

TOWN OF EAST KINGSTON

EMERGENCY CALLS DIAL 911

BUSINESS CALLS

- Building Inspector.....642-8406**
Elementary School.....642-3511
Emergency Management.....642-3141
Fire/Burn Permits.....642-3141
Fire Department.....642-3141 Non-emergency
Police Department.....642-5427 Non-emergency
Public Library.....642-8333
Monday 9 AM - 7 PM, Tuesday 3 PM - 7 PM, Wednesday 9 AM - 7 PM,
Thursday 3 PM - 7 PM, Friday 9 AM - 1 PM, Saturday 9 AM - 3 PM.
Sunday Closed.
- Recycling Pick-up.....642-8406**
Recycling every other Monday 7 AM curbside.
- Rubbish Pick-up.....642-8406**
Rubbish every Monday 7 AM curbside.
- Selectmen's Office.....642-8406**
Monday - Friday 8 AM - 1 PM Notary
- State Police.....679-3333** Non-emergency
- Town Cemeteries.....642-8406**
Town Clerk/Tax Collector.....642-8794
Mon. 8:00 AM - 5:00 PM, Tues. 8:00 AM - 2:30 PM,
Wed. 6:00 PM - 8:00 PM, Thur. 8:00 AM - 2:30 PM, Fri. 8:00 AM - 2:30 PM.
Notary/JP services available during office hours
- Town Official Website.....eastkingstonnh.org or eknh.org**



**ANNUAL REPORTS
OF THE
SELECTMEN, TAX COLLECTOR, TOWN CLERK,
TRUSTEES OF THE CEMETERY,
TRUSTEES OF THE PUBLIC LIBRARY,
TRUSTEES OF THE TRUST FUNDS
AND TREASURER**

**FOR THE YEAR ENDING
DECEMBER 31, 2017**

BOARD OF EDUCATION AND SCHOOL TREASURER

**FOR THE YEAR ENDING
JUNE 30, 2017**

TOGETHER WITH THE VITAL STATISTICS OF THE

**TOWN OF EAST KINGSTON
NEW HAMPSHIRE
2017**

**Printed by:
Image Wise
113 Lafayette Road
Hampton Falls, NH 03844**

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**TOWN OFFICERS
ELECTED OFFICERS**

Board of Selectmen (RSA 41:8 to 8-E) 3 year term

2018	Matthew B. Dworman	642-5816
2019	Erin Pettinato	347-1308
2020	Richard S. Poelaert	642-3406

Moderator (RSA 40:1) 2 year term

2018	Keri J. Marshall	642-5311
2018	Philip C. Marshall, Asst. (Appt.)	642-5311

Road Agent (RSA 231:62 to 62-B) 1 year term

2018	Mark Brinkerhoff	642-3061
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Supervisors of the Checklist (RSA 41:46-a) 6 year term

2018	Margery B. Young, Interim/Appointed	
2018	Laura Walstad, Resigned	
2022	Sandra Williams	347-5373
2020	Elizabeth B. Leach	642-6271

Town Clerk/Tax Collector (RSA 41:45-A) 3 year term

2019	Barbara A. Clark	642-8794
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Treasurer (RSA 41:26 to 26B) 3 year term

2019	Barbara K. Smith	642-9954
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Trustees of the Cemetery (RSA 31:22) 3 year term

2018	Stephen McMillan, Interim/Appointed	
2018	Ronald W. Metcalf, Resigned	772-6971
2019	Barbara A. Clark	642-4795
2020	Henry F. Lewandowski, Jr., Resigned	

Trustees of the Public Library (RSA 202-A:6) 3 year term

2018	Conrad V. Moses	642-4697
2018	Jeanne Furfari	
2019	Barbara Williams, Resigned	
2018	Deborah Hobson Alternate, (Appointment)	
2018	Sandra G. Courchesne Interim, (Appointment)	
2020	Nancy Parker	
2020	Sarah J. Courchesne	394-2026

Trustees of the Trust Funds (RSA 31:22) 3 year term

2018	Ronald F. Morales, Alt. Appointment	
2018	Edward A. Lloyd, Jr.	394-7410
2019	Albert Dittman	860-608-9362
2020	J. Roby Day, Jr.	642-7956

NOTE: Elected Officers serve until Town Meeting of year noted

APPOINTED OFFICERS

Animal Control Officer		778-0570
Dec. 2018	Robert A. Marston, DVM	
Dec. 2018	Deborah J. Marston - Deputy	
Dec. 2018	Richard C. Marston - Deputy	
Board of Adjustment (RSA 673:5)		642-8406
Dec. 2020	John V. Daly, Chairman	
Dec. 2019	David E. Ciardelli	
Dec. 2018	Timothy J. Allen	
Dec. 2018	Paul E. Falman	
Dec. 2017	Catherine E. Belcher, Vice Chair, Resigned	
Dec. 2020	Frank Collamore	
	*Barbara A. White, Secretary	
Building Inspector		642-8406
Dec. 2018	John E. Moreau, Jr.	
Dec. 2018	Thomas L. Welch, Sr.	
Conservation Commission		642-8406
Mar. 2020	Dennis G. Quintal, Chairman	
Mar. 2020	Karen Quintal	
Mar. 2020	Vicki Brown	
Mar. 2019	Robert Courchesne	
Mar. 2018	Marilyn B. Bott	
Deputy Town Clerk/Tax Collector		642-8794
Dec. 2018	Judith M. Cash- Assistant	
Deputy Treasurer		642-8406
Dec. 2018	Kory Skalecki	
Emergency Management		642-8406
Dec. 2018	Michelle Cotton-Miller	
Dec. 2018	Laurie A. McCarter, Deputy	
Energy Committee		
Dec. 2018	Ronald F. Morales, Chairman	642-8623
Dec. 2018	Robert Nigrello	
Fire Department	Emergency Business	911
Dec. 2018	Edward G. Warren, Fire Chief	642-3141

Fire Wardens (Deputies - State appointed) 3 year term

Dec. 2016	Adam J. Mazur	642-8033
Dec. 2018	Roland D. Estabrook	642-8184
Dec. 2018	Matthew L. Gallant	642-5326
Dec. 2018	Michael C. Hall	394-7060
Dec. 2018	Richard S. Urwick	642-6839
Dec. 2018	Edward G. Warren	642-8112

Health Officer (State appointed RSA 128:1) 3 year term

Mar. 2019	Peter J. Mahar	475-3167
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Library

642-8333

- * Tracy J. Waldron, Librarian
- * Diane S. Sheckells, Asst. Librarian
- * Carly M. Belcher, Library Aide
- * Heather M. Lindsay, Library Aide
- * Emerson F. Trimmer, Library Page
- * Zoe Sucu, Library Aide

Planning Board (RSA 673:5)

642-8406

Mar. 2020	Joseph M. Cacciatore, Chairman
Mar. 2019	Robert A. Marston, DVM
Mar. 2020	Joshua D. Bath
Mar. 2019	Chris Delling
Mar. 2020	William R. Caswell, Alternate
Mar. 2018	Richard S. Poelaert, Ex-Officio
Mar. 2018	Matthew B. Dworman, Ex-Officio Alternate
Mar. 2018	Erin J. Pettinato, Ex-Officio Alternate
	* Barbara A. White, Secretary

Police Department

Emergency 911

Business

642-5427

Dec. 2018	Craig R. Charest, Sergeant
Dec. 2018	Timothy J. Connell, Chief, Retired
Dec. 2018	Mark A. Heitz
Dec. 2018	Jerrald A. Heywood
Dec. 2018	Clayton A. Jervis, Corporal
Dec. 2018	Charles Rodolakis
Dec. 2018	Eric T. Vichill
	* Cherice M. Chiasson, Secretary

Note: * Indicates Town employees, not appointed

2017 East Kingston Town Report - Appointed Officers

Recreation Committee 642-8406

Dec. 2018 Benjamin Darby
Dec. 2018 Michael Farrand
Dec. 2018 Andrew Herum
Dec. 2018 Justin Lyons
Dec. 2018 Steve Rancourt
Dec. 2018 Laura Smith
Dec. 2018 Bryan P. Wall, Chairman

Rockingham Planning Commission 778-0885

Mar. 2018 Edward G. Warren 642-8112

Safety Committee 642-8406

Dec. 2018 Cheryll A. Hurteau, Chairman
Dec. 2018 Craig R. Charest
Dec. 2018 Keith Hurteau
Dec. 2018 Edward G. Warren

Solid Waste and Recycling Committee

Dec. 2018 Ronald F. Morales 642-8623
Dec. 2018 Robert Caron
Dec. 2018 Daniel L. Guilmette
Dec. 2018 William E. Staples

Town Custodian 642-8406

* Keith Hurteau

Note: * Indicates Town employees, not appointed

2017 East Kingston Town Report - Appointed Officers

Town Office Staff 642-8406

- * Cheryll A. Hurteau, Town Office Manager
- * Deborah R. Aubert, Administrative Assistant

Welfare Agent 642-8406

Dec. 2018	Cheryll A. Hurteau, Welfare Officer
Dec. 2018	Deborah R. Aubert, Deputy Welfare Officer

Contracted Auditors

Plodzick & Sanderson Professional Association	225-6996
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Note: * Indicates Town employees, not appointed

STATE OF NEW HAMPSHIRE

Governor

Christopher T. Sununu **271-2121**
State House, 107 North Main St., Concord, NH 03301

State Representatives District 16

Bob Nigrello **394-7591**
2 Pine Woods Rd., East Kingston, NH 03827

Richard E. Gordon **642-7252**
4 Burnt Swamp Rd., East Kingston, NH 03827

State Senator District 23

William Gannon **271-3661**
State House Room 124, Concord, NH 03301

Governor's Executive Council District 3

Russell E. Prescott **271-3632**
50 Little River Road, Kingston, NH 03856

County Commissioner District 1

Kevin St. James **679-9350**
119 North Road, Brentwood, NH 03833

UNITED STATES

U.S. Senators

Jeanne Shaheen **202-224-3324**
Senate Office Bldg., 520 Hart, Washington DC, 20510

Margaret Wood Hassan **202-224-3324**
B85 Russell Senate Office Bldg., Washington DC, 20510

U.S. Congressman

Carol Shea-Porter **888-216-5373**
660 Central Ave., Dover, NH 03820

TOWN OF EAST KINGSTON BOARD OF SELECTMEN

Charles W. Monahan	1940-1955
Ralph B. West, Jr.	1950-1956
Frederic L. Smith	1954-1963 / 1970-1973
Richard G. Kelley	1955-1962
Guy E. Nickerson	1956-1964
Marshall G. Bean	1962-1967
Ernest J. Moreau	1963-1969
Wesley S. Nickerson	1964-1971
Richard F. Connelly	1967-1970
Richard B. Pelley	1969-1972
William R. Osgood	1971-1974
Daniel T. Bodwell	1972-1979
David C. Andrzejewski	1973-1980 / 1983-1985
Henry F. Lewandowski, Jr.	1974-1977
William V. Chouinard, Jr.	1977-1978
Richard A. Smith, Jr.	1978-1984
Walter B. Schotterbeck	1979-1982
Donald C. Andolina	1980-1983 / 1987-1993 / 1997-2002
Nathaniel B. Rowell	1982-1989
Barbara M. Metcalf	1984-1987
Donald H. Clark	1985-1988
Raymond R. Donald	1988-1997 / 1999-2005
William A. DiProfio	1989-1995
Joseph C. Cacciatore	1993-1996
Andrew L.T. Berridge	1995-1998
James Roby Day, Jr.	1996-1999
John L. Fillio	1998-2004

TOWN OF EAST KINGSTON BOARD OF SELECTMEN

Matthew B. Dworman	2003-2006 /2009-Present
Ronald F. Morales	2004-2007 /2013-2016
Robert J. Forrest	2005-2008
Robert A. Caron	2006-2009
Richard S. Poelaert	2007-2010/2011-2013/2014-Present
David R. Pendell, Jr.	2008-2011
Kimberley I. Casey	2010-2011
Mark A. Cook	2011-2014
Erin J. Pettinato	2016-Present

**TOWN OF EAST KINGSTON
First Session of the 2017 Annual Meeting
Deliberative Session – February 6, 2017**

Selectmen

Richard Poelaert, Chairman

Matthew B. Dworman

Erin Pettinato

Keri J. Marshall, Moderator

Barbara A. Clark, Town Clerk

The Moderator, Keri Marshall, called the meeting to order at 7:02PM with 34 residents in attendance.

Keri began the meeting by stating this has been a year of tremendous loss in the town, and she wanted to reflect on the number of people who have passed away and asked if we could just take a moment to think and remember.

Dan Guilmette began a presentation on the Town Hall and its usage. He said he represents the Town Hall Committee which was appointed and established last fall by the Board of Selectmen. He said the committee's task was to look at the current Town Hall next to the fire station and the potential usage of the building going forward and report back to the Board of Selectmen sometime this coming year. He said the Town Hall building was built in 1831 and it has been in existence for 186 years. He said over the years it has been used for a number of things, including town meetings, but the town was much smaller back then. He said most recently it has been used for blood drives, Grange bean suppers before they moved to the school, and a few private gatherings there as well. He said the building is closed in the winter to save costs and this has been done for the last five or six years. He said one of the most important things his group felt was they need to get input from residents about what they wanted to do with the building going forward. He said they had a perfect forum with the election in November. They had a table at the election with the old Town Hall sign being displayed and they asked voters to complete a brief survey. He said they had four questions on the survey and they surveyed 1,001 people. He said with regard to Question #2, which asked about the future use of the building, out of the 1,001 people, 931 or 93%, said there was a use for the building. He said 70 residents or 7%, said no. Of those that said there was a use going forward, 240 responded with specific examples, such as community wide uses, community center, senior center, teen center, food pantry, function space, town museum, children center, historical society, and town meetings. He said 9 people suggested an outside working space could rent the building and a total of 28 additional residents responded they wanted to see the space used in some capacity for the fire department. He said this year they are surveying other towns. He said they have about 40 towns they have surveyed in Rockingham County and the state of New Hampshire. He said they are also ask-

ing for volunteers to join their group, looking for people who have specific experience with researching and funding grants. He said this spring they are going to have open houses and forums at the Town Hall. He said they found out really quickly a lot of people have never been in the Town Hall. Dan said the committee has an email address, ektownhall@gmail.com, for anyone who has comments or suggestions or to reach out to the committee members, Donald Ross, Hank Lewandowski, Amy MacDonald, Sharon Marston, Bob Nigrello, Ed Warren, and himself. He said there were a lot of towns in the state that are facing the same situation as East Kingston. He said Kensington just reopened their town hall and in 2014 the Board of Selectmen went to the town meeting and asked for \$1.3 million to revise and remodel the town hall, and it was voted down. He said they ended up remodeling and revising the town hall at a cost of \$750,000 and these funds came from two sources, one was \$150,000 from a benefactor in town and \$600,000 was from town reserves plus volunteer groups did a lot of the work. He said Rye was in the same situation and they are faced with two decisions, one is to renovate their current town hall at \$2.9 million or have it demolished and rebuilt, at a cost of \$3.1 million.

Sharon Day asked if they had any idea of what the costs would be to renovate the building and Dan said no. He said the building was in tough shape and he thinks the cost would be astronomical to bring it up to code.

Roby Day asked what we could see as citizens of East Kingston going forward. Dan said the committee's job is to get as much information as they can. He said they will turn the data over to the Board of Selectmen, and they will make a decision as to how they want to go forward. Dan said there might be one or two warrant articles next year, depending on which way we want to go.

Keri Marshall said she had agreed to provide the floor to Richard Poelaert as there are concerns within the town about safety for our residents. Keri said those that were in attendance at the recent school meeting, there is a concern about the vestibule of the school and how we secure our students. She said there have also been some concerns about the use of this building for elections when the school is in process, and the school is trying to make an effort to have in-service days on the days when we have elections.

Richard said the town election in March will be done a different way. He said voters would be coming in the back door and the multi-purpose room would be effectively sealed off. He said there have been concerns about the lobby. He spoke of the history of when this building was constructed about 25-30 years ago, and how there were two separate warrant articles. He said one was for the school building and the other was for this multi-purpose room and the way it was worded was Monday through Friday, 8:00-4:00, this is a school and after 4:00, it is a community center along with Saturday and Sunday. He said we are a guest in this building when we are having elections. He said the school has concerns about the lobby and the children, so if in-service days could be coordinated with the elections, there would be no children in the building the day of the election. He said for this specific election it is too late to do that. He said voters would be

brought through the back doors and contained in this room and handicapped voters could still come through the main door and would be let in. He said it hopefully will be for just one election. He said we have safety issues at town buildings and they need to be addressed.

Matthew Dworman spoke briefly on the Zoning Articles, 2-5, that will be voted by ballot. He said the Planning Board meets the second Thursday of every month. He said these meetings are open to the public and they have discussions over amendments to zoning articles and there are public hearings as well.

Matthew Dworman made a motion to approve Article 6 and read it in its entirety.

6. Shall the Town of East Kingston raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$2,875,041. Should this article be defeated, the default budget shall be \$2,905,033 which is the same as last year, with certain adjustments required by previous action of the Town of East Kingston or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. This operating budget article doesn't contain appropriations contained in any other warrant articles.

MAJORITY VOTE REQUIRED

Discussion: None

Seconded: Richard Poelaert

Vote on Article 6 as written: Passed

Article 6 will appear on the ballot as written.

Motion to not reconsider Article 6: James R. Day, Jr.

Voted: Passed

Matthew Dworman made a motion to approve Article 7 and read it in its entirety.

7. To see if the Town will vote to raise and appropriate the sum of ten thousand dollars (\$10,000) to be added to the existing Revaluation Capital Reserve Fund established at Town Meeting 1991 for the purpose of the next revaluation of the Town, as required every five years by NH RSA

75:8-a.

MAJORITY VOTE REQUIRED

Discussion: None

Seconded: David Sullivan

Vote on Article 7 as written: Passed

Article 7 will appear on the ballot as written.

Motion to not reconsider Article 7: Richard Poelaert

Voted: Passed

Matthew Dworman made a motion to approve Article 8 and read it in its entirety.

8. To see if the Town will vote to raise and appropriate the sum of eleven thousand dollars (\$11,000) to be added to the existing Library Building Major Repair/Replacement Reserve Fund established at 2010 Town Meeting for the purpose of funding long-term repairs and replacements for the library building.

MAJORITY VOTE REQUIRED

Discussion: None

Seconded: Sharon Day

Vote on Article 8 as written: Passed

Article 8 will appear on the ballot as written.

Motion to not reconsider Article 8: Richard Poelaert

Voted: Passed

Matthew Dworman made a motion to approve Article 9 and read it in its entirety.

9. To see if the Town will vote to raise and appropriate the sum of thirty-five thousand dollars (\$35,000) to be added to the existing Fire Apparatus Capital Reserve Fund established at the 1999 Town Meeting for the purpose of acquiring fire apparatus.

MAJORITY VOTE REQUIRED

Discussion: None

Seconded: Edward Warren

Vote on Article 9 as written: Passed

Article 9 will appear on the ballot as written.

Motion to not reconsider Article 9: Matthew Dworman

Voted: Passed

Erin Pettinato made a motion to approve Article 10 and read it in its entirety.

10. To see if the Town will vote to raise and appropriate the sum of ten thousand dollars (\$10,000) to be added to the existing Fire Department/Emergency Operations Center Land &/or

Building Capital Reserve Fund established at the 2012 Town Meeting for the purpose of the acquisition of land and/or building or construction of building for a Fire Station/Emergency Operations Center.

MAJORITY VOTE REQUIRED

Discussion: None

Seconded: Edward Warren

Vote on Article 10 as written: Passed

Article 10 will appear on the ballot as written.

Motion to not reconsider Article 10: Richard Poelaert

Voted: Passed

Erin Pettinato made a motion to approve Article 11 and read it in its entirety.

11.To see if the Town will vote to raise and appropriate the sum of fifteen thousand dollars (\$15,000) to be added to the existing Police Department Building Long Term Maintenance Costs Capital Reserve Fund established at 2016 Town Meeting for the purpose of funding long term maintenance costs for the Police Department Building.

MAJORITY VOTE REQUIRED

Discussion: None

Seconded: Edwin Decatur

Vote on Article 11 as written: Passed

Article 11 will appear on the ballot as written.

Motion to not reconsider Article 11: Richard Poelaert

Voted: Passed

Erin Pettinato made a motion to approve Article 12 and read it in its entirety.

12.To see if the Town will vote to raise and appropriate the sum of ten thousand dollars (\$10,000) to be added to the existing Police Department long term Equipment Replacement Fund established at the 2016 Town Meeting for the purpose of funding long term equipment replacement costs for the Police Department.

MAJORITY VOTE REQUIRED

Discussion: None

Seconded: David Sullivan

Vote on Article 12 as written: Passed

Article 12 will appear on the ballot as written.

Motion to not reconsider Article 12: Erin Pettinato

Voted: Passed

Richard Poelaert made a motion to approve Article 13 and read it in its entirety.

13.Shall the Town vote to adopt the provisions of RSA 72:28-b, All Veterans' Tax Credit? If adopted, the credit will be available to any resident, or the spouse or surviving spouse of any resident, who served not less than 90 days on active service in the armed forces of the United States and was honorably discharged or an officer honorably separated from services, or is not eligible for or receiving a credit under RSA 72:28 or RSA 72:35. If adopted, the credit granted will be \$500, the same amount as the standard or optional veterans' tax credit voted by the Town under RSA 72:28.

MAJORITY VOTE REQUIRED

Discussion: None

Seconded: James Saucier

Vote on Article 13 as written: Passed
Article 13 will appear on the ballot as written.

Motion to not reconsider Article 13: Richard Poelaert
Voted: Passed

Richard Poelaert made a motion to approve Article 14 and read it in its entirety.

14.To see if the Town is in favor of increasing the term of a town Road Agent from one year to three years, beginning with the term of each town Road Agent who shall be elected at next year's regular town meeting?

MAJORITY VOTE REQUIRED

Discussion: Austin Grant asked what kind of equipment has to be purchased. Dick Poelaert said the equipment would be trucks, sanders, and plows. He said they might have to rent a chipper for road work in the summer. He said last summer a lot of the roads were lower than the surrounding ground on either side and a lot of time was spent getting the sides lower than the road so the water would run off. Dick said the real substance of this article is to give the road agent time to plan as the Board of Selectmen are always asking for him to forecast. He said if it is a one year term, he can't do that.

Second: Edward Warren
Vote on Article 14 as written: Passed
Article 14 will appear on the ballot as written.

Motion to not reconsider Article 14: Richard Poelaert
Voted: Passed

Richard Poelaert made a motion to approve Article 15 and read it its entirety.

15.To see if the Town is in favor of modifying the solar energy systems property tax exemption on real property equipped with solar energy heating or cooling system in accordance with RSA 72:62 from an amount of 100% of the cost of said solar system to be in an amount equal to 100% of the assessed value of the qualifying solar energy system equipment.

MAJORITY VOTE REQUIRED

Discussion: Roby Day asked what the rationale was behind this warrant article. Dick Poelaert said this ordinance is basically about 25 years old. He said if you spent \$75,000 for solar equipment, they gave you \$75,000 off of your assessment every year. He said the purpose of this is to keep it the same. You would get 100% of the assessed value but as the years go by, the assessed value is going to go down and depreciate.

Matthew Dworman said in 1981 there was a citizen petition to create this exemption and back then solar systems were not assessed on the value of your home. He said if the solar system has a value of \$50,000 then the assessed value on your taxes would

2017 East Kingston Town Report– 1st Session Annual Meeting

go up by \$50,000. He said it wouldn't have an impact on your taxes.
Seconded: Edwin Decatur

Vote on Article 15 as written: Passed
Article 15 will appear on the ballot as written.

Motion to not reconsider Article 15: Richard Poelaert
Voted: Passed

Keri Marshall reminded residents the East Kingston local school district meeting (deliberative session) is Thursday, February 9, 2017 at 6:00PM. She said voting will occur on Tuesday, March 14th from 8:00AM-7:00PM.

No further discussion.

Meeting adjourned 7:36PM.

Respectfully submitted,

Barbara A. Clark, Town Clerk

**MINUTES OF THE TOWN OF EAST KINGSTON
SECOND SESSION – 2017 ANNUAL TOWN MEETING
VOTING SESSION – MARCH 16, 2017 (originally scheduled for March 14, 2017)**

The polls were opened from 8:00AM until 7:00PM at the East Kingston Elementary School, 5 Andrews Lane, to choose the following officers and vote, by ballot, on the town official ballot, articles 6-15, zoning ballot, articles 2-5, school district ballot, articles 1-3, and the Exeter Cooperative School District ballot, articles 1-5. We had 459 voters participate, giving us a 25% voter turnout.

Results of election of Town Officials

Selectman, 3 Yr. Term (vote for not more than One)

Richard Poelaert	262
David F. Sullivan	170

Road Agent, 1 Yr. Term (vote for not more than One)

Mark Brinkerhoff	384
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Trustee of the Cemetery, 3 Yr. Term (vote for not more than One)

H.F. Lewandowski, Jr.	381
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Trustee of the Public Library, 3 Yr. Term (vote for not more than Two)

Sarah Courchesne	320
Nancy E. Parker	299

Trustee of the Trust Fund, 3 Yr. Term (vote for not more than One)

James R. Day, Jr.	365
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Supervisor of the Checklist, 3 Yr. Term (vote for not more than One)

Elizabeth B. Leach	376
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6. Shall the Town of East Kingston raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$2,875,041. Should this article be defeated, the default budget shall be \$2,905,033 which is the same as last year, with certain adjustments required by previous action of the Town of East Kingston or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. This operating budget article doesn't contain appropriations contained in any other warrant articles.

MAJORITY VOTE REQUIRED

YES 362 NO 83

7. To see if the Town will vote to raise and appropriate the sum of ten thousand dollars

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(\$10,000) to be added to the existing Revaluation Capital Reserve Fund established at Town Meeting 1991 for the purpose of the next revaluation of the Town, as required every five years by NH RSA 75:8-a.

MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board Vote).

YES 311 NO 136

8. To see if the Town will vote to raise and appropriate the sum of eleven thousand dollars (\$11,000) to be added to the existing Library Building Major Repair/Replacement Reserve Fund established at 2010 Town Meeting for the purpose of funding long-term repairs and replacements for the library building.

MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board Vote).

YES 265 NO 184

9. To see if the Town will vote to raise and appropriate the sum of thirty-five thousand dollars (\$35,000) to be added to the existing Fire Apparatus Capital Reserve Fund established at the 1999 Town Meeting for the purpose of acquiring fire apparatus.

MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board Vote).

YES 293 NO 158

10. To see if the Town will vote to raise and appropriate the sum of ten thousand dollars (\$10,000) to be added to the existing Fire Department/Emergency Operations Center Land &/ or Building Capital Reserve Fund established at the 2012 Town Meeting for the purpose of the acquisition of land and/or building or construction of building for a Fire Station/Emergency Operations Center.

MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board Vote).

YES 269 NO 178

11. To see if the Town will vote to raise and appropriate the sum of fifteen thousand dollars (\$15,000) to be added to the existing Police Department Building Long Term Maintenance Costs Capital Reserve Fund established at 2016 Town Meeting for the purpose of funding long term maintenance costs for the Police Department Building.

MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board Vote).

YES 243 NO 203

12. To see if the Town will vote to raise and appropriate the sum of ten thousand dollars (\$10,000) to be added to the existing Police Department long term Equipment Replacement Fund established at the 2016 Town Meeting for the purpose of funding long term equipment replacement costs for the Police Department.

MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board Vote).

YES 264 NO 178

13. Shall the Town vote to adopt the provisions of RSA 72:28-b, All Veterans' Tax Credit? If adopted, the credit will be available to any resident, or the spouse or surviving spouse of any resident, who served not less than 90 days on active service in the armed forces of the United States and was honorably discharged or an officer honorably separated from services, or is not eligible for or receiving a credit under RSA 72:28 or RSA 72:35. If adopted, the credit granted will be \$500, the same amount as the standard or optional veterans' tax credit voted by the Town under RSA 72:28.

MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board Vote).

YES 381 NO 65

14. To see if the Town is in favor of increasing the term of a town Road Agent from one year to three years, beginning with the term of each town Road Agent who shall be elected at next year's regular town meeting?

MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board Vote).

YES 349 NO 100

15. To see if the Town is in favor of modifying the solar energy systems property tax exemption on real property equipped with solar energy heating or cooling system in accordance with RSA 72:62 from an amount of 100% of the cost of said solar system to be in an amount equal to 100% of the assessed value of the qualifying solar energy system equipment.

MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board Vote).

YES 297 NO 143

Results of Zoning Ballot

2. Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the Town of East Kingston Zoning Ordinance as follows:

The Planning Board supports the following amendment to Zoning Ordinance Article VIII.F. Accessory Dwelling Units consistent with state law RSA 674:71-73 and 674:21:

Action Proposed: Delete existing Zoning Ordinance Article VIII. F Accessory Dwelling Units and replace with the following text.

ARTICLE VIII - USES PERMITTED

F. Accessory Dwelling Units

1. Authority

This section is enacted in accordance with the provisions of RSA 674:71-73 and 674:21. An accessory dwelling unit may be approved on any legally existing parcel or legally approved building lot where single family dwellings are permitted.

2. Purpose

The purposes of the accessory dwelling unit ordinance are to:

- a) Increase the supply of affordable housing without the need for more infrastructure or further land development.
- b) Provide flexible housing options for residents and their families.
- c) Integrate affordable housing into the community with minimal negative impact.
- d) Provide elderly citizens with the opportunity to retain their homes and age in place.
- e) Maintain the rural agricultural character of neighborhoods and the town.

Such a second dwelling unit, attached to, and integral with, a primary dwelling unit, is distinguished from duplex dwellings in East Kingston by provisions which include definition, ownership, construction, living area configuration, and lot acreage requirements.

3. Definition

An accessory dwelling unit means a residential living unit that is within or attached to a principal single family dwelling, and that provides independent living facilities for one or more persons, including provisions for sleeping, eating, cooking, and sanitation on the same parcel of land as the principal dwelling unit it accompanies.

4. Special Exception Criteria

Accessory dwelling units shall be permitted in East Kingston by Special Exception from the Zoning Board of Adjustment. If granted, the Notice of Decision shall be recorded at the Rockingham County Registry of Deeds. In approving such applications, the Zoning Board of Adjustment must determine that the application complies with the following criteria a-h and all other requirements of the East Kingston Zoning Ordinance are met.

A single-family dwelling located in a zoning district that allows single-family dwellings may be permitted one accessory dwelling unit.

Ownership. The owner of the property shall occupy one of the units as a primary residence, and be owner of both the primary dwelling unit and the accessory dwelling unit. These ownership and residency provisions shall not change in the event the property is sold. Any kind of condominium ownership arrangement for the accessory dwelling unit and/or the principal dwelling unit is prohibited.

Living Area Configuration. The total living area for an accessory dwelling unit shall not exceed 900 square feet. The accessory dwelling unit shall have no more than two (2) bedrooms. Dormitory-style facilities are expressly prohibited, whether seasonal

or otherwise. (Amended 3/16)

d. Construction. Only one accessory dwelling unit is permitted per parcel or lot. The accessory dwelling unit shall be constructed within or attached to the principal dwelling to preserve the appearance of a single family dwelling and clearly secondary to the principle dwelling unit. Attached means having a shared wall or connected by a covered and enclosed structure. There shall be a connecting door between the primary dwelling and the accessory dwelling unit. An outside entry way to the accessory dwelling unit shall not be placed on the front/street-side.

e. Manufactured Housing. The addition of an accessory dwelling unit to a manufactured home is prohibited in manufactured home parks or when a manufactured home is under condominium ownership.

f. Parking. Off-street parking shall be available for a minimum of two automobiles for the accessory dwelling unit. Room for vehicle ingress and egress, site shall be provided.

g. Septic facilities and water. An accessory dwelling unit shall conform to all applicable water and sanitary standards for residential structures. Prior to a dwelling renovation or accessory dwelling unit construction, the property owner shall provide evidence to the East Kingston Building Inspector that septic facilities (whether separate or combined) are adequate to serve both the principal dwelling unit and accessory dwelling unit, and obtain the necessary Town and State permits. Such evidence shall be in the form of a replacement septic system plan prepared by a State of New Hampshire licensed septic system designer and approved by the state and the town. The property owner shall have an existing septic system inspected by a licensed septic system inspector and provide a report of the inspection results. If the existing septic system is found to be not fully functional, the property owner shall install a replacement septic system according to the approved plan. The property owner shall provide evidence that there is adequate potable water (whether separate or combined) to serve both the principal dwelling and accessory dwelling unit, according to State standards.

h. Certificate of Occupancy. When renovation or construction is complete, and an accessory dwelling unit is ready for occupation, the owner shall request a Certificate of Occupancy from the Building Inspector. Occupancy of the accessory dwelling unit (or the primary residence if the entire dwelling is new construction) is prohibited until a Certificate of Occupancy is obtained.

YES 303 NO 125

3. Are you in favor of the adoption of Amendment No. 2 as proposed by the Planning Board for the Town of East Kingston Zoning Ordinance as follows:

The Planning Board supports the following amendments to Zoning Ordinance Article XVI Home Occupations:

ARTICLE XVI - HOME OCCUPATIONS (Adopted 3/89)

A. Definition: A Home Occupation is a professional or service occupation or business carried out from the home which is clearly accessory and subordinate to the residential use of the property.

A Home Occupation is the provision of a service and/or the production or selling of a product on the premises. An Invisible Home Occupation is one with no visible activity conducted outside the home. A Visible Home Occupation is one with a sign and customers visiting the home for the purchase of services and/or products. (Amended 3/96)

B. Where Permitted: Home occupations are allowed in a dwelling unit by permit only. The Board of Selectmen will issue a Home Occupation Permit after a public hearing (with public notice as per RSA 675:7) paid for by the applicant (Amended 3/91) provided the provisions of this section are met. (Amended 3/96)

C. Standards:

All Home Occupations shall comply fully with the following standards to protect public health and safety, and shall have no impact to the character of residential neighborhoods and the town.

1. Home occupation must be located within a dwelling unit, or in a building or other structure accessory to a dwelling unit.
2. Exterior of the building must not create or display any evidence of the home occupation, except a permitted sign. Variation from the residential character is prohibited.
3. Adequate off-street parking must be provided for customers and deliveries. All day care operations must provide adequate turnaround, drop-off, and pick-up areas in order to prevent cars and children from waiting in the street right-of-way and to prevent cars from backing up into the public right-of-way. The Home Occupation shall not require regular need for delivery of materials to and from the premises by commercial vehicles over twelve-thousand (12,000) pounds GVWR (e.g. tractor trailers and heavy commercial vehicles). (Amended 3/90)
4. Home occupation must be conducted by a resident or owner of the property.
5. The home occupation must not offend by emitting smoke, dust, odor, noise, gas, fumes, lights, or refuse matter.
6. Home occupation must not cause excessive vibrations, store or handle combustible or explosive materials, or negatively impact the physical condition, safety, access or traffic volume of existing roads.
7. Home occupation use of a dwelling unit must not utilize more than 25% of the gross floor area (including basement and accessory structures) of the dwelling

8. Not more than two non-residents (of the premises) may be employed by the Home Occupation. For the purposes of this section, the Planning Board shall determine whether sales or other personnel, who conduct the majority of their business away from the property, shall be included in the count of those employed at the premises. (Amended 3/96)

9. Disposal of all solid waste generated by the business must be at the business owner's expense, and shall not be provided by the Town of East Kingston. (Adopted 3/07)

D. Exceptions: If a property is located on a State Road (NH Routes 107, 107A, 108), or is greater than eight acres in size, no more than four non-residents (of the premises) may be employed, and the home occupation use of the dwelling shall not utilize more than 50% of the gross floor area (including basement and accessory structures). Administrative support for businesses or services that are conducted off-site of the residential premises and which meet ALL the standards outlined under paragraph C. Standards above. Examples of these types of businesses include, but are not limited to, carpentry, electrician, general contracting, septic services, landscaping, etc. (Amended 3/97)

E. Permitted Uses: The following uses (including but not limited to) may be permitted and must be secondary to the residential use of the dwelling unit. (Amended 3/2012)

1. Medical, health and dental offices, fitness training, exercise, health counseling;
2. Other professional offices and instructional services (i.e. cooking, crafts, arts);
3. Tailor, seamstress;
4. Artisan, writer or musician;
5. Day care for up to twelve pre-school plus five school-age children; any day care use shall be in compliance with the State Department of Health and Welfare's "He C400 2.N.H. Child-Care Facility (Day Care) Licensing and Operating Standards". Twelve preschool plus five school-age children shall be the maximum number allowed to be cared for in the Residential District. (Amended 3/90)
6. Bookkeepers, accountants, secretarial services;
7. Real estate and insurance offices;
8. Beauticians and barbers;
9. Art, craft, hobby, and antique shops;
10. Vehicle repair and maintenance services for not more than three vehicles at any given time and not more than two vehicles parked outside. (Adopted 3/06)
11. Animal care and training (number of animals to be determined by the Planning Board) (Amended 3/2012);

12. Occupations not listed above that are of a similar nature, with review by the Planning Board, and only if the Board of Selectmen finds that the occupation meets the provisions of this section. (Amended 3/96)

F. Uses Not Permitted: The following uses are not permitted as a Home Occupation – adult oriented business; fireworks storage, manufacture and sales; industrial and commercial manufacturing or activity; vehicle restoration and auto body shops; storage, handling or sales or regulated substances.

G. Permit Required: An annual permit to operate each home occupation must be obtained from the Board of Selectmen during the second quarter of the calendar year beginning in 1989. Agricultural/Farm home occupations and Family Day Care operations (up to six pre-schoolers plus up to three school-age children (Section E.5)) shall be exempt from these permitting procedures. (Amended 3/91, 3/90, 3/96 and 3/06)

There shall be an annual permit fee (see fee schedule) charged to cover the costs for Board of Selectmen review, administration and enforcement of the ordinance. (Amended 3/06, 3/09)

Businesses whose owners can demonstrate that they do not create any traffic, visual, or other impacts on the neighborhood may be deemed by the Selectmen as being an “invisible” business with a reduced permit fee. An invisible status does not relieve these businesses from compliance with the provisions of this and all other sections of the zoning ordinance. (Adopted 3/97, Amended 3/06)

A minimum annual fee (see fee schedule) shall be charged to those home occupations identified as “invisible” to defray the administrative costs of annual review and Board of Selectmen oversight. (Adopted 3/97, Amended 3/09)

H. Nonconforming Uses: Any home occupation in operation at the date of the public posting of this ordinance (January 6, 1989) shall be required to comply with Section E of this section. Such occupations shall not be required to comply with the other provisions of this section. Provided, however, that any non-compliance in effect as of January 6, 1989 shall not increase. In addition, such occupations shall not be relieved from compliance with other state and local regulations.

I. Signs for Visible Home Occupations: Signs for Home Occupations may be erected and maintained only when in compliance with Article VII - General Provisions and the following provisions. (Amended 3/91)

1. No sign shall be internally illuminated;
2. No sign may have more than two sides.
3. No sign shall be allowed for invisible businesses.

J. Procedure: Application shall be made to the Selectmen’s office, with fees paid in ac-

cordance with the Town of East Kingston Subdivision Regulations. Abutters will be notified and the applicant will be scheduled for a public hearing with the Planning Board. After the public hearing, the Planning Board will make a recommendation to the Selectmen as to whether the Home Occupations Permit should be granted. The application will then be forwarded to the Selectmen who will issue their final decision. (Adopted 3/96)

K. Application: The Home Occupation Permit Worksheet and Home Occupation Permit Application must be filled out in detail, including a complete description of the area to be used, the type of business, and aspects of the operation. The number of employees and signs (if any) must be clearly identified on the application. Any special materials or truck activity necessary to accomplish the business must also be detailed. Along with the completed application form, the applicant shall submit a photograph of both the front and the back of the residence/property showing the total premises at the time of application. The required public hearing and the business operation shall not commence until the completed application is submitted and determination of business complete. If the property is part of a Homeowners Association, the applicant shall provide a letter from the Homeowners Association that the Home Occupation is allowed. If a tenant of a rental property, the applicant shall provide a letter from the property owner that the Home Occupation is allowed. (Amended 3/01)

L. Enforcement: This section shall be administered and enforced by the Board of Selectmen. Any person who violates the provisions of this section shall be fined \$100 for each offense.

Each day that a violation is continued shall constitute a separate offense. No action may be brought about under this provision unless the alleged offender has been given at least a 7-day notice from the Selectmen by certified mail, return receipt requested, that a violation exists.

In addition, such occupations shall not be relieved from compliance with other state and local regulations.

YES 293 NO 145

4. Are you in favor of the adoption of Amendment No. 3 as proposed by the Planning Board for the Town of East Kingston Zoning Ordinance as follows:

The Planning Board supports the following amendment to Zoning Ordinance VII General Provision, section D.1:

Existing Text:

Minimum size of septic tank 1,000 gallons. Four bedroom homes shall have a minimum size septic tank of 1,250 gallons.

Action Proposed: Adopt the following revised text Homes with four or fewer bedrooms shall have a minimum size septic tank of 1,250 gallons. Homes with five or greater bedrooms

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Stratham Member on Cooperative School Board, for term ending 2020 election:
Travis Thompson 277

Cooperative School District Moderator, for term ending 2018 election:
Katherine B. Miller 304

Brentwood Member on Cooperative School District Budget Committee, for term ending 2020 election:
(Write-in) Krista Steger 2

Exeter Member on Cooperative School District Budget Committee, for term ending 2020 election:
Roy Morrisette 304

Kensington Member on Cooperative School District Budget Committee, for term ending 2020 election:
(Write-in) Jennifer Leonard 3
Write-in

Newfields Member on Cooperative School District Budget Committee, for term ending 2019 election
(Write-in) Simon Heslop 1
(Write-in) C. Todd Wynn 1
(Write-in) Marc Brown 1

Article 01: Bond for CMS addition/renovations

Shall the District raise and appropriate the sum of twenty-one million, nine hundred eighty-five thousand, four hundred eight-five dollars (\$21,985,485) for the purpose of renovations and additions to the Cooperative Middle School in order to accommodate for changes in programs and expanding needs of the school; twenty-one million, nine hundred eighty-five thousand, four hundred eight-five dollars (\$21,985,485) of such sum to be raised through the issuance of bonds or notes under and in compliance with the Municipal Finance Act, RSA 33:1 et seq., as amended; to authorize the School Board to apply for, obtain and accept federal, state or other aid, if any, which may be available for said project and to comply with all laws applicable to said project; to authorize the School Board to issue, negotiate, sell and deliver said bonds and notes and to determine the rate of interest thereon and the maturity and other terms thereof; and to authorize the School Board to take any other action or to pass any other vote relative thereto; and further, raise and appropriate an additional four hundred seventeen thousand one hundred sixty-four dollars to meet the necessary financial obligations associated with the project's debt service for the 2017-2018 fiscal year.

(A 3/5 vote is necessary to authorize the issuance of said notes or bonds. The School

Board and the Budget Advisory Committee both recommend the adoption of this article.)

YES 177 NO 225

Article 02: ERCSD Operating Budget FY18

Shall the District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purposes set forth therein, totaling \$56,796,662? Should this article be defeated, the operating budget shall be \$56,435,092 which is the same as last year, with certain adjustments required by previous action of the District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (The School Board and Budget Advisory Committee both recommend \$56,796,662 as set forth on said budget.) Majority vote required.

YES 225 NO 204

Article 03: CBA between ERCSD and EAAA

To see if the school district will vote to approve the cost items included in the collective bargaining agreement reached between the Exeter Region Cooperative School District and the Exeter Area Administrators Association which calls for the following increases in salaries and benefits at the current staffing level:

Fiscal Year	Estimated Increase
2018	\$42,488
2019	\$50,452
2020	\$51,713
2021	\$42,405
2022	\$43,253

and further to raise and appropriate \$42,488 for the upcoming fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. (The School Board and the Budget Advisory Committee both recommend this appropriation). Majority vote required.

YES 234 NO 194

Article 04: CBA between ERCSD board and EEA

To see if the school district will vote to approve the cost items included in the collective bargaining agreement reached between the Exeter Region Cooperative School District and the Ex-

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eter Educators Association which calls for the following increases in salaries and benefits at the current staffing level:

Fiscal Year	Estimated increase
2018	\$675,753
2019	\$721,300
2020	\$712,162
2021	\$699,910

and further to raise and appropriate \$675,753 for the upcoming fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. (The School Board and the Budget Advisory Committee both recommend this appropriation.) Majority vote required.

YES 215 NO 208

Article 05: CRF for Synthetic Turf Replacement

To see if the school district will vote to raise and appropriate the sum of up to \$50,000 to be placed in the Synthetic Turf Replacement Capital Reserve Fund previously established under the provisions of RSA 35:1 for replacement of the synthetic turf field located at Exeter High School. This sum to come from the June 30 undesignated fund balance available for transfer on July 1. No amount to be raised from taxation. (The School Board and the Budget Advisory Committee both recommend this appropriation). Majority vote required.

YES 177 NO 250

Respectfully submitted,

Barbara A. Clark, Town Clerk



PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

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INDEPENDENT AUDITOR'S REPORT

To the Members of the Board of Selectmen
Town of East Kingston
East Kingston, New Hampshire

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, major fund, and aggregate remaining fund information of the Town of East Kingston as of and for the year ended December 31, 2016, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Summary of Opinions

<u>Opinion Unit</u>	<u>Type of Opinion</u>
Governmental Activities	Adverse
General Fund	Unmodified
Aggregate Remaining Fund Information	Unmodified

Basis for Adverse Opinion on Governmental Activities

As discussed in Note 1-B to the financial statements, management has not recorded the capital assets and related accumulated depreciation in the governmental activities, and accordingly, has not recorded depreciation expense on those assets. Accounting principles generally accepted in the United States of America require that capital assets, including infrastructure, be capitalized and depreciated, which would increase the assets, net position, and expenses of the governmental activities. The amount by which this departure would affect the assets, net position, and expenses of the governmental activities is not reasonably determinable.

*Town of East Kingston
Independent Auditor's Report*

Adverse Opinion

In our opinion, because of the significance of the matter described in the "Basis for Adverse Opinion on Governmental Activities" paragraph, the financial statements referred to above do not present fairly the financial position of the government-wide financial statements of the Town of East Kingston as of December 31, 2016, or the changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Unmodified Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the major fund and aggregate remaining fund information of the Town of East Kingston as of December 31, 2016, and the respective changes in financial position and the budgetary comparison for the general fund, for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter

As discussed in Note 1-P to the basic financial statements, effective January 1, 2016, the Town adopted the provisions of Governmental Accounting Standards Board (GASB) Statement No. 72, *Fair Value Measurement, and Application*. As a result of the implementation of GASB Statement No. 72, the Town disclosed its investments in accordance with fair value hierarchy. Our opinions are not modified with respect to this matter.

Other Matters

Management's Discussion and Analysis - Management has omitted a Management's Discussion and Analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by the missing information.

Required Supplementary Information - Accounting principles generally accepted in the United States of America require that the Schedule of Town's Proportionate Share of Net Pension Liability (page 28) and the Schedule of Town Contributions (page 29) be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers them to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information - Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of East Kingston's basic financial statements. The combining and individual fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual fund schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

July 28, 2017

*Pledzik & Sanderson
Professional Association*



PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

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INDEPENDENT AUDITOR'S COMMUNICATION OF SIGNIFICANT DEFICIENCIES

To the Members of the Board of Selectmen
Town of East Kingston
East Kingston, New Hampshire

In planning and performing our audit of the financial statements of the governmental activities, major fund, and aggregate remaining fund information of the Town of East Kingston as of and for the year ended December 31, 2016, in accordance with auditing standards generally accepted in the United States of America, we considered the Town of East Kingston's internal control over financial reporting as a basis for designing audit procedures that are appropriate in circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and, therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as discussed below, we identified certain deficiencies in internal control that we consider to be significant deficiencies.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and correct, on a timely basis. We did not identify any deficiencies in internal control that we consider to be material weaknesses.

A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the following deficiencies in the Town of East Kingston's internal control to be significant deficiencies:

East Kingston Public Library

Documentation of internal controls revealed that the East Kingston Public Library Director is an authorized signer on the library's checking account. Authorized signers should be limited to the Library Treasurer, as this condition presents a lack of segregation of duties. We recommend the Library Director be removed as a signer on the bank account, and that all checks be signed by the Library Treasurer. In the event the Library Treasurer is not available, another Library Trustee should be appointed as a deputy authorized to sign checks in the Library Treasurer's absence. This is a repeat recommendation.

Fire Truck Purchase

The purchase of a new fire truck was put out to a formal bid, in accordance with the town purchasing policy. Sealed bids were opened by the Board of Selectmen, and the contract was awarded to Lakes Region Fire Apparatus/HME on November 7, 2016. A contract in the amount of \$464,500 (\$463,080 net of rebate) was executed on November 18, 2016. The contract was signed by the Fire Chief and witnessed by the Town Office Manager. At the time the contract was executed, an appropriation of \$100,000 in the 2016 fire department maintenance budget line was the only amount approved for this purchase. Per inquiry of town management, the intention was to fund the balance of the appropriation from the 1999 Fire Apparatus Capital Reserve Fund, with the Board of Selectmen appointed as agents in 2010. As of the date of this communication, no appropriation or request to expend as agents from the fire apparatus capital reserve fund has occurred. This leaves the potential for a new board to not authorize the expenditures as agents from the capital reserve fund, leaving the Town committed to a material contract without a valid appropriation. We recommend that a valid appropriation be obtained, prior to execution of a contract and commitment of town funds. In the case of expenditures from trust funds for capital items, we recommend that items be placed on the town ballot

*Town of East Kingston
Independent Auditor's Communication of Significant Deficiencies*

and voted on as a separate warrant article. In the event that the Board of Selectmen are agents to expend on a trust fund, and they elect to not put an item on a town ballot, a formal vote to approve the balance to be expended as agents from the trust fund should be performed prior to the awarding of a bid or contract. Additionally, it is a best practice that contracts of this magnitude are formally approved by the Board of Selectmen and not just department heads, although the town purchasing policy in force at the time of contract approval is silent on this matter.

This communication is intended solely for the information and use of management, Board of Selectmen, and others within the organization, and is not intended to be and should not be used by anyone other than these specified parties.

July 28, 2017

*Plodzik & Sanderson
Professional Association*

EXHIBIT C-1
TOWN OF EAST KINGSTON, NEW HAMPSHIRE
Governmental Funds
Balance Sheet
December 31, 2016

	General	Other Governmental Funds	Total Governmental Funds
ASSETS			
Cash and cash equivalents	\$ 3,514,445	\$ 119,269	\$ 3,633,714
Investments	571,537	269,592	841,129
Accounts receivable (net)	-	14,598	14,598
Taxes receivable	303,664	-	303,664
Total assets	<u>\$ 4,389,646</u>	<u>\$ 403,459</u>	<u>\$ 4,793,105</u>
LIABILITIES			
Accrued salaries and benefits	\$ 14,354	\$ -	\$ 14,354
Intergovernmental payable	2,512,407	-	2,512,407
Total liabilities	<u>2,526,761</u>	<u>-</u>	<u>2,526,761</u>
DEFERRED INFLOWS OF RESOURCES			
Unavailable revenue - Property taxes	56,060	-	56,060
FUND BALANCES			
Nonspendable	-	195,762	195,762
Restricted	10,614	78,398	89,012
Committed	581,343	129,299	710,642
Assigned	15,000	-	15,000
Unassigned	1,199,868	-	1,199,868
Total fund balances	<u>1,806,825</u>	<u>403,459</u>	<u>2,210,284</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 4,389,646</u>	<u>\$ 403,459</u>	<u>\$ 4,793,105</u>

The accompanying notes are an integral part of this statement.

*SCHEDULE 1
TOWN OF EAST KINGSTON, NEW HAMPSHIRE
Major General Fund
Schedule of Estimated and Actual Revenues (Non-GAAP Budgetary Basis)
For the Fiscal Year Ended December 31, 2016*

	Estimated	Actual	Variance Positive (Negative)
Taxes:			
Property	\$ 1,851,708	\$ 1,903,276	\$ 51,568
Land use change	8,000	30	(7,970)
Interest and penalties on taxes	30,000	35,133	5,133
Total from taxes	<u>1,889,708</u>	<u>1,938,439</u>	<u>48,731</u>
Licenses, permits, and fees:			
Business licenses, permits, and fees	2,000	1,959	(41)
Motor vehicle permit fees	525,000	543,968	18,968
Building permits	5,000	7,385	2,385
Other	11,000	9,279	(1,721)
Total from licenses, permits, and fees	<u>543,000</u>	<u>562,591</u>	<u>19,591</u>
Intergovernmental:			
State:			
Meals and rental tax distribution	123,999	123,999	-
Highway block grant	52,679	52,679	-
State and federal forest land reimbursement	23	23	-
Other	1,039	2,435	1,396
Total from intergovernmental	<u>177,740</u>	<u>179,136</u>	<u>1,396</u>
Charges for services:			
Income from departments	<u>32,000</u>	<u>32,346</u>	<u>346</u>
Miscellaneous:			
Interest on investments	160	194	34
Rent of property	-	275	275
Fines and forfeits	-	60	60
Other	6,200	8,434	2,234
Total from miscellaneous	<u>6,360</u>	<u>8,963</u>	<u>2,603</u>
Other financing sources:			
Transfers in	<u>-</u>	<u>691</u>	<u>691</u>
Total revenues and other financing sources	2,648,808	<u>\$ 2,722,166</u>	<u>\$ 73,358</u>
Unassigned fund balance used to reduce tax rate	400,000		
Total revenues, other financing sources, and use of fund balance	<u>\$ 3,048,808</u>		

*SCHEDULE 2
TOWN OF EAST KINGSTON, NEW HAMPSHIRE
Major General Fund
Schedule of Appropriations, Expenditures, and Encumbrances (Non-GAAP Budgetary Basis)
For the Fiscal Year Ended December 31, 2016*

	Encumbered from Prior Year	Appropriations	Expenditures	Encumbered to Subsequent Year	Variance Positive (Negative)
Current:					
General government:					
Executive	\$ -	\$ 101,700	\$ 96,184	\$ -	\$ 5,516
Election and registration	-	63,809	57,938	-	5,871
Financial administration	-	124,929	121,057	-	3,872
Revaluation of property	-	17,976	21,935	-	(3,959)
Legal	-	40,000	11,461	-	28,539
Personnel administration	-	283,644	268,418	-	15,226
Planning and zoning	-	26,656	19,045	-	7,611
General government buildings	-	132,263	125,478	-	6,785
Cemeteries	-	13,832	14,706	-	(874)
Insurance, not otherwise allocated	-	60,000	39,811	-	20,189
Other	-	20,000	20,329	-	(329)
Total general government	-	884,809	796,362	-	88,447
Public safety:					
Police	3,487	437,798	438,552	-	2,733
Ambulance	-	20,000	16,823	-	3,177
Fire	-	268,100	270,349	-	(2,249)
Building inspection	-	13,400	13,083	-	317
Emergency management	-	45,300	18,499	-	26,801
Total public safety	3,487	784,598	757,306	-	30,779
Highways and streets:					
Highways and streets	-	440,910	425,423	15,000	487
Street lighting	-	3,200	3,110	-	90
Total highways and streets	-	444,110	428,533	15,000	577
Sanitation:					
Solid waste collection	-	199,000	176,297	-	22,703
Health:					
Pest control	-	2,500	-	-	2,500
Other	-	9,700	5,700	-	4,000
Total health	-	12,200	5,700	-	6,500
Welfare:					
Intergovernmental welfare payments	-	11,309	11,309	-	-
Vendor payments	-	13,200	-	-	13,200
Total welfare	-	24,509	11,309	-	13,200
Culture and recreation:					
Parks and recreation	-	12,500	12,498	-	2
Library	-	117,295	113,286	-	4,009
Patriotic purposes	-	1,000	381	-	619
Total culture and recreation	-	130,795	126,165	-	4,630
Conservation	-	6,000	6,628	-	(628)
Debt service:					
Principal of long-term debt	-	250,000	250,000	-	-
Interest on long-term debt	-	133,862	133,861	-	1
Total debt service	-	383,862	383,861	-	1

(Continued)

SCHEDULE 2 (Continued)
TOWN OF EAST KINGSTON, NEW HAMPSHIRE
Major General Fund
Schedule of Appropriations, Expenditures, and Encumbrances (Non-GAAP Budgetary Basis)
For the Fiscal Year Ended December 31, 2016

	Encumbered from Prior		Expenditures	Encumbered to Subsequent		Variance Positive (Negative)
	Year	Appropriations		Year		
Capital outlay	-	15,000	15,000	-	-	
Other financing uses:						
Transfers out	-	163,925	163,930	-	-	(5)
Total appropriations, expenditures, other financing uses, and encumbrances	<u>\$ 3,487</u>	<u>\$ 3,048,808</u>	<u>\$ 2,871,091</u>	<u>\$ 15,000</u>	<u>\$ 166,204</u>	

SCHEDULE 3
TOWN OF EAST KINGSTON, NEW HAMPSHIRE
Major General Fund
Schedule of Changes in Unassigned Fund Balance
For the Fiscal Year Ended December 31, 2016

Unassigned fund balance, beginning (Non-GAAP Budgetary Basis)	\$ 1,372,155
Changes:	
Unassigned fund balance used to reduce tax rate	(400,000)
Budget summary:	
Revenue surplus (Schedule 1)	\$ 73,358
Unexpended balance of appropriations (Schedule 2)	<u>166,204</u>
Budget surplus	239,562
Decrease in nonspendable fund balance	<u>19,211</u>
Unassigned fund balance, ending (Non-GAAP Budgetary Basis)	1,230,928
<i>Reconciliation of Non-GAAP Budgetary Basis to GAAP Basis:</i>	
To comply with generally accepted accounting principles by deferring property taxes not collected within 60 days of fiscal year-end	(56,060)
Elimination of the allowance for uncollectible taxes	<u>25,000</u>
Unassigned fund balance, ending (GAAP basis Exhibit C-1)	<u>\$ 1,199,868</u>

TOWN OF EAST KINGSTON, NEW HAMPSHIRE										
DEPARTMENTAL BUDGET WORKSHEET										
BUDGET YEAR 2018										
DEPARTMENT: Selectmen's Office					DATE: 10/6/17					
DEPARTMENT HEAD: Cheryll Hurteau					APPROVED: 10/23/17					
ACCT. #	DESCRIPTION OF BUDGET ITEM			MS-6 BUDGET 2017	BUDGET 2017	ACTUAL EXPENSES 2017	MS-6 BUDGET 2018	BUDGET 2018	MS-6 DEFAULT 2018	DEFAULT BUDGET 2018
	BOARD OF SELECTMEN (BOS)	2017	2018							
4130-113	Selectmen Salary WA #3 2010-2012			13,000	13,000	13,000	13,000	13,000	13,000	13,000
4130-181	Selectmen Expenses	\$500 ea.	\$500 ea.	1,500	1,500	1,538	1,500	1,500	1,500	1,500
4155-222	FICA Taxes (% of Gross Wages)	6.20%	6.20%		806			806		806
4155-224	Medicare (% of Gross Wages)	1.45%	1.45%		189			189		189
	TOTAL Board of Selectmen's Salary and Expenses			14,500	15,495	14,538	14,500	15,495	14,500	15,495
	SELECTMEN'S OFFICE	2017	2018							
	FULL TIME - SELECTMEN'S OFFICE									
4130-211	Town Office Manager (Salary/Exempt)**			36,786	36,786	36,567	37,700	37,700	37,700	37,700
4155-222	FICA Taxes (% of Gross Wages)	6.20%	6.20%		2,281			2,337		2,337
4155-224	Medicare (% of Gross Wages)	1.45%	1.45%		533			547		547
4155-200	Insurance Benefits				9,272			8,590		8,590
4155-223	NH Retirement (% of Gross Wages)*	11.38%	11.38%		4,186			4,290		4,290
	TOTAL Full Time Salary, Payroll Taxes & Benefits			36,786	53,058	36,567	37,700	53,464	37,700	53,464
	PART TIME - SELECTMEN'S OFFICE									
4130-212	Administrative Asst.*** Hours: 715* Rate:	\$20.80	\$21.25	14,872	14,872	14,752	15,194	15,194	15,194	15,194
4130-212	Administrative Asst.*** Hours: 390* Rate:	\$15.00	\$15.00	5,850	5,850		0	0	0	0
4130-212	Vacation Coverage Hours: 30 Rate:	\$20.80	\$21.25	624	624	0	638	638	638	638
4130-212	Town Report Data Entry Hours: 25	\$15.00	\$15.00	0	0	0	0	0	0	0
4155-222	FICA Taxes (% of Gross Wages)	6.20%	6.20%		1,323			982		982
4155-224	Medicare (% of Gross Wages)	1.45%	1.45%		310			230		230
	TOTAL Part Time Wages			21,346	22,979	14,752	15,832	17,044	15,832	17,044
	TOTAL Selectmen's Office Salary/Wages, Pay, Taxes & Benefits			72,632	91,532	65,857	68,032	86,003	68,032	86,003
	EXPENSES:									
4130-231	Engineering Fees			1,000	1,000	0	1,000	1,000	1,000	1,000
4130-234	Recording Fees			100	100	16	100	100	100	100
4130-244	Equipment Rental			3,000	3,000	2,720	3,100	3,100	3,000	3,000
4130-245	Telephone:			2,500	2,500	2,567	2,700	2,700	2,500	2,500
4130-255	Printing/Publishing			2,500	2,500	1,866	2,200	2,200	2,500	2,500
4130-256	Dues/Subscriptions			2,700	2,700	2,815	2,900	2,900	2,700	2,700
4130-257	Workshops/Training			200	200	66	200	200	200	200
4130-262	General/Custodial Supplies			3,400	3,400	3,049	3,300	3,300	3,400	3,400
4130-267	Books/Periodicals/Preservation			7,200	7,200	6,277	5,180	5,180	7,200	7,200
4130-268	Postage			1,500	1,500	1,062	1,500	1,500	1,500	1,500
4130-281	Employee Expenses			300	300	176	300	300	300	300
4130-285	Non-Capital Equipment < \$1,000			0	0	0	0	0	0	0
4130-289	Miscellaneous Expenses			500	500	740	500	500	500	500
	Total Expenses:			24,900	24,900	21,354	22,980	22,980	24,900	24,900
4130-200	TOTAL SELECTMEN'S OFFICE BUDGET			97,532	116,432	87,211	91,012	108,983	92,932	110,903
	*Note: Administrative Assistant 715 hours = 39 weeks 25 hours a week + 13 weeks 35 hours a week									
	*** 50% Town Office Manager and Administrative Assistant salary expense. Remaining 50% under Financial Management.									

TOWN OF EAST KINGSTON, NEW HAMPSHIRE										
DEPARTMENTAL BUDGET WORKSHEET										
BUDGET YEAR 2018										
ACCT. #	DESCRIPTION OF BUDGET ITEM			MS-6 BUDGET 2017	BUDGET 2017	ACTUAL EXPENSES 2017	MS-6 BUDGET 2018	BUDGET 2018	MS-6 DEFAULT 2018	DEFAULT BUDGET 2018
	TOWN ELECTION EXPENSES	2017	2018							
	Town Election Expenses WA #3 2010-2012									
4130-313/	Sal:Mod/Asst225x2/Supr375/125x3/EW \$8.00 12x10=960									
	Town Election									
4130-313	Moderator	\$225	\$225	450	450	450	450	450	450	450
4130-313	Assistant Moderator	\$225	\$225	450	450		450	450	450	450
4130-313	Supervisors of the Checklist	\$125 ea.	\$125 ea.	750	750		750	750	750	750
4130-313	Supervisors Admin (100hrs)	\$10.50	\$10.50	1,050	1,050		1,050	1,050	1,050	1,050
4130-315	Election Workers (12) Hours: 10 Rate:	\$10.50	\$10.50	1,260	1,260	1,410	1,260	1,260	1,260	1,260
4155-222	FICA Taxes (% of Gross Wages)	6.20%	6.20%		246			246		246
4155-224	Medicare (% of Gross Wages)	1.45%	1.45%		57			57		57
	SUBTOTAL Town Election:			3,960	4,263	1,860	3,960	4,263	3,960	4,263
4130-355	Printing (Town Report/Ballots)			7,500	7,500	7,870	7,800	7,800	7,800	7,800
4130-364	Meals			280	280	201	250	250	280	280
4130-389	Misc. - Set up Election Town Election Only			375	375	1,626	300	300	375	375
4130-300	TOTAL TOWN ELECTION EXPENSE:			12,115	12,418	11,558	12,310	12,613	12,415	12,718
	TOTAL: BOS/Selectmen's Office/Election			109,647	128,850	98,769	103,322	121,596	105,347	123,621
Notes:										
2011-Due to the change to SB2, the two moderators and the three supervisors of the checklist were paid for both the deliberative session and election day.										
Town Election: March 8, 2016										
Town Election: March 14, 2017										
Other Elections (see separate budget):										
Presidential Primary 7, 2016										
State Primary September 13, 2016										
State General Election November 8, 2016										

TOWN OF EAST KINGSTON, NEW HAMPSHIRE											
DEPARTMENTAL BUDGET WORKSHEET											
BUDGET YEAR 2018											
DEPARTMENT: TRUSTEES OF THE TRUST FUND						DATE: 10/6/17					
DEPARTMENT HEAD: J. Roby Day, Jr.						APPROVED: 10/10/17					
ACCT. #	DESCRIPTION OF BUDGET ITEM				MS-6 BUDGET 2017	BUDGET 2017	ACTUAL EXPENSES 2017	MS-6 BUDGET 2018	BUDGET 2018	MS-6 DEFAULT 2018	DEFAULT BUDGET 2018
SALARIES:											
4130-413	Salary:	WA #3 2010-2012	2017	2018	800	800	800	800	800	800	800
4155-222	FICA Taxes (% of Gross Wages)(Employers Portion)		6.20%	6.20%		50			50		50
4155-224	Medicare (% of Gross Wages)(Employers Portion)		1.45%	1.45%		12			12		12
TOTAL SALARY AND PAYROLL TAXES					800	862	800	800	862	800	862
EXPENSES:											
4130-438	Legal Expenses				1	1	0	1	1	1	1
4130-489	Misc. Expenses	WA #3 2010-2012			300	300	227	300	300	300	300
4130-489	Investment Advisor Fees*				0	0	0	0	0	0	0
TOTAL EXPENSES					301	301	227	301	301	301	301
TOTAL TRUSTEES OF THE TRUST FUND BUDGET					1,101	1,163	1,027	1,101	1,163	1,101	1,163
*Note: Advisor fees history and estimates:											
			Dec	Sep	Jun	Mar					
			2012	1,087.70	999.26	990.06	982.96				
			2013	1,000.00	1,063.16	1,085.83	1,088.43				
			2014	1,100.00	1,100.00	1,113.32	1,117.14				
			2015	1,900.00	1,842.89	1,892.85	1,892.19				
			2016	2,000.00	2,114.45	2,077.48	2,020.91				
			2017	2,300.00	2,368.52	2,362.02	2,345.76				

TOWN OF EAST KINGSTON, NEW HAMPSHIRE										
DEPARTMENTAL BUDGET WORKSHEET										
BUDGET YEAR 2018										
DEPARTMENT: Town Clerk				DATE: 9/25/17						
DEPT. HEAD: Barbara Clark				APPROVED: 9/25/17						
ACCT. #	DESCRIPTION OF BUDGET ITEM			MS-6 BUDGET 2017	BUDGET 2017	ACTUAL EXPENSES 2017	MS-6 BUDGET 2018	BUDGET 2018	MS-6 DEFAULT	DEFAULT BUDGET 2018
4140				2017	2018					
	SALARIES:									
	Town Clerk									
4140-113	Town Clerk-Warrant Article #3 2010-2012			22,500	22,500	22,500	22,500	22,500	22,500	22,500
4155-200	Insurance Benefits					12,345			9,547	9,547
4155-222	FICA Taxes (% of Gross Wages)			6.20%	6.20%	1,395			1,395	1,395
4155-224	Medicare (% of Gross Wages)			1.45%	1.45%	326			326	326
4155-223	New Hampshire Retirement			11.38%	11.38%	2,561			2,561	2,561
	Total Salary and Benefits Town Clerk			22,500	39,127	22,500	22,500	36,329	22,500	36,329
	Assistant Town Clerk									
4140-112	Hours:600/600 at Rate:			\$18.00	\$18.50	10,800	10,800	10,085	11,100	11,100
4155-222	FICA Taxes (% of Gross Wages)			6.20%	6.20%	670			688	688
4155-224	Medicare (% of Gross Wages)			1.45%	1.45%	157			161	161
	Total Salary Assistant Town Clerk			10,800	11,627	10,085	11,100	11,949	11,100	11,949
	Total Salaries:			33,300	50,754	32,584	33,600	48,278	33,600	48,278
	EXPENSES:									
4140-143	Copier Maintenance			469	469	0	469	469	469	469
4140-145	Telephone/Internet Access			2,600	2,600	2,447	2,600	2,600	2,600	2,600
4140-156	Dues/Subscriptions			330	330	145	100	100	330	330
4140-157	Workshops/Training			900	900	797	900	900	900	900
4140-161	General Supplies			2,400	2,400	1,827	2,400	2,400	2,400	2,400
4140-181	OHRV/NH Fish & Game Reg.-(Reimbursed to State)			5,000	5,000	5,683	6,000	6,000	5,000	5,000
4140-185	Non-Capital Equip. < \$1,000			1,000	1,000	945	1,000	1,000	1,000	1,000
4140-189	WA-BAC Expenses			1,600	1,600	1,476	1,600	1,600	1,600	1,600
4140-192	Stats/Animal Payments			3,100	3,100	2,626	3,100	3,100	3,100	3,100
4140-195	E-Reg Support			2,435	2,435	2,435	2,435	2,435	2,435	2,435
	Total Expenses:			19,834	19,834	15,946	20,604	20,604	19,834	19,834
4140-100	TOTAL TOWN CLERK BUDGET			53,134	70,588	48,530	54,204	68,882	53,434	68,112

TOWN OF EAST KINGSTON, NEW HAMPSHIRE										
DEPARTMENTAL BUDGET WORKSHEET										
BUDGET YEAR 2018										
DEPARTMENT: NON-TOWN ELECTIONS					DATE: 10/6/17					
DEPARTMENT HEAD: BOS					APPROVED: 10/23/17					
ACCT. #	DESCRIPTION OF BUDGET ITEM			MS-6 BUDGET 2017	BUDGET 2017	ACTUAL EXPENSES 2017	MS-6 BUDGET 2018	BUDGET 2018	MS-6 DEFAULT 2018	DEFAULT BUDGET 2018
4140		2017	2018							
OTHER ELECTIONS:										
Wages/Payroll Taxes Other Elections (3 in 2016)										
4140-313	Moderator - WA #3 2010-2012	\$225	\$225	0	0		675	675	675	675
4140-313	Assistant Moderator WA #3 2010-2012	\$225	\$225	0	0		675	675	675	675
4140-313	Supervisors of the Checklist WA#3 11/12	\$125 ea.		0	0		1,125	1,125	1,125	1,125
4140-315	Election Workers (10) WA#3 Hours: 12 Rate:	\$10.50	\$10.50	0	0		3,780	3,780	3,780	3,780
4155-222	FICA Taxes (% of Gross Wages)	6.20%	6.20%		0			388		388
4155-224	Medicare (% of Gross Wages)	1.45%	1.45%		0			91		91
	SUBTOTAL Wages/Payroll Taxes Other Elections:			0	0	0	6,255	6,734	6,255	6,734
4140-355	Printing & Publishing			0	0		5,500	5,500	5,500	5,500
4140-364	Election Meals			0	0		750	750	750	750
4140-389	Misc. Expenses-Set up Election			0	0		300	300	300	300
	Details for Election									
4140-300	TOTAL NON ELECTION BUDGET			0	0	0	12,805	13,284	12,805	13,284
Notes:										
2016 - Presidential Primary February 9, 2016										
2016 - State Primary September 13, 2016										
2016 - State General Election November 8, 2016										
Other Elections:										
Town Election: March 10, 2015 - see selectmen's budget										
Town Election: March 8, 2016 - see selectmen's budget										
Town Election: March 14, 2017 - see selectmen's budget										

TOWN OF EAST KINGSTON, NEW HAMPSHIRE										
DEPARTMENTAL BUDGET WORKSHEET										
BUDGET YEAR 2018										
DEPARTMENT: Tax Collector						DATE: 9/25/17				
DEPARTMENT HEAD: Barbara A. Clark						APPROVED: 9/25/17				
ACCT. #	DESCRIPTION OF BUDGET ITEM			MS-6 BUDGET 2017	BUDGET 2017	ACTUAL EXPENSES 2017	MS-6 BUDGET 2018	BUDGET 2018	MS-6 DEFAULT 2018	DEFAULT BUDGET 2018
4150	SALARIES:									
	Tax Collector									
4150-411	Tax Collector-Warrant Article #3 2010-2012			22,500	22,500	22,500	22,500	22,500	22,500	22,500
4155-200	Insurance Benefits				12,345			9,547		9,547
4155-222	FICA Taxes (% of Gross Wages)		6.20%	6.20%	1,395			1,395		1,395
4155-224	Medicare (% of Gross Wages)		1.45%	1.45%	326			326		326
4155-223	New Hampshire Retirement				2,561			2,561		2,561
	Total Salary and Benefits Tax Collector			22,500	39,127	22,500	22,500	36,329	22,500	36,329
	Assistant Tax Collector									
4150-412	Hours: 600/600 at Rate:			\$18.00	\$18.50	10,800	10,800	10,085	11,100	11,100
4155-222	FICA Taxes (% of Gross Wages)		6.20%	6.20%	670			688		688
4155-224	Medicare (% of Gross Wages)		1.45%	1.45%	157			161		161
	Total Salary Assistant Tax Collector			10,800	11,627	10,085	11,100	11,949	11,100	11,949
	Total Salaries:			33,300	50,754	32,585	33,600	48,278	33,600	48,278
	Expenses:									
4150-434	Recording Fees				1,000	1,000	898	1,300	1,000	1,000
4150-481	Postage				3,500	3,500	3,065	3,500	3,500	3,500
	Total Expenses:			4,500	4,500	3,963	4,800	4,800	4,500	4,500
4150-400	TOTAL TAX COLLECT BUDGET			37,800	55,254	36,548	38,400	53,078	38,100	52,778

TOWN OF EAST KINGSTON, NEW HAMPSHIRE										
DEPARTMENTAL BUDGET WORKSHEET										
BUDGET YEAR 2018										
DEPARTMENT: Financial Administration/Audit/Treasurer/IT							DATE: 10/6/17			
DEPARTMENT HEAD: BOS							APPROVED: 10/23/17			
ACCT. #	DESCRIPTION OF BUDGET ITEM		MS-6 BUDGET 2017	BUDGET 2017	ACTUAL EXPENSE 2017	MS-6 BUDGET 2018	BUDGET 2018	MS-6 DEFAULT 2018	DEFAULT BUDGET 2018	
4150	SELECTMEN'S OFFICE		2017	2018						
	FULL TIME - FINANCIAL ADMINISTRATION									
	Town Report Staff: 25 Hours ***									
4150-111	Town Office Manager (Salary/Exempt)				0	0	0	0	0	
4150-111	FICA Taxes (% of Gross Wages)		6.20%	6.20%	36,786	36,786	37,005	37,700	37,700	
4150-224	Medicare (% of Gross Wages)		1.45%	1.45%		2,881		2,337	2,337	
4155-200	Insurance Benefits					533		547	547	
4155-223	NH Retirement (% of Gross Wages)*		11.38%	11.38%		9,272		8,590	8,590	
	TOTAL Full Time Salary, Payroll Taxes & Benefits				36,786	53,058	37,005	37,700	53,464	
	PART TIME - FINANCIAL ADMINISTRATION									
4150-112	Administrative Asst.*** Hours: 715* Rate:*		\$20.80	\$21.25	14,872	14,872	14,752	15,194	15,194	
4150-112	Administrative Asst.*** Hours: 390* Rate:*		\$15.00	\$15.00	5,850	5,850	0	0	0	
4150-112	Vacation Coverage Hours: 30 Rate:*		\$20.80	\$21.25	624	624	638	638	638	
4155-222	FICA Taxes (% of Gross Wages)		6.20%	6.20%		1,323		982	982	
4155-224	Medicare (% of Gross Wages)		1.45%	1.45%		310		230	230	
	TOTAL Part Time Wages				21,346	22,979	14,752	15,832	17,044	
	TOTAL Financial Admin. Salary/Wages, Pay, Taxes & Benefits				58,132	76,037	51,758	53,532	70,508	
4150-238	Audit Contract Service				14,800	14,800	17,546	14,800	14,800	
4150-400	Total Tax Collector (Separate budget worksheet)									
4150-500	Treas Salary Dep. Salary Emp Exp Misc Exp									
2011	1,700	365/25	400	435 = 2,900						
			2017	2018						
4150-513	Treasurer Pay: WA #3 2010-2012				1,700	1,700	1,700	1,700	1,700	
4150-512	Deputy Treasurer Pay: Hours: 25		\$14.60	\$15.00	365	365	105	375	375	
4155-222	FICA Taxes (% of Gross Wages)		6.20%	6.20%		128		129	129	
4155-224	Medicare (% of Gross Wages)		1.45%	1.45%		30		30	30	
4150-581	Treasurer Expense				400	400	400	400	400	
4150-589	Treasurer Misc. Expense				600	600	600	600	600	
	Total Treasurer:				3,065	3,223	1,805	3,075	3,234	
4150-600	Info Systems: Website/Computers/Software/Maintenance									
4150-633	Processing Services/Direct Deposit Fees				10,000	10,000	8,896	11,000	11,000	
4150-674	Capital Purchases				4,825	4,825	0	1,500	1,500	
4150-685	Non-Capital Purchases				3,000	3,000	4,114	6,400	6,400	
	Total Information Systems				17,825	17,825	13,011	18,900	18,900	
4150	TOTAL FIN./AUDIT/TREAS./IT				93,822	111,885	84,119	90,307	107,442	
	* Note: Administrative Assistant 715 hours = 39 weeks 25 hours a week + 13 weeks 35 hours a week									
	** 2012 Welfare administration is performed by Selectmen's Office personnel									
	*** 50% Town Office Manager and Administrative Assistant salary expense. Remaining 50% under Selectmen's Office.									

TOWN OF EAST KINGSTON, NEW HAMPSHIRE									
DEPARTMENTAL BUDGET WORKSHEET									
BUDGET YEAR 2018									
DEPARTMENT: CONTRACT SERVICES			CAPITAL RESERVE FUNDS			DATE: 10/6/17			
DEPARTMENT HEAD: BOS			WA #4, 5, 6, 7, 8 & 9			APPROVED: 10/23/17			
ACCT. #	DESCRIPTION OF BUDGET ITEM		MS-6 BUDGET 2017	BUDGET 2017	ACTUAL EXPENSE 2017	MS-6 BUDGET 2018	BUDGET 2018	MS-6 DEFAULT 2018	DEFAULT BUDGET 2018
4150	2017	2018							
4152-137	Assessing-Contract service		18,976	18,976	19,789	20,625	20,625	20,625	20,625
4153-132	Legal Services-Contract service		40,000	40,000	7,703	40,000	40,000	40,000	40,000
4155-100	Personnel Admin.								
4155-222	EBEN - FICA Payments *		33,397	0	40,933	35,630	0	35,630	0
4155-223	EBEN - NH Retirement Payments - Admin	11.38%	11.38%	20,322	0	20,033	20,735	0	20,735
4155-225	EBEN - NH Retirement Payments - Police	29.43%	29.43%	91,320	0	89,491	94,217	0	94,217
4155-225	EBEN - NH Retirement Payments - Fire	N/A	N/A	0	0	0	0	0	0
4155-224	EBEN - Medicare Payments		12,311	0	0	12,975	0	12,975	0
4155-200	EBEN - Insurance Benefits (Health,Dental,Life,Disability)		121,836	0	116,459	114,066	0	114,066	0
4155-289	EBEN - Misc. Expenses (Christmas Bonuses) + WA #28 BAC		0	0	0	0	0	0	0
	SUBTOTAL ASSESSING/LEGAL/EBEN		338,162	58,976	294,407	338,248	60,625	338,248	60,625
4196-352	Liability/Property Insurance		33,015	33,015	33,015	30,844	30,844	30,844	30,844
4196-452	Workers Comp Insurance/Unemployment Comp Insurance		21,590	21,590	21,163	22,580	22,580	22,580	22,580
4199-182	Refunds-Overpay		10,000	10,000	7,892	10,000	10,000	10,000	10,000
4199-183	Tax Abatements		10,000	10,000	1,302	10,000	10,000	10,000	10,000
	SUBTOTAL		74,605	74,605	63,373	73,424	73,424	73,424	73,424
4323-239	Solid Waste-Contract Service		190,000	190,000	189,570	190,000	190,000	190,000	190,000
4323-289	White Goods/eCycle/Furniture Pick Up		8,000	8,000	8,317	5,000	5,000	8,000	8,000
4323-339	Hazardous Waste-Contract Service		1,000	1,000	1,108	1,100	1,100	1,000	1,000
	SUBTOTAL		199,000	199,000	198,995	196,100	196,100	199,000	199,000
	WARRANT ARTICLES - not included in Warrant Article #1								
4915-296	Capital Reserve Fund-Approved 3/13/18								
2017/18	WA #7 = Revaluation Fund		10,000	10,000	10,000	10,000	10,000	10,000	10,000
2018	WA #8 = Library Maint. Fund - Adjusted to Library Budget*		11,000						
2018	WA #9 = FD Apparatus Fund - Adj to FD budget*		50,000						
2018	WA #10 = Fire Dept/EOC Land and/or Building		10,000						
2018	WA #10 = Fire Dept Cistern/Hydrant Repair		15,000						
2018	WA #11 = PD Long Term Maintenance		15,000						
2018	WA #12 = PD Long Term Equipment Replacement		10,000						
	SUBTOTAL WARRANT ARTICLES		10,000	10,000	10,000	10,000	10,000	10,000	10,000
	TOTAL CONTRACT SERVICES BUDGET		621,767	342,581	566,775	617,772	340,149	620,672	343,049

TOWN OF EAST KINGSTON, NEW HAMPSHIRE									
DEPARTMENTAL BUDGET WORKSHEET									
BUDGET YEAR 2018									
DEPARTMENT: Planning Board					DATE: 10/10/17				
DEPARTMENT HEAD: Joseph Cacclatore					APPROVED: 10/10/17				
ACCT. #	DESCRIPTION OF BUDGET ITEM	MS-6 BUDGET 2017	BUDGET 2017	ACTUAL EXPENSE 2017	MS-6 BUDGET 2018	BUDGET 2018	MS-6 DEFAULT 2018	DEFAULT BUDGET 2018	
	SALARIES:	2017	2018						
	Planning Board Secretary								
4191-112	Planning Board (12 meetings) (240 Hrs)	\$16.50	\$17.25	3,960	3,960	2,425	4,140	4,140	4,140
	Agricultural Commission (112 Hrs)	\$16.00		0	0		0	0	0
4155-222	FICA Taxes (% of Gross Wages)	6.20%	6.20%		246			257	257
4155-224	Medicare (% of Gross Wages)	1.45%	1.45%		57			60	60
	TOTAL SALARIES			3,960	4,263	2,425	4,140	4,457	4,457
4191-131	Circuit Rider/Targeted Block Grant/Rock. Planning Commission			14,790	14,790	11,176	17,480	17,480	17,480
	2018=CR \$11,088+TBG \$2,000+RPC DUES \$4,392								
	2017=CR \$10,416+TBG \$2,000+RPC DUES \$2,374								
	2016=CR \$10,416+TBG \$2,000+RPC DUES \$2,315								
	2015=CR \$9,744+TBG \$2,000+RPC DUES \$2,270								
	2014=CR \$9,240+TBG \$2,000+RPC DUES \$2,270								
	2013=CR \$9,240+TBG \$2,000+RPC DUES \$2,198								
	2012=CR \$9,240+TBG \$2,000+RPC DUES \$2,192								
	2011=CR \$9,240+TBG \$2,000+RPC DUES \$2,260								
	2010=CR 11,100+TBG \$2,000+RPC DUES \$2,100								
4191-189	Exp.=Advertising/Postage/Supplies/Training			7,100	7,100	3,736	7,700	7,700	7,100
	TOTAL EXPENSES:			21,890	21,890	14,912	25,180	25,180	24,580
	TOTAL PLANNING BOARD			25,850	26,153	17,337	29,320	29,637	29,037
NOTES									
Year 2002: Selectmen increased salary based on increased hours/meetings for recording clerk.									
Year 2003: Advertised for position & unsuccessful in hiring a recording clerk.									
Year 2004: Chair recommends offering 20 hr. per week position to attract qualified candidates.									
Year 2006: RPC Dues deleted from 4157 & added to 4191-131 \$1,680.									
Year 2007: Increase in advertising costs + dues (population increase).									
Year 2008: Increase in salary & TBG expense.									
Year 2009: Increase in CR \$2,325 to align w/RPC Calendar Apr. - Apr.									
Year 2010: Hours reduced based on decrease in requests for LLA/SUB/SPR.									
Year 2011: RPC CR increased rate from \$50 to \$55 per hour & reduced CR hours. Split hours w/Agr. Comm.									
Year 2012: RPC CR rate \$55 per hour. Moved Agric. Commission to separate budget. Secretary \$200 per meeting.									
Year 2013: Secretary salary increased to \$225.00 per meeting.									
Year 2014: Secretary salary increased to 20 hours maximum per month @ \$16.50 per hours.									

TOWN OF EAST KINGSTON, NEW HAMPSHIRE										
DEPARTMENTAL BUDGET WORKSHEET										
BUDGET YEAR 2018										
DEPARTMENT: Zoning Board of Adjustment						DATE: 10/10/17				
DEPARTMENT HEAD: John Daly						APPROVED: 10/10/17				
4191-300	DESCRIPTION OF BUDGET ITEM			MS-6	BUDGET	ACTUAL	MS-6	BUDGET	MS-6	DEFAULT
		2017	2018	BUDGET	2017	EXPENSE	BUDGET	BUDGET	DEFAULT	BUDGET
				2017	2018	2017	2018	2018	2018	2018
	SALARIES:									
4191-312	Hours: 50/50	Rate:	\$16.50	\$17.25	825	825	889	863	863	863
4155-222	FICA Taxes (% of Gross Wages)		6.20%	6.20%		51			54	54
4155-224	Medicare (% of Gross Wages)		1.45%	1.45%		12			13	13
	Total Salaries:					825	888	889	863	930
4191-389	Miscellaneous Expenses					612	612	840	612	612
	Total Expenses:					612	612	840	612	612
TOTAL	BOARD OF ADJUSTMENT					1,437	1,500	1,729	1,475	1,542

TOWN OF EAST KINGSTON, NEW HAMPSHIRE										
DEPARTMENTAL BUDGET WORKSHEET										
BUDGET YEAR 2018										
DEPARTMENT: Code Enforcement				DATE: 9/20/17						
DEPARTMENT HEAD: John Moreau				APPROVED: 9/25/17						
4191-500	DESCRIPTION OF BUDGET ITEM	2017	2018	MS-6 BUDGET 2017	BUDGET 2017	ACTUAL EXPENSE 2017	MS-6 BUDGET 2018	BUDGET 2018	MS-6 DEFAULT 2018	DEFAULT BUDGET 2018
4191-500	SALARIES:									
4191-512	Hours: 25 at Rate:	\$21.00	\$21.00	1,500	1,500	1,500	1,550	1,550	1,550	1,550
4155-222	FICA Taxes (% of Gross Wages)	6.20%	6.20%			93		96		96
4155-224	Medicare (% of Gross Wages)	1.45%	1.45%			22		22		22
	Total Salaries:			1,500	1,615	1,500	1,550	1,668	1,550	1,668
4191-589	Miscellaneous Expenses:			50	50	0	50	50	50	50
	2014= mileage @ .56									
	2015= mileage @ .575									
	2016= mileage @ .54									
	2017= mileage @ .535									
TOTAL:	TOTAL CODE ENFORCEMENT BUDGET			1,550	1,665	1,500	1,600	1,718	1,600	1,718

TOWN OF EAST KINGSTON, NEW HAMPSHIRE										
DEPARTMENTAL BUDGET WORKSHEET										
BUDGET YEAR 2018										
DEPARTMENT: TOWN OWNED BUILDINGS				DATE: 10/6/17						
DEPARTMENT HEAD: BOS				APPROVED: 10/23/17						
4194	DESCRIPTION OF BUDGET ITEM	2017	2018	MS-6 BUDGET 2017	BUDGET 2017	ACTUAL EXPENSES 2017	MS-6 BUDGET 2018	BUDGET 2018	MS-6 DEFAULT 2018	DEFAULT BUDGET 2018
	GEN. GOVT. BLDGS.									
4194-100	Library - Adjusted to Library Budget Worksheet*				*					*
4194-112	Custodian Hours: 156	\$17.50	\$18.00	2,730	2,730	2,310	2,808	2,808	2,808	2,808
4155-222	FICA Taxes (% of Gross Wages)	6.20%	6.20%		169			174		174
4155-224	Medicare (% of Gross Wages)	1.45%	1.45%		40			41		41
4194-141	Electricity			3,840	3,840	3,693	3,840	3,840	3,840	3,840
4194-142	Heat			3,000	3,000	1,306	3,000	3,000	3,000	3,000
4194-143	Repair/Maintenance Services			4,400	4,400	5,379	4,400	4,400	4,400	4,400
4194-189	Misc. Expense			2,500	2,500	0	2,500	2,500	2,500	2,500
	SUBTOTAL LIBRARY			16,470	16,679	12,688	16,548	16,763	16,548	16,763
4194-200	Town Offices Building									
4194-212	Custodian Hours: 598	\$17.50	\$18.00	9,100	9,100	11,568	10,764	10,764	10,764	10,764
4155-222	FICA Taxes (% of Gross Wages)	6.20%	6.20%		564			667		667
4155-224	Medicare (% of Gross Wages)	1.45%	1.45%		132			156		156
4155-200	Custodian Insurance									
4194-241	Electricity			3,200	3,200	2,877	3,200	3,200	3,200	3,200
4194-242	Heat			4,200	4,200	2,943	4,000	4,000	4,200	4,200
4194-243	Repair/Maintenance Services			55,000	55,000	6,592	55,000	55,000	55,000	55,000
4194-289	Misc. Expense			0	0	0	0	0	0	0
	SUBTOTAL TOWN OFFICE BUILDING			71,500	72,196	23,980	72,964	73,787	73,164	73,987
4194-300	Town Hall									
4194-312	Custodian Hours: 104	\$17.50	\$18.00	1,820	1,820	1,295	1,872	1,872	1,872	1,872
4155-222	FICA Taxes (% of Gross Wages)	6.20%	6.20%		113			116		116
4155-224	Medicare (% of Gross Wages)	1.45%	1.45%		26			27		27
4194-341	Electricity			1,200	1,200	770	1,000	1,000	1,200	1,200
4194-342	Heat			500	500	28	500	500	500	500
4194-343	Repair/Maintenance Services			2,000	2,000	2,649	2,300	2,300	2,000	2,000
4194-389	Misc. Expense			0	0	0	0	0	0	0
	SUBTOTAL TOWN HALL			5,520	5,659	4,742	5,672	5,815	5,972	5,715
4194-400	EOC				*					*
4194-412	Custodian Hours: 208			0	0	0	0	0	0	0
4155-222	FICA Taxes (% of Gross Wages)	6.20%	6.20%		0			0		0
4155-224	Medicare (% of Gross Wages)	1.45%	1.45%		0			0		0
4194-441	Electricity			2,300	2,300	2,260	2,300	2,300	2,300	2,300
4194-442	Heat			3,500	3,500	1,799	3,500	3,500	3,500	3,500
4194-443	Repair/Maintenance Services			3,000	3,000	395	3,500	3,500	3,000	3,000
4194-489	Misc. Expense			0	0	0	0	0	0	0
	SUBTOTAL EOC			8,800	8,800	4,455	9,300	9,300	8,800	8,800
4194-500	Pound School									
4194-512	Custodian Hours: 208	\$17.50	\$18.00	3,640	3,640	2,643	3,744	3,744	3,744	3,744
4155-222	FICA Taxes (% of Gross Wages)	6.20%	6.20%		226			232		232
4155-224	Medicare (% of Gross Wages)	1.45%	1.45%		53			54		54
4194-541	Electricity			800	800	631	800	800	800	800
4194-542	Heat			2,500	2,500	1,447	2,500	2,500	2,500	2,500
4194-543	Repair/Maintenance Services			29,000	29,000	42,726	15,000	15,000	29,000	29,000
4194-589	Misc. Expense			0	0	0	0	0	0	0
	SUBTOTAL POUND SCHOOL			35,940	36,219	47,446	22,044	22,330	36,044	36,330
4194-600	Fire Station				*			*		*
4194-612	Custodian Hours: 104	\$0.00		0	0	0	0	0	0	0
4155-222	FICA Taxes (% of Gross Wages)	6.20%	6.20%		0			0		0
4155-224	Medicare (% of Gross Wages)	1.45%	1.45%		0			0		0
4194-641	Electricity			2,500	2,500	2,067	2,500	2,500	2,500	2,500
4194-642	Heat			4,700	4,700	3,171	4,700	4,700	4,700	4,700
4194-643	Repair/Maintenance Services			7,000	7,000	821	7,000	7,000	7,000	7,000
4194-689	Misc. Expense			0	0	0	0	0	0	0
	SUBTOTAL FIRE STATION			14,200	14,200	6,059	14,200	14,200	14,200	14,200
4194-700	Railroad Depot									
4194-712	Custodian Hours: 13	\$17.50	\$18.00	228	228		234	234	234	234
4155-222	FICA Taxes (% of Gross Wages)	6.20%	6.20%		14			15		15
4155-224	Medicare (% of Gross Wages)	1.45%	1.45%		3			3		3
4194-741	Electricity			200	200	171	200	200	200	200
4194-742	Heat			0	0	0	0	0	0	0
4194-743	Repair/Maintenance Services			2,500	2,500	1,898	2,500	2,500	2,500	2,500
4194-789	Misc. Expense			0	0	0	0	0	0	0
	SUBTOTAL RAILROAD DEPOT			2,928	2,945	2,069	2,934	2,952	2,934	2,952
4194-800	Police Station				*			*		*
4194-812	Custodian Hours: 468	\$17.50	\$18.00	8,190	8,190	6,930	8,424	8,424	8,424	8,424
4155-222	FICA Taxes (% of Gross Wages)	6.20%	6.20%		508			522		522
4155-224	Medicare (% of Gross Wages)	1.45%	1.45%		119			122		122
4194-841	Electricity			4,000	4,000	3,996	4,000	4,000	4,000	4,000
4194-842	Heat			9,000	9,000	2,999	9,000	9,000	9,000	9,000
4194-843	Repair/Maintenance Services			6,500	6,500	13,719	6,500	6,500	6,500	6,500

TOWN OF EAST KINGSTON, NEW HAMPSHIRE										
DEPARTMENTAL BUDGET WORKSHEET										
BUDGET YEAR 2018										
4194-889	Misc. Expense			0	0		0	0	0	0
SUBTOTAL POLICE STATION				27,690	28,317	27,644	27,924	28,568	27,924	28,568
4194-900	Other Facilities - FOSS Field, Salt Shed									
4194-912	Custodian Hours: 0	\$0.00		0	0		0	0	0	0
4155-222	FICA Taxes (% of Gross Wages)	6.20%	6.20%							
4155-224	Medicare (% of Gross Wages)	1.45%	1.45%							
4194-941	Electricity			500	500	404	500	500	500	500
4194-942	Heat			0	0		0	0	0	0
4194-943	Repair/Maintenance Services			2,000	2,000	1,965	2,000	2,000	2,000	2,000
4194-989	Misc. Expense									
SUBTOTAL OTHER FACILITIES				2,500	2,500	2,369	2,500	2,500	2,500	2,500
Total Expenses:										
4194	TOTAL GOVERNMENT BUILDING BUDGET			185,548	187,515	131,453	174,086	176,215	187,686	189,815

TOWN OF EAST KINGSTON, NEW HAMPSHIRE										
DEPARTMENTAL BUDGET WORKSHEET										
BUDGET YEAR 2018										
DEPARTMENT: CEMETERIES						DATE: 9/22/17				
DEPARTMENT HEAD: Hank Lewandowski						APPROVED: 9/25/17				
4195	DESCRIPTION OF BUDGET ITEM			MS-6 BUDGET 2017	BUDGET 2017	ACTUAL EXPENSES 2017	MS-6 BUDGET 2018	BUDGET 2018	MS-6 DEFAULT 2018	DEFAULT BUDGET 2018
	SALARIES:	2017	2018							
4195-212	Sexton Hours: 150 at Rate:	\$16.00	\$17.60	2,400	2,400	0	2,640	2,640	2,640	2,640
4155-222	FICA Taxes (% of Gross Wages)	6.20%	6.20%		149			164		164
4155-224	Medicare (% of Gross Wages)	1.45%	1.45%		35			38		38
	Total Salary, Payroll Taxes and WC			2,400	2,584	0	2,640	2,842	2,640	2,842
4195-196	Cemetery Committee Payment (Ferrullo/Readel-2 Main St.-\$319,900			7,925	7,925		0	0	0	0
4195-243	Cemetery Repair/Maintenance			9,432	9,432	10,218	10,375	10,375	9,432	9,432
4195-289	Miscellaneous Expenses			2,000	2,000	759	2,200	2,200	2,000	2,000
	Total Expenses:			19,357	19,357	10,977	12,575	12,575	11,432	11,432
							0		0	0
4195	TOTAL CEMETERY BUDGET			21,757	21,941	10,977	15,215	15,417	14,072	14,274

TOWN OF EAST KINGSTON, NEW HAMPSHIRE												
DEPARTMENTAL BUDGET WORKSHEET												
BUDGET YEAR 2018												
DEPARTMENT: POLICE												
DEPARTMENT HEAD: Chief Timothy Connell												
DATE: 10/19/17												
APPROVED: 10/23/17												
4210	DESCRIPTION OF BUDGET ITEM			MS-6	BUDGET	ACTUAL	MS-6	BUDGET	MS-6	BUDGET	DEFAULT	DEFAULT
		2017	2018	BUDGET	2017	EXPENSES	BUDGET	2018	BUDGET	2018	2018	2018
	SALARIES					311,749						
	Full Time:											
4210-111	Police Chief Salary			79,825	79,825		79,825	79,825	79,825	79,825	79,825	79,825
4210-111	Sergeant Salary Hours: 2080 Rate: 28.38 29.00			0	0		60,320	60,320	60,320	60,320	60,320	60,320
4210-111	Corporal Salary Hours: 2080 Rate: 26.78 27.50			55,702	55,702		57,200	57,200	57,200	57,200	57,200	57,200
4210-111	Corporal Salary Hours: 2080 Rate: 26.78			55,702	55,702		0	0	0	0	0	0
4210-111	Patrolman Salary Hours: 2080 Rate: 24.72 26.00			51,418	51,418		54,080	54,080	54,080	54,080	54,080	54,080
4210-111	Patrolman Salary Hours: 2080 Rate: 24.72 25.00			51,418	51,418		52,000	52,000	52,000	52,000	52,000	52,000
4210-111	Overtime Hours: 404 Rate: 40.17 41.37			16,229	16,229		16,713	16,713	16,713	16,713	16,713	16,713
4155-224	Medicare (% of Gross Wages)	1.45%	1.45%				4,499		4,642		0	4,642
4155-224	Medicare Special Detail/Reimbursable	1.45%									0	0
4155-225	NH Retirement (Group 2)	29.43%	29.43%			91,320	0		94,217	0	94,217	0
4155-225	NH Retirement Special Detail/Reimbursable	29.43%	29.43%						0	0	0	0
4155-200	Insurance Benefits					66,000			66,700	0	66,700	66,700
	SubTOTAL: Full Time Salaries, Payroll Taxes, & Benefits			310,294	472,113	311,749	320,138	485,697	320,138	485,697		
		2017	2018									
4210-112	PT Salary (PT Cert) Hours: 600 Rate: \$19.11 \$19.50			11,466	11,466	34,993	11,700	11,700	11,700	11,700	11,700	11,700
4210-112	PT Salary (PT Cert) Hours: 600 Rate: \$21.22 \$21.50			12,732	12,732		12,900	12,900	12,900	12,900	12,900	12,900
4210-112	Vac/Sick/Holiday/Coverage: 672/672 Rate: \$20.16 \$20.77			13,548	13,548		13,957	13,957	13,957	13,957	13,957	13,957
4210-112	Over Time Hours: 300/300 Rate: 0			0	0		0	0	0	0	0	0
4210-112	Training Hours: 0/0 (Mixed Hrs) Rate: 12,800			12,800	12,800		12,800	12,800	12,800	12,800	12,800	12,800
4210-112	Secretary Hours: 1560/1560 Rate: \$18.54 \$19.00			28,922	28,922		29,640	29,640	29,640	29,640	29,640	29,640
4210-112	Court Costs (Partially Reimbursable)			500	500						0	0
	Grants (Partially Reimbursable)			0			0				0	0
4155-222	FICA Taxes (% of Gross Wages)	6.20%	6.20%			4,958			5,022		5,022	5,022
4155-224	Medicare (% of Gross Wages)	1.45%	1.45%			1,160			1,174		1,174	1,174
	SubTOTAL: Part Time & Other Salaries & Payroll Taxes			79,968	86,086	34,993	80,997	87,199	80,997	87,199	87,199	87,199
	TOTAL: Salaries, Payroll Taxes and Benefits			390,262	558,199	346,742	401,135	572,896	401,135	572,896		
	EXPENSES											
4210-145	Telephone / Air Cards			7,523	7,523	8,954	7,523	7,523	7,523	7,523	7,523	7,523
4210-156	Dues/Subscriptions			350	350	345	350	350	350	350	350	350
4210-162	Office Supplies			3,750	3,750	3,519	3,750	3,750	3,750	3,750	3,750	3,750
4210-167	Forms/Books			200	200	95	200	200	200	200	200	200
4210-189	Misc. Expenses/Repairs			5,855	5,855	1,936	1,000	1,000	5,855	5,855	5,855	5,855
4210-457	Firearms/Other Training			7,000	7,000	15,240	7,000	7,000	7,000	7,000	7,000	7,000
4210-543	Vehicle Maintenance			6,000	6,000	7,100	6,000	6,000	6,000	6,000	6,000	6,000
4210-563	Equipment Repair			2,300	2,300	1,431	2,300	2,300	2,300	2,300	2,300	2,300
4210-564	Uniforms			4,000	4,000	5,832	4,000	4,000	4,000	4,000	4,000	4,000
4210-565	Vehicle Fuels per gallon 5,500 Miles	\$2.50	\$2.50	13,750	13,750	14,455	13,750	13,750	13,750	13,750	13,750	13,750
4210-574	Capital Equipment > \$1,000 Spots/Crimestar	0	0	0	0	0	0	0	0	0	0	0
4210-585	Noncapital Equipment < \$1,000 (Leased Equip)	0	0	2,050	2,050	0	2,050	2,050	2,050	2,050	2,050	2,050
4210-586	Information Technology			15,000	15,000	13,825	22,600	22,600	22,600	22,600	22,600	22,600
4210-589	Prosecutor			8,313	8,313	8,313	8,562	8,562	8,313	8,313	8,313	8,313
	SubTOTAL EXPENSES:			76,091	76,091	81,046	79,085	79,085	83,691	83,691	83,691	83,691
	Police Station Building Expense:											
4194-812	Payroll/Janitor 468 Hrs	\$17.50	\$18.00	8,190	8,190	6,930	8,424	8,424	8,424	8,424	8,424	8,424
4155-222	FICA Taxes (% of Gross Wages)	6.20%	6.20%			508			522		522	522
4155-224	Medicare (% of Gross Wages)	1.45%	1.45%			119			122		122	122
4194-841	Electricity			4,000	4,000	3,996	4,000	4,000	4,000	4,000	4,000	4,000
4194-842	Heat			9,000	9,000	2,999	9,000	9,000	9,000	9,000	9,000	9,000
4194-843	Repair/Maint Services			6,500	6,500	13,719	6,500	6,500	6,500	6,500	6,500	6,500
4194-898	Misc. Expense			0	0	0	0	0	0	0	0	0
	Total Police Station Building Expense:			27,690	28,317	27,644	27,924	28,568	27,924	28,568	27,924	28,568
	EXPENSES (Continued):											
	Bond Payments:											
4711-196	Principal					40,000	40,000		40,000		40,000	40,000
4721-196	Interest					17,620	17,620		15,758		15,758	15,758
	Total Bond Payments:			0	57,620	57,620	0	55,758	0	55,758	55,758	55,758
	Budget-Vehicle			15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
	TOTAL EXPENSES:			118,781	177,028	181,310	122,009	178,411	126,615	183,017		
	Warrant Articles not included in WA #1											
Passed	2017 WA#11 Capital Reserve Fund Building Maint.			15,000	15,000	15,000						
Passed	2017 WA#12 Capital Reserve Fund Equipment			10,000	10,000	10,000						
	2018 WA# Capital Reserve Fund Building Maint.						15,000	15,000	15,000	15,000	15,000	15,000
	2018 WA# Capital Reserve Fund Equipment			0	0	0	10,000	10,000	10,000	10,000	10,000	10,000
	Total 2017 Warrant Articles			25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
	TOTAL POLICE DEPARTMENT:			534,043	760,227	553,052	548,144	776,301	552,750	780,907		

TOWN OF EAST KINGSTON, NEW HAMPSHIRE									
DEPARTMENTAL BUDGET WORKSHEET									
BUDGET YEAR 2018									
DEPARTMENT: Ambulance & Fire Department					DATE: 9/22/17				
DEPARTMENT HEAD: Fire Chief Ed Warren					APPROVED: 9/25/17				
4215/422	DESCRIPTION OF BUDGET ITEM	MS-6 BUDGET 2017	BUDGET 2017	ACTUAL EXPENSE 2017	MS-6 BUDGET 2018	BUDGET 2018	MS-6 DEFAULT 2018	DEFAULT BUDGET 2018	
	SALARIES:								
		2017	2018						
4220-111	Part Time Fire Chief			15,000	15,000	15,000	15,000	15,000	15,000
4155-222	FICA Taxes (% of Gross Wages)	6.20%	6.20%		930		930		930
4155-224	Medicare (% of Gross Wages)	1.45%	1.45%		218		218		218
	Total Part Time Fire Chief			15,000	16,148	15,000	15,000	16,148	15,000
4220-112	Rate: Part Time Payroll w/qualifications (\$8.25-\$16.50/hour)			73,000	73,000	98,165	97,052	97,052	97,052
4155-222	FICA Taxes (% of Gross Wages)	6.20%	6.20%		4,526		6,017		6,017
4155-224	Medicare (% of Gross Wages)	1.45%	1.45%		1,059		1,407		1,407
	Total Part Time Payroll w/qualifications			73,000	78,585	98,165	97,052	104,476	104,476
	TOTAL SALARIES:			88,000	94,733	113,165	112,052	120,624	120,624
	EXPENSES:								
4220-145	Telephone/Cell/Internet/Utilities			4,500	4,500	4,293	4,500	4,500	4,500
4220-156	Dues/Subscriptions/Fire Prevention			3,500	3,500	4,332	3,500	3,500	3,500
4220-164	Clothing/Food			15,000	15,000	1,910	15,000	15,000	15,000
4220-189	Misc./Employee Exp.			8,600	8,600	1,677	8,000	8,000	8,600
4220-457	Training/Supplies/Schools			24,000	24,000	32,018	24,000	24,000	24,000
4220-543	Maintenance			5,000	5,000	5,147	5,000	5,000	5,000
4220-563	Communication Repair/Supplies			4,000	4,000	1,058	3,500	3,500	4,000
4220-574	Cap. Equip>\$1,000			0	0	0	0	0	0
4220-633	Information Technology Services			9,000	9,000	12,326	10,000	10,000	10,000
4220-585	Cap. Equip<\$1,000 (Radios)			7,000	7,000	3,642	6,000	6,000	7,000
	Subtotal:			82,100	82,100	66,933	81,000	81,000	83,100
	Fire Department Building:								
4194-612	Payroll/Janitor (104)	\$16.50	\$16.50	0	0	0	0	0	0
4155-222	FICA Taxes (% of Gross Wages)	6.20%	6.20%		0		0		0
4155-224	Medicare (% of Gross Wages)	1.45%	1.45%		0		0		0
4194-641	Electricity			2,500	2,500	2,067	2,500	2,500	2,500
4194-642	Heat			4,700	4,700	3,171	4,700	4,700	4,700
4194-643	Repair/Maint Services			7,000	7,000	821	7,000	7,000	7,000
4194-689	Misc. Expenses			0	0	0	0	0	0
	Subtotal Fire Department Building Expense:			14,200	14,200	6,059	14,200	14,200	14,200
	TOTAL EXPENSES:			96,300	96,300	72,992	95,200	95,200	97,300
	TOTAL FIRE DEPARTMENT BUDGET			184,300	191,033	186,157	207,252	215,824	217,924

TOWN OF EAST KINGSTON, NEW HAMPSHIRE									
DEPARTMENTAL BUDGET WORKSHEET									
BUDGET YEAR 2018									
DEPARTMENT: Ambulance & Fire Department					DATE: 9/22/17				
DEPARTMENT HEAD: Fire Chief Ed Warren					APPROVED: 9/25/17				
	AMBULANCE								
4215-135	Immunizations		2,500	2,500	0	1,500	1,500	2,500	2,500
4215-543	Ambulance/Equipment Maintenance		6,000	6,000	3,844	6,000	6,000	6,000	6,000
4215-561	Supplies/Med Training		11,500	11,500	4,924	11,500	11,500	11,500	11,500
	TOTAL AMBULANCE:		20,000	20,000	8,767	19,000	19,000	20,000	20,000
4215/422	TOTAL FIRE AND AMBULANCE:		204,300	211,033	194,924	226,252	234,824	229,352	237,924
	WARRANT ARTICLES - not included in Warrant Article #1								
4902-276	All Other Non-Capital Expenses:	2017	2018						
Passed	2017 WA #9 Capital Reserve Fund - Vehicle	35,000		35,000	35,000	35,000			
Passed	2017 WA #10 Land &/or Building Fire Station	10,000		10,000	10,000	10,000			
	2018 WA # Cistern/Hydrant Repair/Replace		15,000				15,000	15,000	15,000
	2018 WA # Capital Reserve Fund - Vehicle		50,000				50,000	50,000	50,000
	2018 WA # Land &/or Building Fire Station		10,000				10,000	10,000	10,000
	TOTAL FIRE, AMBULANCE, AND WARRANTS		249,300	256,033	239,924	301,252	309,824	304,352	312,924
Notes:									
	PAYROLL HISTORY								
	Full Time Fire Chief								
	2010 = \$1,500								
	Part Time Fire Chief								
	2011 = 10,000								
	2012 =								
	Part Time Payroll								
	2012 = \$8.25-\$16.50								
	2011=\$8.25-\$13.35								
	2010=\$8.25-\$12.35								
	2005=3% bottom line increase w/\$5,000 added to exp. & revenue for Fire Prevention (\$146,700 + \$5,000=\$151,700)								
	2006=Tanker body \$50,890 (4220-543) 2007=FC Stipend to FT/ Decrease PT payroll								
	2007=FT FC position @ \$47,000 (\$22.60), not increased to \$49,000 (\$23.56)								
	2008=Eng 3 paint/pump seal, replace compressor (\$40,900)								
	2009=SCBA's replacement w/WA #14 \$25,000 (5) Added to 4220-574 (41,000)								
	2010=Removed WA #14 \$25,000 for SCBA's-Added WA #8 Fire Truck \$285,000 = \$191,000 CRF + \$94,000								
	2011=Change from full to part time Fire Chief, includes duty shifts Mon-Fri, increase in medical calls for Amb. Budget								
	Payroll includes 12 additional for total of 26 on roster.								

TOWN OF EAST KINGSTON, NEW HAMPSHIRE										
DEPARTMENTAL BUDGET WORKSHEET										
BUDGET YEAR 2018										
DEPARTMENT: Building Inspector						DATE: 9/20/17				
DEPT. HEAD: John Moreau						APPROVED: 9/25/17				
4240	DESCRIPTION OF BUDGET ITEM			MS-6 BUDGET 2017	BUDGET 2017	ACTUAL EXPENSES 2017	MS-6 BUDGET 2018	BUDGET 2018	MS-6 DEFAULT 2018	DEFAULT BUDGET 2018
	SALARIES:	2017	2018							
4240-112	Inspector Hours: 225 Salary			6,700	6,700	13,400	7,100	7,100	7,100	7,100
4240-112	Deputy Inspector Hours: 225 Salary			6,700	6,700		7,100	7,100	7,100	7,100
4155-222	FICA Taxes (% of Gross Wages)	6.20%	6.20%		831			880		880
4155-224	Medicare (% of Gross Wages)	1.45%	1.45%		194			206		206
	Total Salaries:			13,400	14,425	13,400	14,200	15,286	14,200	15,286
4240-189	Misc Exp: mileage/dues/training/books 14=0.56 15=0.575 16=0.54 17=0.535 18=.545			400	400	220	0	0	400	400
	Total Expenses:			400	400	220	0	0	400	400
4240	TOTAL BUILDING INSPECTOR BUDGET			13,800	14,825	13,620	14,200	15,286	14,600	15,686

TOWN OF EAST KINGSTON, NEW HAMPSHIRE											
DEPARTMENTAL BUDGET WORKSHEET											
BUDGET YEAR 2018											
DEPARTMENT: Emergency Management						DATE: 9/25/17					
DEPT. HEAD: Michelle Cotton-Miller						APPROVED: 9/25/17					
DESCRIPTION OF BUDGET ITEM			MS-6	BUDGET	ACTUAL	MS-6	BUDGET	MS-6	DEFAULT	DEFAULT	
			BUDGET	2017	EXPENSES	BUDGET	2018	BUDGET	2018	BUDGET	
		2017	2018	2017	2017	2018	2018	2018	2018	2018	
SALARIES:											
4290-112	Part Time Payroll	Hours: 208/177	Rate:	\$25.00	\$25.00	6,000	6,000	13,906	6,000	6,000	6,000
4290-112	First Drill	Hours: 216	Rate:	\$25.00	\$25.00	3,600	3,600		3,600	3,600	3,600
4290-112	Second Drill	Hours: 0	Rate:	\$25.00	\$25.00	0			3,600	3,600	3,600
4290-112	Graded Exercise	Hours: 0	Rate:	\$25.00	\$25.00	0			3,600	3,600	3,600
4290-112	Misc. P/R Town	Hours: 280/280	Rate:	\$25.00	\$25.00	10,000	10,000		10,000	10,000	10,000
4155-222	FICA Taxes (% of Gross Wages)			6.20%	6.20%		1,215			1,662	1,662
4155-224	Medicare (% of Gross Wages)			1.45%	1.45%		284			389	389
TOTAL SALARIES:					19,600	21,099	13,906	26,800	28,851	26,800	28,851
EXPENSES:											
4290-162	Office Supplies (Plan/Adm Clothing) (Flat rate)		Seabrook			8,500	8,500	-8,826	8,500	8,500	8,500
4290-164	Clothing/Food		Seabrook			500	500	207	500	500	500
4290-457	Training-NonPayroll (200 x \$25.00)		Seabrook			2,100	2,100	0	2,100	2,100	2,100
4290-543	Radio Repairs/Batteries/Materials		Town			3,500	3,500	295	3,500	3,500	3,500
4290-589	Miscellaneous Expenses					16,100	16,100	-8,324	16,100	16,100	16,100
SUBTOTAL EXPENSES:						24,900	24,900	-3,869	25,400	25,400	24,900
4194-412	Emergency Management Building: Payroll/Janitor	Hours:						0	0	0	0
4155-222	FICA Taxes (% of Gross Wages)				6.20%	6.20%		0		0	0
4155-224	Medicare (% of Gross Wages)				1.45%	1.45%		0		0	0
4194-441	Electricity					2,300	2,300	2,260	2,300	2,300	2,300
4194-442	Heat					3,500	3,500	1,799	3,500	3,500	3,500
4194-443	Repair/Maint Services					3,000	3,000	395	3,500	3,500	3,000
4194-489	Misc. Expenses					0			0	0	0
TOTAL Emergency Management Building Expense:						8,800	8,800	4,455	9,300	9,300	8,800
TOTAL EXPENSES:						24,900	24,900	-3,869	25,400	24,900	24,900
TOTAL EMERGENCY MANAGEMENT BUDGET						44,500	45,999	10,037	52,200	54,251	53,751
Notes:											
Miscellaneous Expense History:											
2007=Phone \$8,890 + Misc \$1,800=\$10,690 Seabrook Radio Equip \$8,360+Cones \$4,000=\$12,360 Town											
2008=Radio Equip \$4,065 +Trailer \$6,485 +Seabrook \$500											
2009=(2) portable radios \$5,000 + trailer supplies \$1,000+network system \$1,000=\$7,000											
2010: Copier Contract \$300 + Supplies \$700											
2011=Misc. supplies											
2012=											
Seabrook Reimbursement											
2007: Seabrook=\$18,190 (100% reimbursable) + Town \$23,110 =Total \$41,300											
2008: Seabrook=\$ 8,700 (100% reimbursable) + Town \$19,815 =Total \$28,515											
Purchase copier w/07 funds approved by BOS 11/26/2007											
2009: Seabrook=\$20,200 (100% reimbursable) + Town \$17,800 =Total \$38,000											
2010: Seabrook=\$20,200 (100% reimbursable) + Town \$ 7,800 =Total \$28,000											
2011: Seabrook=\$13,250 (100% reimbursable) + Town \$ 6,750 =Total \$20,000 (No drills-2011)											
2012: Seabrook=\$15,900 (100% reimbursable) + Town \$											

TOWN OF EAST KINGSTON, NEW HAMPSHIRE									
DEPARTMENTAL BUDGET WORKSHEET									
BUDGET YEAR 2018									
DEPARTMENT: Highways & Streets					DATE: 10/10/17				
DEPT. HEAD: Mark Brinkerhoff					APPROVED: 10/10/17				
	DESCRIPTION OF BUDGET ITEM	MS-6 BUDGET		ACTUAL EXPENSE 2017	MS-6 BUDGET		MS-6 DEFAULT 2018	DEFAULT BUDGET 2018	
		2017	2018		2017	2018			
	SALARIES:								
4312-100	Director of Highway Operations Salary	\$60.00	\$60.00	0	0	0	0	0	
4155-222	FICA Taxes (% of Gross Wages)								
4155-224	Medicare (% of Gross Wages)								
	Total Salaries	0	0	0	0	0	0	0	
4312-112	Town Engineer (1099)		10,000	10,000		10,000	10,000	10,000	
4312-277	Capital Road Projects – Reconstruction & Paving		180,000	180,000	266,991	180,000	180,000	180,000	
4312-339	Professional Services – Maintenance & Cleaning		45,000	45,000	28,542	45,000	45,000	45,000	
4312-439	Professional Services – Snow and Ice Removal		160,000	160,000	192,320	160,000	160,000	160,000	
4312-439	Vehicle Maintenance		7,500	7,500		7,500	7,500	7,500	
4312-277	Highway Block Grant		52,679	52,679		52,679	52,679	52,679	
	TOTAL HIGHWAY BUDGET		455,179	455,179	487,852	455,179	455,179	455,179	
4316-341	Street Lighting		3,200	3,200	3,478	3,200	3,200	3,200	
4316	TOTAL LIGHTING BUDGET		3,200	3,200	3,478	3,200	3,200	3,200	
	TOTAL HIGHWAY/LIGHTING		458,379	458,379	491,330	458,379	458,379	458,379	
	WARRANT ARTICLES - not included in warrant article #1								
		2012	2013						
2011	WA #7 Giles Rd Repair/Replace Culvert Pipe	Failed							
2012	WA #7 Giles Rd Repair/Replace Culvert Pipe	100,000			0	0	0	0	
	Encumbered WA #7 Giles Rd Repair for 2013		100,000						
	TOTAL HIGHWAY/LIGHTING		458,379	458,379	491,330	458,379	458,379	458,379	
NOTES:									
Year 2004: Eaton Woods \$17,000, Pine Woods \$20,000, Stumpfield Rd. \$34,000, 11 Fire Hydrants \$5,000, Repave Police/EOC/Fire/TH \$20,000, South Road \$35,000, & Tiltton Ln. \$25,000 = \$156,000.									
Year 2005: Eaton Woods \$20,000, Pine Woods \$20,000, Willow Road \$45,000, Giles Road \$43,000, Fire Hydrants \$6,000 = \$134,000									
Year 2006: Kelley Lane, Pine Woods, Eaton Woods & Giles Road									
Year 2007: Pine Woods, Willow Road, Sanborn Road, Forest Drive, and drain Giles Road (WA additional \$5,000 to grade emergency lanes=\$265,000)									
Year 2008: Pine Woods, Salt storage area									
Year 2009: Pheasant Run, Sanborn Road, Forest Drive, portion of Andrews Lane-WA 19 \$35,800 for these projects									
Year 2010: Overlay Sanborn Rd., repave Forest Dr., Pheasant Run (Unable to complete in 2009)									
Year 2009: Pheasant Run, Sanborn Road, Forest Drive, portion of Andrews Lane-WA 19 \$35,800 for these projects									
Year 2011: Forest Dr.: grind & pave, overlay Pheasant Run & Andrews Ln., repair/pave Giles Rd. Bridge Warrant Article #7 \$100,000 FAILED to repair Giles Rd.									
Year 2012: Resurface Pheasant Run; Andrews Lane overlay; Sections of South Road need resurfacing									
Year 2013: Finish South Road - Brandy Wine Drive and Foxhollow Court									
Year 2014: Stumpfield Road-Brandywine Drive-reconstruct									

TOWN OF EAST KINGSTON, NEW HAMPSHIRE										
DEPARTMENTAL BUDGET WORKSHEET										
BUDGET YEAR 2018										
DEPARTMENT: ANIMAL CONTROL/HEALTH/WELFARE						DATE: 10/6/17				
DEPT. HEAD: BOS						APPROVED: 10/23/17				
	DESCRIPTION OF BUDGET ITEM	2017	2018	MS-6	BUDGET	ACTUAL	MS-6	BUDGET	MS-6	DEFAULT
				BUDGET	BUDGET	EXPENSE	BUDGET	BUDGET	DEFUALT	BUDGET
				2017	2017	2017	2018	2018	2018	2018
4414-239	Animal Control			2,500	2,500	3,127	2,500	2,500	2,500	2,500
TOTAL Animal Control Budget				2,500	2,500	3,127	2,500	2,500	2,500	2,500
4415-112	Health Officer-Stipend			500	500	500	500	500	500	500
4155-222	FICA Taxes (% of Gross Wages)	6.20%	6.20%		31			31		31
4155-224	Medicare (% of Gross Wages)	1.45%	1.45%		7			7		7
4415-181	Health Officer-Expenses			200	200	235	200	200	200	200
4415-189	Health-Dragon Mosquito Contract			9,000	9,000	6,000	9,000	9,000	9,000	9,000
TOTAL Health Budget:				9,700	9,738	6,735	9,700	9,738	9,700	9,738
4442-112	Welfare- Payroll*									
4155-222	FICA Taxes (% of Gross Wages)	6.20%	6.20%							
4155-224	Medicare (% of Gross Wages)	1.45%	1.45%							
4442-189	Welfare-Miscellaneous			0					0	0
4444-196	Welfare-Social Services Funding			10,975	10,975	10,975	12,250	12,250	10,975	10,975
	Welfare-Shelter/Heat/Elec/Tele/Food/ 6000/6000/1000/100/500			13,200	13,200	158	13,600	13,600	13,200	13,200
**2012 Welfare administration is performed by Selectmen's Office personnel										
TOTAL Welfare Budget:				24,175	24,175	11,133	25,850	25,850	24,175	24,175
4414/45	TOTAL ACO/HEALTH/WELFARE			36,375	36,413	20,995	38,050	38,088	36,375	36,413

TOWN OF EAST KINGSTON, NEW HAMPSHIRE								
DEPARTMENTAL BUDGET WORKSHEET								
BUDGET YEAR 2018								
DEPARTMENT: Recreation Committee					DATE: 9/18/17			
DEPT. HEAD: Bryan Wall					APPROVED: 10/23/17			
4520	DESCRIPTION OF BUDGET ITEM	MS-6 BUDGET 2017	BUDGET 2017	ACTUAL EXPENSE 2017	MS-6 BUDGET 2018	BUDGET 2018	MS-6 DEFAULT 2018	DEFAULT BUDGET 2018
	Expenses:							
4520-164	Uniforms	4,000	4,000	2,212	4,000	4,000	4,000	4,000
4520-161	General Supplies							
4520-163	Maintenance & Repair	4,500	4,500	6,374	4,500	4,500	4,500	4,500
4520-185	Non-Capital Equipment < \$1,000	1,500	1,500	1,528	1,500	1,500	1,500	1,500
4520-189	Misc. Expenses/Equip Maint. Per TG	2,500	2,500	2,376	2,500	2,500	2,500	2,500
4520	TOTAL RECREATION BUDGET	12,500	12,500	12,490	12,500	12,500	12,500	12,500
	WARRANT ARTICLES - not Included in Warrant Article #1							
4520-163	2011 Repairs Foss Wasson Field Phase III							
	2012 N/A				0	0	0	0
	TOTAL RECREATION BUDGET & WARRANT ARTICLES	12,500	12,500	12,490	12,500	12,500	12,500	12,500
Year 2008: \$2,500 increase for one time expense to install basketball hoops at EKES. Previous budget has been \$4,000.								
Year 2009: \$5,000 misc. exp=15% of total cost of Foss Wasson renovation project. (Default budget passed, \$5,000 not included for this purpose in 2009. Special Revenue Revolving Fund to be used for completion of project w/fundraising efforts. No warrant article requested.								
Year 2010: Increase of \$3,500 to cover replacement of equip. & cover program costs for 140 kids participating. \$20,000 used from Recreation Special Revolving Fund late 2009 and remaining \$35,000 requested in a Warrant Article for 2010 to complete the project at Foss Wasson Field.								
2011: Flat line budget \$7,500 + WA #9 approved \$25,000 for Phase III Improvements Foss Wasson Field.								

TOWN OF EAST KINGSTON, NEW HAMPSHIRE										
DEPARTMENTAL BUDGET WORKSHEET										
BUDGET YEAR 2018										
DEPARTMENT: Library				DATE: 9/28/17						
DEPT. HEAD: Barbara Williams				APPROVED: 11/6/17						
Prepared by: Sarah Courchesne										
4520	DESCRIPTION OF BUDGET ITEM			MS-6 BUDGET 2017	BUDGET 2017	ACTUAL EXPENSE 2017	MS-6 BUDGET 2018	BUDGET 2018	MS-6 DEFAULT 2018	DEFAULT BUDGET 2018
	SALARIES:	2017	2018							
	Full Time Employees:									
4550-111	Library Director Hours: 1820			60,000	60,000	55,712	61,800	61,800	61,800	61,800
4155-222	FICA Taxes (% of Gross Wages)	6.20%	6.20%		3,720			3,832		3,832
4155-224	Medicare (% of Gross Wages)	1.45%	1.45%		870			896		896
4155-200	Insurance Benefits				12,602			11,092		11,092
4155-223	New Hampshire Retirement (% of Gross Wages)*	11.38%	11.38%		6,828			7,033		7,033
	Total Full Time Salaries, Benefits & Payroll Taxes			60,000	84,020	55,712	61,800	84,653	61,800	84,653
	Part Time Employees:									
4550-112	Assistant Librarian Hours: 637/637 Rate:	\$20.00	\$20.60	12,740	12,740	32,534	13,122	13,122	13,122	13,122
4550-112	Library Aide Hours: 624/1352 Rate:	\$15.00	\$15.45	20,280	20,280		20,888	20,888	20,888	20,888
4550-112L	Library Aide Hours: 804 Rate:	\$0.00		0	0					
4550-112	Library Page Hours: 312 Rate:	\$8.00	\$8.50	2,496	2,496		2,652	2,652	2,652	2,652
4550-112	Library Page Hours: 312 Rate:	\$9.00	\$8.00	2,808	2,808		2,496	2,496	2,496	2,496
4550-112	Vacation Coverage Hours: 100/100 Rate:	\$17.50	\$17.50	1,750	1,750		1,750	1,750	1,750	1,750
4155-222	FICA Taxes (% of Gross Wages)	6.20%	6.20%		2,485			2,536		2,536
4155-224	Medicare (% of Gross Wages)	1.45%	1.45%		581			593		593
	Total Wages and Payroll Taxes Part Time Staff			40,074	43,140	32,534	40,908	44,037	40,908	44,037
	TOTAL LIBRARY SALARIES, BENEFITS & PAYROLL TAXES			100,074	127,160	88,247	102,708	128,690	102,708	128,690
	Library Building Expense:									
4194-112	Payroll/Janitor Hours: 156	\$17.50	\$18.00	2,730	2,730	2,310	2,808	2,808	2,808	2,808
4155-222	FICA Taxes (% of Gross Wages)	6.20%	6.20%		169			174		174
4155-224	Medicare (% of Gross Wages)	1.45%	1.45%		40			41		41
4194-141	Electricity			3,840	3,840	3,693	3,840	3,840	3,840	3,840
4194-142	Heat			3,000	3,000	3,306	3,000	3,000	3,000	3,000
4194-143	Repair/Maintenance Services			4,400	4,400	5,379	4,400	4,400	4,400	4,400
4194-189	Miscellaneous (Contingency)			2,500	2,500	0	2,500	2,500	2,500	2,500
	Total Library Building Expense:			16,470	16,679	12,688	16,548	16,763	16,548	16,763
4550-196	Expenses/Cost of Library Services & Support Costs*			30,350	30,350	30,350	30,350	30,350	30,350	30,350
	*Media/Programming/Education/Training/Equipment Maint.									
	IT Expenses/Legal/Utilities/Supplies/Miscellaneous									
	See Separate Budget Prepared by Library Trustees									
	Bond Payments:									
4711-196	Principal				25,000	25,000		25,000		25,000
4721-196	Interest				11,588	11,588		10,338		10,338
	Total Bond Payments:			0	36,588	36,588	0	35,338	0	35,338
4550	TOTAL LIBRARY BUDGET			146,894	210,777	167,873	149,606	211,141	149,606	211,141
	WARRANT ARTICLES - not included in Warrant Article #1									
Passed	2015 Library Building Maintenance Reserve Fund	11000								
Passed	2016 Library Building Maintenance Reserve Fund	11000		0	0		0		0	0
Passed	2017 Library Building Maintenance Reserve Fund	11000		11,000	11,000	11,000	0		0	0
	2018 Library Building Maintenance Reserve Fund		11000	0			11,000	11,000	11,000	11,000
	TOTAL LIBRARY BUDGET AND WARRANT ARTICLES			157,894	221,777	178,873	160,606	222,141	160,606	222,141

TOWN OF EAST KINGSTON, NEW HAMPSHIRE									
DEPARTMENTAL BUDGET WORKSHEET									
BUDGET YEAR 2018									
DEPARTMENT: Patriotic Budget/Historical Committee					DATE: 10/6/17				
DEPT. HEAD:					APPROVED: 10/23/17				
4583/89	DESCRIPTION OF BUDGET ITEM		MS-6 BUDGET 2017	BUDGET 2017	ACTUAL EXPENSE 2017	MS-6 BUDGET 2018	BUDGET 2018	MS-6 DEFAULT 2018	DEFAULT BUDGET 2018
4583-961	Patriotic-Flags		1,000	1,000		1,000	1,000	1,000	1,000
	TOTAL PATRIOTIC BUDGET		1,000	1,000	513	1,000	1,000	1,000	1,000
4589-189	Misc. Expenses-Archive Materials		0	0	0	0	0	0	0
	TOTAL HISTORICAL BUDGET		0	0	0	0	0	0	0
4583/89	TOTAL HISTORIC/PATRIOTIC		1,000	1,000	513	1,000	1,000	1,000	1,000
	WARRANT ARTICLES - not Included in Warrant Article #1								
Failed	2012 275th Anniversary Celebration					0	0		
	TOTAL HISTORIC, PATRIOTIC, AND WARRANTS		1,000	1,000	513	1,000	1,000	1,000	1,000

TOWN OF EAST KINGSTON, NEW HAMPSHIRE										
DEPARTMENTAL BUDGET WORKSHEET										
BUDGET YEAR 2018										
DEPARTMENT: Conservation Commission					DATE: 10/23/17					
DEPT. HEAD: Dennis Quintal					APPROVED: 10/23/17					
4619	DESCRIPTION OF BUDGET ITEM			MS-6 BUDGET 2017	BUDGET 2017	ACTUAL EXPENSE 2017	MS-6 BUDGET 2018	BUDGET 2018	MS-6 DEFAULT 2018	DEFAULT BUDGET 2018
4619-156	Dues & Subscriptions			700	700	939	700	700	700	700
4619-157	Workshops & Training			200	200	0	200	200	200	200
4619-161	General Supplies & Mileage			100	100	97	100	100	100	100
4619-189	Milfoil Treatment			5,000	5,000	4,964	6,000	6,000	6,000	6,000
Total Expenses:				6,000	6,000	6,000	7,000	7,000	7,000	7,000
Bond Payments:										
4711-196	Principal				185,000	185,000		185,000		185,000
4721-196	Interest				86,789	86,789		77,936		77,936
Total Bond Payments:				0	271,789	271,789	0	262,936	0	262,936
4619 TOTAL CONSERVATION BUDGET				6,000	277,789	277,789	7,000	269,936	7,000	269,936

CEMETERY FINANCIAL STATEMENT

Beginning Balance - January 1, 2017 **\$23,795.69**

Receipts:

Bank Interest	\$20.47
Cemetery Fees	\$600.00
Sale Of Lots/Corner Markers	\$3,050.00
Donations	\$193.79

Total Receipts: **\$3,864.26**

Payments:

A & A Monuments (corner markers)	(\$250.00)
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Total Expenditures: **(\$250.00)**

Ending Balance - December 31, 2017 **\$27,409.95**

Respectfully submitted,

Barbara A. Clark, Cemetery Trustee

CONSERVATION FUND
Year Ending December 31, 2017

BALANCE	January 1, 2017	\$12,970.20
RECEIPTS	Interest from NHPDIP	\$18.32
	Deposit January 12, 2017	\$15.00
	Interest from Citizens Bank	\$1.26
	Use Change Tax to Conservation Fund	\$6,000.00
	TOTAL RECEIPTS	\$6,034.58
EXPENDITURES:		0
	TOTAL EXPENDITURES	0
BALANCE	December 31, 2017	\$19,004.78
	NHPDIP	\$1,991.91
	Citizens Bank	\$17,012.87
	TOTAL	\$19,004.78

Respectfully submitted,

Dennis G. Quintal, Chairman

Library Financial Statement

	Public Funds	Other Funds	Private Funds	Total
<u>Open Balances 1/1/17</u>				
Cash				
Disbursements Checking			27.99	27.99
Public Funds Account	35.69			35.69
Restricted Funds Account			4,919.22	4,919.22
Unrestricted Funds Account			4,141.43	4,141.43
<u>Totals</u>	<u>\$35.69</u>		<u>\$9,088.64</u>	<u>\$9,124.33</u>
<u>Closing Balances 12/31/17</u>				
Cash				
Disbursements Checking			1,088.48	1,088.48
Public Funds Account	161.09			
Restricted Funds Account			4,921.49	4,921.49
Unrestricted Funds Account			6,650.57	6,650.57
<u>Totals</u>	<u>\$161.09</u>		<u>\$12,660.54</u>	<u>\$12,821.63</u>
Library Funds Held By Town	Opening Balances		Ending Balances	
	1/1/17		12/31/17	
Capital Reserve Fund	612.60		638.51	
Building Maintenance Reserve Fund	50,889.43		64,366.46	
<u>Total</u>	<u>\$51,502.03</u>		<u>\$65,004.97</u>	

Income & Spending Statement

	Public Funds	Other Funds	Private Funds	Friends Support	Total
<u>Beginning Balance Jan. 1, 2017</u>					
<u>2017 Receipts</u>					
Town Budget Support Payments	\$30,350.00				\$30,350.00
Fees (copier, fax, out-of-town patron)	\$328.00				\$328.00
Donations (restricted)			\$1,200.00		\$1,200.00
Donations (unrestricted)			\$2,168.88		\$2,168.88
Bank Interest	\$1.43		\$5.61		\$7.04
Town Payroll and Direct Expenses	\$125,344.14				\$125,344.14
Friends Support				\$7,061.95	\$7,061.95
<u>Total 2017 Receipts</u>	<u>\$156,023.57</u>		<u>\$3,374.49</u>	<u>\$7,061.95</u>	<u>\$166,460.01</u>
<u>2017 Expenditures</u>					
2016 Expense Paid in 2017	\$334.46				\$334.46
Building Maintenance	\$8,079.38			\$1,974.87	\$10,054.25
Education	\$810.50				\$810.50
IT Expenses	\$120.00				\$120.00
Legal Expenses					
Major Items	\$2,158.91			\$984.91	\$3,143.82
Media	\$18,666.09		\$2,168.88		\$20,834.97
Payroll	\$112,479.06				\$112,479.06
Programs	\$827.57		\$1,200.00	\$3,537.99	\$5,565.56
Supplies & Services	\$4,381.36			\$564.18	\$4,945.54
Utilities	\$4,999.251				\$4,999.25
Miscellaneous & Contingency					
<u>Total 2017 Expenditures</u>	<u>\$152,856.58</u>	<u>00</u>	<u>\$3,368.88</u>	<u>\$7,061.95</u>	<u>\$163,287.41</u>
<u>Ending Balance 12/31/17</u>					
<u>2017 Expenses to be Paid in 2018</u>					

**TAX COLLECTOR REPORT
(MS-61)**

CREDITS

<u>REMITTED TO TREASURER</u>	2017	2016
Property Taxes	\$7,520,862.48	\$160,148.10
Land Use Change Taxes	\$12,550.00	
Interest (Include Lien Conversion)	\$3,603.62	\$11,598.24
Penalties		\$866.00
Conversion to lien (Principal only)		\$60,488.88
<u>ABATEMENTS</u>		
Property Taxes	\$7,136.57	\$6,126.00
<u>UNCOLLECTED TAXES - END OF YEAR</u>		
Property Taxes	\$210,743.79	
Property Tax Credit Balance	(\$105,997.90)	
TOTAL CREDITS	\$7,648,898.56	\$239,227.22

DEBITS

<u>UNCOLLECTED TAXES - BEGINNING OF FISCAL YEAR</u>		
Property Taxes		\$226,762.98
Property Tax Credit Balance	(\$385.11)	
<u>TAXES COMMITTED THIS YEAR</u>		
Property Taxes	\$7,626,458.00	
Land Use Change Taxes	\$12,550.00	
<u>OVERPAYMENT REFUNDS</u>		
Property Taxes	\$6,672.05	
Interest Penalties on Delinquent Taxes	\$3,603.62	\$12,464.24
TOTAL DEBITS	\$7,648,898.56	\$239,227.22

**TAX COLLECTOR REPORT (cont.)
(MS 61)**

	TAX YEARS		
SUMMARY OF DEBITS	2016	2015	2014
Unredeemed Liens Balance	\$0.00	\$37,861.03	\$39,039.91
Liens Executed	\$65,601.05	0.00	0.00
Interest & Costs Collected	\$1,810.16	\$3,415.05	\$12,921.39
TOTAL LIEN DEBITS	\$67,411.21	\$41,276.08	\$51,961.30
SUMMARY OF CREDITS	2016	2015	2014
Redemptions	\$37,293.70	\$20,175.56	\$24,071.43
Interest & Costs Collected	\$1,810.16	\$3,415.05	\$12,921.39
Unredeemed Liens	\$28,307.35	\$17,685.47	\$14,968.48
TOTAL CREDITS	\$67,411.21	\$41,276.08	\$51,961.30

Respectfully submitted,

Barbara A. Clark, Tax Collector

2017 East Kingston Town Report - Town Clerk Revenues

TOWN CLERK REVENUES

January 1, 2017 to December 31, 2017

MOTOR VEHICLE PERMITS

January	\$38,170.00
February	41,275.00
March	46,124.00
April	45,845.00
May	53,827.00
June	46,157.00
July	42,289.00
August	50,472.00
September	37,138.00
October	54,868.00
November	51,982.00
December	36,999.00
TOTAL MV REVENUES	\$545,146.00

OTHER REVENUES

Dog Licenses	\$3,887.50
Dog Penalties	564.00
Titles	1054.00
UCC's	690.00
Vital Statistics Certificates	705.00
Marriages	400.00
Bad Check Fees	150.00
Municipal Agent Fees (decal fees)	9,864.00
Motor Vehicle—mail-in fees	2,700.50
Boat Agent Fees	740.00
Boat Permit Fees	2,256.20
OHRV Agent Fees	243.00
OHRV Registration Fees	5,171.50
Fish/Hunt Agent Fees	30.00
Fish/Hunt Permit Fees	1,147.00
Miscellaneous/Copies	410.01
TOTAL OTHER REVENUES	\$30,012.71
REMITTANCE TO THE TREASURER	\$575,158.71

Respectfully submitted,

Barbara A. Clark, Town Clerk

TREASURER'S FINANCIAL STATEMENT

BEGINNING BALANCE - JANUARY 1, 2017 **\$3,522,873.63**

SELECTMEN - RECEIPTS

Application Fees- Home Occupation & Permits	\$2,050.00
Application Fees - Septic Disposal/Permits	725.00
Application Fees - Site Plan Review & ZBA	2,200.00
Building Permits - Home Improvements	2,988.90
Building Permits - New Construction	2,640.88
Cable Franchise Fee	33,196.08
Fines & Forfeitures - Court/Parking Fines	220.00
Fire Dept.-Burner Permits	1,035.00
Fire and Police Dept.—Maintenance/Other	16,669.50
Emergency Operations Center	9,012.50
Bank Interest	2,235.14
Miscellaneous - Other Revenue	1,511.05
Police Special Details	29,020.00
Refunds Miscellaneous General	6,922.67
Refunds - Road Agent	1,872.96
DOT Grant/Bond Close - Road	64,544.75
Rental of Town Property - Town Hall	200.00
Special Fees and Permits	445.00
State - Emergency Management Reimbursement	5,607.59
State - Forest Reimbursement	23.32
State - Highway Block Grant	52,766.95
State - Room & Meals Reimbursement	123,301.10
State - Railroad Tax Reimbursement	251.89
Capital Reserve - Fire Department	363,691.00

TOTAL SELECTMEN'S RECEIPTS **\$723,131.28**

TREASURER'S FINANCIAL STATEMENT

TOWN CLERK - RECEIPTS

Business Filing Fees & UCC Filing	\$690.00
Motor Vehicle Registration Fees	545,146.00
Motor Vehicle Sticker Fees	9,864.00
Motor Vehicle Title Fees	1,054.00
Animal Dog Licenses & Late Fees	4,451.50
Marriage Licenses & Vital Statistic Certificates	1,105.00
OHRV Agent & Registration Fees	5,414.50
Boat Agent & Permit Fees	2,996.20
Fish/Hunt Agent & Permit Fees	1,177.00
Miscellaneous & Bad Checks	560.01
Motor Vehicle Mail-In Registrations	2,700.50

TOTAL TOWN CLERK RECEIPTS **\$575,158.71**

TAX COLLECTOR - RECEIPTS

Property Tax This Year	\$7,408,313.43
Property Tax Last Year - Pre-Lien	220,636.98
Property Tax Last Year - Post-Lien	37,293.70
Property Tax Two Years Past	20,175.56
Property Tax Three Years Past	24,071.43
Current Use This Year (prepay) 2018	12,550.00
Deferred Tax Revenue 2018	105,877.00
Property Tax Interest This Year	3,603.62
Property Tax Interest Last Year Pre-Lien	7,352.07
Property Tax Interest Last Year Post-Lien	1,810.16
Property Tax Interest Two Years Past	3,415.05
Property Tax Interest Three Years Past	12,921.39

**TREASURER'S FINANCIAL STATEMENT
(continued)**

At Lien Interest & Penalty Interest & Fees	5,112.17	
Overpayment Tax This Year/Last Year	6,672.05	
TOTAL TAX COLLECTOR'S RECEIPTS	\$7,869,804.61	
TOTAL RECEIPTS FOR THE YEAR 2017		9,168,094.60
TOTAL EXPENDITURES FOR THE YEAR 2017		9,013,297.73
CLOSING BALANCE DECEMBER 31, 2017		<u>\$3,677,670.50</u>

Respectfully submitted,

Barbara K. Smith, Treasurer

2017 East Kingston Town Report– Schedule of Town Property

SCHEDULE OF TOWN PROPERTY

MBL#	PROPERTY	ITEMS	VALUE (\$)
02-01-01	33 Rowell Rd.	0.50 acres	4,000
02-01-20	2 Indian Rd.– McGaffigan Land	0.17 acres	16,100
02-01-34	26 Rowell Rd.	0.96 acres	87,300
02-01-37	2 Cove Rd.	1.25 acres	68,400
02-04-04	39 Powwow River Rd.– Christ Church Land	9.20 acres	225,600
02-04-05	45 Powwow River Rd. - B & M Railroad Land	3.47 acres	74,800
02-06-13	8 Kelley Ln. - B & M Railroad Land	1.30 acres	169,600
02-07-05	50 Powwow River Rd. - Janvrin Land	1.50 acres	80,400
03-01-06	111 Powwow River Rd. - Frascone Land	.003 acres	0
03-02-06	8 Woldridge Ln. - Daniel West Land	2.80 acres	2,200
06-01-36	16 Pheasant Run - Recreation Land	5.00 acres	103,500
06-01-43	6 Blue Heron Ct. - Ed Smith Land - CU	43.90 acres	29,500
07-03-14	9 Robin Ln. Rear - Corbett Land	10.00 acres	11,900
07-03-60	7 Blue Heron Ct. - Conservation Land	31.07 acres	33,600
07-03-64	7 Robin Ln. Rear - Levi Bartlett Land	1.00 acres	1,300
09-02-07	3 Depot Rd. - Railroad Depot	L/B 0.20 acres	183,900
09-02-05	12 Haverhill Rd.	3.2 acres	66,500
09-05-01	41 Depot Rd. - Pound School	L/B 0.50 acres	218,900
09-06-04	24 Depot Rd. - Town Offices	L/B 2.40 acres	621,100

SCHEDULE OF TOWN PROPERTY

MBL#	PROPERTY	ITEMS	VALUE (\$)
09-07-03	3 Main St. - Town Hall/EOC	L/B 1.49 acres	402,900
09-07-13	47 Maplevale Rd. - Public Library	L/B 2.00 acres	658,200
09-08-02	44 Main St. - Olde Cemetery	0.87 acres	84,800
09-08-13	8 Main St. - Foss-Wasson Field	5.20 acres	100,600
09-08-21	29 Haverhill Rd. - Hillside Cemetery	5.44 acres	122,400
09-08-23	37 Haverhill Rd. - Parsonage Land	11.34 acres	24,300
10-05-07	42 Fish Rd. - Kennard Land	1.00 acres	25,200
10-05-08	52 Fish Rd. - Kennard Land	2.50 acres	26,900
10-05-12	33 Burnt Swamp Rd.	0.24 acres	4,900
10-06-02	50 Burnt Swamp Rd.	0.55 acres	51,500
11-02-04	29 Clement Ln. - Welch Land	11.80 acres	92,400
11-02-39	3 Bowley Rd. - Police Station	L/B 2.00 acres	546,000
11-03-05	96 Burnt Swamp Rd. - Berry Land	2.60 acres	8,500
14-04-03	17 South Rd. - Union Cemetery	2.68 acres	140,400
14-04-06	5 Andrews Ln. - Elementary School	L/B 7.97 acres	1,594,200
14-04-07	11 Andrews Ln. - Cole House	L/B 1.00 acres	203,700
16-01-04	Off Giles Road	3.8 acres	2,900
16-02-12	37 Giles Rd. - Giles Road Bridge	0.00	67,500
17-02-14	28 Joslin Rd.	1.50 acres	1,800
Total Acreage Owned by Town		182.403 acres	\$6,157,700

INVENTORY OF VALUATION

LAND

Total Taxable Land 5,698.12 acres \$103,134,176

BUILDINGS

Residential	178,720,500
Manufactured Housing	1,382,400
Commercial	<u>5,133,800</u>

Total Taxable Buildings \$185,236,700

PUBLIC UTILITIES

Gas	7,766,900
Electric	5,278,000
Pipeline	12,009,100
Water	<u>236,900</u>

Total Public Utilities \$25,290,900

Total Valuation Before Exemptions \$313,661,776

LESS EXEMPTIONS Elderly (1) + Blind (2) + Solar (3) 163,000

Total Less Exemptions for Net Valuation \$313,498,776

NET VALUATION ON WHICH TAX RATE IS COMPUTED

County, Town & Local Education **\$313,498,776**

LOCAL TAX RATE COMPUTATION

\$6,993,069 (Property Taxes to be raised) ÷ **\$313,498,776** = **0.022307**

\$22.31

STATE TAX RATE COMPUTATION

(Net valuation) **\$313,498,776** less public utilities **\$25,290,900** =

\$288,207,876 of which the state tax rate is computed.

\$2.46

Net Assessed Valuation

State Education Tax	\$288,207,876	\$2.46	\$710,080
All Other Taxes	\$313,498,776	<u>\$22.31</u>	<u>\$6,993,069</u>
TOTAL		\$24.77	\$7,703,149

TAX RATE BREAKDOWN

YEAR	COUNTY	TOWN	SCHOOL	TOTAL TAX RATE	EQUALIZED VALUE
2017	1.04	5.41	18.32	\$24.77	86.8%
2016	1.06	6.29	17.44	\$24.79	90.7%
2015	1.02	7.25	16.50	\$24.77	90.7%
2014	.96	6.2	17.84	\$25.00	98.9%
2013	1.06	5.29	18.41	\$24.76	104.7%
2012	1.03	5.74	16.79	\$23.56	109.3%
2011	0.99	5.87	16.33	\$23.19	104.6%
2010	0.98	6.18	16.17	\$23.33	100%
2009	0.97	6.18	15.96	\$23.11	100%
2008	0.98	6.08	15.82	\$22.88	95%
2007	0.98	5.08	16.20	\$22.26	88%
2006	0.96	2.68	16.62	\$20.26	81%
2005	0.92	2.73	15.55	\$19.20	82%
2004	0.93	3.42	14.50	\$18.85	92%
2003	0.87	2.45	13.68	\$17.00	100%
2002	2.11	3.02	28.67	\$33.80	51%
2001	2.13	5.32	26.35	\$33.80	55%
2000	1.45	5.33	25.37	\$32.15	62%

The tax rate is based on the total amount due to cover county, town and school operating costs. The county portion is derived from the percentage the town is liable for of the 37 Rockingham County towns that support the county nursing home, jail, sheriff's department, etc. The town portion is derived from the operating budget plus warrant articles approved at Town Meeting each year, which includes the support of the operation of the town, i.e. library, police, fire, roads, etc. The school portion covers the support of grade levels K-12.

Annually, the Department of Revenue Administration (DRA) is charged with equalizing the valuation of property in towns throughout the State. A sales report is submitted by the Town's Assessing Officer (Selectmen) and submitted to DRA. The report reflects detailed information regarding each sale or purchase of property in town, based on a twelve-month period, October - October. Then, DRA determines the average level of assessment for land and buildings as of April 1st of each year. The property assessment is then equalized by taking the Town's value and dividing it by the current equalized percentage to arrive at today's fair market value.

**Town Of East Kingston
Report of the Trustees of Trust Funds
For the Calendar Year Ending December 31, 2017**

First Deposit	Name of Fund	Purpose of Fund	How Invested	PRINCIPAL			INCOME			TOTAL Principal & Income	Ending Market Value	
				Balance Beginning of Year	Additions- Withdraw Gain-Loss	Balance End of Year	Balance Beginning of Year	Net Income	Expended During Year			Balance End of Year
CHARITABLE & PRIVATE TRUSTS												
1900-2004	Perpetual Care	Lot Care	Common TF	142,480.21	8,938.59	151,416.80	65,419.22	4,828.55	0.00	70,047.77	221,464.57	242,582.14
1994	Expansion of Existing Cemeteries	Lot Care	Common TF	2,057.91	129.08	2,186.99	944.83	66.85	0.00	1,011.68	3,198.67	3,503.88
1994	Future Cemetery Land Acquisition	Lot Care	Common TF	1,371.91	86.04	1,457.95	629.92	44.56	0.00	674.48	2,132.43	2,335.77
1995	Union Cemetery	Lot Care	Common TF	23,839.02	1,495.26	25,334.28	10,945.52	774.37	0.00	11,719.89	37,054.17	40,587.46
2011	Cemetery Maintenance Fund	Maintenance	Common TF	5,852.82	2,302.65	8,155.47	458.10	182.05	0.00	640.15	8,795.62	9,634.32
1855	Jeremiah Morrill	School	Common TF	14,494.54	657.46	15,152.00	799.84	340.48	0.00	1,140.32	16,292.32	17,845.87
1882	Elizabeth Towle	School	Common TF	12,984.37	570.82	13,155.19	894.44	295.61	0.00	990.05	14,145.24	15,494.06
1954	E. Philbrick	School	Common TF	461.31	20.92	482.23	25.46	10.83	0.00	36.29	518.52	567.96
2009	R. E. Sargent Expendable Trust	School	Common TF	221,063.65	-5,881.00	215,182.65	12,830.43	4,923.60	3,000.00	14,854.03	230,036.68	251,971.91
Total Charitable & Private Trusts				424,205.74	8,317.82	432,523.56	92,847.76	11,266.90	3,000.00	101,114.66	533,638.22	584,523.17
CAPITAL RESERVES												
1993	Building Preservation	Town Buildings	Common CRF	21,270.22	121.12	21,391.34	1,781.86	284.46	0.00	2,066.32	23,457.66	23,935.85
1993	Revaluation	Revaluation	Common CRF	27,062.11	10,187.03	37,249.14	375.35	385.04	0.00	760.39	38,009.53	38,784.37
2016	Police Dept Bldg Long Term Maintenance Costs	Maintenance	Common CRF	15,027.21	-1,547.21	13,480.00	50.64	179.87	0.00	230.51	13,710.51	13,990.00
2016	Police Dept Long Term Equipment Replacement	Equipment Replacement	Common CRF	10,018.14	10,085.68	20,113.82	33.76	170.47	0.00	204.23	20,318.05	20,732.24
1994	Elementary School Development	School	Common CRF	1,522.63	8.67	1,531.30	127.60	20.37	0.00	147.97	1,679.27	1,713.50
1997	School Building Expansion	Construction	Common CRF	592,259.96	3,422.24	595,682.20	59,009.22	8,037.13	0.00	67,046.35	662,728.55	676,238.58
2004	Special Education Expendable	School	Common CRF	40,092.93	228.33	40,321.26	3,358.64	536.23	0.00	3,894.87	44,216.13	45,117.49
2005	School Maintenance	School	Common CRF	16,358.41	88.86	16,447.27	551.53	208.66	0.00	760.19	17,207.46	17,558.24
2012	Fire Department	Construction	Common CRF	36,616.45	10,238.14	46,854.59	734.21	507.38	0.00	1,241.59	48,097.16	49,077.66
1999	Fire Apparatus Capital Reserve	Fire Apparatus	Common CRF	406,937.36	-327,888.16	79,239.20	11,954.17	3,998.52	0.00	15,952.69	95,191.69	97,132.42
1997	Library Capital Expansion	Library	Common CRF	567.39	3.23	570.62	47.55	7.88	0.00	55.13	625.75	638.51
2010	Library Maintenance	Library	Common CRF	49,381.27	11,315.57	60,696.84	1,702.20	681.50	0.00	2,383.70	63,080.54	64,366.46
Total Capital Reserves				1,217,114.08	-283,535.50	933,578.58	79,726.73	15,017.21	0.00	94,743.94	1,028,322.92	1,049,285.32
GRAND TOTALS:				1,641,319.82	-275,217.68	1,366,102.14	172,574.48	26,284.11	3,000.00	193,858.60	1,561,960.74	1,633,608.49

East Kingston Capital Improvements Program

2016 - 2022

Adopted: 18 Revised: 8	December 1997 November 2001 October 2004 November 2005 October 2008 October 2009 October 2010	21 17 16 15 21	30 31 21 7 30 30 30	October 2011 October 2012 October 2013 November 2014 December 2015 December 2016 December 2017
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Revisions prepared by the
East Kingston Planning Board

TABLE 9
REQUESTED CAPITAL PROJECTS

Project/Equipment by Department	Proposed Funding Source	Dept. Rank	Project Year	Original Project Cost	Expected Total Tax Impact	Notes
MUNICIPAL CAPITAL PROJECTS:						
FIRE/RESCUE DEPARTMENT & EMERGENCY MANAGEMENT						
Replace Emergency Vehicles	CRF	1	2016	\$50,000	\$50,000	Fire Apparatus Capital Reserve Fund
Fire Station Land and/or Building	CRF	2		CAPITAL RESERVE FUND CREATED 2013		
TOTAL				\$50,000	\$50,000	
POLICE DEPARTMENT						
Police Station	Municipal bond/budget	1	2014	\$850,000	\$1,245,750	Bond @ 4.56% for 20 years
Police cruiser	Municipal budget	2	2014	\$15,000	\$30,000	
Computer Upgrades		3	2014	\$4,000	\$15,816	
Building Interior - Painting		6	2016/2017	\$2,000	\$4,000	
TOTAL				\$871,000	\$1,295,566	
PATRIOTIC / HISTORICAL COMMITTEE						
Restore Railroad Depot	LCHIP/CRF/Municipal budget			No figures submitted		
Archive historical records	NCRF/Municipal budget			No figures submitted		
Patriotic - Flags			2017	Flags	\$1,000	
CEMETERY TRUSTEES						
Develop Parsonage land	CRF/municipal bond		2016	\$30,000	\$30,000	New NCRF for cemetery operations
TOTAL				\$30,000	\$30,000	
CONSERVATION COMMISSION						
Conservation easements	Municipal bond	1	2009	\$2,719,400	\$3,909,385	20 years
		2	2010	\$950,000	\$1,452,059	20 years
Monahan Farm Conservation Easement		3	2016	\$117,000	\$117,000	
TOTAL				\$3,786,400	\$5,478,444	

**TABLE 10
REQUESTED CAPITAL PROJECTS**

Project/Equipment by Department	2016	2017	2018	2019	2020	2021	2022
Total Tax Impact of Project							
MUNICIPAL CAPITAL PROJECTS:							
TOWN CLERK/TAX COLLECTOR							
Town records preservatons	\$150,000	\$150,000		Seeking Grant Funds			
TOTAL	150,000	150,000					
HISTORICAL COMMITTEE							
Restore Railroad Depot	No figures submitted						
Archive historical records	No figures submitted						
Patriotic - Flags	2017	\$1,000					
TOTAL	1,000	1,000					
CEMETERY TRUSTEES							
Develop Parsonage land	\$30,000					New cemetery - NCRF for Operations	2016
TOTAL	\$30,000						
TOTAL MUNICIPAL CAPITAL PROJECTS:	6,265,261	777,661	543,796	641,831	502,288	488,983	467,761
452,620							
SCHOOL DISTRICTS CAPITAL PROJECTS:							
ELEMENTARY SCHOOL							
School addition - 2005-2022	\$1,500,000	\$88,235	\$88,235	\$88,235	\$88,235	\$88,235	\$88,235
Municipal Budget							
TOTAL	1,500,000	88,235	88,235	88,235	88,235	88,235	86,235
EXETER REGION COOPERATIVE SCHOOL DISTRICT (East Kingston 2009 share =)							

Do not have this information

**TABLE 10
REQUESTED CAPITAL PROJECTS**

Project/Equipment by Department	2016	2017	2018	2019	2020	2021	2022
Total Tax Impact of Project							
MUNICIPAL CAPITAL PROJECTS:							
FIRE/RESCUE DEPARTMENT & EMERGENCY MANAGEMENT							
Replace Emergency Vehicles	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
Fire Station Land and/or Bldg	\$50,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
TOTAL	50,000	150,000	150,000	150,000	150,000	150,000	150,000
POLICE DEPARTMENT							
Police Station	\$1,245,750	\$60,830	\$57,620	\$55,757	\$51,455	\$47,755	\$45,905
Police cruiser	\$30,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000
Computer Upgrades	\$15,816	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000
Building Interior - Painting	\$4,000	0	\$2,000	0	0	0	0
TOTAL	1,295,566	79,830	78,620	76,757	70,455	66,755	64,905
HIGHWAY DEPARTMENT							
Topcoat Giles Road	\$80,000		\$80,000				
Topcoat Robin Lane	\$30,000		\$30,000				
Repave Greystone Road				TBD			
Topcoat Woldridge Lane				TBD			
Topcoat Willow Road					TBD		
Topcoat Ashlie Drive					TBD		
Replace Culvert Ashlie Drive					TBD		
TOTAL	110,000	0	\$110,000				
CONSERVATION COMMISSION							
Conservation easements	\$3,689,400	\$285,194	\$271,789	\$262,936	\$242,445	\$232,241	\$219,056
Monahan Farm Cons. Easement	117,000	117,000					
TOTAL	3,786,400	402,194	271,789	262,936	242,445	232,241	219,056
LIBRARY TRUSTEES							
Library building CRF/Mun Bond	\$865,495	\$37,837	\$36,567	\$35,338	\$32,588	\$31,337	\$24,291
Lib. bldg. main. & Exp. Trust Fund	\$6,800	\$6,800	\$6,800	\$6,800	\$6,800	\$6,800	\$6,800
TOTAL	872,295	44,637	43,387	42,138	39,388	38,137	31,950

TABLE 9
REQUESTED CAPITAL PROJECTS

Project/Equipment by Department	Proposed Funding Source	Dept. Rank	Project Year	Original Project Cost	Expected Total Tax Impact	Notes
MUNICIPAL CAPITAL PROJECTS:						
HIGHWAY DEPARTMENT						
Topcoat Giles Road	Municipal budget		2018	\$80,000	\$80,000	
Topcoat Robin Lane	Municipal budget		2018	\$30,000	\$30,000	
Repave Greystone Road	Municipal budget		2019	TBD	TBD	
Topcoat Woldridge Lane	Municipal budget		2019	TBD	TBD	
Topcoat Willow Road	Municipal budget		2020	TBD	TBD	
Topcoat Ashlie Drive	Municipal budget		2020	TBD	TBD	
Replace Culvert Ashlie Drive	Municipal budget		2020	TBD	TBD	
	TOTAL			\$110,000	\$110,000	
LIBRARY TRUSTEES						
Library building	CRF/municipal bond	1	2008	\$560,000	\$65,495	Bond for principal less CRF
	CRF/Library Bldg. Main & Exp. Trust Fund	2	2014	6,800	6,800	
	Library Fire Suppression	3	2020	25,000	25,000	
	TOTAL			\$591,800	\$97,295	
TOWN CLERK/TAX COLLECTOR						
Town records preservatons	Municipal bond/new CRF		2016	\$150,000	\$150,000	Microfilm vital records dating from 1700s
	TOTAL			\$150,000	\$150,000	
SCHOOL DISTRICTS CAPITAL PROJECTS:						
ELEMENTARY SCHOOL						
School addition	Municipal budget	1	2005-22	\$1,500,000		
EXETER REGION COOPERATIVE SCHOOL DISTRICT (East Kingston 2009 share =)						
No figures submitted						

2017 EAST KINGSTON BIRTH RECORD

D.O.B.	CHILD'S NAME	FATHER'S NAME	MOTHER'S NAME	PLACE OF BIRTH
05/25/2017	Blaney, Oliver Patrick	Blaney, Ryan	Blaney, Emily	Exeter
09/10/2017	Boyd, Jaxson David	Boyd Jr., Martin	Boyd, Sharday	Dover
09/27/2017	Shump, Lincoln August	Shump, Matthew	Shump, Jennifer	Dover
10/01/2017	Gagnon, Avalyn Rae	Gagnon, Andrew	Gagnon, Alyssa	Dover

2017 EAST KINGSTON DEATH REPORT

D.O.D.	DECEDENT'S NAME	FATHER'S NAME	MOTHER'S MAIDEN	PLACE OF DEATH
01/02/17	Rossi, Robert	Rossi, Ermanno	Lanen, Mary	Exeter
01/05/17	Doucette, Ronald	Doucette, Charles	Doucet, Evangeline	Dover
01/08/17	Deacon, Robert	Deacon, W.	Reed, Lillian	Portsmouth
01/28/17	Dube, Donald	Dube, Leonard	Fredette, Jacqueline	East Kingston
01/29/17	Osgood, William	Osgood, James	McCraw, Mary	East Kingston
02/24/17	Lambert, David	Lambert, Calvin	Adams, Edith	Exeter
03/12/17	Estabrook, Roland	Estabrook, Raymond	Thompson, Annie	East Kingston
04/23/17	Smith, Deanna	Smith, Edsel	Roberts, Edna	East Kingston
08/14/17	Brady, Joseph	Brady, Thomas	Bates, Helena	Exeter
10/09/17	Hubbard, Nancy	Cronin, Edward	Smith, Hazel	East Kingston
12/15/17	Magnusson, Ruth	Cail, Murdock	Eldredge, Elsie	East Kingston
12/16/17	Freeman Sr., Norman	Freeman, George	Barnes, Louise	Portsmouth
12/27/17	Bumsted Sr., Robert	Bumsted, Robert	Kethen, Inge	East Kingston
12/31/17	Kelley, Christopher	Kelley, James	Knight, Robin	East Kingston

2017 EAST KINGSTON MARRIAGE REPORT

DATE	PERSON A's NAME AND RESIDENCE	PERSON B's NAME AND RESIDENCE	TOWN OF ISSUANCE	PLACE OF MARRIAGE
01/01/2017	Gagne, Timothy R. East Kingston, NH	Baker, Deanna E. Barrington, NH	Barrington	Barrington
01/21/2017	Cline, Daniel A. East Kingston, NH	Letendre, Catherine M. East Kingston, NH	East Kingston	Meredith
07/06/2017	Ward-Lafreniere, Janice C. East Kingston, NH	Healy, Michael P. East Kingston, NH	East Kingston	Hampton
07/22/2017	Derochemont, Cassandra M. East Kingston, NH	Hinds, Cody E. East Kingston, NH	East Kingston	East Kingston
10/08/2017	Donovan, Nicole A. East Kingston, NH	Laing, Jason T. East Kingston, MA	East Kingston	Sandown

**TOWN OF
EAST KINGSTON
BUDGET
AND
WARRANT
FOR THE YEAR
2018**

The State of New Hampshire

To the Inhabitants of the Town of East Kingston in the [L.S.] County of Rockingham in said State, qualified to vote in Town Affairs:

You are hereby notified in accordance with SB-2, the first session of all business other than voting by official ballot shall be held on Tuesday, February 6, 2018 at 7:00PM at the East Kingston Elementary School, 5 Andrews Lane, in said Town, East Kingston. The first session shall consist of explanation, discussion, and debate of each warrant article. Warrant Articles may be amended, subject to the following limitations:

- (a) Warrant Articles whose wording is prescribed by law shall not be amended.
(b) Warrant Articles that are amended shall be placed on the official ballot for final vote on the main motion, as amended.

The second session of the annual meeting, to vote on questions required by law to be inserted on said official ballot, and to vote on all warrant articles from the first session on official ballot shall be held on Tuesday, the Thirteenth Day of March, 2018 with polls open from 8:00AM - 7:00PM at the East Kingston Elementary School, 5 Andrews Lane, in said Town, East Kingston to act upon the following:

Given under our hands and seal, this 9th day of January, in the year of our Lord two thousand eighteen (2018).

Handwritten signatures of three selectmen, each on a line with a dotted line below it, enclosed in a bracket on the right.

Selectmen of East Kingston



A true copy of Warrant -- Attest:

Three dotted lines for attestation, enclosed in a bracket on the right.

TOWN OF EAST KINGSTON, NEW HAMPSHIRE

1. To choose all necessary Town Officers for the year ensuing.
2. Shall the Town of East Kingston raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$2,897,998. Should this article be defeated, the default budget shall be \$2,920,141 which is the same as last year, with certain adjustments required by previous action of the Town of East Kingston or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. This operating budget article doesn't contain appropriations contained in any other warrant articles.
MAJORITY VOTE REQUIRED
3. To see if the Town will vote to raise and appropriate the sum of ten thousand dollars (\$10,000) to be added to the existing Revaluation Capital Reserve Fund established at Town Meeting 1991 for the purpose of the next revaluation of the Town, as required every five years by NH RSA 75:8-a.
MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board vote).
4. To see if the Town will vote to raise and appropriate the sum of eleven thousand dollars (\$11,000) to be added to the existing Library Building Major Repair/Replacement Reserve Fund established at 2010 Town Meeting for the purpose of funding long-term repairs and replacements for the library building.
MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board vote).
5. To see if the Town will vote to raise and appropriate the sum of fifty thousand dollars (\$50,000) to be added to the existing Fire Apparatus Capital Reserve Fund established at the 1999 Town Meeting for the purpose of acquiring fire apparatus.
MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board vote).
6. To see if the Town will vote to raise and appropriate the sum of ten thousand dollars (\$10,000) to be added to the existing Fire Department/Emergency Operations Center Land &/or Building Capital Reserve Fund established at the 2012 Town Meeting for the purpose of the acquisition of land and/or building or construction of building for a Fire Station/Emergency Operations Center.
MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board vote).
7. To see if the Town will vote to establish a cistern/hydrant repair/replace Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of repairing or replacing existing cisterns or hydrants and to raise and appropriate the sum of fifteen thousand dollars (\$15,000) to be placed in this fund. Further, to name the Board of Selectmen as agents to expend from said fund.
MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board Vote).

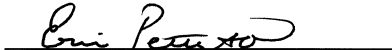
- 8. To see if the Town will vote to establish an Expendable Trust Fund under the provisions of RSA 31:19-a for the purpose of defraying cemetery maintenance and administration expenses and to raise and appropriate the sum of twenty seven thousand six hundred ninety five dollars (\$27,695) to be placed into this fund and further to name the East Kingston Cemetery Trustees as agents to expend from this fund. This initial funding shall be from those funds presently held by the Cemetery Trustees and shall not be raised through taxes.
MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board Vote).**
- 9. To see if the Town will vote, in accordance with RSA 289:2-a, to direct all proceeds from cemetery lot sales be deposited with the Trustees of Trust Funds in the Cemetery Maintenance and Administration Expendable Trust Fund for the maintenance of cemeteries. (This Article is contingent upon the passage of Article 8).
MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board vote).**
- 10. To see if the Town will vote to raise and appropriate the sum of fifteen thousand dollars (\$15,000) to be added to the existing Police Department Building Long Term Maintenance Costs Capital Reserve Fund established at 2016 Town Meeting for the purpose of funding long term maintenance costs for the Police Department Building.
MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board vote).**
- 11. To see if the Town will vote to raise and appropriate the sum of ten thousand dollars (\$10,000) to be added to the existing Police Department long term Equipment Replacement Fund established at the 2016 Town Meeting for the purpose of funding long term equipment replacement costs for the Police Department.
MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board vote).**
- 12. To see if the Town will vote to authorize the Trustees of the East Kingston Public Library to negotiate and execute agreements, including a 20-year license and easement (with possible extensions up to 30 years), with Revision Energy of Brentwood, New Hampshire, and to take actions and execute documents reasonably related thereto, necessary to facilitate a Power Purchase Agreement for the purpose of locating a solar energy system that will serve the East Kingston Public Library; including an option to purchase the system, and to otherwise purchase all of the energy produced by the system at a starting rate of \$0.1050/kWh or such other rate as may be approved by the Board of Selectmen and the Trustees of the East Kingston Public Library. This has no effect on the tax rate. The Board of Selectmen and the Trustees of the East Kingston Public Library recommend this article.
MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board vote).**
- 13. To see if the Town will vote to approve the Town Clerk/Tax Collector to fully participate in the Town of East Kingston Employee Benefit Program. Participation in the program will be based on years of service (under the part time/full time schedule). The Town Clerk/Tax Collector presently has two weeks of vacation with no sick/excused pay.
MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board vote).**

Given under our hands & seal, this 9th day of January, in the year of our Lord Two Thousand Eighteen.

A true copy of Warrant – Attest:



Matthew B. Dworman, Chairman



Erin J. Pettinato



Richard S. Poelaert

Town of East Kingston
Board of Selectmen



New Hampshire
Department of
Revenue Administration

2018
MS-636

Proposed Budget

East Kingston

For the period beginning January 1, 2018 and ending December 31, 2018

Form Due Date: **20 Days after the Annual Meeting**

This form was posted with the warrant on: January 26, 2018

GOVERNING BODY CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Matthew B. Dworman	Chairman, Board of Selectmen	
Erin J. Pettinato	Selectman	
Richard S. Poelaert	Selectman	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



Appropriations

Account	Purpose	Article	Appropriations Prior Year as Approved by DRA	Actual Expenditures	Appropriations Ensuig FY (Recommended)	Appropriations Ensuig FY (Not Recommended)
General Government						
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0
4130-4139	Executive	02	\$110,748	\$100,961	\$104,423	\$0
4140-4149	Election, Registration, and Vital Statistics	02	\$53,134	\$48,831	\$67,009	\$0
4150-4151	Financial Administration	02	\$131,622	\$120,667	\$128,707	\$0
4152	Revaluation of Property	02	\$18,976	\$19,789	\$20,625	\$0
4153	Legal Expense	02	\$40,000	\$7,703	\$40,000	\$0
4155-4159	Personnel Administration	02	\$279,186	\$271,948	\$277,623	\$0
4191-4193	Planning and Zoning	02	\$28,837	\$20,565	\$32,395	\$0
4194	General Government Buildings	02	\$185,548	\$131,458	\$174,086	\$0
4195	Cemeteries	02	\$21,757	\$10,977	\$15,215	\$0
4196	Insurance	02	\$54,605	\$54,178	\$53,424	\$0
4197	Advertising and Regional Association		\$0	\$0	\$0	\$0
4199	Other General Government	02	\$20,000	\$9,194	\$20,000	\$0
General Government Subtotal			\$944,413	\$796,271	\$933,507	\$0
Public Safety						
4210-4214	Police	02	\$466,353	\$427,787	\$480,220	\$0
4215-4219	Ambulance	02	\$20,000	\$8,768	\$19,000	\$0
4220-4229	Fire	02	\$170,100	\$180,099	\$193,052	\$0
4240-4249	Building Inspection	02	\$13,800	\$13,620	\$14,200	\$0
4290-4298	Emergency Management	02	\$35,700	\$20,202	\$42,900	\$0
4299	Other (Including Communications)		\$0	\$0	\$0	\$0
Public Safety Subtotal			\$705,953	\$650,476	\$749,372	\$0
Airport/Aviation Center						
4301-4309	Airport Operations		\$0	\$0	\$0	\$0
Airport/Aviation Center Subtotal			\$0	\$0	\$0	\$0
Highways and Streets						
4311	Administration		\$0	\$0	\$0	\$0
4312	Highways and Streets	02	\$455,179	\$552,397	\$455,179	\$0
4313	Bridges		\$0	\$0	\$0	\$0
4316	Street Lighting	02	\$3,200	\$3,478	\$3,200	\$0
4319	Other		\$0	\$0	\$0	\$0
Highways and Streets Subtotal			\$458,379	\$555,875	\$458,379	\$0



Appropriations

Account	Purpose	Article	Appropriations Prior Year as Approved by DRA	Actual Expenditures	Appropriations Ensuving FY (Recommended)	Appropriations Ensuving FY (Not Recommended)
Sanitation						
4321	Administration		\$0	\$0	\$0	\$0
4323	Solid Waste Collection	02	\$199,000	\$198,995	\$196,100	\$0
4324	Solid Waste Disposal		\$0	\$0	\$0	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0
4326-4328	Sewage Collection and Disposal		\$0	\$0	\$0	\$0
4329	Other Sanitation		\$0	\$0	\$0	\$0
Sanitation Subtotal			\$199,000	\$198,995	\$196,100	\$0
Water Distribution and Treatment						
4331	Administration		\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0
4335	Water Treatment		\$0	\$0	\$0	\$0
4338-4339	Water Conservation and Other		\$0	\$0	\$0	\$0
Water Distribution and Treatment Subtotal			\$0	\$0	\$0	\$0
Electric						
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0
Electric Subtotal			\$0	\$0	\$0	\$0
Health						
4411	Administration		\$0	\$0	\$0	\$0
4414	Pest Control	02	\$2,500	\$3,127	\$2,500	\$0
4415-4419	Health Agencies, Hospitals, and Other	02	\$9,700	\$6,735	\$9,700	\$0
Health Subtotal			\$12,200	\$9,862	\$12,200	\$0
Welfare						
4441-4442	Administration and Direct Assistance		\$0	\$0	\$0	\$0
4444	Intergovernmental Welfare Payments	02	\$10,975	\$10,975	\$12,250	\$0
4445-4449	Vendor Payments and Other	02	\$13,200	\$158	\$13,600	\$0
Welfare Subtotal			\$24,175	\$11,133	\$25,850	\$0
Culture and Recreation						
4520-4529	Parks and Recreation	02	\$12,500	\$12,490	\$12,500	\$0
4550-4559	Library	02	\$130,424	\$118,596	\$133,058	\$0
4583	Patriotic Purposes	02	\$1,000	\$513	\$1,000	\$0
4589	Other Culture and Recreation		\$0	\$0	\$0	\$0
Culture and Recreation Subtotal			\$143,924	\$131,599	\$146,558	\$0



Appropriations

Account	Purpose	Article	Appropriations Prior Year as Approved by DRA	Actual Expenditures	Appropriations Ensuig FY (Recommended)	Appropriations Ensuig FY (Not Recommended)
Conservation and Development						
4611-4612	Administration and Purchasing of Natural Resources		\$0	\$0	\$0	\$0
4619	Other Conservation	02	\$6,000	\$6,000	\$7,000	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0	\$0
Conservation and Development Subtotal			\$6,000	\$6,000	\$7,000	\$0
Debt Service						
4711	Long Term Bonds and Notes - Principal	02	\$250,000	\$250,000	\$250,000	\$0
4721	Long Term Bonds and Notes - Interest	02	\$115,997	\$115,997	\$104,032	\$0
4723	Tax Anticipation Notes - Interest		\$0	\$0	\$0	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0
Debt Service Subtotal			\$365,997	\$365,997	\$354,032	\$0
Capital Outlay						
4901	Land		\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment	02	\$15,000	\$15,000	\$15,000	\$0
4903	Buildings		\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$0	\$0	\$0	\$0
Capital Outlay Subtotal			\$15,000	\$15,000	\$15,000	\$0
Operating Transfers Out						
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other		\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0
4919	To Fiduciary Funds		\$0	\$0	\$0	\$0
Operating Transfers Out Subtotal			\$0	\$0	\$0	\$0
Total Operating Budget Appropriations			\$2,875,041	\$2,741,208	\$2,897,998	\$0



2018
MS-636

Special Warrant Articles

Account	Purpose	Article	Appropriations Prior Year as Approved by DRA	Actual Expenditures	Appropriations Ensuig FY (Recommended)	Appropriations Ensuig FY (Not Recommended)
4915	To Capital Reserve Fund	03	\$10,000	\$0	\$10,000	\$0
			<i>Purpose: Raise and appropriate \$10,000 to be added to exist</i>			
4915	To Capital Reserve Fund	04	\$11,000	\$0	\$11,000	\$0
			<i>Purpose: Raise and appropriate \$11,000 to be added to exist</i>			
4915	To Capital Reserve Fund	05	\$50,000	\$0	\$50,000	\$0
			<i>Purpose: Raise and appropriate \$50,000 to existing Fire Ap</i>			
4915	To Capital Reserve Fund	06	\$10,000	\$0	\$10,000	\$0
			<i>Purpose: Raise & appropriate \$10,000 to existing CRF</i>			
4915	To Capital Reserve Fund	07	\$15,000	\$0	\$15,000	\$0
			<i>Purpose: Establish a cistem/hydrant repair CRF, appropriat</i>			
4915	To Capital Reserve Fund	10	\$15,000	\$0	\$15,000	\$0
			<i>Purpose: Raise and appropriate \$15,000 to existing CRF</i>			
4915	To Capital Reserve Fund	11	\$10,000	\$0	\$10,000	\$0
			<i>Purpose: Raise and appropriate \$10,000 to existing CRF</i>			
4916	To Expendable Trusts/Fiduciary Funds	08	\$27,695	\$0	\$27,695	\$0
			<i>Purpose: Establish CRF under RSA31:19-a to defray cemetery</i>			
Total Proposed Special Articles			\$148,695	\$0	\$148,695	\$0



New Hampshire
Department of
Revenue Administration

2018
MS-636

Individual Warrant Articles

Account	Purpose	Article	Appropriations Prior Year as Approved by DRA	Actual Expenditures	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
Total Proposed Individual Articles						



Revenues

Account	Source	Article	Estimated Revenues Prior Year	Actual Revenues	Estimated Revenues Ensuing Year
Taxes					
3120	Land Use Change Tax - General Fund	02	\$6,015	\$6,535	\$6,015
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax		\$0	\$0	\$0
3186	Payment in Lieu of Taxes		\$0	\$0	\$0
3187	Excavation Tax		\$0	\$0	\$0
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	02	\$30,000	\$38,214	\$30,000
9991	Inventory Penalties		\$0	\$0	\$0
Taxes Subtotal			\$36,015	\$44,749	\$36,015
Licenses, Permits, and Fees					
3210	Business Licenses and Permits	02	\$2,540	\$2,340	\$2,540
3220	Motor Vehicle Permit Fees	02	\$540,000	\$567,176	\$540,000
3230	Building Permits	02	\$3,500	\$5,630	\$3,500
3290	Other Licenses, Permits, and Fees	02	\$16,704	\$10,504	\$16,704
3311-3319	From Federal Government		\$0	\$0	\$0
Licenses, Permits, and Fees Subtotal			\$562,744	\$585,650	\$562,744
State Sources					
3351	Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	02	\$123,301	\$123,301	\$123,301
3353	Highway Block Grant	02	\$52,768	\$52,768	\$52,768
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement	02	\$23	\$23	\$23
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)	02	\$252	\$252	\$252
3379	From Other Governments		\$0	\$0	\$0
State Sources Subtotal			\$176,344	\$176,344	\$176,344
Charges for Services					
3401-3406	Income from Departments	02	\$34,000	\$34,231	\$34,000
3409	Other Charges		\$0	\$0	\$0
Charges for Services Subtotal			\$34,000	\$34,231	\$34,000
Miscellaneous Revenues					
3501	Sale of Municipal Property		\$0	\$0	\$0
3502	Interest on Investments	02	\$1,400	\$2,235	\$1,400
3503-3509	Other	02, 08	\$5,477	\$6,631	\$33,172
Miscellaneous Revenues Subtotal			\$6,877	\$8,866	\$34,572
Interfund Operating Transfers In					
3912	From Special Revenue Funds		\$0	\$0	\$0



Revenues

Account	Source	Article	Estimated Revenues Prior Year	Actual Revenues	Estimated Revenues Ensuing Year
Interfund Operating Transfers In					
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)		\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)		\$0	\$0	\$0
3915	From Capital Reserve Funds	02	\$0	\$0	\$121,000
3916	From Trust and Fiduciary Funds		\$0	\$0	\$0
3917	From Conservation Funds		\$0	\$0	\$0
Interfund Operating Transfers In Subtotal			\$0	\$0	\$121,000
Other Financing Sources					
3934	Proceeds from Long Term Bonds and Notes		\$0	\$0	\$0
9998	Amount Voted from Fund Balance		\$0	\$0	\$0
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
Other Financing Sources Subtotal			\$0	\$0	\$0
Total Estimated Revenues and Credits			\$815,980	\$849,840	\$964,675



Budget Summary

Item	Prior Year	Ensuing FY (Recommended)
Operating Budget Appropriations	\$2,875,041	\$2,897,998
Special Warrant Articles	\$91,000	\$148,695
Individual Warrant Articles	\$0	\$0
Total Appropriations	\$2,966,041	\$3,046,693
Less Amount of Estimated Revenues & Credits	\$823,813	\$964,675
Estimated Amount of Taxes to be Raised	\$2,142,228	\$2,082,018



New Hampshire
Department of
Revenue Administration

2018
MS-DTB

Default Budget of the Municipality

East Kingston

For the period beginning January 1, 2018 and ending December 31, 2018

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

This form was posted with the warrant on: January 26, 2018

GOVERNING BODY CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Matthew B. Dworman	Chairman, Board of Selectmen	
Erin J. Pettinato	Selectman	
Richard S. Poelaert	Selectman	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



Appropriations

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
General Government					
0000-0000	Collective Bargaining	\$0	\$0	\$0	\$0
4130-4139	Executive	\$110,748	(\$4,300)	\$0	\$106,448
4140-4149	Election, Registration, and Vital Statistics	\$53,134	\$13,105	\$0	\$66,239
4150-4151	Financial Administration	\$131,622	(\$3,215)	\$0	\$128,407
4152	Revaluation of Property	\$18,976	\$1,649	\$0	\$20,625
4153	Legal Expense	\$40,000	\$0	\$0	\$40,000
4155-4159	Personnel Administration	\$279,186	(\$1,563)	\$0	\$277,623
4191-4193	Planning and Zoning	\$28,837	\$2,958	\$0	\$31,795
4194	General Government Buildings	\$185,548	\$2,138	\$0	\$187,686
4195	Cemeteries	\$21,757	(\$7,685)	\$0	\$14,072
4196	Insurance	\$54,605	(\$1,181)	\$0	\$53,424
4197	Advertising and Regional Association	\$0	\$0	\$0	\$0
4199	Other General Government	\$20,000	\$0	\$0	\$20,000
General Government Subtotal		\$944,413	\$1,906	\$0	\$946,319
Public Safety					
4210-4214	Police	\$466,353	\$18,473	\$0	\$484,826
4215-4219	Ambulance	\$20,000	\$0	\$0	\$20,000
4220-4229	Fire	\$170,100	\$25,052	\$0	\$195,152
4240-4249	Building Inspection	\$13,800	\$800	\$0	\$14,600
4290-4298	Emergency Management	\$35,700	\$7,200	\$0	\$42,900
4299	Other (Including Communications)	\$0	\$0	\$0	\$0
Public Safety Subtotal		\$705,953	\$51,525	\$0	\$757,478
Airport/Aviation Center					
4301-4309	Airport Operations	\$0	\$0	\$0	\$0
Airport/Aviation Center Subtotal		\$0	\$0	\$0	\$0
Highways and Streets					
4311	Administration	\$0	\$0	\$0	\$0
4312	Highways and Streets	\$455,179	\$0	\$0	\$455,179
4313	Bridges	\$0	\$0	\$0	\$0
4316	Street Lighting	\$3,200	\$0	\$0	\$3,200
4319	Other	\$0	\$0	\$0	\$0
Highways and Streets Subtotal		\$458,379	\$0	\$0	\$458,379



Appropriations

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
Sanitation					
4321	Administration	\$0	\$0	\$0	\$0
4323	Solid Waste Collection	\$199,000	\$0	\$0	\$199,000
4324	Solid Waste Disposal	\$0	\$0	\$0	\$0
4325	Solid Waste Cleanup	\$0	\$0	\$0	\$0
4326-4328	Sewage Collection and Disposal	\$0	\$0	\$0	\$0
4329	Other Sanitation	\$0	\$0	\$0	\$0
	Sanitation Subtotal	\$199,000	\$0	\$0	\$199,000
Water Distribution and Treatment					
4331	Administration	\$0	\$0	\$0	\$0
4332	Water Services	\$0	\$0	\$0	\$0
4335	Water Treatment	\$0	\$0	\$0	\$0
4338-4339	Water Conservation and Other	\$0	\$0	\$0	\$0
	Water Distribution and Treatment Subtotal	\$0	\$0	\$0	\$0
Electric					
4351-4352	Administration and Generation	\$0	\$0	\$0	\$0
4353	Purchase Costs	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance	\$0	\$0	\$0	\$0
4359	Other Electric Costs	\$0	\$0	\$0	\$0
	Electric Subtotal	\$0	\$0	\$0	\$0
Health					
4411	Administration	\$0	\$0	\$0	\$0
4414	Pest Control	\$2,500	\$0	\$0	\$2,500
4415-4419	Health Agencies, Hospitals, and Other	\$9,700	\$0	\$0	\$9,700
	Health Subtotal	\$12,200	\$0	\$0	\$12,200
Welfare					
4441-4442	Administration and Direct Assistance	\$0	\$0	\$0	\$0
4444	Intergovernmental Welfare Payments	\$10,975	\$0	\$0	\$10,975
4445-4449	Vendor Payments and Other	\$13,200	\$0	\$0	\$13,200
	Welfare Subtotal	\$24,175	\$0	\$0	\$24,175
Culture and Recreation					
4520-4529	Parks and Recreation	\$12,500	\$0	\$0	\$12,500
4550-4559	Library	\$130,424	\$2,634	\$0	\$133,058
4583	Patriotic Purposes	\$1,000	\$0	\$0	\$1,000
4589	Other Culture and Recreation	\$0	\$0	\$0	\$0
	Culture and Recreation Subtotal	\$143,924	\$2,634	\$0	\$146,558



Appropriations

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
Conservation and Development					
4611-4612	Administration and Purchasing of Natural Resources	\$0	\$0	\$0	\$0
4619	Other Conservation	\$6,000	\$1,000	\$0	\$7,000
4631-4632	Redevelopment and Housing	\$0	\$0	\$0	\$0
4651-4659	Economic Development	\$0	\$0	\$0	\$0
Conservation and Development Subtotal		\$6,000	\$1,000	\$0	\$7,000
Debt Service					
4711	Long Term Bonds and Notes - Principal	\$250,000	\$0	\$0	\$250,000
4721	Long Term Bonds and Notes - Interest	\$115,997	(\$11,965)	\$0	\$104,032
4723	Tax Anticipation Notes - Interest	\$0	\$0	\$0	\$0
4790-4799	Other Debt Service	\$0	\$0	\$0	\$0
Debt Service Subtotal		\$365,997	(\$11,965)	\$0	\$354,032
Capital Outlay					
4901	Land	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment	\$15,000	\$0	\$0	\$15,000
4903	Buildings	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings	\$0	\$0	\$0	\$0
Capital Outlay Subtotal		\$15,000	\$0	\$0	\$15,000
Operating Transfers Out					
4912	To Special Revenue Fund	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric	\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water	\$0	\$0	\$0	\$0
4915	To Capital Reserve Fund	\$0	\$0	\$0	\$0
4916	To Expendable Trusts/Fiduciary Funds	\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds	\$0	\$0	\$0	\$0
Operating Transfers Out Subtotal		\$0	\$0	\$0	\$0
Total Operating Budget Appropriations		\$2,875,041	\$45,100	\$0	\$2,920,141



New Hampshire
Department of
Revenue Administration

2018
MS-DTB

Reasons for Reductions/Increases & One-Time Appropriations

Account	Explanation
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No reasons entered for reductions/increases or one-time appropriations.

TOWN OF EAST KINGSTON
First Session of the 2018 Annual Meeting
Deliberative Session – February 6, 2018

Selectmen

Matthew B. Dworman, Chairman
Erin Pettinato
Richard Poelaert

Barton L. Mayer, Town Counsel
Keri J. Marshall, Moderator
Barbara A. Clark, Town Clerk

The Moderator, Keri Marshall, called the meeting to order at 7:00 pm with 64 residents in attendance.

Matthew Dworman made a motion to approve Article 2 and read it in its entirety.

2. Shall the Town of East Kingston raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$2,897,998. Should this article be defeated, the default budget shall be \$2,920,141 which is the same as last year, with certain adjustments required by previous action of the Town of East Kingston or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. This operating budget article doesn't contain appropriations contained in any other warrant articles.

MAJORITY VOTE REQUIRED

Seconded: Erin Pettinato

Discussion: Abigail Mills, after reviewing the MS-636, asked why the Board of Selectmen were underfunding by a significant amount, specifically highways and streets, as well as street lighting and pest control. She said last year \$455,179 was budgeted for highways and streets but expenditures were almost \$100,000 over and this year they are recommending underfunding it.

Matthew Dworman said with regard to highway and streets, they received, unexpectedly, about \$50,000 from the State as did most towns in NH. He also said they had encumbered some funds not spent in 2016 that were spent last year.

Abigail asked about revenues listed, specifically other licenses, permits, and fees. She said they are budgeting for an expected revenue of \$16,704 when last year the actual revenues were \$10,504. She asked why they are expecting a large jump in other licenses, permits, and fees?

Matthew said a lot of these are unknown and it is their best guess.

Cheryll Hurteau, Town Office Manager, said revenues are based on actual spending and she works with the Department of Revenue in providing these numbers. Cheryll said she works with the department heads, and they look ahead to see what they might anticipate, i.e. motor vehicle revenues, building permit revenues, etc. She said it is an educated guess but it is based on actual numbers as much as it possibly can be.

Abigail asked for clarification of what other licenses, permits, and fees includes and Cheryll said hunting licenses, fishing licenses, and pistol permits. She said there are many things that go into this category. Cheryll said they do their best with the numbers they have.

Abigail questioned what 3503-3509, other miscellaneous revenues was. She said it went from \$5,477 last year to \$33,172. Cheryll said, again, these numbers are based on actuals.

Matthew said the report everyone has in front of them is the MS-636. He said a break-down of budget line items was available at the Budget Hearing.

Abigail asked what the \$121,000 towards Capital Reserve Funds was from and Cheryll said those are the combined amounts of all the warrant articles and one expendable trust fund they are asking you to vote on.

Vote on Article 2 as written: Passed
Article 2 will appear on the ballot as written.

Motion to not reconsider Article 2: Matthew Dworman
Seconded: Erin Pettinato
Voted: Passed

Matthew Dworman made a motion to approve Article 3 and read it in its entirety.

3. To see if the Town will vote to raise and appropriate the sum of ten thousand dollars (\$10,000) to be added to the existing Revaluation Capital Reserve Fund established at Town Meeting 1991 for the purpose of the next revaluation of the Town, as required every five years by NH RSA 75:8-a.

MAJORITY VOTE REQUIRED

Seconded: Erin Pettinato
Discussion: None
Vote on Article 3 as written: Passed
Article 3 will appear on the ballot as written.

Motion to not reconsider Article 3: Matthew Dworman
Seconded: Erin Pettinato
Voted: Passed

Matthew Dworman made a motion to approve Article 4 and read it in its entirety.

4. To see if the Town will vote to raise and appropriate the sum of eleven thousand dollars (\$11,000) to be added to the existing Library Building Major Repair/Replacement Reserve Fund established at 2010 Town Meeting for the purpose of funding long-term repairs and replacements for the library building.

MAJORITY VOTE REQUIRED

Seconded: Erin Pettinato

Discussion: None

Vote on Article 4 as written: Passed

Article 4 will appear on the ballot as written.

Motion to not reconsider Article 4: Matthew Dworman

Seconded: Erin Pettinato

Voted: Passed

Matthew Dworman made a motion to approve Article 5 and read it in its entirety.

5. To see if the Town will vote to raise and appropriate the sum of fifty thousand dollars (\$50,000) to be added to the existing Fire Apparatus Capital Reserve Fund established at the 1999 Town Meeting for the purpose of acquiring fire apparatus.

MAJORITY VOTE REQUIRED

Seconded: Erin Pettinato

Discussion: None

Vote on Article 5 as written: Passed

Article 5 will appear on the ballot as written.

Motion to not reconsider Article 5: Matthew Dworman

Seconded: Erin Pettinato

Voted: Passed

Matthew Dworman made a motion to approve Article 6 and read it in its entirety.

6. To see if the Town will vote to raise and appropriate the sum of ten thousand dollars (\$10,000) to be added to the existing Fire Department/Emergency Operations Center Land &/or Building Capital Reserve Fund established at the 2012 Town Meeting for the purpose of the acquisition of land and/or building or construction of building for a Fire Station/Emergency Operations Center.

MAJORITY VOTE REQUIRED

Seconded: Erin Pettinato

Discussion: None

Vote on Article 6 as written: Passed

Article 6 will appear on the ballot as written.

Motion to not reconsider Article 6: Matthew Dworman
Seconded: Erin Pettinato
Voted: Passed

Matthew Dworman made a motion to approve Article 7 and read it in its entirety.

7. To see if the Town will vote to establish a cistern/hydrant repair/replace Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of repairing or replacing existing cisterns or hydrants and to raise and appropriate the sum of fifteen thousand (\$15,000) to be placed in this fund. Further, to name the Board of Selectmen as agents to expend from said fund.

MAJORITY VOTE REQUIRED

Seconded: Erin Pettinato

Discussion: Robert Nigrello asked if this was a new fund. Matthew Dworman said there are a number of dry hydrants in town that are connected to the fire ponds and some of them are connected to cisterns, which are essentially underground storage tanks, made out of concrete. Matthew said when they were installed they were designed to last 30 years and some of those are approaching 30 years. He said the Fire Chief is looking at options as to whether they need to be replaced or if they can be repaired. He said he understands there are now liners that are available. He said it is going to be an expense at some point, and they need to be prepared and start being proactive.

Edward Warren, Fire Chief, said there are a number of hydrants in town that are nonfunctional. He said none of them are in critical locations. The cost to replace is \$60,000-\$70,000 and by putting aside \$15,000 each year is a good idea. He said the town has always had a covenant with the over 55 communities but after so many years, it falls back on the town. He said they are going to have to start replacing some of these in the near future.

Vote on Article 7 as written: Passed

Article 7 will appear on the ballot as written.

Motion to not reconsider Article 7: Matthew Dworman
Seconded: Erin Pettinato
Voted: Passed

Motion to not reconsider Article 7: Matthew Dworman
Seconded: Erin Pettinato
Voted: Passed

Matthew Dworman made a motion to approve Article 8 and read it in its entirety.

8. To see if the Town will vote to establish an Expendable Trust Fund under the provisions of RSA 31:19-a for the purpose of defraying cemetery maintenance and administration expenses and to raise and appropriate the sum of twenty seven thousand six hundred ninety five dollars (\$27,695) to be placed into this fund and further to name the East Kingston Cemetery Trustees as agents to

expend from this fund. This initial funding shall be from those funds presently held by the Cemetery Trustees and shall not be raised through taxes.
MAJORITY VOTE REQUIRED

Seconded: Erin Pettinato

Discussion: Roby Day introduced a new Trustee of the Trust Fund alternate, Ronald Morales. Roby welcomed Ronald and said he brings experience and financial expertise to the board.

Roby made a motion to amend Article 8 and instead of the sum of \$27,695 change the amount to \$16,664.19.

Roby said we need a capital reserve fund for the cemeteries for all the same reasons we have one for the school and town. He said in doing this they will be providing a solution, a place to put certain revenues if Article 9 passes. He said the capital reserve fund motion can't stand alone by itself and the intent is to get to Article 9. He said in 2014, there was a change to the cemetery RSA 289 which allows them to direct lot sales in cemeteries to an expendable trust fund. He said these two warrant articles together will work.

Roby shared the following history: In 1897, John Gale made a bequest of his parents' property in East Kingston, located at the corner of Main Street and Haverhill Road, the Gale House. The bequest was he was going to give the house and property to the town with a stipulation that the annual taxation from this property would be put to use in maintaining the Gale Cemetery (Hillside Cemetery, presently). At Town Meeting in 1898, the town accepted it, and in the process established the very first cemetery committee, with three residents serving on this committee. They agreed to accept the terms of the trust. It wasn't until 1995 the first cemetery trustees were elected which was the result of a new RSA 289 which established the cemetery rules on how municipalities included electing cemetery trustees. The cemetery committee, at that time, became the cemetery trustees. The monies they were using, which they were using up until last year, were being used for the original intended purpose; however, RSA 289 doesn't allow for this. The cemetery trustees were not trying to hide anything as they reported their finances in the town reports. This wasn't picked up on until 2017. In 1993 and prior, all cemetery lot sales included the caveat "perpetual care" and going forward that appeared to still be the case. The rules and regulations specified all lot sales would have the caveat of perpetual care. Come 2009, in the town report, the cemetery trustees changed the language and deleted perpetual care. With perpetual care, only the income from the money used to buy the lot could be used to maintain the lot. In 2009, the rules and regulations changed the whole approach to selling lots. Instead of the lot having perpetual care, it was just a simple lot sale, real estate transaction. The Trustees of the Trust Funds have found 52 undocumented perpetual care trusts and they are going to have to figure this one out. There is an accounting ledger from 1993 to present to assist them in obtaining this information. In the bank account, \$9,386.73, is Trust Fund Trustee money and the rest, \$16,664.19, is town revenue. In 2011, the cemetery trustees came to the Trust Fund Trustees and asked them to create a private cemetery maintenance trust fund and yearly thereafter the cemetery trustees provided funds for the trust that was created. Today, the amount is \$9,578.60. The RSA authority used to establish the trust had no bearing on private trusts so the Trust Fund Trustees are looking at \$9,578.60 that legitimately is town revenue. If Article 9 fails, the town will get \$26,242. The Trust Fund trustees plan is to get Article 9 passed which would enable them to redirect lot sales

money into a capital reserve fund, especially for cemetery maintenance. The RSA is a fairly new one and the plan the Trust Fund Trustees have is the result of serious consultation with the Assistant Director of Charitable Trusts, Terry Knowles, Department of Justice. Roby said these monies the cemetery trustees have been holding onto and using for their own work is legitimate. Roby praised the cemetery trustees for the marvelous job they have done maintaining the cemeteries.

Second on Amendment: Ted Lloyd
Vote on Article 8 as amended: Passed
Article 8 will appear on the ballot as amended.

To see if the Town will vote to establish an Expendable Trust Fund under the provision of RSA 31:19-a for the purpose of defraying cemetery maintenance and administration expenses and to raise and appropriate the sum of sixteen thousand six hundred sixty four dollar and nineteen cents (\$16,664.19) to be placed into this fund and further to name the East Kingston Cemetery Trustees as agents to expend from this fund. This initial funding shall be from those funds presently held by the Cemetery Trustees and shall not be raised through taxes.

MAJORITY VOTE REQUIRED

Motion to not reconsider Article 8: Edward Warren
Seconded: Robert Nigrello
Voted: Passed

Matthew Dworman made a motion to approve Article 9 and read it in its entirety.

9. To see if the Town will vote, in accordance with RSA 289:2-a, to direct all proceeds from cemetery lot sales be deposited with the Trustees of Trust Funds in the Cemetery Maintenance and Administration Expendable Trust Fund for the maintenance of cemeteries. (This Article is contingent upon the passage of Article 8).

MAJORITY VOTE REQUIRED

Seconded: Erin Pettinato
Discussion: Roby Day said in 2014, RSA 289 was modified and it simply enables the Trust Fund Trustees to redirect the money from lot sales, the lot, the plot, and the 4 corner markers, into a capital reserve fund that can be used for cemetery maintenance. He said if this is approved the town will still get around \$7,500 in residuals.
Vote on Article 9 as written: Passed
Article 9 will appear on the ballot as written.

Motion to not reconsider Article 9: Matthew Dworman
Seconded: Erin Pettinato
Voted: Passed

Matthew Dworman made a motion to approve Article 10 and read it in its entirety.

10. To see if the Town will vote to raise and appropriate the sum of fifteen thousand dollars (\$15,000) to be added to the existing Police Department Building Long Term Maintenance Costs Capital Reserve Fund established at 2016 Town Meeting for the purpose of funding long term maintenance costs for the Police Department Building.

MAJORITY VOTE REQUIRED

Seconded: Erin Pettinato

Discussion: None

Vote on Article 10 as written: Passed

Article 10 will appear on the ballot as written.

Motion to not reconsider Article 10: Erin Pettinato

Seconded: Matthew Dworman

Voted: Passed

Matthew Dworman made a motion to approve Article 11 and read it in its entirety.

11. To see if the Town will vote to raise and appropriate the sum of ten thousand dollars (\$10,000) to be added to the existing Police Department long term Equipment Replacement Fund established at the 2016 Town Meeting for the purpose of funding long term equipment replacement costs for the Police Department.

MAJORITY VOTE REQUIRED

Seconded: Erin Pettinato

Discussion: None

Vote on Article 11 as written: Passed

Article 11 will appear on the ballot as written.

Motion to not reconsider Article 11: Matthew Dworman

Seconded: Erin Pettinato

Voted: Passed

Matthew Dworman made a motion to approve Article 12 and read it in its entirety.

12. To see if the Town will vote to authorize the Trustees of the East Kingston Public Library to negotiate and execute agreements, including a 20-year license and easement (with possible extensions up to 30 years), with Revision Energy of Brentwood, New Hampshire, and to take actions and execute documents reasonably related thereto, necessary to facilitate a Power Purchase Agreement for the purpose of locating a solar energy system that will serve the East Kingston Public Library; including an option to purchase the system, and to otherwise purchase all of the energy produced by the system at a starting rate of \$0.1050/kWh or such other rate as may be approved by the Board of Selectmen and the Trustees of the East Kingston Public Library. This has no effect on the tax rate. The Board of Selectmen and the Trustees of the East Kingston Public Library recommend this article.

MAJORITY VOTE REQUIRED

Seconded: Erin Pettinato

Discussion: Sarah Courchesne, Library Trustee, said the library presently has a small solar installation on the roof of the library which was installed a few years ago. She says it only delivers about 20% of the library's electricity. She said they have always had a goal of installing more solar power so they could meet 100% of their electricity needs. She said they found out about this option, Power Purchase Agreement, and it is available to municipalities. Rather than paying up front for the system or leasing the system, the solar installer, in this case Revision Energy, installs the panels on the roof at their own expense. The library will not pay for the panels nor will they own them. They will pay Revision for the energy generated by the panels. She said they would have to agree to buy all the energy produced by the panels and it is sized so it would be about all the energy you would need. Anything the library didn't need, would be fed back into the grid. She said the idea is they would pay Revision as if they were their electric company and then at year seven of having this installed on the roof, would have the option of purchasing the system. She said at that point, because the value of these systems declines pretty rapidly over time, they could buy the system for a much-reduced cost. She said they aren't obligated to purchase the system after seven years and they can exercise that option anywhere out to 20 years at which point they would be buying a system that would cost about \$3,000, an estimated amount. She said if this warrant article were approved, they would be producing 100% green energy for the library and investing in the option to be generating all of their electricity for free.

Ted Lloyd asked for an estimate on what the value of the system would be after seven years. Sarah said they can't give them a firm idea but she said if they were actually paying for this system today, it would cost about \$70,000. She said the estimates at seven years, might be around \$15,000-\$20,000 and then if they kicked it all the way out to 20 years, it would be around \$5,000.

Abigail Mills asked if these panels were going on the roof and Sarah said they would be and they would be in addition to the small system the library has up there now. Abigail asked if there has been any significant thought going into putting more money into the repair/replacement capital reserve fund since solar tends to wear on roofs a little faster than normal. Sarah said they do have a library maintenance reserve fund that has built into it the cost of replacing the roof. If they do need a roof, it wouldn't reduce the life span of the roof by enough for them to ask for more money in the maintenance reserve fund. She said they do have money in there to replace the roof when it comes due.

Abigail directed a question to the Fire Chief and asked if the fire department has been looking at solar panels and firefighting as far as venting and issues with that. She said she knows it has been a code issue in Portsmouth and other towns.

Edward Warren said solar panels are a big issue. He said it is one of the reasons the solar panels are on the ground in Brentwood. He said they are an issue on rooftops of buildings. He said you can't deactivate them and firefighters can't go on a roof when there is a solar panel up there. He said they can't cut through it even if there is no power. Abigail asked if this would be something we could make contingent upon the review and approval of the fire department because it is a public building. Edward Warren said if it is a small enough system, it is not going to take up a much bigger footprint than what is already there. He would just have to see the plans.

Sarah said if you approved this warrant article, it would give them permission to enter into this contract. She said it is not saying they are agreeing to enter into this contract.

Abigail said since solar companies tend to come and go, what is the contingency for five years down the line and the company closes up. Do they take their panels with them? Sarah said they have been working on a contract with them that delineates all of that and she said they do not have the finalized language of the contract yet. She said Bart has been taking a look at the contract and they are still at the phase where they can modify the language.

Ronald Morales asked if we get any revenue at all from this in the initial years. Sarah said they get all the revenue only if they own the system. The revenue they get from the solar panels they currently have in place and own is in the neighborhood of about \$200-\$300 a year from the utilities.

Ronald Morales said currently the town has a contract with Provided Power which they negotiated last October and it goes through this December. He said the cost is \$0.07837/kWh which is about 2.663 less, a \$450 difference. He said from his experience running the Energy Committee, they have never paid \$0.1050/kWh. He said he has a concern with that number, especially with the new tax rate for utilities. He said they are already talking about lowering the electric rate to us and if Northern Pass goes through or something like it, there are other sources that are going to make this more competitive. He said from his experience, he can't justify knowing what we are using here for utilities. He said one of the things the library could do is LED lamp the place and he said that would drive their light costs down 90%.

Sarah said if they were looking at what is the cheapest way to buy electricity today, it would not be through what they are proposing here. She said they do lock in a rate with Revision and it does increase over the next seven years and they do know they are going to pay more than what is likely going to be the market rate for electricity. They see it as a goal of achieving 100% solar energy on the library. She said they can do it a couple of ways. They could try to raise funds and wait until they have enough to buy the system or they could look at this as an increase in their kWh costs. Their estimates are somewhere close to about \$200 extra a year and they see that as an investment, year after year, and being able to buy the system for much cheaper than they could afford it at this point. She said they feel it is worth the small degree of investment. She said if it is \$200 extra a year, it would be offset by the fact their current panels do generate about \$200-\$300 a year. It is the library's goal of being green and reducing energy consumption overall. She said generating clean energy through solar is one facet of it but the other facet of it is as Ron stated would be reducing how much electricity is used. They had an auditor from Unutil access the property and where they were spending their money and going to LED's was recommended so that is next on their plan. She said the biggest part of their electricity bill every month is what they call a demand charge – it is not the amount of kWh they use it is just a momentary estimate of what is the maximum the library might need to draw from the grid and then they charge them a certain amount of money based on that.

Scott Urwick said if going to LED lights can decrease electric usage in the library by 90%, what would the size of the system look like after going to LED lighting. Sarah said they do not want to over install. She said the auditor that came to look at the property was not estimating 90% but

more like 15%. She said in the summer months they are going to be generating more than they need but in the winter months they might not be meeting their demands some of the time.

Laurel Urwick asked if the plan was to keep the cost at \$0.1050/kWh. Sarah said it starts at \$0.1050/kWh and then they work out a schedule. Sarah said the idea is some years they may pay more and other years less.

Edward Warren said he didn't want to mislead anyone as doesn't have a problem with solar panels. He said they will support the library and will find a way to make it work for them.

Jamie Saucier asked if by putting the name of the company on the warrant article is too limiting for the town vote. Sarah asked if he meant getting another PDA with another solar company. She said at this time there is no option of going with another company as the whole process was started back in May or June and the permits that have to go through and Unitil has to approve it. She said they have all those things in place.

Andy Head asked what the life expectancy was of this system. Sarah said about 30-40 years.

Andy asked what the cost would be to purchase the system. Sarah said about \$65,000.

Andy asked what the monthly cost is for electricity. Sarah said they are paying about \$300 a month.

Geraldine Murray asked a question about Revision. She said they did the solar panels in Brentwood and she thinks she read in the Union Leader they were paying \$0.8/kWh so she asked if this could be negotiated. Sarah isn't sure how Brentwood structured their system. Ted Lloyd asked if the negotiation already was complete. Sarah said they haven't signed anything and they could go back to them and see if they could bring the rate down.

Ted Lloyd motioned to amend the article and to strike \$0.1050/kWh and replace it with "some rate as negotiated." Bart said we need to make it clear in the warrant article, what we anticipate paying, so that if there were any questions the article would reflect what we understood our obligation would be in the future. He said he would be reticent about taking out the numbers because the numbers establish a baseline for reference in the future.

Scott asked instead of striking the amount that is there or such other rate, could they say or such lower rate as may be approved by the Board of Selectmen. Bart said that is the problem, you are committing to 20 years. Bart said you need to understand the prices will go up over the years and that is the commitment they are making.

Ronald said one thing that should be struck is that this has no effect on the tax rate. He said it is implying this is free and it is not free. He would like to make an amendment they strike the sentence, this has no effect on the tax rate.

Ted Lloyd said in hearing what town counsel and Sarah said, he would like to withdraw his motion to amend.

Scott Urwick made a motion to amend the article to include "all of the energy produced by the system at a starting rate of \$0.1050/kWh or such other lower starting rate as may be approved by the Board of Selectmen and the Trustees of the East Kingston Public Library as well as strike the sentence "this has no effect on the tax rate".

Ronald Morales seconded the amendment.

Vote on Article 12 as amended: Passed

To see if the Town will vote to authorize the Trustees of the East Kingston Public Library to negotiate and execute agreements, including a 20-year license and easement (with possible extensions up to 30 years), with Revision Energy of Brentwood, New Hampshire, and to take actions and execute documents reasonably related thereto, necessary to facilitate a Power Purchase Agreement for the purpose of locating a solar energy system that will serve the East Kingston Public Library; including an option to purchase the system, and to otherwise purchase all of the energy produced by the system at a starting rate of \$0.1050/kWh or such other lower starting rate as may be approved by the Board of Selectmen and the Trustees of the East Kingston Public Library. The Board of Selectmen and the Trustees of the East Kingston Public Library recommend this article.

MAJORITY VOTE REQUIRED.

Matthew Dworman made a motion to not reconsider Article 12

Seconded: Roby Day

Voted: Passed

Matthew Dworman made a motion to approve Article 13 and read it in its entirety.

13. To see if the Town will vote to approve the Town Clerk/Tax Collector to fully participate in the Town of East Kingston Employee Benefit Program. Participation in the program will be based on years of service (under the part time/full time schedule). The Town Clerk/Tax Collector presently has two weeks of vacation with no sick/excused pay.

MAJORITY VOTE REQUIRED

Seconded: Erin Pettinato

Discussion: Matthew said several years ago a warrant article passed which gave Barbara Clark, Town Clerk/Tax Collector, a full time elected position as it was part time in the past. He said the article neglected to specify it would follow the same policies as other full-time town employees because it is an elected position. He said unfortunately, for the past several years, Mrs. Clark has not enjoyed the same benefits as far as sick time and vacation time as other full-time employees. He said this article is to correct this situation.

Vote on Article 13 as written: Passed

Article 13 will appear on the ballot as written.

Matthew Dworman made a motion to not reconsider Article 13

Seconded: Erin Pettinato

Voted: Passed

Other business:

Matt thanked everyone for coming out. He said we are all here because we love this town and we love the town because of the people.

Matt introduced the newest member to the town. He said in December, when Police Chief, Tim Connell left, they appointed Kingston Police Lieutenant, Michael LePage as an Interim Police Administrator. He said he has been doing a good job, getting a lot of paperwork, policies and procedures in order. Matthew said the Board of Selectmen signed a contract this evening to appoint Chief LePage to be our part time police chief for a one-year term. He said their goal is to have one of the existing officers take over and be ready for that position in one year. He said Chief LePage has been doing a great job as an Administrator and acting as a great role model for the existing officers and he welcomed him to the East Kingston family.

Scott Urwick asked if there was reason to believe they didn't have a police officer currently ready to be chief. Matthew said he thinks you would understand that if they didn't hire one of the existing officers as they felt that it wasn't the time to do so.

Scott Urwick asked Matthew how many years he has been Selectman and Matthew replied, 12 out of the last 15 years, and Scott thanked him for his service.

Andy Head said he believed the town voted years ago to hire a full-time police chief and asked if it was voted on in the past, could this be an issue. Bart said he wasn't aware of that vote.

Meeting adjourned at 8:10 pm

Respectfully submitted,

Barbara A. Clark, Town Clerk

*The following articles were amended at the Deliberative Session: Article 8 and Article 12.

TOWN OF EAST KINGSTON, NEW HAMPSHIRE
AMENDED WARRANT ARTICLES FOR BALLOT FOLLOWING DELIBERATIVE SESSION

1. **To choose all necessary Town Officers for the year ensuing.**

2. **Shall the Town of East Kingston raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$2,897,998. Should this article be defeated, the default budget shall be \$2,920,141 which is the same as last year, with certain adjustments required by previous action of the Town of East Kingston or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. This operating budget article doesn't contain appropriations contained in any other warrant articles.**
MAJORITY VOTE REQUIRED

3. **To see if the Town will vote to raise and appropriate the sum of ten thousand dollars (\$10,000) to be added to the existing Revaluation Capital Reserve Fund established at Town Meeting 1991 for the purpose of the next revaluation of the Town, as required every five years by NH RSA 75:8-a.**
MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board vote).

4. **To see if the Town will vote to raise and appropriate the sum of eleven thousand dollars (\$11,000) to be added to the existing Library Building Major Repair/Replacement Reserve Fund established at 2010 Town Meeting for the purpose of funding long-term repairs and replacements for the library building.**
MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board vote).

5. **To see if the Town will vote to raise and appropriate the sum of fifty thousand dollars (\$50,000) to be added to the existing Fire Apparatus Capital Reserve Fund established at the 1999 Town Meeting for the purpose of acquiring fire apparatus.**
MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board vote).

6. **To see if the Town will vote to raise and appropriate the sum of ten thousand dollars (\$10,000) to be added to the existing Fire Department/Emergency Operations Center Land &/or Building Capital Reserve Fund established at the 2012 Town Meeting for the purpose of the acquisition of land and/or building or construction of building for a Fire Station/Emergency Operations Center.**
MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board vote).

7. **To see if the Town will vote to establish a cistern/hydrant repair/replace Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of repairing or replacing existing cisterns or hydrants and to raise and appropriate the sum of fifteen thousand dollars (\$15,000) to be placed in this fund. Further, to name the Board of Selectmen as agents to expend from said fund.**
MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board Vote).

8. To see if the Town will vote to establish an Expendable Trust Fund under the provisions of RSA 31:19-a for the purpose of defraying cemetery maintenance and administration expenses and to raise and appropriate the sum of sixteen thousand six hundred sixty four dollars and nineteen cents (\$16,664.19) to be placed into this fund and further to name the East Kingston Cemetery Trustees as agents to expend from this fund. This initial funding shall be from those funds presently held by the Cemetery Trustees and shall not be raised through taxes.
MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board Vote).
9. To see if the Town will vote, in accordance with RSA 289:2-a, to direct all proceeds from cemetery lot sales be deposited with the Trustees of Trust Funds in the Cemetery Maintenance and Administration Expendable Trust Fund for the maintenance of cemeteries. (This Article is contingent upon the passage of Article 8).
MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board vote).
10. To see if the Town will vote to raise and appropriate the sum of fifteen thousand dollars (\$15,000) to be added to the existing Police Department Building Long Term Maintenance Costs Capital Reserve Fund established at 2016 Town Meeting for the purpose of funding long term maintenance costs for the Police Department Building.
MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board vote).
11. To see if the Town will vote to raise and appropriate the sum of ten thousand dollars (\$10,000) to be added to the existing Police Department long term Equipment Replacement Fund established at the 2016 Town Meeting for the purpose of funding long term equipment replacement costs for the Police Department.
MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board vote).
12. To see if the Town will vote to authorize the Trustees of the East Kingston Public Library to negotiate and execute agreements, including a 20-year license and easement (with possible extensions up to 30 years), with Revision Energy of Brentwood, New Hampshire, and to take actions and execute documents reasonably related thereto, necessary to facilitate a Power Purchase Agreement for the purpose of locating a solar energy system that will serve the East Kingston Public Library; including an option to purchase the system, and to otherwise purchase all of the energy produced by the system at a starting rate of \$0.1050/kWh or such other lower starting rate as may be approved by the Board of Selectmen and the Trustees of the East Kingston Public Library. The Board of Selectmen and the Trustees of the East Kingston Public Library recommend this article.
MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board vote).
13. To see if the Town will vote to approve the Town Clerk/Tax Collector to fully participate in the Town of East Kingston Employee Benefit Program. Participation in the program will be based on years of service (under the part time/full time schedule). The Town Clerk/Tax Collector presently has two weeks of vacation with no sick/excused pay.
MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board vote).

ANIMAL CONTROL OFFICER

Dogs reported lost	11	Cats buried	2
Dogs reported found	10	Cat complaints	3
Dogs impounded	3	Poultry impounded	1
Dog complaints	10	Kennel inspections	1
Dog bites investigated	4	Pigs complaints	1
Dogs rabies tested	2	Wildlife complaints	8
Cats reported lost	1	Wildlife euthanized & buried	3
Cats reported found	2	Wildlife picked up & buried	5
Cats impounded	2		

Recently we had a case of a cat who lived on Andrews Lane being shot with a pellet gun. The cat was mortally wounded and suffered greatly before he returned home and was brought to a veterinarian for humane euthanasia. We'll never know if this cat was shot for sport or because he was killing a neighbor's chickens or otherwise being where he shouldn't have been. There is a better way to deal with a nuisance animal. Animal Control has several Havahart traps we will lend out to any resident who asks. Please feel free to call us if you have a problem with stray or wild animals.

Respectfully submitted,

Robert A. Marston, DVM
Robert A. Marston, DVM,
Animal Control Officer



BUILDING INSPECTOR

The following is a summary of building permits and occupancy certificates for 2017:

- 3 Permits for new single-family homes
- 0 Permits for Over 55 Housing
- 0 Commercial Building
- 2 Replacement homes
- 5 Occupancy Certificates Issued for new homes
- 2 Demolition Permits
- 4 Solar Panels Permits

The current total for single-family homes is 821 plus 153 for 55 and over housing, for a grand total of 974.

There were 7 permits for emergency generators issued. The installation of generators fueled by propane requires both a building permit and a permit from the Fire Department.

Additionally, there were 36 building permits issued for additions and alterations. A building permit is required for additions or alterations that are valued at \$1,000 or more, including labor and materials.

The State of New Hampshire continued to update code requirements for new homes and major updates. Among the most significant are the requirements for energy efficiency and shore line protection.

Respectfully submitted,

John E. Moreau, Jr.
John E. Moreau, Jr., Building Inspector

CODE ENFORCEMENT OFFICER

The job of Code Enforcement sometimes blends in with the duties of the Building Inspector. Most of the projects for Code Enforcement this year were propagated from calls from citizens with inquiries. Some of the concerns/problems investigated or resolved by the Code Enforcement Officer in the past are now under the purview of the Health Officer or the Fire Chief. Occasionally, unauthorized building additions or unregistered vehicle complaints are received. For the most part, East Kingston residents constitute a very concerned community. Our Town is fortunate to have a dedicated group of people working from the Selectmen's Office, whether on a paid or volunteer status, and all residents should feel free to call with any questions or concerns.

Respectfully submitted,

John E. Moreau, Jr.

John E. Moreau, Jr., Code Enforcement Officer

CONSERVATION COMMISSION

The Conservation Commission was again involved in a variety of activities related to the management of the natural resources in Town.

ADOPT-A-HIGHWAY: We continue to participate in the NHDOT Adopt-A-Highway Program, picking up litter along Haverhill Road, Route 108 from 107 to the Newton Town Line.

INVASIVE SPECIES - Supported treatment of variable milfoil and other invasive species emerging in the East Kingston portion of Powwow Pond.

CONSERVATION EASEMENTS: Each year Town properties that have a Conservation Easement are inspected to verify that no status changes have taken place. Reports are submitted and are on file in the Conservation Office. There were no additional easements in 2017. Land conserved through private donations or easements maintain and preserve the rural character of our Town. Numerous studies show that for several reasons, property values increase for land abutting conservation parcels. It is our goal to support this initiative and welcome meeting with landowners in Town who are interested in protecting open space by placing Conservation Easements on their property.

CONSERVATION COMMISSION (cont.)

OTHER ACTIVITIES:

- Provided input to the Planning Board, as needed.
- Inspection of Town Forest Lots.
- Provided the opportunity for local students to attend Summer Conservation 4H Camp.
- Provided information to Citizens about wetland impacts and conservation issues.
- Presented informational displays at the Town Meeting.
- Attended Training workshops on conservation and the environment.
- Assisted the Selectmen with advice on wetland impact issues.
- Assisted the Road Agent with advice on drainage issues in Town.

BUDGET - Because of increased permit fees, treatment procedures, testing and monitoring, we are proposing an increase to our 2018 budget for invasive species treatment of the Powwow River.

As always, members of the Commission are available to answer your questions regarding conservation issues and management of the natural resources in our Town.

If anyone is interested in filling a vacant position on the Commission and joining us for monthly meetings, please contact the Selectmen's Office at 642-8406.

Respectfully submitted,

Dennis G. Quintal, Chairman

**Conservation Commission
Status of Conservation Easements as of January 13, 2017**

Don Kemp – 9.13 acres off Willow Road (MBL #07-03-68). Funded by EK Conservation Fund (EKCF), \$28,571.00 **Closed 5/17/04.**

Pat O'Shea – 27.55 acres on Stumpfield Road (MBL #15-03-02). Funded by USDA Farm and Ranchland Protection Program (FRPP) \$92,500; and EKCF \$92,500. **Closed 5/3/05.**

Edwin Crosby – 36.3 acres on South Road (MBL #12-03-01). Bargain sale funded by EKCF \$75,000, (total easement value= \$300,000, savings of \$225,000). **Closed 8/26/05.**

Dan Bodwell – 19.54 acres on North Road (MBL #15-03-01). Funded by FRPP \$142,500; and EKCF \$142,500. **Closed 9/13/05.**

Carol Nupp – 10.94 acres on North Road (MBL #15-01-01). Funded by FRPP \$13,350; EKCF \$40,000; and Town Bond \$136,650. **Closed 10/29/05.**

Harold Bodwell – 129.54 acres on Stumpfield Road (MBL #15-03-04). Funded by FRPP \$447,500; and Town Bond \$447,500. **Closed 10/4/05.**

Donald Clark – 28.84 acres on Sanborn Road (MBL #07-03-08). Funded by Town Bond \$215,000. **Closed 10/4/05.**

Marilyn Bott – 38.5 acres on South Road (MBL #13-03-18). Funded by Town Bond \$520,000. **Closed 12/29/05.** (28.7 ac in East Kingston + 9.8ac Kensington = 38.5 total)

Richard and Elena Poelaert – 22.44 acres on Willow Road (MBL #08-01-10). Funded by Town Bond \$208,000. **Closed 9/13/06.**

Richard and Eva Smith – 105.67 acres on Sanborn and Willow Roads (MBL #07-02-01). Funded by FRPP \$337,750; Town Bond \$627,250. **Closed 3/01/07.**

Richard C. & Mary Ellen Marcella – 42.15 acres on Haverhill Road (MBL #09-08-18). Funded by Town Bond \$530,000. **Closed 6/15/07.**

Heirs of Frederic L. Smith – 5.93 acres in East Kingston on Powwow River Road (MBL #03-01-02) (16.93 in Kingston). Funded by EKCF - \$277,000 (development value all in East Kingston). **Closed 10/16/07.**

2017 East Kingston Town Report - Conservation Commission

Matt & Lynne Blunt Revocable Trusts-47.05 acres, on Joslin Rd. (MBL #17-02-02/07). Funded by Town Bond \$360,000. **Closed 12/30/08.**

Clinton Furnald Trust-23.05 acres on Stagecoach & Pine Woods, (MBL #12-3-6/7/8/9/19). Funded by Town Bonds \$550,000. **Closed 04/08/09.**

Whippoorwill Realty Trust – 19.80 acres in East Kingston on South Road (MBL # 12-2-1/2-2/2-5). Funded by Town Bond \$112,500. **Closed 04/13/12**

Monahan Farm Heirs: Natalie Walker, Betsy Crespi and Marjorie Doss – 28.13 acres on South Road and Route 107 (MBL # 14-4-2) Funded by a balance from previous Town Bond \$22,448.10, EKCF \$81,301.90, LCHIP \$85,000, NRCS-ALE and other contributions.

SUMMARY:

Total Protected – 594.56 Acres

Total Appraised Value of Development Rights - \$6,373,571.00

Matching Funds (FRPP) - \$1,258,600.00 LCHIP (\$85,000.00) Town Funds (EKCF) - \$736,872.90

Town Bond-\$3,706,900 + \$75,000 for admin. costs=\$3,781,900
Potential House Lots Unavailable for Development = 128

Acres 594.56 + town lands w/CE 35.83 + Finch 137.0 + Woodworth 34.0=801.39+Howfirma Trust 268.10+ State Forest 41.90=Grand Total 1,111.39
Acres protected w/cons. easements from total land of 6,165.03 acres (or 18.02% of the Town).

Town Meeting-March 13, 2003-Warrant Article #7 was approved to acquire \$4,000,000 of conservation easements. (\$4,000,000 less expended of \$3,781,900 = \$218,100 balance remaining unexpended to date).

EMERGENCY MANAGEMENT

It has been a very busy year at the EOC. We have worked with N.H. Homeland Security, Seabrook Nuclear Station, and FEMA to have our Radiological Emergency Plan (REP) updated as well as all coordinating maps. We were able to use our updated plans for our first of two practice drills and a graded exercise coming spring of 2018.

The EOC worked endlessly to apply for a FFY 2016 Homeland Security Grant titled "EMS Warm Zone Equipment", which was awarded in the amount of \$5,607.59. The grant was used to purchase four ballistic vests, four BAOT helmets, a rescue tactical extraction sled, and first aid equipment. Along with this equipment, members of the East Kingston Fire Department have and will continue to receive specialized training for any local active shooter events.

Every year we participate and attend many trainings, meetings, and conferences with our All Hazards approach to keeping our East Kingston residents safe.

If you are in need of assistance in the event of a real emergency evacuation, please pre-plan by referring to your yearly Emergency Public Information Calendars. There are cards in the back to fill out and send in.

Respectfully Submitted,

Michelle Cotton-Miller
Emergency Management Director
Chelly7775@comcast.net
(978)-360-5196

Laurie McCarter
Deputy Emergency Management Director
Lauriemccarter@hotmail.com
(978)-360-5953

Energy Committee Report

The Energy Committee did not meet in 2017. Ronald F. Morales Chairman handled all of the bidding and negotiations for the town's energy requirements. We are at a point where there is no longer a need for a committee to handle this initiative. In the event that the town decides to further investigate the reduction in energy consumption by departments and buildings the committee is ready, willing, and able to perform that task.

Attended the "Solar Financing for Municipalities" held at the Regional Economic Development Center in Raymond on June 21, 2017. The presenters were:

Daniel Clapp, General Manager, ReVision Energy;
Jack Ruderman, Director of Community Solar Initiatives, ReVision Energy;
Joe Harrison, Director of Clean Energy Finance, CDFIA;
Charlie Forcey, Chair of the Durham Energy Committee, Town of Durham.

They presented the benefits of and how to's for adding solar power to municipality's energy sources through the use of a Power Purchase Agreement. The presentation was very informative and makes sense for large municipalities. I was not convinced that East Kingston would see a significant cost/benefit. Never the less, it is something to keep in mind as solar cell costs continue to decline.

In an effort to benefit from lower negotiated energy rates for the Town, for the fourth year, the Town participated in the energy bid solicitation process led by the Rockingham County Complex (RCC). The Town's requirements for electricity, propane, heating oil, diesel fuel, and unleaded gasoline were compiled and submitted to the RCC for inclusion in their bid solicitations. Unfortunately, again there were no bids for these fuels that were sufficiently attractive to be pursued. However, our current supplier of electricity ENH Power was a participant and offered the most favorable pricing for the RCC and the Town of East Kingston. Chairman Morales felt that we could negotiate more favorable terms than was provided with the RFP response and negotiated with ENH Power directly. The result was a lower price than was bid and a more favorable term. A 14 month Contract was signed on April 25, 2017 commencing in October 2017 at a cost of \$0.07837 per KWh. This compares with a rate of \$0.09381 per KWh for Unutil. Mind you this contract was signed before the Unutil rate was known.

The net cumulative 2017 impact of this action was a savings of \$471.74. The current contract with ENH Power expires in December 2018.

Negotiations with Hartmann Oil & Propane, the Town's propane heating oil, diesel, and gasoline supplier, were completed in October after the bids from the RCC were analyzed and rejected. The resulting fixed price contracts for these fuels are from October 1, 2017 through May 31, 2018. The resulting benefit in 2017 was a savings of \$1,812 for heating oil, \$12,305 for propane, \$404 for diesel, and \$3,579 for Gasoline; a total savings of \$18,100 compared to the variable market rates.

Energy Committee Report (cont.)

The plan for 2018 will be to accomplish the following:

Further investigate the costs/benefits of initiating changes to our current energy consumption to see if investing in energy savings solutions will be beneficial in reducing the use of energy for electricity, heating oil, and propane. Energy saved is energy not used.

Engage the **Rockingham Planning Commission Electricity Aggregation Program** and explore collaborative purchasing opportunities for Electricity.

Participate in the Spring/Fall RFP with the Rockingham County Complex (RCC)

Monitor Energy costs and take appropriate actions to minimize corresponding Town costs, and strive for predictable and stable costs of energy by executing fixed price contracts.

Ronald F. Morales

Ronald F. Morales-Chairman

2017 Annual Report **Exeter-Squamscott River Local Advisory Committee**

The Exeter-Squamscott River is enrolled in the New Hampshire Rivers Management and Protection Program, a unique partnership between citizens, towns and state government designed to promote and protect the river's outstanding natural and cultural resources. Established in 1996, the Exeter-Squamscott River Local Advisory Committee (ESRLAC) is comprised of citizen volunteers living in towns in the watershed, vested in working together to protect water quality, water quantity, wildlife habitat and recreational opportunities. The Exeter-Squamscott River is one river with two names, reflecting the fresh water (Exeter River) and salt water (Squamscott River) portions of this major tributary to Great Bay.

ESRLAC Representatives:

Brentwood:	Emily Schmalzer Eric Turer
Chester:	Vacant
Danville:	Vacant
E. Kingston:	Vacant
Exeter:	Donald Clement David O'Hearn
Fremont:	Ellen Douglas John Roderick
Kensington:	Vacant
Kingston:	Evelyn Nathan
Newfields:	William Meserve
Raymond:	Vacant
Sandown:	Mark Traeger
Stratham:	Donna Jensen Nathan Merrill

2017 marked ESRLAC's 21st year of acting "for the good of the river". The Committee continued to review proposals for land development along the river, providing information and analysis to developers, local boards and state agencies. ESRLAC reviews all plans closely to identify and recommend ways in which natural resources in and alongside the river may be protected through stormwater management and other conservation minded development practices.

In September, ESRLAC hosted an informational meeting on the future of the Mill Road dam in Brentwood. The workshop provided residents with information about management of the dam, including dam repair versus dam removal.

Also in 2017, ESRLAC refreshed the Committee's website, www.exeterriver.org, designed to share the watershed management plan, as well as river related research and reports. Work on the website will continue in 2018, with the goal of creating a robust library for river stewardship.



ESRLAC seeks members from all communities in the watershed. If you are a resident of Chester, Raymond, Fremont, Sandown, Danville, Kingston, East Kingston, Kensington, Exeter, Stratham, or Newfields and are interested in joining ESRLAC, please call the Rockingham Planning Commission at 603-778-0885 for more information.

EAST KINGSTON FIRE DEPARTMENT

2017 was the busiest year the East Kingston Fire Department has ever had. With 318 requests for service, that's almost 1 call a day. When I started on the East Kingston Fire Department we had less than 40 calls a year.

I would like to use this report to address the most common comment/concern we hear from residents: How is it that a volunteer fire department can keep up with population growth and continue to protect the residents of East Kingston? The answer to that question is in two parts, which I explain below, but first let me state that we are not technically a "volunteer" department. A volunteer fire department is entirely voluntary and the members are not paid. We are a "call" department, in which the members are paid for calls and trainings and are technically Town employees. Now, to answer your question. First, East Kingston is a member of the IEU (Interstate Emergency Unit). The IEU includes a mutual aid agreement, in which all members provide emergency fire and Emergency Medical Services (EMS) to other members when the requesting town's resources are insufficient at the time to provide the needed response. This happens most frequently in response to structure fires, but also is often utilized for EMS, as well. By utilizing the mutual aid agreement, East Kingston is able to get the help it needs from surrounding towns, including those with fulltime fire departments, like Exeter and Amesbury. However, this mutual aid agreement is a two-edged sword. To receive assistance from other towns, we must be ready and willing to provide assistance to those same towns, when needed, and we willingly and proudly provide mutual aid when requested. The mutual aid system works great and is a tremendous asset to all towns that participate. There isn't a fire department in Rockingham County that can manage a multi-alarm structure fire without utilizing the resources of the surrounding towns' fire departments. Many Departments are having difficulty keeping up with their EMS calls and utilize the mutual aid system regularly.

The second part of my answer is that we solicit our members to work paid per-diem shifts at the station during the day when most of us are at our regular jobs and likely out of town. These shifts help to ensure that 1 or 2 members are available to respond to incidents between the hours of 6 AM and 6 PM on weekdays when most of the department membership is out of town working (First shift 6 AM to 2 PM and second shift 10 AM to 6 PM). We also try to have one person in the station on Saturdays from 8 AM to 4 PM. These per-diem shifts have, in my opinion dramatically improved both fire and EMS response in town. While we have mutual aid agreements in place with surrounding towns they are in the same situation as most of us, trying to do more with fewer people.

There has been such an increase in call volume for most departments, especially EMS calls, that we are all being stretched to the limit. If we did not have per-diem shifts, we would have to rely too much on mutual aid. Mutual aid will respond but it isn't guaranteed to be timely. It would depend on the other departments' staffing, call volume and availability.

EAST KINGSTON FIRE DEPARTMENT (cont.)

Please help us help you. Don't hesitate to call 911 if you need us. Make sure your house number is visible from the street at night.

Finally we would like to **thank all the residents of East Kingston for your unwavering and continued support.**

We put a new ambulance in service in December of 2016 and a new pumper in service in December of 2017.

The men and women that make up your fire department are some of the most talented and dedicated people I know. I personally thank them all.

If you would like to get involved with the Fire Department and EMS please stop by the station. Look around, ask questions.

Thank you,

Ed Warren
East Kingston Fire Chief

Report of Forest Fire Warden and State Forest Ranger

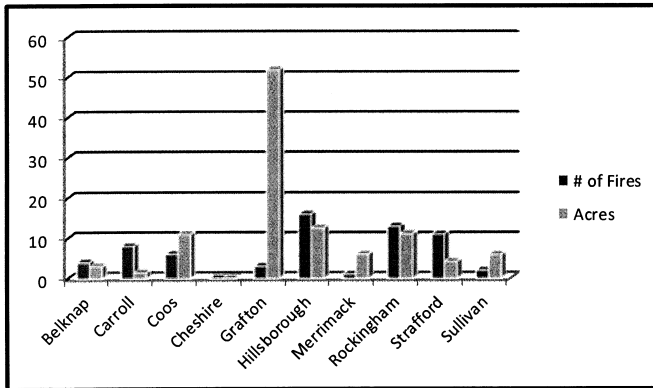
This past year we were fortunate enough to have favorable weather conditions in the spring and summer which limited the amount of wildland fire activity throughout the state. September and October saw fire conditions change and the state was faced with some difficult fires. The Dilly Cliff fire in North Woodstock was one of the most challenging fires we have seen in New Hampshire. Steep terrain and extreme fire behavior made this fire difficult to fight. It lasted for over 3 weeks and the final hotspots in inaccessible terrain were extinguished by heavy rains. Your local fire departments and the Division of Forests & Lands worked throughout the year to protect homes and the forests. The statewide system of 16 fire lookout towers continues to operate on high fire danger days. Our fire lookouts are credited with keeping many fires small due to their quick and accurate spotting capabilities. The towers fire detection efforts were supplemented by the NH Civil Air Patrol when the fire danger was especially high.

Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Several of the fires during the 2017 season threatened structures, a constant reminder that forest fires burn more than just trees. Homeowners should take measures to prevent a wildland fire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at www.firewise.org. Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

As we prepare for the 2018 fire season, please remember to contact your local Forest Fire Warden or Fire Department to determine if a fire permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. Fire permits are also available online in most towns and may be obtained by visiting www.NHfirepermit.com. The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services (DES). You are encouraged to contact the local fire department or DES at 603-271-3503 or www.des.nh.gov for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at www.nhdf.org.

2017 WILDLAND FIRE STATISTICS

(All fires reported as of December 2017)



HISTORICAL DATA		
YEAR	NUMBER of FIRES	ACRES BURNED
2017	64	107
2016	351	1090
2015	124	635
2014	112	72
2013	182	144
2012	318	206

Adam J. Magee, Jr.

CAUSES OF FIRES REPORTED								
(These numbers do not include the WMNF)								
Arson	Debris Burning	Campfire	Children	Smoking	Railroad	Equipment	Lightning	Misc.*
0	7	11	1	4	0	4	0	37

REMEMBER, ONLY YOU CAN PREVENT WILDFIRES!

HEALTH OFFICER

This year was a quiet year in the public health department. The following list is the only news I have to report:

1. Mosquito surveillance, testing and spraying was done from July-October.
2. I did the EKES school inspection in November.
3. I attended the NHHOA meeting in Concord this fall.

The only expenses were the NHHOA membership and the fee for the fall NHHOA conference in Concord.

Respectfully submitted,

Peter J. Mahar MD MPH
East Kingston Health Officer

Town of East Kingston Mosquito Control

The 2017 mosquito season had wet months and dry months but overall ended on the dry side. After an extreme drought the previous year, I had no idea what to expect regarding mosquito species. By August, it was clear that a few species did not rebound after the drought while one species was having a good year. In total, the 2017 mosquito population was below normal yet still greater than last year's all-time low.

West Nile Virus (WNV) was the main arbovirus in NH last season. One human case in North Hampton and nine pools of mosquitoes tested positive for WNV in NH. There were two human cases of Jamestown Canyon Virus and one case of Powassan Virus in 2017. No animal cases have been identified to date. The first WNV mosquito pool was trapped in Manchester on July 31st and the last WNV pool was trapped in Danville on October 5th. There were nine WNV positive mosquito pools in eight communities this year including East Kingston. There was no Eastern Equine Encephalitis found in NH in 2017.

A control program was not funded in 2017, but the trapping and disease testing of adult mosquitoes received continued funding. Adult mosquitoes were monitored at four locations throughout town. Nearly 3500 mosquitoes were collected in light traps, identified to species, and select species were sent to the State Lab in Concord where they were tested for diseases. Mosquitoes collected on 10-5-17 in East Kingston tested positive for West Nile Virus in 2017. In response to the disease carrying mosquitoes found in East Kingston, spraying was conducted once at the school and Foss Wasson Park last season.

Homeowners can reduce the number of mosquitoes in their yard by emptying any outdoor containers that hold standing water such as buckets, trash barrels, tarps, flower pots, boats and canoes. Tires collect enough water for mosquitoes to survive. It is also a good idea to change the water in bird baths every two or three days. Make sure your screens fit tight and are free of holes. Wear repellent when mosquitoes are biting. Keep informed. Go to our web site <http://www.dragonmosquito.com/helpful-links> for more information on diseases, repellents and other helpful topics.

Respectfully submitted,

Sarah MacGregor
President
Dragon Mosquito Control, Inc.
603.734.4144

LIBRARY

2017 has ended on a sad note here at the library. Barbara Williams, our longtime trustee has moved out of town and thus can no longer be a trustee. Her background in HR and her lovely nature proved so helpful over the years. We will miss her.

We had a great year of programming starting with our participation in the Seacoast Storytellers Series. Libraries around the seacoast all hosted a variety of storytellers. Shelley Hersey came and entertained us with fun stories. Zoe started her fantastic Magic Tree House Book Club. The kids who participated went to Ninja Training, name knights head-gear and panned for gold. In 2017 they read 10 Magic Tree House books. We are looking forward to 2018 to see what great things Zoe comes up with.

Diane shared her sewing prowess with kids and adults alike. Once a month they met at the library to work on projects like seasonal table runners, Little House on the Prairie quilts, fish purses, and monster pillows. In conjunction with Diane's sewing classes, we had a traveling quilt show. The quilts were approximately 8" by 11", unlike any quilt I had ever seen and absolutely stunning.

We had two NH Humanities programs that were fascinating. Bob Cottrell taught us about the NH State dog, The Chinook. Plymouth State University Professor Ann McClellan talked about the popularity of Sherlock Holmes. Both programs were filled with amazing information and brought to us with grants from the Humanities Council.

Our Summer Reading Program's theme was "Build a Better World" and Heather and Zoe outdid themselves. Heather arranged with The YMCA Camp Trickle Falls in town to host our families. It was a great evening full of fun and we will plan to do it again next year. The kids took a field trip to the SPCA in Stratham to read to animals. They made essential oil diffuser necklaces, Shibori Tye Dye, string art and more.

Two young women from the middle school, Molly Manning and Aubry Ayres had a series of art classes for kids that were very well done and very popular.

All in all it was one of the best summer reading programs we've had.

In August we had over 100 people join us on the lawn to witness the eclipse It was quite a party. In the fall we hosted a myriad of programs for adults that ranged from Identity Theft to Tickborne diseases. Our Trustee, Sarah Courchesne, brought us a fabulous program, Wild History: 350 Years of NH Wildlife. She is a volunteer for Speaking for Wildlife through the UNH Extension service. For the holidays we asked Down to Earth Garden Shop here in town to teach us how to make a Boxwood tree arrangement.

LIBRARY (cont)

It has been a busy year of programming that couldn't have happened without the Friends of the Library. The funds that they raise pay for museum passes, programming, landscaping and other items that are not covered by our budget. They work hard and are very generous.

We continue to have Storytime on Mondays and Fridays. Though our numbers are small we love instilling the love of reading. Gerri Murray continues to do a fabulous job reading at story hour on Fridays.

Thanks to the Board of Trustees. They work hard to see that the library stays relevant and runs smoothly. It is a volunteer position and I very much appreciate their willingness to give of their time and energy.

We have a fantastic staff at the library. Diane, Heather, Zoe, and Emerson help make the library a welcoming place. They make my job infinitely easier and enjoyable.

We look forward to 2018 as "The Year of our Community". Look for programs that inform on what all the boards in town do and how you can get involved. From the Conservation Commission to the Board of Adjustment to the School Board and Cemetery Trustees, there is a board that needs volunteers. Maybe 2018 will be the year you get involved with your community.

Respectfully submitted,

Tracy Waldron

Tracy Waldron

Director

East Kingston Public Library

LIBRARY STATISTICS FOR 2017

Annual Visits	15,895
New Patrons	74
Books Added to Collection	2,215
Books Removed	1,755
Adult Programs	168
Attendance	1,422
Children's Programs	146
Attendance	1,143
Circulation	
Adult	8,613
Children	6,582
DVD	2,939
Interlibrary Loans Lent	1,115
Interlibrary Loans Borrowed	578
EBooks Download	959
Audio Books Download	1,939
Museum Passes	90
Total Circulation	22,815

PLANNING BOARD

The Planning Board consists of five regular members, three alternates, and an ex-officio Selectman member who meet on the third Thursday of the month. Noticing requirements and publication deadlines require applications be received 24 days prior to the scheduled hearing date.

During the year, the Board heard and approved three minor site plan reviews for home offices and issued business certificates.

They approved several changes of use for the light industrial park; to add purchasing and internet sales of trucks to an existing business; automotive customization and repair; auto body restoration and used car repairs; auto repair; and environmental company truck storage.

A change of use was approved for equipment and supply storage at 4 Powwow River Road.

The Board heard one home occupation application for a hair salon, which was approved.

A subcommittee was formed, with oversight from the Rockingham Planning Commission Circuit Rider to the Planning Board, to work on updating several chapters of the Master Plan 2017-2018.

East Kingston is a dues paying member of the Rockingham Planning Commission (RPC) and holds two Commissioner seats. The Commissioners are the direct connection between State planning bodies in the Town, and advise the Planning Board of events, legislation, and issues which can impact the Town in matters of zoning, transportation, conservation, and other related subjects. The RPC also provides planning services and support to the Planning Board on a regular basis as part of their membership, with a Senior Planner attending all meetings.

There are openings on the Planning Board for alternate members. You may submit your letter of interest at the Selectmen's Office. We invite residents who would like to exercise their civic duty to serve with us.

Respectfully Submitted,

Joseph Cacciatore

Joseph Cacciatore, Chairman

Dr. Robert Marston, Vice Chairman
Joshua Bath, Member
Chris Delling, Member
William Caswell, Alternate
Richard Poeleart, Ex Officio

POLICE DEPARTMENT

The East Kingston Police Department currently consists of four full time officers, Sergeant Craig Charest, Corporal Clayton Jervis, Officer Charles Rodolakis and Officer Jerry Heywood. The town also employs two part time officers, Officer Eric Vichill and Patrolman First Class Mark Heitz. Handling our office duties is Administrative Assistant Cheri Chaisson. Our prosecutorial duties are handled by Attorney Heather Iworsky.

On December 15, 2017 Chief Timothy Connell retired from full time service but will remain in police work in a part time capacity as a Sergeant / k9 handler for Barnstead, NH Police Department. Chief Connell was with EKPd for two years and served as a quiet leader who brought over 30 years of police experience to the town of East Kingston. We thank Chief Connell for his work and dedication to the residents of East Kingston. In the transition between Chief Connell's departure and the hiring of a new police chief, Michael LePage was hired temporarily as the Interim Police Administrator.

East Kingston remains one of the safest / low crime towns in the region. There are many variables that go into keeping a town safe and relatively low in crime. One constant is proactive police work. Our officers continue to provide a heavy presence in the community keeping potential issues at bay. Our residents also contribute by calling in suspicious activity / vehicles / people so that we can investigate promptly.

Unfortunately, there will always be that criminal element that slips through the cracks and ruins someone's day. As an example, this past year we had several of our resident's unlocked vehicles rummaged through and property was taken. We also had incidences where garages and other outbuildings were entered and property taken. Please lock your vehicles, your outbuildings and homes!

Motor vehicle stops continue to be one of the most dangerous encounters a police officer will have to deal with. The vast majority of work performed by our officers consists of motor vehicle / traffic involvements. No motor vehicle interaction is the same as the next. Not only are car stops essential in changing bad operating behavior but they can also lead to: identifying and arresting criminals, identifying and reacting to medical emergencies, taking drunk or drugged drivers off the streets, intervening in drug / human trafficking, and other criminal behavior.

Our partnership with the East Kingston Elementary School remains a priority as we foster lasting relationships with the staff, students and their families.

POLICE DEPARTMENT (cont)

As always, we work hand in hand with neighboring police agencies with mutual aid agreements. From time to time you will see cruisers from other agencies in town helping us on various calls. We provide the same service to them.

We look forward to continue to serve our community and build on the relationships that we have made with all of you. Our commitment is to continue to keep East Kingston a safe and fulfilling home for you! We enjoy the support from our town residents, which can't always be said by other police departments, and we don't take that for granted. Thank you!

Respectfully submitted,

Sergeant Craig Charest, OIC

RECREATION COMMITTEE

The Recreation Department had a successful 2017 that achieved several of our goals for the year. Coupling the success of our existing programs with the success of expanding into a few new areas, we feel the year was positive.

Our department remains consistent with the same 5 members, with the addition of 2 new members who have young children.

Our 2017 goals were met by purchasing new basketball nets at EKES. These nets were greatly appreciated by the East Kingston community. We also executed a smooth transition from East Kingston Baseball into the EJBSL program. We are officially collaborating with EJBSL for all our baseball and softball programs. Because of that partnership, we were able to expand our softball program and offer a U6 division. One of the biggest accomplishments for this year is the addition of a ski club program. In the past, ski club was run by the YMCA. This year they terminated that program for EKES students. With the support of our department, we managed to keep that program up and running. We expect the ski program will continue to grow every year.

We are looking forward to growing in 2018. Our goals for this year are as follows:

1. Possible addition of field hockey.
2. Making East Kingston Elementary a softball friendly field.
3. Further expansion of Foss Wasson.
4. A year end town fundraiser.

Our year end status has us showing a large number, but that is prior to a substantial payout for ski club and basketball apparel. We expect to have around \$13,000 at year end.

We are looking forward to 2018, and hope to see growth in all areas. We will continue to provide the programs our families are looking for, and always have our doors open to new ideas.

Respectfully submitted,

Bryan Wall

Bryan Wall Chairman
East Kingston Recreation Committee

ROAD AGENT

Another year has come and gone. The early winter months were nothing more than average with no severe winter storms. Snow removal went smoothly thanks to the help of some great private contractors. I want them to know how much they are appreciated.

Spring came early and road shoulder and drainage work was performed on many Town roads. Annual grading of the Town dirt roads was performed by Bell & Flynn. Although the pot holes return sooner than we all like, the grading does help save the integrity of the roads.

During the summer months, brush cutting, culvert cleaning and some prep work for upcoming road paving was done. Andrews Lane was reclaimed, graded and the first road to be paved. Paving then moved across town to Giles Road. The work was focused on the section from the railroad trestle to route 111 at the Kingston town line. Some of Giles Road was in such despair that it needed to be reclaimed, other areas were just top coated with a new pavement surface. Other roads that received new pavement surfaces included Foxhollow Court, Deer Run, Partridge Lane, Blue Heron Court and Evergreen Way.

The Town voted to accept Clark and Rodam roads as Town roads. Drainage work and a top coat of pavement were completed as part of the agreement.

In the late summer, roadside mowing and more brush cutting was completed. This helps keep the brush down on the sides of the roads and also helps with visibility.

A strong Nor'easter hit our town in the late fall. The storm brought down large trees and many limbs. The damage brought down many power lines and resulted in the temporary closing of three Town roads. After cleaning up the damage, some other dead and or dangerous trees were removed by a tree service.

As the year comes to a close, I would like to thank all those who have helped out. Town residents old and new, the Selectmen's Office, and the Selectmen. Thanks to the East Kingston Police department for their help. Thanks to the private contractors for all they do.

Once again, I am happy to have had the opportunity to serve our Town and look forward to continuing to do so in the upcoming year.

Respectfully submitted,

Mark Brinkerhoff

Mark Brinkerhoff
Road Agent

ROCKINGHAM PLANNING COMMISSION

Julie LaBranche, Circuit Rider Planner from the Rockingham Planning Commission, provided the following services to the Town of East Kingston as part of our contractual and general programmatic services: Circuit Rider planning services to support the Planning Board (by contract) including review of applications for Site Plan Review and Subdivision of Land Regulations, Home Occupation permit applications, updates to the Town's Zoning Ordinance and Subdivision Regulations; general transportation planning assistance through RPC's Metropolitan Planning Organization programs; coordination of household hazardous waste collection day for Exeter, Stratham, Newfields, East Kingston and Epping; and 604-B Water Quality Planning Support via the Exeter-Squamscott River Local Advisory Committee.

The Circuit Rider Planner assisted the East Kingston Planning Board in preparing a zoning ordinance to comply with a new law governing Accessory Dwelling Units (ADUs) under RSA 674:21, which was adopted at 2017 Town Meeting, and is currently assisting a subcommittee of the Planning Board to update three Chapters of the town's Master Plan - Vision, Transportation and Land Use.

A public workshop is planned for early spring 2018 to gather input from residents and business owners. The Master Plan update will be completed in June 2018.

Thanks, Julie

Julie LaBranche
Senior Planner
Rockingham Planning Commission
156 Water Street
Exeter, NH 03833

SAFETY COMMITTEE

The Town of East Kingston Safety Committee schedules quarterly meetings during the year to discuss safety issues and concerns of the Town owned buildings, based upon a Workers' Compensation statute established in 1995.

The Committee's purpose is to advise the Board of Selectmen of any recommendations or suggestions to correct existing safety problems, and/or prevent unsafe situations. The Committee performs annual inspections of each Town-owned building.

The following summarizes each Town-owned building's status in 2017:

The Town Offices building remains in need of slate roof repairs, the Town Hall needs repair, but renovations are being delayed until the voters determine the course of action for either repair or demolition of the building, the Railroad Depot building remains in declining condition, the Library has been well maintained and utilized and as always was found to be clean, neat and well organized, the Pound School remains the location for many of the Town's committees as well as the location of the Friends of the Library Bookstore, which is open on Fridays and Saturdays and underwent renovations in 2017 to make it more handicap accessible, the Fire Station and EOC buildings are in good shape and the Police Station has been occupied since 2007, is very well maintained and recently underwent heating and cooling system replacement.

During the winter months, each building is provided sand and salt to prevent slips and falls and all walkways are sanded and shoveled. The Road Agent plows and sands all parking lots.

Each September, the fire extinguishers located in all buildings are inspected and those that do not meet code are replaced.

The Town contracts with Waste Management and has scheduled a Bulky pick-up in May as well as a White Goods pick-up and Electronic Waste pick-up day in October. The Committee recommends that Department Heads and Elected Officials take advantage of these opportunities to discard unnecessary items.

No new Workers' Compensation claims were filed in 2017.

The Committee's goal is to maintain each building and to prevent unsafe situations.

Respectfully submitted,

Cheryll A. Hurteau

Cheryll A. Hurteau, Chairman

Solid Waste Removal & Recycle Committee Report

Members:

Ronald F. Morales – Chairman
Dan Guilmette
Rob Caron
William “Bud” Staples – Recording Secretary

Although East Kingston continues to be a leader in recycling efforts here in New Hampshire, the Committee knows there is considerable room for improvement by residents. Our overall recycling target is 40% of total solid waste. Residents nearly kept pace with 2016’s recycling efforts. Through November 2017, 32.4% of our total waste was recycled. This compares to 32.7% through November 2016 and 31.4% through November 2015. Recycling reduces the overall cost of our solid waste collection, but there is still room for improvement going forward.

The primary goal of our committee is to assist in educating our citizens on the benefits of recycling and to seek an increase in participation. Through November 2017, the town had a total of 914 tons of waste, an increase of 60 tons compared to the same period in 2016, of which 296 tons were recycled at no cost to the town. The remainder, 618 tons of solid waste, was billed to the town at \$70.70 per ton. The rate for 2018 will be \$71.40 per ton, a 1% increase. Each pound of waste that is recycled reduces the amount of solid waste paid by taxpayers. Composting is another way to reduce the overall solid waste tonnage. When disposing of solid waste, residents need to consider if the waste is recyclable and if so, dispose of it properly. Not only does it reduce our cost to the town, it is environmentally the right thing to do.

In 2016, we had one bulk pickup date and one white goods/electronic waste pickup date. The town returned to 2 bulk pickup dates in 2017 and will have two in 2018. The 2017 white goods/electronic waste pickup collected 75 items, an increase of 21 items over the prior year. The \$15 per item fee collected by the town offset 47% of the Waste Management charge to the town. The two bulk pickups collected 70.7 tons, a significant increase over the 45.3 tons collected in 2016. Please look for the Waste Management flyer to be mailed to each household this spring for dates of the 2018 pickups.

Solid Waste Removal Recycle Committee Report (cont.)

The Committee requested Waste Management to investigate the feasibility of weekly pickup of recyclables vs. the current biweekly pickup. The incremental cost quoted by WM was an additional \$5900/month. WM is working on plan to reallocate equipment to better meet customer needs. In doing so, this may reduce the added cost for weekly pickup and if accomplished, this would be reconsidered.

The goal of 40% in recycled waste is very attainable and the savings can be significant. We seek your assistance in making this goal a reality. Waste Management has a new website with an excellent tutorial on recycling. To view this, please go to: www.rorr.com.

We thank you in advance for your continued recycling and composting efforts.

William "Bud" Staples – Recording Secretary

2017 Recycling and Solid Waste Totals by Month

	<u>Curbside Single Stream</u>	<u>Total Tonnage</u>	<u>Clean Up</u>	<u>Solid Waste</u>	<u>Total Tons</u>	<u>SW & R Total</u>	<u>% Recycled</u>
January	23.49	25.62		50.98	50.98	76.60	33%
February	20.11	21.90		51.94	51.94	73.84	30%
March	15.42	17.10		44.66	44.66	61.76	28%
April	23.20	25.00		51.70	51.70	76.70	33%
May	28.07	30.19	44.01	75.07	119.08	105.26	29%
June	30.30	32.41		56.98	56.98	89.39	36%
July	23.07	26.13		51.45	51.45	77.58	34%
August	21.33	23.36		68.45	68.45	91.81	25%
September	23.76	25.59	26.70	51.50	78.20	77.09	33%
October	39.13	41.13		65.06	65.06	106.19	39%
November	25.13	27.14		50.70	50.70	77.84	35%
December	22.00	23.99		48.72	48.72	72.71	33%
Totals	295.01	319.56	70.71	667.21	737.92	986.77	32%

TAX COLLECTOR

At 2017-year end, our outstanding receivables were as follows:

2013L - \$3,824.37
2014L - \$11,144.11
2015L - \$17,685.47
2016L - \$28,307.35
2017P1 - \$67,659.57
2017P2 - \$143,084.22

We executed 26 liens for unpaid 2016 property taxes. At year-end, 6 have yet to be redeemed. There were no properties deeded in 2017.

We continue to see an increase in usage of our online tax service provided by Interware Development Company.

On April 19, 2017, I attended the 2017 New Hampshire Tax Collectors' Association Annual Spring Workshop in Hampton, NH. The workshop included updates from the Department of Revenue, legislature/Supreme Court, bankruptcy, the lien process, electronic communications and MS 61.

I attended the New Hampshire Tax Collectors' Annual Conference from October 18-20th in North Conway.

The property tax year is April 1 – March 31. Taxes are billed twice yearly and are due around July 1st and December 1st. In 2018, we will be liening 2017 taxes on June 22, 2018 and deeding 2015 outstanding taxes on August 17, 2018.

If you have outstanding taxes, please feel free to contact our office to set up a payment plan.

Respectfully submitted,

Barbara A. Clark

Barbara A. Clark, Tax Collector

TOWN CLERK

The annual meeting (deliberative session) was held on February 6, 2017 with 34 residents in attendance.

The Town Election was originally scheduled for March 14, 2017 but was postponed to March 16, 2017, due to inclement weather. There were 459 voters participating, giving us a 25% voter turnout.

Real ID licenses went into effect in early 2017. You will need to present the following items when updating your driver's license: certified copy of birth certificate or an unexpired US passport, social security card (non-laminated), current NH driver's license and a valid motor vehicle registration.

In March of 2017, the Department of Vital Records Administration completed their "One Million Record" project. Over one million records are now available when clerks across the state search vital records. Records now available:

Birth	1935-present (except 1949 &1950)
Death	1965-present
Marriage	1960-present
Divorce	1979-to within 6 months from the present search date

On April 3, 2017 and April 10, 2017, I assisted with the "New Clerk Workshop" in Concord.

On Saturday, April 22, 2017, Dr. Kirk Smith of Amesbury Animal Hospital held a rabies clinic at the Town Office Building and our office was open to license dogs as well.

Decal plates became available in early July, 2017. DMV will be providing the plates and the participating nonprofit vendors will be providing the decals.

I was nominated by the New Hampshire City and Town Clerk Associations' nomination committee to serve as the secretary to the Executive Board for a second term and was sworn into this position when I attended the NH City & Town Clerks' Annual Conference in North Conway from September 6th to September 8, 2017.

Effective October 1, 2017, there is a new location for inspection stickers (affixed to the lower driver side corner of a vehicle's windshield). DMV also redesigned the existing sticker.

Reminders:

- Title exempt vehicles are 1999 and older.
- Please bring ID when registering or renewing your motor vehicle as well as a current registration and/or renewal mail-in form.

TOWN CLERK (cont.)

- All dogs need to be licensed by April 30th. If you need a reminder email, please send us your email address, bclark@eastkingstonnh.gov.
- Renew your motor vehicle or dog license online at www.eknh.org (under Town Clerk)
- Fish/Hunting licenses are available in our office.
- OHRV registrations are available in our office.

Thank you for the opportunity to serve you and our best to you in 2018.

Respectfully submitted,

Barbara A. Clark

Barbara A. Clark, Town Clerk

TOWN HALL COMMITTEE REPORT

The Selectmen formed the East Kingston Town Hall Committee in the fall of 2016. Their charge was to assist the Board in looking at past, present and future uses of the current Town Hall, located next to the Fire Department on Main Street. The Committee was to conduct its work and report back to them in the summer of 2017.

HISTORY:

The current Town Hall was built in 1831 and has been in existence for 186 years. Early on, numerous changes were made over the years and upgrades and maintenance continued through the early 2000's. In the past 10 years, the Town Hall has seen limited use, even to the point where it is now closed during the winter months in order to reduce costs.

Its past uses included craft fairs, school plays, graduations, Recreation Department Halloween and Christmas parties, Stork Club meetings and dances, Boy Scouts and Cub Scouts meetings and most recently as the location of the Wingold Grange Ham and Bean suppers. The upstairs room has been used in the past at different times as Selectmen's Offices, Town Library and Town Clerk's office. On occasion, the Town Hall was used for private parties such as wedding receptions, family reunions and other small gatherings. There was a nominal cost for those activities.

Presently, blood drives are conducted in the building as well as Wingold Grange meetings and this committee's meetings.

INITIAL COMMITTEE MEETING:

Of primary importance to the Committee was getting input from the Town residents. Surveying Town residents, conducting open forums, researching other towns and having an open house were all identified as options. A survey was developed as the 2016 election was approaching and provided a perfect way to "capture" Town residents and ask for their input.

TOWN RESIDENTS SURVEY:

With the Presidential election slated for November 8th, the group felt it would be a great opportunity to seek out opinions from the residents on uses for the Town Hall. A four-question survey was disseminated to voters on Election Day. 1001 East Kingston residents responded to the survey. Questions 1 and 3 regarding familiarity

TOWN HALL COMMITTEE REPORT (cont.)

with the building's past uses and a tour of the facility had evenly distributed responses with many people choosing not to answer one or the other. The most telling numbers came from the response to question 2, regarding a future use for the building. Of the 1001 responses, 931 residents (93%) said that there is a use for the building while (7%) responded there was not.

Of those who wished to maintain the building (931):

-240 responded with specific suggestions for community wide use (Town Offices, Town museum, senior center, teen center, food pantry, function space, children's center, Town meetings, Scouts/4H meetings, and performing arts)

-9 suggested using it for outside merchant space

A total of 28 residents responded with a desire to see the space used in some capacity for the East Kingston Fire Department.

2017 DELIBERATIVE SESSION:

Dan Guilmette briefed those gathered about the Committee's work to date. He provided the survey results as well as requested more volunteers to join the Committee. He also said that the Committee was looking for people who have had experience with researching and writing potential grants.

Dan also indicated that the committee's future work would include surveying surrounding towns about their use of their Town Halls. He also indicated that an Open House/Forum would also be held at the Town Hall this spring. Dan also informed those in attendance that an e-mail address was available for their input.

TOWN SURVEYS:

The Committee embarked on researching surrounding towns' uses of their Town Halls. This would allow more data gathering and an opportunity to explore options for the East Kingston Town Hall.

A one-page survey was mailed to 40 towns, 35 in Rockingham County and five additional NH towns with similar populations to East Kingston. 34 of the 40 surveys were returned. There was a wide disparity in the uses for Town Halls. A large majority housed Town Offices and most included other Town services. In an effort to find towns that had similar situations as East Kingston's, seven were identified as needing further research. Committee members

TOWN HALL COMMITTEE REPORT (cont.)

agreed to talk to each of the 7 towns in order to refine the information. After contacting and getting information from these towns, it became clearer and clearer that East Kingston is unique in its uses of the Town Hall. We were not able to identify another town with a similar predicament, one where no services are generated from the Town Hall.

East Kingston has 7 venues for town services in 7 locations:

Police station—on Rte. 108
Fire Station—on Main Street
Town Offices—Brown's Academy
Small meeting space—Pound School
Large meeting space—Elementary School
Town Hall—on Main Street
Historical Society—Railroad Depot

Most other Town Halls surveyed had at least one or two of these services in their Town Hall building.

OPEN HOUSE:

An open house/forum was held on Saturday, May 6th. This event was in conjunction with the Fire Department Pancake Breakfast. This event proved to be an example of the type of activity for which the Town Hall could be used. Committee members conducted tours and provided answers to questions from Town residents about the Town Hall. It also provided an opportunity for interested parties to learn more about the efforts of a few residents to revitalize the Historical Society.

HISTORICAL SOCIETY:

One of the Committee's learnings in conducting the Town surveys was that many other towns used their Town Halls as a focal point for their Historical Society. Unfortunately, the Historical Society in East Kingston has been non-existent over the last few years. The Committee believes that there is interest in resurrecting this group. Members of the Committee met with Selectmen in April and received their support to move forward to reestablish the Historical Society. We had volunteers register their interest and an initial meeting of those interested parties will be held in the near future. To be successful, potential leaders will need to be identified and spearhead efforts to revitalize the Historical Society.

TOWN HALL COMMITTEE REPORT (cont.)

SUMMARY:

The following points provide a summary of our work:

Town residents had opportunities to express their wishes on the use of the Town Hall. The Town residents survey suggests overwhelmingly that there is use for the Town Hall. The 240 responses to the survey can be best summarized as the Town Hall's future use be used as a gathering place for approximately 50 -100 people. East Kingston's Town Hall is unique when compared to similarly situated towns with other Town Halls as it does not house any Town services. The resurgence of a potential Historical Society is a benefit to the Committee's work.

NEXT STEPS:

The Committee believes that our objective of providing information to the Selectmen has been met. The Committee hopes that this report will provide information to the Selectmen as they move forward with their work on the future use of the Town Hall.

Respectfully submitted,

Dan Guilmette, Chair
Bob Nigrello ,Scribe
Hank Lewandowski
Amy MacDonald
Sharon Marston
Donald Ross
Ed Warren

TREASURER

We saw personnel changes in the Treasury function in 2017 as our long-time Deputy Treasurer, Anne Rossi retired. I want to thank her for all her years of dedicated service to the Town and wish her well. Kory Skalecki was appointed the new Deputy Treasurer and I truly appreciate him stepping into the role.

We were able to capitalize on the knowledge gained last year regarding procedures, treasury records, cash flow and services available from Citizens Bank. As such, we began investing in certificates of deposits, per the Town's Investment policy.

I want to thank the dedicated professionals in the Selectmen and Town Clerk/Tax Collector's offices who provide information and respond to my requests in a pleasant and timely manner. It makes my job so much easier. Thank you for the opportunity to serve our community.

Respectfully submitted,

Barbara K. Smith

Treasurer

TRUSTEES OF THE CEMETERY

The spring clean-up of the cemeteries was performed during the months of April and May, 2017. Flags were placed on all Veteran grave sites prior to Memorial Day.

Three lots were sold over the course of the year to residents in East Kingston.

We received the resignation of Ron Metcalf as a Trustee on May 23, 2017. Ron served as a Trustee from 2015 to 2017 and did a great job keeping our accounting in order.

Four headstones were repaired by A & A Monuments, one at the Old Cemetery and three at Hillside.

Henry Lewandowski resigned as a Trustee on November 15, 2017. Henry served as a Trustee from 1996 – 2017. Henry devoted countless hours of his time over the 21 years of service and our cemeteries would not be in the condition they are in without his dedication.

Wreaths Across America arranged again this year for wreaths to be placed on the gravesites of Veterans, buried in East Kingston. Michael Benjamin and Henry Lewandowski volunteered their time with the placement of the wreaths. A Wreath of Remembrance took place on Saturday, December 16, 2017 at the Veterans Memorial Stone in front of the East Kingston Library. Please consider honoring a veteran and sponsoring a wreath for \$15 and homeless vets are fed as well. Please call Gerry Tilley, 895-6658, if you would like to sponsor a wreath in the future.

As our Cemetery Sexton position hasn't been filled since Michael Benjamin's resignation, Henry Lewandowski has done a tremendous amount of work at the cemeteries, keeping our cemeteries in excellent condition as well as overseeing funerals held in our cemeteries.

Respectfully submitted for the trustees,

Barbara A. Clark

Barbara A. Clark
Cemetery Trustee

CEMETERY RULES AND REGULATIONS

The rules and regulations as set forth here-in apply to all Cemeteries and are intended to preserve and protect the beauty and character of our cemeteries and to ensure proper care and maintenance consistent with the respect due to the deceased.

Section I - General Provisions:

1. The Trustees, Sexton and their employees shall have the right at all times to enter upon any lot or other parts of the cemetery to perform their duties, and they shall have right to remove, or cause to be removed, any tree, shrub or device, which they may consider detrimental, dangerous, inconvenient to the proper functioning of the cemetery, or in violation of any rule of the cemetery.
2. The Sexton is authorized to make any emergency rule for the proper conducting of the cemetery that the exigencies of the occasion may require, but such rules shall be subject to approval of the Trustees.
3. Automobiles are permitted on roadways only and then as a privilege, not as a legal right.
4. Heavy trucking is not permitted in the cemeteries.
5. Damages caused by motor vehicles operated within the cemetery will be charged to the owner of said vehicles.
6. The Sexton, having care of the cemetery, is authorized to remove all persons who violate cemetery rules and is directed to cause the violators to be prosecuted.
7. The cemetery is closed to all persons from sunset to dawn and no person or persons shall enter the cemetery except the Trustees, Sexton or their employees.
8. No cement may be poured after October 31st.
9. All cemeteries are closed between December 15th and April 15th, during which time, no burials will be permitted. Exceptions may be granted, in writing by the Trustees, at their sole discretion, provided that the cemetery grounds are not frozen and/or not covered by snow.

Section II - Purchase of Lots:

1. Persons desirous of purchasing a burial lot shall apply to the Trustees of the Cemeteries, who shall provide necessary information as to size, location, and cost. etc.
2. No lot shall be sold to anyone, other than a legal resident of East Kingston, with perpetual care only, with exceptions, only with approval by the Cemetery Trustees.
3. Applications for lots must be accompanied by payment in full, including cost of granite corner markers. No assignment or reservation of a lot may be made in advance.
4. All deeds to lots sold shall be recorded with the Town Clerk by the Trustees of the

Cemeteries.

5. Burial Lots shall be sold under one name only, and each lot shall have corner posts, as specified by the Trustees.
6. Burial lots and locations are assigned by the Sexton as directed by the Trustees.
7. Assignment or transfer of deeds by whatever means, is prohibited except that deeds may be assigned or transferred to the Trustees of the Cemeteries with full refund of the monies paid.
8. In the event a deed is lost or the owner is unknown, it shall be the duty of anyone claiming the lot to provide proper affidavits (as determined by the Trustees) to satisfy the claim.
9. Any failure to comply with the conditions of sale, shall result in the forfeiture of all monies paid thereon, and said lot or lots shall be immediately returned to the possession of the cemetery.
10. Olde Cemetery is closed for any further burials.

Section III - Interments:

1. No burial may be made in a lot, until paid in full, and the deed is issued and properly recorded with the Town Clerk.
2. It shall be the duty of the Sexton to determine which grave in the lot is to be used and to require advanced payment of the cost of the grave opening and other administrative fees as may be assessed by the Trustees.
3. Burials shall be made in a suitable vault in accordance with the specifications of the Trustees of the Cemeteries. All traditional burials shall use a suitable vault. Cremains shall be placed in a durable container.
4. In the event the Sexton is shown the wrong grave location, it shall be the duty of said funeral director or other person ordering the burial, to pay the costs of removal and re-burial.
5. No grave shall be opened for interment or for removal, except by permission of the Sexton, and the cost of such opening shall be paid for in advance.
6. Any failure to comply with the provisions of this section and with the order of the Trustees, may cause the body or bodies, that have been interred, thereon to be removed to such portion of the cemetery as may be selected by them. All associated costs of such removal shall be assessed to the person or persons responsible for the non-compliance.

Section IV - Monuments and Stones:

1. All Monuments and Markers before being placed, must be approved in writing by the Trustees. This provision includes, but is not limited to, Type, Size and Placement. (See Section X Monuments and Markers)
2. Monuments & markers are not allowed until the lot is paid for in full and then only

as specified in (1) above.

3. No monument, headstone, curbing or other structure will be allowed to be erected, unless it rests on a foundation, built of solid masonry, with good cement or mortar, and from 2 to 6 feet deep and finished 2 inches below grade as the Sexton shall direct.
4. No curbing around lots, corner posts, platforms, urns, steps or buttresses will be allowed, except by written approval of the Trustees.
5. No tablets, fences, hedges or wooden devises are permitted.
6. Monuments and Headstones may only be set between May 1st and November 15th.

Section V - Care and Maintenance of lots:

1. No person except the Sexton or his designee, shall be allowed to perform any work on any lot or parcel of ground within the Cemetery, without a written permit from the Trustees.
2. No trees, flowers or shrubs may be planted without the written permission of the Trustees.
3. Flowers, wreaths, etc., will be removed from gravesites, as soon as possible, after they have wilted or died. All flags on a gravesite will be removed prior to snow covering the ground. The Trustees are not responsible for anything left on lots.
4. Glass containers are not permitted on graves, but other flower containers may be placed upon graves, except that they may not be embedded into the ground.
5. No artificial flowers or artifacts are permitted. No perpetual lights, stationary or hanging hooks are permitted.
6. The Trustees reserve the right to remove any items infringing on these regulations.

Respectfully submitted,

Barbara A. Clark

Barbara A. Clark, Trustee of the Cemetery

Stephen McMillan, Interim Trustee of the Cemetery

TRUSTEES OF THE TRUST FUNDS

2017 Town Report

As of 31 December 2017, the charitable (private) trust funds market value amounted to \$584,523.17 and the capital reserve funds (CRF) market value amounted to \$1,049,285.32. Our combined investments value was \$1,633,808.49.

The Trustees welcome Ronald F. Morales as our first appointed alternate to the board. In 2014, the legislature amended RSA 31:22 that describes how Trustees of Trust Funds boards shall be constituted. We are now permitted to appoint up to 2 alternate members for one-year terms. This measure will increase the likelihood that, when the board meets, there will be three voting members present.

Presently, all of the public and private trust funds the trustees oversee are managed through Bearing Point Wealth Partners, Hampton, New Hampshire. Some years ago the vote was taken to act as prudent investors in the management of our trusts. In order to do so, employing a financial advisor was a State requirement to take advantage of greater flexibility in portfolio investment. Bearing Point Wealth Partners has done well within the constraints of statutory limitations.

For all the Town's private trusts and capital reserves, the management fees are taken directly from the trust, as the State allows, and the Town elected to do.

Respectfully,

Edward A. Lloyd, Jr., '18

Albert E. Dittman, '19

J. Roby Day, Jr., '20

Ronald F. Morales, '18

VOLUNTEER FIREMEN'S ASSOCIATION

Meetings of the Association are normally the first Sunday of the following months: January, April, July and October in our firehouse at 7:00 pm, and we welcome everyone to join in the satisfaction of supporting our growing community.

The Fire Association remains a civic organization. We are one of the few towns that still drives Santa through town on Christmas Eve and stops at every home where people are waiting for a visit. Santa has even been invited into homes to see people who are unable to come out. The Fire Association and Fire Department could use some more help with the Santa parades. If you are available on Christmas Eve, please come to the Fire Station and lend a hand. This has always been a great event. We really need your support to continue this long-standing tradition.

Our finances are based on contributions from friends and neighbors, as well as fundraising endeavors including the very successful pancake breakfast in the spring. So, come on out and join us for some fun at our fundraiser event. With the exception of the two fundraisers mentioned below all proceeds of our fundraising efforts support the Fire Department with necessary equipment, decreasing the amount of tax dollars spent. We also own the Fire Station and the Pavilion across the street at Foss Wasson field, and some of the Fire Association's proceeds go toward their maintenance.

Please consider coming out and joining the Fire Association. It really is a worthwhile cause.

Respectfully submitted,

Matthew Gallant
President, EKVFA

2017 East Kingston Town Report- Wages

NAME	DEPARTMENT	AMOUNT
Almstrom, Garret R.	Police Department	\$135.96
Aubert, Deborah R.	Administrative Assistant	29,504.80
Belcher, Carly M.	Library	40.00
Bertogli, Keith E.	Fire Department	999.76
Burnim, Todd A.	Fire Department	2,197.25
Carifio, Cooper B.	Fire Department	2,998.12
Cash, Judith M.	Assistant Town Clerk/ Tax Collector	20,169.00
Chaisson, Cherise M.	Police Department Admin	28,477.44
Charest, Craig R.	Police Department	65,236.10
Clark, Barbara A.	Town Clerk/ Tax Collector	38,903.06
Connell, Timothy J.	Police Department	82,975.68
Conti, Jennifer	Fire Department	2,153.50
Conti, Timothy D.	Fire Department	31,416.50
Cotton-Miller, Michelle L.	Fire Department	7,534.00
Day, James R., Jr.	Trustee of the Trust Fund	800.00
Decatur, Edwin F. III	Fire Department	544.50
Dworman, Matthew B.	Selectman/Fire Department	5,000.00
Freddette, Christopher D.	Fire Department	2,344.70
Gallant, Christopher R.	Fire Department	102.50
Gallant, Matthew L.	Fire Department	2,825.75
Gilligan, Peter C.	Election Worker	131.25
Hall, Michael C.	Fire Department	1,540.63
Head, Alexandra L.	Fire Department	607.50
Head, Andrew W.	Fire Department	4,656.00
Heitz, Mark A.	Police Department	439.53
Heywood, Jerrald A.	Police Department	33,587.08
Hurteau, Cheryl A.	Town Office Manager	69,124.98
Hurteau, Keith R.	Town Custodian	24,745.00

2017 East Kingston Town Report– Wages

NAME	DEPARTMENT	AMOUNT
Jervis, Clayton A.	Police Department	73,004.72
Latham, Thomas A.	Fire Department	1,750.89
Leach, Elizabeth	Supervisor of Checklist	227.38
LePage, Michael	Police Department	1,935.00
Lindsay, Heather M.	Library	4,260.00
Lisowski, Brandon J.	Fire Department	7,080.00
Mahar, Peter J.	Health Officer	500.00
Marshall Keri J.	Moderator	225.00
Marshall, Philip C.	Assistant Moderator	225.00
McCarter, Laurie	Fire Department/EOC	9,783.76
McNeill, Molly K.	Library	576.00
Metcalf, Ronald W.	Election Worker	52.50
Mierswa, Dawn	Election Worker	78.75
Moreau, John E. Jr.	Building Inspector	7,449.96
Newman, Frederick W.	Emergency Management	118.75
Osterloh, Douglas D.	Fire Department	13,511.50
Pettinato, Erin M.	Selectmen	4,000.00
Poelaert, Richard S.	Selectman	4,000.00
Ranz, Jennifer	Emergency Management	118.75
Ranz, Matthew H.	Fire Department	716.82
Rodolakis, Charles A.	Police Department	70,782.62
Rogers-Osterloh, Sandra J.	Fire Department	674.82
Scandurra, M. D.	Election Worker	126.00
Sheckells, Diane S.	Library	10,490.00
Skalecki, Kory	Deputy Treasurer	105.00
Smith, Barbara K.	Treasurer	1700.00
Sucu, Zoe M.	Library	15,198.75
Trimmer, Emerson F.	Library	1,969.60
Urwick, Laurel	Fire Department	1,875.00

2017 East Kingston Town Report- Wages

NAME	DEPARTMENT	AMOUNT
Urwick, Richard S.	Fire Department	3,424.25
Vichill, Eric T.	Police Department	4,436.79
Waldron, Tracy J.	Library Director	59,811.78
Walstad, Laura L.	Supervisor of Checklist	191.63
Warr, Kevin C.	Fire Department	135.00
Warren, Edward J.	Fire Chief	16,387.42
Warren, Jason	Fire Department	1,334.81
Waters, William F.	Fire Department	10,238.75
Welch, Thomas L.	Deputy Building Inspector	7,449.96
White, Barbara A.	Planning/ZBA Secretary	3,313.72
Williams, Sandra L.	Supervisor of Checklist	602.76

WELFARE AGENT

In 2017, the Town provided assistance to four families of East Kingston, including occasional assistance from the food pantry. One resident was assisted in 2016.

The food pantry has been well supplied thanks to generous donations. Donations of non-perishable food items, paper products and personal hygiene products are welcome and accepted at the Selectmen's Office, Monday through Friday, between the hours of 8:00AM – 1:00PM.

We wish to extend many thanks to the individuals and groups who donated food and dry goods throughout the year. We appreciate and acknowledge the generous donations from the following:

Wingold Grange #308, Nam Knights of America, the East Kingston Public Library and several anonymous donations.

Residents of East Kingston requesting assistance are required to submit a public assistance application to the Selectmen's Office. Applicants are then required to meet with the Board of Selectmen who will determine whether or not to grant assistance. All cases are treated with confidentiality.

For further information, you may contact the Welfare Agent, Cheryll Hurteau at the Selectmen's Office during normal business hours: Monday through Friday, 8:00AM – 1:00PM or by calling 642-8406.

Respectfully submitted,

Cheryll A. Hurteau

Cheryll A. Hurteau, Welfare Agent

ZONING BOARD OF ADJUSTMENT

The East Kingston Zoning Board of Adjustment considered four applications for special exceptions during the past year. After a public hearing and due deliberation, all four applications were granted. Minutes of the meetings are posted on the Town website. In addition to these hearings, the Board has been consulted on occasion by potential applicants who have ultimately determined either to defer an application or decided not to apply.

The Board meets on an as needed basis. However, it tries to schedule hearings on the fourth Thursday of the month whenever practical. Notice requirements and publication deadlines require that applications must be received 3 weeks prior to the scheduled hearing date. More information is available on the Town website.

From time to time board members attend training seminars (for example, the NHMA Law Lecture Series) to further enhance their knowledge of the procedures and changes in the laws.

The ZBA exists to hear appeals from administrative decisions involving the Town's Zoning Ordinance, and decide variance applications and applications for special exceptions under the Zoning Ordinance; its role is quasi-judicial in that it exercises independent judgment based on the facts of each case and the evidence presented.

The board includes five regular members and up to three alternates. At present, there is only one alternate member and the board is always interested in adding more. As of the close of 2017, one regular member is resigning from the board and our sole alternate is becoming a regular member. Accordingly, the board has an especially acute need for one or more alternates. Please contact the Chairman or any of the Members if you are interested.

John V. Daly, Chairman
Catherine E. Belcher, Vice Chairman
David E. Ciardelli, Member
Paul E. Falman, Member
Timothy J. Allen, Member
Frank Collamore, Alternate Member
Barbara White, Secretary

December 31, 2017

**ANNUAL REPORTS
OF THE
SCHOOL DISTRICT
OF
EAST KINGSTON, NEW HAMPSHIRE
FOR THE FISCAL YEAR
2017-2018**

**East Kingston Elementary
Exeter Region Cooperative
SAU #16**

EAST KINGSTON SCHOOL DISTRICT OFFICERS

SCHOOL BOARD

Melissa Lyons
770-3979
2020

David McBride
642-5519
2018

Jennifer Ranz
347-5433
2019

TREASURER

Erica Larson
772-2185
2018

MODERATOR

Keri Marshall
642-5374
2018

CLERK

Kasandra Paton
347-5350
2018

SUPERINTENDENT OF SCHOOLS

Christine C. Rath, Interim
775-8653

ASSOCIATE SUPERINTENDENT OF SCHOOLS AND DIRECTOR OF HUMAN RESOURCES

Paul A. Flynn
775-8652

ASSISTANT SUPERINTENDENT OF SCHOOLS

William Furbush
775-8679

ASSISTANT SUPERINTENDENT OF SCHOOLS

Esther T. Asbell
775-8655

East Kingston Elementary School Town Report

It is my pleasure to submit the East Kingston Elementary School's 2017 Year End Report to the community.

Enrollment-

As of December 1, 2017, the enrollment at EKES is 145 students. Our student population saw a decrease from projections due to a smaller than anticipated kindergarten class. The enrollment from the last few years:

2016-17- 156 students

2015-16 - 144 students

2014-15: 147 students

Current projections for 2018-19 have enrollment at 133 students and we have budgeted accordingly.

Faculty and Staff

This fall we added Amanda Ward to our classroom teaching faculty. Amanda joins us from Windham, NH where she has been teaching for the past six years. Previously, she also taught in Laconia and Hampton. She is a graduate of Plymouth State University where she received her undergraduate degree in Elementary Education K-8 and a Masters in General Special Education K-12. With a commitment to maintaining small class size and differentiated instruction, the EKES School Board will maintain ten classroom teachers for the 2018-19 school year.

We said goodbye to a number of EKES staff at the end of the 2016-17 school year. Stacey Woods, long time paraprofessional, left to work at Barnard School in South Hampton. Heather Bell is now teaching at Sanborn Regional Middle School. Kim Gallant, long time kitchen assistant, retired (although Kim still comes back to help us out from time to time). Finally, Brad Rice, the school chef, moved on to work for the Exeter Food Service at Exeter High School. We wish them all well in their future endeavors.

Curriculum-

The primary focus across the SAU 16 schools, and specifically in East Kingston, is the implementation of Competency Based Education. Over the past few years, our teachers have gone from learning about the benefits of CBE for student learning to implementing practices that enhance student ownership of their learning and lead to stronger student skill development, deeper knowledge and understanding, as well as practical uses for their learning through authentic performance tasks. The following SAU 16 guiding vision for our graduates is in use:

SAU 16 Vision for Our Graduates: A Compass to Guide Our Work

Each graduate demonstrates engaged learning and citizenship through the ability to solve problems independently and collaboratively with perseverance and resilience, and communicates solutions with confidence and empathy. (July 2016)

Facilities

Last spring, the voters of East Kingston approved the funding for installation of a **secure lobby** for the school. That project was completed over the summer, creating an entry to the school that is both attractive and functional. We continue to receive comments from visitors on the attractiveness of the new entry.

EKES continues to work toward a "green" school, building on the use of solar array for electricity production. This summer two water bottle fill stations were installed at the water fountains and the vending machine was removed to reduce the use of plastics. We began installation of LED lighting in our school. We are starting small, with a few rooms and offices being changed over to LEDs. During the next five years, we hope to expand the use of LEDs to reduce the electrical load and improve lighting for students and staff.

Partnerships

The **Partnership Advisory Council (PAC)** is a study group that serves the School Board in a consultative capacity. PAC provides a representative voice to parents, staff and community on educational issues or ideas the Board seeks to better understand. PAC is currently studying communication with the community regarding Competency Based Education. You can find information from this committee on our website at <https://sites.google.com/a/sau16.org/ekes-competency-based-education/home>.

EKES Parent Teacher Organization (PTO) coordinates a great many events at the school. They encourage the ongoing participation of room parents who support teaching and learning around the building. Second, they support annual activities and events such as the Welcome Back to School Picnic, After-School Enrichment Programming, Book Fairs, Artist in Residency Programming, Thanksgiving Feast, Senior Luncheon, Teacher Appreciation Celebrations, and the Dancing and Bowling events for families. Last, and not least, they organize fundraisers to support many of the aforementioned activities, and to tackle major school improvement projects. You can learn more about EKES PTO here: <http://eks.sau16.org/index.php/pto> or on FaceBook.

School Goals

The EKES goals for the year are:

Each student will demonstrate social emotional learning traits specific to their own needs, and improve from their own baseline in social and emotional learning as determined by a Social Emotional Learning rubric.

East Kingston teachers will have professional collaboration time scheduled on a regular basis to focus on Competency Based Education implementation.

A Note from the Principal-

It is important to acknowledge the contributions of Superintendent Michael Morgan and Associate Superintendent Paul Flynn to education in SAU 16 schools. Mr. Morgan and Mr. Flynn both passed away during 2017. These two men provided strong positive direction and support for our communities and for me personally. They will be missed.

During the past 18 months, students, parents, community members and staff of East Kingston have helped me settle into the Principalship of EKES. Each of you have gone out of your way to help me understand the ins and outs of this wonderful place. I am so appreciative of the warmth of the community. I look forward to everyday and am thankful to be here.

Want to learn more about EKES? Check out our web page at: <http://eks.sau16.org/>

Thank you for your continued support of children in our community.

Respectfully Submitted,

Steven Tullar, Principal

**TOTAL ENROLLMENT
Grades K through 5**

	K	1	2	3	4	5	Total
2017-2018	22	29	21	19	27	27	144
2016-2017	31	22	20	27	29	27	156
2015-2016	20	17	24	25	25	33	144
2014-2015	19	20	25	22	34	27	147
2013-2014	21	28	21	36	27	37	170
2012-2013	26	21	39	24	36	36	182
2011-2012	18	38	27	37	34	43	197

2017-2018 ELEMENTARY SCHOOL STAFF

Kindergarten	Mrs. Marne Dohrmann
Kindergarten	Mrs. Kaitlin Groshon
Grade 1/2	Mrs. Katie-Jean Young
Grade 1	Mrs. Sarah Oppenheimer
Grade 2	Mr. Matt Stevens
Grade 3	Mrs. Debra Simmons
Grade 3/4	Mrs. Lynne Walker
Grade 4	Mrs. Amanda Ward
Grade 5	Ms. Cheryl Titone
Grade 5	Mrs. Carol Miller
Special Education Teacher/Coordinator	Mrs. JoAnne Phillips
Special Education Teacher	Miss Colleen Singleton
Music	Miss Erin Murphy
Art	Mrs. Marilyn SanSoucie
Physical Education & Technology Teacher	Mr. Christopher Benson
Library Media Specialist	Mrs. Melissa Foy
Foreign Language Teacher	Mrs. Sarah O'Connor
K-2 Technology	Mr. Chris Benson
School Nurse	Mrs. Rebecca Fournier
Speech Pathologist	Mrs. Jane Edmiston
Occupational Therapist	Ms. Heidi McBain
Counselor/Home School Coordinator	Mrs. Betsy Schulthess
Curriculum Coach	Mrs. Emily Darby
Literacy Tutor	Mrs. Sharon Norman
Literacy Tutor	Ms. Lucie Reidy (Jan.—June)

2017 School District Report - Elementary School Staff

Special Ed. Paraprofessionals	Mrs. Jodi Day
	Mrs. Jodi Guilmette
	Mrs. Barbara Hauck
	Mrs. Karen Hoffmaster
	Mrs. Bea Matheson
	Mrs. Morna Nigrello
	Mrs. Kasandra Paton
	Mrs. Erin Pettinato
	Mrs. Kimberly Kemp
Pre-school Paraprofessional	Mrs. Laurel Blackett
School Psychologist	Ms. Trish Merrill
Administrative Assistant	Mrs. Paula Rolfs
Special Ed. Secretary	Mrs. Dawn Ebbetts
Maintenance Coordinator	Mr. Wayne Mizzi
Evening Custodian	Mr. Michael Benjamin
Food Service	Shannon Spaulding
Receptionist/Food Service Assistant	Ms. Mary George
Principal	Mr. Steven Tullar

**East Kingston School District
Special Education Programs**

Previous Two Fiscal Years Per RSA 32:11-a

<u>SPECIAL EDUCATION EXPENSES</u>	2015-2016	2016-2017
1210 Special Programs	339,110	344,033
1430 Summer School	0	0
2140 Psychological Services	21,923	15,932
2139 Vision Services	0	0
2150 Speech and Audiology	68,754	57,183
2159 Speech - Summer School	0	0
2160 Physical Therapy	0	0
2160 Occupational Therapy	24,876	19,565
2722 Special Transportation	7,702	3,992
2729 Summer School Transportation	0	0
Total Expenses	462,365	440,705
<u>SPECIAL EDUCATION REVENUE</u>		
1950 Services to other LEAs	0	0
3110 Special Ed. Portion Adequacy Funds	44,180	36,401
3110 Foundation Aid	0	0
3111 Catastrophic Aid	0	0
3190 Medicaid	<u>24,606</u>	<u>16,573</u>
Total Revenues	68,786	52,974
<u>ACTUAL DISTRICT COST FOR SPECIAL EDUCATION</u>	393,579	387,731

East Kingston School District Deliberative Session

Thursday, February 9, 2017

Present: David McBride, EKES School Board Chair
Korrine Bork, EKES School Board
Jen Ranz, EKES School Board
Esther Asbell, Assistant Superintendent
Kasie Paton, School Board Secretary, School District Clerk
Kerri Marshall, Town Moderator
East Kingston Residents

Ms. Marshall opened the session at 6:01 p.m.

After board introductions, Mr. McBride began by briefly going over the presentation of the budget. There were no questions or concerns raised.

Ms. Ranz read Warrant Article #1. East Kingston Operating Budget.

1. Shall the East Kingston School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$2,849,601? Should this article be defeated, the default budget shall be \$2,822,702, which is the same as last year, with certain adjustments required by previous action of the District or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (The School Board recommends \$2,849,601 as set forth on said budget.)

After all discussion, Warrant Article 1 shall be placed on the ballot as written.

On a motion made by Korrine Bork and seconded by Conrad Moses, it was voted unanimously to add Warrant Article 1 to the ballot.

Ms. Ranz read Warrant Article #2. Collective Bargaining Agreement.

2. To see if the School District will vote to approve the cost items included in the collective bargaining agreement reached between the East Kingston School Board and the East Kingston Teachers' Association which calls for the following increases in salaries and benefits at the current staffing level:

Fiscal Year	Estimated Increase
2018	\$50,543
2019	\$59,263
2020	\$62,553

And further to raise and appropriate \$50,543 for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. The East Kingston Elementary School Board recommends this appropriation. (Majority vote required).

On a motion made by Kerri Marshall and seconded by Conrad Moses, it was voted unanimously to add Warrant Article 2 to the ballot.

Ms. Ranz read Article 3. Special Warrant Article.

3. To see if the school district will raise and appropriate the sum of \$48,000 for the purpose of building a secured lobby for safety and security purposes on the front of the East Kingston Elementary School. This special article is a special warrant article per RSA 32:3 VI (d) and RSA 32:7 V. The East Kingston Elementary School Board recommends this appropriation. (Majority vote required).

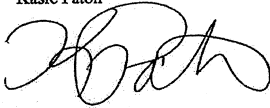
A brief discussion of this article ensued.

On a motion made by Kerri Marshall and seconded by Conrad Moses, it was voted unanimously to add Warrant Article 3 to the ballot.

Ms. Marshall adjourned the meeting at 6:07 p.m.

Respectfully Submitted,

Kasie Paton



Barbara A. Clark, Notary Public
2/21/17

BARBARA A. CLARK
Notary Public - New Hampshire
My Commission Expires May 6, 2020

School: East Kingston Local School
 New Hampshire
 Warrant and Budget
 2018

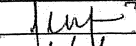


To the inhabitants of the town of East Kingston Local School in the County of Rockingham in the state of New Hampshire qualified to vote in school district affairs are hereby notified and warned that the two phases of the Annual School District Meeting will be held as follows:

First Session of Annual Meeting (Deliberative Session):
 Date: February 6, 2018
 Time: 6:30 pm
 Location: East Kingston Elementary School
 Details:

Second Session of Annual Meeting (Official Ballot Voting)
 Date: March 13, 2018
 Time: 8:00 am – 7:00 pm
 Location: East Kingston Elementary School
 Details:

Article 1: Operating Budget

Shall the East Kingston School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$2,972,118? Should this article be defeated, the default budget shall be \$2,947,905, which is the same as last year, with certain adjustments required by previous action of the District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. The School Board recommends \$2,972,118 as set forth on said budget. (Majority vote required)

Given under our hands, January 2018		
Printed Name	Position	Signature
Jennifer Pennz	EK School Board	
Melissa Lyons	EK School Board	
David McBride	School Board Chair	



New Hampshire
Department of
Revenue Administration

2018
MS-26

School Budget Form

East Kingston Local School

Appropriations and Estimates of Revenue for the Fiscal Year from:
July 1, 2018 to June 30, 2019

Form Due Date: **20 Days after the Annual Meeting**

This form was posted with the warrant on: 1/18/18

SCHOOL BOARD CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
David McBride	School Board Chair	David McBride
Jennifer Pent	Board Member	Jennifer Pent
Melissa Lyons	Board Member	Melissa Lyons

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



Appropriations

Account	Purpose	Article	Expenditures Prior Year	Appropriations Current Year as Approved by DRA	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
Instruction						
1100-1199	Regular Programs	1	\$807,430	\$943,971	\$985,623	\$0
1200-1299	Special Programs	1	\$343,843	\$354,473	\$328,388	\$0
1300-1399	Vocational Programs		\$0	\$0	\$0	\$0
1400-1499	Other Programs	1	\$5,316	\$11,470	\$9,740	\$0
1500-1599	Non-Public Programs	1	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	1	\$0	\$0	\$0	\$0
1700-1799	Community/Junior College Education Programs		\$0	\$0	\$0	\$0
1800-1899	Community Service Programs		\$0	\$0	\$0	\$0
Instruction Subtotal			\$1,156,589	\$1,309,914	\$1,323,751	\$0
Support Services						
2000-2199	Student Support Services	1	\$168,036	\$174,029	\$205,990	\$0
2200-2299	Instructional Staff Services	1	\$108,729	\$103,433	\$131,829	\$0
Support Services Subtotal			\$276,765	\$277,462	\$337,819	\$0
General Administration						
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0
2310 (840)	School Board Contingency		\$0	\$0	\$0	\$0
2310-2319	Other School Board	1	\$10,499	\$17,000	\$16,900	\$0
General Administration Subtotal			\$10,499	\$17,000	\$16,900	\$0
Executive Administration						
2320 (310)	SAU Management Services	1	\$54,207	\$54,829	\$56,118	\$0
2320-2399	All Other Administration		\$0	\$0	\$0	\$0
2400-2499	School Administration Service	1	\$203,619	\$187,843	\$193,678	\$0
2500-2599	Business		\$0	\$0	\$0	\$0
2600-2699	Plant Operations and Maintenance	1	\$156,792	\$219,578	\$186,469	\$0
2700-2799	Student Transportation	1	\$90,212	\$105,390	\$106,824	\$0
2800-2999	Support Service, Central and Other	1	\$602,052	\$717,895	\$733,559	\$0
Executive Administration Subtotal			\$1,106,882	\$1,285,535	\$1,276,648	\$0
Non-Instructional Services						
3100	Food Service Operations	1	\$57,000	\$61,000	\$17,000	\$0
3200	Enterprise Operations		\$0	\$0	\$0	\$0
Non-Instructional Services Subtotal			\$57,000	\$61,000	\$17,000	\$0



Appropriations

Account	Purpose	Article	Expenditures Prior Year	Appropriations Current Year as Approved by DRA	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
Facilities Acquisition and Construction						
4100	Site Acquisition		\$0	\$0	\$0	\$0
4200	Site Improvement		\$0	\$0	\$0	\$0
4300	Architectural/Engineering		\$0	\$0	\$0	\$0
4400	Educational Specification Development		\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction		\$0	\$0	\$0	\$0
4600	Building Improvement Services		\$0	\$0	\$0	\$0
4900	Other Facilities Acquisition and Construction		\$0	\$0	\$0	\$0
Facilities Acquisition and Construction Subtotal			\$0	\$0	\$0	\$0
Other Outlays						
5110	Debt Service - Principal		\$0	\$0	\$0	\$0
5120	Debt Service - Interest		\$0	\$0	\$0	\$0
Other Outlays Subtotal			\$0	\$0	\$0	\$0
Fund Transfers						
5220-5221	To Food Service		\$0	\$0	\$0	\$0
5222-5229	To Other Special Revenue		\$0	\$0	\$0	\$0
5230-5239	To Capital Projects		\$0	\$0	\$0	\$0
5254	To Agency Funds		\$0	\$0	\$0	\$0
5310	To Charter Schools		\$0	\$0	\$0	\$0
5390	To Other Agencies		\$0	\$0	\$0	\$0
9990	Supplemental Appropriation		\$0	\$0	\$0	\$0
9992	Deficit Appropriation		\$0	\$0	\$0	\$0
Fund Transfers Subtotal			\$0	\$0	\$0	\$0
Total Operating Budget Appropriations			\$2,607,735	\$2,950,911	\$2,972,118	\$0



New Hampshire
Department of
Revenue Administration

2018
MS-26

Special Warrant Articles

Account	Purpose	Article	Expenditures Prior Year	Appropriations Current Year as Approved by DRA	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
5251	To Capital Reserve Fund		\$0	\$0	\$0	\$0
5252	To Expendable Trust Fund		\$0	\$0	\$0	\$0
5253	To Non-Expendable Trust Fund		\$0	\$0	\$0	\$0

Total Proposed Special Articles



New Hampshire
Department of
Revenue Administration

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MS-26

Individual Warrant Articles

Account	Purpose	Article	Expenditures Prior Year	Appropriations Current Year as Approved by DRA	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
Total Proposed Individual Articles						



Revenues

Account	Source	Article	Actual Revenues Prior Year	Revised Revenues Current Year	Estimated Revenues Ensuing Fiscal Year
Local Sources					
1300-1349	Tuition		\$0	\$0	\$0
1400-1449	Transportation Fees		\$0	\$0	\$0
1500-1599	Earnings on Investments	1	\$367	\$500	\$500
1600-1699	Food Service Sales	1	\$46,168	\$50,660	\$14,000
1700-1799	Student Activities		\$0	\$0	\$0
1800-1899	Community Services Activities		\$0	\$0	\$0
1900-1999	Other Local Sources	1	\$15,061	\$500	\$4,000
Local Sources Subtotal			\$61,596	\$51,660	\$18,500
State Sources					
3210	School Building Aid		\$0	\$0	\$0
3215	Kindergarten Building Aid		\$0	\$0	\$0
3220	Kindergarten Aid		\$0	\$0	\$0
3230	Special Education Aid		\$0	\$0	\$0
3240-3249	Vocational Aid		\$0	\$0	\$0
3250	Adult Education		\$0	\$0	\$0
3260	Child Nutrition	1	\$1,637	\$1,800	\$1,000
3270	Driver Education		\$0	\$0	\$0
3290-3299	Other State Sources		\$0	\$0	\$0
State Sources Subtotal			\$1,637	\$1,800	\$1,000
Federal Sources					
4100-4539	Federal Program Grants		\$0	\$0	\$0
4540	Vocational Education		\$0	\$0	\$0
4550	Adult Education		\$0	\$0	\$0
4560	Child Nutrition	1	\$8,155	\$8,500	\$2,000
4570	Disabilities Programs		\$0	\$0	\$0
4580	Medicaid Distribution	1	\$16,030	\$20,000	\$15,000
4590-4999	Other Federal Sources (non-4810)		\$0	\$0	\$0
4810	Federal Forest Reserve		\$0	\$0	\$0
Federal Sources Subtotal			\$24,185	\$28,500	\$17,000



Revenues

Account	Source	Article	Actual Revenues Prior Year	Revised Revenues Current Year	Estimated Revenues Ensuing Fiscal Year
Other Financing Sources					
5110-5139	Sale of Bonds or Notes		\$0	\$0	\$0
5140	Reimbursement Anticipation Notes		\$0	\$0	\$0
5221	Transfers from Food Service Special Revenues Fund		\$0	\$0	\$0
5222	Transfer from Other Special Revenue Funds		\$0	\$0	\$0
5230	Transfer from Capital Project Funds		\$0	\$0	\$0
5251	Transfer from Capital Reserve Funds		\$0	\$0	\$0
5252	Transfer from Expendable Trust Funds		\$0	\$0	\$0
5253	Transfer from Non-Expendable Trust Funds		\$0	\$0	\$0
5300-5699	Other Financing Sources		\$0	\$0	\$0
9997	Supplemental Appropriation (Contra)		\$0	\$0	\$0
9998	Amount Voted from Fund Balance		\$0	\$0	\$0
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
Other Financing Sources Subtotal			\$0	\$0	\$0
Total Estimated Revenues and Credits			\$87,418	\$81,960	\$36,500



New Hampshire
Department of
Revenue Administration

2018
MS-26

Budget Summary

Item	Current Year	Ensuing FY (Recommended)
Operating Budget Appropriations	\$2,948,143	\$2,972,118
Special Warrant Articles	\$0	\$0
Individual Warrant Articles	\$0	\$0
Total Appropriations	\$2,948,143	\$2,972,118
Less Amount of Estimated Revenues & Credits	\$121,934	\$36,500
Less Amount of State Education Tax/Grant	\$1,543,725	\$1,597,657
Estimated Amount of Taxes to be Raised	\$1,282,484	\$1,337,961



New Hampshire
Department of
Revenue Administration

2018
MS-DSB

Default Budget of the School District
East Kingston Local School

For the period beginning July 1, 2018 and ending June 30, 2019

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

This form was posted with the warrant on: 1/18/18

SCHOOL BOARD OR BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
David McBride	School Board Chair	David McBride
Jennifer Raine	Board Member	Jennifer Raine
Melissa Lyons	Board member	Melissa Lyons

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



Appropriations

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
Instruction					
1100-1199	Regular Programs	\$943,971	\$40,252	\$0	\$984,223
1200-1299	Special Programs	\$354,473	(\$26,116)	\$0	\$328,357
1300-1399	Vocational Programs	\$0	\$0	\$0	\$0
1400-1499	Other Programs	\$11,470	\$0	\$0	\$11,470
1500-1599	Non-Public Programs	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	\$0	\$0	\$0	\$0
1700-1799	Community/Junior College Education Programs	\$0	\$0	\$0	\$0
1800-1899	Community Service Programs	\$0	\$0	\$0	\$0
Instruction Subtotal		\$1,309,914	\$14,136	\$0	\$1,324,050
Support Services					
2000-2199	Student Support Services	\$174,029	\$31,961	\$0	\$205,990
2200-2299	Instructional Staff Services	\$103,433	(\$7,737)	\$0	\$95,696
Support Services Subtotal		\$277,462	\$24,224	\$0	\$301,686
General Administration					
0000-0000	Collective Bargaining	\$0	\$0	\$0	\$0
2310 (840)	School Board Contingency	\$0	\$0	\$0	\$0
2310-2319	Other School Board	\$17,000	\$0	\$0	\$17,000
General Administration Subtotal		\$17,000	\$0	\$0	\$17,000
Executive Administration					
2320 (310)	SAU Management Services	\$54,829	\$1,289	\$0	\$56,118
2320-2399	All Other Administration	\$0	\$0	\$0	\$0
2400-2499	School Administration Service	\$187,843	\$0	\$0	\$187,843
2500-2599	Business	\$0	\$0	\$0	\$0
2600-2699	Plant Operations and Maintenance	\$219,578	(\$48,000)	\$0	\$171,578
2700-2799	Student Transportation	\$105,390	\$1,434	\$0	\$106,824
2800-2999	Support Service, Central and Other	\$715,127	\$6,679	\$0	\$721,806
Executive Administration Subtotal		\$1,282,767	(\$38,598)	\$0	\$1,244,169
Non-Instructional Services					
3100	Food Service Operations	\$61,000	\$0	\$0	\$61,000
3200	Enterprise Operations	\$0	\$0	\$0	\$0
Non-Instructional Services Subtotal		\$61,000	\$0	\$0	\$61,000



**2018
MS-DSB**

Appropriations

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
Facilities Acquisition and Construction					
4100	Site Acquisition	\$0	\$0	\$0	\$0
4200	Site Improvement	\$0	\$0	\$0	\$0
4300	Architectural/Engineering	\$0	\$0	\$0	\$0
4400	Educational Specification Development	\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction	\$0	\$0	\$0	\$0
4600	Building Improvement Services	\$0	\$0	\$0	\$0
4900	Other Facilities Acquisition and Construction	\$0	\$0	\$0	\$0
Facilities Acquisition and Construction Subtotal		\$0	\$0	\$0	\$0
Other Outlays					
5110	Debt Service - Principal	\$0	\$0	\$0	\$0
5120	Debt Service - Interest	\$0	\$0	\$0	\$0
Other Outlays Subtotal		\$0	\$0	\$0	\$0
Fund Transfers					
5220-5221	To Food Service	\$0	\$0	\$0	\$0
5222-5229	To Other Special Revenue	\$0	\$0	\$0	\$0
5230-5239	To Capital Projects	\$0	\$0	\$0	\$0
5251	To Capital Reserve Fund	\$0	\$0	\$0	\$0
5252	To Expendable Trusts/Fiduciary Funds	\$0	\$0	\$0	\$0
5253	To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0
5254	To Agency Funds	\$0	\$0	\$0	\$0
5310	To Charter Schools	\$0	\$0	\$0	\$0
5390	To Other Agencies	\$0	\$0	\$0	\$0
9990	Supplemental Appropriation	\$0	\$0	\$0	\$0
9992	Deficit Appropriation	\$0	\$0	\$0	\$0
Fund Transfers Subtotal		\$0	\$0	\$0	\$0
Total Operating Budget Appropriations		\$2,948,143	(\$238)	\$0	\$2,947,905



New Hampshire
Department of
Revenue Administration

2018
MS-DSB

Reasons for Reductions/Increases & One-Time Appropriations

Account	Explanation
2200-2299	One time purchase equipment
2600-2699	One time equipment and machinery
1100-1199	Collective Bargaining Agreement salary increases
2320 (310)	Assessment increase
1200-1299	Collective Bargaining Agreement salary increases and one time equipment reductions
2000-2199	Special education individual education plan support services increases
2700-2799	Bus contract increase
2800-2999	Medical and dental insurance increases

THE EXETER REGION

COOPERATIVE

SCHOOL DISTRICT

ANNUAL REPORT

For the Year Ending June 30, 2017
For the Proposed 2018-2019 Budget

EXETER REGION COOPERATIVE SCHOOL DISTRICT

SUPERINTENDENT'S OFFICE

Christine C. Rath
Interim Superintendent of Schools
(603) 775-8653
crath@sau16.org

William G. Furbush
Assistant Superintendent of Schools
(603) 775-8679
bfurbush@sau16.org

Esther T. Asbell
Assistant Superintendent of Schools
(603) 775-8655
easbell@sau16.org

Frank E. Markiewicz
Business Administrator
(603) 775-8669
fmarkiewicz@sau16.org

Helen M. Rist
Special Education Administrator
(603) 775-8646
hrist@sau16.org

EXETER REGION COOPERATIVE SCHOOL DISTRICT

BOARD MEMBERS AND DISTRICT OFFICERS

Chair of the School Board: Helen Joyce

NAME	TERM EXPIRES	TOWN
Maggie Bishop	2018	Exeter
Paul Bauer	2018	Newfields
Bob Hall	2018	Kensington
Deborah Hobson	2020	East Kingston
Helen Joyce	2018	Stratham
Melissa Litchfield	2019	Brentwood
Kimberly Meyer	2019	Exeter
David Slifka	2020	Exeter
Travis Thompson	2020	Stratham

School District Website: www.sau16.org

Moderator: Kate Miller - 2018

School District Clerk: Susan EH Bendroth - 2018

School District Treasurer: Mark Portu - 2018

BUDGET ADVISORY COMMITTEE MEMBERS

Chair of the Budget Advisory Committee: David Pendell

NAME	TERM EXPIRES	TOWN
Lucy Cushman	2019	Stratham
Rob Delorie	2019	Exeter
Connie Gilman	2018	Stratham
Jenny Leonard	2020	Kensington
George Marquis	2020	Brentwood
Roy Morrisette	2020	Exeter
Mark Paige	2018	Exeter
David Pendell	2018	East Kingston
Todd Wynn	2019	Newfields

Regional School: Exeter Coop
New Hampshire
Warrant and Budget
2018

To the inhabitants of the town of Exeter Coop in the County of Rockingham in the state of New Hampshire qualified to vote in school district affairs are hereby notified and warned that the two phases of the Annual School District Meeting will be held as follows:

First Session of Annual Meeting (Deliberative Session):

Date: February 8, 2018

Time: 7:00 pm

Location: Exeter High School

Details:

Second Session of Annual Meeting (Official Ballot Voting)

Date: March 13, 2018

Time: Various

Location: Various

Details: Voting in the towns of Brentwood, East Kingston, Exeter, Kensington, Newfields, and Stratham

Article 01: Bond for CMS Addition and Renovations

Shall the District raise and appropriate the sum of Twenty-Three Million, Thirty Thousand, Seven Hundred Seventy Six Dollars (\$23,030,776) for the purpose of renovations and additions to the Cooperative Middle School in order to accommodate for changes in programs and expanding needs of the school; Twenty Three Million, Thirty Thousand, Seven Hundred Seventy Six Dollars (\$23,030,776) of such sum to be raised through the issuance of bonds or notes under and in compliance with the Municipal Finance Act, RSA 33:1 et seq., as amended; to authorize the School Board to apply for, obtain and accept federal, state or other aid, if any, which may be available for said project and to comply with all laws applicable to said project; to authorize the School Board to issue, negotiate, sell and deliver said bonds and notes and to determine the rate of interest thereon and the maturity and other terms thereof; and to authorize the School Board to take any other action or to pass any other vote relative thereto; and further, raise and appropriate an additional Four Hundred Thirty Eighty Thousand Seven Hundred Four Dollars (\$438,704) to meet the necessary financial obligations associated with the project's debt service for the 2018-2019 fiscal year.

The School Board and the Budget Advisory Committee both recommend the adoption of this article.
(3/5 ballot vote required for passage)

Yes No

Article 02: ERCSD Operating Budget

Shall the District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purposes set forth therein, totaling \$58,948,101? Should this article be defeated, the operating budget shall be \$58,337,579 which is the same as last year, with certain adjustments required by previous action of the District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. The School Board and Budget Advisory Committee both recommend \$58,948,101 as set forth on said budget. (Majority vote required)

Yes No

Article 03: Collective Bargaining Agreement

To see if the school district will vote to approve the cost items included in the collective bargaining agreement reached between the Exeter Region Cooperative School Board and the Exeter Cooperative Paraprofessional Association which calls for the following increases in salaries and benefits at the current staffing level:

Fiscal Year	Estimated Increase
2019	\$181,078
2020	\$118,918
2021	\$117,393
2022	\$119,324

and further to raise and appropriate \$181,078 for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. The School Board and the Budget Advisory Committee both recommend this appropriation. (Majority vote required)

Yes No

Article 04: CRF for Synthetic Turf Replacement

To see if the school district will vote to raise and appropriate the sum of up to \$50,000 to be added to the Synthetic Turf Replacement Capital Reserve Fund previously established under the provisions of RSA 35:1 for replacement of the synthetic turf field located at Exeter High School. This sum to come from the June 30 undesignated fund balance available for transfer on July 1. No amount to be raised from taxation. The School Board and the Budget Advisory Committee both recommend this appropriation. (Majority vote required)

Yes No

SECOND SESSION: At the polling places designated below on **Tuesday, March 13, 2018**, to choose the following School District Officers:

School District Board Member (Exeter)	3-year Term Expiring 2021
School District Board Member (Newfields)	3-year Term Expiring 2021
School District Board Member (Kensington)	1-year Term Expiring 2019
School District Board Member (Stratham)	3-year Term Expiring 2021
School District Moderator	1-year Term Expiring 2019
Budget Committee Member (East Kingston)	3-year Term Expiring 2021
Budget Committee Member (Exeter)	3-year Term Expiring 2021
Budget Committee Member (Stratham)	3-year Term Expiring 2021

and vote on the articles listed as **1, 2, 3, and 4**, as those articles may be amended at the First Session; by ballot, the polls to be open at the polling places at the hours designated below:

<u>VOTERS IN TOWN OF</u>	<u>POLLING PLACE</u>	<u>POLLING HOURS</u>
Brentwood	Brentwood Recreation Center	8:00 AM to 7:00 PM
East Kingston	East Kingston Elementary School	8:00 AM to 7:00 PM
Exeter	Talbot Gym Tuck Learning Campus	7:00 AM to 8:00 PM
Kensington	Kensington Town Hall	8:00 AM to 7:30 PM
Newfields	Newfields Town Hall	8:00 AM to 7:00 PM
Stratham	Stratham Municipal Center	8:00 AM to 8:00 PM

Given under our hands, January 16, 2018

We certify and attest that on or before January, 2018 we posted a true and attested copy of the within Warrant at the place of meeting, and like copies at SAU 16, Brentwood, East Kingston, Exeter, Kensington, Newfields, and Stratham Town Offices and delivered the original to the Town Clerk.

Printed Name	Position	Signature
HELEN JOYCE	CHAIR EXETER COOP BOARD	Helen Joyce
Robert L. Hall	School Board	Robert L. Hall
Deborah L. Hobson	School Board	Deborah L. Hobson
DAVID SLIPKA	SCHOOL BOARD EXETER	David Slipka
Melissa Litchfield	School Board	Melissa Litchfield



New Hampshire
Department of
Revenue Administration

2018
MS-26

School Budget Form

Exeter Coop

Appropriations and Estimates of Revenue for the Fiscal Year from:
July 1, 2018 to June 30, 2019

Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on: JANUARY 16, 2018

SCHOOL BOARD CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Yves Joyce	CHAIR EXETER COOP BOARD	<i>[Signature]</i>
Robert L. Han	School Board	<i>[Signature]</i>
Deborah L. Hobson	School Board	<i>[Signature]</i>
DAVID SUCIA	SCHOOL BOARD	<i>[Signature]</i>
Melissa Litchfield	School Board	<i>[Signature]</i>

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NH DRA Municipal and Property Division
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<http://www.revenue.nh.gov/mun-prop/>



Appropriations

Account	Purpose	Article	Expenditures Prior Year	Appropriations Current Year as Approved by DRA	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
Instruction						
1100-1199	Regular Programs	02	\$14,107,664	\$14,899,338	\$15,202,690	\$0
1200-1299	Special Programs	02	\$5,940,063	\$6,970,757	\$7,736,209	\$0
1300-1399	Vocational Programs	02	\$1,814,264	\$1,891,153	\$1,885,417	\$0
1400-1499	Other Programs	02	\$831,140	\$809,105	\$818,389	\$0
1500-1599	Non-Public Programs	02	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	02	\$131,481	\$149,069	\$160,181	\$0
1700-1799	Community/Junior College Education Programs		\$0	\$0	\$0	\$0
1800-1899	Community Service Programs		\$0	\$0	\$0	\$0
Instruction Subtotal			\$22,824,612	\$24,719,422	\$25,802,886	\$0
Support Services						
2000-2199	Student Support Services	02	\$2,747,214	\$2,839,505	\$2,977,813	\$0
2200-2299	Instructional Staff Services	02	\$1,610,851	\$1,884,958	\$1,910,799	\$0
Support Services Subtotal			\$4,358,065	\$4,724,463	\$4,888,612	\$0
General Administration						
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0
2310 (840)	School Board Contingency		\$0	\$0	\$0	\$0
2310-2319	Other School Board	02	\$75,949	\$95,100	\$95,100	\$0
General Administration Subtotal			\$75,949	\$95,100	\$95,100	\$0
Executive Administration						
2320 (310)	SAU Management Services	02	\$1,137,510	\$1,188,826	\$1,215,949	\$0
2320-2399	All Other Administration		\$0	\$0	\$0	\$0
2400-2499	School Administration Service	02	\$1,568,033	\$1,652,576	\$1,737,306	\$0
2500-2599	Business		\$0	\$0	\$0	\$0
2600-2699	Plant Operations and Maintenance	02	\$3,842,747	\$4,995,991	\$4,911,079	\$0
2700-2799	Student Transportation	02	\$1,942,053	\$2,103,363	\$2,180,711	\$0
2800-2899	Support Service, Central and Other	02	\$11,127,284	\$12,648,698	\$12,745,905	\$0
Executive Administration Subtotal			\$19,617,627	\$22,589,454	\$22,790,950	\$0
Non-Instructional Services						
3100	Food Service Operations	02	\$1,100,000	\$1,100,000	\$1,100,000	\$0
3200	Enterprise Operations	02	\$818,515	\$818,510	\$818,510	\$0
Non-Instructional Services Subtotal			\$1,918,515	\$1,918,510	\$1,918,510	\$0



Appropriations

Account	Purpose	Article	Expenditures Prior Year	Appropriations Current Year as Approved by DRA	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
Facilities Acquisition and Construction						
4100	Site Acquisition		\$0	\$0	\$0	\$0
4200	Site Improvement		\$0	\$0	\$0	\$0
4300	Architectural/Engineering		\$0	\$0	\$0	\$0
4400	Educational Specification Development		\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction		\$0	\$0	\$0	\$0
4600	Building Improvement Services		\$0	\$0	\$0	\$0
4900	Other Facilities Acquisition and Construction		\$0	\$0	\$0	\$0
Facilities Acquisition and Construction Subtotal			\$0	\$0	\$0	\$0
Other Outlays						
5110	Debt Service - Principal	02	\$2,204,803	\$1,720,740	\$1,720,740	\$0
5120	Debt Service - Interest	02	\$2,229,475	\$1,467,214	\$1,451,303	\$0
Other Outlays Subtotal			\$4,434,278	\$3,187,954	\$3,172,043	\$0
Fund Transfers						
5220-5221	To Food Service		\$0	\$0	\$0	\$0
5222-5229	To Other Special Revenue		\$0	\$0	\$0	\$0
5230-5239	To Capital Projects		\$0	\$0	\$0	\$0
5254	To Agency Funds		\$0	\$0	\$0	\$0
5310	To Charter Schools	02	\$280,000	\$280,000	\$280,000	\$0
5390	To Other Agencies		\$0	\$0	\$0	\$0
9990	Supplemental Appropriation		\$0	\$0	\$0	\$0
9992	Deficit Appropriation		\$0	\$0	\$0	\$0
Fund Transfers Subtotal			\$280,000	\$280,000	\$280,000	\$0
Total Operating Budget Appropriations			\$53,509,046	\$57,514,903	\$58,948,101	\$0



Special Warrant Articles

Account	Purpose	Article	Expenditures Prior Year	Appropriations Current Year as Approved by DRA	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
5120	Debt Service - Interest	01	\$0	\$0	\$438,704	\$0
<i>Purpose: 20 year bond for and addition renovation at the Co</i>						
5230-5239	To Capital Projects	01	\$0	\$0	\$23,030,776	\$0
<i>Purpose: 20 year bond for and addition renovation at the Co</i>						
5251	To Capital Reserve Fund	04	\$0	\$0	\$50,000	\$0
<i>Purpose: CRF Synthetic Turf Replacement</i>						
5251	To Capital Reserve Fund		\$0	\$0	\$0	\$0
5252	To Expendable Trust Fund		\$0	\$0	\$0	\$0
5253	To Non-Expendable Trust Fund		\$0	\$0	\$0	\$0
Total Proposed Special Articles			\$0	\$0	\$23,519,480	\$0



New Hampshire
Department of
Revenue Administration

2018
MS-26

Individual Warrant Articles

Account	Purpose	Article	Expenditures Prior Year	Appropriations Current Year as Approved by DRA	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
1100-1199	Regular Programs	03	\$0	\$0	\$181,078	\$0
<i>Purpose: Collective Bargaining Agreement</i>						
Total Proposed Individual Articles			\$0	\$0	\$181,078	\$0



Revenues

Account	Source	Article	Actual Revenues Prior Year	Revised Revenues Current Year	Estimated Revenues Ensuing Fiscal Year
Local Sources					
1300-1349	Tuition	02	\$1,063,685	\$937,896	\$919,701
1400-1449	Transportation Fees		\$0	\$0	\$0
1500-1599	Earnings on Investments	02	\$10,001	\$10,500	\$10,500
1600-1699	Food Service Sales	02	\$1,024,299	\$910,000	\$910,000
1700-1799	Student Activities		\$0	\$0	\$0
1800-1899	Community Services Activities		\$0	\$0	\$0
1900-1999	Other Local Sources	02	\$273,518	\$348,855	\$348,855
Local Sources Subtotal			\$2,371,503	\$2,207,251	\$2,189,056
State Sources					
3210	School Building Aid	02	\$1,699,111	\$1,153,052	\$1,153,052
3215	Kindergarten Building Aid		\$0	\$0	\$0
3220	Kindergarten Aid		\$0	\$0	\$0
3230	Catastrophic Aid	02	\$390,789	\$340,154	\$324,382
3240-3249	Vocational Aid	02	\$1,126,429	\$1,100,000	\$1,100,000
3250	Adult Education		\$0	\$0	\$0
3260	Child Nutrition	02	\$14,776	\$10,000	\$10,000
3270	Driver Education		\$0	\$0	\$0
3290-3299	Other State Sources		\$0	\$0	\$0
State Sources Subtotal			\$3,231,105	\$2,603,206	\$2,587,434
Federal Sources					
4100-4539	Federal Program Grants	02	\$478,510	\$478,510	\$478,510
4540	Vocational Education		\$0	\$0	\$0
4550	Adult Education	02	\$0	\$340,000	\$340,000
4560	Child Nutrition	02	\$267,846	\$180,000	\$180,000
4570	Disabilities Programs		\$0	\$0	\$0
4580	Medicaid Distribution	02	\$175,501	\$200,000	\$225,000
4590-4999	Other Federal Sources (non-4810)		\$0	\$0	\$0
4810	Federal Forest Reserve		\$0	\$0	\$0
Federal Sources Subtotal			\$921,857	\$1,198,510	\$1,223,510



Revenues

Account	Source	Article	Actual Revenues Prior Year	Revised Revenues Current Year	Estimated Revenues Ensuing Fiscal Year
Other Financing Sources					
5110-5139	Sale of Bonds or Notes	01	\$0	\$0	\$23,030,776
5140	Reimbursement Anticipation Notes		\$0	\$0	\$0
5221	Transfers from Food Service Special Revenues Fund		\$0	\$0	\$0
5222	Transfer from Other Special Revenue Funds		\$0	\$0	\$0
5230	Transfer from Capital Project Funds		\$0	\$0	\$0
5251	Transfer from Capital Reserve Funds		\$0	\$0	\$0
5252	Transfer from Expendable Trust Funds		\$0	\$0	\$0
5253	Transfer from Non-Expendable Trust Funds		\$0	\$0	\$0
5300-5699	Other Financing Sources		\$0	\$0	\$0
9997	Supplemental Appropriation (Contra)		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	04	\$0	\$0	\$50,000
9999	Fund Balance to Reduce Taxes	02	\$0	\$0	\$1,500,000
Other Financing Sources Subtotal			\$0	\$0	\$24,580,776
Total Estimated Revenues and Credits			\$6,524,465	\$6,008,967	\$30,580,776



New Hampshire
Department of
Revenue Administration

2018
MS-26

Budget Summary

Item	Current Year	Ensuing FY (Recommended)
Operating Budget Appropriations	\$57,514,903	\$58,948,101
Special Warrant Articles	\$50,000	\$23,519,480
Individual Warrant Articles	\$0	\$181,078
Total Appropriations	\$57,564,903	\$82,648,659
Less Amount of Estimated Revenues & Credits	\$9,397,213	\$30,580,776
Less Amount of State Education Tax/Grant	\$12,251,819	\$12,251,819
Estimated Amount of Taxes to be Raised	\$35,915,871	\$39,816,064



Default Budget of the Regional School

Exeter Coop

For the period beginning July 1, 2018 and ending June 30, 2019

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

This form was posted with the warrant on: JANUARY 16, 2018

SCHOOL BOARD OR BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
<i>Nancy J. Jives</i>	<i>CHAIR EXETER COOP BOARD</i>	<i>Nancy Jives</i>
<i>Robert L. Hall</i>	<i>School Board</i>	<i>Robert L. Hall</i>
<i>Deborah Johnson</i>	<i>School Board</i>	<i>Deborah Johnson</i>
<i>DAVID SLIFMAN</i>	<i>SCHOOL BOARD</i>	<i>David Slifman</i>
<i>Melissa Litchfield</i>	<i>School Board</i>	<i>Melissa Litchfield</i>

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



Appropriations

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
Instruction					
1100-1199	Regular Programs	\$14,899,338	\$346,605	\$0	\$15,245,943
1200-1299	Special Programs	\$6,970,757	\$427,124	\$0	\$7,397,881
1300-1399	Vocational Programs	\$1,891,153	\$0	\$0	\$1,891,153
1400-1499	Other Programs	\$958,174	(\$139,785)	\$0	\$818,389
1500-1599	Non-Public Programs	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	\$0	\$0	\$0	\$0
1700-1799	Community/Junior College Education Programs	\$0	\$0	\$0	\$0
1800-1899	Community Service Programs	\$0	\$0	\$0	\$0
Instruction Subtotal		\$24,719,422	\$633,944	\$0	\$25,353,366
Support Services					
2000-2199	Student Support Services	\$2,839,505	\$85,185	\$0	\$2,924,690
2200-2299	Instructional Staff Services	\$1,884,958	\$15,401	\$0	\$1,900,359
Support Services Subtotal		\$4,724,463	\$100,586	\$0	\$4,825,049
General Administration					
0000-0000	Collective Bargaining	\$0	\$0	\$0	\$0
2310 (840)	School Board Contingency	\$0	\$0	\$0	\$0
2310-2319	Other School Board	\$95,100	\$0	\$0	\$95,100
General Administration Subtotal		\$95,100	\$0	\$0	\$95,100
Executive Administration					
2320 (310)	SAU Management Services	\$1,188,826	\$22,181	\$0	\$1,211,007
2320-2399	All Other Administration	\$0	\$0	\$0	\$0
2400-2499	School Administration Service	\$1,652,576	\$49,577	\$0	\$1,702,153
2500-2599	Business	\$0	\$0	\$0	\$0
2600-2699	Plant Operations and Maintenance	\$4,995,991	(\$140,933)	\$0	\$4,855,058
2700-2799	Student Transportation	\$2,103,363	\$76,025	\$0	\$2,179,388
2800-2999	Support Service, Central and Other	\$12,648,698	\$97,207	\$0	\$12,745,905
Executive Administration Subtotal		\$22,589,454	\$104,057	\$0	\$22,693,511
Non-Instructional Services					
3100	Food Service Operations	\$1,100,000	\$0	\$0	\$1,100,000
3200	Enterprise Operations	\$818,510	\$0	\$0	\$818,510
Non-Instructional Services Subtotal		\$1,918,510	\$0	\$0	\$1,918,510



Appropriations

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
Facilities Acquisition and Construction					
4100	Site Acquisition	\$0	\$0	\$0	\$0
4200	Site Improvement	\$0	\$0	\$0	\$0
4300	Architectural/Engineering	\$0	\$0	\$0	\$0
4400	Educational Specification Development	\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction	\$0	\$0	\$0	\$0
4600	Building Improvement Services	\$0	\$0	\$0	\$0
4900	Other Facilities Acquisition and Construction	\$0	\$0	\$0	\$0
Facilities Acquisition and Construction Subtotal		\$0	\$0	\$0	\$0
Other Outlays					
5110	Debt Service - Principal	\$1,720,740	(\$14,111)	\$0	\$1,706,629
5120	Debt Service - Interest	\$1,467,214	(\$1,800)	\$0	\$1,465,414
Other Outlays Subtotal		\$3,187,954	(\$15,911)	\$0	\$3,172,043
Fund Transfers					
5220-5221	To Food Service	\$0	\$0	\$0	\$0
5222-5229	To Other Special Revenue	\$0	\$0	\$0	\$0
5230-5239	To Capital Projects	\$0	\$0	\$0	\$0
5251	To Capital Reserve Fund	\$0	\$0	\$0	\$0
5252	To Expendable Trusts/Fiduciary Funds	\$0	\$0	\$0	\$0
5253	To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0
5254	To Agency Funds	\$0	\$0	\$0	\$0
5310	To Charter Schools	\$280,000	\$0	\$0	\$280,000
5390	To Other Agencies	\$0	\$0	\$0	\$0
9990	Supplemental Appropriation	\$0	\$0	\$0	\$0
9992	Deficit Appropriation	\$0	\$0	\$0	\$0
Fund Transfers Subtotal		\$280,000	\$0	\$0	\$280,000
Total Operating Budget Appropriations		\$57,514,903	\$822,676	\$0	\$58,337,579



Reasons for Reductions/Increases & One-Time Appropriations

Account	Explanation
2200-2299	Contract services increases
1400-1499	Adult education
1100-1199	CBA contract increases
2320 (310)	Contract increase
2400-2499	CBA Contract increases
1200-1299	CBA contract and 3rd party contract increases
2000-2199	Contract services increases
2700-2799	Contract increase
2800-2999	Benefit increases

**EXETER REGION COOPERATIVE SCHOOL DISTRICT
SPECIAL EDUCATION
EXPENSES/REVENUES**

<u>SPECIAL EDUCATION EXPENSES</u>		<u>2015-2016</u>	<u>2016-2017</u>
1200/1230	Special Programs	5,886,299	5,462,153
1430	Summer School	93,643	90,022
2140	Psychological Services	301,213	307,235
2150	Speech and Audiology	411,793	431,580
2162	Physical Therapy	40,777	57,382
2163	Occupational Therapy	0	27,063
2332	Administration Costs	120,060	390,901
2722	Special Transportation	<u>468,338</u>	<u>581,374</u>
	Total Expenses	7,322,124	7,347,711
<u>SPECIAL EDUCATION REVENUE</u>			
3110	Special Ed. Portion Adequacy funds	813,647	795,235
3240	Catastrophic Aid	646,155	390,789
4580	Medicaid	<u>268,941</u>	<u>264,626</u>
	Total Revenues	1,728,743	1,450,650
<u>ACTUAL DISTRICT COST FOR SPECIAL EDUCATION</u>		<u>5,593,381</u>	<u>5,897,061</u>

Minutes of Exeter Region Cooperative School District
First Session of the 2017 Annual Meeting
Deliberative Session – Friday, February 10, 2017
Postponed from Thursday, February 9, 2017 due to inclement weather
Exeter High School Arthur Hanson III Center

ERCSD Board Members Present:

Helen Joyce, Chair – Stratham	Travis Thompson, Vice Chair
Kimberly Meyer – Exeter	Denny Grubbs – Exeter
Paul Bauer – Newfields	Jim Webber – Kensington
Deb Hobson – East Kingston	Maggie Bishop – Exeter
Melissa Littlefield - Brentwood	

Administration: Michael Morgan, Superintendent

Amy Ransom – Business Administrator for SAU #16

Others: Katherine Miller – ERCSD Moderator

Dave Pendell – Chair of District's Budget Advisory Committee

Susan Bendroth – ERCSD Clerk

Moderator Miller called the meeting to order at 7:01.

The Pledge of Allegiance was said and an explanation of the meeting to discuss, debate and amend the warrant articles as the law allows was stated.

Moderator Miller summarized the rules and the procedure for the evening.

She introduced the people up front and also acknowledged the work of the budget advisory committee. She stated that the CMS Principal, architect for the CMS renewal project and the construction manager were present but not residents of the Cooperative School District.

Michael Morgan moved that they be given permission to speak.

Deb Hobson seconded.

Vote taken – permission granted

Helen Joyce recognized Cathy Clermont to come up and present the Champion for the Children award to Tara Holmes Ball for all her work with suicide prevention.

Helen Joyce recognized Denny Grubbs for his time served on the board and also acknowledged Paul Bauer for his many volunteer hours.

Moderator Miller turned to Warrant Article #1:

Warrant Article 01: Bond for CMS addition/renovations

Shall the District raise and appropriate the sum of twenty-one million, nine hundred eighty-five thousand, four hundred eight-five dollars (\$21,985,485) for the purpose of renovations and additions to the Cooperative Middle School in order to accommodate for changes in programs and expanding needs of the school, twenty-one million, nine hundred eighty-five thousand, four hundred eight-five dollars (\$21,985,485) of such sum to be raised through the issuance of bonds or notes under and in compliance with the Municipal Finance Act,

RSA 33:1 et seq., as amended; to authorize the School Board to apply for, obtain and accept federal, state or other aid, if any, which may be available for said project and to comply with all laws applicable to said project, to authorize the School Board to issue, negotiate, sell and deliver said bonds and notes and to determine that rate of interest thereon and the maturity and other terms thereof; and to authorize the School Board to take any other action or to pass any other vote relative thereto; and further, raise and appropriate an additional four hundred seventeen thousand one hundred sixty-four dollars to meet the necessary financial obligations associated with the project's debt service for the 2017-2018 fiscal year.

(A 3/5 vote is necessary to authorize the issuance of said notes or bonds. The School Board and the Budget Advisory Committee both recommend the adoption of this article.)

Paul Bauer made a motion to adopt Article 1.

Kimberly Meyer seconded.

Paul Bauer spoke to the article.

Patty Wons, CMS Principal, Bill Perkins, Assistant CMS Principal and Co-Chair of the CMS Building Project and Lucy Cushman, Co-Chair of CMS Building Project presented the scope of the project which will include 2 additional pod areas (10 classrooms), a larger cafeteria, functional music spaces, additional office and specialized serves spaces and increased gym space.

Public input followed with questions about the possibility of modular classrooms as a solution and/or as an intermediary measure until all possibilities have been researched, lack of academic rigor, longer school days, longer school year, lack of state aid, architect and construction manager choices, the issue of bonds and the effect of interest rate on fixed income taxpayers.

Response to these questions concerns included that this has been a problem from the start – the school was built knowing it was too small but presented to the taxpayers as such to assure the passage of Coop agreement. There were 7 other possible options considered one of which did look at the possibility of modular units – too costly, physical space needed, security issues and separation of students. Students and expectations are not the same as they were when the school was built. The architect and construction manager have already been chosen for the project and the School board will be responsible for issuing the bonds. It was also stated that approval of this warrant article sends a message that we believe in excellence in education, which is good for property owners.

A motion to restrict reconsideration was presented, seconded and agreed upon.

Moderator Miller turned to Warrant Article #2.

Warrant Article 02: ERCSD Operating Budget FY18

Shall the District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted

separately, the amounts set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purposes set forth therein, totaling \$56,796,662? Should this article be defeated, the operating budget shall be \$56,435,092 which is the same as last year, with certain adjustments required by previous action of the District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. (The School Board and Budget Advisory Committee both recommend \$56,796,662 as set forth on said budget.) Majority vote required.

Travis Thompson made a motion to adopt Article 1.

Melissa Littlefield seconded.

Travis Thompson spoke to the article.

Amy Ransom provided a power point presentation.

A motion to restrict reconsideration was presented, seconded and agreed upon.

Moderator Miller turned to Warrant Article #3.

Warrant Article 03: CBA between ERCSD and EAAA

To see if the school district will vote to approve the cost items include in the collective bargaining agreement reached between the Exeter Region Cooperative School District and the Exeter Area Administrators Association which calls for the following increases in salaries and benefits at the current staffing level:

Fiscal Year	Estimated Increase
2018	\$42,488
2019	\$50,452
2020	\$51,713
2021	\$42,405
2022	\$43,253

and further to raise and appropriate \$42,488 for the upcoming fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. (The School Board and the Budget Advisory Committee both recommend this appropriation.) Majority vote required.

Helen Joyce made a motion to adopt Article 3.

Deb Hobson seconded.

Helen Joyce spoke to the article highlighting it was now a 5-year contract versus a 3-year contract for 16 administrators excluding building principals at CMS and EHS, health insurance premiums going from an 80/20 to a 75/25 by the completion of the 5 years and taxes.

A motion to restrict reconsideration was presented, seconded and agreed upon.

Moderator Miller turned to Warrant Article #4.

Warrant Article 04: CBA between ERCSD board and EEA

To see if the school district will vote to approve the cost items included in the collective bargaining agreement reached between the Exeter Region Cooperative School District and the Exeter Educators Association which calls for the following increases in salaries and benefits at the current staffing levels:

Fiscal Year	Estimated Increase
2018	\$675,753
2019	\$721,300
2020	\$712,162
2021	\$699,910

and further to raise and appropriate \$675,753 for the upcoming fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. (The School Board and Budget Advisory Committee recommend this appropriation.) Majority vote required.

Travis Thompson made a motion to adopt Article #4.

Paul Bauer seconded.

Travis Thompson spoke to the article highlighting the terms; 4 year contract, health insurance premium, increased flexibility in staffing and taxes.

A motion to restrict reconsideration was presented, seconded and agreed upon.

Moderator Miller turned to Warrant Article #5.

Warrant Article 05: CRF for Synthetic Turf Replacement

To see if the school district will vote to raise and appropriate the sum of up to \$50,000 to be placed in the Synthetic Turf Replacement Capital Reserve Fund previously established under the provisions of RSA 35:1 for replacement of the synthetic turf field located at Exeter High School. This sum to come from the June 30 undesignated fund balance available for transfer on July 1. No amount to be raised from taxation. (The School Board and the Budget Advisory Committee both recommend this appropriation.) Majority vote required.

Maggie Bishop made a motion to adopt Article #5.

Jim Webber seconded.

Maggie Bishop presented the article.

Other Business:

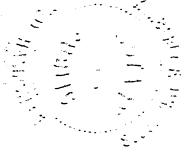
Dave Pendell spoke about the Budget Advisory Committee, which has no filings for Kensington, Newfields or Brentwood bringing a 9 member committee down to 6 members. Newfields has not had a member for 2 years and Kensington has not had a consistent member since the committee was formed.

Moderator Miller adjourned the meeting at 8:49 PM with 77 registered voters present at the meeting.

Respectfully submitted,

Sym Extension

Susan E.H. Bendroth, Exeter Region Cooperative School District Clerk
February 10, 2017



Kimberly F. Williams 2-20-2017

KIMBERLY F. WILLIAMS
NOTARY PUBLIC
State of New Hampshire
My Commission Expires
October 16, 2018

MINUTES OF THE EXETER REGION COOPRATIVE SCHOOL DISTRICT
 SECOND SESSION OF THE 2017 ANNUAL MEETING
 VOTING SESSION – MARCH 16, 2017 (Brentwood, East Kingston, Exeter,
 Kensington and Stratham) and March 21, 2017 (Newfields)
 Postponed from March 14, 2017 due to inclement weather

The polls were open at the polling place at the hours below to choose the following District Officers: Cooperative School Board Member (Exeter– 3 years), Cooperative School Board Member (East Kingston– 3 years), Cooperative School Board Member (Stratham– 3 years), Cooperative School District Moderator, Cooperative School Budget Member (Brentwood) – 3 years), Cooperative School Budget Member (Exeter – 3 years), Cooperative School Budget Member (Kensington – 3 years), Cooperative School Budget Member (Newfields – 2 years) and vote by ballot on articles listed 1, 2, 3, 4 and 5.

VOTERS IN TOWN OF	POLLING PLACE	POLLING HOURS
Brentwood	Recreation Center	8:00 A.M. to 7:00 P.M.
East Kingston	East Kingston Elementary School Multi-Purpose Room	8:00 A.M. to 7:00 P.M.
Exeter	Talbot Gym	7:00 A.M. to 8:00 P.M.
Kensington	Kensington Elementary	8:00 A.M. to 7:30 P.M.
Newfields	Newfields Town Hall	8:00 A.M. to 7:00 P.M.
Stratham	Stratham Municipal Center	8:00 A.M. to 8:00 P.M.

Results of the election of Exeter Region Cooperative School District Officers:

Exeter Cooperative Board Member, term ending 2020 election:	
David Slifka	2,940
East Kingston Cooperative Board Member, term ending 2020 election:	
Deborah Hobson	2,804
Stratham Cooperative Board Member, term ending 2020 election:	
Travis Thompson	2,733
Cooperative School District Moderator, term ending 2018 election:	
Katherine B. Miller	3,008
Brentwood Cooperative Budget Member, term ending 2020 election:	
Write-Ins:	
George Marquis	24
Roberto Bergin	6
Kristen Steiger	6
Ryan Curtis	3
Exeter Cooperative Budget Member, term ending 2020 election:	
Roy Morrisette	2,999

Kensington Cooperative Budget Member, term ending 2020 election:

Write-Ins: Jenny Leonard 91
Jane Bannister 2

Newfields Cooperative Budget Member, term ending 2019 election:

Write-Ins: Lynn Sweet 2
Todd Wynn 2

Article #1: Bond for CMS			
YES	2,012	NO	1,853
Article #2: ERCSD Operating Budget			
YES	2,506	NO	1,468
Article #3: ERCSD/EAAA			
YES	2,425	NO	1,521
Article #4: ERCSD/EEA			
YES	2,405	NO	1,552
Article #5: Synthetic Turf			
YES	2,207	NO	1,771

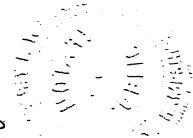
Respectfully submitted

Susan E.H. Bendorff

Susan E.H. Bendorff, Exeter Region Cooperative School District Clerk
March 21, 2017

KIMBERLY F. WILLIAMS
NOTARY PUBLIC
State of New Hampshire
My Commission Expires
October 16, 2018

Kimberly F. Williams
3-24-17





Edward T. Parry, CPA
James A. Sojka, CPA
Sheryl A. Pratt, CPA
Michael J. Campo, CPA, MACCY

January 19, 2018

Dennis M. LaClair, CPA**
Ashley J. Miller, CPA, MSA
Tara A. Paine, CPA
Kelli G. Grogan, CPA
Scott E. Eggen, CFE

Members of the School Board
Exeter Region Cooperative School District
30 Linden Street
Exeter, NH 03833

To the Members of the School Board:

This is to advise you that as of January 19, 2018 the audit of the financial statements for the year ending June 30, 2017 has been substantially completed and we are in the process of finalizing the audit. A completed audit report will be sent to you by the end of January 2018.

Sincerely,

Michael J. Campo, CPA, MACCY
Director

PLODZIK & SANDERSON



Annual Report of SAU 16

For the Year Ending June 30, 2017

For the Proposed 2018-2019 Budget

SAU16 Annual Report for Year Ending June 30, 2017

The 2017 year was marked by the tragic loss of Superintendent Michael Morgan who served SAU16 so well for nine years. Superintendent Morgan worked tirelessly to focus the districts on important strategic goals. This annual report is designed to honor Mr. Morgan's leadership and commitment to the SAU16 community by documenting the districts' accomplishments in those key areas he cared so deeply about.

SAU 16 Vision Statement

To provide a rigorous and comprehensive education that will prepare our students for diverse post-secondary educational opportunities, a competitive workplace, and active civic participation.

SAU16 Mission Statement

To help students gain knowledge and skills that build intellect, character, and a lifelong thirst for learning.

SAU16 Vision for our Graduates ... A Compass to Guide Our Work

Each graduate demonstrates engaged learning and citizenship through the ability to solve problems independently and collaboratively with perseverance and resilience, and communicates solutions with confidence and empathy.

SAU 16 Strategic Plan

In October 2016, the Joint Board approved a new SAU16 Strategic Plan for the 2017 - 2022 period. The plan focused on three major areas: Teaching and Learning, Health and Community and Philosophy and Governance. Following are highlights of work that has taken place related to each of these major areas.

I. Teaching and Learning

A. The first strategic recommendation is to implement a rigorous and relevant curriculum and effective instruction that enables all students to demonstrate the Exeter High School competencies.

2017 Exeter High School Graduates: Recognitions and Post-Graduation Plans

In June 2017, 378 students graduated from Exeter High School and 86% of the graduates planned to attend post-secondary institutions.

- 70% of the class (266 students) to 4 year colleges and 15% (56 students) to two year institutions; four (4) students joined the military.
- 58% or 218 of the graduates planned to attend institutions in New England; 146 students planned to attend institutions in New Hampshire, including 63 students to attend the University of New Hampshire.
- Three (3) students planned to attend Ivy League schools, including Dartmouth, Brown and the University of Pennsylvania.

National Merit Scholarship Awards: Five (5) EHS students were selected to be National Merit Scholarship semi-finalists and four (4) became finalists. These students were eligible for academic recognition and financial awards for colleges.

New Hampshire Scholars: 158 students earned recognition as New Hampshire Scholars for their completion of a rigorous course of study in high school. Nine (9) were recognized with a concentration in Science, Technology, Engineering and Math (STEM) and twelve (12) with a concentration in Art.

Dual Enrollment Programs: 248 students enrolled in 29 dual enrollment courses at the Seacoast School of Technology (SST) earning a total of 696 college credits. UNH waives a key course required of all education majors at UNH if the student has participated in the Careers in Education program at SST.

Advanced Placement (AP) District Honor Roll: In April, 2017 Exeter High School (EHS) was one of eight (8) New Hampshire high schools recognized for the AP Honor Roll. For EHS, this is the third year in a row being recognized for the significant number of students taking AP courses, as well as the percentage of students scoring well on the AP exams.

- 221 EHS students took 12 AP courses in 2017, including AP Biology, Calculus, Chemistry, English Language and Composition, English Literature, Macroeconomics, Microeconomics, Psychology, Spanish, Statistics, US History and US Government and Politics. This number is a significant increase over the 146 students enrolled in AP five years ago.
- 83% of these students earned a score of 3 or better (out of a possible 5) on the AP exams.

NH Scholastic Art Award: An EHS senior was recognized at Carnegie Hall in New York City, winning a *National Gold Medal Award* for two artworks.

World Language Recognitions: In March 2017, for the 7th consecutive year, EHS French students participated in the Le Grand Concours National French Exam, earning their best scores ever. Thirty eight (38) students were inducted into the National Junior Classical League and earned 25 total awards from the National Latin Exam and two students earned awards from the Medusa Mythology Exam.

Exchange Programs: In July 2016, 28 EHS students participated in the student exchange program in Japan and 13 students enjoyed a home stay in Montgeron, France as part of a collaboration Exeter High School has with L'Institution Sainte Therese in France.

Black Box Poetry Night: The EHS English Department hosted its first Black Box Poetry Night with over 100 students reciting their own original poems or selected from published works.

NHIAA Sports Awards: In October 2016, EHS was honored for its high degree of sportsmanship with the *Division I Runner-Up Championship Banner for Sportsmanship*. Since the award began in 1998, EHS has been recognized ten (10) times.

- EHS Co-ed Unified Basketball team won its first *NH State Championship* at the University of New Hampshire, capping a 12-0 season. Unified teams make high school sports available to all students, including those with intellectual and physical disabilities.

- EHS Boys Swimming and Diving Team captured the *Division I State Championship* - its fourth first place finish in five years. The EHS Girls Swim Team secured a strong third place finish.

NH State Geography Bee: A Cooperative Middle School (CMS) seventh grader captured second place in the *NH State Geography Bee* in Keene.

National History Day: CMS History Club students were recognized at the National History Day Exposition at Plymouth State University, with three (3) students capturing first place awards for their film on Alice Guy Blache and three (3) students capturing second place for their work on Galileo Galilei. These students participated in the National competition in June 2017 at the University of New Hampshire.

Essay Competitions: CMS students were also recognized at the Exeter Historical Society for their responses to the essay prompt, *Change Comes to Exeter: Immigrants Get the Job Done!* A CMS student placed first in the *Daughters of the American Revolution Essay Contest*.

CMS Athletic Recognition: The CMS Track and Field girls' team placed 1st for the 11th year in a row at the regional championship meet and athletes had strong showings at the statewide New Hampshire Middle School Meet of Champions.

Full Day Kindergarten: In September 2016, Brentwood's Swasey Central School implemented full day kindergarten and Exeter voters approved the addition to Main Street School in anticipation of full day kindergarten for 2018-2019. All SAU16 elementary schools will then provide full day kindergarten.

B. A second strategic recommendation under Teaching and Learning is to provide technology rich infrastructure and supportive professional development to enhance the K-12 curriculum.

1:1 Program: The Cooperative Board approved the beginning of a four year plan to provide all EHS students with individual Chromebooks beginning September 2017. While the only official 1:1 school is the high school, all of SAU16 schools have made significant investments in technology.

- Currently there are close to 3,300 Chromebooks being used in our classrooms and media centers.
- CMS is 1:1 in math classrooms and close to 1:1 in 8th grade English Language Arts.
- Using 2016 federal Rural Education Achievement Program (REAP) grant funds, Newfields Elementary School implemented a 1 to 1 technology device providing students in lower grades with iPads and upper grades with Chromebooks.
- At Stratham Memorial School, students in the upper grades use Chromebooks and students in primary grades use sets of iPads.

CMS Maker Space: CMS opened a "maker space" in the media center, providing students with opportunities to explore Science, Technology, Engineering, Art and Math aspects in an atmosphere that allows students to "tinker with tools and innovative ideas."

Seacoast School of Technology (SST) Student Honors: A first year SST Computer Science student from Exeter High School was one of only eight (8) students selected from hundreds of applicants for an internship at the Interoperability Lab at the University of New Hampshire. A second year SST Computer Science student from Exeter High School earned Local Honorable Mention in the *Aspirations in Computing Award* from the National Center of Women in Technology.

Instructional Rounds: All SAU16 schools participated in an intensive professional development strategy called Instructional Rounds. A team of teachers from schools across the districts visit classrooms in the designated school to observe specific teaching and learning practices requested by the school. The team then provides their observational data to the host school for reflection and planning to improve curriculum and instructional practices.

II. Health and Community

A. A Social and Emotional Learning Committee continues to work to foster social and emotional learning and provide supports in our schools. During 2017, the committee explored a variety of tools and selected a screening tool to pilot in 2017-2018 to assess students' needs and provide teachers with resources to incorporate social emotional learning into the curriculum.

B. A second recommendation is to ensure schools provide social and emotional learning appropriate and meaningful for students.

At CMS Hawk Pride Assemblies, students were recognized at each assembly in one of the following areas: Purpose, Respect, Integrity, Determination and Excellence. Family and community members were invited to assemblies throughout the school year.

CMS Blue Hawk Youth Alliance: This CMS affiliate of the Granite Youth Alliance was formed at CMS to share the message of substance abuse prevention and create a community of students living without alcohol, tobacco or drugs. The group published a public service announcement at WBYY in Dover and viewed their video at the Granite Youth Alliance Film Festival in June. The students produced a drug awareness play for elementary students.

Sticks and Stones: CMS sixth graders participated in the artist-in-residence program, *Sticks and Stones*, tackling the critical issue of bullying.

CMS Mentors: Through a partnership with CMS and Phillips Exeter Academy (PEA), students from PEA mentored and assisted students with homework in a supervised environment conducive to studying and learning.

C. A third recommendation in Health and Community is to find ways to bring the community into all our schools and to bring schools and students into the community.

Exeter High School Hosted Naturalization Ceremony: In December 2016, EHS students witnessed 43 new citizens being sworn in during a special naturalization ceremony, the first to be held at a high school at the initiative of Federal Judge Landya McCafferty. The ceremony

included participation by students and officials from the US District Court and Governor Maggie Hassan.

Veterans Day Assembly: At EHS, the Veterans Day assembly brought in about 30 veterans from the SAU16 community as our high school students honored their service.

Wellness Day: CMS once again held their annual Health and Wellness Day when community members volunteered their services to facilitate small classes or workshops for CMS students in Health and Wellness areas. Students participated in a variety of classes that support all areas of wellness: emotional, environmental, intellectual, physical and social.

Let's Talk Series: The CMS counselors provided parent workshops to present a variety of parenting topics from Mindfulness to Internet Safety.

Guest Readers: Organized to recognize Dr. Seuss and foster reading, guest readers from our communities came into our elementary schools during the annual *Read Across America* week. Again, as he has for the past eight (8) years at Kensington Elementary School (KES), Police Chief Sanders ate lunch with students every Friday afternoon and followed lunch with special readings to the students.

Fire Departments Assist in Our Schools: Our local fire departments continued to visit our schools to teach students about fire prevention. Firefighter Unions provided winter coats for students in need and second graders participated in the Stop, Drop and Read programs.

Lions Clubs Screen Vision: Lions Club members screened hundreds of children in our elementary schools and supported follow up eye exams.

Northeast Passage: This UNH program in disability awareness provided opportunities for our elementary students to experience what it is like to use specialized equipment and different recreation opportunities for children with disabilities.

Local Historians: Representatives of the Exeter/Seacoast Grange visited with third graders sharing a history of their programs and providing students with dictionaries. Long time Stratham citizens visited Stratham Memorial School to share stories about the history of their town.

Community Helpers Unit: During a project based learning unit, community members visited kindergarteners at East Kingston Elementary to share with the students about their careers as veterinarians, hairdressers and waste management workers.

D. A fourth recommendation in Health and Community is to promote and encourage civic-mindedness for students to have a positive impact in their communities

68 Hours of Hunger Program: Students in our schools conducted a variety of fundraisers to support families in SAU16.

Exeter High School Senior Serve Day: EHS students volunteered in our elementary schools each June to help collate summer skills packets, collect art work and volunteer in classrooms

and on the playgrounds. Students from SST volunteered throughout the school year as breakfast buddies for students who eat breakfast in the school cafeteria.

CMS Community Service: Students in the CMS Character Does Matter group made holiday cards and ornaments for the troops overseas and also organized care packages for the troops. In addition to overseeing a variety of fundraising projects throughout the year, students from the club joined the Pease Greeters to welcome home service men and women. Students in Community Art Club created artwork and shared stories with seniors from Langdon Place.

Meals on Wheels cards: Elementary students created cards for the Meals on Wheels program for senior citizens for different holidays throughout the school year.

Holiday Concerts: Students from our schools once again performed holiday concerts for a variety of senior groups and residences in the community. Stratham Memorial students produced a holiday CD for those who may not experience the sounds of the holidays.

Making a Positive Difference: As a culminating activity to a unit focused on the question "*How can we make a positive difference in our community with our senior citizens?*" Kensington students visited seniors at Rockingham Assisted Living in Brentwood, performing songs and interviewing seniors about their childhoods, families and interests. As a follow-up, many of the same residents attended the school's annual Community Breakfast in May, held in conjunction with the school's Memorial Day ceremony.

Memorial Day Observances: Our schools used Memorial Day to remind students about the importance of service. In East Kingston, fifth graders placed flags at the gravesites in the Union Cemetery.

III. Philosophy and Governance

A. One of the recommendations of the Strategic Plan for Philosophy and Governance is to explore the option of a later start time due to positive effects a later start has on teen health, safety and learning.

Late Start Committee: A committee consisting of administrators, staff and parents conducted a yearlong study focusing on the benefits of a later start to the school day, as well as the challenges of making this kind of change. The Committee presented its preliminary findings to the Joint Board this fall and continues its work.

IV. Additional Information about SAU16

A. October 2016 Enrollment: Total student enrollment in October 2016 was 5,290 students, a reduction of 45 students from October 2015. The trend is for decreasing enrollment at the elementary level, but consistent enrollment at the middle and high schools.

B. District Recognitions

Champions for Children: Four community members were recognized

In addition, Tara Holmes Bell was selected as the *Southeast NH Champion for Children Award* for her outstanding work with suicide prevention.

Music Education: For the third year in a row, The National Association of Music Merchants Foundation designated SAU16 as one of the “Best Communities for Music Education in the United States,” noting the example SAU16 sets for quality school-based music programs for young people in our community.

Excellence in Education: In August 2016, CMS special education teacher and case manager, Patrick Joyce, received the *Edward Pease Excellence in Education Award* from the Exeter Area Chamber of Commerce, honoring his teaching ability and positive relationships with students and colleagues.

Eustis Award: In September 2016, Mrs. Lynne Walker, third grade teacher at East Kingston Elementary School, received the *Joan and Dick Eustis Award* for her dedication and service to the SAU community.

NH Teacher of the Year: In mid-December, Lincoln Street School teacher, Amy Steinberg, was recognized as one of the *2017 NH Teacher of the Year* semi-finalists.

Exeter Area Junior High School Celebrated: In October 2016, community members gathered to celebrate the 31 years that the Junior High served this community on the site, dedicating two benches to represent the two long serving principals, Mr. Frank Kozacka (1967-1977) and Mr. Thomas Meehan (1977-1998).

C. Safety and Security: SAU16 School Boards and staff continued to make improvements to safety and security in the district.

- Kingston Elementary School added a secure vestibule to the main entrance. Cameras were also added to the school to allow observation of the play area and parking lots, as well as the building itself.
- Cameras were added and updated at Exeter High School that provide greater coverage, especially of the athletic grounds and rear parking lots.
- The district wide Emergency Operations Plans were updated and filed with the Department of Education as required by RSA. Working with Homeland Security, every school’s Seabrook Evacuation Plan was updated as were school maps.
- A reunification drill was held at the Cooperative Middle School that tested our capabilities to reunify students and parents in a large scale emergency.
- All new administrators completed training to get them to ICS level 100 and 700.

D. New Leaders and Staff

Frank Markiewicz joined SAU16 as Business Administrator in July 2017. Mr. Markiewicz was Business Administrator for SAU 27 in Litchfield for four years and held the same position at SAU 44 in Northwood for three years prior to that. Before making the transition to public education, Mr. Markiewicz worked in commercial banking.

Exeter High School

In early October, the Coop Board selected **Michael Monahan** to serve as the principal of Exeter High School. Mr. Monahan stepped up last spring to serve as the Interim Principal and after

careful and thoughtful deliberation, the Board selected Mr. Monahan to serve as the permanent principal at Exeter High School.

Also joining the EHS administrative staff this year were Assistant Principal **Cathy Clermont** and Interim Assistant Principal **Adam Rozumek**.

Other New Professional Staff at Exeter High School include:

Kayleigh Davis (English)
Christopher Donovan (Spanish)
James Fraser (Chemistry)
Jacqueline McKenney (Special Education)
Kathy Newcomb (Guidance Counselor)
Loni Rowe (Social Worker)
Lisa Sloan (Student Support Counselor)
Pamela Storlazzi (Chemistry)

New Professional Staff at the Seacoast School of Technology:

Margaret Foret (Culinary Arts)
Sharon Spooner (Equity Counselor)

Cooperative Middle School:

Jeanne Civiello was selected to serve as Assistant Special Education Director for CMS. Mrs. Civiello has working in the elementary and middle schools as a Speech Language Pathologist since 2004.

Other New Professional Staff at CMS include:

Elisa Catalano (Math)
Brenna Fitzgibbon (Special Ed – filling a 1 year sabbatical leave)
Amy McEnaney (Art .4)
Julia Reinoehl (Music)
Elizabeth Rollins (SLP)
Karen Fifield (Nurse .6)

New Elementary Administrators:

Newfield School Principal - David Foster
Stratham Assistant Principal - Katelyn Belanger

Other New Professional Staff Members within SAU16 districts:

SAU 16 Central Office

Heidi McBain (OT – SAU wide)

Brentwood – Swasey Central School

Emily Oxnard (Media Generalist .6)
Jocelyn Shelby (School Psychologist)
Daniel Haugh (Special Education)
Ethan Brown (Music .6 LOA)

East Kingston Elementary School

Amanda Ward (Grade 4)
Trish Merrill (School Psych .2)

Kensington Elementary School

Sarah McCarthy (STEM)
Trish Merrill (School Psych .2)
Kelsey Plourde (Grade 4)

Newfields Elementary School

Kristy Marek (School Nurse)

Stratham Memorial School

Lindsay Rowley (Grade 1)

Main Street School, Exeter

Kristen Cardarelli (Grade 2)
Sharon Lalonde (Grade 1)
Emily Stucki (ESOL .5)

Lincoln Street School, Exeter

Jen Harrington (Grade 3)
Darlene Shaheen (Grade 4)
Kelsey Tsonas (Special Education)

Final Thoughts

It is also important to note that SAU16 community suffered a second tragic loss with the death of Associate Superintendent Paul Flynn in December of this year. At a gathering of remembrance for Mr. Flynn, so many old friends described how both Mr. Morgan and Mr. Flynn could be found on so many Friday afternoons, long after the adjacent Central Office spaces were dark, talking through the highs and lows of the week, swapping stories especially the “local history,” and planning for the days ahead.

Both gentlemen gave their best to SAU16 every day and they have left a legacy of strong programs, dedicated staff, committed and service oriented School Board members - all keenly focused on what is best for the children and families in their care.

SAU 16

Superintendent Salaries

SUPERINTENDENT'S PRORATED SALARY

2017-2018

BRENTWOOD	\$9,424.80
EAST KINGSTON	\$5,501.78
EXETER	\$27,875.71
EXETER REGION COOP	\$88,379.38
KENSINGTON	\$5,119.05
NEWFIELDS	\$4,098.43
STRATHAM	\$19,072.85
	\$159,472.00

ASSOCIATE AND ASSISTANT SUPERINTENDENT'S SALARIES

(Total reflects 3.0 positions, \$136,990, \$125,660, \$118,450)

2017-2018

BRENTWOOD	\$22,523.01
EAST KINGSTON	\$13,147.95
EXETER	\$66,616.28
EXETER REGION COOP	\$211,205.62
KENSINGTON	\$12,233.31
NEWFIELDS	\$9,794.27
STRATHAM	\$45,579.56
	\$381,100.00

SAU# 16 Proposed Budget
FISCAL YEAR 2018-19

ACCT#	ITEM DESCRIPTION	ACTUAL FY 2014-15	ACTUAL FY 2015-16	ACTUAL FY 2016-17	BUDGET FY 2017-18	DRAFT FY 2018-2019	\$	Change	%
CENTRAL OFFICE ADMINISTRATION									
11-2320-870				472,209	469,652	491,983	22,331		5%
11-2320-110	ADMINISTRATIVE SALARIES	419,098	409,137	0	10,000	0	-10,000		-100%
11-2320-112	ADJUSTMENTS	8,500	0	0	1,300	1,300	300		30%
11-2320-111	TREASURER & BRD MINUTES	1,100	1,403	1,300	1,000	1,300	300		4%
11-2320-113	SPECIAL ED ADMIN SALARIES	95,000	99,000	102,500	105,575	110,081	4,506		0%
11-2320-114	ANNUITY	7,000	7,000	0	7,000	7,000	0		3%
11-2320-115	ADMIN ASSISTANT SALARIES	155,013	175,968	182,889	169,529	174,615	5,086		3%
11-2320-116	SAFETY					36,167	36,167		
11-2320-117	HUMAN RESOURCES	62,961	64,850	66,500	68,495	70,550	2,055		3%
11-2320-211	HEALTH INSURANCE	118,590	90,778	0	126,940	132,086	5,146		4%
11-2320-212	DENTAL INSURANCE	7,417	6,577	0	8,584	8,886	302		4%
11-2320-213	LIFE INSURANCE	2,772	2,788	0	2,517	2,517	0		0%
11-2320-214	DISABILITY INSURANCE	2,617	2,552	0	2,907	2,907	0		0%
11-2320-231	LONGEVITY	6,931	7,165	11,676	9,100	8,750	-350		-4%
11-2320-232	NH RETIREMENT	87,207	84,604	3,392	95,632	96,415	783		1%
11-2320-220	FICA	55,656	56,012	0	64,287	67,580	3,293		5%
11-2320-250	WORKERS COMPENSATION	3,600	3,700	0	2,605	2,739	133		5%
11-2320-260	UNEMPLOYMENT COMP.	686	350	0	173	481	308		178%
11-2320-290	CONFERENCES	8,094	4,143	8,706	7,600	7,600	0		0%
11-2320-270	COURSE REIMBURSEMENTS	4,834	4,678	4,425	3,500	3,500	0		0%
11-2320-320	STAFF TRAINING	6,927	1,513	417	10,000	3,000	-7,000		-70%
11-2320-371	AUDIT EXPENSE	13,781	13,904	14,027	14,100	14,100	0		0%
11-2320-372	LEGAL EXPENSE	7,431	1,359	3,225	5,000	5,000	0		0%
11-2320-373	MENTOR TRAINING	4,649	7,519	6,750	6,500	6,500	0		0%
11-2320-440	REPAIR & MAINTENANCE	5,655	3,207	3,135	4,500	4,795	295		7%
11-2320-531	TELEPHONE/COMMUNICATION	17,099	10,994	25,533	17,291	23,745	6,454		37%
11-2320-532	POSTAGE	3,332	3,742	841	4,000	4,000	0		0%
11-2320-580	TRAVEL	22,679	21,058	22,431	23,880	24,480	600		3%
11-2320-610	SUPPLIES	16,662	23,805	28,212	16,000	16,000	0		0%
11-2320-611	MAINTENANCE CONTRACTED	8,323	16,300	1,437	4,500	4,500	0		0%
11-2320-733	LEASED EQUIPMENT	13,082	7,820	4,435	14,500	8,445	-6,055		-42%
11-2320-810	DUES & SUBSCRIPTIONS	23,693	12,041	13,133	13,800	10,837	-2,963		-21%
11-2320-870	CONTINGENCY	4,000	24,054	516	4,000	4,000	0		0%
Sub-Total Administration		1,194,387	1,168,020	977,689	1,293,167	1,354,588	61,392		5%

SAU# 16 Proposed Budget

FISCAL YEAR 2018-19

ACCT#	ITEM DESCRIPTION	ACTUAL				BUDGET		DRAFT		Change
		FY 2014-15	FY 2015-16	FY 2016-17	FY 2016-17	FY 2017-18	FY 2018-2019	FY 2018-2019	\$	
11-2320-870										
FISCAL SERVICES ADMINISTRATION										
11-2321-110	BUSINESS ADMINISTRATOR	99,910	105,000	115,570	109,800	109,800	109,798	109,798	-2	0%
11-2321-116	STAFF ACCOUNTANTS	112,315	111,358	125,989	118,030	118,030	123,081	123,081	5,051	4%
11-2321-130	PAYROLL/A/P SALARIES	184,615	215,713	188,107	190,140	190,140	213,843	213,843	23,703	12%
11-2321-211	HEALTH INSURANCE	110,142	100,929		141,925	141,925	148,027	148,027	6,102	4%
11-2321-212	DENTAL INSURANCE	4,254	4,342		4,750	4,750	4,076	4,076	-674	-14%
11-2321-213	LIFE INSURANCE	524	491		714	714	751	751	37	5%
11-2321-214	DISABILITY INSURANCE	1,155	1,183		1,538	1,538	1,584	1,584	46	3%
11-2321-220	FICA	29,042	31,645		32,242	32,242	34,174	34,174	1,932	6%
11-2321-231	LONGEVITY	8,210	6,053		3,500	3,500	4,556	4,556	1,056	30%
11-2321-232	NH RETIREMENT	33,969	44,309		47,963	47,963	48,789	48,789	826	2%
11-2321-250	WORKERS COMPENSATION	1,654	1,814		1,307	1,307	1,329	1,329	22	2%
11-2321-260	UNEMPLOYMENT COMPENSATION	443	340		151	151	151	151	0	0%
11-2321-290	CONFERENCES	3,000	695	1,200	3,000	3,000	3,000	3,000	0	0%
11-2321-330	COMPUTER SUPPORT SERVICES	18,218	12,500	13,298	30,756	30,756	30,756	30,756	0	0%
11-2321-440	REPAIR AND MAINTENANCE	1,214	0	0	1,500	1,500	1,500	1,500	0	0%
11-2321-531	TELEPHONE/COMMUNICATION	600	600	0	600	600	600	600	0	0%
11-2321-580	MILEAGE	452	1,909	574	1,000	1,000	1,000	1,000	0	0%
11-2321-610	SUPPLIES EXPENSE	1,984	8,538	622	3,000	3,000	3,000	3,000	0	0%
11-2321-741	EQUIPMENT	0	500	1,850	500	500	500	500	0	0%
Sub-Total Fiscal Services		611,701	648,019	447,210	692,516	692,516	730,515	730,515	38,099	6%

ACCT#	ITEM DESCRIPTION	SAU# 16 Proposed Budget FISCAL YEAR 2018-19					Change \$	%
		ACTUAL FY 2014-15	ACTUAL FY 2015-16	ACTUAL FY 2016-17	BUDGET FY 2017-18	DRAFT FY 2018-2019		
TECHNOLOGY								
2820-110	TECHNICAL ASSISTANCE SALARIES:	42,578	26,478	10,800	22,184	22,850	666	3%
2820-321	TECHNICAL CONSULTANT	1,794	1,930	663	5,000	2,500	-2,500	-50%
2820-329	TECHNICAL TRAINING	0	753	-135	2,000	1,000	-1,000	-50%
2320-531	TELEPHONE/COMMUNICATION	1,104	805	805	960	960	0	0%
2320-580	MILEAGE	3,792	2,372	2,175	1,665	500	-1,165	-70%
2820-610	SUPPLIES	1,515	306	1,520	2,750	2,750	0	0%
2820-641	BOOKS AND PERIODICALS	0	0	0	0	0	0	0%
2820-650	SOFTWARE	2,577	33,607	5,004	28,850	5,000	-23,850	-83%
2820-738	REPLACEMENT OF EQUIPMENT	3,500	2,538	0	3,500	0	-3,500	-100%
2820-739	EQUIPMENT	8,749	4,232	0	0	0	0	0%
2900-211	HEALTH INSURANCE	16,842	7,919	0	0	4,088	4,088	0%
2900-212	DENTAL INSURANCE	423	307	0	0	257	257	0%
2900-213	LIFE INSURANCE	42	25	0	0	50	50	0%
2900-214	DISABILITY INSURANCE	142	85	0	0	176	176	0%
2900-220	FICA	3,110	2,030	0	1,697	1,748	51	3%
2900-221	RETIREMENT (11.17%)	4,586	2,576	0	0	2,600	2,600	0%
2900-250	WORKERS COMPENSATION	0	160	0	100	103	3	3%
2900-260	UNEMPLOYMENT COMP.	0	19	0	22	27	6	27%
	TECHNOLOGY TOTAL	90,755	86,140	20,832	68,727	44,609	-24,118	-35%
	<i>Sub-Total - Central Office, Fiscal, Tech</i>	<i>1,896,842</i>	<i>1,909,180</i>	<i>1,445,731</i>	<i>2,054,410</i>	<i>2,129,783</i>	<i>75,373</i>	<i>4%</i>
	<i>Benefits (2900)</i>	<i>503,547</i>						
TOTAL		1,896,842	1,902,180	1,949,278	2,054,410	2,129,783	75,373	4%
	Savings Returned from Prior Years Budget	-75,000	-175,000	-100,000	-100,000	-100,000		
	SAU Total to be raised from Towns	1,821,842	1,727,180	1,345,731	1,954,410	2,029,783	75,373	3.86%
OTHERWISE FUNDED								
	INDIRECT COSTS	60	12,098	10,769	40,000	40,000	0	0%
	NON-ASSESSMENT IMPACT	21,726	83,308	0	0	0	0	0%
	TITLE I ADMINISTRATOR	65,798	0	0	0	0	0	0%
	SUBSTITUTE COORDINATOR	16,837	17,480	0	16,500	16,500	0	0%
	GRAND TOTALS	2,001,262	2,015,432	1,456,500	2,110,910	2,186,283	75,373	3.57%
	IDEA/PRESCHOOL ENTITLEMENTS	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	0	0%
	CLASS SIZE REDUCTION							
	TITLE FUNDS							
	GRAND TOTAL APPROPRIATION - ALL FUNDS	5,001,262	5,015,432	4,456,500	5,110,910	5,186,283	75,373	

SAU #16 Budget – FY 2018-2019

District	2016-2017 Equalized Val.	Valuation %	# Pupils ADM 16-17	Pupil %	Combined %	Proposed FY 18-19 Assessment	Change from 17-18 %	Change from 17-18 \$
Brentwood East	208,129,674	4.56%	305.91	5.852%	5.21%	105,704	3.86%	3,925.16
Kingston	127,337,399	2.79%	147.35	2.819%	2.81%	56,943	3.86%	2,114.49
Exeter	797,142,395	17.48%	953.48	18.239%	17.86%	362,498	3.86%	13,460.77
Kensington	103,937,660	2.28%	109.01	2.085%	2.18%	44,293	3.86%	1,644.74
Newfields	108,847,465	2.39%	138.19	2.643%	2.52%	51,050	3.86%	1895.66
Stratham	586,171,377	12.85%	567.50	10.855%	11.85%	240,617	3.86%	8,934.92
Cooperative	2,628,929,373	57.65%	3,006.37	57.507%	57.58%	1,168,677	3.86%	43,396.92
TOTAL	\$4,560,495,343	100.00%	5,227.81	100.00%	100.00%	\$2,029,782	3.86%	\$75,372.66

SAU 16 CALENDAR 2018-2019

Approved
11/20/17

2018							Days
JULY							Student
S	M	T	W	T	F	S	
1	2	3	4	5	6	7	0
8	9	10	11	12	13	14	Staff
15	16	17	18	19	20	21	0
22	23	24	25	26	27	28	
29	30	31					

AUGUST							Days
S	M	T	W	T	F	S	Student
			1	2	3	4	4
5	6	7	8	9	10	11	Staff
12	13	14	15	16	17	18	6 or 7
19	20	21	22	[23]	[24]	25	
26	27	28	29	30	[31]		

SEPTEMBER							Days
S	M	T	W	T	F	S	Student
						1	19
2	③	4	5	6	7	8	Staff
9	10	11	12	13	14	15	19
16	17	18	19	20	21	22	
23	24	25	26	27	28	29	

OCTOBER							Days
S	M	T	W	T	F	S	Student
	1	2	3	4	5	6	22
7	⑧	9	10	11	12	13	Staff
14	15	16	17	18	19	20	22
21	22	23	24	25	26	27	
28	29	30	31				

NOVEMBER							Days
S	M	T	W	T	F	S	Student
						1	17
4	5	[6]	7	8	9	10	Staff
11	[12]	13	14	15	16	17	18
18	19	20	[21]	[22]	[23]	24	
25	26	27	28	29	30		

DECEMBER							Days
S	M	T	W	T	F	S	Student
						1	15
2	3	4	5	6	7	8	Staff
9	10	11	12	13	14	15	15
16	17	18	19	20	21	22	
23	[24]	[25]	[26]	[27]	[28]	29	
30	[31]						

Symbol Key

- = No School / Holiday / Vacation
- [] = Teacher In-Service (No School)
- < > = SAU Early Release

2019							Days
JANUARY							Student
S	M	T	W	T	F	S	
		①	2	3	4	5	21
6	7	8	9	10	11	12	Staff
13	14	15	16	17	18	19	21
20	[21]	22	23	24	25	26	
27	28	29	30	31			

FEBRUARY							Days
S	M	T	W	T	F	S	Student
						1	16
3	4	5	6	7	8	9	Staff
10	11	12	13	14	15	16	16
17	18	19	20	21	22	23	
24	[25]	[26]	[27]	[28]			

MARCH							Days
S	M	T	W	T	F	S	Student
						①	19
3	4	5	6	7	8	9	Staff
10	11	[12]	13	14	15	16	20
17	18	19	20	21	22	23	
24	25	26	27	28	29	30	

APRIL							Days
S	M	T	W	T	F	S	Student
	1	2	3	4	5	6	17
7	8	9	10	11	12	13	Staff
14	15	16	17	18	19	20	17
21	[22]	[23]	[24]	[25]	[26]	27	
28	29	30					

MAY							Days
S	M	T	W	T	F	S	Student
			1	2	3	4	22
5	6	7	8	9	10	11	Staff
12	13	14	15	16	17	18	22
19	20	21	22	23	24	25	
26	[27]	28	29	30	31		

JUNE							Days
S	M	T	W	T	F	S	Student
						1	8
2	3	4	5	6	7	8	Staff
9	10	11	12**	[13]	14	15	8 or 9
16	17	18	19	20	21	22	
23	24	25	26	27	28	29	
30							Totals
							Student
							180
							Staff
							185

**** June 13, 14, 17, 18 & 19 are snow make-up days if needed**

Important Dates

2018	NS = No School	
August		
Teacher In-Service	NS	Aug 23-24
School Opens - All Students		Aug 27
Friday before Labor Day School Days	NS	31-Aug 4
September		
Labor Day School Days	NS	Sept 3 19
October		
Columbus Day School Days	NS	8 22
November		
Teacher In-Service	NS	Nov 6
Veterans' Day	NS	12
Thanksgiving Recess School Days	NS	Nov 21-23 17
December		
Holiday Break School Days	NS	Dec 24-28, 31 15
2019		
January		
Holiday Break	NS	Jan 1
MLK, Jr. Day School Days	NS	Jan 21 21
February		
Winter Vacation School Days	NS	Feb 25-28 16
March		
Winter Vacation (con't)	NS	Mar 1
Teacher In-Service School Days	NS	Mar 12 19
April		
Spring Vacation School Days	NS	Apr 22-26 17
May		
Memorial Day School Days	NS	May 27 22
June		
Last day for students		June 12**
Teacher In-Service School days	NS	June 13 8

Graduation - to be announced after February vacation