

# Annual Town Report



For Year Ending  
2023

# TOWN OF EAST KINGSTON

## EMERGENCY CALLS: 911

### BUSINESS CALLS:

<b>Building Inspector</b>	<b>(603) 642-8406 ext. 3</b>
<b>Elementary School</b>	<b>(603) 642-3511</b>
<b>Emergency Management / Fire Department</b>	<b>(603) 642-3141 non-emergency</b>
<b>NH State Police</b>	<b>(603) 679-3333</b>
<b>Planning Board</b>	<b>(603) 642-8406 ext. 4</b>
<b>Police Department</b>	<b>(603) 642-5427 non-emergency</b>
<b>Public Library</b>	<b>(603) 642-8333</b>

**Hours:** Monday 9 am – 7 pm, Tuesday 3 pm – 7 pm, Wednesday 9 am – 7 pm,  
Thursday 3 pm – 7 pm, Friday 9 am – 1 pm, Saturday 9 am – 3 pm.  
Notary services available during office hours.

<b>Recycling/Trash Pick-up</b>	<b>(603) 642-8406 ext. 1</b>
Recycling every other Monday 7am curbside	
Trash every Monday 7am curbside	

<b>Selectmen's Office</b>	<b>(603) 642-8406 ext. 1</b>
Monday, Tuesday, Thursday, Friday 8 am – 4 pm	
Wednesday 11 am – 7 pm	
Notary services available during office hours.	

<b>Town Cemeteries</b>	<b>(781) 775-3127</b>
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<b>Town Clerk/Tax Collector</b>	<b>(603) 642-8406 ext. 2</b>
<b>Hours:</b> Monday 8 am – 5 pm, Tuesday 8 am – 2:30 pm,	
Wednesday 5 pm – 7 pm, Thursday 8 am – 2:30 pm, Friday 8 am – 2:30 pm	
Notary/JP services available during office hours.	

<b>Zoning Board of Adjustment</b>	<b>(603) 642-8406 ext. 5</b>
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<b>Town Official Website:</b>	<a href="https://www.eknh.org/">https://www.eknh.org/</a>
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ANNUAL REPORTS  
OF THE  
SELECTMEN, TAX COLLECTOR, TOWN CLERK,  
TRUSTEES OF THE CEMETERY,  
TRUSTEES OF THE PUBLIC LIBRARY,  
TRUSTEES OF THE TRUST FUNDS  
AND TREASURER

FOR THE YEAR ENDING  
DECEMBER 31, 2023

BOARD OF EDUCATION AND SCHOOL TREASURER

FOR THE YEAR ENDING  
JUNE 30, 2023

TOGETHER WITH THE VITAL STATISTICS OF THE

TOWN OF EAST KINGSTON  
NEW HAMPSHIRE

2023

Printed by:  
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Hudson, NH 03051



It is with great honor we dedicate the 2023 Annual Town Report to

Robert Andrews “Doc” Marston

“Doc” Marston was born in Amherst, MA on June 4, 1937 to the late George A. and Grace L. Marston. He attended Amherst schools, and received an Associates Degree at Stockbridge School of Agriculture, a Bachelors Degree at U. Mass Amherst, and his Doctor of Veterinary Medicine at Michigan State University in 1965.

Bob started his veterinary career at the Pine Tree Veterinary Hospital in Augusta, Maine, and then in 1967 started the Amesbury Animal Hospital in Amesbury, MA as the head of large animal medicine.

He moved his family to a small farm in East Kingston, NH in 1975, where he spent years working his oxen in the woods with the kids, riding his beloved Arabian mare, Casares, and milking cows and goats. He especially loved haying season when much of the family still got together to help and was well known for his story telling gift. He always enjoyed entertaining friends and family with tales of his farm calls and the doings of his animals at the farm. He served the town of East Kingston as a member of the Planning Board for over 45 years and served as Animal Control Officer for close to 30 years. He felt strongly that since East Kingston added so much to his family's quality of life, he had an obligation to serve and give back to his community. For him, it was a privilege as well as a responsibility.

# TABLE OF CONTENTS

## TOWN GOVERNMENT & FINANCIAL STATEMENTS

AUDITOR'S REPORT FOR 2022  
CONSERVATION FUND  
DELIBERATIVE SESSION 2023  
INVENTORY OF VALUATION  
SCHEDULE OF TOWN PROPERTY  
TAX COLLECTOR'S REPORT – MS 61  
TAX RATE BREAKDOWN  
TOWN CLERK REVENUES  
TOWN ELECTION 2023  
TOWN OFFICER'S INDEX  
TREASURER'S FINANCIAL STATEMENT  
TRUSTEES OF THE PUBLIC LIBRARY FINANCIAL STATEMENT  
TRUSTEES OF THE TRUST FUNDS FINANCIAL STATEMENT  
VITAL STATISTICS  
WAGES  
2024 WARRANT AND BUDGET

## BOARD, DEPARTMENT & COMMITTEE REPORTS

ANIMAL CONTROL OFFICER  
BUILDING INSPECTOR/CODE ENFORCEMENT OFFICER  
CONSERVATION COMMISSION  
EMERGENCY MANAGEMENT  
EXETER SQUAMSCOTT RIVER LOCAL ADVISORY COMMITTEE (ESRLAC)  
FIRE DEPARTMENT  
FOREST FIRE WARDEN & STATE FOREST RANGER  
HEALTH OFFICER  
LIBRARY  
MOSQUITO CONTROL  
PLANNING BOARD  
POLICE DEPARTMENT  
RECREATION COMMITTEE  
ROAD AGENT  
SOLID WASTE REPORT  
TAX COLLECTOR  
TOWN CLERK  
TREASURER  
TRUSTEES OF THE CEMETERY  
TRUSTEES OF THE TRUST FUNDS

# **TABLE OF CONTENTS**

**Continued**

WELFARE OFFICER

ZONING BOARD OF ADJUSTMENT

## **SCHOOL DISTRICT REPORTS**

EAST KINGSTON ELEMENTARY

EXETER REGIONAL COOPERATIVE SAU #16

# TOWN OFFICIALS ELECTED OFFICERS

**Board of Selectmen (RSA 41:8 TO 8-E) 3-year term**

2024	Robert A. Caron	498-7352
2025	Robert L. Nigrello	394-7591
2026	Joseph M. Cacciatore	365-7450

**Moderator (RSA 40:1) 2-year term**

2024	Keri J. Marshall	642-5311
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**Highway Agent (RSA 231:62 to 62-B) 3-year term**

2024	Mark F. Brinkerhoff	642-3061
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**Supervisors of Checklist (RSA 41:46-a) 6-year term**

2024	Dawn Mierswa
2026	Sherry Castle
2028	Gisela Lloyd

**Town Clerk/Tax Collector (RSA 41:45-A) 3-year term**

2025	Barbara A. Clark	642-8794
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**Treasurer (RSA 41:26 to 26B) 3-year term**

2025	Barbara K. Smith	642-9954
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**Trustees of the Cemetery (RSA 31:22) 3-year term**

2025	Barbara Clark	642-4795
2026	James Clark	642-4795
2024	Stephen McMillan	
2024	*Mark Brinkerhoff, Sexton (appointed)	
2024	*Shawn Lynch, Sexton Assistant (appointed)	

**Trustees of Public Library (RSA 202-A:6) 3-year term** 394-2026

2024	Robert Minicucci (Chairperson)
2024	Sandra G Courchesne (Secretary)
2025	Louise Barsalou
2026	Sarah J Courchesne (Treasurer)
2024	Deborah O'Neill (replaced Nancy Parker)

**Trustees of Trust Funds (RSA 31:22) 3-year term**

2024	Edward A. Lloyd, Jr.	394-7410
2025	Ronald F. Morales	642-8623
2026	Paula Newcomb	

*NOTE: Elected Officers serve until the Town Meeting of year noted.*

# APPOINTED OFFICERS

## **Animal Control Officer**

**778-0570**

December 2024 Deborah Marston, Deputy  
December 2024 Richard C. Marston, Deputy

## **Board of Adjustment (RSA 673:5) 3-year term**

**642-8406**

December 2024 Timothy J. Allen, Chairman  
December 2024 Edmund Robbins, Vice Chair  
December 2025 Nathan Maher  
December 2026 David E. Ciardelli  
December 2026 Frank Collamore  
December 2024 Paul E. Falman, Alternate  
December 2026 Jeffrey Miller, Alternate

## **Building Inspector/Code Enforcement Officer**

**642-8406**

December 2024 \*Kip Kaiser

## **Conservation Commission**

**642-8406**

March 2026 Dennis G. Quintal, Chairman  
March 2026 Vicki J. Brown  
March 2025 Julie Ostopchuk  
March 2025 Gordon Powers  
March 2025 Adam Barss  
March 2026 Brooke Petrucelli

## **Deputy Town Clerk/Tax Collector**

**642-8406**

December 2024 \*Judith M. Cash

## **Deputy Treasurer**

**642-8406**

December 2024 Kory Skalecki

## **Emergency Management/Safety 2-year term**

**642-8406**

December 2025 Michelle Cotton-Miller, Director  
December 2025 Laurie McCarter, Deputy & FD Representative  
December 2025 Clayton Jervis, PD Representative  
December 2025 Mark Brinkerhoff, Hwy Representative



# APPOINTED OFFICERS

## Fire Department

**Emergencies: 911**

**Business: 642-3141**

\*Edward G. Warren, Fire Chief  
Matthew Gallant, Deputy Fire Chief  
Richard "Scott" Urwick, Deputy Fire Chief  
Richard Fowler, Captain  
Laurie McCarter, Captain  
Laurel Urwick, Lieutenant  
Tom Latham, Lieutenant  
Jason Warren, Lieutenant  
Mike Morin, Lieutenant

## Fire Warden (Deputies – State Appointed) 3-year term

December 2025	Matthew L. Gallant, Warden	642-5326
December 2025	Richard Fowler, Deputy	702-3168
December 2025	Laurel Urwick, Deputy	571-6839
December 2025	Jason Warren, Deputy	642-8112
December 2025	Tom Latham, Deputy	978 494-8076
December 2025	Tom Sturgis, Deputy	793-4481

## Health Officer (State appointed RSA 128:1) 3-year term 475-3167

May 2026 Peter J. Mahar

## Library 642-8333

\*Zoe Sucu, Library Director  
\*Sherry Castle, Assistant Director  
\*Kathyn Cowdrey, Library Assistant  
\*Sarah Ricker, Library Page

## Planning Board (RSA 673:5) 3-year term 642-8406

March 2025	Joshua Bath, Chairman
March 2024	Timothy Allen, Vice Chair
March 2025	Janet Smith, Member
March 2025	Ellie Cornoni, Member
	Robert Nigrello, Ex-Of. Alt.

## Historical Committee

December 2024	Sharon Marston
December 2024	Rose Fulk
December 2024	Evelyn Brace
December 2024	Linda MacLaren

# APPOINTED OFFICERS

December 2024

Jamie Saucier

## Police Department

**Emergency: 911**

**Business: 642-5427**

\*Clayton A. Jervis, Chief  
\*Donald A. Frost, Sergeant  
\*Charles A. Rodolakis  
\*Brandon Cooper-McConniel  
\*Ryan Geary  
\*Cherice Chaisson, Secretary  
\*Michael C. LePage, Chief (*Retired 12-2023*)

### Part-Time Officers:

\*Illya Dixon  
\*George Gagnon  
\*Mark A. Heitz  
\*Bryan Lemire  
\*Eric T. Vichill  
\*Robert DiFlumeri

## Recreation Committee

**642-8406**

December 2024 Melissa Lyons, Chair  
December 2024 Bryan P. Wall  
December 2024 Andrew Herum  
December 2024 Andrew Fulchino

## Solid Waste & Recycling Committee

December 2024 Ronald F. Morales, Chair **642-8623**  
December 2024 Robert A. Caron  
December 2024 Daniel L. Guilmette, Vice Chair  
December 2024 William E. Staples

## Town Office Staff

**642-8406**

\*Grace Ruelle, Town Administrator  
\*Rob Caron, Administrative Assistant PT

## Welfare Agent

**642-8406**

\* Grace Ruelle, Welfare Officer

## Contracted Auditors

Plodzick & Sanderson, PA **225-6996**

*Note: \* Indicates Town Employee, not appointed*

# STATE OF NEW HAMPSHIRE

## **Governor**

Christophe T. Sununu 271-2121  
State House, 107 North Main St., Concord, NH 03301

## **State Representative District 14**

Kenneth Weyler 642-3518  
23 Scotland Road, Kingston, NH 03848

Deborah L. Hobson 642-7252  
3 Woldridge Lane, East Kingston, NH 03827

## **State Representative District 34**

Mark A. Pearson 571-0205  
23 Faith Drive, Hampstead, NH 03841

## **State Senator District 23**

William Gannon, State House Room 124 271-3077  
107 N. Main Street, Concord, NH 03301

## **Governor's Executive Council District 3**

Janet Stevens 271-3632  
P.O. Box 687, Rye, NH 03870

## **County Commissioner District 33**

Brian Chirichiello 679-9350  
119 North Road, Brentwood, NH 03833

# UNITED STATES

## **US Senators**

Jeanne Shaheen 202-224-3324  
Senate Office Building, 520 Hart, Washington, DC 20510

Margaret Wood Hassan 202-224-3324  
B85 Russell Senate Office Building, Washington, DC 20510

## **US Congressman**

Chris Pappas 888-216-5373  
660 Central Avenue, Dover, NH 03820

## TOWN OF EAST KINGSTON BOARD OF SELECTMEN

Charles W. Monahan	1940-1955
Ralph B. West, Jr.	1950-1956
Frederic L. Smith	1954-1963/1970-1973
Richard G. Kelley	1955-1962
Guy E. Nickerson	1956-1964
Marshall G. Bean	1962-1967
Ernest J. Moreau	1963-1969
Wesley S. Nickerson	1961-1971
Richard F. Connelly	1967-1970
Richard B. Pelley	1969-1972
William R. Osgood	1971-1974
Daniel T. Bodwell	1972-1979
David C. Andrzejewski	1973-1980/1983-1985
Henry F. Lewandowski, Jr.	1974-1977
William V. Chouinard, Jr.	1977-1978
Richard A. Smith, Jr	1978-1984
Walter B. Schotterbeck	1979-1982
Donald C. Andolina	1980-1983/1987-1993/1997-2002
Nathaniel B. Rowell	1982-1989
Barbara M. Metcalf	1984-1987
Donald H. Clark	1985-1988
Raymond R. Donald	1988-1997/1999-2005
William A. DiProfio	1989-1995
Andrew L.T. Berridge	1995-1998
James Roby Day, Jr.	1996-1999
John L. Fillio	1998-2004
Matthew B. Dworman	2003-2006/2009-2018
Ronald F. Morales	2004-2007/2013-2016
Robert J. Forrest	2005-2008
Richard S. Poelaert	2007-2010/2011-2013/2014-2020
David R. Pendell, Jr.	2008-2011
Kimberley I. Casey	2010-2011

# TOWN OF EAST KINGSTON BOARD OF SELECTMEN

Continued

Mark A. Cook	2011-2014
Erin J. Pettinato	2016-2019
Justin B. Lyons	2018-2021
Robert Nigrello	2019-Present
Joseph C. Cacciatore	1993-1996/2020-Present
Robert A. Caron	2006-2009/2021-Present

TOWN OF EAST KINGSTON  
First Session of the 2023 Annual Meeting  
Deliberative Session – February 4, 2023

Selectmen

Joseph Cacciatore, Chairman

Robert Caron

Robert Nigrello

Keri Marshall, Moderator

Todd Fahey, Town Counsel, Upton & Hatfield, LLP

Barbara Clark, Town Clerk

Grace Ruelle, Town Administrator

The Moderator, Keri Marshall, called the meeting to order at 10:06 am with 50 residents in attendance. Introductions were made from the head table and Keri reviewed the rules and procedures of the meeting.

**ARTICLE 1:**

To choose all necessary Town Officers for the year ensuing.

**ARTICLE 2:**

Robert Caron read Article 2 in its entirety.

Original ordinance in *italics*, strike through words deleted, new text in **bold**.

Are you in favor of the adoption of the following zoning amendment to the existing town zoning ordinance as proposed by the Planning Board of East Kingston as follows:

ARTICLE XVI – HOME OCCUPATION:

*D. Exceptions:*

*2) Administrative support for businesses or services that are conducted on or off-site of the residential premises are exempt from the ~~formal application and approval~~ **public hearing of the application** process but must complete ~~an Invisible~~ **a** Home Occupation application for the purposes of municipal record keeping, pay the annual Invisible Home Occupation Permit Fee, and meet with the Planning Board to present the application and receive a favorable recommendation from the Planning Board. (Amended 3/97) (Amended 3/18)*

AND

J. Procedure: Application shall be made to the Selectmen's office, including public hearing fees paid in accordance with the Town of East Kingston Subdivision Regulations. Abutters will be notified **by certified, return-receipt mail, the public will be notified by public hearing notice posted on the town's website or newspaper of general circulation and posted in two other locations**, and the applicant will be scheduled for a public hearing with the Planning Board. After the public hearing, the Planning Board will make a recommendation to the Selectmen as to whether the Home Occupation Permit should be granted. The application will then be forwarded to the Selectmen who will issue their final decision. (Adopted 3/96)

The East Kingston Planning Board supports this zoning amendment.

The East Kingston Board of Selectmen support this zoning amendment.

***This article would result in no increases in the amount to be raised by taxation.***

Discussion:

Ted Lloyd asked the Planning Board what the purpose or reasoning was behind making these changes. He said it sounds like if you're an owner of a business and you do administrative support from your home, you now must file an application, so the town knows what you are doing in your home.

Robert Nigrello said his understanding was there was confusion on who must file and who doesn't have to. He said the first section was to reduce the cost of filings. He said they can now publish this information on the new town website, which is readable, updatable, and understandable as opposed to the other town website. He said anyone who is involved in a business at home, it would be clear when and when it is not an invisible business. He said that was his understanding of the article. He reiterated there were two parts to this, one to reduce the cost of mailings to abutters as this information could now be posted on the website for abutters to come to a public hearing in addition to the Carriage Towne News and doesn't require mailings. He said with the other piece, there was confusion about what is and what is not a home occupation, and this defines it and says if you are doing any of these things, you are now required by the town to come and submit a permit for such occupation.

Ted Lloyd said he had further questions about the first part of the warrant article. He said they are taking out the ability of someone who has administrative support for a business they run being conducted at their home. He said they used to be exempt from a formal application and now they are required to complete a formal application, but they are exempt from the public hearing part. He said he doesn't understand when someone, who has a business offsite and conducts some administrative functions in their home, why the town needs to know that.

Joseph Cacciatore said he thinks what they are looking at is if they are using their home as their business address, even if it is administrative. Ted asked why that would be of concern to the town. Joe said because they are running a business out of their home address and what they are doing is a home occupation because they are conducting a business. Ted said he thinks administrative support doesn't define running a business, such as secretarial and phone call activity. Joe said he could be wrong, but he would check into it. Ted asked if Planning Board articles were subject to amendment by this body and Town Counsel said they were not.

Peter Dervan asked if this applied to general work from home. He asked if he works from home most of the time and if this was administrative work from his large, global employer, purely on a computer, would he need to file. Robert Caron said no as he is working remotely for a company. Robert Nigrello said he believes it doesn't state specifically owner occupied in the article, but the intent is if you are the business or are part of the management team of the business and you are home, they would expect you to file and if you were an employee, you would not.

Joseph Cacciatore said there was one thing he would like to add to what Ted had asked about if this could be amended. He said you can't amend it but by having these meetings it gives you the right to understand it and vote against it. Robert Nigrello said they can certainly take notes and have the Planning Board follow up between now and then.

Denis Hamel said he was confused with the wording as it says they were exempt from the public hearing application and then in the next sentence it says you must pay hearing fees. He said the same with certified mail return receipts that you don't have to do anymore but it is in bold and says they are adding it. Bob said there would be a fee if there was a hearing as there are administrative staff who take minutes and notes. Denis asked why it says the residential premises are exempt from the public hearing application. Bob said that is a specific public hearing, but you still have to go to the Planning Board with your application.

Jonathan Stabile asked if you were working remotely as a 1099 contractor, do you have to file an application as opposed to a W-2 worker. Bob said yes but asked if they could define this and post on the website these questions that were asked as they need more definition. Keri said the second part does say the applicant will be scheduled for a public hearing but the first part says they are exempt.

David Miller stated there were good questions brought up on this issue and he strongly encouraged any department in the town that has a warrant article to have a representative from that department be available for this purpose for this meeting.

No further discussion.

### **ARTICLE 3:**

Robert Caron read Article 3 in its entirety.

Original ordinance in *italics*, strike through words deleted, new text in **bold**.

Are you in favor of the adoption of the following zoning amendment to the existing town zoning ordinance as proposed by the Planning Board of East Kingston as follows:

#### ARTICLE VIII – USES PERMITTED, SECTION F ACCESSORY DWELLING UNIT, PARAGRAPH G

*g. Septic facilities and water. An accessory dwelling unit shall conform to all applicable water and sanitary standards for residential structures. Prior to Special Exception approval by the Zoning Board of Adjustment for an Accessory Dwelling Unit, the owner shall provide evidence as part of the Special Exception application that septic facilities are adequate to serve both the principle dwelling and the accessory dwelling unit. **The principal dwelling and accessory dwelling may be served by either a combined septic system or separate septic systems.** ~~This initial~~ Evidence of septic system adequacy shall be in the form of:*

- **compliance with requirements in either section i or ii below; and**
- **septic system inspection required in section iii for all instances when a new septic system is not installed.**

#### **Below shall be required:**

- i. *A replacement septic system design plan prepared by a state licensed Septic System Designer sized to accommodate **either a combined system or separate systems to serve both the primary dwelling and the accessory dwelling.** The Zoning Board of Adjustment Special Exception approval shall be conditional upon approval of the septic replacement plan by the NH Department of Environmental Services.*
- ii. *Alternatively, if the existing septic system ~~is~~ **has been** state approved and **proven to be** adequately sized to accommodate both the primary dwelling and accessory dwellings and conforms to state and local requirements, an applicant may choose to submit a copy of the existing **state approved** septic system plan. **The applicant shall also provide ~~and~~ an inspection report by a state licensed Septic System Designer detailing documenting a site inspection and the current condition and function of the existing system.***
- iii. **If installation of a replacement septic system is not proposed as part of the application, a site inspection of the existing septic system shall be performed by a state licensed Septic System Designer. If upon site inspection the existing septic system is found to be not fully functional or inadequate to serve both the principal dwelling and accessory dwelling, the property owner shall install a replacement septic system according to an approved replacement septic system design plan prepared**



**by a state licensed Septic System Designer sized to accommodate either a combined system or separate systems to serve the primary dwelling and accessory dwelling.**

**If utilizing methodology i. above, prior to the issuance of a building permit for and a dwelling renovation and/or accessory dwelling unit construction, the owner shall provide the East Kingston Building Inspector a copy of the NH Department of Environmental Services Construction Approval (CA) for the septic design presented with the Zoning Board of Adjustment notice of decision approving the accessory dwelling unit.**

*Prior to a dwelling renovation or accessory dwelling unit construction, the owner shall provide evidence to the East Kingston Building Inspector that septic facilities (whether separate or combined) are adequate to serve both the principal dwelling unit and the accessory dwelling unit and obtain the necessary Town and State permits.*

*Such evidence shall be in the form of a replacement septic system plan prepared by a State of New Hampshire licensed septic system designer and approved by the State and the Town. The property owner shall have an existing septic system inspected by a licensed septic system inspector and provide a report of the inspection results. If the existing septic system is found to be not fully functional, the property owner shall install a replacement septic system according to the approved plan. The property owner shall provide evidence that there is adequate potable water (whether separate or combined) to serve both the principal dwelling and the accessory dwelling unit, according to State standards.*

The East Kingston Planning Board supports this zoning amendment.

The East Kingston Board of Selectmen support this zoning amendment.

***This article would result in no increases in the amount to be raised by taxation***

Discussion:

Keri asked if this article could be changed and Town Counsel said it cannot be changed as it was subject to a public hearing before the Planning Board. Keri asked if anyone was concerned with the date by which you need to have an inspection. Joe said with septic systems you want to make sure they are functional before you do any further construction, and they should get checked out. Keri asked how old the inspection must be, 10 years, 5 years, etc. Joe said you have to show that your system can handle what's going to happen and you don't have to replace it unless it fails. Joe said he thinks it must be between six months to a year and they could double check on that. Rob said he knows the clarification on this is if someone is building an accessory dwelling, another apartment above a garage, and there is an existing septic system that is handling a single-family home. He said if that system is adequately designed to handle the capacity of the accessory unit as well, then that is when you can use the combined system. He said they didn't have that in the wording before and that is why it is put in here now as they had a couple of issues this past year through the ZBA and the Planning Board.

No further discussion.

#### **ARTICLE 4:**

Robert Nigrello read Article 4 in its entirety.

To see if the Town will vote to raise and appropriate the sum of four million dollars (\$4,000,000) for the acquisition of conservation easements or open space lands by the Town, all for permanent protection of appropriate undeveloped land in the Town of East Kingston; four million dollars (\$4,000,000) to be raised through bonds or notes in compliance with the Municipal Finance Act (RSA 33:1 et seq., as amended) to authorize the Select Board to apply for, obtain and accept federal, state or other aid, if any, which may be available for said project and to comply with all laws applicable to said project, and to authorize the Select Board to issue, negotiate, sell and deliver

said bonds and notes and to determine the rate of interest thereon and the maturity and other terms thereof and to authorize the Select Board to take any other action or to pass any other vote relative thereto. Said bonds/notes would be applied for on an as needed basis, to acquire easements or open space parcels as recommended by the Conservation Commission, with the approval of the Select Board in accordance with the provisions of RSA 36-A:4

3/5 MAJORITY BALLOT VOTE REQUIRED.

The Board of Selectmen recommends approval of this article:   3   For,   0   Against,   0   Absent.

***This article, if taken in full, would result in an estimated \$0.93 increase per \$1000.00 of assessed value to be raised by taxation***

Discussion:

Ted Lloyd said he was in favor of conservation and the conservation land process they have been doing since he has been a resident of East Kingston. He said he had to point out that a year ago home mortgage rates were around 3% and today they are around 6%. He said to him this is absolutely the wrong time to float a four-million-dollar bond. He asked if someone could tell him what the anticipated interest rate would be on that bond. Bob said he believes they would not go to the bond market for the whole four million and that it would be on an as needed basis. Bob said they have two hundred thousand dollars left from the original bond and then if they need to ask for another million it would be at some rate. He said all those things would actually enter into whether they would decide to purchase the property or not and other income sources which may also help them buy that. He said they have a list of all the properties where they purchased the development rights and about half of them had additional funds from other sources.

Dennis Quintal said the point here that is very important is this isn't anything that has to be done right away. He said it is only when someone comes forward and wants to put their land in a conservation easement. He said they look at not only the funding that this is proposed for but also other types of funding. He said for example in 2003, when the first warrant article was presented, it didn't come into effect until 2005 when an applicant came in and asked for a conservation easement. He said the process is they must do a survey, an appraisal, an evaluation of that property in its current condition and what it would be designed for if it were ever subdivided and the difference in that is what the value is. He said in that one specifically, which was two years later, part of it was funded by the Farm and Ranch Land Protection Project, a federal grant, and some from the East Kingston conservation fund. He said it is hard to say what the rate would be because it could be two years down the road or it could be three years down the road. Dennis said there are a lot of people like himself that have land with sentimental value and they want to keep it as open space. He said he doesn't plan on doing anything right now but someday he might. He said there are a lot of people that do that. He said the reason they are doing this is because in 2003 when this was proposed, there were a number of parcels of land that were looking at proposed development. He said they were fortunate, for instance, with the Smith property on the corner of Sanborn and Willow, a very beautiful piece of property over 100 acres, and now it's being preserved and it would have taken a number of houses. They have protected about 600 acres of land and there would have been another 128 houses built in East Kingston without that funding. He said they were just trying to be a little proactive, vote this in, and get it supported by the town because if somebody comes forward and this wasn't voted in, they would have to wait until another town meeting comes around and then vote it on an individual basis. He said his understanding is this is just to be able to get the taxpayers of the town to support this type of action and then it is in the hands of the Conservation Commission and the Selectmen as to whether it goes through or not.

Abby Mills stated she assumed they would use the municipal bond bank, which was confirmed, and Bob said over the last four years since he has been here he thinks they have actually refinanced the bond rate and refinanced it down and they can only do that twice. Abby Mills said it depends on what kind of bond. Abby said they just had a sale in January and the rates were between 2.85 and 3.44.

Dennis said a lot of the bonds that were done over the past 20 years, like the one that was done in 2005, it's a 20-year bond. He said next year that bond will be paid off so if someone comes forward with a very similar application, there would be very little change to the tax rate because one bond is paid off and the other one would come into play. He said it is hard to predict what the rate is going to be and what the impact is going to be depending on the timing of someone coming forward versus the timing of all of these other bonds that are being paid off.

Thomas Latham questioned the article's amount of four million and where it came from and do they have property in mind or is it an open checkbook. He said at the end of the article where it reads it would result in an estimated \$0.93 increase per \$1,000 of assessed value to be raised by taxation and what is that based on if they don't know the interest rate and does that include the loss of property tax revenue. Bob said there is no effect on property taxes today; however, if there was a building on it then there would be property tax on that. He said it's the best estimate that they have as far as the \$0.93. He said the amount of four million was based on the same bond as last time. Dennis said in 2003, when the Conservation Committee was looking at putting this forward, there was a lot of discussion with our commission whether with inflation we should ask for more than four million dollars and they debated back and forth and they decided they would just stick with the four million because perhaps there wouldn't be as many people coming forward and they may not get the same value so they figured they would stick with the four million and they could always come back for more in the future.

Thomas Latham asked if the 2003 bond article was four million and the answer was yes.

Peter Dervan said when you read the article it sounds like it's an immediate appropriation of four million and they are going to raise it tomorrow but after hearing the discussion, it sounds like it's an authorization to borrow up to four million so it is not going to immediately result in a bond, it's not going to immediately result in an increase unless the commission and the Selectmen would have the authority to raise and pivot and buy land if the opportunity comes up. He said it might be good to articulate it in a way to authorize the Selectmen and the commission to raise up to four million. He asked if there was a reason it wasn't worded that way to point out its an authority and its not an immediate funding. Town Counsel said as you consider these different warrant articles you also must consider that the Department of Revenue Administration is going to weigh in on some of the things you do and so the language here would be subject to some scrutiny. He said he guessed their recommendation would be that you don't change the language and you can certainly change the amount. If you do change the language, they could have an issue with it and it could affect the funding later on as when the revenue administration department considers this. Peter asked if you say it is an authorization, they can scrutinize it more and reject it potentially. Town Counsel said it reads as an authorization right now and it's not a mandate. Rob said the last line of the article is with the approval of the selectboard in accordance with the provisions of RSA 36-A:4. Peter said if the town had an issue with the fact that you went out and raised a bond of four million tomorrow, at the next election you could remove the board or you could remove the commission. If the town believes there is some kind of abuse of authority, they could elect new officials and potentially pay back the principle. Bob said he believed removing an elected official, not in an election year, could prove extremely difficult. Bob said he hasn't seen that ability much in any part of New Hampshire in general. He said that would be extremely difficult unless there were very extenuating circumstances; however, the person that was up for election if they decided to run and you felt that there was malfeasance then certainly you could make another choice.

Vicki Brown, East Kingston Conservation Commission, said she just wanted to reiterate the concerns that many people have made that the wording of this article when it states that taken in full would result in \$0.93 per \$1,000 is misleading because it makes you think you are going to take the four million dollars at once. She said in the presentation they did they talked about the tax impact. She said if you look at the list of properties that were conserved through conservation easement from 2004 until now, and Dennis has the referenced list, you can see that there was never more than \$250,000 taken at one time to try to conserve a property because there were all these other organization that were also adding in, L-CHIP, the Farmland Trust, etc. She said she can't foresee a single situation where they would ever want to raise four million. Their intent is to use this money to preserve as

much land as possible and they wouldn't want to spend four million at once on one property as that would be fiscally irresponsible.

Vicki said they should amend the wording of the tax impact when it goes to vote because people are going to figure this out and say I don't want to send \$500 or more in a year to support. She said, the actual impact for a typical bond issue they would do would be \$250,000 or less is only going to be around \$30 and she think that is worth it to retain the rural character of our town. She thinks this article is misleading and she doesn't want it to potentially impact people's ability to vote for it properly without understanding the impact. Keri said we should ask Town Counsel because she doesn't read that as being part of the article. Vicki asked if that is something that will show up on March 14<sup>th</sup> on the ballot and was told no.

Abby Mills said she would not recommend amending it as she agrees that DRA could undo it.

Voted: Passed

Article 4 will be placed on the ballot as written.

### **ARTICLE 5:**

Joseph Cacciatore read Article 5 in its entirety.

Shall the Town of East Kingston raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$3,525,978. Should this article be defeated, the default budget shall be \$3,460,920, which is the same as last year, with certain adjustments required by previous action of the Town of East Kingston or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. This operating budget article does not contain appropriations contained in any other warrant articles.

### **MAJORITY VOTE REQUIRED.**

The Board of Selectmen recommends approval of this article: 3 For, 0 Against, 0 Absent.

***The budget increase from the 2022 ACTUAL budget to the 2023 PROPOSED budget represents an estimated tax impact increase of \$0.41 per \$1,000.00 of assessed value.***

Discussion:

Keri asked if this article could be changed, and Town Counsel said the amount could be amended.

Ted said he raised this issue at the budget hearing and would like to raise it again. He said we are asking for 3.525 million dollars which is a 4.9% increase over last year's budget and in addition we're adding to that another 11, he believes, money warrant articles all of which will cost the taxpayers money. He said when a private company, be it a large corporation or an owner run small business is faced with rising costs, the typical response is not to cover all those costs in the budget but to try and cut back where things can be cut back and not to add new things to the budget because costs are rising. He said in that way small businesses and large corporations can continue to be profitable even though they are faced with high inflation. He said his first question was does this budget include any new positions, if so how many full-time positions and how many part-time positions are included in this budget.

Joe said he believes there are two full-time positions, and he is not aware of any part-time positions. Ted said he has gone through department by department and noticed a couple that have big increases in part-time. Joe said maybe the fire department, if any, and he said the library would be the other one.

Peter asked what the impact would be if this wasn't approved, and they had to go back to the previous budget. What would be the impact on the town and the services that they get. Joe said the people that were going to be

full-time, and they may have to eliminate those positions because they couldn't afford it. Peter asked if they would have to cut full-time employees and Joe answered maybe part-time. Peter asked what would the impact be on services in terms of what the residents of this town are getting under the current service framework. Joe said he would have to talk to the department heads. He said they would be affected as they are telling us they need the help and that is why they had to raise this money.

Ted said he appreciated the answer of two full time employees and asked which departments those were in. Joe said he believes one is the library and one possibly being in the Selectmen's office. Ted said he has noted three additional departments that have had large increases in their part-time budget. He said the first one being the ambulance account which is up ten thousand dollars in part-time payroll, the second is the Planning Board is up sixteen thousand seven hundred and fifty-seven dollars in part-time payroll and the third one is the Town Clerk which is up fourteen thousand five hundred dollars in part-time payroll so those are three more. He said he is assuming there are additional positions because of the magnitude of the increases. Bob said with the ambulance it is listed as a separate line item and they have had discussions about labor. He said there has never been any labor in the ambulance before so all the labor for the ambulance was in the Fire Department and they felt from a responsibility and a transparency they needed to put that into the ambulance where it belongs. He said there was a decrease of \$10,000 from fire that went into ambulance because that was where the money was being spent. Planning Board, after many years the secretary for the Planning Board retired and as they have all seen trying to get someone for a position has been very difficult. He said our neighboring state to the south their minimum wage is \$17.50 an hour and if you go to Home Depot, Lowe's or Walmart you see the signs out front between \$17 and \$25 an hour so the rate that they were paying the other assistant they couldn't find anyone even close to that pay so they had to significantly increase the pay. He said they also found that towns are not good at record keeping and they are good on paper but after a while you can't find anything so there have been new duties that have been assigned to the administrator and that is to have an electronic file, so it doesn't take someone two hours or three hours to find them. He said in addition to additional duties, time and also the pay rate that is the reason why the Planning Board has increased. He said there have also been issues with the Planning Board as we have a lot of regulations and when there are some violations of those, it is very difficult with the resources that we had to actually bring cases and or notify and get those that may not be complying with them to comply so part of it also is more administrative time in those areas. He said as for the third he couldn't tell him why. He said it was Town Clerk and there was some increase in part-time hours.

Ted said the Fire Department part-time payroll went up 10%. Bob said it did go up and towards the end of the year they saw that they were actually going to overrun the budget so they had to adjust for it. Bob said he believes they had 450 calls last year, which was up 10-15% from the prior year. He said if they had left the ambulance in there that would have been \$170,000 but again they took the \$10,000 out and put it in the ambulance and yes, that also went up 10%. Bob said there was a reduction in the Emergency Management, he thought \$13,000-\$14,000 that was just looking at run rates for the last few years and determined that some of those things that had been in the budget really were never used and weren't expected to be used. Ted said Emergency Management increased by 50%, not decreased and Fire Department went up 10% which the increase from the budget was \$15,000 not a decrease of \$10,000. Bob said \$145,000 went to \$160,000 but the \$145,000 took out the \$10,000. The Fire Chief salary was increased by \$5,000. Bob said he believed the \$145,000 was without the \$10,000. Ted said on the ambulance line there is no budget showing for last year. Ted asked where is that \$10,000 in the budget. Bob said Ted was right as they did keep it in because it was last year's budget at \$145,000. Ted said so instead of it going down by \$10,000 it went up by \$15,000.

Sherry Castle said we keep talking about amount of increases and she was fairly impressed with the things that have decreased and what she noticed is we talk about a 10% increase here, 5% there, but the total increase in the budget appears to only be 1.9% so less than 2% increase. She asked if that was correct. Bob said the increase was just under 5%.

Grace Ruelle said the 1% she is discussing is the difference between the default versus the newly proposed. The difference between 2022 and 2023 is the 4.87%. Sherry said the difference between the default and the proposed budget is less than 2%.

No further discussion.

Voted: Passed

Article 5 will be placed on the ballot as written.

### **ARTICLE 6:**

Robert Nigrello read Article 6 in its entirety.

To see if the Town will vote to provide a 7.2% COLA (cost of living adjustment) in 2023 for all elected officials. Such COLA is also retroactive to January 1, 2023 for those officials who were duly holding office on January 1, 2023, and further to raise and appropriate the sum of four thousand three-hundred dollars (\$4,300) to cover all costs associated with the increase.

#### **MAJORITY VOTE REQUIRED.**

The Board of Selectmen recommends approval of this article:   3   For,   0   Against,   0   Absent.

***This article would result in an estimated \$0.01 increase per \$1000.00 of assessed value to be raised by taxation.***

#### **Discussion:**

Ted said in the past they've had increases to the town employees' salaries recommended by the Salary Review Committee. He asked if this was the result of the Salary Review Committee. Bob said it was not. Ted asked why it is in here. Bob said due to the rate of inflation, the Selectboard felt justified in giving the Town Clerk this increase. Ted asked if this is for one position. Bob said it was for all elected, but he said the Selectboard will not, even though it is included in the \$4300, be taking an increase. He believes the total if the other elected town officials take it, would bring it down to \$3,500. He said the Trustees of the Trust Fund would be eligible, the Selectmen would be eligible but are not taking it, and also some election officials that would be eligible, such as the Supervisors of the Checklist.

Ted asked to propose an amendment first that the specific amounts and the offices that the amounts are going to be included in this. He said that was always part of the warrant article for the recommendation from the Salary Review Committee. He said he thinks it is only right that the taxpayers, when they are voting, should see who we are giving increases to and furthermore; he said he made this point at the budget hearing and again referring to how private businesses handle increases in times of inflation, generally they will try to reflect an increase that is less than the amount of the inflation. He said the answer they got at the budget hearing was that inflation is 7.2%. He said he would like to propose an amendment that would modify this to half of that, 3.6%, which reflects the fact that costs are going up but also reflects the fact that these, aside from the town clerk position, are not full-time jobs. He said these are basically stipends reflecting the service that person provides to the town and thanking them for it but not intended to be a job with which you can raise a family or anything like that. He said he was proposing two amendments, one to cut the increase to 3.6% and second to list all the positions and the amounts to which we are proposing the increase. Town Counsel said he supposes you could list them all although he thought there were only so many elected officials and you are deliberating that now so you should know who they are but if it could be the will of the group that more specificity be had you can vote that amendment in and he said that these COLA increases are very common but obviously we are in an uncommon time with the inflationary pressures we are all feeling so again that is not uncommon to have it proposed as it is written but if you wish to change, you can.

Keri proposed we continue the discussion and after all the discussion, then we'll talk about amendments if that is okay and do each amendment one at a time.

Dan Guilmette asked to give some context to this article. He said he was on the Salary Review Committee, and they are appointed by the Moderator, and they meet every three years. He said what their work includes is surveying other towns and what they are doing for increases, not only locally and in the county, but they look at the towns in New Hampshire that have similar populations. He said they sort of compare apples to apples. He said they take all this data and the most important piece they use; they survey all the elected officials and ask them for their recommendations. He said they take the data and the data from other towns and they put the information together and look at the national trends, 7.2 %, and make some recommendations. He said recommendations were made last year and its in the town report. He said you all voted on it, and it includes only those elected officials as we said. He said they looked at the inflation rate back in the fall of last year and he said it wasn't quite what they thought it was going to be. He said they were looking at 4-5% but it's more than that. He said they don't meet for another three years but they decided to fix the following where the economy was going. He said they gave that increase all at once.

Keri said as the Moderator she has tried to not take a salary and they won't let her do that because of the Department of Labor and she donates hers back. Keri wanted to make it clear that she doesn't have a position in this, and she doesn't know how they would, as town elected officials, reject it. If she didn't want to take an increase, she doesn't know how she would do that if they won't let her not take a salary.

Dennis Quintal said he was on the Salary Review Committee too and has been a number of times. His question was, is this is going to happen as a warrant article on a regular basis, is it the town's philosophy to do away with the Salary Review Committee and look at a warrant article every year and increase rates accordingly.

Joe said their intentions were not to get rid of the committee and they want the committee's input. Dennis said like what Dan said, you got that input last year and now you are proposing a warrant article to not accept what was done last year. Joe said it was brought up this year and they were asked to put a warrant article in.

Peter said he would think if you don't make an increase like this there is the danger that you lose the people who serve the town that have strong institutional knowledge so bringing somebody new in at a lower rate you need to ramp them up, you need to spend a lot of money on training potentially and things like that. What do you see as the risk of losing people in these positions that have a history with the town and basically are more efficient than someone new would be. Joe said that would depend on the individual and how they feel. He said they may go to work someplace else or decide to quit. Joe said there is potential there. Peter said part of the reason you would do an increase like this seems to be to retain someone with institutional knowledge. Joe agreed to keep them happy and bring them up with everybody else. Peter said there is the potential in this environment with the hot job market that they could find a position somewhere else that pays more.

Gisela Lloyd would like to know if the Salary Review Committee takes the people of East Kingston into consideration who do not get a 7.2% increase and who must pay that salary. She said we have people living in this town who can barely eat and then to have another increase.

Barbara Clark asked the Board of Selectmen to let the audience know what every full-time employee got for a COLA this year, which is included in the budget. Joe said 7.2%.

Ted asked Barbara if what she was saying was that the non-elected, appointed officials all got a 7.2% COLA in the budget. Ted said he really would have appreciated that being disclosed both at the budget hearing and at our discussion a few minutes ago. Ted was led to believe that this covered all of the COLAs and said he thought it was a little bit misleading going on. Bob said he thought he said that at the public hearing that everyone got it.

Ted Lloyd proposed an amendment to reduce the 7.2% COLA to 0%.

Seconded: Ronald Morales

Vote on amendment reducing the amount to 0%: Failed

Dave Miller said it appears that this \$4,300 is a 7.2% COLA adjustment for all elected officials and the three Selectmen, at a minimum, aren't going to take it. Keri said she wouldn't. Dave said he had no problem with the 7.2% because he knows that a study was done and we're trying to keep our good people working in town. He said it would be clearer if the \$4,300 was reduced by the amount of the people who are not going to accept it and list those who are taking it and then have a new total. He asked if that made sense. Bob said it was his understanding through DRA and Town Counsel that we had to say either all elected officials or none and that they couldn't pick and choose and that is why it was written as stated. Bob said their estimated number is \$3,500.

Ted Lloyd motioned to amend the COLA of 7.2% to 3.6%.

Seconded: Ronald Morales

Vote on amendment of the COLA adjustment from 7.2% to 3.6%: Failed

Vote on Article 6 as written: Passed

Robert Nigrello proposed to not reconsider Articles 1, 2, 3, 4, 5 and 6.

Seconded: Robert Courchesne

Voted: Passed

### **ARTICLE 7:**

Robert Nigrello read Article 7 in its entirety.

To see if the Town will vote to raise and appropriate the sum of twenty thousand dollars (\$20,000) to be added to the existing Revaluation Capital Reserve Fund established at the 1991 Town Meeting for the purpose of the next revaluation of the Town, as required every five years by NH RSA 75:8-a.

### **MAJORITY VOTE REQUIRED.**

The Board of Selectmen recommends approval of this article:   2   For,   1   Against,   0   Absent.

***This article would result in an estimated \$0.05 increase per \$1000.00 of assessed value to be raised by taxation.***

Discussion:

Keri asked if this article could be changed, and Town Counsel said they could change the amount.

Ron Morales said if he recalled, it was like \$5,000 a year they used to raise, it was \$25,000 over 5 years. He asked if it had gone up or had they not put that money in. Bob said he believed it was almost \$20,000 a year. Ron said it was \$25,000 for five years.

Ted said that he noted there was one Selectman that didn't vote to approve this and he asked why the person did not. It was Bob and he said it was not the first time he voted for something he didn't know what he was talking about. He said if he could go back and change it, he would. Bob said if this article didn't pass, they would probably have to put it in the budget because they are required to do it.

Peter asked what this covers as he doesn't know what this reevaluation is. Bob said they must go through all the town properties every five years. He said they have an outside firm that does all the reevaluations and requests for reductions on real estate taxes, etc. so they need to pay them to do that on a five-year basis. Keri said it is not just for town owned properties, it is all properties in town.



Sally Hamel said Ron Morales said we spent \$25,000 for five years and now they want \$20,000 for one year. Bob asked Grace what the total was for the reevaluation and Grace said it was \$30,000 and there is presently \$7,000 in the fund.

William Branting asked if they sent this out to bid with different companies or how do they arrive at what they have to pay. Bob said there are two or three companies that do this. He said he believes the last time they checked they were the lowest they could get at the time, and he didn't know if it was 3-4 years ago.

Ted asked to clarify the numbers that were being thrown around as he was getting a little confused. He said we are asking for \$20,000 for this year to be added to a capital reserve fund which has a balance of \$7,000 right now. He said the total for five years is going to be \$30,000 and how many years have we been saving up for this. Grace indicated the town hasn't put money in the fund for the last two years. Ted stated we are in a time of very high inflation and people are struggling to deal with the property taxes that we are charging them now. People are talking about leaving East Kingston because they can't afford to live here, and the current inflationary cycle has made that nothing but worse and they are asking for more money than they need across the board on every single one of these things. He said we should be looking at the absolute minimum we can get by. Bob asked if it would be appropriate for Ted to make a motion to amend the dollar amount knowing what we know today.

Bob asked to interject and wished he was clear from the beginning. He said it appears we are due for a reevaluation in 2024 so not having reserved this money prior to and with catching up, they will need the \$27,000.

Vote on Article 7 as written: Passed  
Article 7 will appear on the ballot as written.

Robert Nigrello made a motion to not reconsider Article 7. Seconded: Joseph Cacciatore  
Voted: Passed

### **ARTICLE 8:**

Joseph Cacciatore read Article 8 in its entirety.

To see if the Town will vote to raise and appropriate the sum of Twenty-five Thousand dollars (\$25,000) to be added to the existing Building Preservation Capital Reserve Fund established at the 1993 Town Meeting for the purpose of the preserving Town owned buildings.

#### **MAJORITY VOTE REQUIRED.**

The Board of Selectmen recommends approval of this article:   3   For,   0   Against,   0   Absent.

***This article would result in an estimated \$0.06 increase per \$1000.00 of assessed value to be raised by taxation.***

Discussion: Keri said you can only change the amount of this article.

Vote on Article 8 as written: Passed  
Article 8 will be placed on the ballot as written.

### **ARTICLE 9:**

Robert Caron read Article 9 in its entirety.

To see if the Town will vote to raise and appropriate the sum of Seventy-Three thousand dollars (\$73,000) for the purpose of providing two overnight at-home on-call qualified emergency response personnel for the purpose of responding to all emergencies.

**MAJORITY VOTE REQUIRED.**

The Board of Selectmen recommends approval of this article:   3   For,   0   Against,   0   Absent.

***This article would result in an estimated \$0.18 increase per \$1000.00 of assessed value to be raised by taxation***

**Discussion:**

Annamarie Buchanan asked who we have now for night coverage. Rob said we have mutual aid or whoever responds.

Dan Guilmette said he was curious if these individuals were going to be living nearby. Rob said they are at home, in town, where their residence is. Dan said they could potentially be in Londonderry and would have to drive there and then drive to the fire station, get the stuff, and go to the person. He asked if the Exeter Hospital paramedic unit still responds in any way. His question was if somebody calls in the middle of the night, what happens.

Ed Warren, Fire Chief, said the intent of this is to make sure they have people available, primarily in town. He said mutual aid is an invaluable tool and every department is in the exact same situation. He said if you listen to the radio at all there are some towns that are waiting for help to come from three, four, five towns away because everyone is so busy and shorthanded. He said this is designed so people can stay at the station or at their home, relatively close, and no more than a town away. He said they have the same 3-4 people doing all the calls and they've been getting burned out. He said these are certified, licensed people. He said they do perform a lot of mutual aid as it is an invaluable tool.

Denis Hamel asked if this was a fund. Ed said right now if this warrant article passes, DRA explained it and it becomes part of the default budget going forward. Rob said the following year it just goes into the budget.

Robert Minicucci asked if the staff were EMTs, EMT basics, intermediates, or paramedics. Ed said they have EMTs, EMT aides, and currently have 5 or 6 paramedics. Exeter Hospital goes from this whole Seacoast area to Deerfield, Northwood, and Ed said they must put on 100,000 miles a year on those trucks. He said they are available if we need them but fortunately your town has a paramedic level ambulance, and we have five medics.

Ted asked if this was a cost savings proposal because mutual aide process costs us something or is it a need basis because we are not getting calls answered. Ed said it is a life-changing proposal. He said they perform mutual aid all the time and do not bill and they do not bill if they come to our Town. He said when he started in 1982, this town had 42 calls in the first year. He said every town in Rockingham County are blowing their numbers away. Because of Covid, because of the state protocols that have changed every single call without exception averages 50% longer than it did five years ago because there is so much they have to do with these problems, more paperwork, etc. He said it wasn't a cost savings but a life savings. He said they cover 97% of their own calls but there have been times when they couldn't answer their own calls. This insures that people will be available.

Denis Hamel asked if this \$73,000 was to hire two people to be on call. Ed said it was for existing staff and the intent is to have people sign up. This seems to be the most successful plan other towns have been using. He said there are going to be some nights where they don't take a call. It's the reality of the situation. Ed said it is \$100 a night. If you sign up, it will be from 6pm-6am. He said they will get the \$100 even if they do not take a call.

Vote on Article 9 as written: Passed

Article 9 will appear on the ballot as written.

Robert Nigrello made a motion to not reconsider Article 9. Seconded: Robert Caron

Voted: Passed

**ARTICLE 10:**

Robert Caron read Article 10 in its entirety.

To see if the Town will vote to raise and appropriate the sum of Fifty Thousand dollars (\$50,000) to be added to the existing Fire Apparatus Capital Reserve Fund established at the 1999 Town Meeting for the purpose of acquiring fire apparatus.

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article: 3 For, 0 Against, 0 Absent.

***This article would result in an estimated \$0.12 increase per \$1000.00 of assessed value to be raised by taxation.***

Discussion: None

Vote on Article 10 as written: Passed

Article 10 will appear on the ballot as written.

Robert Nigrello made a motion to not reconsider Article 10. Seconded: Robert Caron

Vote: Passed

**ARTICLE 11:**

Robert Caron read Article 11 in its entirety.

To see if the Town will vote to raise and appropriate the sum of Fifteen Thousand dollars (\$15,000) to be added to the existing cistern hydrant repair/replace Capital Reserve Fund established at the 2018 Town Meeting for the purpose of repairing or replacing existing cisterns or hydrants.

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article: 3 For, 0 Against, 0 Absent.

***This article would result in an estimated \$0.04 increase per \$1000.00 of assessed value to be raised by taxation***

Discussion: None

Vote on Article 11 as written: Passed

Article 11 will be placed on the ballot as written.

Robert Nigrello made a motion to not reconsider Article 11. Second: Robert Caron

Voted: Passed

**ARTICLE 12:**

Robert Caron read Article 12 in its entirety.

To see if the Town will vote to raise and appropriate the sum of Ten Thousand dollars (\$10,000) to be added to the existing Fire Department/Emergency Operations Center Land &/or Buildings Capital Reserve Fund established at the 2012 Town Meeting for the purpose of the acquisition of land and/or buildings or construction of building for a Fire Station/Emergency Operations Center.

**MAJORITY VOTE REQUIRED.**

The Board of Selectmen recommends approval of this article:   3   For,   0   Against,   0   Absent.

***This article would result in an estimated \$0.02 increase per \$1000.00 of assessed value to be raised by taxation***

Discussion: None

Voted: Passed

Article 12 will appear on the ballot as written.

Robert Nigrello made a motion to not reconsider Article 12. Seconded: Joseph Cacciatore

Voted: Passed

**ARTICLE 13:**

Joseph Cacciatore read Article 13 in its entirety.

To see if the Town will vote to raise and appropriate the sum of fifteen thousand dollars (\$15,000) to be added to the existing Police Department Building Long Term Maintenance Costs Capital Reserve Fund established at 2016 Town Meeting for the purpose of funding long term maintenance costs for the Police Department Building.

**MAJORITY VOTE REQUIRED.**

The Board of Selectmen recommends approval of this article:   3   For,   0   Against,   0   Absent.

***This article would result in an estimated \$0.04 increase per \$1000.00 of assessed value to be raised by taxation.***

Discussion: None

Vote on Article 13 as written: Passed

Article 13 will appear on the ballot as written.

Robert Nigrello made a motion to not reconsider Article 13. Seconded: Joseph Cacciatore

Voted: Passed

**ARTICLE 14:**

Joseph Cacciatore read Article 14 in its entirety.

To see if the Town will vote to raise and appropriate the sum of ten thousand dollars (\$10,000) to be added to the existing Police Department long term Equipment Replacement fund established at the 2016 Town Meeting for the purpose of funding long term equipment replacement costs for the Police Department.

**MAJORITY VOTE REQUIRED.**

The Board of Selectmen recommends approval of this article:   3   For,   0   Against,   0   Absent.

***This article would result in an estimated \$0.02 increase per \$1000.00 of assessed value to be raised by taxation.***

Discussion: None

Vote on Article 14 as written: Passed  
Article 14 will appear on the ballot as written.

Robert Nigrello made a motion to not reconsider Article 14. Seconded: Robert Caron  
Voted: Passed

### **ARTICLE 15:**

Robert Nigrello read Article 15 in its entirety.

To see if the Town will vote to raise and appropriate the sum of ten thousand dollars (\$10,000) to be added to the existing Library building maintenance expendable trust fund established at the 2010 Town Meeting for the purpose of funding long-term maintenance.

#### **MAJORITY VOTE REQUIRED.**

The Board of Selectmen recommends approval of this article: 3 For, 0 Against, 0 Absent.  
***This article would result in an estimated \$0.02 increase per \$1000.00 of assessed value to be raised by taxation.***

Discussion: None

Vote on Article 15 as written: Passed  
Article 15 will appear on the ballot as written.

Robert Nigrello made a motion to not reconsider Article 15. Seconded: Joseph Cacciatore  
Voted: Passed

### **ARTICLE 16:**

Robert Nigrello read Article 16 in its entirety.

To see if the Town will vote to establish a Powwow River Bank Restoration Capital Reserve Fund for the purpose of restoring and preventing future erosion of the Powwow riverbank to create an improved Town beach and to raise and appropriate the sum of one hundred fifteen thousand dollars (\$115,000) to be placed in this fund, and to further vote to appoint the Board of Selectmen as agents to expend from this fund and no further approval is required by the legislative body to expend.

#### **MAJORITY VOTE REQUIRED.**

The Board of Selectmen recommends approval of this article: 0 For, 3 Against, 0 Absent.  
***This article would result in an estimated \$0.29 increase per \$1000.00 of assessed value to be raised by taxation.***

Discussion:

Keri asked if this article could be amended and Town Counsel said yes.

Ted Lloyd asked for some background on this.

Dennis Quintal, Conservation Chairman, said this piece of property is near the Powwow overpass on Powwow River Road. It is called the railroad lot and they have a photo on display of the bank restoration. For at least the past 60 years, people have been using that area like a town beach. Over the years as people go in and out of the water to swim, they have to climb up a six foot banking. Within the past 20 years it has had more and more activity. Every time the swimmers come in and out of the water, the six-foot banking is being eroded and it is basically sand, a fine sand type material, and it washes into the river. It has caused erosion not only to the bank but also the trees around there that are falling into the river. He said three or four years ago, the Conservation Commission thought since nothing has been done to improve this over the years, even though everyone knows what is happening down there. He said the Conservation Commission thought this is more of an environmental situation instead of just regular maintenance, like a town building type of thing. They approached the Selectmen about utilizing conservation funds to see about getting a permit to stabilize this bank and make an easier access to go in and out of the water without having any further erosion problems and losing trees and vegetation. He said they took conservation funds and hired an engineering firm to do a design and get a permit from the state in order to reestablish a stable bank and reclaim that area. He said that permit was obtained a couple of years ago. He said they then approached the Selectmen about doing a request for proposal. He said it was reviewed and accepted and they proceeded in that manner. He said last year they sent out a request for proposal and they got one bid which was \$107,000. As they had nothing to compare it to and they thought it was a little bit high, but they didn't have the funds for it anyway. He said they couldn't accept that bid so they thought the best thing to do at that point in time was to put a warrant article together to see if the townspeople would support not only reestablishing this bank and protecting the environment and the land that's there but also making it a better area for people to go and visit and utilize it as like a town beach type of thing. He said they kind of looked at what they would put for a dollar amount, and they didn't know for sure if that was a high number or a low number but they will be probably looking for sending out another request for proposal to see if they can get more than one bid. He said if they didn't have the money they couldn't accept the bid anyways and it's going to change from year to year so they thought they would put a warrant article together and ask for this \$115,000 and be able to have that in case they can get a bid. He said if the bids are too high, they wouldn't have the money for it and if the bids are lower than that amount they would only spend with the approval of the Selectmen.

Ted said the first question he would ask is how urgent is this because typically a capital reserve fund is established to periodically save money so that we can afford to do something down the road and he said it sounds like they are asking for the entire amount to be put into a capital reserve fund and then hopefully get a bid that will be below that amount and you can do it right away. He asked if that was necessary.

Dennis said it would have been nice five or ten years ago if town officials, whether it be conservation, selectmen, or recreation, came up with a warrant article that put money away a little bit at a time. He said that didn't happen and a couple of years ago they took conservation funds and paid for an engineering company to come up with a plan and filled out an application and get a permit. He said the permit is only good for four years. He said their concern would be that if you put five or ten thousand dollars away your talking 10 years down the road and what is it going to cost then. They decided to ask for this at one time and if they got it then that's fine but if they didn't get it or it got modified, it gets put off for a number of years. He asked what the cost would be then.

Ted said he was asking from an environmental standpoint the condition of the riverbank. He asked if it is in eminent danger of having something that is going to cost \$300,000 to fix or is it something that will probably cost roughly the same amount with inflation added and could be done this year, next year, or five years from now.

Dennis said they are not losing a half an acre a year but the displayed pictures were taken two years ago and since that time, trees have fallen into the water and more of the bank is eroded. He said it isn't the type of thing that is a catastrophic situation like you would get after a hurricane or whatever. He said it was an ongoing erosion problem and its an environmental situation. He said is it something that must be done this year or next year that's certainly

an opinion but adding to the fact that the permit's only good for one or two more years and not knowing what its going to cost in the future for stabilizing the bank.

Ron Morales noticed the Board of Selectmen were completely against this as he is, and he thought it was something they could definitely delay.

Ron made a motion to amend this article to reduce this to zero dollars. Seconded: Sally Hamel  
Vote on amendment: Failed

Ted made a motion to amend this article to reduce the amount to \$15,000 because he thinks it is important that we get some money in the bank, and we begin the process of adding to that regularly. He said the amount can be negotiated but thought zero is a little too much.

Seconded: Ron Morales  
Vote on amending article to \$15,000: Failed

Bob Courchesne said he used to be on the Conservation Commission six or seven years ago and this was an issue then. He said they worked on it, the proposal was written and it's still an issue. He said if you haven't been down there, go and look, but it's time.

Ted made a motion to amend this article to reduce the amount to \$30,000. Seconded: Ron Morales  
Vote on amendment: Failed

Peter Dervan made a motion to call the question as to whether this article as written should be on the ballot instead of going through 10 more amendment votes.

Seconded: Dan Guilmette  
Vote on calling the question: Passed

Vote on Article 16 as written: Passed  
Article 16 will appear on the ballot as written.

Robert Nigrello asked to not reconsider Article 17. Seconded: Joseph Cacciatore.  
Voted: Passed

### **ARTICLE 17:**

Joseph Cacciatore read Article 17 in its entirety.

To see if the Town will vote to accept Addyson Lane as a Town-owned Road as recommended by the Town Engineer.

### **MAJORITY VOTE REQUIRED.**

The Board of Selectmen recommends approval of this article: 3 For, 0 Against, 0 Absent.

***This article would result in no increases in the amount to be raised by taxation***

Discussion:

Brian Berridge asked if the road matches up to town standards and was told it does.

No further discussion:

Vote on Article 17 as written: Passed

Article 17 will appear on the ballot as written.

Robert Nigrello made a motion to not reconsider Article 17. Seconded: Joseph Cacciatore  
Voted: Passed

**ARTICLE 18:**

Joseph Cacciatore read Article 18 in its entirety.

Shall the Town of East Kingston READOPT the ALL VETERAN'S TAX CREDIT in accordance with RSA 72:28-b, for an annual tax credit on residential property which shall be equal to the same amount as the standard or optional veteran's tax credit voted by the Town of East Kingston under RSA 72:28

**MAJORITY VOTE REQUIRED.**

The Board of Selectmen recommends approval of this article: 3 For, 0 Against, 0 Absent.

***This article would result in no increases in the amount to be raised by taxation***

Discussion: None

Vote on Article 18 as written: Passed

Article 18 will appear on the ballot as written.

Robert Nigrello motioned to not reconsider Article 18. Seconded: Joseph Cacciatore  
Voted: Passed

**Other Business:**

Peter Dervan asked for residents to return their green and red cards to the table so they could use them for the next meeting.

Keri said the Supervisors of the Checklist have asked if residents could go out and recheck in for the School Meeting which will start at 1:00pm.

Meeting adjourned at 12:04pm.

Respectfully submitted,

Barbara A. Clark, Town Clerk



MINUTES OF THE TOWN OF EAST KINGSTON  
SECOND SESSION - 2023 ANNUAL TOWN MEETING  
VOTING SESSION - MARCH 14, 2023

The polls were opened from 8:00AM until 7:00PM at the East Kingston Elementary School, 5 Andrews Lane, to choose the following officers and vote, by ballot, on the town official ballot, articles 4-18, zoning ballot, articles 2-3, school district ballot, article 1, and the Exeter Cooperative School District Ballot, articles 1-3. We had 329 voters participate, giving us a 22% voter turnout.

Results of election of Town Officials

Selectman, 3 Yr. Term (vote for not more than One)

Joseph M. Cacciatore 298

Trustee of the Cemetery, 3 Yr. Term (vote for not more than One)

Donald James Clark 293

Trustee of the Public Library, 3 Yr. Term (vote for not more than Two)

Nancy Parker 239

Sarah Courchesne 231

Trustee of the Trust Fund, 3 Yr. Term (vote for not more than One)

Paula Newcomb 296

Article 4:

To see if the Town will vote to raise and appropriate the sum of four million dollars (\$4,000,000) for the acquisition of conservation easements or open space lands by the Town, all for permanent protection of appropriate undeveloped land in the Town of East Kingston; four million dollars (\$4,000,000) to be raised through bonds or notes in compliance with the Municipal Finance Act (RSA 33:1 et seq., as amended) to authorize the Select Board to apply for, obtain and accept federal, state or other aid, if any, which may be available for said project and to comply with all laws applicable to said project, and to authorize the Select Board to issue, negotiate, sell and deliver said bonds and notes and to determine the rate of interest thereon and the maturity and other terms thereof and to authorize the Select Board to take any other action or to pass any other vote relative thereto. Said bonds/notes would be applied for on an as needed basis, to acquire easements or open space parcels as recommended by the Conservation Commission, with the approval of the Select Board in accordance with the provisions of RSA 36-A:4.

3/5 MAJORITY BALLOT VOTE REQUIRED.

The Board of Selectmen recommends approval of this article: 3 For, 0 Against, 0 Absent.

***This article, if taken in full, would result in an estimated \$0.93 increase per \$1000.00 of assessed value to be raised by taxation.***

YES 251

NO 130

Article 5:

Shall the Town of East Kingston raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$3,525,978. Should this article be defeated, the default budget shall be \$3,460,920, which is the same as last year, with certain adjustments required by previous action of the Town of East Kingston or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. This operating budget article does not contain appropriations contained in any other warrant articles.

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article:   3   For,   0   Against,   0   Absent.

YES 227                      NO 145

Article 6:

To see if the Town will vote to provide a 7.2% COLA (cost of living adjustment) in 2023 for all elected officials. Such COLA is also retroactive to January 1, 2023 for those officials who were duly holding office on January 1, 2023, and further to raise and appropriate the sum of four thousand three-hundred dollars (\$4,300) to cover all costs associated with the increase.

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article:   3   For,   0   Against,   0   Absent.

***This article would result in an estimated \$0.01 increase per \$1000.00 of assessed value to be raised by taxation.***

YES 197                      NO 180

Article 7:

To see if the Town will vote to raise and appropriate the sum of twenty thousand dollars (\$20,000) to be added to the existing Revaluation Capital Reserve Fund established at the 1991 Town Meeting for the purpose of the next revaluation of the Town, as required every five years by NH RSA 75:8-a.

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article:   2   For,   1   Against,   0   Absent.

***This article would result in an estimated \$0.05 increase per \$1000.00 of assessed value to be raised by taxation.***

YES 194                      NO 172

Article 8:

To see if the Town will vote to raise and appropriate the sum of Twenty-five dollars (\$25,000) to be added to the existing Building Preservation Capital Reserve Fund established at the 1993 Town Meeting for the purpose of the preserving Town owned buildings.

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article: 3 For, 0 Against, 0 Absent.

***This article would result in an estimated \$0.06 increase per \$1000.00 of assessed value to be raised by taxation.***

YES 233                      NO 135

Article 9:

To see if the Town will vote to raise and appropriate the sum of Seventy-Three thousand dollars (\$73,000) for the purpose of providing two overnight at-home on-call qualified emergency response personnel for the purpose of responding to all emergencies.

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article: 3 For, 0 Against, 0 Absent.

***This article would result in an estimated \$0.18 increase per \$1000.00 of assessed value to be raised by taxation.***

YES 225                      NO 149

Article 10:

To see if the Town will vote to raise and appropriate the sum of Fifty Thousand dollars (\$50,000) to be added to the existing Fire Apparatus Capital Reserve Fund established at the 1999 Town Meeting for the purpose of acquiring fire apparatus.

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article: 3 For, 0 Against, 0 Absent.

***This article would result in an estimated \$0.12 increase per \$1000.00 of assessed value to be raised by taxation.***

YES 239                      NO 132

Article 11:

To see if the Town will vote to raise and appropriate the sum of Fifteen Thousand dollars (\$15,000) to be added to the existing cistern hydrant repair/replace Capital Reserve Fund established at the 2018 Town Meeting for the purpose of repairing or replacing existing cisterns or hydrants.

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article: 3 For, 0 Against, 0 Absent.

***This article would result in an estimated \$0.04 increase per \$1000.00 of assessed value to be raised by taxation.***

YES 262                      NO 110

Article 12:

To see if the Town will vote to raise and appropriate the sum of Ten Thousand dollars (\$10,000) to be added to the existing Fire Department/Emergency Operations Center Land &/or Buildings Capital Reserve Fund established at the 2012 Town Meeting for the purpose of the acquisition of land and/or buildings or construction of building for a Fire Station/Emergency Operations Center.

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article: 3 For, 0 Against, 0 Absent.

***This article would result in an estimated \$0.02 increase per \$1000.00 of assessed value to be raised by taxation.***

YES 229                      NO 141

Article 13:

To see if the Town will vote to raise and appropriate the sum of fifteen thousand dollars (\$15,000) to be added to the existing Police Department Building Long Term Maintenance Costs Capital Reserve Fund established at 2016 Town Meeting for the purpose of funding long term maintenance costs for the Police Department Building.

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article: 3 For, 0 Against, 0 Absent.

***This article would result in an estimated \$0.04 increase per \$1000.00 of assessed value to be raised by taxation.***

YES 231                      NO 140

Article 14:

To see if the Town will vote to raise and appropriate the sum of ten thousand dollars (\$10,000) to be added to the existing Police Department long term Equipment Replacement fund established at the 2016 Town Meeting for the purpose of funding long term equipment replacement costs for the Police Department.

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article: 3 For, 0 Against, 0 Absent.

***This article would result in an estimated \$0.02 increase per \$1000.00 of assessed value to be raised by taxation.***

YES 235                      NO 134

Article 15:

To see if the Town will vote to raise and appropriate the sum of ten thousand dollars (\$10,000) to be added to the existing Library building maintenance expendable trust fund established at the 2010 Town Meeting for the purpose of funding long-term maintenance.

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article: 3 For, 0 Against, 0 Absent.

***This article would result in an estimated \$0.02 increase per \$1000.00 of assessed value to be raised by taxation.***

YES 232                      NO 138

Article 16:

To see if the Town will vote to establish a Powwow River Bank Restoration Capital Reserve Fund for the purpose of restoring and preventing future erosion of the Powwow riverbank to create an improved Town beach and to raise and appropriate the sum of one hundred fifteen thousand dollars (\$115,000) to be placed in this fund, and to further vote to appoint the Board of Selectmen as agents to expend from this fund and no further approval is required by the legislative body to expend.

**MAJORITY VOTE REQUIRED.**

The Board of Selectmen recommends approval of this article: 0 For, 3 Against, 0 Absent.

***This article would result in an estimated \$0.29 increase per \$1000.00 of assessed value to be raised by taxation.***

YES 166                      NO 214

Article 17:

To see if the Town will vote to accept Addyson Lane as a Town-owned Road as recommended by the Town Engineer.

**MAJORITY VOTE REQUIRED.**

The Board of Selectmen recommends approval of this article: 3 For, 0 Against, 0 Absent.

***This article would result in no increases in the amount to be raised by taxation.***

YES 284                      NO 97

Article 18:

Shall the Town of East Kingston READOPT the ALL VETERAN'S TAX CREDIT in accordance with RSA 72:28-b, for an annual tax credit on residential property which shall be equal to the same amount as the standard or optional veteran's tax credit voted by the Town of East Kingston under RSA 72:28.

**MAJORITY VOTE REQUIRED.**

The Board of Selectmen recommends approval of this article: 3 For, 0 Against, 0 Absent.

***This article would result in no increases in the amount to be raised by taxation.***

YES 334                      NO 46

Results of Zoning Ballot

**ARTICLE 2:**

Original ordinance in italics, strike through words deleted, new text in bold.

Are you in favor of the adoption of the following zoning amendment to the existing town zoning ordinance as proposed by the Planning Board of East Kingston as follows:

ARTICLE XVI – HOME OCCUPATION:

*D. Exceptions:*

*2) Administrative support for businesses or services that are conducted on or off-site of the residential premises are exempt from the ~~formal application and approval~~ **public hearing of the application** process but must complete ~~an Invisible~~ **a Home Occupation application** for the purposes of municipal record keeping, pay the annual Invisible Home Occupation Permit Fee, and meet with the Planning Board to present the application and receive a favorable recommendation from the Planning Board. (Amended 3/97) (Amended 3/18)*

AND

J. Procedure: Application shall be made to the Selectmen’s office, including public hearing fees paid in accordance with the Town of East Kingston Subdivision Regulations. Abutters will be notified **by certified, return-receipt mail, the public will be notified by public hearing notice posted on the town’s website or newspaper of general circulation and posted in two other locations**, and the applicant will be scheduled for a public hearing with the Planning Board. After the public hearing, the Planning Board will make a recommendation to the Selectmen as to whether the Home Occupation Permit should be granted. The application will then be forwarded to the Selectmen who will issue their final decision. (Adopted 3/96)

The East Kingston Planning Board supports this zoning amendment.  
The East Kingston Board of Selectmen support this zoning amendment.

*This article would result in no increases in the amount to be raised by taxation.*

YES 283                      NO 80

**ARTICLE 3:**

Original ordinance in italics, strike through words deleted, new text in bold.

Are you in favor of the adoption of the following zoning amendment to the existing town zoning ordinance as proposed by the Planning Board of East Kingston as follows:

ARTICLE VIII – USES PERMITTED, SECTION F ACCESSORY DWELLING UNIT, PARAGRAPH G

*g. Septic facilities and water. An accessory dwelling unit shall conform to all applicable water and sanitary standards for residential structures. Prior to Special Exception approval by the Zoning Board of Adjustment for an Accessory Dwelling Unit, the owner shall provide evidence as part of the Special Exception application that septic facilities are adequate to serve both the principle dwelling and the accessory dwelling unit. **The principal dwelling***

and accessory dwelling may be served by either a combined septic system or separate septic systems. This initial-e Evidence of septic system adequacy shall be in the form of:

- compliance with requirements in either section i or ii below; and
- septic system inspection required in section iii for all instances when a new septic system is not installed.

**Below shall be required:**

- A replacement septic system design plan prepared by a state licensed Septic System Designer sized to accommodate either a combined system or separate systems to serve both the primary dwelling and the accessory dwelling. The Zoning Board of Adjustment Special Exception approval shall be conditional upon approval of the septic replacement plan by the NH Department of Environmental Services.*
- Alternatively, if the existing septic system ~~is~~ has been state approved and proven to be adequately sized to accommodate both the primary dwelling and accessory dwellings and conforms to state and local requirements, an applicant may choose to submit a copy of the existing state approved septic system plan. The applicant shall also provide and an inspection report by a state licensed Septic System Designer detailing documenting a site inspection and the current condition and function of the existing system.*
- If installation of a replacement septic system is not proposed as part of the application, a site inspection of the existing septic system shall be performed by a state licensed Septic System Designer. If upon site inspection the existing septic system is found to be not fully functional or inadequate to serve both the principal dwelling and accessory dwelling, the property owner shall install a replacement septic system according to an approved replacement septic system design plan prepared by a state licensed Septic System Designer sized to accommodate either a combined system or separate systems to serve the primary dwelling and accessory dwelling.**

**If utilizing methodology i. above, prior to the issuance of a building permit for and a dwelling renovation and/or accessory dwelling unit construction, the owner shall provide the East Kingston Building Inspector a copy of the NH Department of Environmental Services Construction Approval (CA) for the septic design presented with the Zoning Board of Adjustment notice of decision approving the accessory dwelling unit.**

*Prior to a dwelling renovation or accessory dwelling unit construction, the owner shall provide evidence to the East Kingston Building Inspector that septic facilities (whether separate or combined) are adequate to serve both the principal dwelling unit and the accessory dwelling unit and obtain the necessary Town and State permits.*

*Such evidence shall be in the form of a replacement septic system plan prepared by a State of New Hampshire licensed septic system designer and approved by the State and the Town. The property owner shall have an existing septic system inspected by a licensed septic system inspector and provide a report of the inspection results. If the existing septic system is found to be not fully functional, the property owner shall install a replacement septic system according to the approved plan. The property owner shall provide evidence that there is adequate potable water (whether separate or combined) to serve both the principal dwelling and the accessory dwelling unit, according to State standards.*

The East Kingston Planning Board supports this zoning amendment.

The East Kingston Board of Selectmen support this zoning amendment.

***This article would result in no increases in the amount to be raised by taxation.***

YES 275                      NO 78

Results of election of School District officials

School Board Member, 3 Yr. Term (vote for not more than One)

Kirsten Soroko	199
Michael Metallo	160

School District Moderator, 1 Yr. Term (vote for not more than One)

(Write-in)

Peter Dervan, Jr.	7
Ted Lloyd	6

School District Clerk, 1 Yr. Term (vote for not more than One)

(Write-in)

Ted Lloyd	5
Jamie Saucier	3

School District Treasurer, 1 Yr. Term (vote for not more than One)

Thomas Larson	277
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Article 1. Operating Budget

Shall the East Kingston School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$3,415,429? Should this article be defeated, the default budget shall be \$3,282,273 which is the same as last year, with certain adjustments required by previous action of the District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. The East Kingston School Board recommends \$3,415,429. (Majority vote required)

YES 218                      NO 134

Results of election of Exeter Region Cooperative School District officers (East Kingston results only)

East Kingston Member on Cooperative School Board, for term ending 2026 election: VOTE FOR NOT MORE THAN ONE

Melissa Lyons	288
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Exeter Member on Cooperative School Board, for term ending 2026 election: VOTE FOR NOT MORE THAN ONE

Dawn Bullens	184
Aunksika Ann Slayton	66



Stratham Member on Cooperative School Board, for term ending 2026 election: VOTE FOR NOT MORE THAN ONE

Erin Garcia de Paredes 213

Exeter Cooperative School District Moderator, for term ending 2024 election: VOTE FOR NOT MORE THAN ONE

Katherine B. Miller 248

Brentwood Member on Cooperative School District Budget Committee, for term ending 2026 election: VOTE FOR NOT MORE THAN ONE

Melissa Litchfield 156

Erin Steckler 125

Exeter Member on Cooperative School District Budget Committee, for term ending 2026 election: VOTE FOR NOT MORE THAN ONE

Roy E. Morrisette 244

Kensington Member on Cooperative School District Budget Committee, for term ending 2026 election: VOTE FOR NOT MORE THAN ONE

Write-ins

Sarah Fetras 7

Beth Rogers 2

Ben Cole 2

Warrant Article #1: Operating Budget

Shall the District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purposes set forth therein, totaling \$69,224,030? Should this article be defeated, the operating budget shall be \$68,913,899 which is the same as last year, with certain adjustments required by previous action of the District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. The School Board and Budget Advisory Committee recommend \$69,224,030 as set forth on said budget. (Majority vote required)

YES 193 NO 169

Warrant Article #2: Capital Reserve Fund

Shall the Exeter Region Cooperative School District vote to raise and appropriate the sum of up to \$150,000 to be placed in the Capital Reserve Fund previously established in 1998 for the purpose of construction, reconstruction, or acquisition of school buildings and/or school ground site improvements including associated engineering and architectural fees, and further to name the school board as agents to expend this fund? This sum to come from June 30 fund balance available for transfer on July 1. No additional amount to be raised from taxation. The Exeter Region Cooperative School Board recommends this appropriation. (Majority vote required)

YES 196                      NO 165

Warrant Article #3: CRF for Synthetic Turf Replacement

Shall the Exeter Region Cooperative School District vote to raise and appropriate the sum of \$50,000 to be added to the Synthetic Turf Replacement Capital Reserve Fund previously established under the provisions of RSA 35:1 for replacement of the synthetic turf field located at Exeter High School? This sum to come from June 30 fund balance available for transfer on July 1. No amount to be raised from taxation. The Exeter Region Cooperative School Board recommends this appropriation. (Majority vote required.

YES 171                      NO 180

Respectfully submitted,

Barbara A. Clark, Town Clerk  
East Kingston

**TOWN OF EAST KINGSTON,  
NEW HAMPSHIRE**

**ANNUAL FINANCIAL REPORT**

**AS OF AND FOR THE FISCAL YEAR ENDED  
DECEMBER 31, 2022**



# PLODZIK & SANDERSON

*Professional Association/Certified Public Accountants*

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX 603-224-1380

## **INDEPENDENT AUDITOR'S REPORT**

To the Members of the Board of Selectmen  
Town of East Kingston  
East Kingston, New Hampshire

### **Report on the Financial Statements**

#### ***Adverse and Unmodified Opinions***

We have audited the accompanying financial statements of the governmental activities, major fund, and aggregate remaining fund information of the Town of East Kingston as of and for the year ended December 31, 2022, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

#### **Summary of Opinions**

<u>Opinion Unit</u>	<u>Type of Opinion</u>
Governmental Activities	Adverse
General Fund	Unmodified
Aggregate Remaining Fund Information	Unmodified

#### ***Adverse Opinion on Governmental Activities***

In our opinion, because of the significance of the matter described in the "Basis for Adverse Opinion on Governmental Activities" paragraph, the financial statements referred to above do not present fairly the financial position of the governmental activities of the Town of East Kingston, as of December 31, 2022, or the changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### ***Unmodified Opinions on Major Fund and Aggregate Remaining Fund Information***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the major fund and aggregate remaining fund information of the Town of East Kingston as of December 31, 2022, the respective changes in financial position, and the budgetary comparison for the general fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### ***Basis for Adverse and Unmodified Opinions***

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS). Our responsibilities under those standards are further described in the "Auditor's Responsibilities for the Audit of the Financial Statements" section of our report. We are required to be independent of the Town of East Kingston and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### ***Matters Giving Rise to Adverse Opinion on Governmental***

As discussed in Note 1-B to the financial statements, management has not recorded its infrastructure capital assets and related accumulated depreciation in the governmental activities, and accordingly, has not recorded depreciation expense on those assets. Accounting principles generally accepted in the United States of America require that infrastructure capital assets be capitalized and depreciated, which would increase the assets, net position, and expenses of the governmental activities. The amount by which this departure would affect the assets, net position, and expenses of the governmental activities is not reasonably determinable.

***Town of East Kingston  
Independent Auditor's Report***

As discussed in Note 14-B to the financial statements, management has not recorded the long-term costs of retirement healthcare costs and obligations for other postemployment benefits for the single employer plan in the governmental activities. Accounting principles generally accepted in the United States of America require that those costs be recorded, which would increase the liabilities, decrease the net position, and increase the expenses of the governmental activities. The amount by which this departure would affect the liabilities, net position, and expenses on the governmental activities is not readily determinable.

***Responsibilities of Management for the Financial Statements***

The Town of East Kingston's management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town of East Kingston's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

***Auditor's Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town of East Kingston's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town of East Kingston's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

***Change in Accounting Principle***

As discussed in Note 2-C to the financial statements, in fiscal year 2022 the Town adopted new accounting guidance, Governmental Accounting Standards Board (GASB) Statement No. 87, *Leases*. Our opinions are not modified with respect to this matter.

**Required Supplementary Information** - Accounting principles generally accepted in the United States of America require that the following be presented to supplement the basic financial statements:

- Schedule of the Town's Proportionate Share of Net Pension Liability,
- Schedule of Town Contributions – Pensions,
- Schedule of the Town's Proportionate Share of the Net Other Postemployment Benefits Liability,
- Schedule of Town Contributions – Other Postemployment Benefits, and
- Notes to the Required Supplementary Information

*Town of East Kingston  
Independent Auditor's Report*

Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

**Management's Discussion and Analysis** - Management has omitted a Management's Discussion and Analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by the missing information.

**Supplementary Information** - Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of East Kingston's basic financial statements. The accompanying combining and individual fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual fund schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

December 6, 2023  
Concord, New Hampshire

*Plodzik & Sanderson  
Professional Association*

**EXHIBIT A**  
**TOWN OF EAST KINGSTON, NEW HAMPSHIRE**  
**Statement of Net Position**  
**December 31, 2022**

	Governmental Activities
<b>ASSETS</b>	
Cash and cash equivalents	\$ 5,125,385
Investments	1,046,290
Taxes receivables (net)	297,660
Account receivables (net)	36,262
Capital assets:	
Land and construction in progress	3,516,828
Other capital assets, net of depreciation	1,005,621
Total assets	11,028,046
<b>DEFERRED OUTFLOWS OF RESOURCES</b>	
Amounts related to pensions	328,886
Amounts related to other postemployment benefits	7,230
Total deferred outflows of resources	336,116
<b>LIABILITIES</b>	
Accounts payable	37,864
Accrued salaries and benefits	46,442
Accrued interest payable	23,220
Intergovernmental payable	2,875,803
Escrow and performance deposits	6,058
Long-term liabilities:	
Due within one year	239,084
Due in more than one year	2,573,215
Total liabilities	5,801,686
<b>DEFERRED INFLOWS OF RESOURCES</b>	
Unavailable revenue - property taxes	50,931
Unavailable revenue - grants received in advance	285,833
Amounts related to pensions	5,628
Total deferred inflows of resources	342,392
<b>NET POSITION</b>	
Net investment in capital assets	3,348,033
Restricted	350,561
Unrestricted	1,521,490
Total net position	\$ 5,220,084

The Notes to the Basic Financial Statements are an integral part of this statement.

**EXHIBIT B**  
**TOWN OF EAST KINGSTON, NEW HAMPSHIRE**  
*Statement of Activities*  
**For the Fiscal Year Ended December 31, 2022**

	Expenses	Program Revenues		Net (Expense) Revenue and Change In Net Position
		Charges for Services	Operating Grants and Contributions	
General government	\$ 1,018,233	\$ 30,581	\$ -	\$ (987,652)
Public safety	1,047,158	144,824	45,601	(856,733)
Highways and streets	443,002	-	52,357	(390,645)
Sanitation	258,154	1,680	-	(256,474)
Health	10,260	-	-	(10,260)
Welfare	10,247	-	-	(10,247)
Culture and recreation	251,634	4,255	-	(247,379)
Conservation	3,849	-	-	(3,849)
Interest on long-term debt	37,243	-	-	(37,243)
Total governmental activities	<u>\$ 3,079,780</u>	<u>\$ 181,340</u>	<u>\$ 97,958</u>	<u>(2,800,482)</u>
General revenues:				
Taxes:				
Property				2,545,856
Motor vehicle permit fees				601,571
Licenses and other fees				32,299
Grants and contributions not restricted to specific programs				273,661
Unrestricted investment earnings				6,153
Miscellaneous				153,564
Unrealized loss on investments				(106,696)
Total general revenues				<u>3,506,408</u>
Change in net position				705,926
Net position, beginning				4,514,158
Net position, ending				<u>\$ 5,220,084</u>

The Notes to the Basic Financial Statements are an integral part of this statement.



**EXHIBIT C-1**  
**TOWN OF EAST KINGSTON, NEW HAMPSHIRE**  
**Governmental Funds**  
**Balance Sheet**  
**December 31, 2022**

	General	Other Governmental Funds	Total Governmental Funds
<b>ASSETS</b>			
Cash and cash equivalents	\$ 4,803,414	\$ 321,971	\$ 5,125,385
Investments	750,679	295,611	1,046,290
Receivables:			
Taxes	318,660	-	318,660
Accounts	111	36,151	36,262
Voluntary tax liens	95,625	-	95,625
Voluntary tax liens reserved until collected	(95,625)	-	(95,625)
Total assets	<u>\$ 5,872,864</u>	<u>\$ 653,733</u>	<u>\$ 6,526,597</u>
<b>LIABILITIES</b>			
Accounts payable	\$ 37,864	\$ -	\$ 37,864
Accrued salaries and benefits	46,442	-	46,442
Intergovernmental payable	2,875,803	-	2,875,803
Escrow and performance deposits	6,058	-	6,058
Total liabilities	<u>2,966,167</u>	<u>-</u>	<u>2,966,167</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>			
Unavailable revenue - property taxes	127,044	-	127,044
Unavailable revenue - grants received in advance	285,833	-	285,833
Total deferred inflows of resources	<u>412,877</u>	<u>-</u>	<u>412,877</u>
<b>FUND BALANCES</b>			
Nonspendable	-	193,097	193,097
Restricted	51,006	106,458	157,464
Committed	752,903	354,178	1,107,081
Unassigned	1,689,911	-	1,689,911
Total fund balances	<u>2,493,820</u>	<u>653,733</u>	<u>3,147,553</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 5,872,864</u>	<u>\$ 653,733</u>	<u>\$ 6,526,597</u>

The Notes to the Basic Financial Statements are an integral part of this statement.

**SCHEDULE 1**  
**TOWN OF EAST KINGSTON, NEW HAMPSHIRE**  
**Major General Fund**  
*Schedule of Estimated and Actual Revenues (Non-GAAP Budgetary Basis)*  
**For the Fiscal Year Ended December 31, 2022**

	Estimated	Actual	Variance Positive (Negative)
Taxes:			
Property	\$ 2,495,282	\$ 2,525,017	\$ 29,735
Land use change	6,000	-	(6,000)
Interest and penalties on taxes	20,600	20,839	239
Total from taxes	<u>2,521,882</u>	<u>2,545,856</u>	<u>23,974</u>
Licenses, permits, and fees:			
Business licenses, permits, and fees	1,900	2,209	309
Motor vehicle permit fees	598,800	601,571	2,771
Building permits	9,000	19,163	10,163
Other	9,600	10,927	1,327
Total from licenses, permits, and fees	<u>619,300</u>	<u>633,870</u>	<u>14,570</u>
Intergovernmental:			
State:			
Meals and rooms distribution	215,302	215,302	-
Highway block grant	52,560	52,357	(203)
State and federal forest land reimbursement	26	26	-
Other	7,000	7,034	34
Federal:			
Other	96,900	96,900	-
Total from intergovernmental	<u>371,788</u>	<u>371,619</u>	<u>(169)</u>
Charges for services:			
Income from departments	31,650	36,371	4,721
Miscellaneous:			
Interest on investments	50	235	185
Other	4,500	96,613	92,113
Total from miscellaneous	<u>4,550</u>	<u>96,848</u>	<u>92,298</u>
Other financing sources:			
Transfers in	6,614	6,614	-
Total revenues and other financing sources	<u>\$ 3,555,784</u>	<u>\$ 3,691,178</u>	<u>\$ 135,394</u>

See Independent Auditor's Report.

**SCHEDULE 2**  
**TOWN OF EAST KINGSTON, NEW HAMPSHIRE**  
**Major General Fund**  
*Schedule of Appropriations and Expenditures (Non-GAAP Budgetary Basis)*  
*For the Fiscal Year Ended December 31, 2022*

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Variance Positive (Negative)</u>
Current:			
General government:			
Executive	\$ 193,520	\$ 165,893	\$ 27,627
Election and registration	62,596	59,759	2,837
Financial administration	130,646	102,413	28,233
Revaluation of property	23,000	18,983	4,017
Legal	85,000	88,375	(3,375)
Personnel administration	439,910	404,892	35,018
Planning and zoning	34,015	38,615	(4,600)
General government buildings	22,110	24,224	(2,114)
Cemeteries	47,550	43,117	4,433
Insurance, not otherwise allocated	66,143	50,344	15,799
Other	25,000	14,254	10,746
Total general government	<u>1,129,490</u>	<u>1,010,869</u>	<u>118,621</u>
Public safety:			
Police	610,409	578,385	32,024
Ambulance	67,074	65,233	1,841
Fire	292,129	245,965	46,164
Building inspection	15,810	15,478	332
Emergency management	52,300	22,894	29,406
Other	1	669	(668)
Total public safety	<u>1,037,723</u>	<u>928,624</u>	<u>109,099</u>
Highways and streets:			
Highways and streets	499,200	438,337	60,863
Street lighting	5,000	4,665	335
Total highways and streets	<u>504,200</u>	<u>443,002</u>	<u>61,198</u>
Sanitation:			
Solid waste collection	<u>262,500</u>	<u>258,154</u>	<u>4,346</u>
Health:			
Pest control	1,500	4,760	(3,260)
Health agencies	10,500	5,500	5,000
Total health	<u>12,000</u>	<u>10,260</u>	<u>1,740</u>
Welfare:			
Intergovernmental welfare payments	10,250	10,247	3
Vendor payments and other	13,000	-	13,000
Total welfare	<u>23,250</u>	<u>10,247</u>	<u>13,003</u>
Culture and recreation:			
Parks and recreation	14,900	10,911	3,989
Library	172,489	173,340	(851)
Patriotic purposes	600	-	600
Total culture and recreation	<u>187,989</u>	<u>184,251</u>	<u>3,738</u>

(Continued)

*SCHEDULE 2 (Continued)*  
**TOWN OF EAST KINGSTON, NEW HAMPSHIRE**  
*Major General Fund*  
*Schedule of Appropriations and Expenditures (Non-GAAP Budgetary Basis)*  
*For the Fiscal Year Ended December 31, 2022*

	<u>Appropriations</u>	<u>Expenditures</u>	Variance Positive (Negative)
Conservation	2,249	2,249	-
Debt service:			
Principal of long-term debt	235,000	235,000	-
Interest on long-term debt	46,630	46,629	1
Interest on tax anticipation notes	1	-	1
Total debt service	<u>281,631</u>	<u>281,629</u>	<u>2</u>
Capital outlay	<u>1</u>	<u>-</u>	<u>1</u>
Other financing uses:			
Transfers out	<u>114,751</u>	<u>114,751</u>	<u>-</u>
Total appropriations, expenditures, and other financing uses	<u>\$ 3,555,784</u>	<u>\$ 3,244,036</u>	<u>\$ 311,748</u>

See Independent Auditor's Report.

**SCHEDULE 3**  
**TOWN OF EAST KINGSTON, NEW HAMPSHIRE**  
**Major General Fund**  
**Schedule of Changes in Unassigned Fund Balance**  
**For the Fiscal Year Ended December 31, 2022**

Unassigned fund balance, beginning (Non-GAAP Budgetary Basis)		\$ 1,297,882
2022 Budget summary:		
Revenue surplus (Schedule 1)	\$ 135,394	
Unexpended balance of appropriations (Schedule 2)	311,748	
2022 Budget surplus		447,142
Unassigned fund balance, ending (Non-GAAP Budgetary Basis)		1,745,024
<b>Reconciliation on Non-GAAP Budgetary Basis to GAAP Basis</b>		
To record deferred property taxes not collected within 60 days of the fiscal year-end, not recognized on a budgetary basis		(76,113)
Elimination of the allowance for uncollectible taxes		21,000
Unassigned fund balance, ending, GAAP basis (Exhibit C-1)		\$ 1,689,911

See Independent Auditor's Report.

**SCHEDULE 4**  
**TOWN OF EAST KINGSTON, NEW HAMPSHIRE**  
**Nonmajor Governmental Funds**  
**Combining Balance Sheet**  
**December 31, 2022**

	Special Revenue Funds					Total
	Conservation Commission	Police Special Detail	Ambulance	Recreation	Permanent Fund	
<b>ASSETS</b>						
Cash and cash equivalents	\$ 42,825	\$ 33,631	\$ 216,967	\$ 22,483	\$ 6,065	\$ 321,971
Investments	2,121	-	-	-	293,490	295,611
Accounts receivable	-	17,160	18,991	-	-	36,151
Total assets	<u>\$ 44,946</u>	<u>\$ 50,791</u>	<u>\$ 235,958</u>	<u>\$ 22,483</u>	<u>\$ 299,555</u>	<u>\$ 653,733</u>
<b>FUND BALANCES</b>						
Nonspendable	\$ -	\$ -	\$ -	\$ -	\$ 193,097	\$ 193,097
Restricted	-	-	-	-	106,458	106,458
Committed	44,946	50,791	235,958	22,483	-	354,178
Total fund balances	<u>\$ 44,946</u>	<u>\$ 50,791</u>	<u>\$ 235,958</u>	<u>\$ 22,483</u>	<u>\$ 299,555</u>	<u>\$ 653,733</u>

See Independent Auditor's Report.

**SCHEDULE 5**  
**TOWN OF EAST KINGSTON, NEW HAMPSHIRE**  
**Nonmajor Governmental Funds**  
**Combining Schedule of Revenues, Expenditures, and Changes in Fund Balances**  
**For the Fiscal Year Ended December 31, 2022**

	Special Revenue Funds					Total
	Conservation Commission	Police Special Detail	Ambulance	Recreation	Permanent Fund	
<b>REVENUES</b>						
Charges for services	\$ -	\$ 79,811	\$ 60,903	\$ 4,255	\$ -	\$ 144,969
Miscellaneous	1,404	-	20	2	8,818	10,244
Unrealized loss on investments	-	-	-	-	(40,649)	(40,649)
Total revenues	<u>1,404</u>	<u>79,811</u>	<u>60,923</u>	<u>4,257</u>	<u>(31,831)</u>	<u>114,564</u>
<b>EXPENDITURES</b>						
Current:						
Public safety	-	56,371	16,043	-	-	72,414
Culture and recreation	-	-	-	856	-	856
Conservation	1,600	-	-	-	-	1,600
Total expenditures	<u>1,600</u>	<u>56,371</u>	<u>16,043</u>	<u>856</u>	<u>-</u>	<u>74,870</u>
Excess (deficiency) of revenues over (under) expenditures	<u>(196)</u>	<u>23,440</u>	<u>44,880</u>	<u>3,401</u>	<u>(31,831)</u>	<u>39,694</u>
<b>OTHER FINANCING SOURCES</b>						
Transfers in	<u>4,751</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>4,751</u>
Net change in fund balances	4,555	23,440	44,880	3,401	(31,831)	44,445
Fund balances, beginning	40,391	27,351	191,078	19,082	331,386	609,288
Fund balances, ending	<u>\$ 44,946</u>	<u>\$ 50,791</u>	<u>\$ 235,958</u>	<u>\$ 22,483</u>	<u>\$ 299,555</u>	<u>\$ 653,733</u>

See Independent Auditor's Report.



## Tax Collector's Report

For the period beginning  and ending

This form is due **March 1st (Calendar Year) or September 1st (Fiscal Year)**

### Instructions

#### Cover Page

- Specify the period begin and period end dates above
- Select the entity name from the pull down menu (County will automatically populate)
- Enter the year of the report
- Enter the preparer's information

#### For Assistance Please Contact:

#### NH DRA Municipal and Property Division

Phone: (603) 230-5090

Fax: (603) 230-5947

<http://www.revenue.nh.gov/mun-prop/>

### ENTITY'S INFORMATION

Municipality:  County:  Report Year:

### PREPARER'S INFORMATION

First Name  Last Name

Street No.  Street Name  Phone Number

Email (optional)





<b>Credits</b>				
<b>Remitted to Treasurer</b>	<b>Levy for Year of this Report</b>	<b>2022</b>	<b>Prior Levies</b>	
			<b>2021</b>	<b>2020</b>
Property Taxes	\$9,640,424.20	\$121,037.83		
Resident Taxes				
Land Use Change Taxes	\$13,400.00			
Yield Taxes				
Interest (Include Lien Conversion)	\$1,891.09	\$9,397.84		
Penalties	\$25.00	\$949.00		
Excavation Tax				
Other Taxes				
Conversion to Lien (Principal Only)		\$108,360.73		
<div style="border: 1px solid black; width: 350px; height: 20px; margin-bottom: 5px;"></div>				
Discounts Allowed				

<b>Abatements Made</b>	<b>Levy for Year of this Report</b>	<b>2022</b>	<b>Prior Levies</b>	
			<b>2021</b>	<b>2020</b>
Property Taxes	\$8,554.78			
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes				
<div style="border: 1px solid black; width: 350px; height: 20px; margin-bottom: 5px;"></div>				
Current Levy Deeded				



**Debits**

Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years)		
			Year: 2022	Year: 2021	Year: 2020
Property Taxes	3110	\$229,398.56			
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
Other Taxes	3189				
Property Tax Credit Balance		(\$50,931.22)			
Other Tax or Charges Credit Balance					

Taxes Committed This Year	Account	Levy for Year of this Report	2022	Prior Levies
Property Taxes	3110	\$9,960,538.78		
Resident Taxes	3180			
Land Use Change Taxes	3120	\$13,400.00		
Yield Taxes	3185			
Excavation Tax	3187			
Other Taxes	3189			

Overpayment Refunds	Account	Levy for Year of this Report	2022	Prior Levies	2021	2020
Property Taxes	3110					
Resident Taxes	3180					
Land Use Change Taxes	3120					
Yield Taxes	3185					
Excavation Tax	3187					
Interest and Penalties on Delinquent Taxes	3190	\$1,916.09	\$10,346.84			
Interest and Penalties on Resident Taxes	3190					
<b>Total Debits</b>		<b>\$9,924,923.65</b>	<b>\$239,745.40</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>



Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
		2022	2021	2020
Property Taxes	\$311,875.04			
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes				
Property Tax Credit Balance	(\$51,246.46)			
Other Tax or Charges Credit Balance				
<b>Total Credits</b>	<b>\$9,924,923.65</b>	<b>\$239,745.40</b>	<b>\$0.00</b>	<b>\$0.00</b>

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	<b>\$260,628.58</b>
Total Unredeemed Liens (Account #1110 - All Years)	<b>\$133,593.75</b>



**Lien Summary**

**Summary of Debits**

	Last Year's Levy	Prior Levies (Please Specify Years)		
		Year: 2022	Year: 2021	Year: 2020
Unredeemed Liens Balance - Beginning of Year			\$63,799.66	\$25,461.69
Liens Executed During Fiscal Year		\$115,075.75		
Interest & Costs Collected (After Lien Execution)		\$754.37	\$4,517.17	\$5,129.62
<b>Total Debits</b>	<b>\$0.00</b>	<b>\$115,830.12</b>	<b>\$68,316.83</b>	<b>\$30,591.31</b>

**Summary of Credits**

	Last Year's Levy	Prior Levies		
		2022	2021	2020
Redemptions		\$19,654.97	\$28,922.78	\$22,165.60
Interest & Costs Collected (After Lien Execution) #3190		\$754.37	\$4,517.17	\$5,129.62
Abatements of Unredeemed Liens				
Liens Deeded to Municipality				
Unredeemed Liens Balance - End of Year #1110		\$95,420.78	\$34,876.88	\$3,296.09
<b>Total Credits</b>	<b>\$0.00</b>	<b>\$115,830.12</b>	<b>\$68,316.83</b>	<b>\$30,591.31</b>

**For DRA Use Only**

Total Uncollected Taxes (Account #1080 - All Years)	<b>\$260,628.58</b>
Total Unredeemed Liens (Account #1110 - All Years)	<b>\$133,593.75</b>



**EAST KINGSTON (135)**

**1. CERTIFY THIS FORM**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Preparer's Last Name

Date

Barbara

Clark

Jan 18, 2024

**2. SAVE AND EMAIL THIS FORM**

Please save and e-mail the completed PDF form to your Municipal Bureau Advisor.

**3. PRINT, SIGN, AND UPLOAD THIS FORM**

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

**PREPARER'S CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

*Barbara A Clark*

Preparer's Signature and Title

<b>CONSERVATION REPORT ON FUNDS</b>		
	<b>Year Ending December 31, 2023</b>	
<b>BALANCE</b>	<b>January 1, 2023</b>	<b>\$40,195.50</b>
<b>Receipts:</b>		
	Interest from NHPDIP	\$111.01
	Interest from Citizens Bank	\$117.55
	Carry over from 2021 Budget	\$5,060.81
	Stripe - Brick Sales	\$200.00
	Stripe - Brick Sales	\$96.80
	<b>TOTAL RECEIPTS =</b>	<b>\$5,586.17</b>
<b>Expenditures:</b>		
	EK Share of Ryder Appraisal	\$975.00
	<b>TOTAL EXPENDITURES =</b>	<b>\$975.00</b>
	<b>BALANCE DECEMBER 31, 2022</b>	<b>\$44,806.67</b>
	<b>NHPDIP</b>	<b>\$2,232.12</b>
	<b>Citizens Bank</b>	<b>\$42,574.55</b>
	<b>TOTAL =</b>	<b>\$44,806.67</b>
	Respectfully submitted,	
	Dennis Quintal, Chairman	

## Library Financial Statement

	Public Funds	Private Funds	Total
<b><u>2023 Receipts</u></b>			
Town Budget Support Payments	\$ 33,351.00	\$ -	
Fees (copier, out-of-town patron, solar REC)	\$ 338.75	\$ -	
Donations (restricted)	\$ -		
Donations (unrestricted)	\$ -	\$ 757.99	
Bank Interest	\$ 1.25	\$ 9.25	
<b><u>Total 2023 Receipts</u></b>	<b><u>\$33,691.00</u></b>	<b><u>\$767.24</u></b>	<b><u>\$34,458.24</u></b>
<b><u>2023 Expenditures</u></b>			
2022 Expenses paid in 2023	\$ 875.00		
Building Maintenance	\$ 7,985.99	\$ -	
Education	\$ 548.95	\$ -	
IT Expenses	\$ -	\$ -	
Legal Expenses	\$ -	\$ -	
Major Items	\$ -	\$ -	
Media	\$ 21,591.64	\$ -	
Payroll	\$ 118,952.16	\$ -	
Programs	\$ 992.48	\$ 6,000.00	
Supplies and Services	\$ 7,992.46	\$ -	
Utilities	\$ 8,485.45	\$ -	
Miscellaneous and Contingency	\$ -	\$ -	
<b><u>Total 2023 Expenditures</u></b>	<b><u>\$ 167,424.13</u></b>	<b><u>\$ 6,000.00</u></b>	<b><u>\$ 173,424.13</u></b>
<b>2023 Expenses to be paid in 2024</b>	<b>\$ 504.60</b>		
	<b>Public Funds</b>	<b>Private Funds</b>	<b>Total</b>
<b><u>Open Balances 1/1/23</u></b>			
Disbursements Checking	\$ 4,040.55	\$ 100.00	
Public Funds Account	\$ 169.41	\$ -	
Restricted Funds Account	\$ -	\$ 44,749.30	
Unrestricted Funds Account	\$ -	\$ 1,109.21	
<b><u>Totals</u></b>	<b><u>\$ 4,209.96</u></b>	<b><u>\$ 45,958.51</u></b>	<b><u>\$ 50,168.47</u></b>
<b><u>Closing Balances 12/31/23</u></b>			
Disbursements Checking	\$ 1,487.48	\$ 200.00	
Public Funds Account	\$ 4,716.41	\$ -	
Restricted Funds Account	\$ -	\$ 44,759.01	
Unrestricted Funds Account	\$ -	\$ 2,111.50	
<b><u>Totals</u></b>	<b><u>\$ 6,203.89</u></b>	<b><u>\$ 47,070.51</u></b>	<b><u>\$ 53,274.40</u></b>

# TOWN CLERK REVENUES

January 1, 2023 to December 31, 2023

## MOTOR VEHICLE PERMITS

January	\$ 52,332.00
February	\$ 38,349.00
March	\$ 56,226.00
April	\$ 40,870.00
May	\$ 50,805.00
June	\$ 57,284.00
July	\$ 48,069.00
August	\$ 50,488.00
September	\$ 58,682.50
October	\$ 48,696.00
November	\$ 48,200.00
December	\$ 44,870.00

**TOTAL MOTOR VEHICLE REVENUE** **\$594,871.50**

## OTHER REVENUES

Dog Licenses Issued	\$ 4,307.50
Dog Penalties	\$ 637.50
Titles	\$ 1,040.00
UCC's	\$ 465.00
Vital Statistics Certificates	\$ 770.00
Marriage Licenses	\$ 200.00
Bad Check fees	\$ 50.00
Municipal Agent fees (decal fees)	\$ 10,448.50
Motor Vehicle – mail-in fees	\$ 2,359.00
Boat Agent fees	\$ 825.00
Boat Permit fees	\$ 2,688.59
OHRV Agent fees	\$ 298.00
OHRV Registration fees	\$ 5,808.00
Fish/Hunt Agent fees	\$ 52.00
Fish/Hunt Permit fees	\$ 1,340.50
Miscellaneous/copies	\$ 409.00
State of NH fees	\$199,373.86

**TOTAL OTHER REVENUES** **\$231,072.45**

**REMITTANCE TO THE TREASURER** **\$825,943.95**



## TREASURER'S FINANCIAL STATEMENT

**Beginning Balance January 1, 2023**

4,776,457

### Receipts

#### *Selectmen's Receipts*

Application fees	5,805
Building Permits	19,896
Cemetery	2,300
Cable Franchise Fee	28,808
Fines & Forfeitures - Court/Parking Fines	625
Fire Dept. - Burner Permits	1,620
Bank Interest	98,780
Miscellaneous - Other Revenue	6,166
Police Special Details	116,365
Refunds Miscellaneous General	13,512
Rental of Town Property	75
State - Emergency Management Reimbursement	8,554
State - Forest Reimbursement	24
State - Highway Block Grant	67,890
State - Room & Meals Reimbursement	231,653
State - Railroad Tax Reimbursement	685
Covid Revenue	37,216
Miscellaneous Receipts	7,347
Capital Reserve	43,359
Received from other funds	10,406

*Total Selectmen's Receipts* 701,087

#### *Town Clerk Receipts*

Business Filing Fees & UCC-Filing	465
Motor Vehicle Registration Fees	594,872
Motor Vehicle Sticker Fees	10,449
Motor Vehicle Title Fees	1,040
Animal - Dog Licenses & Late Fees	4,945
Marriage Licenses & Vital Statistic Certificates	970
OHRV Agent & Registration Fees	6,106
Boat Agent & Permit Fees	3,514
Fish/Hunt Agent & Permit Fees	1,393
Miscellaneous & Bad Check	459
Motor Vehicle Mail-In Registrations	2,359
State of NH - DMV	199,374

*Total Town Clerk Receipts* 825,944

## TREASURER'S FINANCIAL STATEMENT

### *Tax Collector Receipts*

Property Tax This Year	9,640,424
Property Tax Prior Year	-
Property Tax Last Year - Pre-Lien	229,399
Property Tax Last Year - Post-Lien	19,655
Property Tax Two Years Past	28,923
Property Tax Three Years Past	22,166
Current Use This Year (prepay) 2022	13,400
Property Tax Interest This Year	1,891
Property Tax Interest Last Year Pre-Lien	3,632
Property Tax Interest Last Year Post-Lien	754
Property Tax Interest Two Years Past	4,517
Property Tax Interest Three Years Past	5,130
At Lien Interest & Penalty Interest & Fees	6,715
Overpayment Tax This Year/Last Year	-
Miscellaneous & Bad Check	25

*Total Tax Collector Receipts* 9,976,630

**Total Receipts for the Year 2023** 11,503,661

**Total Expenditures for the Year 2023** 10,886,860

**Closing Balance December 31, 2023** 5,393,258

Respectfully Submitted

Barbara K. Smith, Treasurer

**Town Of East Kingston  
Report of the Trustees of Trust Funds  
For the Calendar Year Ending December 31, 2023**

First Deposit	Name of Fund	Purpose of Fund	How Invested	PRINCIPAL			INCOME				TOTAL	Ending Market Value
				Balance Beginning of Year	Additions-Withdraw Gain-Loss	Balance End of Year	Balance Beginning of Year	Net Income	Expended During Year	Balance End of Year	Principal & Income	
<b>CHARITABLE &amp; PRIVATE TRUSTS</b>												
1900-2008	Perpetual Care	Lot Care	Common TF	165,994.21	0.00	165,994.21	103,971.42	9,180.20	0.00	113,151.62	279,145.83	315,975.55
1994	Expansion of Existing Cemeteries	Lot Care	Common TF	2,289.82	0.00	2,289.82	1,492.31	128.59	0.00	1,620.90	3,910.72	4,426.69
1994	Future Cemetery Land Acquisition	Lot Care	Common TF	1,526.50	0.00	1,526.50	994.87	85.73	0.00	1,080.60	2,607.10	2,951.07
1855	Jeremiah Morrill	School	Common TF	15,639.33	0.00	15,639.33	2,284.49	609.45	0.00	2,893.94	18,533.27	20,978.49
1882	Elizabeth Towle	School	Common TF	13,578.30	0.00	13,578.30	1,983.41	529.13	0.00	2,512.54	16,090.84	18,213.81
1954	E. Philbrick	School	Common TF	497.73	0.00	497.73	72.75	19.42	0.00	92.17	589.90	667.73
2009	R. E. Sargent Expendable Trust	School	Common TF	219,923.93	0.00	219,923.93	17,270.29	8,064.07	0.00	25,334.36	245,258.29	277,616.77
<b>Total Charitable &amp; Private Trusts</b>				<b>419,449.82</b>	<b>0.00</b>	<b>419,449.82</b>	<b>128,069.54</b>	<b>18,616.59</b>	<b>0.00</b>	<b>146,686.13</b>	<b>566,135.95</b>	<b>640,830.11</b>
<b>CAPITAL RESERVES</b>												
1993	Building Preservation	Town Buildings	Common CRF	28,137.87	24,866.81	53,004.68	3,835.65	813.10	0.00	4,648.75	57,653.43	59,505.50
1993	Revaluation	Revaluation	Common CRF	6,736.53	19,970.23	26,706.76	410.14	292.90	0.00	703.04	27,409.80	28,290.32
2016	Police Dept Bldg Long Term Maintenance Costs	Maintenance	Common CRF	48,379.15	-21,050.21	27,328.94	2,681.78	801.77	0.00	3,483.55	30,812.49	31,802.32
2016	Police Dept Long Term Equipment Replacement	Equipment Replacement	Common CRF	44,986.28	2,702.62	47,688.90	2,527.59	889.61	0.00	3,417.20	51,106.10	52,747.84
2018	Cemetery Maintenance & Administration Expendable Trust	Maintenance	Common CRF	77,198.54	663.91	77,862.45	3,480.87	1,570.31	0.00	5,051.18	82,913.63	85,577.16
2019	Emerald Ash Borer (EAB) ETF	Town	Common CRF	5,139.51	-422.18	4,717.33	183.60	99.32	0.00	282.92	5,000.25	5,160.88
2021	School	School	Common CRF	25,414.28	-107.55	25,306.73	402.79	500.85	0.00	903.64	26,210.37	27,052.36
2004	Special Education Expendable	School	Common CRF	368,704.10	-91,451.20	277,252.90	13,574.34	6,183.71	0.00	19,758.05	297,010.95	306,552.19
2005	School Maintenance	School	Common CRF	119,970.89	-515.15	119,455.74	3,694.74	2,399.11	0.00	6,093.85	125,549.59	129,582.77
2012	Fire Department	Construction	Common CRF	94,074.25	9,583.65	103,657.90	5,872.63	2,016.07	0.00	7,888.70	111,546.60	115,129.95
1999	Fire Apparatus Capital Reserve	Fire Apparatus	Common CRF	299,855.37	48,629.72	348,485.09	29,087.85	6,767.17	0.00	35,855.02	384,340.11	396,686.73
2018	Cistern/Hydrant Repair/Replace Capital Reserve	Repair & Replacement	Common CRF	78,138.04	14,665.88	92,803.92	2,067.44	1,671.67	0.00	3,739.11	96,543.03	99,644.40
1997	Library Capital Expansion	Library	Common CRF	638.50	-3.09	635.41	103.27	14.38	0.00	117.65	753.06	777.25
2010	Library Bldg Major Repair/Replacement Reserve Fund	Library	Common CRF	40,238.75	9,829.02	50,067.77	805.23	873.38	0.00	1,678.61	51,746.38	53,408.69
<b>Total Capital Reserves</b>				<b>1,237,612.06</b>	<b>17,362.46</b>	<b>1,254,974.52</b>	<b>68,727.92</b>	<b>24,893.35</b>	<b>0.00</b>	<b>93,621.27</b>	<b>1,348,595.79</b>	<b>1,391,918.36</b>

**Town Of East Kingston  
Report of the Trustees of Trust Funds  
For the Calendar Year Ending December 31, 2023**

First Deposit	Name of Fund	Purpose of Fund	How Invested	PRINCIPAL			INCOME			TOTAL	Ending Market Value	
				Balance Beginning of Year	Additions-Withdraw Gain-Loss	Balance End of Year	Balance Beginning of Year	Net Income	Expended During Year	Balance End of Year		Principal & Income
			GRAND TOTALS:	1,657,061.88	17,362.46	1,674,424.34	196,797.46	43,509.94	0.00	240,307.40	1,914,731.74	2,032,748.47

**SCHEDULE OF TOWN PROPERTY 2023**

<u>MBL#</u>	<u>PROPERTY</u>	<u>DESCRIPTION</u>	<u>ACRES</u>	<u>VALUE (\$)</u>
02-01-01	33 Rowell Rd.	Land	0.5	\$7,400
02-01-20	2 Indian Rd.- McGaffigan Land	Land	0.17	\$27,800
02-01-34	26 Rowell Rd.	Land	0.96	\$131,700
02-01-37	2 Cove Rd.	Land	1.25	\$102,800
02-04-04	39 Powwow River Rd.- Christ Church Land	Land	9.2	\$271,100
02-04-05	45 Powwow River Rd. - B & M Railroad Land	Land	3.47	\$116,700
02-06-13	8 Kelley Ln. - B & M Railroad Land	Land	1.3	\$208,700
02-07-05	50 Powwow River Rd. - Janvrin Land	Land	1.5	\$120,500
03-01-06	111 Powwow River Rd. - Frascone Land	Land	0.003	\$1,800
03-02-06	8 Wold ridge Ln. - Daniel West Land	Land	2.8	\$3,300
06-01-36	16 Pheasant Run - Recreation Land	Land	5	\$151,200
06-01-43	6 Blue Heron Ct. - Ed Smith Land - CU	Land	43.9	\$35,500
07-03-14	9 Robin Ln. Rear - Corbett Land	Land	10	\$10,700
07-03-60	7 Blue Heron Ct. - Conservation Land	Land	31.07	\$29,600
07-03-64	7 Robin Ln. Rear - Levi Bartlett Land	Land	1	\$1,300
09-02-05	12 Haverhill Rd.	Land	3.2	\$111,600
09-02-07	3 Depot Rd. - Railroad Depot	Land/Buildings	0.2	\$272,500
09-05-01	41 Depot Rd. - Pound School	Land/Buildings	0.5	\$277,900
09-06-04	24 Depot Rd. - Town Offices	Land/Buildings	2.4	\$658,100
09-07-03	3 Main St. - Town Hall/EOC	Land/Buildings	7.04	\$489,600
09-07-13	47 Maplevale Rd. - Public Library	Land/Buildings	2	\$847,900
09-08-02	44 Main St. - Olde Cemetery	Land	0.87	\$123,700
09-08-13	8 Main St. - Foss-Wasson Field	Land	5.2	\$175,000
09-08-21	29 Haverhill Rd. - Hillside Cemetery	Land	5.444	\$158,400
09-08-23	37 Haverhill Rd. - Parsonage Land	Land	11.345	\$33,900
10-05-07	42 Fish Rd. - Kennard Land	Land	1	\$75,800
10-05-08	52 Fish Rd. - Kennard Land	Land	2.5	\$77,700
10-05-12	33 Burnt Swamp Rd.	Land	0.243	\$8,900
10-06-02	50 Burnt Swamp Rd.	Land	0.55	\$91,500
11-02-04	29 Clement Ln. - Welch Land	Land	11.8	\$125,100
11-02-39	3 Bowley Rd. - Police Station	Land/Buildings	2	\$575,600
11-03-05	96 Burnt Swamp Rd. - Berry Land	Land	2.6	\$110,300
14-04-03	17 South Rd. - Union Cemetery	Land	2.684	\$183,800
14-04-06	5 Andrews Ln. - Elementary School	Land/Buildings	8.07	\$2,090,900
14-04-07	11 Andrews Ln. - Cole House	Land/Buildings	1	\$266,200
16-01-04	Off Giles Road	Land	3.8	\$3,300
16-02-12	37 Giles Rd. - Giles Road Bridge	Bridge	0	\$67,500
17-02-14	28 Joslin Rd.	Land	1.5	\$1,800
<b>Total Acreage Owned by Town</b>			<b>188.069</b>	<b>\$8,047,100</b>

**SUMMARY INVENTORY OF VALUATION  
EAST KINGSTON  
CERTIFICATE (2023)**

This is to certify that the information contained in this report was taken from the official records and is correct to the best of our knowledge and belief.

	Acres	Assessment
1. Valuation of land only:		
A. Current use (at c.u. value)	3,228.21	\$325,427
B. Conservation	0.00	\$0
C. Discret. Preservation Ease.	0.00	\$0
D. Residential	2,518.26	\$135,925,800
E. Commercial/Industrial	137.64	\$2,943,700
F. Total of Taxable Land	5,884.11	\$139,194,927
G. Tax Exempt & Non Taxable	288.97	\$5,447,700
2. Value of Buildings only:		
A. Residential		\$231,992,300
B. Manufactured Housing		\$1,844,500
C. Commercial/Industrial		\$5,710,400
D. Discretionary Preservation Easement		\$0
E. Total of Taxable Buildings		\$239,547,200
F. Exempt & Non Taxable		\$5,215,600
3. Public Utilities:		
A. Gas		
B. Electric		
D. Other Utilities (water)		
C. Total Utilities		\$22,059,300
4. Valuation before Exemptions:		\$400,801,427
5. Disabled Exemptions:		\$0
6. Modified Assessed Valuation of all Properties		\$400,801,427
7. Blind Exemption (2)		\$30,000
8. Elderly Exemption		\$562,800
9. Solar Energy Systems Exemptions		\$358,200
10. Total Dollar Amount of Exemptions		\$951,000
11. Net Valuation on which Tax Rate is computed		\$399,850,427
12. Less the Value of Utilities		(\$22,059,300)
13. Net Valuation without Utilities on which State Education Tax is Computed		\$377,791,127
<b>TAX CREDITS:</b>		
Totally and permanently disabled veterans, their spouses or widows, and the widows of veterans who died or were killed on active duty (\$700.):		
	7	\$4,900
Other war service credits (\$500.):		
	137	\$68,500
Total Number and Amount:	144	\$73,400

# TAX RATE BREAKDOWN

YEAR	COUNTY	TOWN	SCHOOL	TOTAL TAX RATE	EQUALIZED VALUE
2023	0.85	7.12	17.22	<b>\$25.19</b>	68%
2022	0.83	6.46	15.51	<b>\$22.80</b>	70.8%
2021	0.84	6.09	15.08	<b>\$22.01</b>	82.1%
2020	0.84	4.91	16.65	<b>\$22.40</b>	93.7%
2019	0.87	5.09	16.56	<b>\$22.52</b>	98.0%
2018	1.04	5.70	19.31	<b>\$26.05</b>	78.8%
2017	1.04	5.41	18.32	<b>\$24.77</b>	86.5%
2016	1.06	6.29	17.44	<b>\$24.79</b>	90.7%
2015	1.02	7.25	16.50	<b>\$24.77</b>	90.7%
2014	0.96	6.20	17.84	<b>\$25.00</b>	98.9%
2013	1.06	5.29	18.41	<b>\$24.76</b>	104.7%
2012	1.03	5.74	16.79	<b>\$23.56</b>	109.3%
2011	0.99	5.87	16.33	<b>\$23.19</b>	104.6%
2010	0.98	6.18	16.17	<b>\$23.33</b>	100%
2009	0.97	6.18	15.96	<b>\$23.11</b>	100%
2008	0.98	6.08	15.82	<b>\$22.88</b>	95%
2007	0.98	5.08	16.20	<b>\$22.26</b>	88%

The tax rate is based on the total amount due to cover county, town, and school operating costs. The county portion is derived from the percentage the town is liable for of the 37 Rockingham County towns that support the county nursing home, jail, sheriff's department, etc. The town portion is derived from the operating budget and warrant articles approved at Town Meeting each year, which includes the support of the police, fire, and highway departments, etc. The school portion covers the support of grade levels K-12.

Annually, the Department of Revenue Administration (DRA) is charged with equalizing the valuation of property in towns throughout the State. A sales report is completed by the Town's Assessing Officer (Selectmen) and submitted to DRA. The report reflects detailed information regarding each sale or purchase of property in town based on a twelve-month period, October – October. Then, DRA determines the average level of assessment for land and buildings as of April 1<sup>st</sup> of each year. The property assessment is then equalized by taking the Town's value and dividing it by the current equalized percentage to arrive at today's fair market value.

**DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION  
RESIDENT MARRIAGE REPORT  
01/01/2023 - 12/31/2023  
- EAST KINGSTON -**

01/08/2024

<b>Person A's Name and Residence</b>	<b>Person B's Name and Residence</b>	<b>Town of Issuance</b>	<b>Place of Marriage</b>	<b>Date of Marriage</b>
BOYLE, VANESSA JEAN EAST KINGSTON, NH	HICKEY, RYAN CHARLES EAST KINGSTON, NH	EAST KINGSTON	EAST KINGSTON	07/22/2023
CARROZZA, PETER MARIO EAST KINGSTON, NH	LINNEHAN, AMIE ELIZABETH EAST KINGSTON, NH	LACONIA	LACONIA	01/23/2023
DAY, KATHERINE BAKER EAST KINGSTON, NH	SUKUMARAN, VIMAL PROVIDENCE, RHODE ISLAND	EAST KINGSTON	BRETTON WOODS	07/08/2023

**Total number of records 3**



01/08/2024

DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT BIRTH REPORT

01/01/2023 - 12/31/2023

-- EAST KINGSTON--

Child's Name	Birth Date	Birth Place	Father's/Parent's Name	Mother's/Parent's Name
CHARALAMBIDES, EROS	02/08/2023	EAST KINGSTON, NH	CHARALAMBIDES, ELIAS LEONIDAS	CHARALAMBIDES, VALENTINA
CLINE, HENRY THOMAS	10/31/2023	EXETER, NH	CLINE, DANIEL ALEXANDER	CLINE, CATHERINE MARY
COMERCI, KATHERINE BETH	07/25/2023	PORTSMOUTH, NH	COMERCI, NICHOLAS BRUCE	COMERCI, ALEXA KATHERINE
COX, ALEXANDRA MARIE	04/09/2023	EXETER, NH	COX, BRIAN ANTHONY	COX, LISA MANOCCHI
FOUSTOUKOS, LUCY MARIE	10/22/2023	EXETER, NH	FOUSTOUKOS, WILLIAM JOSEPH	FOUSTOUKOS, NICOLE MARIE
GAMACHE, JOSEPHINE MAE	11/08/2023	PORTSMOUTH, NH	GAMACHE, ZACHARY BARTON	GAMACHE, KRISTINA MARIE
GIBBONS, PHOEBE QUINN	03/17/2023	EXETER, NH	GIBBONS, DYLAN THOMAS	GIBBONS, MELISSA ANNE
LANGAN, BENJAMIN STEVEN	10/19/2023	EXETER, NH	LANGAN, AUSTIN O'BRIEN	DAVIS, VICTORIA PEARL
MURRAY JR, MICHAEL PATRICK	07/11/2023	EXETER, NH	MURRAY SR, MICHAEL PATRICK	MURRAY, JANELLE ANN
REYNOLDS, DEREK JOHN	08/23/2023	EXETER, NH	REYNOLDS, BRYAN DEREK	DAILEY, AMIYA LYNN

Total number of records 10

01/08/2024

**DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION**



**RESIDENT DEATH REPORT**

**01/01/2023 - 12/31/2023**

**--EAST KINGSTON, NH --**

<b>Decedent's Name</b>	<b>Death Date</b>	<b>Death Place</b>	<b>Father's/Parent's Name</b>	<b>Mother's/Parent's Name Prior to First Marriage/Civil Union</b>	<b>Military</b>
STANTON, LOUISE D	01/04/2023	EPSOM	DION, HECTOR	POIRIER, MARIE	N
MARSTON, ROBERT A	01/16/2023	EAST KINGSTON	MARSTON, GEORGE	GREEN, GRACE	N
LOWERY JR, GEORGE CLAUDE	02/10/2023	EAST KINGSTON	LOWERY, GEORGE	ROEBUCK, DORIS	N
BERRY, NOREEN ANN	02/17/2023	EXETER	DOUCETTE, ARTHUR	LAVACHE, HELEN	N
STRICKLAND, ANNETTE R	02/24/2023	EAST KINGSTON	AMIOT, EMILE	SAUCIER, EUNIS	N
ZECCHINI, KATHERINE	04/08/2023	EAST KINGSTON	BUFFUM, NEIL	KRESS, LOUISE	N
TURCO, LOIS V	04/10/2023	DOVER	CARROLL, CHARLES	FRANK, LAURA	N
CLARK, PRISCILLA	04/26/2023	FREMONT	BODWELL, HAROLD	TURNER, DOROTHY	N
YURIK, JAMES JOSEPH	04/29/2023	EAST KINGSTON	YURIK, MARTIN	HUTLOCK, JULIA	Y
ALEXANDER, MARY BALDWIN	05/21/2023	EAST KINGSTON	BALDWIN, HARRY	WILMOTH, FLORENCE	N
WALTON, CURTIS A	06/09/2023	EXETER	WALTON JR, HAROLD	FONSECA, DIANA	N
MELANSON, LEE WARNER	08/12/2023	EAST KINGSTON	MELANSON, ORMAN	REDMOND, AGNES	Y
LABRIE, EDMOND	08/18/2023	EAST KINGSTON	LABRIE, PAUL	CHAREST, LUCILLE	N
GOSSELIN, BERNARD C	09/26/2023	EAST KINGSTON	GOSSELIN, JOSEPH	LEMELIN, LAURE	Y
LITTLEFIELD, LORRAINE B	10/30/2023	EAST KINGSTON	BOULAY, SERGUIS	POLLARD, HELEN	N
METCALF, BARBARA MARY	11/17/2023	EAST KINGSTON	KRAFTON, JOSEPH	LAJEUNESSE, ISABELLE	N
WADE, JOAN A	11/19/2023	EXETER	WIDMAN, HAROLD	TAIT, ADA	N
HEROLD JR, HERBERT J	12/08/2023	EAST KINGSTON	HEROLD, HERBERT	CLEMENT, EVELYN	N

01/08/2024



DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT DEATH REPORT  
01/01/2023 - 12/31/2023  
--EAST KINGSTON, NH --

<b>Decedent's Name</b>	<b>Death Date</b>	<b>Death Place</b>	<b>Father's/Parent's Name</b>	<b>Mother's/Parent's Name Prior to First Marriage/Civil Union</b>	<b>Military</b>
FURFARI, JEANNE N	12/14/2023	RYE	NELSON, WILLIAM	PINARD, MARGUERITE	N
SCOTT SR, WILLIAM KENNETH	12/14/2023	EAST KINGSTON	SCOTT, KENNETH	BURT, RITA	Y
SANVILLE, DOUGLAS WAYNE	12/23/2023	PORTSMOUTH	SANVILLE, RAYMOND	RICHES, ROSALIE	N
DRENNAN, WILLIAM DECHANTAL	12/31/2023	EAST KINGSTON	DRENNAN, WILLIAM	KOCH, OLGA	N

Total number of records 22

## 2023 Town Wages

Name	Department	Salary	Detail - Stipend	Total Pay
Antonelli, Paul	Fire Department	\$ 532.85		\$ 532.85
Bateman, Brett	Fire Department	\$ 1,952.65		\$ 1,952.65
Baxter, James	Fire Department	\$ 439.77		\$ 439.77
Belcher, Catherine	Planning/Zoning/ Town Office	\$ 20,252.57		\$ 20,252.57
Bertogli, Keith	Fire Department	\$ 330.51		\$ 330.51
Billertt, Peter	Fire Department	\$ 2,203.29		\$ 2,203.29
Bishop, Robert	Fire Department	\$ 25,817.28	\$ 9,900.00	\$ 35,717.28
Bodwell, Crystal	Fire Department	\$ 8.44		\$ 8.44
Brinkerhoff, Mark	Cemetery Sexton	\$ 536.00		\$ 536.00
Cacciatore, Joseph	Selectman	\$ 100.00	\$ 4,000.00	\$ 4,100.00
Campbell, Edward	Fire Department	\$ 5,153.53		\$ 5,153.53
Caron, Robert	Selectman/ Town Office	\$ 29,100.17	\$ 5,000.00	\$ 34,100.17
Cash, Judy	Town Clerk Assistant	\$ 29,093.35		\$ 29,093.35
Castle, Sherry	Library	\$ 43,269.24		\$ 43,269.24
Chaisson, Cherice	Police Dept Secretary	\$ 49,708.01		\$ 49,708.01
Clark, Barbara	Town Clerk	\$ 58,807.64		\$ 58,807.64
Conti, Britney	Fire Department	\$ 1,587.00		\$ 1,587.00
Cooper-McConniel, Brandon	Police Department	\$ 64,383.41	\$ 11,209.68	\$ 75,593.09
Coppens, John	Fire Department	\$ 878.48		\$ 878.48
Cotton-Miller, Michelle	Emergency Mgmt Director	\$ 5,491.75		\$ 5,491.75
Courchesne, Malcolm	Library	\$ 181.50		\$ 181.50
Cowdrey, Kathryn	Library	\$ 8,446.00		\$ 8,446.00
Davis, Zachary	Fire Department	\$ 3,544.46	\$ 6,700.00	\$ 10,244.46
Demers, John	Fire Department	\$ 9,929.22	\$ 100.00	\$ 10,029.22
Desmond, Heather	Fire Department Secretary	\$ 27,545.60	\$ 2,200.00	\$ 29,745.60
DiFlumeri, Robert	Police Department	\$ 867.52	\$ 1,080.00	\$ 1,947.52
DiMambro, Lisa	Fire Department	\$ 1,960.24		\$ 1,960.24
Dixon, Illya	Police Department	\$ 4,959.35		\$ 4,959.35
Earle, Sarah	Fire Department	\$ 213.53		\$ 213.53
Ehman, Donna	Fire Department	\$ 592.33	\$ 100.00	\$ 692.33
Finn, Laura	Fire Department	\$ 33.75		\$ 33.75
Foustoukos, William	Fire Department	\$ 95.63		\$ 95.63
Fowler, Evan	Fire Department	\$ 1,827.61		\$ 1,827.61
Fowler, Richard	Fire Department	\$ 748.69		\$ 748.69
Frost, Donald	Police Department	\$ 84,112.91	\$ 12,599.73	\$ 96,712.64
Gagnon, George	Police Department	\$ 7,892.11	\$ 5,610.00	\$ 13,502.11
Gallant, Matthew	Fire Department	\$ 2,230.83		\$ 2,230.83
Heitz, Mark	Police Department	\$ 1,082.40		\$ 1,082.40
Hillner, Jordan	Fire Department	\$ 568.36		\$ 568.36
Jervis, Clayton	Police Department	\$ 89,658.88	\$ 9,434.48	\$ 99,093.36
Kaiser, Kip	Building Dept/ Code Enforcement	\$ 16,598.14		\$ 16,598.14
Kelleher, Peter	Fire Department	\$ 8,564.07	\$ 1,200.00	\$ 9,764.07
Labonte, Caleb	Fire Department	\$ 253.02		\$ 253.02
Latham, Thomas	Fire Department	\$ 4,982.57	\$ 6,100.00	\$ 11,082.57
LePage, Michael	Police Department Chief (Retired)	\$ 123,995.14	\$ 16,830.00	\$ 140,825.14
LePage, Michael	Fire Department	\$ 257.11		\$ 257.11
Lemire, Bryan	Police Department	\$ 5,455.69	\$ 240.00	\$ 5,695.69
Lloyd, Edward	Trustee of the Trust Funds	\$ 800.00		\$ 800.00
Lynch, Shawn	Cemetery Assistant Sexton	\$ 2,000.00		\$ 2,000.00
Mahar, Peter	Health Officer	\$ 500.00		\$ 500.00

Mazur, Diana	Fire Department	\$	25.63		\$	25.63
McCarter, Laurie	Emergency Mgmt Deputy	\$	4,730.42		\$	4,730.42
Morin, Michael	Fire Department	\$	2,803.28		\$	2,803.28
Newman, Frederick	Fire Department	\$	225.00		\$	225.00
Nigrello, Robert	Selectman	\$	100.00	\$ 4,000.00	\$	4,100.00
Osterloh, Douglas	Fire Department	\$	3,635.88		\$	3,635.88
Pettinato, Alexandra	Library	\$	570.00		\$	570.00
Polcari, Joseph	Fire Department	\$	778.15		\$	778.15
Ricker, Sarah	Library	\$	4,206.47		\$	4,206.47
Rodolakis, Charles	Police Department	\$	79,440.23	\$ 6,799.57	\$	86,239.80
Rogers-Osterloh, Sandra	Fire Department	\$	694.03		\$	694.03
Ruelle, Grace	Town Administrator	\$	74,711.62		\$	74,711.62
Skalecki, Kory	Deputy Treasurer	\$	77.26		\$	77.26
Smith, Barbara	Treasurer	\$	1,700.00		\$	1,700.00
Stabile, Jonathan	Fire Department	\$	1,060.47		\$	1,060.47
Sturgis, Thomas	Fire Department	\$	15,489.96		\$	15,489.96
Sucu, Zoe	Library Director	\$	64,340.00		\$	64,340.00
Urwick, Laurel	Fire Department	\$	1,941.37	\$ 1,000.00	\$	2,941.37
Urwick, Richard	Fire Department	\$	1,137.99		\$	1,137.99
Vichill, Eric	Police Department	\$	3,056.49	\$ 1,740.00	\$	4,796.49
Vincent, Jacob	Fire Department	\$	9,112.77	\$ 600.00	\$	9,712.77
Warren, Edward	Fire Chief	\$	8,525.00		\$	8,525.00
Warren, Jason	Fire Department	\$	30,430.43	\$ 5,900.00	\$	36,330.43
Whittier, Samuel	Fire Department	\$	601.99		\$	601.99
Williams, Sandra	Town Office	\$	126.00		\$	126.00
	<b>Town Totals</b>	<b>\$</b>	<b>1,059,063.04</b>	<b>\$ 112,343.46</b>	<b>\$</b>	<b>1,171,406.50</b>

TOWN OF  
EAST KINGSTON  
WARRANT  
AND  
BUDGET  
FOR THE YEAR  
2024

# The State of New Hampshire

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To the Inhabitants of the Town of East Kingston in the [LS.] County of Rockingham in said State, qualified to vote in Town Affairs:

You are hereby notified in accordance with SB-2, the first session of all business other than voting by official ballot shall be held on **SATURDAY, February 3, 2024** at 10:00AM at the East Kingston Elementary School, 5 Andrews Lane, in said Town, East Kingston. The first session shall consist of explanation, discussion, and debate of each warrant article. Warrant Articles may be amended, subject to the following limitations:

- a) Warrant Articles whose wording is prescribed by law shall not be amended.
- b) Warrant Articles that are amended shall be placed on the official ballot for final vote on the main motion, as amended.

The second session of the annual meeting, to vote on questions required by law to be inserted on said official ballot, and to vote on all warrant articles from the first session on official ballot shall be held on **Tuesday, the Twelfth Day of March 2024** with polls open from 8:00AM — 7:00PM at the East Kingston Elementary School, 5 Andrews Lane, in said Town, East Kingston to act upon the following:

## **ARTICLE 1:**

To choose all necessary Town Officers for the year ensuing.

## **ARTICLE 2:**

Are you in favor of the adoption of the following zoning amendment to the existing town zoning ordinance as proposed by the Planning Board of East Kingston as follows:

Original ordinance in *italics*, strike through words deleted, new text in **bold**.

### *ARTICLE VIII – PERMITTED USES*

#### *F. Accessory Dwelling Units. (Adopted 3/05) (Amended 3/17)*

##### *1. Purpose*

*Such **that** a second dwelling unit, attached to, and integral with, a primary dwelling unit, is distinguished from **the appearance of a duplex dwellings** in East Kingston by provisions which include definition, ownership, construction, living area configuration, and lot acreage requirements. **Additionally, detached units shall be distinguished from the primary/main dwelling and shall maintain the rural character as an ancillary outbuilding to the main dwelling (i.e. barn, garage, shed). More concisely, the attached or detached ADU shall not look like a second main dwelling on the property. The intent is for the parcel to appear to have only one primary/main dwelling.***

2. Definition

Per RSA 674:71 the Accessory Dwelling Units Law, ~~An~~ accessory dwelling unit means a “residential living unit that is within or attached to a principal single-family dwelling, and that provides independent living facilities for one or more persons, including provisions for sleeping, eating, cooking, and sanitation on the same parcel of land as the principal dwelling unit it accompanies.”

Per RSA 674:73 Detached Accessory Dwelling Units detached accessory dwelling units shall comply with the requirements of, and any municipal ordinances or regulations adopted pursuant to, RSA 674:72, IV through IX. Detached accessory dwelling units shall be incidental and subordinate to the primary dwelling to maintain the character of the property and not be a replication of the primary dwelling.

3. Special Exception Criteria

**Both Attached and detached** accessory dwelling units shall be permitted in East Kingston by Special Exception from the Zoning Board of Adjustment. If granted, the Notice of Decision shall be recorded at the Rockingham County Registry of Deeds. In approving such applications, the Zoning Board of Adjustment must determine that the application complies with the following criteria ~~a-h~~ and all other requirements of the East Kingston Zoning Ordinance are met.

**b. Quantity.** Only one accessory dwelling unit, attached or detached, is permitted per parcel or lot.

~~ed.~~ **Construction. Attached Dwelling Units.** The accessory dwelling unit shall be constructed within or attached to the principal dwelling to preserve the appearance of a single-family dwelling and clearly secondary to the principal dwelling unit. Attached means having a shared wall ~~or connected by a covered and enclosed structure~~. There shall be a connecting door between the primary dwelling and the accessory dwelling unit. An outside entry way to the accessory dwelling unit shall not be placed on the front/street side.

**f. Detached Dwelling Units.** An outside entry way to the accessory dwelling unit shall not be placed on the front/street side. A detached dwelling unit shall be an existing structure or new structure. The detached dwelling unit must meet all setback requirements of a primary dwelling unit unless proposed to be located within a structure existing prior to March 14, 2024.

*fh. Parking.* Off-street, paved, within a garage, or gravel parking shall be available for a minimum of two automobiles for the accessory dwelling unit. Room for vehicle ingress and egress on site shall be provided.

The East Kingston Planning Board supports this zoning amendment.

The East Kingston Board of Selectmen support this zoning amendment.

***This article would result in no increase in the amount to be raised by taxation***

**ARTICLE 3:**

Are you in favor of the adoption of the following zoning amendment to the existing town zoning ordinance as proposed by the Planning Board of East Kingston as follows:

Original ordinance in *italics*, strike through words deleted, new text in **bold**.

ARTICLE XVI - HOME OCCUPATIONS (Adopted 3/89) (Amended 3/17) (Amended 3/18)

**A. Purpose.** The purpose of establishing conditions and limitations on home occupations is to recognize the increasing role of electronics and telecommunications in enabling individuals to work from their homes, and



the growing use of computer and related equipment in the home which may have both personal and business applications. These regulations recognize that certain types of home-based businesses may be carried on without an adverse impact on the residential property or the neighborhood, but that limitations are necessary to preclude uses of a scale or type which may be incompatible in a residential context.

**B. Home Occupation.** The purpose of establishing conditions for home occupations is to provide for small scale business uses of the home which are subordinate to the principal use of the property as a residence, and that are virtually indistinguishable in appearance and level of traffic generation from other residences in a neighborhood. No home occupation shall be permitted which would be incompatible with traditional residential uses in the surrounding neighborhood.

CA. Definitions:

*A Home Occupation is a professional occupation, service business or the production or selling of a product that is carried out from the primary dwelling or accessory dwelling unit but must be ~~which is~~ clearly accessory and subordinate to the residential use of the property. A Home Occupation may not be conducted in an Accessory Dwelling Unit. (Amended 3/18)*

**An Invisible Home Occupation is one with no visible activity conducted outside the home.**

EC. Visible Home Occupation Standards:

*All Visible Home Occupations shall comply fully with the following standards to protect public health and safety and shall have no impact to the character of residential neighborhoods and the town.*

*3. Adequate off-street parking must be provided for customers and deliveries. All businesses must provide adequate turnaround, drop-off, and pick-up areas in order to prevent cars from waiting in the street right-of-way and to prevent cars from backing up into the public right-of-way. The Home Occupation shall not require regular need for delivery of materials to and from the premises by large commercial vehicles ~~over twelve thousand (12,000) pounds GVWR~~ (e.g., tractor trailers and heavy commercial vehicles). (Amended 3/90)*

**4. The parking of one commercial vehicle less than 14,000 GVWR is permitted in accordance with Article III-B – Residential/Agricultural District.**

F. Invisible Home Occupation Standards:

- 1. The Home Occupation must be located within a dwelling unit, or in a building or structure accessory to a dwelling unit.**
- 2. The exterior of the building must not create or display any evidence of the home occupation.**
- 3. The Home Occupation shall not require regular need for delivery of materials to and from the premises by large commercial vehicles (e.g., tractor trailers and heavy commercial vehicles).**
- 4. The Home Occupation must be conducted by a resident or owner of the property.**
- 5. The home occupation must not offend by emitting smoke, dust, odor, noise, gas, fumes, lights, or refuse matter.**
- 6. Home occupation must not cause excessive vibrations, store or handle combustible or explosive materials, or negatively impact the physical condition, safety, access or traffic volume of existing roads.**
- 7. The Home Occupation must not utilize more than 25% of the gross floor area including dwelling, basement and accessory structures.**
- 8. Not more than two non-residents (of the premises) may be employed by the Home Occupation. For the purposes of this section, the Planning Board shall determine whether sales or other personnel, who conduct**

the majority of their business away from the property, shall be included in the count of those employed at the premises.

**9. Disposal of all solid waste generated by the business must be at the business owner's expense, and shall not be provided by the Town of East Kingston.**

*FG. Exceptions:*

~~2) Administrative support for businesses or services that are conducted on or off site of the residential premises are exempt from the public hearing of the application process but must complete a Home Occupation application for the purposes of municipal record keeping, pay the annual Invisible Home Occupation Permit Fee, and meet with the Planning Board to present the application and receive a favorable recommendation from the Planning Board. (Amended 3/97) (Amended 3/18) (Amended 3/23)~~

*GH. Permitted Uses: The following uses (including but not limited to) may be permitted and must be secondary to the residential use of the dwelling unit. **All uses must be in accordance to State requirements for that specific business and proof (State license/permit) shall be submitted to the Board of Selectmen on an annual basis as part of the annual Home Occupation Permit renewal process.** (Amended 3/12)*

~~5. Day care for up to twelve preschool plus five school age four additional children than whom already resides in the dwelling; any day care use shall be in compliance with the State Department of Health and Welfare's "He-C4002.N.H. Child-Care Facility (Day Care) Licensing and Operating Standards". Twelve preschool plus five school age children shall be the maximum number allowed to be cared for in the Residential District. (Amended 3/90)~~

**8. Beauticians, - aestheticians, massage therapists, stylists and barbers, with each type of business restricted to a maximum of one chair;**

~~10. Vehicle light repair and maintenance services for not more than three vehicles at any given time and not more than two vehicles parked outside. (Adopted 3/06);~~

*HI. Uses Not Permitted: The following uses are not permitted as a Home Occupation: adult oriented business; fireworks storage, manufacture and sales; industrial and commercial manufacturing or activity; vehicle **repair, vehicle restoration and auto body shops;** storage, handling or sales or regulated substances and **uses involving the parking or storage of tractor trailers, or the parking or storage of trucks with a gross vehicle weight greater than 14,000 lbs.** (Adopted 3/13; Amended 3/17)*

*HJ. Permit Required: An annual permit to operate each home occupation must be obtained from the Board of Selectmen during the second quarter of the calendar year beginning in 1989. Agricultural/Farm home occupations and Family Day Care operations ~~(up to six preschoolers plus up to three school age children)~~ (Section E.5) shall be exempt from these permitting procedures. (Amended 3/91, 3/90, 3/96, and 3/06)*

*There shall be an annual permit fee (see **Land Use Board Fee** schedule) charged to cover the costs for Board of Selectmen review, administration and enforcement of the ordinance. (Amended 3/06, 3/09)*

*A minimum annual fee (see **Land Use Board Fees** schedule) shall be charged to those home occupations identified as "invisible" to defray the administrative costs of annual review and Board of Selectmen oversight. (Adopted 3/97, Amended 3/09)*

The East Kingston Planning Board supports this zoning amendment.

The East Kingston Board of Selectmen support this zoning amendment.

***This article would result in no increase in the amount to be raised by taxation***

#### **ARTICLE 4:**

Are you in favor of the adoption of the following zoning amendment to the existing town zoning ordinance as proposed by the Planning Board of East Kingston as follows:

Original ordinance in *italics*, strike through words deleted, new text in **bold**.

#### ARTICLE X FLOODPLAIN DEVELOPMENT

A. *Definition of Terms:* *The following definitions shall apply only to this Floodplain Development Ordinance, and shall not be affected by, the provisions of any other ordinance of the Town of East Kingston.*

3. **"Base Flood Elevation" (BFE) means the elevation of surface water resulting from the "base flood."**
6. *"Development" means any man-made change to improved or unimproved real estate, including but not limited to buildings or other structures, mining, dredging, filling, grading, paving, excavation, or drilling operation or **storage of equipment or materials.***
10. **Flood Insurance Study (FIS) means an examination, evaluation and determination of flood hazards and, if appropriate, corresponding water surface elevations, or an examination, evaluation and determination of mudslide (i.e. mudflow) and/or flood-related erosion hazards.**
11. **Flood Opening means an opening in a foundation or enclosure wall that allows automatic entry and exit of floodwaters. See FEMA "Technical Bulletin 1, Openings in Foundation Walls and Walls of Enclosures."**
- ~~15. *"Functionally dependent use" means a use which cannot perform its intended purpose unless it is located or carried out in close proximity to water. The term includes only docking and port facilities that are necessary for the loading/unloading of cargo or passengers, and ship building/repair facilities but does not include long-term storage or related manufacturing facilities.*~~
18. *"Manufactured Home" means a structure, transportable in one or more sections, which is built on a permanent chassis and is designed for use with or without a permanent foundation when connected to the required utilities. For floodplain management purposes the term "manufactured home" includes park trailers, travel trailers, and other similar vehicles placed on site for greater than 180 days. **This includes manufactured homes located in a manufactured home park or subdivision.***
19. **Manufactured Home Park or Subdivision means a parcel (or contiguous parcels) of land divided into two or more manufactured home lots for rent or sale.**
20. *"Mean sea level" means, for the purposes of the National Flood Insurance Program, the National Geodetic Vertical Datum (NGVD) of 1929, **North American Vertical Datum (NAVD) of 1988**, or other datum, to which base flood elevations shown on a communities Flood Insurance Rate Map are referenced.*
- ~~21. *"100-year flood" - see "base flood"*~~
22. **New construction means, for the purposes of determining insurance rates, structures for which the "start of construction" commenced on or after the effective date of an initial FIRM or after December 31, 1974, whichever is later, and includes any subsequent improvements to such structures. For**

**floodplain management purposes, new construction means structures for which the start of construction commenced on or after the effective date of a floodplain management regulation adopted by a community and includes any subsequent improvements to such structures.**

23. *"Regulatory floodway" means the channel of a river or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without **cumulatively** increasing the water surface elevation **more than a designated height**. These areas are designated as floodways on the Flood Boundary and Floodway Map.*

24. *"Special flood hazard area" means an area having flood, mudslide, and/or flood-related erosion hazards, and shown on an FHBM or FIRM as zone A, AO, AI-30, AE, A99, AH, VO, VI-30, VE, V, M, or E. (See - "Area of Special Flood Hazard")*

28. **"Substantial Improvement" means any reconstruction, rehabilitation, addition, or other improvement of a structure, the cost of which equals or exceeds 50 percent of the market value of the structure before the "start of construction" of the improvement. This term includes structures which have incurred "substantial damage," regardless of the actual repair work performed. The term does not, however, include either:**

**a) Any project for improvement of a structure to correct existing violations of state or local health, sanitary, or safety code specifications which have been identified by the local code enforcement official and which are the minimum necessary to assure safe living conditions; or**

**b) Any alteration of a "historic structure," provided that the alteration will not preclude the structure's continued designation as a "historic structure."**

~~29. means any combination of repairs, reconstruction, alteration, or improvements to a structure in which the cumulative cost equals or exceeds fifty percent of the market value of the structure. The market value of the structure should equal: (1) the appraised value prior to the start of the initial repair or improvement, or (2) in the case of damage, the value of the structure prior to the damage occurring. ——— For the purposes of this definition, "substantial improvement" is considered to occur when the first alteration of any wall, ceiling, floor, or other structural part of the building commences, whether or not that alteration affects the external dimensions of the structure. This term includes structures which have incurred substantial damage, regardless of actual repair work performed. The term does not, however, include any project for improvement of a structure required to comply with existing health, sanitary, or safety code specifications which are solely necessary to assure safe living conditions or any alteration of a "historic structure", provided that the alteration will not preclude the structure's continued designation as a "historic structure".~~

29. **Violation means the failure of a structure or other development to be fully compliant with the community's floodplain management regulations.**

30. *"Water surface elevation" means the height, in relation to the National Geodetic Vertical Datum (NGVD) of 1929, **North American Vertical Datum (NAVD) of 1988**, (or other datum, where specified) of floods of various magnitudes and frequencies in the floodplains.*

E. *For all new or substantially improved structures located in special flood hazard areas, the applicant shall furnish the following information to the building inspector:*

1. the as-built elevation (in relation to **mean sea level NGVD**) of the lowest floor (including basement) and include whether or not such structures contain a basement.
  2. if the structure has been floodproofed, the as-built elevation (in relation to **mean sea level NGVD**) to which the structure was floodproofed.
- G. 1. In riverain situations, prior to the alteration or relocation of a watercourse the applicant for such authorization shall notify the Wetlands Bureau of the New Hampshire Environmental Services Department and submit copies of such notification to the Building Inspector, in addition to the copies required by the RSA 482-A:1. (Amended 3/91) Further, the applicant shall be required to submit copies of said notification to those adjacent communities as determined by the Building Inspector, including notice of all scheduled hearings before the Wetlands ~~Board~~ Bureau.
- H. 1. In ~~unnumbered A-zones~~ **Zone A**, the Building Inspector shall obtain, review, and reasonably utilize any ~~100-year~~ base flood elevation data available from any federal, state or other source including data submitted for development proposals submitted to the community (i.e. subdivisions, site approvals). **Where a base flood elevation is not available or not known for Zone A, the base flood elevation shall be determined to be at least 2 feet above the highest adjacent grade.**
2. The Building Inspector's ~~100-year~~ base flood elevation determination will be used as criteria for requiring in Zone A:
    - a) all new construction or substantial improvement of residential structures have the lowest floor (including basement) elevated to or above the ~~100-year~~ base flood elevation;
    - b) all new construction or substantial improvements of non-residential structures have the lowest floor (including basement) elevated to or above the ~~100-year~~ base flood level; or together with attendant utility and sanitary facilities, shall:
      - 1) be floodproofed so that below the ~~100-year~~ base flood elevation the structure is watertight with walls substantially impermeable to the passage of water;
    - c) All manufactured homes to be placed or substantially improved within special flood hazard areas shall be elevated on a permanent foundation such that the lowest floor of the manufactured home is at or above the ~~100-year~~ base flood elevation; and be securely anchored to resist floatation, collapse, or lateral movement. Methods of anchoring may include, but are not limited to, use of over-the-top or frame ties to ground anchors. This requirement is in addition to applicable state and local anchoring requirements for resisting wind forces;
    - d) Recreational vehicles placed on sites within zones ~~A1-30, AH and AE~~ shall either (i) be on the site for fewer than 180 consecutive days, (ii) be fully licensed, **on wheels or jacking system, attached to the site only by quick disconnect type utilities and security devices, and have no permanently attached additions and ready for highway use**, or (iii) meet all standards of **this ordinance Section 60.3 (b) (1) of the National Flood Insurance Program Regulations and the elevation and anchoring requirements for "manufactured homes" in this ordinance Paragraph (c) (6) of Section 60.3.** (Amended 3/94)

The East Kingston Planning Board supports this zoning amendment.

The East Kingston Board of Selectmen support this zoning amendment.

***This article would result in no increase in the amount to be raised by taxation***

## ARTICLE 5:

Are you in favor of the adoption of the following zoning amendment to the existing town zoning ordinance as proposed by the Planning Board of East Kingston as follows:

Original ordinance in *italics*, strike through words deleted, new text in **bold**.

### ARTICLE XVII - BUILDING INSPECTOR AND PERMITS

*A Building Inspector may be appointed annually by the Board of Selectmen and he/she shall be the administrative officer under this Article; if the Selectmen do not appoint a Building Inspector, his* **the** *administrative powers and duties shall be vested in the Board of Selectmen. "Date of Issuance" shall be defined as the date of the letter sent to the applicant by certified mail notifying the applicant that the building permit is complete and can be obtained at the Selectmen's Office* **the permit is approved and paid in full.** *The applicant shall within 14 days of the date of such letter, pay any necessary fees associated with the building permit. If such building permit is not picked up within 14 days, the applicant shall forfeit his/her right to said building permit and the building permit application process shall be offered to the next applicant on the list. (Adopted 3/03)*

- A. **Any owner or owner's authorized agent who intends to construct, enlarge, alter, repair, move, demolish or change the occupancy of a building or structure, or to erect, install, enlarge, alter, repair, remove, convert or replace any electrical, gas, mechanical or plumbing system, the installation of which is regulated by this code, or to cause any such work to be performed, shall first make application to the building inspector and obtain the required permit.**

**Additionally, a** *Any person, before commencing work under any of the following conditions, must first obtain a permit from the Building Inspector or Fire Department. This permit is not transferable, and any such permit shall be void unless the work is started within six (6) twelve (12) months (Amended 3/94) of the date of issuance or shall re-apply for the permit at the current rate. The outside of the structure must be completed within twelve (12) months of issuance of permit.*

#### CONDITIONS ARE AS FOLLOWS:

2. *Any person commencing work on the alteration of any building or structure to be used for dwelling or any other lawful purpose involved exceeds \$1,000.00 in value* **per the International Code Council Guidelines.**
3. *Any person commencing work to develop an existing building or structure for commercial purposes where such building or structure was not previously used for commercial purposes, or to reopen a building or structure previously used for commercial purposes but which has been closed for more than one year, or to change the commercial purposes of a building or structure from one business to another.* **All changes to commercial business shall require an occupancy permit per International Building Code, Section 111.**
4. *Any person commencing work to locate or relocate a manufactured housing* **or presite built dwelling (Ref: RSA 674:31-a).**
5. *Any person constructing or reconstructing a sanitary system must obtain a permit from the Building*

*Inspector or other vendor authorized by the Board of Selectmen. A minimum fee (see fee schedule) shall be charged for the initial review of each septic system plan, and subsequent reviews by the Building Inspector or Board of Selectmen for revisions or modifications to the original plan shall incur the standard hourly administrative charge. (Amended 3/99, 3/06, 3/09)*

~~B. All dwellings except manufactured housings shall be placed on a permanent foundation to be constructed of suitable masonry work and which shall have proper footings. All outside walls shall be finished with shingles or clapboards, brick, cement or cinder blocks, or any other approved siding. Manufactured housings shall be supported in one of the following manners:~~

~~1. By cement pilings or blocks upon a full size concrete pad with the full perimeter enclosed by a permanent skirting material.~~

~~2. By a regular permanent foundation upon a permanent footing, both constructed of suitable masonry work.~~

~~C. Roofs shall be of fire-resistant material.~~

~~D.B. Chimneys shall contain fire proof flues and shall be constructed of brick, stone, cinder or cement blocks and any other approved materials; all chimneys shall extend to the ground and rest on a permanent foundation with footings or shall be erected in any other approved manner. Chimneys shall extend two feet above the roof ridge or be capped with approved draft control, and shall have eight inches of solid wall between wood structure and flue line from base to top comply with state building codes.~~

~~E.C. Applicants for a building permit shall present a subdivision plan to the Building Inspector with the application when the requested permit is for a new dwelling complete the permit checklist.~~

The East Kingston Planning Board supports this zoning amendment.

The East Kingston Board of Selectmen support this zoning amendment.

*This article would result in no increase in the amount to be raised by taxation*

## **ARTICLE 6:**

Are you in favor of the adoption of the following zoning amendment to the existing town zoning ordinance as proposed by the Planning Board of East Kingston as follows:

Original ordinance in *italics*, strike through words deleted, new text in **bold**.

### **BUILDING CODE**

**Pursuant to RSA 674:51, the state building code shall be effective in all towns and cities in the state and shall be enforced as provided in RSA 155-A:7 which authorizes the local enforcement agency to enforce the state building code and the local fire chief to enforce the state fire code.**

1. *Title Section 100.1 (Amended 03/2004)*

*Any construction, alteration, repair, renovation or maintenance of a building or structure shall comply with the provisions as follows:*

a. *The New Hampshire State building code is ~~defined in~~ as provided under NH RSA 155-A is defined*

as the 2018 editions of the International Code Council (ICC) which includes the following (*International Building Code, as amended*): which includes: the International Building Code (IBC) 2015, the Existing Building Code (IEBC), the International Plumbing Code 2015 (IPC), the International Mechanical Code 2015 (IMC), the International Energy Conservation Code 2015 (IECC), International Residential Code 2015 (IRC), and International Swimming Pool and Spa Code 2015 (ISWPSC), ~~and the National Electric Code 2017~~ with respect to each of the foregoing, as amended from time to time.

- b. **The 2020 edition of the NFPA 70, National Electric Code (NEC) as published by the National Fire Protection Association (NFPA) and as amended from time to time.**

2. Fee Schedule 114.3.1

*A fee for each plan examination, building permit and inspections shall be paid in accordance with the following schedule: fee schedule as approved by the Selectboard.*

~~*Use Group: A,B,F,H,I,M, & R: \$0.10 per square foot of new construction, total of all floors. Garages and porches, sundecks, breezeways and barns @ \$0.05 per square foot. The building permit fees will be based on total calculated square footage of useable area to include garages, breezeways, cellars and storage areas. Permit fees to combine both electrical, plumbing, mechanical, etc.*~~

~~*The value for building construction exempted from the requirements of obtaining a building permit shall be \$1,000.00; nevertheless, work shall be in compliance with all codes and ordinances.*~~

9. *The Building Inspector shall accept a certificate from a State registered New Hampshire wood processing mill which certifies that the processed native lumber meets the appropriate structural standards in lieu of an accepted and recognized lumber grading stamp. Any structure which is built with such approved native lumber shall be considered equivalent to a structure built with stamped lumber and must comply with all application requirements.*

The East Kingston Planning Board supports this zoning amendment.

The East Kingston Board of Selectmen support this zoning amendment.

***This article would result in no increase in the amount to be raised by taxation***

**ARTICLE 7:**

Shall the Town of East Kingston raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$3,685,009 Should this article be defeated, the default budget shall be \$3,681,508, which is the same as last year, with certain adjustments required by previous action of the Town of East Kingston or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. This operating budget article does not contain appropriations contained in any other warrant articles.

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article: 3 For, 0 Against.

***The budget increase from the 2023 ACTUAL budget to the 2024 PROPOSED budget represents an estimated tax impact increase of \$0.22 per \$1,000.00 of assessed value***



**ARTICLE 8:**

To see if the Town will vote to raise and appropriate the sum of twenty-six thousand dollars (\$26,000) to conduct a revaluation and authorize the withdrawal of twenty-six thousand dollars (\$26,000) from the Revaluation Capital Reserve Fund created for that purpose. No amount to be raised by taxation.

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article:   3   For,   0   Against.

***This article would result in no increase in the amount to be raised by taxation***

**ARTICLE 9:**

To see if the Town will vote to raise and appropriate the sum of fifteen thousand dollars (\$15,000) to be added to the existing Revaluation Capital Reserve Fund established at the 1991 Town Meeting for the purpose of the next revaluation of the Town, as required every five years by NH RSA 75:8-a.

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article:   3   For,   0   Against.

***This article would result in an estimated \$0.04 increase per \$1000.00 of assessed value to be raised by taxation***

**ARTICLE 10:**

To see if the Town will vote to raise and appropriate the sum of Fifty Thousand dollars (\$50,000) to be added to the existing Building Preservation Capital Reserve Fund established at the 1993 Town Meeting for the purpose of the preserving Town owned buildings. This sum to come from unassigned fund balance and no amount to be raised from taxation.

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article:   3   For,   0   Against.

***This article would result in no increase in the amount to be raised by taxation***

**ARTICLE 11:**

To see if the Town will vote to raise and appropriate the sum of fifteen thousand dollars (\$15,000) to be added to the existing Police Department Building Long Term Maintenance Costs Capital Reserve Fund established at 2016 Town Meeting for the purpose of funding long term maintenance costs for the Police Department Building.

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article:   3   For,   0   Against.

***This article would result in an estimated \$0.04 increase per \$1000.00 of assessed value to be raised by taxation***

**ARTICLE 12:**

To see if the Town will vote to raise and appropriate the sum of ten thousand dollars (\$10,000) to be added to the existing Library building maintenance expendable trust fund established at the 2010 Town Meeting for the purpose of funding long-term maintenance.

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article:   3   For,   0   Against.

***This article would result in an estimated \$0.03 increase per \$1000.00 of assessed value to be raised by taxation***

**ARTICLE 13:**

To see if the Town will vote to raise and appropriate the sum of Fifty Thousand dollars (\$50,000) to be added to the existing Fire Apparatus Capital Reserve Fund established at the 1999 Town Meeting for the purpose of acquiring fire apparatus.

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article: 3 For, 0 Against.

***This article would result in an estimated \$0.12 increase per \$1000.00 of assessed value to be raised by taxation***

**ARTICLE 14:**

To see if the Town will vote to raise and appropriate the sum of Fifteen Thousand dollars (\$15,000) to be added to the existing cistern hydrant repair/replace Capital Reserve Fund established at the 2018 Town Meeting for the purpose of repairing or replacing existing cisterns or hydrants.

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article: 3 For, 0 Against.

***This article would result in an estimated \$0.04 increase per \$1000.00 of assessed value to be raised by taxation***

**ARTICLE 15:**

To see if the Town will vote to raise and appropriate the sum of Ten Thousand dollars (\$10,000) to be added to the existing Fire Department/Emergency Operations Center Land &/or Buildings Capital Reserve Fund established at the 2012 Town Meeting for the purpose of the acquisition of land and/or buildings or construction of building for a Fire Station/Emergency Operations Center.

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article: 3 For, 0 Against.

***This article would result in an estimated \$0.03 increase per \$1000.00 of assessed value to be raised by taxation***

**ARTICLE 16:**

On the petition of John Melanson and 27 other registered voters in East Kingston, NH, "Shall we rescind the provisions of RSA 40:13 (known as SB 2), as adopted by the Town of East Kingston on March 10, 2009, so that the official ballot will no longer be used for voting on all questions, but only for the election of officers and certain other questions for which the official ballot is required by state law."

3/5 MAJORITY VOTE REQUIRED

The Board of Selectmen recommends approval of this article: 0 For, 3 Against.

***This article would result in no increase in the amount to be raised by taxation***





**Proposed Budget**

Account	Purpose	Article	Expenditures for	Appropriations	Proposed Appropriations for period	
			period ending	for period ending	ending 12/31/2024	
			12/31/2023	12/31/2023	(Recommended)	(Not Recommended)
<b>General Government</b>						
4130	Executive	07	\$197,332	\$209,377	\$223,334	\$0
4140	Election, Registration, and Vital Statistics	07	\$59,238	\$69,350	\$66,855	\$0
4150	Financial Administration	07	\$98,292	\$120,901	\$131,911	\$0
4152	Property Assessment	07	\$30,338	\$23,000	\$52,000	\$0
4153	Legal Expense	07	\$38,190	\$65,000	\$60,000	\$0
4155	Personnel Administration	07	\$437,827	\$463,610	\$460,252	\$0
4191	Planning and Zoning	07	\$58,433	\$47,579	\$45,732	\$0
4194	General Government Buildings	07	\$16,052	\$24,450	\$19,202	\$0
4195	Cemeteries	07	\$34,341	\$47,550	\$47,550	\$0
4196	Insurance Not Otherwise Allocated	07	\$67,858	\$72,163	\$83,215	\$0
4197	Advertising and Regional Associations		\$0	\$0	\$0	\$0
4198	Contingency		\$0	\$0	\$0	\$0
4199	Other General Government	07	\$17,200	\$25,000	\$25,000	\$0
<b>General Government Subtotal</b>			<b>\$1,055,101</b>	<b>\$1,167,980</b>	<b>\$1,215,051</b>	<b>\$0</b>
<b>Public Safety</b>						
4210	Police	07	\$728,257	\$646,568	\$671,510	\$0
4215	Ambulances	07	\$32,394	\$30,201	\$34,501	\$0
4220	Fire	07	\$301,324	\$369,046	\$367,840	\$0
4240	Building Inspection	07	\$15,717	\$17,840	\$21,200	\$0
4290	Emergency Management	07	\$27,899	\$38,451	\$39,351	\$0
4299	Other Public Safety	07	\$0	\$1	\$1	\$0
<b>Public Safety Subtotal</b>			<b>\$1,105,591</b>	<b>\$1,102,107</b>	<b>\$1,134,403</b>	<b>\$0</b>
<b>Airport/Aviation Center</b>						
4301	Airport Administration		\$0	\$0	\$0	\$0
4302	Airport Operations		\$0	\$0	\$0	\$0
4309	Other Airport		\$0	\$0	\$0	\$0
<b>Airport/Aviation Center Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Highways and Streets</b>						
4311	Highway Administration		\$0	\$0	\$0	\$0
4312	Highways and Streets	07	\$485,711	\$509,200	\$508,500	\$0
4313	Bridges		\$0	\$0	\$0	\$0
4316	Street Lighting	07	\$5,372	\$6,500	\$6,500	\$0
4319	Other Highway, Streets, and Bridges		\$0	\$0	\$0	\$0
<b>Highways and Streets Subtotal</b>			<b>\$491,083</b>	<b>\$515,700</b>	<b>\$515,000</b>	<b>\$0</b>
<b>Sanitation</b>						
4321	Sanitation Administration		\$0	\$0	\$0	\$0
4323	Solid Waste Collection	07	\$287,132	\$313,200	\$325,700	\$0



**Proposed Budget**

4324	Solid Waste Disposal		\$0	\$0	\$0	\$0
4325	Solid Waste Facilities Clean-Up		\$0	\$0	\$0	\$0
4326	Sewage Collection and Disposal		\$0	\$0	\$0	\$0
4329	Other Sanitation		\$0	\$0	\$0	\$0
<b>Sanitation Subtotal</b>			<b>\$287,132</b>	<b>\$313,200</b>	<b>\$325,700</b>	<b>\$0</b>

**Water Distribution and Treatment**

4331	Water Administration		\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0
4335	Water Treatment		\$0	\$0	\$0	\$0
4338	Water Conservation		\$0	\$0	\$0	\$0
4339	Other Water		\$0	\$0	\$0	\$0
<b>Water Distribution and Treatment Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Electric**

4351	Electric Administration		\$0	\$0	\$0	\$0
4352	Generation		\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0
<b>Electric Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Health**

4411	Health Administration		\$0	\$0	\$0	\$0
4414	Pest Control	07	\$2,390	\$3,500	\$3,500	\$0
4415	Health Agencies and Hospitals	07	\$5,500	\$10,500	\$10,500	\$0
4419	Other Health		\$0	\$0	\$0	\$0
<b>Health Subtotal</b>			<b>\$7,890</b>	<b>\$14,000</b>	<b>\$14,000</b>	<b>\$0</b>

**Welfare**

4441	Welfare Administration		\$0	\$0	\$0	\$0
4442	Direct Assistance		\$0	\$0	\$0	\$0
4444	Intergovernmental Welfare Payments	07	\$3,300	\$10,280	\$7,875	\$0
4445	Vendor Payments	07	\$0	\$10,000	\$10,000	\$0
4449	Other Welfare		\$0	\$0	\$0	\$0
<b>Welfare Subtotal</b>			<b>\$3,300</b>	<b>\$20,280</b>	<b>\$17,875</b>	<b>\$0</b>

**Culture and Recreation**

4520	Parks and Recreation	07	\$15,042	\$14,900	\$14,900	\$0
4550	Library	07	\$169,310	\$175,388	\$177,527	\$0
4583	Patriotic Purposes	07	\$741	\$600	\$900	\$0
4589	Other Culture and Recreation		\$0	\$0	\$0	\$0
<b>Culture and Recreation Subtotal</b>			<b>\$185,093</b>	<b>\$190,888</b>	<b>\$193,327</b>	<b>\$0</b>



**Proposed Budget**

**Conservation and Development**

4611	Conservation Administration		\$0	\$0	\$0	\$0
4612	Purchase of Natural Resources		\$0	\$0	\$0	\$0
4619	Other Conservation	07	\$9,732	\$9,001	\$9,001	\$0
4631	Redevelopment and Housing Administration		\$0	\$0	\$0	\$0
4632	Other Redevelopment and Housing		\$0	\$0	\$0	\$0
4651	Economic Development Administration		\$0	\$0	\$0	\$0
4652	Economic Development		\$0	\$0	\$0	\$0
4659	Other Economic Development		\$0	\$0	\$0	\$0
<b>Conservation and Development Subtotal</b>			<b>\$9,732</b>	<b>\$9,001</b>	<b>\$9,001</b>	<b>\$0</b>

**Debt Service**

4711	Principal - Long Term Bonds, Notes, and Other Debt	07	\$235,000	\$235,000	\$235,000	\$0
4721	Interest - Long Term Bonds, Notes, and Other Debt	07	\$35,118	\$35,120	\$25,651	\$0
4723	Interest on Tax and Revenue Anticipation Notes	07	\$0	\$1	\$1	\$0
4790	Other Debt Service Charges		\$0	\$0	\$0	\$0
<b>Debt Service Subtotal</b>			<b>\$270,118</b>	<b>\$270,121</b>	<b>\$260,652</b>	<b>\$0</b>

**Capital Outlay**

4901	Land		\$0	\$4,000,000	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$0	\$1	\$0	\$0
4903	Buildings		\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$0	\$0	\$0	\$0
<b>Capital Outlay Subtotal</b>			<b>\$0</b>	<b>\$4,000,001</b>	<b>\$0</b>	<b>\$0</b>

**Operating Transfers Out**

4911	To Revolving Funds		\$0	\$0	\$0	\$0
4912	To Special Revenue Funds		\$0	\$0	\$0	\$0
4913	To Capital Projects Funds		\$0	\$0	\$0	\$0
4914A	To Airport Proprietary Fund		\$0	\$0	\$0	\$0
4914E	To Electric Proprietary Fund		\$0	\$0	\$0	\$0
4914O	To Other Proprietary Fund		\$0	\$0	\$0	\$0
4914S	To Sewer Proprietary Fund		\$0	\$0	\$0	\$0
4914W	To Water Proprietary Fund		\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0
4919	To Fiduciary Funds		\$0	\$0	\$0	\$0
<b>Operating Transfers Out Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Total Operating Budget Appropriations**

**\$3,685,009**

**\$0**



**Proposed Budget**

Account	Purpose	Article	Proposed Appropriations for period ending 12/31/2024	
			(Recommended)	(Not Recommended)
4152	Property Assessment	08	\$26,000	\$0
		<i>Purpose: Withdrawal from CRF to conduct Revaluation</i>		
4915	To Capital Reserve Funds	09	\$15,000	\$0
		<i>Purpose: Revaluation</i>		
4915	To Capital Reserve Funds	10	\$50,000	\$0
		<i>Purpose: Building Preservation for Town owned buildings</i>		
4915	To Capital Reserve Funds	11	\$15,000	\$0
		<i>Purpose: Police Department Building Maintenance</i>		
4915	To Capital Reserve Funds	13	\$50,000	\$0
		<i>Purpose: Acquiring Fire Apparatus</i>		
4915	To Capital Reserve Funds	14	\$15,000	\$0
		<i>Purpose: Cistern.Hydrant Repair/Replace CRF</i>		
4915	To Capital Reserve Funds	15	\$10,000	\$0
		<i>Purpose: Fire Station/Emergency Operations Center</i>		
4916	To Expendable Trusts	12	\$10,000	\$0
		<i>Purpose: Library Building Maintenance</i>		
<b>Total Proposed Special Articles</b>			<b>\$191,000</b>	<b>\$0</b>



**Proposed Budget**

Account	Purpose	Article	Proposed Appropriations for period ending 12/31/2024	
			(Recommended)	(Not Recommended)
<b>Total Proposed Individual Articles</b>			<b>\$0</b>	<b>\$0</b>





**Proposed Budget**

Account	Source	Article	Actual Revenues for period ending 12/31/2023	Estimated Revenues for period ending 12/31/2023	Estimated Revenues for period ending 12/31/2024
<b>Taxes</b>					
3120	Land Use Change Taxes for General Fund	07	\$13,400	\$13,400	\$5,000
3180	Resident Taxes		\$0	\$0	\$0
3185	Yield Taxes	07	\$0	\$0	\$4,500
3186	Payment in Lieu of Taxes		\$0	\$0	\$0
3187	Excavation Tax		\$0	\$0	\$0
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	07	\$22,639	\$20,611	\$18,700
	<b>Taxes Subtotal</b>		<b>\$36,039</b>	<b>\$34,011</b>	<b>\$28,200</b>
<b>Licenses, Permits, and Fees</b>					
3210	Business Licenses and Permits	07	\$2,765	\$1,300	\$12,000
3220	Motor Vehicle Permit Fees	07	\$619,731	\$606,425	\$575,960
3230	Building Permits	07	\$19,896	\$10,100	\$7,000
3290	Other Licenses, Permits, and Fees	07	\$9,420	\$7,775	\$9,100
	<b>Licenses, Permits, and Fees Subtotal</b>		<b>\$651,812</b>	<b>\$625,600</b>	<b>\$604,060</b>
<b>From Federal Government</b>					
3311	Housing and Urban Development		\$0	\$0	\$0
3312	Environmental Protection		\$0	\$0	\$0
3313	Federal Emergency		\$0	\$0	\$0
3314	Federal Drug Enforcement		\$0	\$0	\$0
3319	Other Federal Grants and Reimbursements		\$0	\$0	\$0
	<b>From Federal Government Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>State Sources</b>					
3351	Shared Revenues - Block Grant		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	07	\$231,653	\$231,653	\$100,000
3353	Highway Block Grant	07	\$67,890	\$52,992	\$50,000
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement	07	\$24	\$24	\$27
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Railroad Tax Distribution	07	\$9,239	\$1,100	\$1,000
3360	Water Filtration Grants		\$0	\$0	\$0
3361	Landfill Closure Grants		\$0	\$0	\$0
3369	Other Intergovernmental Revenue from State of NH		\$0	\$0	\$0
3379	Intergovernmental Revenues - Other	07	\$26,367	\$500	\$1,000
	<b>State Sources Subtotal</b>		<b>\$335,173</b>	<b>\$286,269</b>	<b>\$152,027</b>
<b>Charges for Services</b>					
3401	Income from Departments	07	\$37,608	\$31,800	\$36,000



**Proposed Budget**

3402	Water Supply System Charges		\$0	\$0	\$0
3403	Sewer User Charges		\$0	\$0	\$0
3404	Garbage-Refuse Charges		\$0	\$0	\$0
3405	Electric User Charges		\$0	\$0	\$0
3406	Airport Fees		\$0	\$0	\$0
3409	Other Charges		\$0	\$0	\$0
<b>Charges for Services Subtotal</b>			<b>\$37,608</b>	<b>\$31,800</b>	<b>\$36,000</b>

**Miscellaneous Revenues**

3500	Special Assessments		\$0	\$0	\$0
3501	Sale of Municipal Property		\$0	\$0	\$0
3502	Interest on Investments	07	\$98,780	\$30,000	\$50
3503	Other		\$0	\$0	\$0
3504	Fines and Forfeits		\$0	\$0	\$0
3506	Insurance Dividends and Reimbursements		\$8,315	\$0	\$0
3508	Contributions and Donations		\$0	\$0	\$0
3509	Revenue from Misc Sources Not Otherwise Classified	07	\$13,400	\$2,025	\$6,670
<b>Miscellaneous Revenues Subtotal</b>			<b>\$120,495</b>	<b>\$32,025</b>	<b>\$6,720</b>

**Interfund Operating Transfers In**

3911	From Revolving Funds		\$0	\$0	\$0
3912	From Special Revenue Funds		\$0	\$0	\$0
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Airport Proprietary Fund		\$0	\$0	\$0
3914E	From Electric Proprietary Fund		\$0	\$0	\$0
3914O	From Other Proprietary Fund		\$0	\$0	\$0
3914S	From Sewer Proprietary Fund		\$0	\$0	\$0
3914W	From Water Proprietary Fund		\$0	\$0	\$0
3915	From Capital Reserve Funds	08	\$43,359	\$0	\$26,000
3916	From Trust and Fiduciary Funds		\$0	\$0	\$0
3917	From Conservation Funds		\$0	\$0	\$0
<b>Interfund Operating Transfers In Subtotal</b>			<b>\$43,359</b>	<b>\$0</b>	<b>\$26,000</b>

**Other Financing Sources**

3934	Proceeds from Long-Term Notes/Bonds/Other Sources		\$0	\$4,000,000	\$0
9998	Amount Voted from Fund Balance	10	\$0	\$0	\$50,000
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
<b>Other Financing Sources Subtotal</b>			<b>\$0</b>	<b>\$4,000,000</b>	<b>\$50,000</b>

<b>Total Estimated Revenues and Credits</b>			<b>\$1,224,486</b>	<b>\$5,009,705</b>	<b>\$903,007</b>
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**Proposed Budget**

<b>Item</b>	<b>Period ending 12/31/2024</b>
Operating Budget Appropriations	\$3,685,009
Special Warrant Articles	\$191,000
Individual Warrant Articles	\$0
Total Appropriations	\$3,876,009
Less Amount of Estimated Revenues & Credits	\$903,007
<b>Estimated Amount of Taxes to be Raised</b>	<b>\$2,973,002</b>



**Default Budget of the Municipality  
East Kingston**

For the period beginning January 1, 2024 and ending December 31, 2024

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

This form was posted with the warrant on: 1/26/2024

**GOVERNING BODY OR BUDGET COMMITTEE CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Robert A Caron	Chairman	
Robert L Nigrello	Selectman	
Joseph M Cacciatore	Selectman	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>

**For assistance please contact:**  
NH DRA Municipal and Property Division  
(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>



**Default Budget of the Municipality**

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
<b>General Government</b>					
4130	Executive	\$209,377	\$9,457	\$0	\$218,834
4140	Election, Registration, and Vital Statistics	\$65,050	\$2,830	\$0	\$67,880
4150	Financial Administration	\$120,901	\$14,480	\$0	\$135,381
4152	Property Assessment	\$23,000	\$29,000	\$0	\$52,000
4153	Legal Expense	\$65,000	\$0	\$0	\$65,000
4155	Personnel Administration	\$463,610	\$0	\$0	\$463,610
4191	Planning and Zoning	\$47,579	\$178	\$0	\$47,757
4194	General Government Buildings	\$24,450	\$0	\$0	\$24,450
4195	Cemeteries	\$47,550	\$0	\$0	\$47,550
4196	Insurance Not Otherwise Allocated	\$72,163	\$11,052	\$0	\$83,215
4197	Advertising and Regional Associations	\$0	\$0	\$0	\$0
4198	Contingency	\$0	\$0	\$0	\$0
4199	Other General Government	\$25,000	\$0	\$0	\$25,000
<b>General Government Subtotal</b>		<b>\$1,163,680</b>	<b>\$66,997</b>	<b>\$0</b>	<b>\$1,230,677</b>
<b>Public Safety</b>					
4210	Police	\$646,568	\$10,001	\$0	\$656,569
4215	Ambulances	\$30,201	\$0	\$0	\$30,201
4220	Fire	\$296,046	\$73,001	\$0	\$369,047
4240	Building Inspection	\$17,840	\$0	\$0	\$17,840
4290	Emergency Management	\$38,451	\$0	\$0	\$38,451
4299	Other Public Safety	\$1	\$0	\$0	\$1
<b>Public Safety Subtotal</b>		<b>\$1,029,107</b>	<b>\$83,002</b>	<b>\$0</b>	<b>\$1,112,109</b>
<b>Airport/Aviation Center</b>					
4301	Airport Administration	\$0	\$0	\$0	\$0
4302	Airport Operations	\$0	\$0	\$0	\$0
4309	Other Airport	\$0	\$0	\$0	\$0
<b>Airport/Aviation Center Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Highways and Streets</b>					
4311	Highway Administration	\$0	\$0	\$0	\$0
4312	Highways and Streets	\$509,200	\$0	\$0	\$509,200
4313	Bridges	\$0	\$0	\$0	\$0
4316	Street Lighting	\$6,500	\$0	\$0	\$6,500
4319	Other Highway, Streets, and Bridges	\$0	\$0	\$0	\$0
<b>Highways and Streets Subtotal</b>		<b>\$515,700</b>	<b>\$0</b>	<b>\$0</b>	<b>\$515,700</b>
<b>Sanitation</b>					
4321	Sanitation Administration	\$0	\$0	\$0	\$0
4323	Solid Waste Collection	\$313,200	\$15,000	\$0	\$328,200
4324	Solid Waste Disposal	\$0	\$0	\$0	\$0
4325	Solid Waste Facilities Clean-Up	\$0	\$0	\$0	\$0



### Default Budget of the Municipality

4326	Sewage Collection and Disposal	\$0	\$0	\$0	\$0
4329	Other Sanitation	\$0	\$0	\$0	\$0
<b>Sanitation Subtotal</b>		<b>\$313,200</b>	<b>\$15,000</b>	<b>\$0</b>	<b>\$328,200</b>

#### Water Distribution and Treatment

4331	Water Administration	\$0	\$0	\$0	\$0
4332	Water Services	\$0	\$0	\$0	\$0
4335	Water Treatment	\$0	\$0	\$0	\$0
4338	Water Conservation	\$0	\$0	\$0	\$0
<b>Water Distribution and Treatment Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

#### Electric

4351	Electric Administration	\$0	\$0	\$0	\$0
4352	Generation	\$0	\$0	\$0	\$0
4353	Purchase Costs	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance	\$0	\$0	\$0	\$0
4359	Other Electric Costs	\$0	\$0	\$0	\$0
<b>Electric Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

#### Health

4411	Health Administration	\$0	\$0	\$0	\$0
4414	Pest Control	\$3,500	\$0	\$0	\$3,500
4415	Health Agencies and Hospitals	\$10,500	\$0	\$0	\$10,500
4419	Other Health	\$0	\$0	\$0	\$0
<b>Health Subtotal</b>		<b>\$14,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$14,000</b>

#### Welfare

4441	Welfare Administration	\$0	\$0	\$0	\$0
4442	Direct Assistance	\$0	\$0	\$0	\$0
4444	Intergovernmental Welfare Payments	\$10,280	\$0	\$0	\$10,280
4445	Vendor Payments	\$10,000	\$0	\$0	\$10,000
4449	Other Welfare	\$0	\$0	\$0	\$0
<b>Welfare Subtotal</b>		<b>\$20,280</b>	<b>\$0</b>	<b>\$0</b>	<b>\$20,280</b>

#### Culture and Recreation

4520	Parks and Recreation	\$14,900	\$0	\$0	\$14,900
4550	Library	\$175,388	\$0	\$0	\$175,388
4583	Patriotic Purposes	\$600	\$0	\$0	\$600
4589	Other Culture and Recreation	\$0	\$0	\$0	\$0
<b>Culture and Recreation Subtotal</b>		<b>\$190,888</b>	<b>\$0</b>	<b>\$0</b>	<b>\$190,888</b>

#### Conservation and Development

4611	Conservation Administration	\$0	\$0	\$0	\$0
4612	Purchase of Natural Resources	\$0	\$0	\$0	\$0
4619	Other Conservation	\$9,001	\$0	\$0	\$9,001



**Default Budget of the Municipality**

4631	Redevelopment and Housing Administration	\$0	\$0	\$0	\$0
4632	Other Redevelopment and Housing	\$0	\$0	\$0	\$0
4651	Economic Development Administration	\$0	\$0	\$0	\$0
4652	Economic Development	\$0	\$0	\$0	\$0
4659	Other Economic Development	\$0	\$0	\$0	\$0
	<b>Conservation and Development Subtotal</b>	<b>\$9,001</b>	<b>\$0</b>	<b>\$0</b>	<b>\$9,001</b>
<b>Debt Service</b>					
4711	Principal - Long Term Bonds, Notes, and Other Debt	\$235,000	\$0	\$0	\$235,000
4721	Interest - Long Term Bonds, Notes, and Other Debt	\$35,120	(\$9,469)	\$0	\$25,651
4723	Interest on Tax and Revenue Anticipation Notes	\$1	\$0	\$0	\$1
4790	Other Debt Service Charges	\$0	\$0	\$0	\$0
	<b>Debt Service Subtotal</b>	<b>\$270,121</b>	<b>(\$9,469)</b>	<b>\$0</b>	<b>\$260,652</b>
<b>Capital Outlay</b>					
4901	Land	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment	\$1	\$0	\$0	\$1
4903	Buildings	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings	\$0	\$0	\$0	\$0
	<b>Capital Outlay Subtotal</b>	<b>\$1</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1</b>
<b>Operating Transfers Out</b>					
4911	To Revolving Funds	\$0	\$0	\$0	\$0
4912	To Special Revenue Funds	\$0	\$0	\$0	\$0
4913	To Capital Projects Funds	\$0	\$0	\$0	\$0
4914A	To Airport Proprietary Fund	\$0	\$0	\$0	\$0
4914E	To Electric Proprietary Fund	\$0	\$0	\$0	\$0
4914O	To Other Proprietary Fund	\$0	\$0	\$0	\$0
4914S	To Sewer Proprietary Fund	\$0	\$0	\$0	\$0
4914W	To Water Proprietary Fund	\$0	\$0	\$0	\$0
4915	To Capital Reserve Funds	\$0	\$0	\$0	\$0
4916	To Expendable Trusts	\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds	\$0	\$0	\$0	\$0
	<b>Operating Transfers Out Subtotal</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
	<b>Total Operating Budget Appropriations</b>	<b>\$3,525,978</b>	<b>\$155,530</b>	<b>\$0</b>	<b>\$3,681,508</b>



**Default Budget of the Municipality**

<b>Account</b>	<b>Explanation</b>
4140	Mandated Elections
4130	Mandated Elections
4150	IT Contract, Prior yr warrant article
4220	Prior yr warrant article
4196	Primex Contract
4191	RPC Contract
4210	Contracted Prosecutor
4152	Revaluation Contract
4323	WM Contract rate increase



**TOWN OF EAST KINGSTON**  
**First Session of the 2024 Annual Meeting**  
**Deliberative Session – February 3, 2024**

Selectmen

Robert Caron, Chairman

Joseph Cacciatore

Robert Nigrello

Keri Marshall, Moderator

Allison Scamman, Assistant Moderator

Michael Courtney, Town Counsel, Upton & Hatfield, LLP

Madeline Osbon, Town Counsel, Upton & Hatfield, LLP

Barbara Clark, Town Clerk

Grace Ruelle, Town Administrator

The Moderator, Keri Marshall, called the meeting to order at 10:00 am with sixty-seven residents in attendance. Introductions were made from the head table and Keri reviewed the rules and procedures of the meeting.

**ARTICLE 1:**

To choose all necessary Town Officers for the year ensuing.

Joseph Cacciatore announced the residents who filed for town offices during the recent filing period.

Selectman – 3 yr. term

Robert Caron (incumbent)

Edmund Robbins

Adam Barss

Moderator – 2 yr. term

Keri Marshall (incumbent)

Road Agent – 3 yr. term

Mark Brinkerhoff (incumbent)

Trustee of the Public Library – 2 yr. term

Debbie O’Neill (incumbent)

(2) Trustee of the Public Library – 3 yr. term

Sandra Courchesne (incumbent)

Robert Minicucci (incumbent)

Trustee of the Cemetery – 3 yr. term

Stephen McMillan (incumbent)

Trustee of the Trust Funds – 3 yr. term  
Edward “Ted” Lloyd (incumbent)

Supervisor of the Checklist – 6 yr. term

## **ARTICLE 2:**

Robert Nigrello stated Article 2 is a Planning Board article and it can't be changed. Robert read the intent of the proposed changes to the accessory dwelling unit.

## **ZONING ARTICLE VII GENERAL PROVISIONS – F. ACCESSORY DWELLING UNITS (ADU)**

The intent of the proposed changes to the accessory dwelling provisions is to allow for detached accessory dwelling units in addition to the attached units already permitted, thereby increasing affordable housing opportunities without the need for more infrastructure or further land development, providing flexible housing options for residents, integrating affordable housing with minimal negative impact, and providing elderly citizens the opportunity to retain their homes and age in place.

This amendment will also increase the living space for an accessory dwelling unit from 900 square feet to 1200 square feet. The rationale behind the increase is to increase the living space accommodations without creating units that compete in size with the main dwelling. Whether the ADU is attached or detached, the physical appearance of the property shall be that of a single-family dwelling unit.

The East Kingston Planning Board supports this zoning amendment.

The East Kingston Board of Selectmen support this zoning amendment.

***This article would result in no increase in the amount to be raised by taxation.***

Discussion:

Denis Hamel asked if these units were rentable to people who are not family, like an apartment. Bob Nigrello said yes.

Cathy Belcher clarified the ADU's do not go before the Planning Board; they go through a special exception to the Zoning Board of Adjustment.

William Branting said he had reservations about the secondary structure as someone could move in with five children and the primary structure could have another five children. He said the taxpayers are going to be hard pressed to keep a school district running without the property taxes skyrocketing. Bob Nigrello said the secondary structure would be 1200 square feet, a small unit. Joe Cacciatore added they can't have more than two bedrooms.

No further discussion.

### **ARTICLE 3:**

Robert Nigrello read the intent of the proposed changes to Zoning Article XVI – HOME OCCUPATIONS

The intent of the proposed amendments to the Home Occupation Ordinance is to achieve a number of outcomes that include providing a more comprehensive purpose statement inclusive of computer and telecommunications businesses that are increasing within society, allows for a home occupation to be operated out of an accessory dwelling unit, and provides for invisible home occupation standards as the current ordinance does not.

Additionally, the proposed amendment will require all home occupations, whether visible or invisible, to undergo the same permitting process for equality purposes. Once the home occupation is approved, the annual permitting process shall remain the same (\$50 per year for visible and \$25 per year for invisible).

The proposed amendments will clarify and align with Article III-B which states that the parking of commercial vehicles over 14k pounds is not permitted in a residential zone.

The amendments will require copies of other required state/federal licenses and approvals be provided by the applicant and updated on an annual basis. This will ensure the appropriate agencies are monitoring the business annually and provide a second layer of code enforcement.

Modifications are proposed to the permitted uses by reducing the number of children permitted for in-home daycares as a means to more align the minimal impact requirements expected of other permitted uses (noise, traffic), expanding uses similar to other permitted uses (i.e. aestheticians, massage therapists, stylists) but limiting them to a maximum of one chair (thus keeping with the home occupation nature and, in the cases of beauticians, aestheticians, barbers and stylists, minimize the quantity of chemicals and products that could enter water sources through private septic systems). Other proposed modifications to the permitted uses section removes vehicle repair and autobody from the list as these uses raise the risk of increasing water pollution. Proposed changes will also clarify that uses which involve the parking and storage of tractor trailer trucks and other vehicles in excess of 14k pounds is not permitted. This is to clarify what is already in the books.

These proposed changes solely address businesses located within the residential zone for which the voters have clearly expressed shall be a rural/agricultural setting. The town has created other areas in town which may be used for other businesses that are commercial and light industrial in nature.

The East Kingston Planning Board supports this zoning amendment.

The East Kingston Board of Selectmen support this zoning amendment.

***This article would result in no increase in the amount to be raised by taxation.***

Discussion:

Ed Robbins, a member of the Zoning Board of Adjustment, said the language here says commercial vehicles but the language in the zoning regulation says one commercial vehicle. He asked if the languages would be aligned so that someone can't go to one item and say I can have two 12,000 lb. vehicles whereas

this one says I can have one. Bob Nigrello said he believes for a permitted business in industrial or commercial you can have one. He said this article is to clarify that in a home occupation you can't have any. Ed Robbins said as long as commercial vehicle is singular.

Sally Hamel asked about people that drive school buses and bring those home or a truck driver who has his truck and trailer at his home. Bob said if you file as a home occupation, you will not be permitted. His understanding is you can have one if it is for your employer and you are parking it and leaving in the morning, etc. Bob recognized Josh Bath, who is the Chairman of the Planning Board. Bob asked Josh if he stated that information correctly. Josh confirmed he did.

Jonathan Stabile asked if they could elaborate on telecommunications and computer work. He asked if folks who worked from home for a couple of days a week must register as a small business, a 1099. Bob Nigrello said that is an interesting question that has come up before, and he said they were not able to come to a definitive on that. Bob said the Planning Board is going to take that up next year to help define the differences between someone that works at home for their employer's benefit or someone who works at home for their own benefit. Bob said they seem to be the same thing. He said currently they say 1099, but if you are a W-2 employee, doing the same work as someone as a 1099 employee, how do you differentiate that.

Cathy Belcher asked to further clarify there is a difference from the perspective of whether this is your business or not. If you have a business that you register with the Secretary of State's office in the State of New Hampshire, you have a business. If you are working from home for another employer, working remotely, that is not a business they are requiring. She said you may do the same kind of work, working for an employer, from your home versus having a business. She said this isn't the process about what you are doing from home for your employer. She said this is the process of conducting, running, and operating a business in East Kingston. Cathy said the state has determined there are certain things that qualify you and your operating business. She said the board has talked about that and it is on the agenda for them to further clarify.

Jonathan Stabile said if you are a 1099 or set up your own LLC as a sole proprietor, it isn't even recognized. He asked how that would affect how you track who needs to register. Bob Nigrello said that is one of the issues they must take up because there is certainly a fine line between those three options, 1099, W-2, or someone who doesn't register. They could all be doing the same work, and some would have to register, and some would not.

Denis Hamel asked what the definition of visible versus nonvisible was. Bob said if you work inside your home on your computer all day, it is invisible. If you have trucks coming and going or have clients coming to your house, that would be visible. Denis asked about a sign. Bob said a sign would be visible.

No further discussion.

Ed Robbins made a motion to approve Article 4 as written.

Seconded: Rob Caron

Voted: Passed

Robert Nigrello made a motion to not reconsider Article 3.  
Seconded: Rob Caron  
Voted: Passed

#### **ARTICLE 4:**

Robert Nigrello read the intent of the proposed changes to Zoning Article X Floodplain Development.

#### **ZONING ARTICLE X FLOODPLAIN DEVELOPMENT**

Background for these proposed amendments – The Federal Emergency Management Agency (FEMA) provided our community with preliminary Flood Insurance Study (FIS) and accompanying Flood Insurance Rate Maps (FIRM) for Rockingham County as part of the Merrimack River Watershed Risk MAP Project.

Whenever new maps are produced by FEMA, the agency requires that communities who are members of the National Flood Insurance Program (NFIP) have ordinances that are fully compliant with the NFIP regulations. The proposed amendments to our floodplain ordinance will bring the ordinance into compliance. By having complaint regulations, our community will remain eligible to participate in the NFIP once the new maps become effective.

The East Kingston Planning Board supports this zoning amendment.  
The East Kingston Board of Selectmen support this zoning amendment.

***This article would result in no increase in the amount to be raised by taxation.***

#### **Discussion:**

Jane Richard asked how she could see a map as her property is near the Powwow River. She asked how this would affect the requirement of a resident to get mandated flood insurance. Bob Nigrello said if we do not adopt this, we won't be in compliance with FEMA regulations. Jane asked what the FEMA regulations would require of someone who would be in the flood zone. She asked if it would change what is happening right now as she isn't required to get flood insurance. Bob said it could as they do change the maps. He said, for example, if you were close and they changed the map where you would be included, you would be required. He said he didn't know what the changes are.

No further discussion.

Rob Caron made a motion to approve Article 4 as written.  
Seconded: Robert Nigrello  
Voted: Passed

Robert Nigrello made a motion to not reconsider Article 4.  
Seconded: Joe Cacciatore  
Voted: Passed

## **ARTICLE 5:**

Robert Nigrello read the intent of the proposed changes to Zoning Article XVII – Building Inspector and Permits

### **ZONING ARTICLE XVII – BUILDING INSPECTOR AND PERMITS**

The intent of the proposed amendments to the Building Inspector and Permits article of the zoning ordinance is to align the language with current practice with respect to the permitting process, remove the \$1,000.00 threshold for requiring a building permit, and updating references to applicable building codes. It also requires that commercial businesses obtain an occupancy permit consistent with the provisions of the International Building Code.

The East Kingston Planning Board supports this zoning amendment.

The East Kingston Board of Selectmen support this zoning amendment.

***This article would result in no increase in the amount to be raised by taxation.***

#### **Discussion:**

Vicki Brown said she was interested in the \$1,000.00 requirement. She asked if you are doing any building at all, you must get a permit. The homeowner can do their own work if it is to code. Vicki asked what if you are replacing your roof or replacing your windows. She asked if that was considered building and do you need to get a permit. Bob Nigrello answered yes.

Cathy Belcher said because the article will be updated, it does reference the International Building Code and it sets forth all the provisions about what requires a building permit and what does not require a building permit. She said the list was extensive for both and so the Planning Board opted not to incorporate all of that. She said it really does fall under the line of substantial repair or alterations.

Ted Lloyd said he had the opportunity earlier this week to look at the Kensington warrant and they are raising the threshold from \$5,000 to \$10,000. He asked if the board was aware of what other communities in our location are doing and might it not make sense to become somewhat consistent. Bob said he was unaware of Kensington. Josh Bath said the \$1,000 threshold was a nuisance for many homeowners to go in just to be able to do a small repair. He said by taking out the \$1,000 threshold, if you have a project that you want to do in your home, you should come in and ask the building inspector what his recommendations are, and he will decide whether you need a building permit or not. He said this means the dollar amount is kind of insignificant because that is a determination the building inspector will do. He said in terms of aligning with other communities, other communities have other issues. He said we are a small town and there aren't that many building projects that go on. He said certainly with construction so if have any building projects to go to the building inspector.

Denis Hamel asked when a building permit comes into play when you are doing maintenance. He asked if painting is considered maintenance, and he considers putting on a new roof as maintenance. He asked who determines that. Bob Nigrello said painting would fall outside of this and to go and see the Building Inspector. Bob said he believes when they put a new roof on his house 10 years ago, they did pull a permit.

No further discussion.

Robert Caron made a motion to accept Article 5 as written.

Seconded: Robert Nigrello

Voted: Passed

Robert Nigrello made a motion to not reconsider Article 5.

Seconded: Joe Cacciatore

Voted: Passed

## **ARTICLE 6:**

Robert Nigrello read the intent of the proposed changes to Zoning Article Building Code.

### ZONING ARTICLE BUILDING CODE

The intent of the proposed changes to the East Kingston Building Code is to update all the code references with the most recent building code versions, remove the building permit fee structure for specific permits from the code language and reference a fee schedule approved by the Selectmen which will allow for modifications to the schedule as needed, and to require any structure which is built with approved native lumber comply with all application requirements.

The East Kingston Planning Board supports this zoning amendment.

The East Kingston Board of Selectmen support this zoning amendment.

***This article would result in no increase in the amount to be raised by taxation.***

Vicki Brown asked about the philosophy behind having a separate fee structure that the Selectboard approves versus one that is done by the state. She is assuming it is because they are looking for additional revenues in town. Why would it be a different fee schedule. Bob said the fee structure currently was a separate document and they hadn't changed it for many years. They decided they would put that in and have a separate fee schedule the Selectmen would look at every year, two years, three years or whatever was applicable. Vicki asked if it was available online for residents to view. It was confirmed that it is available online. Bob said the fee structure covers the cost of the inspection.

No further discussion.

Joseph Cacciatore made a motion to accept Article 6 as written.

Seconded: Robert Caron

Voted: Passed

Robert Nigrello made a motion to not reconsider Article 6.

Seconded: Robert Caron

Voted: Passed

**ARTICLE 7:**

Robert Caron read Article 7 in its entirety.

Shall the Town of East Kingston raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$3,685,009. Should this article be defeated, the default budget shall be \$3,681,508, which is the same as last year, with certain adjustments required by previous action of the Town of East Kingston or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. This operating budget article does not contain appropriations contained in any other warrant articles.

**MAJORITY VOTE REQUIRED.**

The Board of Selectmen recommends approval of this article:   3   For,   0   Against.

***The budget increase from the 2023 ACTUAL budget to the 2024 PROPOSED budget represents an estimated tax impact increase of \$0.22 per \$1,000.00 of assessed value.***

Rob Caron said this is the main town budget structure. He said there are items that have mandated increases, and they have no basic say. He said the big one is a 15% increase with Primex, which is the town insurance company. He said this year we have five election days and this meeting, being the second of the five. He said that is an increase for us as normally we have either one or two versus five this year. Another increase to the town is the revaluation; every five years the state requires a complete revaluation of the town itself where Avitar goes out and they basically restructure the entire impact values of houses. He said this year is our year to do so and you will see some warrant articles where they will appropriate money we have already set aside for it. You will see money coming in and you will see requested money going out to cover the overall cost of that. He said other increases you will see in there is related to the ambulance and Police Department, because of increased calls. He added prosecutor fees have also gone up. In the past, Chief LePage was doing double duty for the last several years. One of his acting hats was also being the Prosecutor for the town. The State of NH changed how that operates as before they were leaning on the county to pick up the bulk of that. He said that is now pushed back onto the town, so they are in a position where they had to look for a Prosecutor. They did some research through the Chief and with some recommendations came up with an individual that is highly experienced, and they obtained a very reasonable rate they are also sharing with other towns for her time frame. They initially were looking in the \$45,000 range to pay this person but were able to come up with an agreement. Rob said it is only going to cost us \$10,000 which is substantial but is another added cost.

Ted Lloyd said when he had an insurance bill come that had a 25% increase, he went out and found a new insurance company and rather than having a 25% increase, he had a 10% decrease. He was curious if the Selectboard investigated alternatives to Primex. Rob said they did not do any research.

Michael Courtney said under statue, Primex can't drop the town for whatever reason but if you go out and get a private insurer, they could drop you, depending on your claim. He said that is one of the reasons towns stick with Primex as Primex must stick with us.



Denis Hamel said looking at the numbers presented in this article it is only a \$4,500 difference from last year.

Rob said what they did this year was to really focus on the budget itself to see where they could trim some items. He said before the ambulance budget had everything tied in but they broke up that whole budget piece for the ambulance so they could see what their actual costs were for that. He said they are doing the same thing with EOC as right now EOC focuses on Seabrook Station, but the emergency management piece needs to look at the overall structure. He said now instead of having two people on the EOC, it is a representation of four that does that. He said there were some other items on budget increases on page 10 that they basically highlighted where they were able to counteract some of the increases.

Denis asked if we deny this, what will happen. Bob Nigrello said we would have \$3,500 less to spend. He said our contributions to NH Retirement are going down \$27,000. He said there are some plus and minuses but at the end of the day its \$3,500, 2 ½% increase.

Ted Lloyd said he was confused by Town Counsel's comment about Primex. Michael Courtney said in towns where they have looked at other alternatives to Primex, one of the reasons why towns don't go to private insurers as state statute requires if the town is using Primex, Primex can't drop the town. He said they had a town up north many years ago that went with a private insurer and they got dropped within the year. Ted asked if Primex is the only state favored carrier. Michael said he doesn't know of any others.

Jane Richard had a quick question about the election budget. She asked if it included the requirement for a new voting machine. Barbara Clark said it isn't a requirement at this time to go to the new machine. She said she doesn't believe they have been approved by the Ballot Commission at the state level. Jane said she heard the new machine is around \$6,000.00. She asked if it was mandated to spend the \$6,000. Bob said when the new machine is state approved and the town clerk agrees, then we will put it in the budget.

Joseph Cacciatore motioned to accept Article 7 as written.  
Seconded: Rob Caron  
Voted: Passed

Robert Nigrello made a motion to not reconsider Article 7.  
Seconded: Joseph Cacciatore  
Voted: Passed

### **ARTICLE 8:**

Joseph Cacciatore read Article 8 in its entirety.

To see if the Town will vote to raise and appropriate the sum of twenty-six thousand dollars (\$26,000) to conduct a revaluation and authorize the withdrawal of twenty-six thousand dollars (\$26,000) from the Revaluation Capital Reserve Fund created for that purpose. No amount to be raised by taxation.

**MAJORITY VOTE REQUIRED.**

The Board of Selectmen recommends approval of this article: 3 For, 0 Against.

***This article would result in no increase in the amount to be raised by taxation.***

Discussion:

Vicki Brown asked how much is currently in the Revaluation Capital Reserve Fund and Joseph Cacciatore said \$27,000.

No further discussion.

Motion to accept Article 8 as written.

Seconded: Joseph Cacciatore

Voted: Passed

Robert Nigrello made a motion to not reconsider Article 8.

Seconded: Robert Caron

Voted: Passed

**ARTICLE 9:**

Robert Caron read Article 9 in its entirety.

To see if the Town will vote to raise and appropriate the sum of fifteen thousand dollars (\$15,000) to be added to the existing Revaluation Capital Reserve Fund established at the 1991 Town Meeting for the purpose of the next revaluation of the Town, as required every five years by NH RSA 75:8-a.

**MAJORITY VOTE REQUIRED.**

The Board of Selectmen recommends approval of this article: 3 For, 0 Against.

***This article would result in an estimated \$0.04 increase per \$1000.00 of assessed value to be raised by taxation.***

Discussion:

Sally Hamel asked if they have looked into other assessing companies to do the evaluations. Robert Nigrello said three years ago they looked into other companies. He said they were all significantly more expensive than the one they have been using,

No further discussion.

Robert Nigrello made a motion to accept Article 9 as written.

Seconded: Joseph Cacciatore

Voted: Passed

Robert Nigrello made a motion to not reconsider Article 9.

Seconded: Joseph Cacciatore

Voted: Passed

## **ARTICLE 10:**

Joseph Cacciatore read Article 10 in its entirety.

To see if the Town will vote to raise and appropriate the sum of Fifty Thousand dollars (\$50,000) to be added to the existing Building Preservation Capital Reserve Fund established at the 1993 Town Meeting for the purpose of the preserving Town owned buildings. This sum comes from unassigned fund balance and no amount to be raised from taxation.

### **MAJORITY VOTE REQUIRED.**

The Board of Selectmen recommends approval of this article:   3   For,   0   Against.

***This article would result in no increase in the amount to be raised by taxation.***

### **Discussion:**

Nancy Parker asked where this balance comes from. Bob said if there is fund balance and the Selectmen believe they need to put some of that into our building fund, they can do so up to \$50,000. He said it doesn't mean they will. He said they had some significant replacements of infrastructure in our buildings: \$70,000 for a new heating system in the Police Department. He said we have a heating system in the town hall that is 70 years old, and it is probably going to need to be replaced. Bob said they have about \$40,000 in the existing fund now for building projects and they want to increase it; however, they don't want a warrant article that specifically says we want a dollar amount. He said they would like to keep it around \$100,000. He said to use fund balance to fund a reserve for when we need some capital improvements. He said we do this now for special education on the school side.

Keri spoke of the Town Hall and said this is something that is not coming out of the town budget and they wanted to make certain that when people see significant changes to that building, the one next to the fire station, you won't think its your tax dollars.

Dennis Quintal said they have been working with Keri. They have been looking to renovate the existing town hall so they could have meetings like this. He said we don't really have a place, except for this school facility, for a meeting hall. He said they used to have Planning Board, Zoning Board meetings and other events that were more than 10-20 people and the Pound School is too small. He said they have a building here that needs structural support, and it needs to have a lot of interior work such as wiring, plumbing, new bathrooms and the exterior, windows, and doors, need to be fixed. He said they really need to do support for the building foundation as it is not a standard foundation that they would have today to support a building. He said it really isn't a good place in town to store things. They don't have a good storage area for documents, historical artifacts and what not. He said if we are going to be putting a foundation underneath the building, why don't they make it a full foundation. He said that is the direction they are heading. They have been working with a structural engineer and building movers and they are trying to come up with a structural foundation plan and building movers to be able to pick the building up, do the excavating work and provide them with a full foundation under the building for storage of documents and artifacts. He said it will also need to be ADA compliant, so they are still in the design phase of that, trying to figure how that is going to work out. He said with the building itself, they are trying to keep it as near as possible as to what it is now for historical purposes, and it is a nice building.

He said they would like to keep it that way and be able to use it instead of being a burden to the town. He said it is right in the middle of town and a great spot to be able to have that. He said maybe someday the town will vote to have offices in the building but for right now they need to preserve that building and preserve that structure.

Keri said the town also now owns approximately five acres behind the old town hall.

Cathy Belcher asked who is paying for this. Keri said Carl Johnnen who lived in Maplevale left a substantial amount of money to the town and they have been using Carl Johnnen trust money to purchase the five acres and to do the work that has been done thus far and will go a fair way towards preserving the building. Keri said Dennis, his wife, Dan Guilmette and others have worked tirelessly to clear junk out of the old town hall and to clear it of debris and trash. Keri said they have done an amazing job inside.

Sally Hammel asked if this is to be used for meetings and what not, where is the parking, the 5 acres behind? Keri said there will be some parking immediately behind and they also have the five acres behind they could expand. Sally asked if it would be paved at some point. Bob Nigrello said at some point in time if that property is to be utilized, they will come to a meeting like this to expend those funds or if there are any other available sources for funding.

Robert Nigrello made a motion to accept Article 10 as written.  
Seconded: Joseph Cacciatore  
Voted: Passed

Robert Nigrello made a motion to not reconsider Article 10,  
Seconded: Joseph Cacciatore  
Voted: Passed

### **ARTICLE 11:**

Robert Caron read Article 11 in its entirety.

To see if the Town will vote to raise and appropriate the sum of fifteen thousand dollars (\$15,000) to be added to the existing Police Department Building Long Term Maintenance Costs Capital Reserve Fund established at 2016 Town Meeting for the purpose of funding long term maintenance costs for the Police Department Building.

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article: 3 For, 0 Against.

***This article would result in an estimated \$0.04 increase per \$1000.00 of assessed value to be raised by taxation.***

No discussion.

Joseph Cacciatore made a motion to accept Article 11 as written.  
Seconded: Robert Nigrello  
Voted: Passed

Robert Nigrello made a motion to not reconsider Article 11.  
Seconded: Joseph Cacciatore  
Voted: Passed

**ARTICLE 12:**

Joseph Cacciatore read Article 12 in its entirety.

To see if the Town will vote to raise and appropriate the sum of ten thousand dollars (\$10,000) to be added to the existing Library building maintenance expendable trust fund established at the 2010 Town Meeting for the purpose of funding long-term maintenance.

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article: 3 For, 0 Against.

***This article would result in an estimated \$0.03 increase per \$1000.00 of assessed value to be raised by taxation.***

No discussion.

Robert Caron made a motion to accept Article 12 as written.  
Seconded: Joseph Cacciatore  
Voted: Passed

Robert Nigrello made a motion to not reconsider Article 12.  
Seconded: Joseph Cacciatore  
Voted: Passed

**ARTICLE 13:**

Robert Caron read Article 13 in its entirety.

To see if the Town will vote to raise and appropriate the sum of Fifty Thousand dollars (\$50,000) to be added to the existing Fire Apparatus Capital Reserve Fund established at the 1999 Town Meeting for the purpose of acquiring fire apparatus.

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article: 3 For, 0 Against.

***This article would result in an estimated \$0.12 increase per \$1000.00 of assessed value to be raised by taxation.***

No discussion.

Robert Nigrello made a motion to accept Article 13 as written.  
Seconded: Joseph Cacciatore  
Voted: Passed

Robert Nigrello made a motion to not reconsider Article 13.

Seconded: Robert Caron

Voted: Passed

#### **ARTICLE 14:**

Joseph Cacciatore read Article 14 in its entirety.

To see if the Town will vote to raise and appropriate the sum of Fifteen Thousand dollars (\$15,000) to be added to the existing cistern hydrant repair/replace Capital Reserve Fund established at the 2018 Town Meeting for the purpose of repairing or replacing existing cisterns or hydrants.

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article: 3 For, 0 Against.

***This article would result in an estimated \$0.04 increase per \$1000.00 of assessed value to be raised by taxation.***

No discussion.

Robert Caron made a motion to accept Article 14 as written.

Seconded: Joseph Cacciatore

Voted: Passed

Robert Nigrello made a motion to not reconsider Article 14.

Seconded: Robert Caron

Voted: Passed

#### **ARTICLE 15:**

Robert Caron read Article 15 in its entirety.

To see if the Town will vote to raise and appropriate the sum of Ten Thousand dollars (\$10,000) to be added to the existing Fire Department/Emergency Operations Center Land &/or Buildings Capital Reserve Fund established at the 2012 Town Meeting for the purpose of the acquisition of land and/or buildings or construction of building for a Fire Station/Emergency Operations Center.

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article: 3 For, 0 Against.

***This article would result in an estimated \$0.03 increase per \$1000.00 of assessed value to be raised by taxation.***

No discussion:

Robert Caron made a motion to accept Article 15 as written.

Seconded: Joseph Cacciatore

Voted: Passed

Robert Nigrello made a motion to not reconsider Article 14.

Seconded: Joseph Cacciatore

Voted: Passed

## **ARTICLE 16:**

Joseph Cacciatore read Article 16 as written.

On the petition of John Melanson and 27 other registered voters in East Kingston, NH, "Shall we rescind the provisions of RSA 40:13 (known as SB 2), as adopted by the Town of East Kingston on March 10, 2009, so that the official ballot will no longer be used for voting on all questions, but only for the election of officers and certain other questions for which the official ballot is required by state law."

### **3/5 MAJORITY VOTE REQUIRED**

The Board of Selectmen recommends approval of this article: 0 For, 3 Against.

This article would result in no increase in the amount to be raised by taxation.

***This article would result in no increase in the amount to be raised by taxation.***

### **Discussion:**

Michael Courtney said what we are in right now is SB2 and we have two sessions. He said we have this session where we deliberate about the proposed articles and then we have our voting session in March. He said if you go back to the traditional town meeting, you will just have one session where you can amend articles and vote on them at the same time.

Rob Caron added the board is opposed to it. He said if we go back to the one town meeting approach with our 55+ communities and the snowbirds they have will not be able to vote at all because you will not have the regular absentee type ballots you would have today. Bob Nigrello said going back means you will have to physically be there. Bob said he wasn't in favor of SB2 back in 2009 but now that they have made changes to how they adopt the budget, this is a longer process. He thinks it is well worthwhile to give people two opportunities; one public hearing and this session and then at the vote where everyone can be included, whether you are there and if you are not, you can do an absentee ballot. Rob said for the longtime residents a lot of us have been here before when we had the old town meeting structure and when something would come up that was contentious, and a lot of people would be sitting there, and you didn't want to hold your arm up to say Nay. It didn't make people feel comfortable in that setting.

Cathy Belcher said she thought they did a good presentation about that. She said there had been times in the past at the old town meeting where she did feel uncomfortable, pressured, and intimidated about her position on voting for a particular matter. She said she enjoys the privacy and the debate. She said when we go to ballot the town as a whole has the opportunity to vote on each one of these important articles.

Ted Lloyd asked Town Counsel what it would take to move our voting from March to summertime to avoid the problem that the Selectmen talked about as in snowbirds. Michael Courtney said that could be a warrant article next year. He said you could move it around. He said he has had towns that have their

town meeting in April or May. Joe Cacciatore said it affects the Cooperative Schools as well. Keri said the Cooperative School vote would still have to go forward. She said a lot of times there has been some discord because the majority of the towns dictate whether we go forward on a particular election. Keri said you may recall that we had a bad snowstorm last year. East Kingston was in favor of postponing the vote, but they had no choice because three of the five towns went forward. She said we still must vote at the same time for all the school things. She said we have no say in that unless we are part of the majority.

Nancy Parker said the wording of this article is ambiguous because it says shall rescind the provisions and then it says the Board of Selectmen recommend the approval of this article and then underneath it says three against. She said in her view it is hard to know if you should be voting for it or against it.

Michael Courtney said they could clear up the recommended language on a ballot. The language of the article is prescribed by statute, RSA 40:14 VII, so the state makes us put that language on there. We can't amend this language here today because it is prescribed by statute, so we are stuck with it. Bob Nigrello said to be clear the Board of Selectmen recommended this article 0 – 3 against.

Keri asked for a motion from someone that this article should be approved as written.

Ted Lloyd made a motion to approve Article 16 as written.

Seconded: Joe Cacciatore

Sarah Courchesne said she didn't think people understood what we were voting on.

Michael Courtney said he would encourage to approve this to move it to the ballot. He said if it is not, then we are violating the requirement that it be placed on the ballot and can't be amended.

Bob Nigrello made a motion to reconsider and approve Article 16 as written.

Seconded: Ted Lloyd

Vote to reconsider Article 16: Passed

Bob Nigrello made a motion to approve Article 16 as written.

Seconded: Joe Cacciatore

Voted: Passed

Other Business:

Edward Warren, Fire Chief, asked to speak. He said he would like to thank all the voters in town as they are incredibly supportive of the department and staff and everything they do. He said 2023 was an incredibly busy year. They did everything from crowd control to saving lives and sometimes they did it on the same call. He said there was a warrant article put in last year to ask for \$73,000 a year to fund two people being on call from 6 pm to 6 am. The whole purpose was they needed to be available for calls in town. Overwhelmingly, that passed. They committed to not being in the station but being within the distance they had set up. He thinks it was phenomenal. He said, granted they didn't cover as many shifts as he would have liked for the first portion of the year, but it wasn't voted on until March 2023. He said he didn't expect it to pass. He said they didn't ramp this thing up until sometime in April. He said he thinks they covered around 60% of the available shifts. He said that is an amazing achievement for something they first tried. The question was is it having success and are they improving their response times and improving patient care. He said looking at every single dispatch for 2022 and 2023 page by



page, double checking everything, he came up with in 2022 they responded to 417 requests for service. In 2023, they responded to 499. He said that is an 18% increase in call volume. He said you don't do that without having to spend money and have people. He said if you look at 2022 as an overnight shift to a year later becoming a stipend shift, there were 116 calls. He said the average response time was 11.16 minutes. In 2023, once established by your vote, the stipend/on call commitment was 116 calls as well. Ed said the response time went from 11.16 minutes in 2022 to 8.32 minutes in 2023. He said that is a 25% improvement in response. He said if you don't think almost three minutes makes a difference on any call, you have never had to stand around and wait for an ambulance or fire truck. He said one of the biggest structure fires they had in the last few years in town was a house down on Rowell Road. The homeowner when they got there was irate. He thought it was 40-45 minutes by the time they got there. He ended up having him contact their dispatch center in Rockingham, over the air. Ed said he asked for the times when they were toned and when they had somebody on scene. From the time they were were toned to the time they had somebody on scene was 6 minutes. Time from the tone to the first fire apparatus on scene was 9 minutes. Ed said in his mind he was convinced it was 40 or 45 minutes. He said time stops when there is an emergency. He said the biggest reason he did this was to figure out fire calls versus EMS calls versus combined calls versus mutual aid calls, and total calls. It is a massive undertaking, and they are doing nothing but improving. He said everybody should be proud of his staff because he is. He said one of the downfalls last year was they started really strong covering their shifts and then it petered out as they had summertime vacations and people take off. He said, unfortunately, they had people that went and got jobs at full time departments. He said the problem is when those full-time departments, especially if they are unionized, don't allow them to work for other departments at the same time. Ed said they are in the rebuilding and recruiting process. He said the other number that he didn't give was in 2022 calls that they had when nobody responded from East Kingston, when they solely relied on mutual aide, was 19. In 2023 after they implemented this, it was 10. He said that is a 48% increase. He said he will promise you and show you four of those were on one night, December 31<sup>st</sup>. He wanted to commend the selectmen for asking him the question at a selectmen's meeting a month or two ago. He said the expenses are incredibly high. They do their best to not raise expenses, not charge money but as we all know volunteerism is dead. He said everyone is looking for help no matter where they are. He said every fire department is competing with the next one trying to get the people, even if it is call and volunteer. He said their approach is they are going to give you \$100 stipend to commit to being available if you are within 20 minutes. You don't have to stay in the station. He anticipates it working even better in the future. Their concern was a legitimate one. You only covered about 60% of the available shifts. He said if you break down the 60% calls during the stipend shifts they covered 76%. Ed said he didn't think April to December, on something that people overwhelmingly voted in favor of, is a fair judgement. He said they had all of you to thank for it.

Ed said thank you very much for the incredible support and he hopes that it continues. He said they offer rides to deliberative sessions and to voting sessions and they do that every year. He said if anyone wants to join the Fire Department to come see him.

No further discussion.

Meeting adjourned at 11:25 am.

Respectfully submitted,

Barbara A. Clark, Town Clerk

# ANIMAL CONTROL OFFICER

Dogs reported lost/returned	0	Cats reported found	1
Dogs reported found	5	Cat complaints	0
Dog complaints, Nuisance	4	Livestock complaints	0
Dog complaints, Aggressive	4	Horse problem reported	0
Dog bites investigated	2	Wildlife complaints	14
Cats reported lost	3	Dead wildlife picked up/buried	0
Animal welfare calls	3	Wildlife Euthanized	0

2023 was a difficult year for us because we lost Doc in January. The Police Department graciously took over calls for several weeks, so this report covers approximately the last 10 months of the year.

Going forward, Rich and I are sharing the job with assistance from the police. Non-urgent messages can be left on 603-778-0570, but for a faster response people can text me at 603-501-9765, or Richard at 603-519-6849. East Kingston Connects is a good resource to re-unite wayward pets with their owners, but a call to Animal Control so we can log in a report is still helpful.

Respectfully submitted,

Deborah Marston

Richard Marston

Animal Control Officers

## Code Enforcement /Building Inspector

**2023**

Fees Total \$ 21,088.00

New Dwellings	0	ADU	1
Alterations	54	Solar	11
Electric	28	Pools	5
Plumbing	5	Decks	110


Permits issued : Total 214

Zoning Code and Complaints : Multiple potential violations have been investigated and letters written when necessary . One court case favorably resolved.

Plan review for septic, test pits and bed bottom inspection are ongoing.

This Department works with the board of Selectmen , The Fire Dept. , Police Dept , Planning Board and Health Inspector

Our Objective is Safety



Kip Kaiser

# CONSERVATION COMMISSION

The Conservation Commission led three major projects in 2023 to support the management of the town's natural resources:

**OPEN SPACE** – We sponsored an Open Space Bond Warrant Article and were happy to receive support from the Town citizens.

**CONSERVATION EASEMENT** – We, the Select Board and partner SELT supported a bond for \$100,000 for a Conservation Easement on the 156-acre Mueggler Agricultural Trust property (Tax Map 17 Lot 3-2, 48 Giles Rd Rear), of which 58 acres are in the Northeast corner of the Town.

**POWWOW BANK RESTORATION** – We are now looking at possible changes to the design of this bank restoration in order to not only be more affordable but be more aesthetically and environmentally appealing. We continue to help finance the project with the “Buy a Brick” program for a future brick patio to be constructed on the site.

## **ONGOING ACTIVITIES:**

1. Sponsored two “Bird Walk” programs with Kirk Elwell on June 3 and June 10, 2023.
2. Organized a “Paddle on the Powwow” program on August 26, 2023.
3. Removed invasive plants on Town land near the Powwow River according to the East Kingston Town Forest Management Plan.
4. Supported conservation easements to preserve the rural character of our Town. We are collaborating with landowners in hopes of creating additional Conservation Easements soon.
5. Provided native plant seeds and pollinator information. Follow “Pollinator Pathways NH” on Facebook or email [PPNH18@gmail.com](mailto:PPNH18@gmail.com) to receive the group's monthly email.
6. Participated in the NHDOT Adopt-A-Highway Program and removed litter on 108.
7. Past treatment of variable milfoil and other invasive species in the East Kingston portion of Powwow Pond has been successful. We continue to monitor and treat as needed.
8. Assisted with NH Coastal Watershed Conservation Plan.
9. Updated the Land Conservation Priorities list.
10. Treated the ash tree in the South Rd. Cemetery against Emerald Ash Borer.
11. Provided articles in the town newsletter, EK Edition, and Carriage Towne News.
12. Attended and presented at the NHACC annual conference Nov. 4.
13. Provided input to the Planning Board, as needed.
14. Provided Conservation Displays at the library, Summer Markets and on voting days.
15. Provided information to citizens about wetland impacts and conservation issues.
16. Assisted the Select Board with advice on wetland impact issues.
17. Assisted the Road Agent with advice on drainage issues and wildlife road crossings.
18. Attended webinars, training workshops on conservation and the environment.

**BUDGET** – We are not proposing an increase to our 2024 Operations Budget.

As always, members of the Commission are available to answer your questions regarding conservation issues and management of natural resources in our Town.

If anyone is interested in being a member or alternate on the Commission and joining us for monthly meetings, please contact the Select Board's Office at 603-642-8406.

Respectfully submitted,  
Dennis G. Quintal, Chair

# EMERGENCY MANAGEMENT

The Emergency Operation Center started the biannual Seabrook Station drills in October, with the graded exercise to be scheduled in April 2024. We have new members who have and are planning to participate with these drills. With the new members, additional training has been provided to teach them their new roles. Currently, we are working with HSEM to have additional tabletop training to prepare for the graded exercise. Thank you all that continue to help our town.

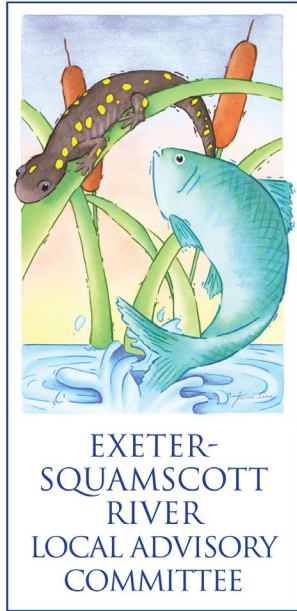
The EMD and DEMD have participated in trainings and conferences to stay up to date on safety and mitigation. Local Emergency Operations Plans (LEOP) have reviewed and are working with HSEM and FEMA, to finalize the corrections. The Radiological Emergency Plan (REP) has also been reviewed and corrected by the EMDs and HSEM.

The EMD and DEMD will be updating the Hazard Mitigation Plan. This process is expected to take two years for processing.

Happy New Year. Stay Safe.

Michelle Cotton-Miller, EMD, 978-360-5196

Laurie McCarter, DEMD, 978-360-5953



## 2023 Annual Report

### Exeter-Squamscott River Local Advisory Committee

The Exeter-Squamscott River is enrolled in the New Hampshire Rivers Management and Protection Program, a unique partnership between citizens, towns, and state government designed to promote and protect the river’s outstanding natural and cultural resources. Established in 1996, the Exeter-Squamscott River Local Advisory Committee (ESRLAC) is comprised of citizen volunteers living in towns in the watershed, vested in working together to protect water quality, water quantity, wildlife habitat and recreational opportunities. The Exeter-Squamscott River is one river with two names, reflecting the fresh water (Exeter River) and salt water (Squamscott River) portions of this major tributary to Great Bay.

2023 marked ESRLAC’s 27<sup>th</sup> year of acting “for the good of the river”. Committee members met throughout the year to review and comment on proposals for land development along the river corridor. These comments are shared with state regulatory agencies, developers, and municipal officials, and focus on mitigating the impacts of development on the river by improving stormwater management and maintaining naturally vegetated buffers along the river and tributary streams. ESRLAC meetings also provide members with an opportunity to discuss river-related concerns and share resources. ESRLAC’s work is guided by the 2022 Exeter-Squamscott River Watershed Management Plan Update, available on the Committee’s website, [www.exeterriver.org](http://www.exeterriver.org).

ESRLAC has a Facebook page, managed by Committee members and offering information on a wide range of river related topics. Search for Exeter-Squamscott River Local Advisory Committee on Facebook to follow ESRLAC.

ESRLAC seeks members from all communities in the watershed. If you are a resident of Chester, Raymond, Fremont, Sandown, Danville, Kingston, East Kingston, Brentwood, Kensington, Exeter, Stratham, or Newfields and are interested in river stewardship please consider joining ESRLAC. Contact the Rockingham Planning Commission at 603-778-0885 for more information.

[www.exeterriver.org](http://www.exeterriver.org)

**Follow Exeter-Squamscott River Local Advisory Committee  
on Facebook**

#### ESRLAC Representatives:

Brentwood:	Jessica Balukas Eric Turer
Chester:	Vacant
Danville:	Vacant
East Kingston:	Vacant
Exeter:	Donald Clement
Fremont:	Alexa Brown Ellen Douglas John Roderick
Kensington:	Vacant
Kingston:	Elizabeth Mello
Newfields:	William Meserve
Raymond:	Vacant
Sandown:	Donald Picard
Stratham:	Eric Bahr Nathan Merrill

# EAST KINGSTON FIRE DEPARTMENT

Once again, we had an extremely busy year. In 2022 we responded to 416 calls for service, an all-time high. In 2023 we responded to 497 calls for service. This is a 19% increase over our busiest year.

Last year we told you how the entire region saw massive increases in call volume, and we expected it to continue. Turns out, it was even busier than we expected. If you follow the news, there is a shortage of Firefighters and EMS personnel nationwide. In fact, no industry appears immune from this problem.

We have taken several steps to help put East Kingston in as strong a position as we can. One of the major steps was asking you to approve warrant article #9 last year. Passing this article would pay two certified members \$100 per night (each) stipend to commit to be available and respond to all emergencies. The warrant was for \$73,000. Thanks to you it passed overwhelmingly. Thank you!

This stipend was and is a huge success. It was a new program for us and there were a few hiccups. The warrant was passed in March 2023. New SOG's and guidelines were written and put into place. It was put into effect about the middle of April 2023. We had many members signing up and committing to being available, which is exactly what the intent was. As with any new program we had a few bugs to work out. Another issue that came up was several of members who signed up for the stipend shifts were hired for full-time jobs at bigger departments. Their work rules prohibited them from doing stipend shifts for us. We also have lost several people to full-time departments that were not signing up for stipend shifts. On one hand, this hurts us and the other hand, we are proud of them. It means we are starting firefighters and EMS people out on the right foot and helping the industry as a whole. The downside is that the overall fill rate on the stipend shifts was about 60%. Still an amazing achievement, but not the goal we had set for ourselves. We are already bringing on new members that are looking forward to the stipend shifts. We are also continuing our recruitment and retention plan.

This year we have only our three standard warrant articles.

# 13 is asking for \$50,000 to be added to the existing fire apparatus replacement fund.

#14 is asking for \$15,000 to be added to existing Cistern/Hydrant repair replacement.

#15 is asking for \$10,000 to be added to the existing Fire Department/ Emergency Operations Center fund.

We would like to acknowledge that the East Kingston Fire – Rescue Department is truly blessed. We have amazing members whose dedication, professionalism, and empathy is second to none. I would also like to point out that none of what we do would be possible without unwavering support of the residents and we try to earn that support every day.

Ed Warren, Fire Chief



# Report of Forest Fire Warden and State Forest Ranger

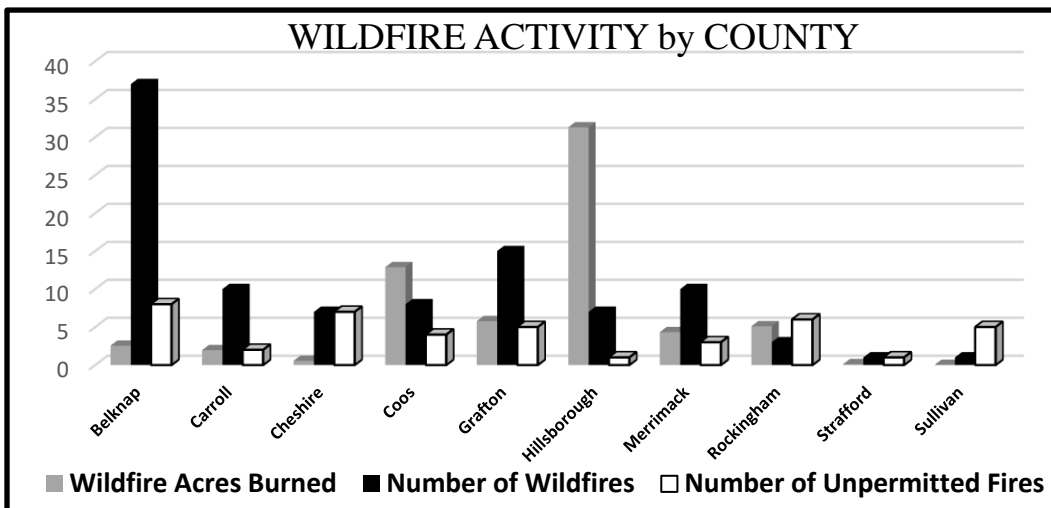
This past year we observed wet weather in late spring and throughout the summer. This led to reduced wildfire activity throughout the state and allowed many of our state firefighting resources to respond to Nova Scotia and Quebec to assist our Canadian neighbors with their record wildfire season. We were also able team up with local fire departments and provide many wildfire trainings throughout the state.

This time of year, we see fires caused by the careless disposal of woodstove ashes. Before dumping your woodstove ashes, you should place them in a covered metal container until they are out cold. Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Every year New Hampshire sees fires which threaten or destroy structures, a constant reminder that wildfires burn more than just trees. Even with the lower wildfire threat in New Hampshire in 2023, properties within the Wildland Urban Interface were still impacted, with 8 structures threatened and 3 destroyed by wildfires. Homeowners should take measures to prevent a wildfire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at [www.firewise.org](http://www.firewise.org). Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe! We ask everyone to remember Smokey's message about personal responsibility and follow his ABC's: **Always Be Careful** with fire. If you start a fire, put it out when you are done. **"Remember, Only You Can Prevent Wildfires!"**

As we prepare for the 2024 fire season, please remember to contact your local Forest Fire Warden or Fire Department to determine if a fire permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning unless the ground is completely covered with snow. Fire permits are also available online in most towns and may be obtained by visiting [www.NHfirepermit.com](http://www.NHfirepermit.com). The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services. You are encouraged to contact the local fire department for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's forest resources. For more information, please contact the Division of Forests & Lands at (603) 271-2214, or online at [www.nh.gov/nhdfl/](http://www.nh.gov/nhdfl/). For up-to-date information, follow us on X and Instagram: **@NHForestRangers**



## 2023 WILDLAND FIRE STATISTICS



Year	Number of Wildfires	Wildfire Acres Burned	Number of Unpermitted Fires*
2023	99	64.5	42
2022	59	203	48
2021	66	86	96
2020	113	89	165
2019	15	23.5	92

\*Unpermitted fires which escape control are considered Wildfires.

### CAUSES of FIRES REPORTED

Railroad operations & maintenance	Firearm & explosives use	Undetermined	Recreation & ceremony	Debris & open burning	Natural	Other causes	Power generation, transmission, distribution	Smoking	Arson	Misuse of fire by a minor	Equipment & vehicle use
0	0	22	3	80	4	4	10	1	2	0	4

# EAST KINGSTON HEALTH OFFICER

I was reappointed as the East Kingston Health Officer was reappointed by the State on May 19<sup>th</sup>, 2023. This will be my 3<sup>rd</sup> 3-year term appointment.

Due to the latest changes in RSA 128; I was fingerprinted, the Police Department ran a criminal background check, and I completed the mandatory 3-hour training course. Also required by RSA 128 was a meeting of the "Local Health Board" defined as the appointed Health Officer and the Local Selectboard - we met this requirement at the December 27, 2023 selectboard meeting.

Accomplishments for the year consisted of the completion of the required inspections of the Elementary School and there were no major issues found. I also worked for a number of months with Code Enforcement, the Fire Department and the homeowner(s) to address deficiencies at a rental property in town.

Overall, it has been a successful year as the Health Officer and I look forward to supporting the residence of our community.

Regards,

Peter Mahar

EK Health Officer

# EAST KINGSTON PUBLIC LIBRARY

2023 was a busy year for the East Kingston Public Library. We knew we'd have big shoes to fill when Tracy retired, and we hope we were able to do the library and East Kingston justice while we found our footing. The year flew by so much faster than I ever anticipated.

Sherry has been an amazing addition to our staff and has brought some fresh new eyes to our small little library. She's worked hard to create new programs like *Let's Get Digital* which teaches residents how to use our many digital services like Libby, Kanopy, and more. Both Kathy and Sarah too are continuously working hard to make every patrons library experience the best it can be. We did have to say goodbye to Watson, one of our library mascots, but Sherlock is still living at the library and bringing job to all our patrons.

Our Friends group worked tirelessly to fundraise for us all year long. They hosted our annual Book, Bake and Plant sale in May, backed our Summer Market series, held their Holiday Social in December and ran the Pound School Used Book Store every weekend. They helped us purchase a classroom set of Sphero Indi Robots so now we can build more STEAM programs into our schedule. They also funded our purchase of the solar panels, which will go through in the beginning of 2024. We are looking forward to producing enough electricity to run our building entirely off the power of the sun. We are so grateful for our Friends.

Our summer reading theme this year was All Together Now, where we focused on bees and how each bee works together to do their jobs and make their community have a better place. It was a seven-week event and we had 42 programs and over 1,100 attendees. We made the library look like a hive in the middle of the meadow and we had the most amazing time learning all about the jobs our community members hold through story hours too! We worked with Tim and Becky Jones, of Jones General Store, to host another three-month series of our Summer Market again this year. We had over 30 vendors at each market, and loved seeing the EK community come, hang out, listen to music, and support local businesses. It was a great way to close out the summer months.

We had our first field trip with the Elementary School in September. The first and second graders of East Kingston Elementary stopped by the library, received their very own library cards, and got to learn all about how the library works. We are looking forward to doing this for many years to come.

We have grand plans for 2024 and I'm very much looking forward to see where the year takes us.

Respectfully Submitted,

Zoe Sucu  
Library Director

## **Library Statistics for 2023**

Annual Visits	14,810
New Patrons	110
Books Added	1,621
Books Deleted	2,926
General Programs	133
Attendance	1,582
Children's Programs	174
Attendance	2,331

## **Circulation**

Print	18,112
Magazine Download	1,041
E-Book Download	2,455
Audio Download	3,187
Movie Stream	639
Museum Passes	42
Interlibrary Loan In	1,552
Interlibrary Loan Out	1,420
Total Circulation	26,986

# MOSQUITO CONTROL

An incredibly wet summer led to an increase in disease activity in New Hampshire. All three mosquito-borne diseases were detected throughout the state. There were two human cases of Jamestown Canyon Virus detected in Bedford and Belmont and one human case of West Nile Virus in Pembroke. A wild turkey from Farmington tested positive for Eastern Equine Encephalitis (EEE) as well as mosquitoes from Exeter and Fremont. In Stratham, mosquitoes tested positive for West Nile Virus. Fourteen samples of mosquitoes tested positive for Jamestown Canyon Virus in eight communities including Brentwood, Kensington and Kingston. There were also two human cases of the tick borne disease, Powassan Virus. Diseases spread by mosquitoes and ticks will remain a public health concern for the predictable future. Find out more about ticks and tick prevention at <https://tickfreeNH.org>

Adult mosquitoes were monitored weekly throughout the Town. Mosquitoes collected in traps were identified to species and sent to the State Lab in Concord where they were tested for EEE, West Nile Virus and Jamestown Canyon Virus. No disease activity was detected in East Kingston mosquitoes in 2023; therefore no spraying was conducted to control adult mosquitoes for the Town.

The upcoming mosquito season will begin with a high water table, which increases the probability of more disease activity in 2024. Homeowners can reduce mosquito populations and therefore disease risk by eliminating standing water around the home during the season. The most effective way to avoid getting sick from mosquito-borne diseases is to avoid mosquito bites. Find additional information on The Centers for Disease Control and Prevention website at <https://www.cdc.gov/mosquitoes>.

Respectfully submitted,

Sarah MacGregor  
President  
Dragon Mosquito Control, Inc.  
603-734-4144  
[www.dragonmosquito.com](http://www.dragonmosquito.com)

# PLANNING BOARD

The Planning Board is comprised of members (five regular members and up to five alternate members) appointed by the Selectmen to execute responsibilities under RSA 674:1 and other state statutes and implement land use and development regulations as well as take actions that address the town's future needs and vision for the community. This is achieved through the maintenance of land development regulations, drafting zoning ordinance amendments for town vote, updating the Master Plan and Capital Improvement Plan and reviewing of land use development applications. The Board also monitors (reviews and approves) changes of tenancy in both the commercial and light industrials districts.

Professional/technical assistance is provided by Town Engineer Dennis Quintal and Rockingham Planning Commission Planner Victoria Healey. Their expertise is paramount to the Board's work and greatly appreciated.

In 2023, the Board held twelve monthly regularly scheduled meetings, one work session, and one site walk. Application activity included:

Case#	Applicant(s)	MBL#	Type	Date	Board Action	Additional Detail
23-01	Cammett/Goodrich/ HFL Trust	09-01-01 09-01-07	LLA	1/19/23	Approved	D-43742
23-02	Deschenes Trust	06-01-04	1-lot SUB	3/16/23	Approved	D-43870
23-03	Cook, Jamie	07-03-67	HO	2/16/23	Recommended	JTC Construction LLC
23-0A	Carruth-Fougere, Elizabeth	10-03-09	TEN	3/16/23	Approved	The Artist's Garden
23-04	Comerci, Alexa	01-01-26	HO	6/15/23	Recommended	The Quinn & Company
23-05	Whiteman, George	10-17-02	HO	5/18/23	Not Recommended	G&J Transportation, LLC
23-06	Carter Family Irrevocable Trust	13-02-01	2-lot SUB	5/18/23	Approved	Plan modified under Case #23-10
23-07	Whiteman, George	10-17-02	HO	6/15/23	Postponed	Whiteman Family Wood Processing
23-08	Morrison, Steven	09-07-01	SPR	10/19/23	Approved	Middleton Supply, LLC D-44220
23-09	Silver, Jennifer	17-01-12	HO	6/15/23	Recommended	HUM+BEE
23-10	Carter Family Irrevocable Trust	13-02-01	2-lot SUB	7/20/23	Approved	D-44175
23-11	Midnight Leasing LLC	11-02-11	SPR	8/17/23	Case Pending	New England Outdoor Materials, LLC
23-12	Agustoni, Nancy	02-06-04 02-06-03	VLM	11/16/23	Approved	Conditions Pending
23-13	Pappalardo Family Realty Trust	14-3-12 14-3-7-1	12-lot SUB	12/21/23	No Action	Design Review Discussion Only

Type Code: HO-Home Occupation TEN-Tenancy Change LLA-Lot Line Adjustment SUB-Subdivision SPR-Site Plan Review VLM-Voluntary Lot Merger

Board members also reviewed and provided comment on a proposed conservation easement for property located at 48 Giles Road Rear as required as part of the review process under the \$4million conservation easement bond article that was approved by the voters in March. Additionally, they provided feedback associated with the Old Town Hall renovation project as it relates to moving the building back from the street.

#### 2023 Zoning Ordinance and Regulation Changes

The Board recommended, and, in March 2023, the voters approved, zoning ordinance clarification changes to the Home Occupation provisions and the Accessory Dwelling provisions. Members of the Board extend their appreciation to the voters for supporting this important work.

#### InvestNH Housing Grants – Housing Opportunity Planning (HOP)

As part of Governor Sununu’s \$100 million InvestNH initiative, \$5 million was allocated to provide grants to municipalities to analyze and update their land use regulations to help increase housing development opportunities. On behalf of the Town, the East Kingston Planning Board applied for and received grant monies totaling \$40,750 for use to complete two of the three phases offered as part of the HOP grant - The Needs Assessment Phase and the Regulatory Audit Phase. The primary goals of these phases were to gather public opinion data and engage with citizens on housing issues, compile regional and town housing needs data and projections, identify priority housing needs in the community, review and analyze current zoning and land use regulations to identify how they facilitate, hinder or simply don’t address community housing needs. The completion date for this work is July 31, 2024.

#### Planning Board Website - [www.eknh.org/planning-board](http://www.eknh.org/planning-board)

The Board realizes the importance of transparency and communication to its stakeholders. To that end, the Board has capitalized on the town’s initiative in redesigning and updating their website. In addition to meeting minutes (dating back to 1979) and agendas, members of the public can access a number of other items, including a master list of all Planning Board cases back to the 1970s, application forms and instructions, the Zoning Ordinance, Subdivision Regulations, Site Plan Review Regulations, and Building Code, Notices of Decisions, Public Hearings, Board announcements, the Board’s Rules of Procedure, and more. When possible, engineering plans for cases before the Board are posted to the public announcement associated with that case so that members of the community can access those plans at their convenience.

#### 2024 Zoning Ordinance Proposed Amendments

Proposed amendments to appear on the March 2024 Town Ballot include changes to Article XVI Home Occupations, Article X Floodplain Development, Article VIII.F Accessory Dwelling Units, XVII Building Inspector and Permits, and the Building Code. These proposed amendments are posted to the Board’s webpage.

Respectfully submitted,  
Joshua Bath, Chairman

# POLICE DEPARTMENT

This past year has brought a lot of change and growth to the Police Department. We were fortunate to once again receive grant funding from the State of New Hampshire Department of Highway Safety to provide extra patrols for speed enforcement, distracted driving, and DWI enforcement. We also applied for and received a grant which fully funded the purchase and implementation of officer-worn body cameras. The cameras will help to document officer's interactions with the public on calls and motor vehicle stops which will aid in the prosecution of offenders, as well as the protection of the public and officers alike.

Theft and fraud continue to be prevalent in the community with the majority taking place via phone and email. Please remember that if it seems suspicious or "too good to be true", it probably is. If anyone is contacting you and demanding payment via a gift card or sending a courier to your house to pick up a cash payment, please call us to help you verify the legitimacy of the interaction before making the transaction.

Chief Michael LePage retired at the end of 2023 after serving as the East Kingston Chief of Police for the past 6 years and with 25 years of dedicated service to law enforcement. We thank him for his dedication and commitment to the town and to the officers of the department. He worked tirelessly throughout his time here to advance the department, obtain equipment and resources for the officers, and instilled his knowledge and enthusiasm for the job in all of us. We wish him well in his future endeavors.

With Chief LePage's departure from full-time service, it left a vacant police prosecutor position, which was quickly filled by Andrea Mitrushi of Seacoast Law, PLLC. She brings over 15 years of law and prosecution experience to the department. We also welcome full-time Officer Ryan Geary to the department. He comes to the East Kingston Police Department with over six years of law enforcement experience and is a great addition to the department.

Please don't hesitate to contact us for any suspicious vehicles or people you see. If you are planning a vacation or extended trip away from home, we would be happy to add you to our vacation watch list.

Lastly, I am honored to be taking over the role as your new Chief of Police. I have been with the department since 2007 and am looking forward to continuing to serve this wonderful community. I strive to provide a high quality of services to the citizens of East Kingston and maintain a high level of professionalism within the department.

Thank you all for your continued support and if there is anything we can do for you, don't hesitate to call or stop by.

Respectfully submitted,

*Clayton Jervis*

Clayton Jervis  
Chief of Police



# RECREATION DEPARTMENT

The East Kingston Recreation Department had a successful 2023. We saw our total numbers of participants increase again this season throughout all the programs. We continued to operate basketball, baseball, softball, soccer, and skiing and for the 2<sup>nd</sup> year in a row we had a successful Fishing Derby. Also for a 2<sup>nd</sup> year in a row we were able to partner with Kensington Recreation in order to provide two options for ski club – Pats Peak for older and more experienced children, McIntyre for younger kids. As we have for the past 10 years, we were able to operate under budget, and continued to keep our programs all priced with our families in mind.

Accomplishments for the season were highlighted by installing new batting cages at both Foss Field and East Kingston Elementary School. We have also switched over all registrations to online forms with online payments – eliminating the need for collecting of checks from coaches and volunteers. This is done all through the town website – similar to items such as car registrations.

Recreation numbers were slightly up throughout all our programs. T-Ball numbers were up slightly this year compared to last year. Soccer (Camp David) was up slightly. Basketball had a larger increase – we had 61 total kids registered in the program and were able to field two sessions of K-2 clinics, two 3-4 boys teams, one 3-4 girls team and two 5-6 boys teams.

Looking ahead, we do have several goals for the upcoming season.

1. Pickle Ball:
  - a. We expect to have courts lined at the Library and East Kingston Elementary school when whether permits.
  - b. There will be a new league, and/or open court time available to East Kingston residents.
2. Exploring the possibility of adding power and water to Foss Field

Overall it has been a successful year for the Recreation Department and we look forward to growing our programs and continue to provide recreation opportunities for our community.

# ROAD AGENT

Although the winter of 2023 did not bring an abundance of heavy snow, it did bring its share of ice and freezing rain. Winter seemed to come to an early end in March. I would like to thank the private contractors that help keep the roads safe.

A very wet Spring, with lots of heavy rain caused erosion and wash outs on many roads. Repairs to the road shoulders were performed. The brush and foliage grew in abundance with all the moisture. Brush cutting and roadside mowing were performed. Some large dead or problematic trees were also removed.

During the summer months road shoulder work, culvert cleaning and sign repair were completed. Work on Willow Road was accomplished preparing for the top or wear coat of paving. Road shoulders were brought up to grade to finish the job. With the completion of this project, Willow Road should last for years to come.

Late in the Fall we had a powerful storm with heavy winds. The storm brought down lots of tree limbs as well as some large trees. This forced the closing of a few Town roads. With help from the local tree companies and Unitil, clean up and restoration of power was fairly quick.

As the year comes to a close, I would like to thank everyone that has helped out, from the Selectmen, Town Engineer, Police and Fire Departments. Thanks to the private contractors for all of their help as well. Most of all thank you to the Town residents, new and old, for their help and support.

Once again, I am happy to have had the opportunity to serve our Town and look forward to continuing to do so in the upcoming year.

Respectfully submitted,

Mark Brinkerhoff

Road Agent

# SOLID WASTE REMOVAL & RECYCLING

Members:            Ronald F. Morales – Chairman            Dan Guilmette – Vice Chairman  
                         Rob Caron – Selectman                    Bud Staples – Recording Secretary  
                         Paula Newcomb – Member at Large

The primary role of the Committee is to assist the Board of Selectmen, Town Administrator, and Town Clerk with recommendations and actions pertaining to solid waste removal and recycling. Quarterly meetings were held to review monthly collection data, budget variances, unexpected price increases, recycling market trends, scheduling of bulk, white goods and e-Waste pickups, collection and billing issues, and providing public notices regarding our subject.

In 2023, residents recycled 274.15 tons or 27.1% of our total solid and recycled waste. This compared to 283.2 tons or 28.2% in 2022. Total solid waste tonnage in 2023 was 738.8 tons vs. 720.16 tons in 2022. Our Town continues to recycle waste at one of the highest rates in NH. Lighter weight recycling materials contributed to the lower tonnage and percentage rates.

As in previous years, 2 free stickers per household were allowed for each of 2 bulk waste pickups. Additional stickers were available at \$20 each. A total of 13.49 tons of bulk waste were collected, compared to 13.44 tons in 2022 and 16.93 tons in 2021. The October white goods/e-Waste collection yielded 52 pickups compared to 40 in 2022 and 82 in 2021. Revenue collected from the three pickups contributed less than 15% of the Town's billed cost by WM.

Our budget for 2023 was significantly higher (19%) than 2022, primarily due to higher operating and fuel costs in mid 2022 and lower recycling credits that created a deficit to budget of approx. \$10,000. Anticipated increases during 2023 allowed us to stay within budget. For 2024, the committee proposed a 4% budget increase over 2023.

During the year WM provided our Committee with a field trip to their Rochester facility where we saw processes used for handling trash and recycled waste. We also had a committee member ride a WM recycle truck to complete an audit of our residents' recycling offenses, which were numerous. Plastic bags in 35% of the recycle carts, Styrofoam, toys, clothing, hardware and other items identified as NOT recyclable were recorded and/or photographed in the bins. These were reported by resident address to the Board of Selectmen for potential action.

As we enter the final year of our 5 year contract with WM, the Committee will be preparing bidding documents for potential vendors, reviewing results of returned quotes, and then making a recommendation to the Board of Selectmen on the most appropriate service for our Town. Our 2024 public quarterly meetings are scheduled as follows: January 3rd, April 24th, July 17<sup>th</sup> and October 16<sup>th</sup>. All to be held at the Pound School at 4:00PM.

Check out WM's website [www.wm.com](http://www.wm.com) to review **Residential Trash, Garbage & Recycling Pickup FAQs**. What items are trash, what items are recyclable and what items cannot be included in either trash or recycling are reviewed. Also, **3 Basic Rules to Recycle Right** and the video: **Together for Tomorrow: WM + Repreve**. To view, please go to: [www.rorr.com](http://www.rorr.com). Thank you for your continued recycling and composting efforts. It's important for the environment and for future generations to come.

## TAX COLLECTOR

At 2023-year end, our outstanding receivables were as follows:

2014L -	\$	187.05
2015L -	\$	169.47
2016L -	\$	169.41
2017L -	\$	386.34
2018L -	\$	411.15
2019L -	\$	879.85
2020L -	\$	1,092.82
2021L -	\$	34,876.88
2022L -	\$	95,420.78
2023P01 -	\$	64,940.86
2023P02 -	\$	246,934.18

We executed 19 liens for unpaid 2022 property taxes. At year-end, 16 have yet to be redeemed. There were no properties deeded in 2023.

The tax year runs from April 1 to March 31. Property taxes are billed semi-annually, due in July and December. The July bill is an estimated bill, mailed at the end of May, based on half of the previous year's tax rate times the assessed value of the property. Property taxes are based on the assessed value as of April 1<sup>st</sup>. Tax rates are set by the NH Department of Revenue Administration in October. The December bill is calculated with the new tax rate, multiplied by the property assessment, less the bill that was due in July. The final bill is mailed at the end of October. All property taxes not paid by the due date are subject to an interest charge of 8% annum. Once a property goes to lien, the interest charge is 14% annum.

In 2024, our lien date for 2023 outstanding taxes will be June 21, 2024, and our deeding date for 2021 outstanding taxes will be August 23, 2024.

If you have outstanding taxes, please feel free to contact our office to set up a payment plan or if you would like to make pre-payments toward the next billing cycle. Prepayments are applied to the taxpayer's account and when their property tax bill is issued, they are already paid or only owe a small balance. You can view your property tax bill on [eknh.org](http://eknh.org), under online payments and then property taxes.

Respectfully submitted,

Barbara A. Clark, Tax Collector

# TOWN CLERK

The Annual Meeting (deliberative session) was held on February 4, 2023, with 50 residents in attendance.

Our Town Election was held on March 14, 2023, with 329 voters participating: a 22% voter turnout.

On Saturday, April 22, 2023, Dr. Kirk Smith of Amesbury Animal Hospital held a rabies clinic at the Town Office Building and our office was open to license dogs as well. Dr. Smith reported vaccinating 36 pets.

## Reminders:

Title exempt vehicles are 1999 and older.

ID is mandatory when registering or renewing your motor vehicle.

The Real ID implementation has been extended until May 7, 2025.

We have a drop box for payments at our Town Office Building entrance.

If you would like to receive your renewal notice and/or dog licensing reminders by email, please update us with your email: [bclark@eastkingstonnh.gov](mailto:bclark@eastkingstonnh.gov)

All dogs are required to be licensed per state law by April 30<sup>th</sup>.

Notary Public Services are provided free of charge to residents only.

Don't want to spend time waiting at DMV? Make an appointment instead. Schedule your appointment online at [dmvnh.gov](http://dmvnh.gov) or call (603) 227-4000.

Renew your motor vehicle, dog license, or obtain a vital record online at [eknh.org](http://eknh.org).

Fishing/Hunting licenses are available in our office.

OHRV and snowmobile registrations are available in our office.

Thank you for the opportunity to serve you and our best to you in 2024. Judy and I have over 52 years of service between us. We are anticipating some changes in this office in 2025.

Respectfully submitted,

Barbara A. Clark  
Town Clerk/Tax Collector

# TREASURER

Treasury began utilizing the New Hampshire Public Deposit Investment Pool (NHPDIP) for the town's general fund. In addition, the Ambulance fund was converted to the Citizens Bank Insured Deposit program. NHPDIP, along with the Insured Deposits program, has served to increase interest earnings in 2023.

Online credit card and ACH payments for the Recreation department was implemented in 2023. This has streamlined reporting and cash management for recreation activities. The goal is to continue to implement electronic payments throughout the town in 2023.

I would like to add my appreciation and many thanks to the staff of the Selectmen and Town Clerk/Tax Collector's offices. Their hard work and timely flow of information is essential to the completion of my work.

Thank you for the opportunity to serve our community.

Respectfully submitted,

Barbara K. Smith, Treasurer

# CEMETERY TRUSTEES

In 2023, the cemetery trustees included Barbara Clark, Jim Clark, and Stephen McMillan. Mark Brinkerhoff continued as cemetery sexton, and was joined by Shawn Lynch.

The cemeteries opened on time this year, on April 15. The spring cleanup of the cemeteries was performed in April and May. Cub Scout pack #323, under Bill Gannon's leadership, cleaned up the Christmas wreaths at Hillside and Union Cemeteries. Flags were placed on all veteran grave sites prior to Memorial Day, with assistance from pack #323 and students from East Kingston Elementary School.

In the spring, Wilder's Tree Service of Kingston completed extensive pruning of the ornamental trees at Hillside Cemetery.

The town-hired landscaper, Yankee Clipper, kept all three cemeteries looking good throughout the year. Lawn treatment, including grub control and fertilizer, was provided by Lawn Doctor.

Shawn Lynch completed some repairs to and cleaning of the storage sheds, mulching, weeding, and other necessary tasks, as well as participating in burials as needed.

Three cemetery lots were sold this year, and eight burials were completed.

Wreaths Across America arranged for wreaths to be placed on veteran grave sites in December. Gerry Tilley of Fremont coordinated the program and Mike Benjamin volunteered his time to place the wreaths.

The cemeteries were officially closed for the year on December 15.

The cemeteries should re-open on April 15, 2024, barring unforeseen circumstances. During 2024, the trustees plan to have the maple tree near the entrance to Hillside removed. While it has been a beautiful tree, it has rotted to the point that it has become dangerous. A large spruce tree at the top of the hill will also be removed as it is dying and dropping limbs.

Respectfully submitted for the trustees,

*Stephen McMillan*

Stephen McMillan  
Cemetery Trustee

# TRUSTEES OF THE TRUST FUNDS

As of 31 December 2023, the charitable (private) trust funds market value was **\$640,830** and the capital reserve and expendable trust funds (CRF and ETF) market value was **\$1,391,918**. Our combined investments value was **\$2,032,748**.

As many of you are likely aware, 2023 has seen rollercoaster ups and downs in the market. That has affected the town's investments, as it likely has many of you as well. At year-end, investment gains for 2024 nearly made up for losses incurred in 2023.

It is the firm belief of our Board and its advisors that realizing the relatively high returns that markets can provide requires that investors remain committed to stocks in both bull and bear markets.

All of the public and private trust funds the Trustees oversee are invested and managed by **Three Bearings Fiduciary Advisors** of Hampton, New Hampshire. Management fees for the Town's funds are taken directly from the trusts as the State allows, and the Town elected to do. Account activity for the year is summarized as follows:

	Capital Reserve Funds	Charitable Trust Funds	Totals
Beginning Market Value	\$ 1,269,783	\$ 593,667	\$ 1,863,450
Cash Deposits	\$ 156,000	\$ 0	\$ 156,000
Withdrawals	\$ 133,359	\$ 0	\$ 133,359
Transaction Costs, Fees	\$ 6,660	\$ 3,028	\$ 9,688
Change in Market Value	\$ 106,154	\$ 50,191	\$ 156,345
Ending Market Value	\$ 1,391,918	\$ 640,830	\$ 2,032,748

Respectfully,

Edward A. Lloyd, Jr., '24  
Ronald F. Morales, '25  
Paula A. Newcomb, '26  
J. Roby Day, Jr., Alt '24



# WELFARE AGENT

The Selectman's Office received very generous donations of Market Basket Gift Cards that we were able to use to help 3 families in Town. Donations of paper products and personal hygiene products are welcome and accepted at the Selectmen's Office during normal business hours however we are no longer accepting food items as we are not able to maintain the safety of them at this time. We wish to extend a heartfelt thank you to all those that have donated and helped the residents of East Kingston. The love and pride in supporting each other in this community is overwhelming.

In East Kingston, residents who request assistance are required to complete a public assistance application. Applicants are then required to meet with the Board of Selectmen who will determine whether to grant the assistance. All applications are treated with complete confidentiality and respect.

For further information, you may contact the Welfare Agent at the Selectmen's Office during normal business hours: Monday, Tuesday, Thursday and Friday 8a-2:30p 603 642-8406 ext. 1.

Respectfully submitted,

*Grace Ruelle*

Grace Ruelle, Welfare Agent

# ZONING BOARD OF ADJUSTMENT

The Zoning Board of Adjustment are community members appointed by the Board of Selectmen who have the authority to act in four separate and distinct categories:

1. Appeal from Administrative Decision - Hear and decide appeals if it is alleged there is error in any order, requirement, decision, or determination made by an administrative official;
2. Special Exception - In appropriate cases and subject to appropriate conditions and safeguards, make special exceptions to the terms of the ordinance;
3. Variance - Give permission to use a specific piece of property in a more flexible manner than allowed by the ordinance; and
4. Equitable Waivers of Dimensional Requirement - Address situations where a good faith error was made in the siting of a building or other dimensional layout.

The Board is comprised of five regular members and up to five alternate members who serve in staggered three-year terms. The Board schedules meetings only when necessary and reserves the fourth Thursday of the month for those meetings.

One misunderstood concept about the Zoning Board of Adjustment is that members are free to pick and choose which applications to approve or deny based on their personal convictions; however, this is far from both the truth and the reality of the Board’s charge. Each of the four processes listed above are strictly governed by specific processes and criteria. This being the case, Board members must adjudicate matters that sometimes go against their personal feelings about an applicant’s situation. As such, the Board exercises considerable thought and deliberation and methodically applies the associated process and criteria to each case. These processes and criteria are available for public viewing in the ZBA’s handbook posted to the Board’s website at [www.eknh.org/zoning-board-adjustment](http://www.eknh.org/zoning-board-adjustment). Citizens can also find a number of other documents and resources on the website including agendas, minutes, applications and forms, a complete master list of ZBA cases dating back to 1988, the Board’s Rules of Procedures, and notices of decision.

In 2023, the Board acted on six applications/requests and rendered the following decisions:

Case#	Date	Applicant	MBL#	Type	Purpose/Reason	Action
2023-01	2/1/23	Poole	15-03-14	MFR	Request to rehear ZBA denial of appeal case 2022-05	Denied
2023-01	3/23/23	Poole	15-03-14	MFR	SECOND REQUEST to rehear ZBA denial of appeal case 2022-05	Denied
2023-02	7/27/23	Whiteman	10-02-17	Appeal	Appeal Planning Board and Selectmen decisions to deny home occupation	Denied
2023-03	8/24/23	Whiteman	10-02-17	Variance	III-B.1 (14,000 GVWR limit) III-B.2 (commercial activity) XVI.A (visible activity) XVI.C.3 (commercial traffic) XVI.C.6 (vibration/noise) XVI.C.7 (25% gross area) XVI.D.2 (visible activity)	Denied

# ZONING BOARD OF ADJUSTMENT

Case#	Date	Applicant	MBL#	Type	Purpose/Reason	Action
					XVI.F (commercial activity) XVI.G (visible activity)	
2023-04	8/24/23	Smith	03-01-02	Spec. Ex.	VIII.F – Accessory Dwelling Unit	Granted B6503 P2236
2023-05	10/16/23	Whiteman	10-02-17	MFR	Request to rehear ZBA denial of appeal case 2023-02	Denied
2023-06	10/16/23	Whiteman	10-02-17	MFR	Request to rehear ZBA denial of variance case 2023-03	Denied

Type Code: Spec. Ex.-Special Exception Appeal-Appeal from Administrative Decision MFR-Motion for Rehearing

Respectfully submitted,

Tim Allen, Chair  
 Ed Robbins, Vice Chair  
 Dave Ciardelli  
 Nate Maher  
 Frank Collamore  
 Paul Falman, Alternate  
 Jeff Miller, Alternate

ANNUAL REPORTS  
OF THE  
SCHOOL DISTRICT  
OF  
EAST KINGSTON, NEW HAMPSHIRE  
FOR THE FISCAL YEAR  
2023-2024

East Kingston Elementary  
Exeter Region Cooperative  
SAU #16

# **EAST KINGSTON SCHOOL DISTRICT OFFICERS**

## **SCHOOL BOARD**

Andy Herum, Chair  
603-395-8959  
2024

Tiffany Dabrieo  
603-347-5433  
2025

Kirsten Soroko  
781-589-6581  
2026

## **TREASURER**

Tom Larson  
Unlisted  
2024

## **MODERATOR**

Peter Dervan  
Unlisted  
2024

## **CLERK**

Ted Lloyd  
2024

## **SUPERINTENDENT OF SCHOOLS**

Esther Asbell, Ed.D.  
603-775-8653

## **ASSOCIATE SUPERINTENDENT OF SCHOOLS**

Christopher Andriski, Ed.D.  
603-775-8679

## **ASSISTANT SUPERINTENDENT / DIRECTOR OF STUDENT SERVICES**

Renee Benett, Ed.D.  
603-775-8646

## **DIRECTOR OF HUMAN RESOURCES**

Heather Murray  
603-775-8664

## **East Kingston Elementary School Report** **January 2024**

### **Enrollment**

As of January 2, 2024, the enrollment at EKES is 118 students. The enrollment from the prior 3 years:

- 2022-2023–132 students
- 2021-2022–135 students
- 2020-2021–125 students
- 2019-2020--136 students

Current projections for 2024-2025 have enrollment at 120 students and we have budgeted accordingly.

### **Faculty and Staff**

This year, we have welcomed 4 faculty members to the EKES staff.

Erin Desrosiers is our new paraprofessional working in our K-2 classrooms.

Heather Harrison is our new Special Educator / Case Manager. Mrs. Harrison received her Bachelor of Arts degree in Psychology from the University of New Hampshire and her Masters in Education from Southern New Hampshire University.

Caroline Jablonski is our new 1st/2nd grade teacher. Ms. Jablonski received her Bachelor of Arts degree in Elementary Education and Special Education from Southern New Hampshire University.

Erin LaRose is our new paraprofessional. Mrs. LaRose received her Bachelor's Degree in Health Studies from Worcester State College.

### **Principal's Message**

We had another great start to the beginning of the 2023-2024 school year welcoming 4 new staff members and 21 new students to East Kingston Elementary School.

EKES teachers have continued to refine their math instructional practices working with Empowered Math consultants and Curriculum Associates. In addition, all K-3 teachers, special educators, and the reading specialist have all been trained using IMSE's Orton-Gillingham (OG) model. OG is an evidence based, science of reading approach that encourages students by seeing, saying, sounding, and writing letters to master

decoding and encoding of words. The Orton-Gillingham approach emphasizes multisensory learning, which combines sight, hearing, touch, and movement.

I want to thank the faculty and staff at EKES for their passion, their resilience, and their unwavering commitment to the education and growth of the children of East Kingston. They are the heart of our school, and we are blessed to have such an exceptional group of educators.

Check out our webpage at: [eks.sau16.org](http://eks.sau16.org) and follow us on twitter @EKESCommunity

Sincerely,

Brandon French, Principal

**EAST KINGSTON  
TOTAL ENROLLMENT  
GRADES K-5**

	<b>K</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>Total</b>
<b>2022-2023</b>	<b>23</b>	<b>26</b>	<b>13</b>	<b>21</b>	<b>20</b>	<b>29</b>	<b>132</b>
<b>2021-2022</b>	<b>29</b>	<b>11</b>	<b>22</b>	<b>19</b>	<b>28</b>	<b>27</b>	<b>136</b>
<b>2020-2021</b>	<b>9</b>	<b>20</b>	<b>19</b>	<b>27</b>	<b>28</b>	<b>21</b>	<b>124</b>
<b>2019-2020</b>	<b>18</b>	<b>20</b>	<b>25</b>	<b>28</b>	<b>23</b>	<b>22</b>	<b>136</b>
<b>2018-2019</b>	<b>17</b>	<b>23</b>	<b>26</b>	<b>23</b>	<b>19</b>	<b>26</b>	<b>134</b>
<b>2017-2018</b>	<b>22</b>	<b>29</b>	<b>21</b>	<b>19</b>	<b>27</b>	<b>27</b>	<b>145</b>
<b>2016-2017</b>	<b>31</b>	<b>22</b>	<b>20</b>	<b>27</b>	<b>29</b>	<b>27</b>	<b>156</b>
<b>2015-2016</b>	<b>20</b>	<b>17</b>	<b>24</b>	<b>25</b>	<b>25</b>	<b>33</b>	<b>144</b>
<b>2014-2015</b>	<b>19</b>	<b>20</b>	<b>25</b>	<b>22</b>	<b>34</b>	<b>27</b>	<b>147</b>
<b>2013-2014</b>	<b>21</b>	<b>28</b>	<b>21</b>	<b>36</b>	<b>27</b>	<b>37</b>	<b>170</b>



## **EKES Staff List 22-23**

**Alysha Bastille** (art teacher)  
**Michael Benjamin** (night custodian)  
**Christopher Benson** (PE teacher)  
**Bryan Bergeron-Killough** (music teacher)  
**Rebecca Beveridge** (paraprofessional)  
**Jessica Bucknam** (library/media specialist)  
**Heather Cote** (3/4 grade teacher)  
**Erica DeLucia** (kindergarten teacher)  
**Kelly Dussault** (OT)  
**Rebecca Fournier** (nurse)  
**Brandon French** (principal)  
**Alyssa Gagnon** (speech and language pathologist)  
**Mary George** (kitchen manager)  
**Rosalie Goodwin** (paraprofessional)  
**Jodi Guilmette** (paraprofessional)  
**Barbara Hauck** (paraprofessional)  
**Erica Hill** (SpEd teacher)  
**Hannah Hoffmaster** (paraprofessional)  
**Karen Hoffmaster** (admin assistant)  
**Colleen Lukach** (SpEd case manager)  
**Trish Merrill** (psychologist)  
**Carol Miller** (5th grade teacher)  
**Wayne Mizzi** (maintenance coordinator)  
**Morna Nigrello** (paraprofessional)  
**Sharon Norman** (kindergarten teacher)  
**Molly Norton** (5th grade teacher)  
**Jennifer O'Connell** (BCBA)  
**Erin Pettinato** (paraprofessional)  
**Deborah Plourde** (food service manager)  
**Kristen Schuster** (reading specialist)  
**Isabel Smith** (½ grade teacher)  
**Abby Sousa** (½ grade teacher)  
**Matthew Stevens** (½ grade teacher)  
**Paige Tewell** (guidance counselor)  
**Cheryl Titone** (STEAM teacher)  
**Jessica Tkacz** (SpEd teacher)  
**Melissa Wall** (paraprofessional)  
**Amanda Ward** (¾ grade teacher)

38 staff members

**EXETER REGION COOPERATIVE SCHOOL DISTRICT  
SPECIAL EDUCATION EXPENSES/REVENUES**

<b><u>SPECIAL EDUCATION EXPENSES</u></b>	<b><u>2021-2022</u></b>	<b><u>2022-2023</u></b>
1200/1230 Special Programs	7,006,800	7,579,660
1430 Summer School	179,264	171,001
2140 Psychological Services	318,929	336,165
2150 Speech and Audiology	461,543	490,744
2162 Physical Therapy	71,992	74,152
2163 Occupational Therapy	137,265	171,052
2332 Administration Costs	535,870	574,526
2722 Special Transportation	1,108,147	1,429,115
	<hr/>	<hr/>
<b>TOTAL EXPENSES</b>	9,819,810	10,826,414
<b><u>SPECIAL EDUCATION REVENUES</u></b>		
3110 Special Ed Portion Adequacy Funds	826,078	846,954
3240 Special Education Aid (CAT Aid)	514,667	729,360
4580 Medicaid	155,548	94,521
	<hr/>	<hr/>
<b>TOTAL REVENUES</b>	1,496,292	1,670,836
<b>ACTUAL DISTRICT COST FOR SPECIAL EDUCATION</b>	<hr/> <b>8,323,518</b> <hr/>	<hr/> <b>9,155,578</b> <hr/>

# Town of East Kingston: School District Deliberative Session Saturday, February 4, 2023

Attendance up front: Tiffany Dabrieo, Andrew Herum, Melissa Lyons (chair), Mr. Brandon French (Principal), Dr. David Ryan (Superintendent), Peter Bronstein (School District Attorney), Mollie O'Keefe (Director of Finance) and Pete Dervan (moderator)

Moderator Dervan called meeting to order at 1:05PM. The meeting began with a community Pledge of Allegiance.

Mr. Dervan ran through some simple rules of the meeting. He mentioned that there is only one warrant article today. He also noted that there were some guests that lived outside the district in attendance today, mainly the Superintendent of Schools, Director of Finance and School District Attorney.

Board Chair Melissa Lyons provided a presentation on the singular warrant article, the operating budget.

Thanks to all those who came to budget sessions, and for coming today.

Highlights: new staff, Child Study Teams and Muti-Tiered system of Support, STEAM program, 23 Kindergarteners, Most student activities (including Frozen), school board transparency and outreach/engagement projects.

4 key challenges for the budget:

- Major increase in Health Insurance
- Inflation (utilities, supplies, food service)
- CBA salary increase (final year of the 3 year contract)
- Support staff and paraprofessional increases

FY22-23 adopted \$3,133,668

FY23-24 proposed \$3,415,429

Melissa read the warrant article as proposed.

Moderator opens discussion:

Mrs. Carol Miller, addressed the community on behalf of the EK teachers in support of the support staff and professional increases.

Mr. Ted Lloyd, addressed the key challenges (four points). Some comments he provided were: bringing attention to major increases in Health Insurance and Inflation questions. What are we doing in the

future to prevent this happening in the future? What is the board doing to address this? Inflation needs to be managed (not just adjusted upwards)

Tiffany addressed enrollment – steady enrollment as last year. Academic gaps – another data presentation at the next Board meeting to talk about the increased academic gains.

Melissa addressed inflation – there was work done to address this during line by line observation.

Tiffany addressed multiple line items to say they are having a conservative financial overview of all finances where they could possibly cut.

The initial insurance number they saw was significantly less than what they got for the final number.

Andrew says there are added buy-ins for insurance (increase was from this).

Mr. Dave Miller, made a motion to move warrant as is, a second was made. Moderator Dervan asked for a show of green cards and red cards to have the participants signal their support or objection. The counted vote was 45 affirmative and 5 non-affirmative. Motion carries.

Motion passed to move the warrant to the ballot.

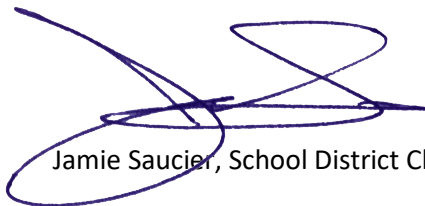
The motion as presented and passed:

#### **Operating Budget**

**Shall the East Kingston School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budge posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$3,415,429? Should this article be defeated, the default budget shall be \$3,282,273 which is the same as last year, with certain adjustments required by previous action of the District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. The East Kingston School Board recommends \$3,415,429. (Majority vote required)**

Meeting adjourned at 1:29PM.

Respectfully Submitted,



Jamie Saucier, School District Clerk





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**Article 01    Operating Budget**

Shall the East Kingston School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$3,558,581? Should this article be defeated, the default budget shall be \$3,512,902 which is the same as last year, with certain adjustments required by previous action of the District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. The East Kingston School Board Recommends \$3,558,581. (Majority vote required)

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**Article 02    East Kingston Teachers Association**

Shall the East Kingston School District vote to approve the cost items included in the collective bargaining agreement reached between the East Kingston School Board and the East Kingston Teachers' Association which calls for the following increases in salaries and benefits at the current staffing level:

Fiscal Year Estimated Increase  
2025: \$111,853  
2026: \$34,395  
2027: \$63,561  
2028: \$61,520

and further to raise and appropriate \$111,853 for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. The East Kingston School Board recommends this appropriation. (Majority vote required)

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**Article 03    Other**

Shall East Kingston School District, if article 2 is defeated, authorize the governing body to call one special meeting, at its option, to address article 2 cost items only? (Majority vote required)

**EAST KINGSTON SCHOOL DISTRICT WARRANT**

To the inhabitants of the School District of the Town of East Kingston,  
County of Rockingham, State of New Hampshire, qualified to vote on  
District affairs:

You are hereby notified to meet at the East Kingston Elementary School, 5  
Andrews Lane, in said District on TUESDAY, THE TWELFTH DAY OF  
MARCH, 2024, from 8:00 AM to 7:00 PM, to act upon the following subject:


1. To choose one (1) School Board member for the ensuing three (3) years.
2. To choose one (1) School Board Moderator for the ensuing one (1) year.
3. To choose one (1) School Board Treasurer for the ensuing one (1) year.
4. To choose one (1) School District Clerk for the ensuing one (1) year.


Given under our hands this 8 day of January 2024.

POSTED WITH THE WARRANT ON JANUARY 19, 2024.

State of New Hampshire  
True Copy of Warrant - Attest

**EAST KINGSTON SCHOOL BOARD**

  
\_\_\_\_\_  
Andrew Herum, Chairperson

  
\_\_\_\_\_  
Tiffany Dabrieo

  
\_\_\_\_\_  
Kirsten Soroko







**Appropriations**

Account	Purpose	Article	Expenditures for period ending 6/30/2023	Appropriations for period ending 6/30/2024	Appropriations for	
					period ending 6/30/2025 (Recommended)	period ending 6/30/2025 (Not Recommended)
<b>Instruction</b>						
1100-1199	Regular Programs	01	\$1,052,263	\$1,145,841	\$1,058,034	\$0
1200-1299	Special Programs	01	\$240,711	\$297,558	\$402,848	\$0
1300-1399	Vocational Programs		\$0	\$0	\$0	\$0
1400-1499	Other Programs	01	\$10,603	\$16,200	\$14,600	\$0
1500-1599	Non-Public Programs	01	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	01	\$0	\$0	\$0	\$0
1700-1799	Community/Junior College Education Programs		\$0	\$0	\$0	\$0
1800-1899	Community Service Programs		\$0	\$0	\$0	\$0
<b>Instruction Subtotal</b>			<b>\$1,303,577</b>	<b>\$1,459,599</b>	<b>\$1,475,482</b>	<b>\$0</b>
<b>Support Services</b>						
2000-2199	Student Support Services	01	\$232,037	\$277,400	\$282,194	\$0
2200-2299	Instructional Staff Services	01	\$71,084	\$95,997	\$95,162	\$0
<b>Support Services Subtotal</b>			<b>\$303,121</b>	<b>\$373,397</b>	<b>\$377,356</b>	<b>\$0</b>
<b>General Administration</b>						
2310 (840)	School Board Contingency		\$0	\$0	\$0	\$0
2310-2319	Other School Board	01	\$18,354	\$19,875	\$20,616	\$0
<b>General Administration Subtotal</b>			<b>\$18,354</b>	<b>\$19,875</b>	<b>\$20,616</b>	<b>\$0</b>
<b>Executive Administration</b>						
2320 (310)	SAU Management Services	01	\$74,648	\$80,848	\$93,477	\$0
2320-2399	All Other Administration		\$0	\$0	\$0	\$0
2400-2499	School Administration Service	01	\$185,542	\$193,235	\$205,278	\$0
2500-2599	Business		\$0	\$0	\$0	\$0
2600-2699	Plant Operations and Maintenance	01	\$173,804	\$186,962	\$193,168	\$0
2700-2799	Student Transportation	01	\$173,276	\$131,875	\$135,175	\$0
2800-2999	Support Service, Central and Other	01	\$800,129	\$870,717	\$946,488	\$0
<b>Executive Administration Subtotal</b>			<b>\$1,407,399</b>	<b>\$1,463,637</b>	<b>\$1,573,586</b>	<b>\$0</b>
<b>Non-Instructional Services</b>						
3100	Food Service Operations	01	\$77,062	\$98,921	\$111,541	\$0
3200	Enterprise Operations		\$0	\$0	\$0	\$0
<b>Non-Instructional Services Subtotal</b>			<b>\$77,062</b>	<b>\$98,921</b>	<b>\$111,541</b>	<b>\$0</b>



**Appropriations**

Account	Purpose	Article	Expenditures for period ending 6/30/2023	Appropriations for period ending 6/30/2024	Appropriations for period ending 6/30/2025 (Recommended)	Appropriations for period ending 6/30/2025 (Not Recommended)
<b>Facilities Acquisition and Construction</b>						
4100	Site Acquisition		\$0	\$0	\$0	\$0
4200	Site Improvement		\$0	\$0	\$0	\$0
4300	Architectural/Engineering		\$0	\$0	\$0	\$0
4400	Educational Specification Development		\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction		\$0	\$0	\$0	\$0
4600	Building Improvement Services		\$0	\$0	\$0	\$0
4900	Other Facilities Acquisition and Construction		\$0	\$0	\$0	\$0
<b>Facilities Acquisition and Construction Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Other Outlays</b>						
5110	Debt Service - Principal		\$0	\$0	\$0	\$0
5120	Debt Service - Interest		\$0	\$0	\$0	\$0
<b>Other Outlays Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Fund Transfers</b>						
5220-5221	To Food Service		\$0	\$0	\$0	\$0
5222-5229	To Other Special Revenue		\$0	\$0	\$0	\$0
5230-5239	To Capital Projects		\$0	\$0	\$0	\$0
5254	To Agency Funds		\$0	\$0	\$0	\$0
5310	To Charter Schools		\$0	\$0	\$0	\$0
5390	To Other Agencies		\$0	\$0	\$0	\$0
9990	Supplemental Appropriation		\$0	\$0	\$0	\$0
9992	Deficit Appropriation		\$0	\$0	\$0	\$0
<b>Fund Transfers Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Operating Budget Appropriations</b>					<b>\$3,558,581</b>	<b>\$0</b>



Special Warrant Articles

Account	Purpose	Article	Appropriations for	
			period ending 6/30/2025 (Recommended)	period ending 6/30/2025 (Not Recommended)
5251	To Capital Reserve Fund		\$0	\$0
5252	To Expendable Trust Fund		\$0	\$0
5253	To Non-Expendable Trust Fund		\$0	\$0
<b>Total Proposed Special Articles</b>			<b>\$0</b>	<b>\$0</b>



**Individual Warrant Articles**

Account	Purpose	Article	Appropriations for period ending 6/30/2025 (Recommended)	Appropriations for period ending 6/30/2025 (Not Recommended)
1100-1199	Regular Programs	02 <i>Purpose: East Kingston Teachers Association</i>	\$69,601	\$0
1200-1299	Special Programs	02 <i>Purpose: East Kingston Teachers Association</i>	\$7,876	\$0
2000-2199	Student Support Services	02 <i>Purpose: East Kingston Teachers Association</i>	\$13,447	\$0
2200-2299	Instructional Staff Services	02 <i>Purpose: East Kingston Teachers Association</i>	\$1,858	\$0
2800-2999	Support Service, Central and Other	02 <i>Purpose: East Kingston Teachers Association</i>	\$19,071	\$0
<b>Total Proposed Individual Articles</b>			<b>\$111,853</b>	<b>\$0</b>



**Revenues**

Account	Source	Article	Actual Revenues for Period ending 6/30/2023	Revised Estimated Revenues for Period ending 6/30/2024	Estimated Revenues for Period ending 6/30/2025
<b>Local Sources</b>					
1300-1349	Tuition		\$0	\$0	\$0
1400-1449	Transportation Fees		\$0	\$0	\$0
1500-1599	Earnings on Investments	01	\$0	\$3,000	\$3,000
1600-1699	Food Service Sales	01	\$0	\$40,000	\$40,000
1700-1799	Student Activities		\$0	\$0	\$0
1800-1899	Community Services Activities		\$0	\$0	\$0
1900-1999	Other Local Sources		\$0	\$0	\$0
<b>Local Sources Subtotal</b>			<b>\$0</b>	<b>\$43,000</b>	<b>\$43,000</b>
<b>State Sources</b>					
3210	School Building Aid		\$0	\$0	\$0
3215	Kindergarten Building Aid		\$0	\$0	\$0
3220	Kindergarten Aid		\$0	\$0	\$0
3230	Special Education Aid	01	\$0	\$45,000	\$25,000
3240-3249	Vocational Aid		\$0	\$0	\$0
3250	Adult Education		\$0	\$0	\$0
3260	Child Nutrition	01	\$0	\$1,000	\$1,000
3270	Driver Education		\$0	\$0	\$0
3290-3299	Other State Sources		\$0	\$0	\$0
<b>State Sources Subtotal</b>			<b>\$0</b>	<b>\$46,000</b>	<b>\$26,000</b>
<b>Federal Sources</b>					
4100-4539	Federal Program Grants		\$0	\$0	\$0
4540	Vocational Education		\$0	\$0	\$0
4550	Adult Education		\$0	\$0	\$0
4560	Child Nutrition	01	\$0	\$10,000	\$10,000
4570	Disabilities Programs		\$0	\$0	\$0
4580	Medicaid Distribution		\$0	\$0	\$0
4590-4999	Other Federal Sources (non-4810)		\$0	\$0	\$0
4810	Federal Forest Reserve		\$0	\$0	\$0
<b>Federal Sources Subtotal</b>			<b>\$0</b>	<b>\$10,000</b>	<b>\$10,000</b>



**Revenues**

Account	Source	Article	Actual Revenues for Period ending 6/30/2023	Revised Estimated Revenues for Period ending 6/30/2024	Estimated Revenues for Period ending 6/30/2025
<b>Other Financing Sources</b>					
5110-5139	Sale of Bonds or Notes		\$0	\$0	\$0
5140	Reimbursement Anticipation Notes		\$0	\$0	\$0
5221	Transfers from Food Service Special Revenues Fund		\$0	\$0	\$0
5222	Transfer from Other Special Revenue Funds		\$0	\$0	\$0
5230	Transfer from Capital Project Funds		\$0	\$0	\$0
5251	Transfer from Capital Reserve Funds		\$0	\$0	\$0
5252	Transfer from Expendable Trust Funds		\$0	\$0	\$0
5253	Transfer from Non-Expendable Trust Funds		\$0	\$0	\$0
5300-5699	Other Financing Sources		\$0	\$0	\$0
9997	Supplemental Appropriation (Contra)		\$0	\$0	\$0
9998	Amount Voted from Fund Balance		\$0	\$0	\$0
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
<b>Other Financing Sources Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Estimated Revenues and Credits</b>			<b>\$0</b>	<b>\$99,000</b>	<b>\$79,000</b>



**Budget Summary**

<b>Item</b>	<b>Period ending 6/30/2025</b>
Operating Budget Appropriations	\$3,558,581
Special Warrant Articles	\$0
Individual Warrant Articles	\$111,853
Total Appropriations	\$3,670,434
Less Amount of Estimated Revenues & Credits	\$79,000
Less Amount of State Education Tax/Grant	\$587,177
<b>Estimated Amount of Taxes to be Raised</b>	<b>\$3,004,257</b>



Default Budget of the School District

East Kingston Local School

For the period beginning July 1, 2024 and ending June 30, 2025

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

This form was posted with the warrant on: 1/19/24

SCHOOL BOARD OR BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Andy Helton	Chair	
Kirsten Savoko	member	K Savoko

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>

For assistance please contact:  
NH DRA Municipal and Property Division  
(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>





Appropriations

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
<b>Instruction</b>					
1100-1199	Regular Programs	\$1,145,841	(\$95,118)	\$0	\$1,050,723
1200-1299	Special Programs	\$297,558	\$105,290	\$0	\$402,848
1300-1399	Vocational Programs	\$0	\$0	\$0	\$0
1400-1499	Other Programs	\$16,200	\$0	\$0	\$16,200
1500-1599	Non-Public Programs	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	\$0	\$0	\$0	\$0
1700-1799	Community/Junior College Education Programs	\$0	\$0	\$0	\$0
1800-1899	Community Service Programs	\$0	\$0	\$0	\$0
<b>Instruction Subtotal</b>		<b>\$1,459,599</b>	<b>\$10,172</b>	<b>\$0</b>	<b>\$1,469,771</b>
<b>Support Services</b>					
2000-2199	Student Support Services	\$277,400	\$5,115	\$0	\$282,515
2200-2299	Instructional Staff Services	\$95,997	(\$834)	\$0	\$95,163
<b>Support Services Subtotal</b>		<b>\$373,397</b>	<b>\$4,281</b>	<b>\$0</b>	<b>\$377,678</b>
<b>General Administration</b>					
2310 (840)	School Board Contingency	\$0	\$0	\$0	\$0
2310-2319	Other School Board	\$19,875	\$0	\$0	\$19,875
<b>General Administration Subtotal</b>		<b>\$19,875</b>	<b>\$0</b>	<b>\$0</b>	<b>\$19,875</b>
<b>Executive Administration</b>					
2320 (310)	SAU Management Services	\$80,848	\$12,629	\$0	\$93,477
2320-2399	All Other Administration	\$0	\$0	\$0	\$0
2400-2499	School Administration Service	\$193,235	\$0	\$0	\$193,235
2500-2599	Business	\$0	\$0	\$0	\$0
2600-2699	Plant Operations and Maintenance	\$186,962	\$0	\$0	\$186,962
2700-2799	Student Transportation	\$131,875	\$0	\$0	\$131,875
2800-2999	Support Service, Central and Other	\$870,717	\$70,391	\$0	\$941,108
<b>Executive Administration Subtotal</b>		<b>\$1,463,637</b>	<b>\$83,020</b>	<b>\$0</b>	<b>\$1,546,657</b>
<b>Non-Instructional Services</b>					
3100	Food Service Operations	\$98,921	\$0	\$0	\$98,921
3200	Enterprise Operations	\$0	\$0	\$0	\$0
<b>Non-Instructional Services Subtotal</b>		<b>\$98,921</b>	<b>\$0</b>	<b>\$0</b>	<b>\$98,921</b>



**Appropriations**

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
<b>Facilities Acquisition and Construction</b>					
4100	Site Acquisition	\$0	\$0	\$0	\$0
4200	Site Improvement	\$0	\$0	\$0	\$0
4300	Architectural/Engineering	\$0	\$0	\$0	\$0
4400	Educational Specification Development	\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction	\$0	\$0	\$0	-\$0
4600	Building Improvement Services	\$0	\$0	\$0	\$0
4900	Other Facilities Acquisition and Construction	\$0	\$0	\$0	\$0
<b>Facilities Acquisition and Construction Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Other Outlays</b>					
5110	Debt Service - Principal	\$0	\$0	\$0	-\$0
5120	Debt Service - Interest	\$0	\$0	\$0	\$0
<b>Other Outlays Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Fund Transfers</b>					
5220-5221	To Food Service	\$0	\$0	\$0	\$0
5222-5229	To Other Special Revenue	\$0	\$0	\$0	\$0
5230-5239	To Capital Projects	\$0	\$0	\$0	\$0
5251	To Capital Reserve Fund	\$0	\$0	\$0	\$0
5252	To Expendable Trusts/Fiduciary Funds	\$0	\$0	\$0	\$0
5253	To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0
5254	To Agency Funds	\$0	\$0	\$0	\$0
5310	To Charter Schools	\$0	\$0	\$0	\$0
5390	To Other Agencies	\$0	\$0	\$0	\$0
9990	Supplemental Appropriation	\$0	\$0	\$0	\$0
9992	Deficit Appropriation	\$0	\$0	\$0	\$0
<b>Fund Transfers Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Operating Budget Appropriations</b>		<b>\$3,415,429</b>	<b>\$97,473</b>	<b>\$0</b>	<b>\$3,512,902</b>



**Reasons for Reductions/Increases & One-Time Appropriations**

<b>Account</b>	<b>Explanation</b>
2200-2299	Change in services to meet IEP
1100-1199	Regular Ed Aides moved to Special Ed Aides
2320 (310)	SAU Assessment
1200-1299	Regular Ed Aides moved to Special Ed Aides
2000-2199	Change in services to meet IEP
2800-2999	Health/Dental change for employees covered by a CBA.

THE EXETER REGION

COOPERATIVE

SCHOOL DISTRICT

ANNUAL REPORT

For the Year Ending June 30, 2023  
For the Proposed 2024-2025 Budget

# **EXETER REGION COOPERATIVE SCHOOL DISTRICT**

## **SUPERINTENDENT'S OFFICE**

**Esther Asbell, Ed.D.**

Superintendent of Schools

(603) 775-8653

[easbell@sau16.org](mailto: easbell@sau16.org)

**Christopher Andriski, Ed.D.**

Associate Superintendent of Schools

(603) 775-8679

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**Renee Beauregard-Bennett, Ed.D.**

Assistant Superintendent/Director of Student Services

(603) 775-8646

[rbennett@sau16.org](mailto: rbennett@sau16.org)

**Heather Murray, MPA, SHRM**

Director of Human Resources

(603) 775-8664

[hmurray@sau16.org](mailto: hmurray@sau16.org)

**Mollie O'Keefe, MPA, MSF**

Executive Director of Finance and Operations

(603) 775-8669

[mokeefe@sau16.org](mailto: mokeefe@sau16.org)

# **EXETER REGION COOPERATIVE SCHOOL DISTRICT**

## **BOARD MEMBERS AND DISTRICT OFFICERS**

Chair of the School Board: Bill Gauthier  
TERM 2024

NAME	EXPIRES	TOWN
Bill Gauthier	2024	Exeter
Paul Bauer	2024	Newfields
Bob Hall	2025	Kensington
Melissa Lyons	2026	East Kingston
Travis Thompson	2024	Stratham
Scott Dennehy	2025	Brentwood
Kimberly Masucci	2025	Exeter
Dawn Bullens	2026	Exeter
Erin Garcia de Paredes	2026	Stratham

School District Website: [www.sau16.org](http://www.sau16.org)

Moderator: Kate Miller – 2024

School District Clerk: Susan EH Bendroth – Appointed

School District Treasurer: Michael Schwotzer – Appointed

## **BUDGET ADVISORY COMMITTEE MEMBERS**

Chair of the Budget Advisory Committee: Ami Faria  
TERM 2024

NAME	EXPIRES	TOWN
Margaret Batemen	2025	Exeter
Jennifer Scrafford	2024	Stratham
Heidi Hanson	2025	Stratham
Patricia Cox	2025	Newfields
Erin Steckler	2026	Brentwood
Roy Morrisette	2026	Exeter
Ami Faria	2024	Exeter
Terrence Waldron	2024	East Kingston
Sarah Fetras	2026	Kensington

Minutes of the Exeter Region Cooperative School District  
First Session of the 2023 Annual Meeting  
Deliberative Session – Sunday, February 5, 2023 2:00PM  
Exeter High School Arthur Hanson III Center

ERCSD Board Members Present:

Helen Joyce, Chair – Stratham

Kim Casey, East Kingston

Bill Gauthier, Exeter

Kimberly Meyer, Exeter

Paul Bauer, Vice Chair – Newfields

Scott Dennehy, Brentwood

Robert Hall, Kensington

Travis Thompson, Stratham

Absent: David Slifka, Exeter

Administration: David Ryan, Superintendent

Mollie O’Keefe, Executive Director of Finances and Operations

Others: Katherine Miller, Moderator

Gordon Graham, Counsel for the School District

Amy Faria, Chair of the District Budget Committee

Susan Bendroth, ERCSD Clerk

Moderator Miller called the meeting to order at 2:00 PM.

Sawyer Camlin, student representative to the school board, led everyone in the Pledge of Allegiance.

Helen Joyce, Chair of the ERCSD School Board, thanked all voters for coming out. She extended her appreciation to all board members, administration, budget advisory committee members and support staff for their time in putting together the warrant articles. She acknowledged retiring budget committee members and retiring faculty at the end of the school year. She also recognized two retiring school board members, Kim Casey and Travis Thompson.

Moderator Miller reviewed the rules and procedures of the meeting and requested permission for David Ryan and Mollie O’Keefe to speak at the meeting. Permission was granted.

**Article 01: Operating Budget**

**Shall the District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purposes set forth therein, totaling \$69,224,030? Should this article be defeated, the operating budget shall be \$68,913,899 which is the same as last year, with certain adjustments required by previous action of the District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. The School Board and Budget Advisory Committee recommend \$69,224,030 as set forth on said budget. (Majority vote required)**

Travis Thompson, Stratham, moved to take up the Article and Kimberly Meyer, Exeter seconded.

Travis Thompson, Stratham, explained the process of how the budget is developed.

A presentation via video was presented outlining and highlighting the changes addressing the increases (predominantly due to the increases in health insurance and contractual obligations) and decreases (one time expenses and snow removal).

James Berlo, Brentwood offered an amendment to decrease the budget to \$66,000,000.

Michelle Siudut, Brentwood seconded the amendment.

Elizabeth Faria, Brentwood offered a friendly amendment to James Berlo's amendment to decrease the budget to \$67,224,030.

The friendly amendment was denied.

Discussion supporting the amendment followed highlighting the decreased ranking, lower enrollment, the surplus at the end of the year and the increases in the budget are not sustainable.

Discussion not supporting the amendment was also offered. Test scores are on the rise, cutting the budget is short sighted, education of our students is an investment in our community and program cuts would be devastating.

The amendment was defeated with 16 voting in support of the amendment and the majority voting not to support the amendment.

Elizabeth Faria, Brentwood offered an amendment to Article 01 to decrease the operating budget to \$67,224,030.

Ted Lloyd, East Kingston seconded the amendment.

This amendment was also defeated with 19 voting in support and the majority voting not to support.

Moderator Miller declared the article would appear on ballot on March 14<sup>th</sup> as written.

Bill Gauthier, Exeter moved to restrict reconsideration of the article and Jason Faria, Exeter seconded.

#### **Article 02 Capital Reserve Fund**

**Shall the Exeter Region Cooperative School District vote to raise and appropriate the sum of up to \$150,000 to be placed in the Capital Reserve Fund previously established in 1998 for the purpose of construction, reconstruction, or acquisition of school buildings and/or school ground site improvements including associated engineering and architectural fees, and further to name the school board as agents to expend this fund? This sum to come from June 30 fund balance available for transfer on July 1. No additional amount to be raised from taxation. The Exeter Region Cooperative School Board recommends this appropriation. (Majority vote required)**

Paul Bauer, Newfields motioned to take up the article and Bob Hall, Kensington seconded.

Paul Bauer, Newfields talked about the fiscal responsibility of planning ahead for projects such as reroofing the high school which was installed in 2005 with a 15 year warranty.

No further discussion.

Scott Dennehy, Brentwood moved to restrict reconsideration of the article and Kim Casey, East Kingston seconded.

#### **Article 03 CRF for Synthetic Turf Replacement**

**Shall the Exeter Region Cooperative School District vote to raise and appropriate the sum of up to \$50,000 to be added to the Synthetic Turf Replacement Capital Reserve Fund previously established under the provisions of RSA 35:1 for replacement of the synthetic turf field located at Exeter High School? This sum to come from June 30 fund balance available for transfer on July 1. No amount to be raised from taxation. The Exeter Region Cooperative School Board recommends this appropriation. (Majority vote required)**

Bob Hall, Kensington explained the turf was replaced in 2022 but there is a need to start to plan for the future.



Discussion followed about whether this money would need to be dedicated to synthetic replacement if in the future something better was to be recommended. A question was also raised about whether there is information about carcinogens.

The synthetic turf is a combination of rubber and sand. It is well maintained and the amount of injuries is tracked.

The article is specific to synthetic replacement. The article cannot be eliminated but the dollar amount can be changed. It will take a 2/3rds vote to change the purpose of this fund in the future.

Lois DeYoung, Brentwood offered an amendment to decrease the amount on this article to 0 and Elizabeth Faria, Brentwood seconded.

The amendment was defeated with 4 voting in support and the majority voting not to support.

Paul Bauer, Newfields moved to restrict reconsideration of the article and Kim Casey, East Kingston seconded.

Travis Thompson, Stratham motioned to adjourn the meeting and Mr. Kane of Exeter seconded the motion.

There were 33 out of 3,281 voters from Brentwood, 6 out of 1,752 voters from East Kingston, 41 out of 11,894 voters from Exeter, 6 out of 1,702 voters from Kensington, 3 out of 1,328 voters from Newfields and 14 out of 6,162 voters from Stratham present at the ERCSD Deliberative Session.

The total being 103 voters out of 26,119 registered voters in the ERCSD were present.

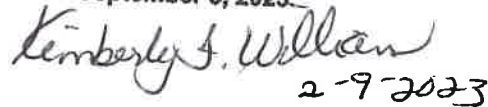
Respectfully Submitted



Susan E.H. Bendroth, Exeter Region Cooperative School District Clerk

February 5, 2023

**KIMBERLY F. WILLIAMS**  
NOTARY PUBLIC  
State of New Hampshire  
My Commission Expires  
September 5, 2023



2-9-2023



**SAU 16 OFFICIAL BALLOT VOTING DETAILS**

**TUESDAY, MARCH 12, 2024**

<b>District</b>	<b>Election Location</b>	<b>Address</b>	<b>Election Times</b>
Brentwood	Swasey Central School	355 Middle Road, Brentwood, NH	7:00 am - 7:00 pm
East Kingston	East Kingston Elementary School	5 Andrews Lane, East Kingston, NH	8:00 am - 7:00 pm
Exeter	Talbot Gymnasium	Tuck Learning Campus, 30 Linden Street, Exeter, NH	7:00 am - 8:00 pm
Kensington	Kensington Elementary School	122 Amesbury Road, Kensington, NH	8:00 am - 7:30 pm
Newfields	Newfields Town Hall	65 Main Street, Newfields, NH	8:00 am - 7:00 pm
Stratham	Stratham Memorial School	39 Gifford Farm Road, Stratham, NH	7:00 am - 7:00 pm



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**Article 01    Operating Budget**

Shall the Exeter Regional Cooperative School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purposes set forth therein, totaling \$68,530,556? Should this article be defeated, the operating budget shall be \$67,321,190 which is the same as last year, with certain adjustments required by previous action of the District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. The Exeter Regional Cooperative School Board and Budget Advisory Committee recommend \$68,530,556 as set forth on said budget. (Majority vote required)

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**Article 02    Capital Reserve Fund**

Shall the Exeter Regional Cooperative School District vote to raise and appropriate the sum of up to \$200,000 to be placed in the Capital Reserve Fund previously established in 1998 for the purpose of construction, reconstruction, or acquisition of school buildings and/or school ground site improvements including associated engineering and architectural fees, and further to name the school board as agents to expend this fund? This sum to come from June 30 fund balance available for transfer on July 1. No additional amount to be raised from taxation. The Exeter Regional Cooperative School Board recommends this appropriation. (Majority vote required)

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**Article 03    CRF for Synthetic Turf Replacement**

Shall the Exeter Regional Cooperative School District vote to raise and appropriate the sum of up to \$50,000 to be added to the Synthetic Turf Replacement Capital Reserve Fund previously established under the provisions of RSA 35:1 for replacement of the synthetic turf field located at Exeter High School? This sum to come from June 30 fund balance available for transfer on July 1. No amount to be raised from taxation. The Exeter Regional Cooperative School Board recommends this appropriation. (Majority vote required)

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**Article 04    Investment Management of Trust Funds**

Shall the Exeter Regional Cooperative School District vote, pursuant to RSA 35:9-a,III, to authorize the Trustees of the Trust Funds to pay for Capital reserve fund investment services, and any other expenses incurred, from capital reserve funds income? Such authority shall remain in effect until rescinded by vote of the region cooperative district meeting. No vote to rescind the authority shall occur within 5 years of the original adoption of this article. (Estimated Tax Impact: None. No amount to be raised by taxation). (Majority vote required) The Exeter Regional Cooperative School Board recommends approval of this warrant article.

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**Article 05    Articles of Agreement of the Exeter Regional Coop**

To see if the Exeter Regional Cooperative School District will vote to amend the Articles of Agreement of the Exeter Regional Cooperative School District by deleting the following lines from Article 3, "All Board members shall be elected by the voters "at large." "After the initial term, voting for Cooperative School Board members, who shall continue to be elected at large, shall be by the voters of each town at the elections held for town officers." These lines in Article 3, would be replaced as follows, "Each new or re-elected member of the Exeter Regional Cooperative School Board shall be elected at the conclusion of each existing member's term, by the voters from the corresponding district he/she represents and must be a resident of that corresponding district.

---

EXETER REGION COOPERATIVE SCHOOL DISTRICT WARRANT

To the inhabitants of the School District of the Town of Exeter, County of Rockingham, State of New Hampshire, qualified to vote on District affairs:

You are hereby notified to meet at the Talbot Gymnasium, 30 Linden Street, in said District on TUESDAY, THE TWELFTH DAY OF MARCH, 2024, from 7:00 AM to 8:00 PM, to act upon the following subject:

1. To choose one (1) School Board member from Exeter for the ensuing three (3) years.
2. To choose one (1) School Board member from Newfields for the ensuing three (3) years.
3. To choose one (1) School Board member from Stratham for the ensuing three (3) years.
4. To Choose one (1) Budget Advisory Committee Member from East Kingston for the ensuing three (3) years.
5. To Choose one (1) Budget Advisory Committee Member from Exeter for the ensuing three (3) years.
6. To Choose one (1) Budget Advisory Committee Member from Stratham for the ensuing three (3) years.

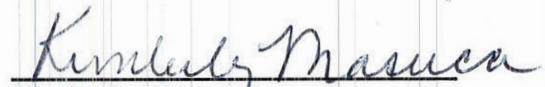
Given under our hands this 11 day of January 2024.

POSTED WITH THE WARRANT ON JANUARY 24, 2024.

State of New Hampshire  
True Copy of Warrant - Attest

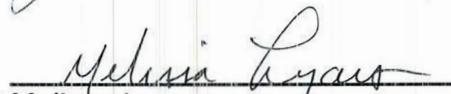
EXETER REGION COOPERATIVE SCHOOL BOARD


  
William Gauthier, Chairperson

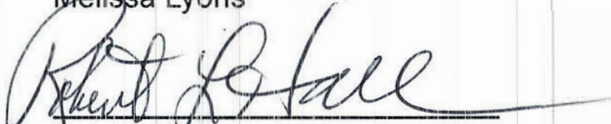
  
Kimberly Masucci


  
Erin Garcia de Paredes

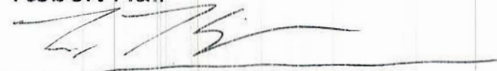
  
Dawn Bullens

  
Melissa Lyons

  
Scott Dennehy

  
Robert Hall

  
Paul Bauer

  
Travis Thompson



2024  
MS-26

Proposed Budget

Exeter Coop

Appropriations and Estimates of Revenue for the Fiscal Year from:  
July 1, 2024 to June 30, 2025

Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on: 1/24/24

SCHOOL BOARD CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Dawn Bullens	Board Member	<i>Dawn Bullens</i>
Enrique de Perales	Board Member	<i>Enrique de Perales</i>
Kimberly Masucci	Board Member	<i>Kimberly Masucci</i>
Paul Bauer	Board member	<i>Paul Bauer</i>
WILLIAM GAUTHER	CHAIR	<i>William Gaucher</i>
Robert L. Hall	Board member	<i>Robert L. Hall</i>
Melissa Lyons	Board Member	<i>Melissa Lyons</i>
Scott Dennehy	Board Member	<i>Scott Dennehy</i>
Travis Thompson	Board Member	<i>Travis Thompson</i>

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<https://www.proptax.org/>

For assistance please contact:  
NH DRA Municipal and Property Division  
(603) 230-5090

<http://www.revenue.nh.gov/mun-prop/>



**Appropriations**

Account	Purpose	Article	Expenditures for period ending 6/30/2023	Appropriations for period ending 6/30/2024	Appropriations for period ending 6/30/2025 (Recommended)	Appropriations for period ending 6/30/2025 (Not Recommended)
<b>Instruction</b>						
1100-1199	Regular Programs	01	\$15,260,670	\$15,998,302	\$16,445,078	\$0
1200-1299	Special Programs	01	\$8,325,186	\$9,766,551	\$10,266,398	\$0
1300-1399	Vocational Programs	01	\$2,086,483	\$2,248,656	\$2,303,353	\$0
1400-1499	Other Programs	01	\$960,761	\$973,919	\$1,074,500	\$0
1500-1599	Non-Public Programs	01	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	01	\$185,412	\$203,420	\$246,904	\$0
1700-1799	Community/Junior College Education Programs		\$0	\$0	\$0	\$0
1800-1899	Community Service Programs		\$0	\$0	\$0	\$0
	<b>Instruction Subtotal</b>		<b>\$26,818,512</b>	<b>\$29,190,848</b>	<b>\$30,336,233</b>	<b>\$0</b>
<b>Support Services</b>						
2000-2199	Student Support Services	01	\$3,234,209	\$3,338,842	\$3,419,487	\$0
2200-2299	Instructional Staff Services	01	\$2,630,236	\$2,248,558	\$2,528,898	\$0
	<b>Support Services Subtotal</b>		<b>\$5,864,445</b>	<b>\$5,587,400</b>	<b>\$5,948,385</b>	<b>\$0</b>
<b>General Administration</b>						
2310 (840)	School Board Contingency		\$0	\$0	\$0	\$0
2310-2319	Other School Board	01	\$68,345	\$118,550	\$119,456	\$0
	<b>General Administration Subtotal</b>		<b>\$68,345</b>	<b>\$118,550</b>	<b>\$119,456</b>	<b>\$0</b>
<b>Executive Administration</b>						
2320 (310)	SAU Management Services	01	\$1,556,265	\$1,639,066	\$1,763,276	\$0
2320-2399	All Other Administration	01	\$10,618	\$50,506	\$400	\$0
2400-2499	School Administration Service	01	\$1,920,285	\$1,979,198	\$2,014,075	\$0
2500-2599	Business		\$0	\$0	\$0	\$0
2600-2699	Plant Operations and Maintenance	01	\$4,523,073	\$4,937,822	\$5,151,450	\$0
2700-2799	Student Transportation	01	\$3,113,992	\$3,162,872	\$3,448,135	\$0
2800-2999	Support Service, Central and Other	01	\$14,623,443	\$16,315,580	\$16,741,316	\$0
	<b>Executive Administration Subtotal</b>		<b>\$25,747,676</b>	<b>\$28,085,044</b>	<b>\$29,118,652</b>	<b>\$0</b>
<b>Non-Instructional Services</b>						
3100	Food Service Operations	01	\$1,250,000	\$1,250,000	\$1,250,000	\$0
3200	Enterprise Operations	01	\$400,000	\$400,000	\$400,000	\$0
	<b>Non-Instructional Services Subtotal</b>		<b>\$1,650,000</b>	<b>\$1,650,000</b>	<b>\$1,650,000</b>	<b>\$0</b>



New Hampshire  
Department of  
Revenue Administration

2024  
MS-26

**Appropriations**

Account	Purpose	Article	Expenditures for period ending 6/30/2023	Appropriations for period ending 6/30/2024	Appropriations for	
					period ending 6/30/2025 (Recommended)	period ending 6/30/2025 (Not Recommended)
<b>Facilities Acquisition and Construction</b>						
4100	Site Acquisition		\$0	\$0	\$0	\$0
4200	Site Improvement		\$0	\$0	\$0	\$0
4300	Architectural/Engineering		\$0	\$0	\$0	\$0
4400	Educational Specification Development		\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction		\$0	\$0	\$0	\$0
4600	Building Improvement Services		\$0	\$0	\$0	\$0
4900	Other Facilities Acquisition and Construction		\$0	\$0	\$0	\$0
<b>Facilities Acquisition and Construction Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Other Outlays</b>						
5110	Debt Service - Principal	01	\$2,110,652	\$2,110,652	\$805,000	\$0
5120	Debt Service - Interest	01	\$2,394,036	\$2,394,036	\$465,330	\$0
<b>Other Outlays Subtotal</b>			<b>\$4,504,688</b>	<b>\$4,504,688</b>	<b>\$1,270,330</b>	<b>\$0</b>
<b>Fund Transfers</b>						
5220-5221	To Food Service		\$0	\$0	\$0	\$0
5222-5229	To Other Special Revenue		\$0	\$0	\$0	\$0
5230-5239	To Capital Projects		\$0	\$0	\$0	\$0
5254	To Agency Funds		\$0	\$0	\$0	\$0
5310	To Charter Schools	01	\$0	\$87,500	\$87,500	\$0
5390	To Other Agencies		\$0	\$0	\$0	\$0
9990	Supplemental Appropriation		\$0	\$0	\$0	\$0
9992	Deficit Appropriation		\$0	\$0	\$0	\$0
<b>Fund Transfers Subtotal</b>			<b>\$0</b>	<b>\$87,500</b>	<b>\$87,500</b>	<b>\$0</b>
<b>Total Operating Budget Appropriations</b>					<b>\$68,530,556</b>	<b>\$0</b>





**New Hampshire**  
 Department of  
 Revenue Administration

**2024  
MS-26**

**Special Warrant Articles**

Account	Purpose	Article	Appropriations for	
			period ending 6/30/2025 (Recommended)	period ending 6/30/2025 (Not Recommended)
5251	To Capital Reserve Fund	02	\$200,000	\$0
		<i>Purpose: Capital Reserve Fund</i>		
5251	To Capital Reserve Fund	03	\$50,000	\$0
		<i>Purpose: CRF for Synthetic Turf Replacement</i>		
5251	To Capital Reserve Fund		\$0	\$0
5252	To Expendable Trust Fund		\$0	\$0
5253	To Non-Expendable Trust Fund		\$0	\$0
<b>Total Proposed Special Articles</b>			<b>\$250,000</b>	<b>\$0</b>



New Hampshire  
Department of  
Revenue Administration

2024  
MS-26

Individual Warrant Articles

Account	Purpose	Article	Appropriations for	
			period ending 6/30/2025 (Recommended)	period ending 6/30/2025 (Not Recommended)
Total Proposed Individual Articles			\$0	\$0



**2024  
MS-26**

**Revenues**

Account	Source	Article	Actual Revenues for Period ending 6/30/2023	Revised Estimated Revenues for Period ending 6/30/2024	Estimated Revenues for Period ending 6/30/2025
<b>Local Sources</b>					
1300-1349	Tuition	01	\$0	\$850,000	\$950,000
1400-1449	Transportation Fees		\$0	\$0	\$0
1500-1599	Earnings on Investments	01	\$0	\$50,000	\$12,000
1600-1699	Food Service Sales	01	\$0	\$900,000	\$850,000
1700-1799	Student Activities		\$0	\$0	\$0
1800-1899	Community Services Activities		\$0	\$0	\$0
1900-1999	Other Local Sources	01	\$0	\$150,000	\$150,000
<b>Local Sources Subtotal</b>			<b>\$0</b>	<b>\$1,950,000</b>	<b>\$1,962,000</b>
<b>State Sources</b>					
3210	School Building Aid		\$0	\$907,081	\$0
3215	Kindergarten Building Aid		\$0	\$0	\$0
3220	Kindergarten Aid		\$0	\$0	\$0
3230	Special Education Aid	01	\$0	\$450,000	\$400,000
3240-3249	Vocational Aid	01	\$0	\$900,000	\$1,000,000
3250	Adult Education		\$0	\$0	\$0
3260	Child Nutrition	01	\$0	\$9,800	\$9,800
3270	Driver Education		\$0	\$0	\$0
3290-3299	Other State Sources		\$0	\$0	\$0
<b>State Sources Subtotal</b>			<b>\$0</b>	<b>\$2,266,881</b>	<b>\$1,409,800</b>
<b>Federal Sources</b>					
4100-4539	Federal Program Grants	01	\$0	\$50,000	\$50,000
4540	Vocational Education		\$0	\$0	\$0
4550	Adult Education	01	\$0	\$350,000	\$350,000
4560	Child Nutrition	01	\$0	\$340,200	\$340,200
4570	Disabilities Programs		\$0	\$0	\$0
4580	Medicaid Distribution	01	\$0	\$75,000	\$75,000
4590-4999	Other Federal Sources (non-4810)		\$0	\$0	\$0
4810	Federal Forest Reserve		\$0	\$0	\$0
<b>Federal Sources Subtotal</b>			<b>\$0</b>	<b>\$815,200</b>	<b>\$815,200</b>



**New Hampshire**  
 Department of  
 Revenue Administration

**2024**  
**MS-26**

**Revenues**

Account	Source	Article	Actual Revenues for Period ending 6/30/2023	Revised Estimated Revenues for Period ending 6/30/2024	Estimated Revenues for Period ending 6/30/2025
<b>Other Financing Sources</b>					
5110-5139	Sale of Bonds or Notes		\$0	\$0	\$0
5140	Reimbursement Anticipation Notes		\$0	\$0	\$0
5221	Transfers from Food Service Special Revenues Fund		\$0	\$0	\$0
5222	Transfer from Other Special Revenue Funds		\$0	\$0	\$0
5230	Transfer from Capital Project Funds		\$0	\$0	\$0
5251	Transfer from Capital Reserve Funds		\$0	\$0	\$0
5252	Transfer from Expendable Trust Funds		\$0	\$0	\$0
5253	Transfer from Non-Expendable Trust Funds		\$0	\$0	\$0
5300-5699	Other Financing Sources		\$0	\$0	\$0
9997	Supplemental Appropriation (Contra)		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	03, 02	\$0	\$0	\$250,000
9999	Fund Balance to Reduce Taxes	01	\$0	\$0	\$2,500,000
<b>Other Financing Sources Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$2,750,000</b>
<b>Total Estimated Revenues and Credits</b>			<b>\$0</b>	<b>\$5,032,081</b>	<b>\$6,937,000</b>



**New Hampshire**  
Department of  
Revenue Administration

**2024**  
**MS-26**

**Budget Summary**

<b>Item</b>	<b>Period ending 6/30/2025</b>
Operating Budget Appropriations	\$68,530,556
Special Warrant Articles	\$250,000
Individual Warrant Articles	\$0
<b>Total Appropriations</b>	<b>\$68,780,556</b>
Less Amount of Estimated Revenues & Credits	\$6,937,000
Less Amount of State Education Tax/Grant	\$11,172,676
<b>Estimated Amount of Taxes to be Raised</b>	<b>\$50,670,880</b>



Default Budget of the Regional School

Exeter Coop

For the period beginning July 1, 2024 and ending June 30, 2025

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

This form was posted with the warrant on: 1/24/24

SCHOOL BOARD OR BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Dawn Bullens	Board Member	Dawn Bullens
Eni Garcia de Barales	Board Member	Eni Garcia de Barales
Kimberly Masucci	Board Member	Kimberly Masucci
WILLIAM GAUTHIER	CHAIR	William Gauthier
Paul Bauer	Boardmember	Paul Bauer
Robert L. Hall	Board Member	Robert L. Hall
Melissa Lyons	Board Member	Melissa Lyons
Scott Dennehy	Board Member	Scott Dennehy
Travis Thompson	Board Member	Travis Thompson

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<http://www.revenue.nh.gov/mun-prop/>



Appropriations

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
<b>Instruction</b>					
1100-1199	Regular Programs	\$15,998,302	\$112,692	\$0	\$16,110,994
1200-1299	Special Programs	\$9,766,551	\$499,848	\$0	\$10,266,399
1300-1399	Vocational Programs	\$2,248,656	\$41,187	\$0	\$2,289,843
1400-1499	Other Programs	\$973,919	\$18,536	\$0	\$992,455
1500-1599	Non-Public Programs	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	\$203,420	\$0	\$0	\$203,420
1700-1799	Community/Junior College Education Programs	\$0	\$0	\$0	\$0
1800-1899	Community Service Programs	\$0	\$0	\$0	\$0
	<b>Instruction Subtotal</b>	<b>\$29,190,848</b>	<b>\$672,263</b>	<b>\$0</b>	<b>\$29,863,111</b>
<b>Support Services</b>					
2000-2199	Student Support Services	\$3,338,842	(\$7,029)	\$0	\$3,331,813
2200-2299	Instructional Staff Services	\$2,248,558	\$52,910	\$0	\$2,301,468
	<b>Support Services Subtotal</b>	<b>\$5,587,400</b>	<b>\$45,881</b>	<b>\$0</b>	<b>\$5,633,281</b>
<b>General Administration</b>					
2310 (840)	School Board Contingency	\$0	\$0	\$0	\$0
2310-2319	Other School Board	\$118,550	\$0	\$0	\$118,550
	<b>General Administration Subtotal</b>	<b>\$118,550</b>	<b>\$0</b>	<b>\$0</b>	<b>\$118,550</b>
<b>Executive Administration</b>					
2320 (310)	SAU Management Services	\$1,639,066	\$124,210	\$0	\$1,763,276
2320-2399	All Other Administration	\$50,506	\$0	\$0	\$50,506
2400-2499	School Administration Service	\$1,979,198	\$24,379	\$0	\$2,003,577
2500-2599	Business	\$0	\$0	\$0	\$0
2600-2699	Plant Operations and Maintenance	\$4,937,822	\$45,000	\$0	\$4,982,822
2700-2799	Student Transportation	\$3,162,872	\$230,111	\$0	\$3,392,983
2800-2999	Support Service, Central and Other	\$16,315,580	\$189,674	\$0	\$16,505,254
	<b>Executive Administration Subtotal</b>	<b>\$28,085,044</b>	<b>\$613,374</b>	<b>\$0</b>	<b>\$28,698,418</b>
<b>Non-Instructional Services</b>					
3100	Food Service Operations	\$1,250,000	\$0	\$0	\$1,250,000
3200	Enterprise Operations	\$400,000	\$0	\$0	\$400,000
	<b>Non-Instructional Services Subtotal</b>	<b>\$1,650,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,650,000</b>



**Appropriations**

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
<b>Facilities Acquisition and Construction</b>					
4100	Site Acquisition	\$0	\$0	\$0	\$0
4200	Site Improvement	\$0	\$0	\$0	\$0
4300	Architectural/Engineering	\$0	\$0	\$0	\$0
4400	Educational Specification Development	\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction	\$0	\$0	\$0	\$0
4600	Building Improvement Services	\$0	\$0	\$0	\$0
4900	Other Facilities Acquisition and Construction	\$0	\$0	\$0	\$0
	<b>Facilities Acquisition and Construction Subtotal</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Other Outlays</b>					
5110	Debt Service - Principal	\$2,110,652	(\$1,305,652)	\$0	\$805,000
5120	Debt Service - Interest	\$2,394,036	(\$1,928,706)	\$0	\$465,330
	<b>Other Outlays Subtotal</b>	<b>\$4,504,688</b>	<b>(\$3,234,358)</b>	<b>\$0</b>	<b>\$1,270,330</b>
<b>Fund Transfers</b>					
5220-5221	To Food Service	\$0	\$0	\$0	\$0
5222-5229	To Other Special Revenue	\$0	\$0	\$0	\$0
5230-5239	To Capital Projects	\$0	\$0	\$0	\$0
5251	To Capital Reserve Fund	\$0	\$0	\$0	\$0
5252	To Expendable Trusts/Fiduciary Funds	\$0	\$0	\$0	\$0
5253	To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0
5254	To Agency Funds	\$0	\$0	\$0	\$0
5310	To Charter Schools	\$87,500	\$0	\$0	\$87,500
5390	To Other Agencies	\$0	\$0	\$0	\$0
9990	Supplemental Appropriation	\$0	\$0	\$0	\$0
9992	Deficit Appropriation	\$0	\$0	\$0	\$0
	<b>Fund Transfers Subtotal</b>	<b>\$87,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$87,500</b>
	<b>Total Operating Budget Appropriations</b>	<b>\$69,224,030</b>	<b>(\$1,902,840)</b>	<b>\$0</b>	<b>\$67,321,190</b>





**New Hampshire**  
*Department of*  
**Revenue Administration**

**2024**  
**MS-DSB**

**Reasons for Reductions/Increases & One-Time Appropriations**

<b>Account</b>	<b>Explanation</b>
2200-2299	Active CBA & Change in services to meet IEP
2600-2699	ADA Requirement – wheelchair lift replacement
1100-1199	Active CBA
2320 (310)	SAU Assessment
2400-2499	Active CBA
1200-1299	Active CBA & Change in services to meet IEP
2000-2199	Active CBA & Change in services to meet IEP
2700-2799	Special Education / Homeless Required Expense
2800-2999	Health/Dental change for employees covered by a CBA
1300-1399	Active CBA

Minutes of the Exeter Region Cooperative School District  
First Session of the 2024 Annual Meeting  
Deliberative Session – Thursday, February 8, 2024 7:00PM  
Exeter High School Arthur Hanson III Center

ERCSD Board Members Present:

Bill Gauthier, Chair – Exeter  
Paul Bauer, Newfields  
Scott Dennehy, Brentwood  
Robert Hall, Kensington  
Travis Thompson, Stratham

Melissa Lyons, Vice Chair – East Kingston  
Dawn Bullens, Exeter  
Erin Garcia de Paredes, Stratham  
Kimberly Masucci, Exeter

Administration: Esther Asbell, Superintendent

Mollie O’Keefe, Executive Director of Finances and Operations  
Michelle Larson, Assistant Director of Finance and Operations

Others: Katherine Miller, Moderator

Gordon Graham, Counsel for the School District  
Susan Bendroth, ERCSD Clerk

Moderator Miller called the meeting to order at 7:00 PM.

Sawyer Camlin, student representative to the school board, led everyone in the Pledge of Allegiance. Bill Gauthier, Chair of the ERCSD School Board, thanked all voters for coming out. He extended his appreciation to all board members, administration, budget advisory committee members and support staff for their time in putting together the warrant articles. He acknowledged retiring faculty and school board members.

Moderator Miller reviewed the rules and procedures of the meeting and requested permission for Esther Asbell and to speak and Gordon Graham to speak at the meeting. Permission was granted.

Moderator Miller read the article.

**Article 01: Operating Budget**

**Shall the Exeter Region Cooperative School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purposes set forth therein, totaling \$68,530,556? Should this article be defeated, the operating budget shall be \$67,321,190 which is the same as last year, with certain adjustments required by previous action of the District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. The Exeter Region Cooperative School Board and Budget Advisory Committee recommend \$68,530,556 as set forth on said budget. (Majority vote required)**

Bill Gauthier, Exeter, introduced the article by explaining how the budget is developed.

A presentation via video was presented outlining and highlighting the changes.

Liz Faria, Brentwood offered an amendment to decrease the budget to \$66.400,000.

Ted Lloyd, East Kingston seconded the amendment.

Discussion supporting the amendment as well as discussion not supporting the amendment pursued with numerous community members expressing their opinions.

A paper ballot was requested by 7 voters.

Paul Royal, Exeter, made a motion to call the question.

Cynthia Young, Exeter, seconded the motion.

Result of paper ballot on the amendment: Yes 71 No 159 with a total of 230 voting out of 233 checked in voters.

Motion to amend Article #1 was defeated.

Debra Altschiller, Stratham, motioned to move to Article #5.

Heidi Hanson, Stratham, seconded the motion.

Motion passed.

Moderator Miller read the article.

#### **Article 05 Election of Exeter Regional Cooperative School Board Members**

**To see if the Exeter Regional Cooperative School District will vote to amend the Articles of Agreement of the Exeter Regional Cooperative School District by deleting the following lines from Article 3, "All Board members shall be elected by the voters "at large." After the initial term, voting for Cooperative School Board members, who shall continue to be elected at large, shall be by the voters of each town at the elections held for town officers." These lines in Article 3, would be replaced as follows, "Each new or re-elected member of the Exeter Regional Cooperative School Board shall be elected at the conclusion of each existing member's term, by the voters from the corresponding district he/she represents and must be a resident of that corresponding district.**

Melissa Litchfield spoke to the article.

Discussion followed supporting and not supporting the article raising concerns about fair representation by all towns and the legal ramifications of such an amendment.

Gordon Graham, SAU lawyer, weighed in saying that changing the wording could lead to litigation.

Paul Royal, Exeter offered the following amendment and Heidi Hanson, Stratham seconded.

**"Shall the voters of the Cooperative School District express an advisory opinion that the District would like to preserve the current method of electing School Board members 'at large', as outlined in Article 3 of the school district's Articles of Agreement?"**

Discussion about the amendment pursued and it was asked if it was ethical to change a citizen's petition.

Moderator Miller stated that according to the rules you can change the intent of an article but not the subject.

Travis Thompson, Stratham, asked to move the question.

Eric Turer, Brentwood, seconded the motion.

A vote was taken and motion to amend the article passed.

Travis Thompson, Stratham, moved to restrict reconsideration of the amendment and Steven Jones, Exeter seconded.

Vote to restrict reconsideration passed.

Moderator Miller declared Article #5 would appear on the ballot as amended.

Back to **Article 01: Operating Budget**

**Shall the Exeter Region Cooperative School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purposes set forth therein, totaling \$68,530,556? Should this article be defeated, the operating budget shall be \$67,321,190 which is the same as last year, with certain adjustments required by previous action of the District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. The School Board and Budget Advisory Committee recommend \$68,530,556 as set forth on said budget. (Majority vote required)**

Ted Lloyd, East Kingston offered an amendment to decrease the budget to \$67,321,190.

Laura Chamberlain, Stratham, seconded the amendment.

A short discussion followed offering support and non support for the amendment.

Dawn Bullens, Exeter motioned to move the question.

Nathan Lunney, Newfields, seconded.

Motion to pass the amendment was defeated.

Scott Dennehy, Brentwood, moved to restrict reconsideration on Article #1 and Bill Gauthier, Exeter, seconded.

Vote to restrict reconsideration passed and Moderator Miller declared Article #1 would appear on the ballot as originally written.

Moderator Miller read Article #2.

**Article 02 Capital Reserve Fund**

**Shall the Exeter Region Cooperative School District vote to raise and appropriate the sum of up to \$200,000 to be placed in the Capital Reserve Fund previously established in 1998 for the purpose of construction, reconstruction, or acquisition of school buildings and/or school ground site improvements including associated engineering and architectural fees, and further to name the school board as agents to expend this fund? This sum to come from June 30 fund balance available for transfer on July 1. No additional amount to be raised from taxation. The Exeter Region Cooperative School Board recommends this appropriation. (Majority vote required)**

Travis Thompson, Stratham spoke to the article, questions were answered and Moderator Miller declared the article would appear on the ballot as written.

Bob Hall, Kensington, moved to restrict reconsideration on Article #2 and Dawn Bullens, Exeter seconded.

Vote to restrict reconsideration passed.

Moderator Miller read Article #3.

**Article 03 CRF for Synthetic Turf Replacement**

**Shall the Exeter Region Cooperative School District vote to raise and appropriate the sum of up to \$50,000 to be added to the Synthetic Turf Replacement Capital Reserve Fund previously established under the provisions of RSA 35:1 for replacement of the synthetic turf field located at Exeter High School? This sum to come from June 30 fund balance available for transfer on July 1. No amount to be**

raised from taxation. The Exeter Region Cooperative School Board recommends this appropriation.  
**(Majority vote required)**

Bob Hall, Kensington, spoke to the article.

No discussion followed. Moderator Miller declared the article would appear on the ballot as written.

Erin Garcia de Paredes, Stratham moved to restrict reconsideration of the article and Kimberly Masucci, Exeter, seconded.

Vote to restrict reconsideration passed.

Moderator Miller read the article.

**Article 04 Investment Management of Trust Funds**

**Shall the Exeter Region Cooperative School District vote, pursuant to RSA 35:9-a, III, to authorize the Trustees of the Trust Funds to pay for Capital reserve fund investment services, and any other expenses incurred, from capital reserve funds income? Such authority shall remain in effect until rescinded by vote of the region cooperative district meeting. No vote to rescind the authority shall occur within 5 years of the original adoption of this article. (Estimated Tax Impact: None. No amount to be raised by taxation). (Majority vote required) The Exeter Region Cooperative School Board recommends approval of this article.**

Melissa Lyons, East Kingston, spoke to the article.

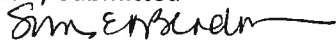
No discussion followed. Moderator Miller declared the article would appear on the ballot as written.

Dawn Bullens, Exeter, moved to restrict reconsideration of the article and Travis Thompson seconded.

Vote to restrict reconsideration passed.

Amy Ransom, Newfields, motioned to adjourn the meeting and Nathan Lunney, Newfields seconded.  
Meeting was adjourned at 10:25.

Respectfully Submitted



Susan E.H. Bendroth, Exeter Region Cooperative School District Clerk

February 8, 2024

*Kimberly J. Williams*  
2-11-2024

**KIMBERLY F. WILLIAMS**  
NOTARY PUBLIC  
State of New Hampshire  
My Commission Expires  
July 19, 2028



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**Article 01    Operating Budget**

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**Article 02    Capital Reserve Fund**

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Shall the Exeter Regional Cooperative School District vote, pursuant to RSA 35:9-a,III, to authorize the Trustees of the Trust Funds to pay for Capital reserve fund investment services, and any other expenses incurred, from capital reserve funds income? Such authority shall remain in effect until rescinded by vote of the region cooperative district meeting. No vote to rescind the authority shall occur within 5 years of the original adoption of this article. (Estimated Tax Impact: None. No amount to be raised by taxation). (Majority vote required) The Exeter Regional Cooperative School Board recommends approval of this warrant article.

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**Article 05    Articles of Agreement of the Exeter Regional Coop**

Shall the voters of the Cooperative School District express an advisory opinion that the District would like to preserve the current method of electing School Board members 'at large', as outlined in Article 3 of the school district's Articles of Agreement.

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## Annual Report of SAU 16

For the Year Ending June 30, 2023

For the Proposed 2024-2025 Budget

## SAU 16 ANNUAL REPORT FOR THE YEAR ENDING 2023

### **VISION FOR THE GRADUATE**

Each graduate demonstrates engaged learning and citizenship through the ability to solve problems independently and collaboratively with perseverance and resilience, and communicates solutions with confidence and empathy.

SAU 16 represents the towns of Brentwood, East Kingston, Exeter, Kensington, Newfields, and Stratham. Each town has an individual school board that governs their elementary schools. All students in grades six through twelve come together forming the Exeter Region Cooperative School District, which is governed by the Exeter Region Cooperative School Board. The SAU 16 Joint School Board is composed of all members of each one of the seven individual school boards to govern the office of the Superintendent.

During the 2022-2023 school year the Joint Board was tasked with hiring a new Superintendent. This board worked hard to create a process that provided multiple opportunities for feedback to guide members in hiring a person that met the needs of the SAU 16 community. In December 2023, the Joint Board named Dr. Esther Asbell as the incoming Superintendent effective July 1, 2023. I am humbled and honored to have this role in SAU 16.

Throughout the 2022-2023 school year, educators at all levels continued to develop and implement multi-tiered support systems (MTSS) to meet the academic and social needs of our students. Academically all elementary schools as well as the middle school continued to implement interventions by providing individualized specific skill building opportunities for students. Exeter High School developed an intervention process to be implemented in the 2023-2024 school year. All schools have MTSS plans in meeting the social needs of our students.

Educators continued to grow, with many pursuing ongoing degrees and by participating in professional development that is highlighted in their individual digital portfolios. This learning was shared with each other at the March 2023 in-service day by having peers present to peers allowing for all districts to learn from our internal experts.

Also during the 2022-2023 school year, we continued to create a sense of belonging for all families, students, staff, and board members. Learning opportunities throughout the year resulted in conversations about curriculum, discipline processes, and access to all for an equitable education.

As I reflect upon my many years in SAU 16, I want to take this opportunity to thank each community in supporting our efforts in providing our students with learning environments that enact the SAU 16 Vision of a Graduate.

Respectfully,

Esther Asbell, Ed.D.  
Superintendent of Schools





SCHOOL ADMINISTRATIVE UNIT #16  
 BRENTWOOD, EAST KINGSTON, EXETER, EXETER REGION COOPERATIVE, KENSINGTON, NEWFIELDS, STRATHAM  
 2024-2025 APPROVED BUDGET

	<b>FY2024 BUDGET</b>	<b>FY2025 APPROVED</b>	<b>CHANGE \$</b>	<b>CHANGE %</b>
EXECUTIVE ADMINISTRATIVE SALARIES	\$ 1,488,200.00	\$ 1,613,797.00	\$ 125,597.00	8.44%
BUSINESS OFFICE SERVICES	\$ 578,527.00	\$ 629,837.00	\$ 51,310.00	8.87%
TECHNOLOGY	\$ 202,136.00	\$ 36,601.00	\$ (165,535.00)	-81.89%
SUPPORT SERVICES	\$ 914,537.54	\$ 997,359.55	\$ 82,822.01	9.06%
<b>TOTAL EXPENDITURES</b>	<b>\$ 3,183,400.54</b>	<b>\$ 3,277,594.55</b>	<b>\$ 94,194.01</b>	<b>2.96%</b>

# SAU 16 2024-2025 ACADEMIC CALENDAR

## August 2024

Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Student	4
Teacher	6

## September 2024

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Student	20
Teacher	20

## October 2024

Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Student	21
Teacher	22

## November 2024

Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Student	16
Teacher	17

## December 2024

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Student	15
Teacher	15

## January 2025

Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Student	19
Teacher	19

## February 2025

Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

Student	15
Teacher	15

## March 2025

Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Student	20
Teacher	21

## April 2025

Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Student	19
Teacher	19

## May 2025

Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Student	19
Teacher	19

## June 2025

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Student	8
Teacher	9

### Important Dates

- Aug. 21 In-Service Day (SCS & EXE)
- Aug. 22-23 In-Service Day (All)
- Aug 26 First Day of School
- Aug. 30 - Sept. 2 Labor Day Weekend
- Oct. 11 In-Service Day (All Schools)
- Oct. 14 Columbus Day/Indigenous Peoples Day
- Nov. 5 In-Service Day (All Schools)
- Nov.11 Veterans Day
- Nov. 27-28 Thanksgiving Break
- Dec. 23-Jan. 3 Holiday Break
- Jan. 17 In-service Day
- Jan. 20 Martin Luther King Jr. Day/Civil Rights Day
- Feb. 24-28 Winter Break
- Mar 11 In-Service Day (All Schools)
- Apr. 28-May 2 Spring Break
- May 26 Memorial Day
- June 7 Graduation (Pending Approval)
- June 11 Student's Last Day of School
- June 12 Teacher's Last Day of School

### Total Days

Student	176
Teacher	182

- School Closed
- Teacher In-Service Day (No School)
- Early Release
- First and Last Day of School