We fully expected and increase with relaxed pandemic requirements, vaccinations, and new sport guidelines in full swing. In general, we did see a large increase in new registrations, but also saw an increase in returning participants. We found that participants were just happy and excited to get back to some sort of normalcy with their sport programs.

Looking ahead, we will be doing the infields of both our ball fields this season. Both were overdue for new infield mix. Typically, a yearly maintenance, we had stretched out three seasons without adding mix to either field. This past season it had become apparent that they would be in need. We are also planning to add a new batting cage at EKES. This will replace the existing one with a quality structure, that will require less work and maintenance yearly.

Our goals for 2022 are to continue to maintain our core sports for the families of East Kingston. We also plan to further evaluate the feasibility of adding flag football as an East Kingston offering. This past season, a handful of our families participated in a league and enjoyed it very much. We would need to establish that there is enough interest to field teams at every age group. Also, for 2022, we are in the planning phase of bringing back the East Kingston Fishing Derby behind Foss Field. The interest has continued for years, and this year we think we have an organizer that will put in the time to make it happen.

We are looking forward to another successful year overall.

ROAD AGENT

The winter of 2021 did not bring a lot of snow fall. However, we did experience our share of ice and freezing rain. The new year of 2022 has started out with more rain and ice. Only mother nature knows what is instore for the rest of the winter.

Spring seemed to come early in 2021. Early warm temperatures and more than sufficient rain fall, led to robust foliage and brush growth, where roadside mowing and brush cutting needed to be performed. The heavy rains throughout the spring and summer led to washed out roads, erosion and potholes all needing repair.

Road reconstruction took place on Sanborn Road this year as a betterment project. The railroad crossing was re-engineered, changing the slope and grade approaching the railroad crossing.

For 2022 the plan is to repair Greystone Road. After 30 years, or so, some of the infrastructure drainage culverts have rusted out. They will need to be excavated and replaced. Once the drainage work is complete, the road will be repaved.

Thank you to all the people who helped to make 2021 a productive year. I would also like to say I appreciate the opportunity to serve as the town Road Agent and I look forward to serving our community in the upcoming year.

Thanks again for all your support.

Respectfully submitted

Mark Brinkerhoff

Road Agent

ROCKINGHAM PLANNING COMMISSION

- General transportation planning assistance (MPO).
 - The Rockingham Planning Commission is designated as the Metropolitan Planning Organization (MPO) for the 27-community area of southeastern New Hampshire. The MPO has responsibility for planning, programming, and coordinating federal transportation investments. East Kingston's participation in the regional transportation planning process has helped leverage \$23.3 million of Federal Highway Administration funding to plan, design, and construct projects within the region over the course of the last year.
 - The RPC led a regional process to update the Ten-Year Transportation Plan. This process resulted in the addition of the New Hampshire Seacoast Greenway project being added to the plan. This project is widely seen as economic development benefit to the region as it will enhance tourism regionally and support local business in five communities along the Greenway.
 - Traffic Counts: RPC conducts annual traffic counts throughout the region to enhance transportation planning efforts. The data is available to all member municipalities on the RPC website at <https://www.therpc.org/maps-and-data/data/traffic-counts-and-volume-reports>
 - Looking ahead to 2023 the RPC will update the Long-Range Transportation Plan. This is an excellent opportunity for all member communities to weigh in on transportation investments throughout the region. If you would like to learn more about this opportunity reach out to Dave Walker, Assistant Director/Transportation Program Manager at dwalker@therpc.org
- Geographic Information Systems:
 - RPC continues to maintain local and regional data sets available to East Kingston as a member of the RPC. Standard maps are available to East Kingston upon request.
 - The RPC began processing 2020 Census data to support all local communities. For East Kingston the RPC staff provided a map of updated 2020 census information, helped clarify the census process, and answered questions regarding regional population, and yearly population change from 2010 to 2020.
- Household hazardous waste collection day coordination.
 - In 2021, a total of 333 households participated in the HHW collection. Residents from East Kingston, Epping, Exeter, Newfields, Seabrook, South Hampton, and Stratham could participate in the event. The October 16, 2021 HHW collection manifested a total of 23,242 pounds of waste. Of this, 14,280 pounds were ignitable; 10 pounds was reactive; 6,800 pounds were toxic, and 2,152 pounds were corrosive. While the total volume of waste collected was down slightly from 2020, the amount of waste brought by each household was up significantly and was the highest it has been in the past 4 years.

ROCKINGHAM PLANNING COMMISSION

Continued

- Environment Planning
 - RPC staffed and provided support to the Exeter-Squamscott River Local Advisory Committee (ESRLAC). The ESRLAC worked to advance the Exeter-Squamscott River management plan update.
 - The RPC with support from regional and state partners developed a Drinking Water Quality Buffer Model Ordinance. The guidance in this document provides an approach to protecting the long-term quality and availability of New Hampshire's surface water being used as a source of drinking water by a public water system. The guidance considers the current literature involving the role of buffers in maintaining water quality as well as other factors including site specific conditions, and land use best management practices. [NH Drinking Water Quality Buffer Model Ordinance \(December 2021\)](#)
 - In coordination with regional and state partners, RPC Staff developed an Aquatic Resource Mitigation Fund Story Map to determine high priority crossings and share this information with municipalities. <https://storymaps.arcgis.com/stories/0bf296d5aed944039728374970e0f4d8>

SOLID WASTE REMOVAL & RECYCLE COMMITTEE

Members: Ronald F. Morales – Chairman Dan Guilmette – Vice Chairman
 Rob Caron – Selectman Bud Staples – Recording Secretary

All our committee meetings were held in-person at the Pound School with social distancing measures in place. We assist the Board of Selectmen, Town Administrator and Town Clerk with recommendations and actions pertaining to solid waste removal and recycling with an emphasis on recycling. 2022 will be the 3rd year in a 5-year contract with Waste Management (WM). Our meetings are held with WM on a quarterly basis to review any collection and billing issues, quarterly collection data, budget variances, scheduling of bulk, white goods, and e-Waste pickups, authoring public notices on our subject, recycling trends, and cost cutting measures.

As in 2020, our recycled materials processing fee, net of credits for the blended value of recycled tonnage, started the year at higher cost than for solid waste tonnage. However, during the year markets for recyclables improved greatly and since June, we experienced net tonnage costs for recyclables at much lower costs than solid waste. The primary gain was due to plastics #'s 1, 2 & 5 having been in high demand. We expect the net cost of recycled tonnage to continue to be less costly than solid waste tonnage in 2022 and have assisted in budgeting these savings next year.

During 2021 our residents recycled 315.93 tons, or 30.6% of our total solid and recycled waste. This compared to 312.35 tons or 30.2% of our total waste during 2020. Total 2021 solid waste tonnage was 715.32 tons compared to 720.94 tons in 2020. Overall, a slight improvement in recycling during 2021.

Our committee volunteered to assist in distributing bulk waste stickers to residents for the spring pickup due to the COVID-19 restrictions and the town clerk's office workload. As in the past, residents were allowed 2 free stickers per household and were able to purchase additional stickers at a cost of \$20 each. A total of 10.6 tons of bulk waste was collected, a reduction of 2 tons from the 2020 spring collection. After considerable investigation of suppliers and sticker types, the committee sourced additional stickers that would be needed for the fall bulk pickup and the white goods, e-Waste pickup. We also assisted the Town Administrator in distributing stickers for the fall pickups. An additional 6.3 tons of bulk waste were collected in September and 82 items of white goods and e-Waste were collected in November. Revenue collected from the three pickups represented less than 30% of the Town's billed cost by WM.

In 2022, our goals will be similar to those of 2021. Our quarterly meetings are scheduled as follows: January 19th, April 20th, July 20th, and October 19th. All to be held at the Pound School.

WM has a website with excellent information on recycling. Check out: **3 Basic Rules to Recycle More Efficiently** and the video: **Together for Tomorrow: WM + Repreve**. To view, please go to: www.forr.com. Thank you for your continued recycling and composting efforts. It's important for the environment and for future generations to come.

2021 RECYCLE AND SOLID WASTE TOTALS BY MONTH

	<u>Single</u> <u>Stream</u>	<u>Total Tonnage</u>	<u>Clean</u> <u>Up</u>	<u>Solid</u> <u>Waste</u>	<u>Total</u> <u>Tons</u>	<u>SW & R</u> <u>Total</u>	<u>%</u> <u>Recycled</u>
January	27.74	29.53		54.78	54.78	84.31	35%
February	20.78	22.41		47.81	47.81	70.22	32%
March	31.55	33.02		64.58	64.58	97.60	34%
April	22.04	23.52		55.86	55.86	79.38	30%
May	22.99	24.60	10.62	56.31	66.93	80.91	30%
June	23.54	25.50		67.90	67.90	93.40	27%
July	24.78	26.55		57.47	57.47	84.02	32%
August	31.79	33.38		71.64	71.64	105.02	32%
September	21.25	22.83	6.31	57.18	63.49	80.01	29%
October	21.02	23.10		54.44	54.44	77.54	30%
November	23.99	26.89		72.39	72.39	99.28	27%
December	22.76	24.60		54.96	54.96	79.56	31%
Totals:	294.23	315.93	16.93	715.32	732.25	1031.25	30.64%

TAX COLLECTOR

At 2021-year end, our outstanding receivables were as follows:

2014L -	\$187.05
2015L -	\$169.47
2016L -	\$169.41
2017L -	\$386.34
2018L -	\$411.15
2019L -	\$24,725.64
2020L -	\$33,298.91
2021P01 -	\$60,810.46
2021P02 -	\$173,934.23

We executed 13 liens for unpaid 2020 property taxes. At year-end, 10 have yet to be redeemed. There were no properties deeded in 2021.

The tax year runs from April 1 to March 31. Property taxes are billed semi-annually, due in July and December. The July bill is an estimated bill, mailed at the end of May, based on half of the previous year's tax rate times the assessed value of the property. Property taxes are based on the assessed value as of April 1st. Tax rates are set by the NH Department of Revenue Administration in October. The December bill is calculated with the new tax rate, multiplied by the property assessment, less the bill that was due in July. The final bill is mailed at the end of October. All property taxes not paid by the due date are subject to an interest charge of 8% annum.

In 2022, our lien date for 2021 outstanding taxes will be June 17, 2022 and our deeding date for 2019 outstanding taxes will be August 18, 2022.

If you have outstanding taxes, please feel free to contact our office to set up a payment plan or if you would like to make pre-payments toward the next billing cycle. Prepayments are applied to the taxpayer's account and when their property tax bill is issued, they are already paid or only owe a small balance.

Respectfully submitted,

Barbara A. Clark, Tax Collector

TOWN CLERK

On January 25, 2021, the East Kingston Board of Selectmen and the Town Moderator postponed the town's deliberative session and the town/local school election due to the COVID-19 Pandemic and Emergency Order #83.

On March 9, 2021, the Town voted on the ballot for the Exeter Cooperative School District as this election was not postponed.

The Annual Meeting (deliberative session) was held on April 10, 2021, with forty-one residents in attendance. This was originally scheduled for January 30, 2021.

The Town Election was held on May 11, 2021, with 422 voters participating, giving a 22% voter turnout. This election was originally scheduled for March 9, 2021.

On Saturday, April 24, 2021, Dr. Kirk Smith of Amesbury Animal Hospital held a rabies clinic at the Town Office Building and our office was open to license dogs as well. Dr. Smith said they had over seventy-five dogs vaccinated at this clinic.

Our office assisted the Supervisors of the Checklist with the 2021 Verification of the Checklist, which is required every 10 years.

On June 23, 2021, I attended (virtually) the 2021 NHCTCA Regional Workshop.

I participated in the 2021 edition of on-line cybersecurity training. This training was offered to NH election officials who are authorized users of the Statewide Voter Registration System, ElectioNet.

The Real ID implementation has been extended until March 3, 2023.

Please note the following DMV information when you are requiring an appointment at a substation.

- Appointment: For those transactions that are required to be in-person.
- Online: Customers are encouraged to utilize online services if eligible.
- Drop Box: Our drop boxes are located at full-time DMV locations around the State.
- Mail: Many transactions may be completed through the mail.
- Walk-in: Although walk-in services are available, customers with an appointment will be given priority.
- Motor Vehicle Hearings have resumed in-person hearings, or you may elect to appear by telephone or video conference by calling (603) 271-2486 or emailing safety-hearings@dos.nh.gov before the day of the hearing to provide contact information.

Reminders:

- Title exempt vehicles are 1999 and older.
- ID is mandatory when registering or renewing your motor vehicle as well as current registration and/or renewal notice.

TOWN CLERK

Continued

- If you would like to receive your renewal notice by email, please update us: bclark@eastkingstonnh.gov.
- All dogs need to be licensed by April 30th.
- Notary Public Services are provided free of charge to residents only.
- Renew your motor vehicle or dog license online at: www.eknh.org (under Town Clerk/Tax Collector).
- Fishing/Hunting licenses are available in our office.
- OHRV and snowmobile registrations are available in our office.

A big thank you to those responsible for the EKES “growing together” town-wide project which provided new plants and planters around town.

Thank you for the opportunity to serve you and our best to you in 2022.

Respectfully submitted,

Barbara A. Clark, Town Clerk

TREASURER

In 2021 the Treasury function focused on strengthening controls over cash and fraud mitigation. As part of this effort, the town implemented a positive pay solution through Citizens Bank as well as limiting the number of bank accounts that had check writing capabilities. In addition, the various escrow accounts were consolidated within a Citizens Bank product to more easily track and control deposits and withdrawals. As part of the continuing efforts of the 2020 Accufund implementation I also assisted the Town Administrator with the creation and implementation of monthly accounting closing schedules and timelines as well as process changes related to the implementation of the new payroll system.

The Select Office saw a transition to a new Town Administrator and also welcomed a new Administrative Assistant. Their hard work, along with that of the staff from the Town Clerk/Tax Collector's office, is appreciated very much. As always, they make my job easier with their dedication and hard work.

Thank you for the opportunity to serve our community.

Respectfully submitted,

Barbara K. Smith, Treasurer

TRUSTEES OF THE CEMETERIES

In 2021, the cemetery trustees included Barbara Clark, Jim Clark, and Stephen McMillan. Mark Brinkerhoff and Diane Amero continued as cemetery sextons.

The cemeteries opened on time this year, on April 15. The spring cleanup of the cemeteries was performed in April and May. Cub Scout pack #323, under Bill Gannon's leadership, cleaned up the Christmas wreaths at Hillside Cemetery. Flags were placed on all veteran grave sites prior to Memorial Day.

Four cemetery lots were sold this year, and eight burials were completed.

The town-hired landscaper kept all three cemeteries looking good throughout the year. Due to an unexpected increase in the cost of the landscaping service, the usual grub control and fertilizing was not completed. The lawn treatment will be restored in 2022.

Wreaths Across America arranged for wreaths to be placed on veteran grave sites in December. Gerry Tilley of Fremont coordinated the program and Hank Lewandowski and Mike Benjamin volunteered their time to place the wreaths.

A laptop PC was purchased to maintain the cemetery records, including scanned documents and photos. The laptop will be configured for use throughout 2022. As time permits, old records will be digitized.

The cemeteries were officially closed for the year on December 15.

The cemeteries should re-open on April 15, 2022, barring unforeseen circumstances. During 2022, the trustees plan to re-roof the shed at Hillside Cemetery, and possibly remove the shed at Union Cemetery. The Hillside Cemetery will have an additional tract of land prepared for use on the north side. Cabling of the larger branches of trees at Union will be considered. Sexton Amero will continue her efforts to clean stones and ensure that flat stones have not sunk or been overgrown.

Respectfully submitted for the trustees,

Stephen McMillan

Stephen McMillan
Cemetery Trustee

TRUSTEES OF THE TRUST FUNDS

As of 31 December 2021, the charitable (private) trust funds investment value was **\$656,752.26** and the capital reserve and expendable trust funds (CRF and ETF) investment value was **\$1,368,530.10**. Our combined investments value was **\$2,025,282.36**.

NH RSA 31:22 authorizes Trustees of Trust Funds Boards to recommend to the appointing authority no more than two persons who may serve as alternate members on the board. Such appointments are for one-year terms. Given the duties and responsibilities of the Trustees, it would be beneficial for candidates to possess some knowledge of finance and accounting. Interested parties are encouraged to contact the Trustees or Town Administrator.

The Trustees' fiduciary responsibility requires the board ensure funds deposited into or withdrawn from trusts in their care meet the purposes established by the voters who created the public trust, or the donor(s) who made a bequest for a public purpose. To that end, Trustees will ask for documentation of a transaction to include meeting minutes which describe the deposit or withdrawal request with a vote to approve, and invoices of services or purchases related to the action. Any such request shall refer to the specific public or private fund affected, and with the necessary documentation, the Trustees can consider the request in the course of a public, noticed meeting.

All of the public and private trust funds the Trustees oversee are invested and managed by **Three Bearings Fiduciary Advisors** of Hampton, New Hampshire. Management fees for the Town's funds are taken directly from the trusts as the State allows, and the Town elected to do. Account activity for the year is summarized as follows:

Charitable Trust Portfolio

<i>Beg Market Value</i>	\$591,964.18
<i>Deposits</i>	0.00
<i>Withdrawals</i>	0.00
<i>Transaction Costs, Fees & Charges</i>	(3,190.18)
<i>Change in investment value</i>	67,978.24
<i>End investment value</i>	\$656,752.26

Capital Reserve Portfolio

<i>Beg Market Value</i>	\$1,493,927.07
<i>Deposits</i>	567,350.00
<i>Withdrawals</i>	(731,843.69)
<i>Transaction Costs, Fees & Charges</i>	(7,168.97)
<i>Change in investment value</i>	46,265.69
<i>End investment value</i>	\$1,368,530.10

Charitable Trust Income

<i>Dividends</i>	\$15,557.23
<i>S-T capital gains distribution</i>	250.38
<i>L-T capital gains distribution</i>	1,291.65
<i>Total income</i>	\$17,099.26

Capital Reserve Income

<i>Dividends</i>	\$18,444.80
<i>S-T capital gains distribution</i>	0.00
<i>L-T capital gains distribution</i>	5,227.49
<i>Total income</i>	\$23,672.29

Note: For further details with regard to the financial accounts activity, please contact the Trustees of Trust Funds directly through the Town Office.

Respectfully,

Ronald F. Morales, '22
 J. Roby Day, Jr., '23
 Edward A. Lloyd, Jr., '24

VOLUNTEER FIREMEN'S ASSOCIATION

As we look forward to the new year, I want to thank everyone for their participation and support of our Firemen's Association. We are blessed with a group of individuals who work together to acquire funding and facilitate events which promote and support the operations of the Fire Department. A strong Firemen's Association needs to be as dependable as the Firefighters, EMTs and Paramedics who consistently provide emergency services to our community. To the members who help plan and execute events, your work is greatly appreciated.

The Firemen's Association acknowledges and values participation and support from the townspeople during fundraising events. Fellowship is fundamental and empowers our community. Donations help us support the Fire Department. Beyond that, it is heartwarming to see the community join us and show their support.

In 2021, we celebrated our Town Appreciation Day with a cookout at the Fire Station. Tours of the facility, firetrucks, and ambulance educated the community about the mission and services provided by the East Kingston Fire Department. Moreover, our team grew with the addition of several new and enthusiastic recruits from East Kingston and surrounding communities. In December, a free pancake breakfast was served at the fire station. Tours of the facility and pictures with Santa were offered in addition to fresh strawberries served over homemade pancakes. The year closed out with the annual Santa Parade which was enjoyed by everyone.

As the newly elected president, I want to again thank everyone and I look forward to your continued support in 2022.

Tom Latham,

President of the East Kingston Volunteer Firemen's Association

WELFARE AGENT
FINANCIAL REPORT-2021

In 2021, the Town provided support to 1 family, including occasional assistance from the food pantry.

The Selectman's Office received very generous anonymous donations of Market Basket Gift Cards and Walmart Gift Cards for citizens in need. Donations of non-perishable food items, paper products and personal hygiene products are welcome and accepted at the Selectmen's Office during normal business hours. We wish to extend a heartfelt thank you to all those that have donated and helped support the residents of East Kingston.

In East Kingston, residents who request assistance are required to complete a public assistance application. Applicants are then required to meet with the Board of Selectmen who will determine whether to grant the assistance. All applications are treated with complete confidentiality and respect.

For further information, you may contact the Welfare Agent at the Selectmen's Office during normal business hours: Monday 8a-4p, Tuesday – Friday 8a-2:30p 603 642-8406 ext. 1.

Respectfully submitted,

Grace Ruelle

Grace Ruelle, Welfare Agent

ZONING BOARD OF ADJUSTMENT

The Board re-elected officers: Tim Allen – Chairman, Ed Robbins – Vice Chairman.

Barbara White, the long-time ZBA Secretary, retired after many years of service to our town. Barbara was an invaluable member of the ZBA, bringing many decades of experience and a wealth of knowledge. Barbara will be greatly missed! We wish her many years of happy and healthy retirement.

The ZBA welcomes Nancy Hoijer as the new ZBA Secretary. Nancy brings with her many years of experience working with numerous other towns in similar roles.

Throughout the year, a variety of applications were heard, ranging from variances to re-hearing requests. The board considered and approved variances for Articles IX.B.2 Size of existing lot, IX.B.4 Minimum Frontage, and IX.B.7 Driveway location.

The board considered variance requests to Articles. VI.E.3 – septic leach field setbacks from poorly / very poorly drained soils, Article VII.D.6 – septic leach field boundary setback from property line and private wells, Article IX.A.1 for contiguous frontage, and Article IX.A.2 for minimum lot area requirements. One variance was granted and three were denied. The board considered and denied a variance request to Article VI.D.1 Wetlands Conservation District requirements for minimum upland (non-wetland) area of a building lot.

The board considered a rehearing request of a previous board decision. After consideration, the board found grounds for a re-hearing had not been met.

Minutes of the meetings are posted on the Town website. The Board meets on an as needed basis, however, it tries to schedule hearings on the fourth Thursday of the month whenever practical.

Notice requirements and publication deadlines require applications be received 3 weeks prior to the scheduled hearing date. More information concerning submission deadlines, previous meeting minutes, or general information, please visit the Town website, Board of Adjustment page. The board includes five regular members and up to three alternates. At present, there is only one alternate member, and the board is always interested in adding more. The Board has an ongoing need for one or more additional alternates. Please contact the Chairman or the Secretary if you are interested.

Respectfully Submitted,

Tim Allen
Tim Allen, Chairman

Ed Robbins, Vice Chairman
Dave Ciardelli, Member
Paul Falman, Member
Frank Collamore, Member
Nate Maher, Alternate
Barbara White, Secretary (retired)
Nancy Hoijer, Secretary

ANNUAL REPORTS
OF THE
SCHOOL DISTRICT
OF
EAST KINGSTON, NEW HAMPSHIRE
FOR THE FISCAL YEAR
2021-2022

East Kingston Elementary
Exeter Region Cooperative
SAU #16

EAST KINGSTON SCHOOL DISTRICT OFFICERS

SCHOOL BOARD

Melissa Lyons
770-3979
2023

Andy Herum
395-8959
2024

Jennifer Ranz
347-5433
2022

TREASURER

Tom Larson
Unlisted
2023

MODERATOR

Pete Dervan
Unlisted
2022

CLERK

Jamie Saucier
2022

SUPERINTENDENT OF SCHOOLS

David Ryan
775-8653

ASSOCIATE SUPERINTENDENT OF SCHOOLS

Esther Asbell
775-8655

ASSISTANT SUPERINTENDENT FOR CURRICULUM AND ASSESSMENT

Christopher Andriski
775-8679

DIRECTOR OF HUMAN RESOURCES

Heather Murray
775-8664

East Kingston Elementary School Report
January 2022

Enrollment

As of January 7, 2022, the enrollment at EKES is 135 students. The enrollment from the prior 3 years:

- 2020-2021–125 students
- 2019-2020–136 students
- 2018-2019–134 students

Current projections for 2022-23 have enrollment at 130 students and we have budgeted accordingly.

Faculty and Staff

This year, we have welcomed 7 faculty members to the EKES staff.

Bryan Bergeron-Killough is our new Music Teacher. Mr. K received his BA in Music Performance and his MA in Musicology at the University of New Hampshire.

Heather Cote is our new 3rd/4th grade teacher. Ms. Cote received her BA in Elementary Education from Plymouth State University and recently received her MA in Literacy from the University of New England.

Erica DeLucia is our new Kindergarten teacher. Mrs. DeLucia received her initial BA in Psychology from St. Mary's University and another BA in Elementary Education from the University of Maine at Fort Kent.

Hannah Hoffmaster is our new Paraprofessional. Ms. Hoffmaster is a recent graduate of Keene State College with a BA in Communication.

Maegan McCauley is our new Special Educator. Ms. McCauley received her BA from Weber State in Interior Design and Regular and Special Education from Granite State College. She recently received her MA from Granite State in Instruction and Leadership.

Isabel Smith is our new 1st/2nd grade teacher. Ms. Smith is a recent graduate of Endicott College in the areas of Liberal Studies/Elementary Education (BA) and Special Education (MA).

Kristen Schuster is our new Reading Specialist. Mrs. Schuster received her BA in Elementary Education from Roger Williams University and her MA in Curriculum and Instruction from Southern New Hampshire University.

Principal's Message

I continue to be amazed at the dedication and passion of the staff and students at East Kingston Elementary School. They enter our building on a daily basis with warmth, kindness, and compassion as we continue to navigate the global health crisis we have been battling for the last two years. I am so proud of the efforts of the whole EKES Community and want to thank everyone for their continued support!

Check out our webpage at: eks.sau16.org and follow us on twitter @EKESCommunity

Sincerely,

A handwritten signature in black ink, appearing to read 'B French', with a stylized flourish at the end.

Brandon French, Principal

TOTAL EKES ENROLLMENT
Grades K through 5

	K	1	2	3	4	5	Total
2021-2022	29	11	22	19	28	27	136
2020-2021	9	20	19	27	28	21	124
2019-2020	18	20	25	28	23	22	136
2018-2019	17	23	26	23	19	26	134
2017-2018	22	29	21	19	27	27	144
2016-2017	31	22	20	27	29	27	156
2015-2016	20	17	24	25	25	33	144
2014-2015	19	20	25	22	34	27	147
2013-2014	21	28	21	36	27	37	170
2012-2013	26	21	39	24	36	36	182

EKES Staff List 21-22

Alysha Bastille (Art)
Michael Benjamin (night custodian)
Chris Benson (PE/Technology teacher)
Bryan Bergeron-Killough (Music)
Jessica Bucknam (Library/Media Specialist)
Heather Cote (3/4Teacher)
Erica DeLucia (Kindergarten Teacher)
Rebecca Fournier (Nurse)
Brandon French (Principal)
Alyssa Gagnon (Speech and Language Pathologist)
Samantha Gelineau (1/2 grade paraprofessional)
Mary George (Kitchen manager)
Rosalie Goodwin (5th grade paraprofessional)
Emily Greenwood (3/4 Teacher)
Jodi Guilmette (3/4 grade paraprofessional)
Barbara Hauck (3/4 grade paraprofessional)
Hannah Hoffmaster (paraprofessional)
Karen Hoffmaster (Admin assistant)
Colleen Lukach (SPED teacher K-2)
Maegan McCauley (part time SPED teacher)
Trish Merrill (School Psychologist)
Carol Miller (5th grade teacher)
Wayne Mizzi (maintenance coordinator)
Morna Nigrello (1/2 grade paraprofessional)
Sharon Norman (Kindergarten Teacher)
Erin Pettinato (para)
Deborah Plourde (Food service manager)
Kristen Schuster (Reading Specialist)
Isabel Smith (1/2Teacher)
Matthew Stevens (1/2 grade teacher)
Heidi Swanson (OT)
Paige Tewell (Guidance Counselor)
Melissa Thibodeau (K Para)
Cheryl Titone (5th grade teacher)
Melissa Wall (K paraprofessional)
Amanda Ward (3/4 teacher)

36 staff member as of 8/20/21

EAST KINGSTON SCHOOL DISTRICT

SPECIAL EDUCATION PROGRAMS

PREVIOUS TWO FISCAL YEARS PER RSA 32:11-a

<u>SPECIAL EDUCATION EXPENSES</u>		2019-2020	2020-2021
1210	Special Programs	294,627	301,945
1430	Summer School	0	0
2140	Psychological Services	45,221	7,163
2139	Vision Services	0	0
2150	Speech and Audiology	44,194	44,194
2159	Speech-Summer School	0	0
2160	Physical/Occupational Therapy	79,747	0
2722	Special Transportation	11,630	38,994
2729	Summer School Transportation	0	0
Total Expenses		475,418	392,296
<u>SPECIAL EDUCATION REVENUE</u>			
1950	Services to other LEAs	0	0
3110	Special Ed. Portion Adequacy funds	30,959	31,923
3110	Foundation Aid	0	0
3111	Catastrophic Aid	0	0
3190	Medicaid	9,243	2,161
Total Revenues		40,202	34,084
<u>ACTUAL DISTRICT COST FOR SPECIAL EDUCATION</u>		435,216	358,211

East Kingston School Board

Deliberative Session

Saturday, April 10, 2021

Mr. Peter Dervan-Moderator

Attendance: Jamie Saucier, School Board Chair; Melissa Lyons, School Board; Jennifer Ranz, School Board; Dr. David Ryan, SAU 16; Mollie O'Keefe, SAU 16; Michelle Larson, SAU 16; Brandon French, Principal

Mr. Dervan welcomed the audience.

1:02 pm the meeting called to order by Mr. Dervan.

Mr. Dervan explained the process of the deliberative session.

All stood for the pledge.

Mr. Dervan shared some rules and procedures. He asked that those who would like to speak get in line and keep comments to 3 minutes. Mr. Dervan asked that all be courteous to each other. He also asked questions to be directed towards him. He explained that we are voting with the green cards that were distributed.

The School Board began the meeting with a presentation of the warrant articles.

Mr. Dervan thanked Mr. Mizzi, Mr. Lister, Dr. Ryan and the school board for setting up the tent.

Mr. Dervan recognized Dr. Ryan, Mollie O'Keefe and Attorney Gordon as experts to speak although not residents of East Kingston.

Mr. Saucier introduced all panel members. He thanked all those who provided input.

Mr. Saucier began the presentation talking about the teachers of East Kingston and recognized Mrs. Young for her excellence in teaching award. Mr. Saucier shared some board highlights from this school year. Mr. Saucier explained some costs that were increased this school year due to the pandemic. He also explained the many grants that were used for Covid costs as well as things like the water filtration system. Mr. Saucier explained the tax rate and how the school affects it.

Mr. Saucier explained what would be voted on today. He also explained what the board is budgeting for this year and the increases and decreases to repair, maintenance, Covid costs, transportation costs, health insurance and retirement costs are also increasing. Mr. Saucier also explained the Food Service Fund.

Mrs. Lyons spoke about the teacher contract, Warrant Article #2. Mrs. Lyons explained that teachers negotiated a fair contract increase over the next three year. We added in a step 11 and 12, and a master's + 45. Mrs. Lyons said we have increased the longevity payment from \$125 per year to \$150 per year of service. Mrs. Lyons also briefly spoke about Article 03.

Mrs. Ranz explained Articles 04, 05 and 06 are a package deal. If one fails, they all fail. Mrs. Ranz explained that the money from an existing Trust would be dissolved and re-allocated to a Special Education Fund, Building Maintenance Fund, as well as establish a retirement fund.

Mr. Saucier read Warrant Article #1:

Article 01 Operating Budget

Shall the East Kingston School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by the vote of the first session, for the purposes set forth therein, totaling \$3,014,582? Should this article be defeated, the default budget shall be \$2,948,687 which is the same as last year, with certain adjustments required by previous action of the District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. The East Kingston School Board Recommends Approval (Majority Vote Required)

Mr. Saucier moved to put Article #1 on the ballot. Mrs. Ranz seconded. Discussion Ted Lloyd from Pine Woods Road asked about Diversity Equity Inclusion and Justice training and teaching?

Dr. Ryan explained that Diversity Equity Inclusion and Justice training and teaching is so that all students have the same opportunities. He also explained that our students as they graduate need to respect, honor and value differences. Dr. Ryan said we do not expect any cost increase. Our trainings are voluntary. There is a district e. Mr. French said there is not added cost to our school. He explained within our school we have our school counselor. She is part of the DEI district committee. Mr. French said we have had two trainings. The workshops have been paid through a federal grant. Mr. French explained that the training has been wonderful and thought provoking.

Sharon Day- 2 Blue Herring Court- She asked about the curriculum for this new project? Have we decided what our objectives are? Dr. Ryan responded. He explained there is not a set curriculum. Dr. Ryan said we are just trying to make sure everyone understands equity and inclusion. Curriculum coordinators are working on this now and it will be quite some time before there is any set curriculum.

Gisela Lloyd- Pine Woods Road- Mrs. Lloyd asked if there is a problem in our schools with DEI? Dr. Ryan said this is a global problem. He also said that the middle school and high school come from different backgrounds. Dr. Ryan said it doesn't need to be a reactive program. We find it to be important for everyone to understand the common terminology

Sarah Courschene- 1 Stage Coach Road- Mrs. Courschene explained her expertise as a college professor at Northern Essex. She shared that she embraces this education and elevated equity for all.

Mr. Lloyd followed up with a question asking that materials be shared with those who are interested? Dr. Ryan said he would be happy and proud to share the materials with the public.

Mr. Lloyd asked how can we obtain the documents? Mr. Saucier said we will discuss at our next school board meeting and address where the documents can be found. Dr. Ryan shared that there is also a spot on our website that

Mr. Dervan declared Article 01 on the ballot.

Mr. Saucier made a motion to not reconsider Article 01. It was seconded by a community member. Majority voted to accept. The motion passed.

Mrs. Lyons read Article 02:

Article 02 EK Teachers Association

To see if the East Kingston School District will vote to approve the cost items included in the collective bargaining agreement reached between the East Kingston School board and the East Kingston Teachers' association which calls for the following increases in salaries and benefits at the current staffing level: Fiscal Year Estimated Increase 2022: \$58,135, 2023: \$52,625, 2024: \$48,583 and further to raise and appropriate \$58,135 for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. The East Kingston School Board recommends this appropriation. (Majority vote required)

Mrs. Lyons made a motion to put Article 02 on the ballot. Mr. Saucier seconded. Discussion.

Ron Morales South Road made a comment about the voting process.

Attorney Graham clarified the voting process.

Mr. Dervan recognized Mrs. Miller Pheasant Run. Mrs. Miller shared her teacher perspective as a 22 year veteran, resident of East Kingston, parent of former students. Mrs. Miller sincerely hopes the teacher contract passes and implores voters to do so.

Dr. William Branting 16 Country Lane. Dr. Branting said the step increases have not been discussed. Dr. Branting went on to compare salary and step increases to Brentwood. Dr. Branting also wanted to address the request for more planning time. Mr. Dervan reminded Dr. Branting of the 3 minute time limit.

Patricia Blueberry Lane relinquished her 3 minutes to Dr. Branting.

Dr. Branting also brought up teachers selling back sick time. He also talked about bereavement. Why aren't Aunts and Uncles included on the contract? Mrs. Lyons said she thought

Mrs. Miller said teachers have 4 45 minute prep times per week. She explained what teachers were asking for.

Mrs. Courschene explained that the teachers are part of this community. She explained that Covid shut us down and our teachers are under appreciated.

Mrs. Mills said that the steps are comparable to other districts.

Jen Dervan 128 Giles Road- She expressed that the school board took concerns very seriously. She said that everyone has worked hard to build bridges.

Mr. Dervan declared Article 2 on the ballot.

Mrs. Lyons read Article 03.

Article 03 Other

Shall the East Kingston School District, if article 2 is defeated, authorize the governing body to call one special meeting, at its option, to address article cost items only? (Majority vote)

Mrs. Ranz made a motion to put Warrant Article 03 on the ballot. Mrs. Lyons seconded. Majority accepted and the motion passed.

Mrs. Lyons made a motion to restrict reconsideration of Warrant Articles 2 and 3. Mr. Saucier seconded. Majority accepted and the motion passed.

Mrs. Ranz read Article 04:

Article 04 Dissolve Trust

“To see if the East Kingston School District will vote to discontinue the following trustfunds. Said funds and accumulated interest to date of withdrawal, are to be transferred to the school’s general fund. (Majority vote required)

School Building Expansion Fund

Elementary School Development Fund

If article 5 or 6 fails, this article is null and void.”

Nancy Parker 11 Country Lane tried to make a motion but it was decided it needed to wait until Article 05.

Mrs. Ranz made a motion to move Article 04 to the ballot. Mr. Saucier seconded. Majority accepted and the motion passed.

Mr. Saucier made a motion to restrict reconsideration of Article 04. Mrs. Ranz seconded. Majority accepted and the motion passed.

Mrs. Ranz read Article 05

Article 05 Trust Fund Transfer

“To see if the East Kingston School District will vote to raise and appropriate the following amounts:

\$350,000 to be placed in the Special Education Expendable trust previously established.

\$100,000 to be placed in the School Maintenance Capital Reserve trust previously established.

This sum to come from June 30 fund balance available for transfer on July 1. If article 4 fails, this article is null and void. No additional amount to be raised from taxation. The East Kingston School board recommends this appropriation. (Majority vote required)

Dave Miller 14 Pheasant Run made a suggestion.

Nancy Parker would like to amend article 5 to return the money back to the tax payer. Mr. Saucier asked for point of order. Mrs. Parker shared specific wording with Moderator Dervan.

Motion was seconded by an audience member.

Mr. Morales thanked the board for considering dissolving this fund. He explained that if we send the money back to the tax payers it will hurt us in the long run.

Abby Mills- 139 Depot Road- She wondered if that motion was legal. She wanted clarification.

Mr. Dervan recognized counsel.

Attorney Graham explained that the school district funds are separate from the town. He explained that it becomes as an unassigned fund balance. Attorney Graham tried to understand what Mrs. Parker was looking to do. More discussion.

Mrs. Parker withdrew her motion. The audience member that seconded also withdrew his second.

Mrs. Parker made an amendment to her original motion.

It was seconded by an audience member.

Kevin Gellineau- Partridge Lane- He spoke to the need to replace boilers that are over 25 years old, he pointed out the driveway as tripping hazard.

Dave McBride 68 Depot Road- Mr. McBride asked how much per thousand would tax payers receive back? He also explained that special education monies are required.

Mr. Lloyd said he is one of 3 people on the Trustees of the Trust Fund Committee. He wanted to commend the board on putting together the plan to dissolve the trust fund. Mr. Lloyd said the articles on the ballot are the result of a lot of work. He encourages the amendment to be voted down and encourages the article to pass as written.

Mr. Dervan asked for a vote on the amendment to number 5.

The vote on Mrs. Parkers amendment to Article 05 was seconded. Majority voted against. The motion failed.

Tom ? from Giles Road asked to amend article number 5 to have \$300,000 in the maintenance fund and Special Education stays at \$350,000. The motion was seconded.

Mr. Morales said that a lot of time was spent by the board to come up with these numbers.

Mr. Kennedy Woodbury Lane- He wanted to remind people to think of Seniors that live in our community.

Mr. Robie Day- 2 Blue Herron Ct.- He said he supports the amendment to add to the maintenance fund.

Mrs. Parker said there is already money in the budget for maintenance.

Mrs. Dervan reminded voters that the articles 4, 5 and 6 all have to pass. If one fails, they all fail.

Mr. Saucier said the board looked very carefully at the budget and all of the articles. Mr. Saucier explained how the money from the Trust Funds is being split and the board is very comfortable with the original numbers.

Mr. Lloyd appreciated the comments from Mr. Saucier. He does not support the amendment.

Tiffany Debreio- 48 South Road She asked if we have received an estimate for the driveway and the boiler? Mrs. Debreio suggested we go Geothermal to save money the tax payers. Mr. French said he has had people come but has not received estimates yet.

Mr. Dervan referred back to the motion to amend article 5.

The article will not be amended.

Mr. Dervan declared that Article 5 will be moved to the ballot as originally read by Mrs. Ranz.

Mrs. Lyons made a motion to restrict reconsideration of article 5. Mr. Saucier seconded. Majority accepted and the motion passed.

Mrs. Ranz read Article 06.

Article 06 Establish Retirement Trust Fund

To see if the school district will vote to establish a Retirement Trust Fund per RSA 198:20-c, for retirement expenses, and to raise and appropriate up to \$25,000 to be placed in the fund; further to name the East Kingston school Board as agents to expend from the fund. This sum is to come from the June 30 fund balance available to transfer on July 01. If article 4 fails, this article is null and void. The East Kingston School Board recommends approval. (Majority vote required)

Mrs. Ranz made a motion to move Article 06 to the ballot. Mr. Saucier seconded. Discussion.

Mr. Lloyd said he supports this Article. He explained that the board thought hard about this. He encourages everyone to approve article 6.

Mrs. Lyons said this has been a goal over the past 4 or 5 years to have these funds in place. She explained that unexpected expenses can destroy a budget.

Nancy Parker asked a question about payments upon retirement.

Mr. Saucier explained that the contract we have is standard.

Mr. Saucier implored people to visit the following website, PLURB.

Mrs. Courschene commented.

Mrs. Parker responded to Mrs. Courschene.

Mr. Dervan declared Warrant Article 06 on the ballot.

Mrs. Lyons made a motion to restrict reconsideration of article 6. Mr. Saucier seconded. Majority accepted and the motion passed.

Mr. Dervan adjourned the meeting at 2:42 pm.

EAST KINGSTON SCHOOL DISTRICT WARRANT

To the inhabitants of the School District of the town of East Kingston, County of Rockingham, State of New Hampshire, qualified to vote on District affairs:

You are hereby notified to meet at the East Kingston Elementary School in said District on TUESDAY, THE EIGHTH DAY OF MARCH 2022, at 8:00 AM to 7:00 PM, to act upon the following subjects:

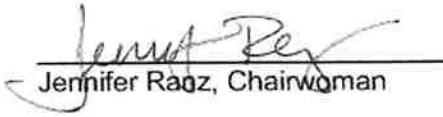
1. To choose one (1) School Board member for the ensuing three (3) years.
2. To choose one (1) School District Treasurer for the ensuing one (1) year.
3. To choose one (1) School District Moderator for the ensuing one (1) year.
4. To choose one (1) School District Clerk for the ensuing one (1) year.

Given under our hands this 26 day of January 2022.

State of New Hampshire
True Copy of Warrant - Attest

EAST KINGSTON SCHOOL BOARD

Melissa Lyons, Member



Jennifer Ragz, Chairwoman



Andy Herum, Member



East Kingston Local School

The inhabitants of the School District of East Kingston Local School in the state of New Hampshire qualified to vote in School District affairs are hereby notified that the Annual School District Meeting will be held as follows:

First Session of Annual Meeting (Deliberative Session)

Date: February 5
Time: 1pm
Location: East Kingston Elementary School
Details:

Second Session of Annual Meeting (Official Ballot Voting)

Date: March 8
Time:
Location: East Kingston Elementary School
Details:

GOVERNING BODY CERTIFICATION

We certify and attest that on or before 1/31/22, a true and attested copy of this document was posted at the place of meeting and at the SAU office and that an original was delivered to the clerk.

Name	Position	Signature
Jennifer Ranz	Chair	
Melissa Lyons	Board Member	
Andy Helton	EK BOARD MEMBER	



Article 01 Operating Budget

Shall the East Kingston School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$3,133,668? Should this article be defeated, the default budget shall be \$3,073,544 which is the same as last year, *with certain adjustments required by previous action of the District or by law*; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. The East Kingston School Board Recommends \$3,133,668. (Majority vote required)



Proposed Budget

East Kingston Local School

Appropriations and Estimates of Revenue for the Fiscal Year from:
July 1, 2022 to June 30, 2023

Form Due Date: **20 Days after the Annual Meeting**

This form was posted with the warrant on: _____

SCHOOL BOARD CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Jennifer Bent	Chair	
Melissa Lyons Melissa Lyons	EK Board Member	
Andy Heenan	EK BOARD MEMBER	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2021	Appropriations for period ending 6/30/2022	Appropriations for period ending 6/30/2023 (Recommended)	Appropriations for period ending 6/30/2023 (Not Recommended)
Instruction						
1100-1199	Regular Programs	01	\$1,036,277	\$979,103	\$1,036,277	\$0
1200-1299	Special Programs	01	\$252,163	\$353,184	\$252,163	\$0
1300-1399	Vocational Programs		\$0	\$0	\$0	\$0
1400-1499	Other Programs	01	\$15,800	\$15,400	\$15,800	\$0
1500-1599	Non-Public Programs		\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs		\$0	\$0	\$0	\$0
1700-1799	Community/Junior College Education Programs		\$0	\$0	\$0	\$0
1800-1899	Community Service Programs		\$0	\$0	\$0	\$0
Instruction Subtotal			\$1,304,240	\$1,347,687	\$1,304,240	\$0
Support Services						
2000-2199	Student Support Services	01	\$265,728	\$178,920	\$265,728	\$0
2200-2299	Instructional Staff Services	01	\$94,407	\$96,158	\$94,407	\$0
Support Services Subtotal			\$360,135	\$275,078	\$360,135	\$0
General Administration						
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0
2310 (840)	School Board Contingency		\$0	\$0	\$0	\$0
2310-2319	Other School Board	01	\$17,650	\$17,950	\$17,650	\$0
General Administration Subtotal			\$17,650	\$17,950	\$17,650	\$0
Executive Administration						
2320 (310)	SAU Management Services	01	\$74,649	\$65,942	\$74,649	\$0
2320-2399	All Other Administration		\$0	\$0	\$0	\$0
2400-2499	School Administration Service	01	\$185,889	\$175,759	\$185,889	\$0
2500-2599	Business		\$0	\$0	\$0	\$0
2600-2699	Plant Operations and Maintenance	01	\$170,148	\$212,663	\$170,148	\$0
2700-2799	Student Transportation	01	\$190,970	\$185,708	\$190,970	\$0
2800-2999	Support Service, Central and Other	01	\$756,924	\$725,453	\$756,924	\$0
Executive Administration Subtotal			\$1,378,580	\$1,365,525	\$1,378,580	\$0
Non-Instructional Services						
3100	Food Service Operations	01	\$73,063	\$66,477	\$73,063	\$0
3200	Enterprise Operations		\$0	\$0	\$0	\$0
Non-Instructional Services Subtotal			\$73,063	\$66,477	\$73,063	\$0



Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2021	Appropriations for period ending 6/30/2022	Appropriations for	
					period ending 6/30/2023 (Recommended)	period ending 6/30/2023 (Not Recommended)
Facilities Acquisition and Construction						
4100	Site Acquisition		\$0	\$0	\$0	\$0
4200	Site Improvement		\$0	\$0	\$0	\$0
4300	Architectural/Engineering		\$0	\$0	\$0	\$0
4400	Educational Specification Development		\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction		\$0	\$0	\$0	\$0
4600	Building Improvement Services		\$0	\$0	\$0	\$0
4900	Other Facilities Acquisition and Construction		\$0	\$0	\$0	\$0
Facilities Acquisition and Construction Subtotal			\$0	\$0	\$0	\$0
Other Outlays						
5110	Debt Service - Principal		\$0	\$0	\$0	\$0
5120	Debt Service - Interest		\$0	\$0	\$0	\$0
Other Outlays Subtotal			\$0	\$0	\$0	\$0
Fund Transfers						
5220-5221	To Food Service		\$0	\$0	\$0	\$0
5222-5229	To Other Special Revenue		\$0	\$0	\$0	\$0
5230-5239	To Capital Projects		\$0	\$0	\$0	\$0
5254	To Agency Funds		\$0	\$0	\$0	\$0
5310	To Charter Schools		\$0	\$0	\$0	\$0
5390	To Other Agencies		\$0	\$0	\$0	\$0
9990	Supplemental Appropriation		\$0	\$0	\$0	\$0
9992	Deficit Appropriation		\$0	\$0	\$0	\$0
Fund Transfers Subtotal			\$0	\$0	\$0	\$0
Total Operating Budget Appropriations					\$3,133,668	\$0



Special Warrant Articles

Account	Purpose	Article	Appropriations for	
			period ending	period ending
			6/30/2023	6/30/2023
			(Recommended)	(Not Recommended)
5251	To Capital Reserve Fund		\$0	\$0
5252	To Expendable Trust Fund		\$0	\$0
5253	To Non-Expendable Trust Fund		\$0	\$0
Total Proposed Special Articles			\$0	\$0



Individual Warrant Articles

Account	Purpose	Article	Appropriations for	Appropriations for	period ending	period ending	6/30/2023	6/30/2023	(Recommended) (Not Recommended)
Total Proposed Individual Articles			\$0	\$0					



Revenues

Account	Source	Article	Actual Revenues for Period ending 6/30/2021	Revised Estimated Revenues for Period ending 6/30/2022	Estimated Revenues for Period ending 6/30/2023
Local Sources					
1300-1349	Tuition		\$0	\$0	\$0
1400-1449	Transportation Fees		\$0	\$0	\$0
1500-1599	Earnings on Investments		\$622	\$0	\$0
1600-1699	Food Service Sales		\$172	\$0	\$0
1700-1799	Student Activities		\$0	\$0	\$0
1800-1899	Community Services Activities		\$0	\$0	\$0
1900-1999	Other Local Sources		\$746,805	\$0	\$0
Local Sources Subtotal			\$747,599	\$0	\$0
State Sources					
3210	School Building Aid		\$0	\$0	\$0
3215	Kindergarten Building Aid		\$0	\$0	\$0
3220	Kindergarten Aid		\$0	\$0	\$0
3230	Special Education Aid	01	\$0	\$7,000	\$7,000
3240-3249	Vocational Aid		\$0	\$0	\$0
3250	Adult Education		\$0	\$0	\$0
3260	Child Nutrition	01	\$836	\$1,000	\$1,000
3270	Driver Education		\$0	\$0	\$0
3290-3299	Other State Sources		\$0	\$0	\$0
State Sources Subtotal			\$836	\$8,000	\$8,000
Federal Sources					
4100-4539	Federal Program Grants		\$0	\$0	\$0
4540	Vocational Education		\$0	\$0	\$0
4550	Adult Education		\$0	\$0	\$0
4560	Child Nutrition	01	\$59,552	\$55,477	\$55,477
4570	Disabilities Programs		\$0	\$0	\$0
4580	Medicaid Distribution	01	\$2,161	\$1,500	\$1,500
4590-4999	Other Federal Sources (non-4810)		\$32,313	\$0	\$0
4810	Federal Forest Reserve		\$0	\$0	\$0
Federal Sources Subtotal			\$94,026	\$56,977	\$56,977



Revenues

Account	Source	Article	Actual Revenues for Period ending 6/30/2021	Revised Estimated Revenues for Period ending 6/30/2022	Estimated Revenues for Period ending 6/30/2023
Other Financing Sources					
5110-5139	Sale of Bonds or Notes		\$0	\$0	\$0
5140	Reimbursement Anticipation Notes		\$0	\$0	\$0
5221	Transfers from Food Service Special Revenues Fund		\$0	\$0	\$0
5222	Transfer from Other Special Revenue Funds		\$0	\$0	\$0
5230	Transfer from Capital Project Funds		\$0	\$0	\$0
5251	Transfer from Capital Reserve Funds		\$0	\$0	\$0
5252	Transfer from Expendable Trust Funds		\$0	\$0	\$0
5253	Transfer from Non-Expendable Trust Funds		\$0	\$0	\$0
5300-5699	Other Financing Sources		\$0	\$0	\$0
9997	Supplemental Appropriation (Contra)		\$0	\$0	\$0
9998	Amount Voted from Fund Balance		\$0	\$0	\$0
9999	Fund Balance to Reduce Taxes	01	\$0	\$0	\$50,000
Other Financing Sources Subtotal			\$0	\$0	\$50,000
Total Estimated Revenues and Credits			\$842,461	\$64,977	\$114,977



Budget Summary

Item	Period ending 6/30/2023
Operating Budget Appropriations	\$3,133,668
Special Warrant Articles	\$0
Individual Warrant Articles	\$0
Total Appropriations	\$3,133,668
Less Amount of Estimated Revenues & Credits	\$114,977
Less Amount of State Education Tax/Grant	\$597,393
Estimated Amount of Taxes to be Raised	\$2,421,298



Default Budget of the School District

East Kingston Local School

For the period beginning July 1, 2022 and ending June 30, 2023

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

This form was posted with the warrant on: _____

SCHOOL BOARD OR BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Jennifer Benz	Chair	[Signature]
Andrew Helum	EK BOARD MEMBER	[Signature]
Melissa Lyons	Board member	[Signature]

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



New Hampshire
Department of
Revenue Administration

2022
MS-DSB

Appropriations

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
Instruction					
1100-1199	Regular Programs	\$979,103	\$44,619	\$0	\$1,023,722
1200-1299	Special Programs	\$353,184	(\$99,329)	\$0	\$253,855
1300-1399	Vocational Programs	\$0	\$0	\$0	\$0
1400-1499	Other Programs	\$15,400	\$0	\$0	\$15,400
1500-1599	Non-Public Programs	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	\$0	\$0	\$0	\$0
1700-1799	Community/Junior College Education Programs	\$0	\$0	\$0	\$0
1800-1899	Community Service Programs	\$0	\$0	\$0	\$0
Instruction Subtotal		\$1,347,687	(\$54,710)	\$0	\$1,292,977
Support Services					
2000-2199	Student Support Services	\$178,920	\$65,938	\$0	\$244,858
2200-2299	Instructional Staff Services	\$96,158	\$1,321	\$0	\$97,479
Support Services Subtotal		\$275,078	\$67,259	\$0	\$342,337
General Administration					
0000-0000	Collective Bargaining	\$0	\$0	\$0	\$0
2310 (840)	School Board Contingency	\$0	\$0	\$0	\$0
2310-2319	Other School Board	\$17,950	\$0	\$0	\$17,950
General Administration Subtotal		\$17,950	\$0	\$0	\$17,950
Executive Administration					
2320 (310)	SAU Management Services	\$65,942	\$8,707	\$0	\$74,649
2320-2399	All Other Administration	\$0	\$0	\$0	\$0
2400-2499	School Administration Service	\$175,759	\$0	\$0	\$175,759
2500-2599	Business	\$0	\$0	\$0	\$0
2600-2699	Plant Operations and Maintenance	\$212,663	\$0	\$0	\$212,663
2700-2799	Student Transportation	\$185,708	\$2,250	\$0	\$187,958
2800-2999	Support Service, Central and Other	\$725,453	(\$22,679)	\$0	\$702,774
Executive Administration Subtotal		\$1,365,525	(\$11,722)	\$0	\$1,353,803
Non-Instructional Services					
3100	Food Service Operations	\$66,477	\$0	\$0	\$66,477
3200	Enterprise Operations	\$0	\$0	\$0	\$0
Non-Instructional Services Subtotal		\$66,477	\$0	\$0	\$66,477



New Hampshire
Department of
Revenue Administration

2022
MS-DSB

Appropriations

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
Facilities Acquisition and Construction					
4100	Site Acquisition	\$0	\$0	\$0	\$0
4200	Site Improvement	\$0	\$0	\$0	\$0
4300	Architectural/Engineering	\$0	\$0	\$0	\$0
4400	Educational Specification Development	\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction	\$0	\$0	\$0	\$0
4600	Building Improvement Services	\$0	\$0	\$0	\$0
4900	Other Facilities Acquisition and Construction	\$0	\$0	\$0	\$0
	Facilities Acquisition and Construction Subtotal	\$0	\$0	\$0	\$0
Other Outlays					
5110	Debt Service - Principal	\$0	\$0	\$0	\$0
5120	Debt Service - Interest	\$0	\$0	\$0	\$0
	Other Outlays Subtotal	\$0	\$0	\$0	\$0
Fund Transfers					
5220-5221	To Food Service	\$0	\$0	\$0	\$0
5222-5229	To Other Special Revenue	\$0	\$0	\$0	\$0
5230-5239	To Capital Projects	\$0	\$0	\$0	\$0
5251	To Capital Reserve Fund	\$0	\$0	\$0	\$0
5252	To Expendable Trusts/Fiduciary Funds	\$0	\$0	\$0	\$0
5253	To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0
5254	To Agency Funds	\$0	\$0	\$0	\$0
5310	To Charter Schools	\$0	\$0	\$0	\$0
5390	To Other Agencies	\$0	\$0	\$0	\$0
9990	Supplemental Appropriation	\$0	\$0	\$0	\$0
9992	Deficit Appropriation	\$0	\$0	\$0	\$0
	Fund Transfers Subtotal	\$0	\$0	\$0	\$0
Total Operating Budget Appropriations		\$3,072,717	\$827	\$0	\$3,073,544



New Hampshire
Department of
Revenue Administration

2022
MS-DSB

Reasons for Reductions/Increases & One-Time Appropriations

Account	Explanation
2200-2299	Active CBA
1100-1199	Active CBA
2320 (310)	Mandatory Expense
1200-1299	Special Mandatory Expense
2000-2199	Active CBA & Mandatory Special Ed Expense
2700-2799	Special Ed Transportation
2800-2999	Active CBA

Town of East Kingston: School District

Deliberative Session

2-5-2022

In attendance:

School Board: Ms. Jen Ranz, chair, Mr. Andy Herum, Ms. Melissa Lyons

School District Officials: Mr. Brandon French, EKES Principal, Dr. David Ryan SAU16 Superintendent, Ms. Mollie O'Keefe SAU16 Executive Director of Finance and Administration, Peter Bronstein, ESQ, Legal counsel for District

Other: Mr. Pete Dervan, Moderator and 48 members of the town

Meeting began at: 1:05PM with the Pledge of Allegiance.

The moderator read the announcement that calls the meeting regarding the first session of the Town Meeting. The moderator went over procedures for the meeting, over technical issues, and agreement to not hold any of the meeting officials (board, moderator, school district) liable for the potential risk of catching COVID. The moderator made note to limit discussion on points to 3 minutes for the first comment. Additional comments can be made after others have had a turn. Please leave amendments till the end to promote dialogue. Remain civil and respect others. Town members or invited/voted guests only. Cards were handed to everyone upon arrival and they will be used if necessary. The moderator asked and the town voted to allow the Superintendent of Schools, Dr. David Ryan, Executive Director of Finance and Administration, Mollie O'Keefe and Legal Counsel, Mr. Bronstein to be able to participate in the meeting if needed. The agreement to allow these individuals to speak if necessary passed without assent.

Presentation by the School Board: As of minutes, this Board presentation is available at:

<https://drive.google.com/file/d/11xfge80y7SaMhpzPkR6AjvmQYW8Xrx5/view>

The Board Chair, Ms. Ranz, began the presentation. The presentation consisted of highlights from the school. Been opened since November 2020 and haven't closed since, 6 new staff members as

replacements, child-study teams and multi-tiered systems of support, 29 kindergarten students, school activities – including the play, and increased board transparency/engagement projects.

Key challenges for the 2022-2023 budget process: Major federal funding (IDEA) is being reduced from \$117,105 to \$29,500. Other COVID/Pandemic related impacts for costs for fixed costs (energy consumption, electricity) and supply issues and increased costs.

Ms. Lyons continued the presentation by describing how the tax bill is divided. The Local education portion is 23% of every tax dollar collected. The Board has been working on the budget for quite some time. The budget work began with Mr. French and Ms. O’Keefe in the summer. This predates November 10, 2021 presentation and budget workshop on January 5, 2022.

Some of the Key Changes were from IDEA grants (reduction in federal funding) Costs for OT, Psychological Services and Speech Pathologist contribute to this key budget change. The use of the Special Education Trust fund, approved last year by warrant will decrease this year and last year for planned use.

Mr. Andy Herum presented about some of the key budget changes. The addition of a math specialist (full-time support) This will be a cost of roughly \$57,060 that has some benefits for a 7/hr day. This will be partially offset by reductions by prebuying some equipment because of Health Trust return.

Key figures: \$3,072,716 (this year’s adopted/approved budget), FY23 budget proposal is \$3,133,688 an increase of \$60,952 or 1.98%.

Dr. Ryan noted there was a typo in the Board’s PowerPoint regarding the Warrant Article default budget number having a decimal in the place of a comma. Mr. Herum read the warrant article.

The motion to adopt this warrant as written was:

Moved by Justin Lyons seconded by Matthew Ranz.

Discussion ensued:

Mr. Ted Lloyd – Regarding the change from last budget to current budget and inflation. Increase of enrollment was questioned and the cost per student.

Response: Enrollment was 124 students and we are at 136 students. When comparing cost/student it is tricky to repair because we have fixed costs. Total Cost Last year: 24,775.53/Student compared to this year \$23,041.82

Mr. French: Kindergarten enrollment projected is at 13 known students. Last year we had 17 and had 30 by enrollment. Previously was 9 students.

Dr. William Branting- Regarding clarification from Mr. French's default not including the 57K for Math position. How does the budget work?

Response: That is correct, if the default budget is the budget for next year, there will be no math instructor.

Ms. Abby Mills- Thanks the Board for adding Math Specialist.

Mr. Mike Thompson: Questioned about voting against the budget. When this was to be done.

Response: The vote on the budget, for or against, takes place at the second meeting of the Meeting (March 8, 2022). There is nothing to vote on today because the warrant is absent an amendment today.

Recap: No amendment was made. Warrant article passes as presented.

Meeting concluded at 1:37PM. Moderator Dervan thanked those in attendance and those who provided childcare during the meeting.

Submitted by:



Jamie Saucier, School District Clerk
2/5/2022

THE EXETER REGION

COOPERATIVE

SCHOOL DISTRICT

ANNUAL REPORT

For the Year Ending June 30, 2021
For the Proposed 2022-2023 Budget

EXETER REGION COOPERATIVE SCHOOL DISTRICT

SUPERINTENDENT'S OFFICE

David Ryan, Ed.D.
Superintendent of Schools
(603) 775-8653
dryan@sau16.org

Esther Asbell
Associate Superintendent of Schools
(603) 775-8655
easbell@sau16.org

Christopher Andriski, Ed.S.
Assistant Superintendent of Schools
(603) 775-8679
candriski@sau16.org

Heather Murray, MPA
Director of Human Resources
(603) 775-8664
hmurray@sau16.org

Renee Beauregard-Bennett, Ed.D
Director of Student Services
(603) 775-8646
rbennett@sau16.org

Mollie O'Keefe
Executive Director of Finance and Operations
(603) 775-8669
mokeefe@sau16.org

EXETER REGION COOPERATIVE SCHOOL DISTRICT
BOARD MEMBERS AND DISTRICT OFFICERS

Chair of the School Board: Helen Joyce

	TERM	2024
NAME	EXPIRES	TOWN
Bill Gauthier	2024	Exeter
Paul Bauer	2024	Newfields
Bob Hall	2022	Kensington
Ted Lloyd	2022	East Kingston
Helen Joyce	2024	Stratham
Melissa Litchfield	2022	Brentwood
Kimberly Meyer	2022	Exeter
David Slifka	2023	Exeter
Travis Thompson	2023	Stratham

School District Website: www.sau16.org

Moderator: Kate Miller - 2022

School District Clerk: Susan EH Bendroth - 2022

School District Treasurer: Michael Schwotzer – 2022

BUDGET ADVISORY COMMITTEE MEMBERS

Chair of the Budget Advisory Committee: Rob Delorie

	TERM	2022
NAME	EXPIRES	TOWN
Jennifer Scrafford	2024	Stratham
Lucy Cushman	2022	Stratham
Rob Delorie	2022	Exeter
Jenny Ramsay	2023	Kensington
Morgan Lois DeYoung	2023	Brentwood
Roy Morrisette	2023	Exeter
Ami Faria	2024	Exeter
Terrence Waldron	2024	East Kingston
Susan Shanelaris	2022	Newfields



Exeter Coop

The inhabitants of the Regional School District of Exeter Coop in the state of New Hampshire qualified to vote in Regional School District affairs are hereby notified that the Annual Regional School District Meeting will be held as follows:

First Session of Annual Meeting (Deliberative Session)

Date: February 6, 2022
Time: 2pm
Location: Exeter High School
Details:

Second Session of Annual Meeting (Official Ballot Voting)

Date: 3/8/2022
Time: Various
Location: Various
Details: Voting locations and times for Brentwood, East Kingston, Exeter, Kensington, Newfields & Stratham

GOVERNING BODY CERTIFICATION

We certify and attest that on or before 1/31/22, a true and attested copy of this document was posted at the place of meeting and at SAU Office and that an original was delivered to the clerk.

Name	Position	Signature
HELEN JOYCE	CHAIRPERSON & RCSB EXETER	Helen Joyce
Melissa A. Litchfield	Brentwood	Melissa A. Litchfield
E A Ted Llag	East Kingston	E A Ted Llag
Paul Bauer	Vice Chair/Newfields	Paul Bauer
Travis Thompson	Stratham	Travis Thompson
Kimberly Meyer	Exeter	Kimberly A Meyer



Article 01 Operating Budget

Shall the District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purposes set forth therein, totaling \$65,154,643? Should this article be defeated, the operating budget shall be \$64,957,700 which is the same as last year, with certain adjustments required by previous action of the District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. The School Board recommends \$65,154,643 as set forth on said budget. The Budget Advisory Committee does not recommend. (Majority vote required)

Article 02 Collective Bargaining Agreement - Administrator

To see if the school district will vote to approve the cost items included in the collective bargaining agreement reached between the Exeter Region Cooperative School Board and the Exeter Area Administrators' Association which calls for the following increases in salaries and benefits at the current staffing level:

Fiscal Year	Estimated Increase
2023	\$50,564
2024	\$65,996
2025	\$66,752
2026	\$68,737
2027	\$59,082

and further to raise and appropriate \$50,564 for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. The school board and budget advisory committee recommend \$50,564. (Majority vote required)

Article 03 Collective Bargaining Agreement – Paraprofessional

To see if the school district will vote to approve the cost items included in the collective bargaining agreement reached between the Exeter Region Cooperative School Board and the Exeter Cooperative Paraprofessional Association which calls for the following increases in salaries and benefits at the current staffing level:

Fiscal Year	Estimated Increase
2023	\$205,169
2024	\$134,260
2025	\$110,931
2026	\$115,230

and further to raise and appropriate \$205,169 for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. The school board and budget advisory committee recommend \$205,169. (Majority vote required)



Article 04 Collective Bargaining Agreement – Teacher

To see if the school district will vote to approve the cost items included in the collective bargaining agreement reached between the Exeter Region Cooperative School Board and the Exeter Educators Association which calls for the following increases in salaries and benefits at the current staffing level:

Fiscal Year	Estimated Increase
2023	\$975,011
2024	\$1,197,238
2025	\$1,107,225

and further to raise and appropriate \$975,011 for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. The school board and budget advisory committee recommend \$975,011. (Majority vote required)



Proposed Budget
Exeter Coop

Appropriations and Estimates of Revenue for the Fiscal Year from:
July 1, 2022 to June 30, 2023

Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on: _____

SCHOOL BOARD CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
KAREN JOYCE	CHAIRPERSON	<i>[Signature]</i>
DAVID SUPA	EXETER	<i>[Signature]</i>
Travis Thompson	Stratham	<i>[Signature]</i>
Paul L. Hare	Keeneland	<i>[Signature]</i>
Paul Bauer	Vice Chair / Newfields	<i>[Signature]</i>
Melissa A. Litchfield	Brentwood	<i>[Signature]</i>
Kimberly Meyer	Exeter	<i>[Signature]</i>

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2021	Appropriations for period ending 6/30/2022	Appropriations for period ending 6/30/2023 (Recommended)	Appropriations for period ending 6/30/2023 (Not Recommended)
Instruction						
1100-1199	Regular Programs	01	\$15,311,810	\$15,437,055	\$15,404,233	\$0
1200-1299	Special Programs	01	\$7,256,203	\$8,709,686	\$8,987,249	\$0
1300-1399	Vocational Programs	01	\$2,007,513	\$2,034,791	\$2,094,930	\$0
1400-1499	Other Programs	01	\$744,769	\$914,698	\$920,220	\$0
1500-1599	Non-Public Programs	01	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	01	\$164,048	\$203,979	\$199,564	\$0
1700-1799	Community/Junior College Education Programs		\$0	\$0	\$0	\$0
1800-1899	Community Service Programs		\$0	\$0	\$0	\$0
Instruction Subtotal			\$25,484,343	\$27,300,209	\$27,606,196	\$0
Support Services						
2000-2199	Student Support Services	01	\$3,014,666	\$3,116,236	\$3,011,806	\$0
2200-2299	Instructional Staff Services	01	\$1,955,771	\$1,759,815	\$2,435,820	\$0
Support Services Subtotal			\$4,970,437	\$4,876,051	\$5,447,626	\$0
General Administration						
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0
2310 (840)	School Board Contingency		\$0	\$0	\$0	\$0
2310-2319	Other School Board	01	\$88,462	\$165,550	\$116,550	\$0
General Administration Subtotal			\$88,462	\$165,550	\$116,550	\$0
Executive Administration						
2320 (310)	SAU Management Services	01	\$1,475,539	\$1,462,099	\$1,556,275	\$0
2320-2399	All Other Administration	01	\$0	\$141,830	\$55,953	\$0
2400-2499	School Administration Service	01	\$1,775,889	\$1,898,684	\$1,937,246	\$0
2500-2599	Business		\$0	\$0	\$0	\$0
2600-2699	Plant Operations and Maintenance	01	\$4,697,453	\$4,982,146	\$4,680,614	\$0
2700-2799	Student Transportation	01	\$1,985,221	\$2,892,508	\$2,973,894	\$0
2800-2999	Support Service, Central and Other	01	\$13,525,656	\$15,318,532	\$14,952,699	\$0
Executive Administration Subtotal			\$23,459,758	\$26,695,799	\$26,156,681	\$0
Non-Instructional Services						
3100	Food Service Operations	01	\$749,008	\$1,155,000	\$1,200,000	\$0
3200	Enterprise Operations		\$0	\$400,000	\$0	\$0
Non-Instructional Services Subtotal			\$749,008	\$1,555,000	\$1,200,000	\$0



Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2021	Appropriations for period ending 6/30/2022	Appropriations for period ending 6/30/2023 (Recommended)	Appropriations for period ending 6/30/2023 (Not Recommended)
Facilities Acquisition and Construction						
4100	Site Acquisition		\$0	\$0	\$0	\$0
4200	Site Improvement		\$0	\$0	\$0	\$0
4300	Architectural/Engineering		\$0	\$0	\$0	\$0
4400	Educational Specification Development		\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction		\$0	\$0	\$0	\$0
4600	Building Improvement Services		\$0	\$0	\$0	\$0
4900	Other Facilities Acquisition and Construction		\$0	\$0	\$0	\$0
Facilities Acquisition and Construction Subtotal			\$0	\$0	\$0	\$0
Other Outlays						
5110	Debt Service - Principal	01	\$2,307,235	\$2,246,927	\$2,170,840	\$0
5120	Debt Service - Interest	01	\$2,293,816	\$2,291,714	\$2,375,500	\$0
Other Outlays Subtotal			\$4,601,051	\$4,538,641	\$4,546,340	\$0
Fund Transfers						
5220-5221	To Food Service		\$0	\$0	\$0	\$0
5222-5229	To Other Special Revenue		\$0	\$0	\$0	\$0
5230-5239	To Capital Projects		\$0	\$0	\$0	\$0
5254	To Agency Funds		\$0	\$0	\$0	\$0
5310	To Charter Schools	01	\$280,000	\$162,500	\$81,250	\$0
5390	To Other Agencies		\$0	\$0	\$0	\$0
9990	Supplemental Appropriation		\$0	\$0	\$0	\$0
9992	Deficit Appropriation		\$0	\$0	\$0	\$0
Fund Transfers Subtotal			\$280,000	\$162,500	\$81,250	\$0
Total Operating Budget Appropriations					\$65,154,643	\$0



Special Warrant Articles

Account	Purpose	Article	Appropriations for	
			period ending 6/30/2023 (Recommended)	period ending 6/30/2023 (Not Recommended)
5251	To Capital Reserve Fund		\$0	\$0
5252	To Expendable Trust Fund		\$0	\$0
5253	To Non-Expendable Trust Fund		\$0	\$0
Total Proposed Special Articles			\$0	\$0



Individual Warrant Articles

Account	Purpose	Article	Appropriations for	Appropriations for
			period ending 6/30/2023 (Recommended)	period ending 6/30/2023 (Not Recommended)
1100-1199	Regular Programs	03 <i>Purpose: Collective Bargaining Agreement – Paraprofessional</i>	\$11,704	\$0
1100-1199	Regular Programs	04 <i>Purpose: Collective Bargaining Agreement – Teacher</i>	\$539,027	\$0
1200-1299	Special Programs	03 <i>Purpose: Collective Bargaining Agreement – Paraprofessional</i>	\$102,801	\$0
1200-1299	Special Programs	04 <i>Purpose: Collective Bargaining Agreement – Teacher</i>	\$98,684	\$0
1200-1299	Special Programs	02 <i>Purpose: Collective Bargaining Agreement - Administrator</i>	\$8,328	\$0
1300-1399	Vocational Programs	03 <i>Purpose: Collective Bargaining Agreement – Paraprofessional</i>	\$6,153	\$0
1300-1399	Vocational Programs	04 <i>Purpose: Collective Bargaining Agreement – Teacher</i>	\$51,965	\$0
1300-1399	Vocational Programs	02 <i>Purpose: Collective Bargaining Agreement - Administrator</i>	\$2,104	\$0
1400-1499	Other Programs	02 <i>Purpose: Collective Bargaining Agreement - Administrator</i>	\$2,298	\$0
2000-2199	Student Support Services	04 <i>Purpose: Collective Bargaining Agreement – Teacher</i>	\$121,195	\$0
2200-2299	Instructional Staff Services	04 <i>Purpose: Collective Bargaining Agreement – Teacher</i>	\$7,972	\$0
2200-2299	Instructional Staff Services	02 <i>Purpose: Collective Bargaining Agreement - Administrator</i>	\$4,437	\$0
2400-2499	School Administration Service	02 <i>Purpose: Collective Bargaining Agreement - Administrator</i>	\$16,800	\$0
2800-2999	Support Service, Central and Other	03 <i>Purpose: Collective Bargaining Agreement – Paraprofessional</i>	\$84,511	\$0
2800-2999	Support Service, Central and Other	04 <i>Purpose: Collective Bargaining Agreement – Teacher</i>	\$156,168	\$0
2800-2999	Support Service, Central and Other	02 <i>Purpose: Collective Bargaining Agreement - Administrator</i>	\$16,597	\$0
Total Proposed Individual Articles			\$1,230,744	\$0



Revenues

Account	Source	Article	Actual Revenues for Period ending 6/30/2021	Revised Estimated Revenues for Period ending 6/30/2022	Estimated Revenues for Period ending 6/30/2023
Local Sources					
1300-1349	Tuition	01	\$1,045,364	\$950,000	\$950,000
1400-1449	Transportation Fees		\$0	\$0	\$0
1500-1599	Earnings on Investments	01	\$14,858	\$12,000	\$12,000
1600-1699	Food Service Sales	01	\$0	\$0	\$0
1700-1799	Student Activities		\$0	\$0	\$0
1800-1899	Community Services Activities		\$0	\$0	\$0
1900-1999	Other Local Sources	01	\$576,835	\$150,000	\$150,000
Local Sources Subtotal			\$1,637,057	\$1,112,000	\$1,112,000
State Sources					
3210	School Building Aid	01	\$1,025,645	\$987,834	\$942,747
3215	Kindergarten Building Aid		\$0	\$0	\$0
3220	Kindergarten Aid		\$0	\$0	\$0
3230	Special Education Aid	01	\$653,937	\$400,000	\$400,000
3240-3249	Vocational Aid	01	\$1,122,601	\$1,000,000	\$1,000,000
3250	Adult Education		\$0	\$0	\$0
3260	Child Nutrition	01	\$8,558	\$9,800	\$9,800
3270	Driver Education		\$0	\$0	\$0
3290-3299	Other State Sources		\$58,493	\$0	\$0
State Sources Subtotal			\$2,869,234	\$2,397,634	\$2,352,547
Federal Sources					
4100-4539	Federal Program Grants	01	\$58,838	\$50,000	\$50,000
4540	Vocational Education		\$0	\$0	\$0
4550	Adult Education	01	\$277,177	\$350,000	\$400,000
4560	Child Nutrition	01	\$305,083	\$1,050,000	\$1,050,000
4570	Disabilities Programs		\$0	\$0	\$0
4580	Medicaid Distribution	01	\$181,029	\$123,185	\$123,185
4590-4999	Other Federal Sources (non-4810)		\$675,228	\$0	\$0
4810	Federal Forest Reserve		\$0	\$0	\$0
Federal Sources Subtotal			\$1,497,355	\$1,573,185	\$1,623,185



Revenues

Account	Source	Article	Actual Revenues for Period ending 6/30/2021	Revised Estimated Revenues for Period ending 6/30/2022	Estimated Revenues for Period ending 6/30/2023
Other Financing Sources					
5110-5139	Sale of Bonds or Notes		\$0	\$0	\$0
5140	Reimbursement Anticipation Notes		\$0	\$0	\$0
5221	Transfers from Food Service Special Revenues Fund		\$0	\$0	\$0
5222	Transfer from Other Special Revenue Funds		\$0	\$0	\$0
5230	Transfer from Capital Project Funds		\$0	\$0	\$0
5251	Transfer from Capital Reserve Funds		\$0	\$0	\$0
5252	Transfer from Expendable Trust Funds		\$0	\$0	\$0
5253	Transfer from Non-Expendable Trust Funds		\$0	\$0	\$0
5300-5699	Other Financing Sources		\$0	\$0	\$0
9997	Supplemental Appropriation (Contra)		\$0	\$0	\$0
9998	Amount Voted from Fund Balance		\$0	\$0	\$0
9999	Fund Balance to Reduce Taxes	01	\$0	\$0	\$3,000,000
Other Financing Sources Subtotal			\$0	\$0	\$3,000,000
Total Estimated Revenues and Credits			\$6,003,646	\$5,082,819	\$8,087,732



Budget Summary

Item	Period ending 6/30/2023
Operating Budget Appropriations	\$65,154,643
Special Warrant Articles	\$0
Individual Warrant Articles	\$1,230,744
Total Appropriations	\$66,385,387
Less Amount of Estimated Revenues & Credits	\$8,087,732
Less Amount of State Education Tax/Grant	\$10,546,477
Estimated Amount of Taxes to be Raised	\$47,751,179



Default Budget of the Regional School

Exeter Coop

For the period beginning July 1, 2022 and ending June 30, 2023

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

This form was posted with the warrant on: _____

SCHOOL BOARD OR BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
DALE JOYCE	CHAIRPERSON FRC SB	<i>[Signature]</i>
DAVID SLIPW	EXETER	<i>[Signature]</i>
E A Ted Lloyd	East Kingston	<i>[Signature]</i>
Travis Thompson	Stratham	<i>[Signature]</i>
Robert L. Hall	Kensington	<i>[Signature]</i>
Paul Bauer	Vice Chair Newfells	<i>[Signature]</i>
Melissa A. Litchfield	Brentwood	<i>[Signature]</i>
Kimberly Meger	Exeter	<i>[Signature]</i>

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Appropriations

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
Instruction					
1100-1199	Regular Programs	\$15,437,055	(\$288,932)	\$0	\$15,148,123
1200-1299	Special Programs	\$8,709,686	\$268,914	\$0	\$8,978,600
1300-1399	Vocational Programs	\$2,034,791	\$0	\$0	\$2,034,791
1400-1499	Other Programs	\$914,698	\$0	\$0	\$914,698
1500-1599	Non-Public Programs	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	\$203,979	\$0	\$0	\$203,979
1700-1799	Community/Junior College Education Programs	\$0	\$0	\$0	\$0
1800-1899	Community Service Programs	\$0	\$0	\$0	\$0
Instruction Subtotal		\$27,300,209	(\$20,018)	\$0	\$27,280,191
Support Services					
2000-2199	Student Support Services	\$3,116,236	(\$106,220)	\$0	\$3,010,016
2200-2299	Instructional Staff Services	\$1,759,815	\$0	\$0	\$1,759,815
Support Services Subtotal		\$4,876,051	(\$106,220)	\$0	\$4,769,831
General Administration					
0000-0000	Collective Bargaining	\$0	\$0	\$0	\$0
2310 (840)	School Board Contingency	\$0	\$0	\$0	\$0
2310-2319	Other School Board	\$165,550	\$0	\$0	\$165,550
General Administration Subtotal		\$165,550	\$0	\$0	\$165,550
Executive Administration					
2320 (310)	SAU Management Services	\$1,462,099	\$94,176	\$0	\$1,556,275
2320-2399	All Other Administration	\$141,830	(\$86,000)	\$0	\$55,830
2400-2499	School Administration Service	\$1,898,684	\$0	\$0	\$1,898,684
2500-2599	Business	\$0	\$0	\$0	\$0
2600-2699	Plant Operations and Maintenance	\$4,982,146	\$0	\$0	\$4,982,146
2700-2799	Student Transportation	\$2,892,508	\$31,668	\$0	\$2,924,176
2800-2999	Support Service, Central and Other	\$15,318,532	(\$257,355)	\$0	\$15,061,177
Executive Administration Subtotal		\$26,695,799	(\$217,511)	\$0	\$26,478,288
Non-Instructional Services					
3100	Food Service Operations	\$1,155,000	\$0	\$0	\$1,155,000
3200	Enterprise Operations	\$400,000	\$0	\$0	\$400,000
Non-Instructional Services Subtotal		\$1,555,000	\$0	\$0	\$1,555,000



Appropriations

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
Facilities Acquisition and Construction					
4100	Site Acquisition	\$0	\$0	\$0	\$0
4200	Site Improvement	\$0	\$0	\$0	\$0
4300	Architectural/Engineering	\$0	\$0	\$0	\$0
4400	Educational Specification Development	\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction	\$0	\$0	\$0	\$0
4600	Building Improvement Services	\$0	\$0	\$0	\$0
4900	Other Facilities Acquisition and Construction	\$0	\$0	\$0	\$0
Facilities Acquisition and Construction Subtotal		\$0	\$0	\$0	\$0
Other Outlays					
5110	Debt Service - Principal	\$2,246,927	\$0	\$0	\$2,246,927
5120	Debt Service - Interest	\$2,291,714	\$7,699	\$0	\$2,299,413
Other Outlays Subtotal		\$4,538,641	\$7,699	\$0	\$4,546,340
Fund Transfers					
5220-5221	To Food Service	\$0	\$0	\$0	\$0
5222-5229	To Other Special Revenue	\$0	\$0	\$0	\$0
5230-5239	To Capital Projects	\$0	\$0	\$0	\$0
5251	To Capital Reserve Fund	\$0	\$0	\$0	\$0
5252	To Expendable Trusts/Fiduciary Funds	\$0	\$0	\$0	\$0
5253	To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0
5254	To Agency Funds	\$0	\$0	\$0	\$0
5310	To Charter Schools	\$162,500	\$0	\$0	\$162,500
5390	To Other Agencies	\$0	\$0	\$0	\$0
9990	Supplemental Appropriation	\$0	\$0	\$0	\$0
9992	Deficit Appropriation	\$0	\$0	\$0	\$0
Fund Transfers Subtotal		\$162,500	\$0	\$0	\$162,500
Total Operating Budget Appropriations		\$65,293,750	(\$336,050)	\$0	\$64,957,700



Reasons for Reductions/Increases & One-Time Appropriations

Account	Explanation
2320-2399	Position moved to SAU budget
5120	Bond Payments
1100-1199	Staff reduction
2320 (310)	SAU Assessment
1200-1299	special ed - mandatory
2000-2199	Staff reduction
2700-2799	Special Ed - Mandatory

**EXETER REGION COOPERATIVE SCHOOL DISTRICT
SPECIAL EDUCATION EXPENSES/REVENUES**

<u>SPECIAL EDUCATION EXPENSES</u>	<u>2019-2020</u>	<u>2020-2021</u>
1200/1230 Special Programs	6,607,085	6,569,632
1430 Summer School	124,001	143,419
2140 Psychological Services	382,092	316,157
2150 Speech and Audiology	457,924	466,575
2162 Physical Therapy	70,090	100,091
2163 Occupational Therapy	80,166	149,553
2332 Administration Costs	539,100	543,152
2722 Special Transportation	634,106	540,587
	<hr/>	<hr/>
TOTAL EXPENSES	8,894,564	8,829,165
<u>SPECIAL EDUCATION REVENUES</u>		
3110 Special Ed Portion Adequacy Funds	837,095	787,070
3240 Catastrophic Aid	689,289	653,937
4580 Medicaid	192,032	181,029
	<hr/>	<hr/>
TOTAL REVENUES	1,718,416	1,622,036
ACTUAL DISTRICT COST FOR SPECIAL EDUCATION	<hr/> <hr/> 7,176,148	<hr/> <hr/> 7,207,129

Minutes of Exeter Region Cooperative School District
First Session of the 2021 Annual Meeting
Deliberative Session – Saturday, January 30, 2021 2:00 PM
Exeter High School Arthur Hanson III Center

ERCSD Board Members Present:

Helen Joyce, Chair – Stratham

David Slifka – Exeter

Paul Bauer – Newfields

Melissa Litchfield – Brentwood

Kimberly Meyer – Exeter

Travis Thompson, Vice Chair – Stratham

Bob Hall – Kensington

Kathy O'Neill – East Kingston

Maggie Bishop – Exeter

Administration: David Ryan, Superintendent

Mollie O'Keefe, Executive Director for Finances and Operations

Others: Katherine Miller, Moderator

Gordon Graham, Counsel for the School District

David Pendell, Chair of District's Budget Advisory Committee

Susan Bendroth, ERCSD Clerk

Moderator Miller called the meeting to order at 2:04 PM and asked everyone join her in the Pledge of Allegiance. She thanked everyone for coming out in the midst of the COVID-19 pandemic. She encouraged everyone to practice social distancing and if at all possible to wear a mask. She explained the two locations for voters with masks: the auditorium and outside in the Senior Parking Lot and also the two locations for voters who cannot wear masks: inside Door B-5 on the left side of the building, in the small gym and on the far-left side of the Senior Parking Lot. Each location was equipped with at least one mic, a video monitor and a sound system and a Moderator or Assistant Moderator who was designated to manage the venue and make sure voters who wanted to speak got a chance.

Travis Thompson, Vice Chair of the Coop School Board, thanked the many people that came together to make this meeting a possibility during this unique time. He recognized both Maggie Bishop for her time on the Board and David Pendell for his time on the Budget Advisory Committee as neither one will be running for re-election. He referenced the process and time that went into generating the budget.

Moderator Miller presented an explanation of the meeting which is to debate, discuss and amend the warrant articles as the law allows. She reviewed the rules and the procedure for the meeting. She requested permission to allow David Ryan, Superintendent, who does not live in the District, to speak to the article if necessary. Permission was granted.

A brief recess was taken at 2:18 to address connection to the other locations.

Meeting reconvened at 2:25.

Moderator Miller went on to announce that voting on this warrant article would take place at the polling place for your town on Tuesday, March 9, 2021. She encouraged everyone registered to vote to come to vote on that day.

Warrant Article 01: ERCSD Operating Budget

Shall the District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purposes set forth therein, totaling \$65,293,750? Should this article be defeated, the default budget shall be \$65,337,663 which is the same as last year, with certain adjustments required by previous action of the District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. The School Board and Budget Advisory Committee both recommend \$65,293,750 as set forth on said budget. (Majority vote required)

Travis Thompson made a motion to take up the Article.

Kimberly Meyer seconded.

Mollie O'Keefe presented an explanation of the budget and tax impact highlighting the drivers, savings and proposed changes.

Discussion and questions between voters, administration and Board members followed addressing retirement, unreserved fund balance, transportation fees, GBCS tuition and legal fees.

Liz Faria, Brentwood, made a motion to reduce the proposed operating budget to \$63,250,000.

Bob Montegari, Brentwood, seconded the motion.

Discussion followed with some participants expressing support for the amendment and others expressing opposition for the amendment.

Vote was taken with 29 in favor of the amendment and 140 opposed. The amendment did not pass.

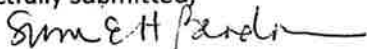
Debra Altschiller, Stratham, moved to restrict reconsideration and Paul Royal, Exeter, seconded.

Vote to restrict passed.

Moderator Miller declared the Article would appear on the ballot as proposed.

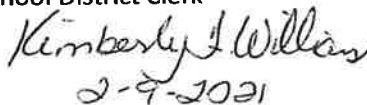
Motion to adjourn the meeting at 4:03 was made by Travis Thompson, Stratham, and seconded by Lucy Cushman, Stratham with 163 registered voters in attendance.

Respectfully submitted,



Susan E.H. Bendroth, Exeter Region Cooperative School District Clerk

January 30, 2021



2-9-2021

KIMBERLY F. WILLIAMS
NOTARY PUBLIC
State of New Hampshire
My Commission Expires
September 5, 2023



Annual Report of SAU 16

For the Year Ending June 30, 2021

For the Proposed 2022-2023 Budget



SAU16 ANNUAL REPORT FOR THE YEAR ENDING 2021

VISION FOR THE GRADUATE

Each graduate demonstrates engaged learning and citizenship through the ability to solve problems independently and collaboratively with perseverance and resilience, and communicates solutions with confidence and empathy.

School Administrative Unit (SAU) 16 continues to strive to be the state leader in innovative instructional practices, inspiring learning journeys, and efficient use of the precious resources afforded by the community. Our schools thrive in large part due to the support from all six towns while respecting the heavy burden that local property taxes have on residents. It was once stated in a previous annual report that “School board members and administrators are very sensitive to the fact that approximately 80% of SAU 16 households do not have school age children residing in them, while also being very aware that New Hampshire is second only to Florida in its aging average population” (Morgan, 2017). Attention to this sensitivity has not wavered.

As the third largest public school system in the State of New Hampshire, we enjoy a strong reputation of offering a comprehensive career training program that includes intense college preparation, contemporary career and technical education, competitive athletic programs, and multiple experiences in the arts. Our students discover their passion here while building their competency for a bright future. They become our leaders, our caregivers, our communicators, and our neighbors. It is a significant investment of time and money, but given the growth and success of this community over the years, it is worth it.

Our professional educators and staff members throughout the SAU offer a boundless enthusiasm for teaching and learning. As relationships with students are built, so too are the core values of integrity, honesty, trustworthiness, and respect for all human differences. Our professionals are committed to nurturing the children in this community toward adulthood through a high quality curriculum, varied instructional approaches, and social emotional learning experiences.

Last year, we saw a return to in-person learning for all schools and since that time have not returned to any form of remote instruction. Given the impact of the pandemic on school operations all around the nation, we have been very fortunate in being able to remain in person every day. As such, we have turned our primary attention back to advancing our organizational mission of improving instruction for students and engaging stakeholders in advancing student learning.



We have many highlights to share and to maximize efficiency, we encourage all community members to visit our website (www.sau16.org) where up-to-date announcements, celebrations, newsletters, and activities are being reported frequently. Each school website has archived their information for easy access and readers can catch up on all that has happened and is happening in classrooms and on campuses in general.

In this space we do want to welcome new principal **Tonja Neve** (Main Street School in Exeter) and interim principal **Eris Hersey** (Cooperative Middle School) who began their school year on July 1, 2021 at their respective schools. We also want to wish the following SAU 16 members the very best in their retirement as they took that next step at the end of the 2021 academic year. We are so blessed to have had so many years of talent and wisdom, and we are fortunate to have such amazing professionals in our SAU. We will continue to work hard to seek out and hire only the very best educators for our children.

Cooperative Middle School - Renie Carpenter, Susan Garneau, Patricia Glennon, and Catherine Hammond

East Kingston Elementary School - Marne Dohrmann

Exeter High School - Sybille Goldberg-Holzer, Bill Gum, Debra Kimball, Kevin McQueen, and Karlyn Supple

Kensington Elementary School - Lili Spinoso

Lincoln Street School - Cyndy Smith

Main Street School - Lisa Peters

Swasey Central School - Kathy Carson, Mary Johnson, Joanna McBride, Robert Schroeder, and Lisa Swasey

Stratham Memorial School - Diane Griffith, Linda Morrison, Frank Spencer, and Carol Stringham

Maintenance and Facilities - Stephen Pelletier

Finally, we are ever so grateful for the cooperation and collaboration with our towns' mental health and wellness professionals, public health officials, town managers and elected officials, school district employees, and families. We look forward to a banner year in which we celebrate and share more examples of the excellence in our schools.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "David Ryan", is positioned below the text "Respectfully submitted,".

David Ryan, Ed.D.

Superintendent of Schools

**SAU 16
SUPERINTENDENT SALARIES
2021-2022**

SUPERINTENDENT PRORATED SALARY

Brentwood	\$ 8,907.45
East Kingston	\$ 4,431.93
Exeter	\$ 30,149.44
Exeter Region Cooperative	\$ 97,957.72
Kensington	\$ 3,887.09
Newfields	\$ 4,218.67
Stratham	\$ 18,763.70
	<u>\$ 168,316.00</u>

**ASSOCIATE AND ASSISTANT SUPERINTENDENT SALARIES
(Total 2 Positions: \$151,497.00, \$133,588.00)**

Brentwood	\$ 15,080.99
East Kingston	\$ 7,497.73
Exeter	\$ 51,058.72
Exeter Region Cooperative	\$ 165,919.47
Kensington	\$ 6,585.46
Newfields	\$ 7,155.63
Stratham	\$ 31,787.00
	<u>\$ 285,085.00</u>

SCHOOL ADMINISTRATIVE UNIT #16
 BRENTWOOD, EAST KINGSTON, EXETER, EXETER REGION COOPERATIVE, KENSINGTON, NEWFIELDS, STRATHAM
 2022-2023 APPROVED BUDGET

	FY2022 BUDGET	FY2023 APPROVED	CHANGE \$	CHANGE %
Executive Administrative Services	\$1,270,760.40	\$1,389,786.11	\$119,025.71	9.37%
Business Office Services	\$553,261.17	\$563,593.42	\$10,332.25	1.87%
Technology	\$56,500.00	\$32,000.00	-\$24,500.00	-43.36%
Support Services	\$672,069.47	\$771,562.28	\$99,492.81	14.80%
Total Expenditures	\$2,552,591.04	\$2,756,941.81	\$204,350.77	8.01%

SAU 16
FY 2022-2023
BUDGET ALLOCATION

Town	Assessment for FY22	EV	EV%	ADM	ADM%	Weighted %	Assessment for FY23	Assessment Change (\$)	Assessment Change (%)
Brentwood	\$133,547	\$275,851,571	4.75%	302	6.16%	5.45%	\$150,382	\$16,835	12.61%
East									
Kingston	\$65,942	\$155,837,770	2.68%	134	2.73%	2.71%	\$74,648	\$8,706	13.20%
Exeter	\$481,171	\$1,080,001,392	18.59%	927	18.89%	18.74%	\$516,649	\$35,478	7.37%
Kensington	\$65,941	\$186,016,163	3.20%	135	2.74%	2.97%	\$81,967	\$16,026	24.30%
Newfields	\$55,160	\$124,927,607	2.15%	103	2.10%	2.13%	\$58,641	\$3,480	6.31%
Stratham	\$288,732	\$689,454,796	11.87%	551	11.23%	11.55%	\$318,391	\$29,659	10.27%
Coop	\$1,462,099	\$3,297,156,510	56.76%	2755	56.14%	56.45%	\$1,556,265	\$94,166	6.44%
Total	\$2,552,591	\$5,809,245,809	100.00%	4,908	100.00%	100.00%	\$2,756,942	\$204,351	8.01%

* EV numbers are from DOE Equalized Valuation report published 12/20/20
<https://www.education.nh.gov/sites/g/files/ehbemt326/files/inline-documents/sonh/equal-pupil19-20.pdf>

* ADM numbers are from the most recent published DOE ADM Report
<https://www.education.nh.gov/who-we-are/division-of-educator-and-analytic-resources/bureau-of-education-statistics/attendance-and-enrollment-reports>

SAU 16 2022-2023 ACADEMIC CALENDAR

August 2022						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Student	3
Teacher	5

September 2022						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Student	20
Teacher	20

October 2022						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Student	20
Teacher	20

November 2022						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Student	17
Teacher	18

December 2022						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Student	17
Teacher	17

January 2023						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Student	20
Teacher	20

February 2023						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

Student	18
Teacher	18

March 2023						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Student	19
Teacher	20

April 2023						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Student	15
Teacher	15

May 2023						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Student	22
Teacher	22

June 2023						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Student	9
Teacher	10

Important Dates

- Aug 24 In-Service Day (scs&exe)
- Aug 25-26 In-Service Day (All)
- Aug 29 First Day of School
- Sep 2-5 Labor Day Weekend
- Oct 10 Indigeneous Peoples Day
- Nov 8 In-Service Day
- Nov 11 Veterans Day
- Nov 23-25 Thanksgiving Break
- Dec 26-Jan 2 Holiday Break
- Jan 16 Martin Luther King Day
- Feb 27-Mar 3 Holiday Break
- Mar 14 In-Service Day
- Apr 24-28 Spring Break
- May 29 Memorial Day
- June 10 Graduation (Pending Approval)
- June 13 Last Day of School
- June 14 Teachers Last Day of School

- School Closed
- Teacher In-Service Day (No School)
- Early Release
- First and Last Day of School

Total Days	
Student	180
Teacher	185