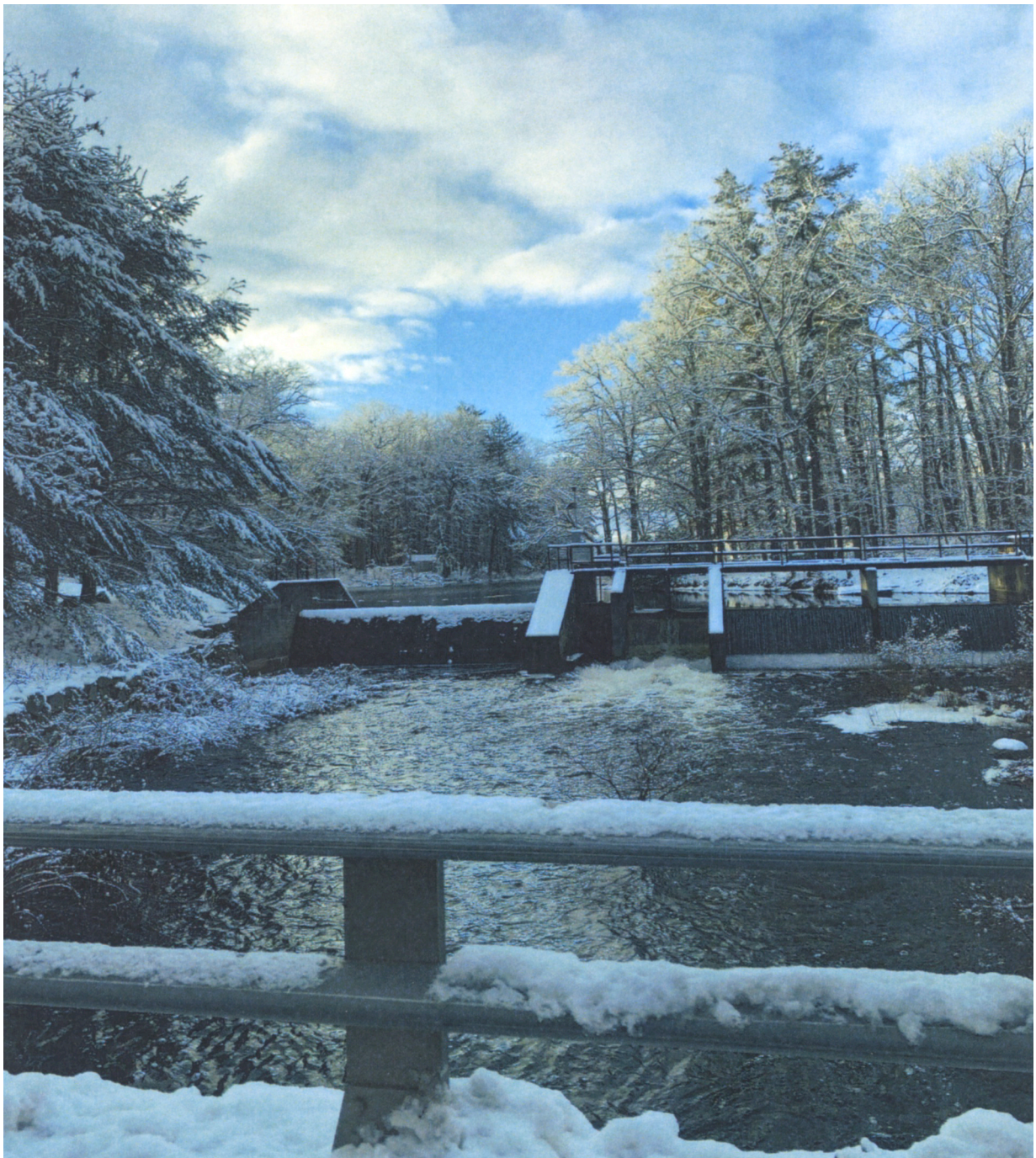


East Kingston Town Report



*For the Year Ending
2022*

TOWN OF EAST KINGSTON

EMERGENCY CALLS: 911

BUSINESS CALLS:

Building Inspector	(603) 642-8406 ext. 3
Elementary School	(603) 642-3511
Emergency Management	(603) 642-3141
Fire/Burn Permits	(603) 642-3141
Fire Department	(603) 642-3141 non-emergency
Police Department	(603) 642-5427 non-emergency
Public Library	(603) 642-8333

Hours: Monday 9 am - 7 pm, Tuesday 3 pm - 7 pm, Wednesday 9 am - 7 pm,
Thursday 3 pm - 7 pm, Friday 9 am - 1 pm, Saturday 9 am - 3 pm.

Recycling/Trash Pick-up (603) 642-8406 ext. 1

Recycling every other Monday 7am curbside

Trash every Monday 7am curbside

Selectmen's Office

Monday - Friday 8 am - 4 pm, Tuesday 8 am-2:30 pm

Wednesday 6 pm - 8 pm, Thursday 8 am - 2:30 pm

Friday 8 am - 2:30 pm

Notary/JP services available during office hours.

Town Official Website:

eastkingstonnh.org or eknh.org

ANNUAL REPORTS
OF THE
SELECTMEN, TAX COLLECTOR, TOWN CLERK,
TRUSTEES OF THE CEMETERY,
TRUSTEES OF THE PUBLIC LIBRARY,
TRUSTEES OF THE TRUST FUNDS
AND TREASURER

FOR THE YEAR ENDING
DECEMBER 31, 2022

BOARD OF EDUCATION AND SCHOOL TREASURER

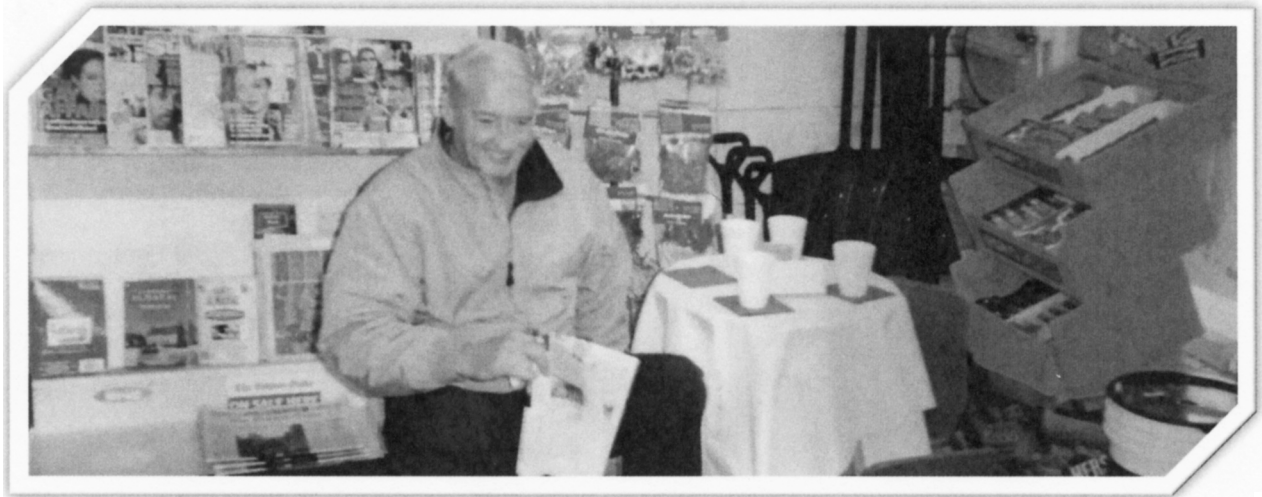
FOR THE YEAR ENDING
JUNE 30, 2022

TOGETHER WITH THE VITAL STATISTICS OF THE

TOWN OF EAST KINGSTON
NEW HAMPSHIRE

2022

Printed by:
Select Print Solution
PO Box 188
North Brookfield, MA 01535



Jewett's table for the regulars. Circa 2007

It is our honor to dedicate the 2022 Town of East Kingston Annual Report to Mr. Henry F. (Hank) Lewandowski, Jr.

Hank has lived much of his life in East Kingston having moved from Massachusetts as a young boy. His parents purchased a home on Haverhill Road in the early 1940s and from there he attended grade school in town and high school at Sanborn Seminary. After graduation, he served in the Army Reserves. He built his first home in town next to his parent's house in 1967. He shared this home with his wife and two children, Mark and Carin. Twenty years later, he built his second home, on the other side of his parent's house. This home he shared with his son. Sadly, Mark was killed in a logging accident in 1989 at just 23 years old. Hank says a day hasn't gone by where he didn't think of him; he says you never get over the loss of a child.

As an advocate for public service, and believing strongly in being a contributing member of society, Hank served in numerous capacities in town – Selectman (1974-1977), Planning Board ex-officio (1974-1975), Health Officer (1979-1982), Deputy Police Chief (1980-1981), Police Chief (1982-2002), Highway Safety Committee member (1986-1988), 250th Anniversary Committee member (1987-1988), Cemetery Committee member (1996-2001), Safety Committee member (2000-2002), Police Officer (2002-2003), and Trustee of the Cemetery (2002-2017). This is impressive and represents 43 years of contiguous service!

Hank is, and has always been, a serious-minded, no-nonsense kind of guy; he says what he means and means what he says. Not surprising as he was raised in a generation that demanded you work hard, keep to yourself, and respect others. He continues to hold to these standards today. He admittedly says he has made mistakes along the way, but he is not someone who wallows in regret; he accepts responsibility and moves on.

Hank turned 85 years young in 2022. He says he holds his memories of his hometown dear to his heart. And we, the members of this community, want to extend to him a most gracious thank you for all that he has done for our beloved town.

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**TOWN OFFICIALS
ELECTED OFFICERS**

Board of Selectmen (RSA 41:8 TO 8-E) 3-year term

2025	Robert L. Nigrello	394-7591
2023	Joseph M. Cacciatore	365-7450
2024	Robert Caron	498-7352

Moderator (RSA 40:1) 2-year term

2024	Keri J. Marshall	642-5311
------	------------------	----------

Highway Agent (RSA 231:62 to 62-B) 3-year term

2024	Mark F. Brinkerhoff	642-3061
------	---------------------	----------

Supervisors of Checklist (RSA 41:46-a) 6-year term

2024	Dawn Mierswa
2026	Sherry Castle
2028	Gisela Lloyd

Town Clerk/Tax Collector (RSA 41:45-A) 3-year term

2025	Barbara A. Clark	642-8794
------	------------------	----------

Treasurer (RSA 41:26 to 26B) 3-year term

2025	Barbara K. Smith	642-9954
------	------------------	----------

Trustees of the Cemetery (RSA 31:22) 3-year term

2025	Barbara Clark	642-4795
2023	James Clark	642-4795
2024	Stephen McMillan	
	*Mark Brinkerhoff, Sexton (appointed)	

Trustees of Public Library (RSA 202-A:6) 3-year term

2025	Louise Barsalou	
2023	Sarah J. Courchesne	394-2026
2024	Sandra G. Courchesne	
2023	Nancy Parker	
2024	Robert Minicucci, Alternate (appointed)	
	Deborah Hobson, Alternate (appointed)	

Trustees of Trust Funds (RSA 31:22) 3-year term

2023	James Roby Day, Jr.	642-7956
2024	Edward A. Lloyd, Jr.	394-7410
2025	Ronald F. Morales	642-8623

NOTE: Elected Officers serve until the Town Meeting of year noted.

APPOINTED OFFICERS

Animal Control Officer

778-0570

December 2022 Robert A. Marston, DVM
December 2022 Deborah Marston, Deputy
December 2022 Richard C. Marston, Deputy

Board of Adjustment (RSA 673:5) 3-year term

642-8406

December 2024 Timothy J. Allen, Chairman
December 2024 Edmund Robbins, Vice Chairperson
December 2023 David E. Ciardelli
December 2023 Frank Collamore
December 2024 Paul E. Falman
December 2025 Nathan Maher, Alternate

Building Inspector/Code Enforcement Officer

642-8406

December 2022 *Kip Kaiser

Conservation Commission

642-8406

March 2023 Dennis G. Quintal, Chairman
March 2023 Vicki J. Brown
March 2025 Julie Ostopchuk
March 2025 Gordon Powers
March 2025 Adam Barass

Deputy Town Clerk/Tax Collector

642-8406

December 2022 *Judith M. Cash

Deputy Treasurer

642-8406

December 2022 Kory Skalecki

Emergency Management

642-8406

December 2022 Michelle Cotton-Miller, Director
December 2022 Laurie McCarter, Deputy

Fire Department

Emergencies: 911
Business: 642-3141

December 2022 *Edward G. Warren, Fire Chief

APPOINTED OFFICERS

Fire Warden (Deputies – State Appointed) 3-year term

December 2025	Matthew L. Gallant, Warden	642-5326
December 2025	Richard Fowler, Deputy	702-3168
December 2025	Laurel Urwick, Deputy	571-6839
December 2025	Jason Warren, Deputy	642-8112
December 2025	Tom Latham, Deputy	978 494-8076
December 2025	Tom Sturgis, Deputy	793-4481

Health Officer (State appointed RSA 128:1) 3-year term 475-3167

March 2024 Peter J. Mahar

Library 642-8333

- *Tracy J, Waldron, Library Director
- *Diane Sheckells, Assistant Librarian
- *Heather Lindsay, Library Assistant
- *Zoe Sucu, Library Assistant
- *Ryan Pirger, Library Page
- *Sarah Ricker, Library Page

Planning Board (RSA 673:5) 3-year term 642-8406

March 2025	Joshua Bath, Chairman
March 2024	Timothy Allen, Vice Chair
March 2023	Robert A. Marston, DVM
March 2025	Janet Smith, Member
March 2024	Robert Caron, Ex-Of. Alt.

Police Department

Emergency: 911
Business: 642-5427

- *Michael C. LePage, Chief
- *Brandon Cooper-McConniel
- *Donald A. Frost
- *Clayton A. Jervis, Sergeant
- *Charles A. Rodolakis
- *Cherice Chaisson, Secretary

Part-Time Officers:

- *Illya Dixon
- *George Gagnon
- *Steven Gahan - *Resigned 6/2022*
- *Mark A. Heitz
- *Bryan Lemire
- *Eric T. Vichill

APPOINTED OFFICERS

Recreation Committee

642-8406

December 2022 Bryan P. Wall, Chair
December 2022 Michael Farrand
December 2022 Andrew Herum
December 2022 Justin Lyons
December 2022 Pete Dervan

Rockingham Planning Commission

778-0885

March 2022 *Edward G. Warren 642-8112

Safety Committee

642-8406

December 2022 Mark Brinkerhoff
December 2022 *Michael LePage
December 2022 *Grace Ruelle
December 2022 *Edward G. Warren

Solid Waste & Recycling Committee

December 2022 Ronald F. Morales, Chair 642-8623
December 2022 Robert A. Caron
December 2022 Daniel L. Guilmette
December 2022 William E. Staples

Town Office Staff

642-8406

*Grace Ruelle, Town Administrator
*Denise Bucknell, Administrative Assistant - *Resigned 2/2022*

Welfare Agent

642-8406

* Grace Ruelle, Welfare Officer

Contracted Auditors

Plodzick & Sanderson, PA 225-6996

*Note: * Indicates Town Employee, not appointed*

STATE OF NEW HAMPSHIRE

Governor

Christophe T. Sununu 271-2121
State House, 107 North Main St., Concord, NH 03301

State Representative District 14

Kenneth Weyler 642-3518
23 Scotland Road, Kingston, NH 03848

Deborah L. Hobson 642-7252
3 Woldridge Lane, East Kingston, NH 03827

State Representative District 34

Mark A. Pearson 571-0205
23 Faith Drive, Hampstead, NH 03841

State Senator District 23

William Gannon, State House Room 124 271-3661
107 N. Main Street, Concord, NH 03301

Governor's Executive Council District 3

Janet Stevens 271-3632
P.O. Box 687, Rye, NH 03870

County Commissioner District 33

Brian Chirichiello 679-9350
119 North Road, Brentwood, NH 03833

UNITED STATES

US Senators

Jeanne Shaheen 202-224-3324
Senate Office Building, 520 Hart, Washington, DC 20510

Margaret Wood Hassan 202-224-3324
B85 Russell Senate Office Building, Washington, DC 20510

US Congressman

Chris Pappas 888-216-5373
660 Central Avenue, Dover, NH 03820

TOWN OF EAST KINGSTON BOARD OF SELECTMEN

Charles W. Monahan	1940-1955
Ralph B. West, Jr.	1950-1956
Frederic L. Smith	1954-1963/1970-1973
Richard G. Kelley	1955-1962
Guy E. Nickerson	1956-1964
Marshall G. Bean	1962-1967
Ernest J. Moreau	1963-1969
Wesley S. Nickerson	1961-1971
Richard F. Connelly	1967-1970
Richard B. Pelley	1969-1972
William R. Osgood	1971-1974
Daniel T. Bodwell	1972-1979
David C. Andrzejewski	1973-1980/1983-1985
Henry F. Lewandowski, Jr.	1974-1977
William V. Chouinard, Jr.	1977-1978
Richard A. Smith, Jr	1978-1984
Walter B. Schotterbeck	1979-1982
Donald C. Andolina	1980-1983/1987-1993/1997-2002
Nathaniel B. Rowell	1982-1989
Barbara M. Metcalf	1984-1987
Donald H. Clark	1985-1988
Raymond R. Donald	1988-1997/1999-2005
William A. DiProfio	1989-1995
Andrew L.T. Berridge	1995-1998
James Roby Day, Jr.	1996-1999
John L. Fillio	1998-2004
Matthew B. Dworman	2003-2006/2009-2018
Ronald F. Morales	2004-2007/2013-2016
Robert J. Forrest	2005-2008
Richard S. Poelaert	2007-2010/2011-2013/2014-2020
David R. Pendell, Jr.	2008-2011
Kimberley I. Casey	2010-2011

TOWN OF EAST KINGSTON BOARD OF SELECTMEN

Continued

Mark A. Cook	2011-2014
Erin J. Pettinato	2016-2019
Justin B. Lyons	2018-2021
Robert Nigrello	2019-Present
Joseph C. Cacciatore	1993-1996/2020-Present
Robert A. Caron	2006-2009/2021-Present

TOWN OF EAST KINGSTON
First Session of the 2022 Annual Meeting
Deliberative Session – February 5, 2022

Selectmen
Robert Nigrello, Chairman
Joseph Cacciatore
Robert Caron

Keri J. Marshall, Moderator
Barbara A. Clark, Town Clerk
Grace Ruelle, Town Administrator

The Moderator, Keri Marshall, called the meeting to order at 10:00 am with forty-two residents in attendance.

Introductions were made by Robert Nigrello, Joseph Cacciatore, and Robert Caron, Selectmen, Grace Ruelle, Town Administrator, and Barbara Clark, Town Clerk.

Robert Nigrello read Article 1 in its entirety.

ARTICLE 1:

To choose all necessary Town Officers for the year ensuing.

No discussion.

Robert Nigrello read Article 2 in its entirety.

ARTICLE 2:

Are you in favor of the adoption of the following zoning amendment to the existing town zoning ordinance as proposed by the Planning Board of East Kingston as follows:

Ordinance in *italics*, strike-through words deleted, new text in **bold**.

ARTICLE XIV - SEPTAGE/SLUDGE DISPOSAL FACILITIES (Adopted 3/91)

B. Permit Required

b.1 Existing Septage/Sludge Disposal Facilities in existence prior to the adoption of this

amendment may continue operations pursuant to maintaining compliance with all requirements of Article XIV.

In order to operate a septage/sludge disposal site, a five (5) year permit must be obtained from the Board of Selectmen which shall run concurrently with the required State of New Hampshire permit. The Selectmen shall issue a septage/sludge disposal site permit after a public hearing (with notice as per RSA 675:7) provided the provisions of this section (and other applicable Town, State, and Federal regulations) are met. Application for a permit renewal must be submitted to the Selectmen's Office at least 60-days before the expiration of an existing permit. (Amended 3/94)

b.2 *No new Septage/Sludge Disposal Facilities will be approved and/or allowed within East Kingston as of the adoption date of this amendment*

The East Kingston Planning Board supports this zoning amendment.
The East Kingston Board of Selectmen support this zoning amendment.

Discussion:

Dave Sullivan asked if there was only one such facility, Bodwell's, and if it was still active. Bob Nigrello said the permit was lifted approximately 18 months ago and they were able to go through the permit process to get it back; however, Mr. Bodwell recently signed a non-continue.

No further discussion.

Vote on Article 2 as written: Passed

Joe Cacciatore read Article 3 in its entirety.

ARTICLE 3:

Are you in favor of the adoption of the following zoning amendment to the existing town zoning ordinance as proposed by the Planning Board of East Kingston as follows:

Ordinance in *italics*, strike-through words deleted, new text in **bold**.

ARTICLE VIII - USES PERMITTED

F. Accessory Dwelling Units. (Adopted 3/05) (Amended 3/17)

g. Septic facilities and water. An accessory dwelling unit shall conform to all applicable water and sanitary standards for residential structures.

Prior to Special Exception approval by the Zoning Board of Adjustment for an Accessory Dwelling Unit, the owner shall provide evidence as part of the Special Exception application that septic facilities are adequate to serve both the principle dwelling and the accessory dwelling unit. This initial evidence shall be in the form of a replacement septic

system design plan prepared by a state licensed Septic System Designer sized to accommodate both the primary dwelling and accessory dwelling. The Zoning Board of Adjustment Special Exception approval shall be conditional upon approval of the septic replacement plan by the NH Department of Environmental Services. Alternatively, if the existing septic system is state approved and adequately sized to accommodate both the primary dwelling and accessory dwellings and conforms to state and local requirements, an applicant may choose to submit a copy of the existing septic system plan and an inspection report by a state licensed Septic System Designer detailing the condition of the existing system.

Prior to a dwelling renovation or accessory dwelling unit construction, the owner shall provide evidence to the East Kingston Building Inspector that septic facilities (whether separate or combined) are adequate to serve both the principal dwelling unit and the accessory dwelling unit and obtain the necessary Town and State permits. Such evidence shall be in the form of a replacement septic system plan prepared by a State of New Hampshire licensed septic system designer and approved by the State and the Town. The property owner shall have an existing septic system inspected by a licensed septic system inspector and provide a report of the inspection results. If the existing septic system is found to be not fully functional, the property owner shall install a replacement septic system according to the approved plan. The property owner shall provide evidence that there is adequate potable water (whether separate or combined) to serve both the principal dwelling and the accessory dwelling unit, according to State standards.

The East Kingston Planning Board supports this zoning amendment.

The East Kingston Board of Selectmen support this zoning amendment.

Discussion:

Scott Urwick asked if there was a member from Planning Board that could describe in plain language what they are trying to accomplish with this warrant article. Bill Caswell, Planning Board, explained what an accessory dwelling is, a unit someone would add on to their existing home. He said you could add another dwelling where one part of the family could live in, and the rest of the family would live in the big house. He said if you have an existing septic system that is adequate for the main house and ADU, they want you to have a plan in place in case there is a problem with the existing septic; the homeowner would be ready to go if the septic was not functioning well anymore. Joe Cacciatore said an accessory dwelling cannot be more than 900 sq. ft. and cannot be less than 700 sq. ft. Joe said it cannot have more than two bedrooms which is why you might have the need for the possibility of a bigger septic system. Scott Urwick said the ordinance, as it presently exists, seems to already provide for the septic for the accessory dwelling. Joe said is if you have a system now that is working well, all you must have is a plan in place if something did happen and you can use the system you have now until it fails. Scott asked if that was not provided in the original ordinance and Joe said no. Joe said they were previously called in-law apartments but are now called accessory dwellings. Joe said that changed about three years ago.

Mike Thompson asked if his place had an attached barn connected to his home, could they make the barn an accessory dwelling. Joe said provided it is not bigger than 900 sq. ft. or smaller than 700 sq. ft. and you would have to produce a plan for the septic design in case it fails. Mike said he was trying to generalize but in his case the barn is attached, it has bedrooms and a kitchen, and they have considered changing it into an accessory dwelling. Joe said it already sounds like it is. Bob Nigrello said it appears that when you

bought the home there was a septic system to adequately supply for the bedrooms, both in the barn and in the home. Mike said correct. Bob said if you were then to say you were going to make the barn an accessory dwelling, you would still be asked to provide a plan for the septic system. Keri also added that it must be properly permitted through the town.

Peter Dervan asked if they have any estimates on how much a septic plan costs for an accessory dwelling and asked if they had a range and Joe said it could be over \$1,000.00 or more.

No further discussion.

Vote on Article 3 as written: Passed

Rob Caron read Article 4 in its entirety.

ARTICLE 4:

Are you in favor of the adoption of the following zoning amendment to the existing town zoning ordinance as proposed by the Planning Board of East Kingston as follows:

Ordinance in *italics*, strike-through words deleted, new text in **bold**.

ARTICLE XI CONSERVATION SUBDIVISION DEVELOPMENT

*Section I. The residential density within the area being developed shall not exceed six (6) dwelling units per acre. ~~The minimum lot size shall be determined based on the soil based lot sizing methodology in Standards for a High Intensity Soil Map of New Hampshire, Society of Soil Scientists of Northern New England, 2017 (as amended).~~ **The minimum lot size shall be determined based on the soil based minimum lot sizing criteria published in Soil Based Lot Sizing: Environmental Planning for Onsite Wastewater Treatment in New Hampshire (SSSNNE Special Publication No. 4 Version 1, 2003 as amended) by the New Hampshire Society of Soil Scientists of Northern New England available at <https://sssnne.org/sssnne-publications/>.***

The East Kingston Planning Board supports this zoning amendment.

The East Kingston Board of Selectmen support this zoning amendment.

Discussion:

Nancy Parker questioned the 6 dwellings units per acre. She asked if it has always been in effect. Joe Cacciatore said no. He said what they are talking about is a cluster development, like the over 55 developments. You cannot exceed more than 6 homes per acre if you share septic systems and wells. Nancy asked if she had 100 acres in East Kingston, could she put 600 dwellings on it. Joe said 50. Nancy said she thought there was a 25-acre maximum. Joe said it depends on how much land you have to use, and it must be good land with the right drainage. Nancy said she was asking about population density because if you have 100 acres that could be a tremendous impact to the town. Bob Nigrello said this article is changing the standards to determine how many dwelling units can be on the acre. They used an older method but now they are going to a newer method which is better suited to determine that. Bob

answered her question that if you have 100 acres, you could put 50 homes on it today as long as you met all the subdivisions and guidelines of the town. He said if you want to make it a cluster division, you could put 50 in a smaller footprint. The footprint would be determined by the soil and how many homes it could support, primarily due to septic. Nancy asked if this was an advantage over the old method. Bob said it is a better way of measuring how well the soil can take care of the septic. He said the other way was a little antiquated. Nancy asked before you could have 100 acres and you could put 600 dwellings on it. Bob said 100 acres, 2 acres minimum, 50 maximum homes. He said that has not changed. He said the 6 dwellings is in a cluster. He said if we want to go from two acres to a smaller number, you still have a maximum of 50 homes. He said you could put them in a smaller area, but you still must put the land around it. Dennis Quintal said this article is a change because the first sentence that is being deleted talks about the methodology and if you look at the methodology, it is how you go about the process of soil typing. He said there was no chart to show what the results would be as far as what the soil types showed. He said what this does is clarifies not only the procedure but also the chart that goes along with using the results to be able to calculate the lot size. He said it is a difference between the methodology. How you go about doing it versus the results that you get and how much soil is needed per lot. He said the density does not change. Peter Dervan asked what the difference is with the methodologies and what was the improvement over the other methodology. Bob said the old one did not really have how you get to the results. Dennis said it is similar methodology. It is coming from the soil types because you have some soils that are sandy soils and some soils that are silky type soils. With the sandy type soils, you need a smaller area and with silky type soils you will need a bigger area. He said for each piece of property, there are multiple different changes in the soil so you would do a lot size by soil type to be able to come up with a buildable lot, sometimes it might be 60,000 sq. ft. and sometimes it might be 70,000 sq. ft. Depending on each area, the chart would be able to tell you, depending on the soil type, and how much area would be needed. He said that is the difference between what is being crossed out versus what is being proposed. He said they had an application come in and the applicant and the engineer asked where the chart was. They knew the methodology, but they do not know how many square feet needed per soil type and that is all this does. Abby Mills was confused on the dates because she said they were saying a newer methodology, but it looks like you are going backwards. She said you are crossing out one that says 2017 as amended and going to 2003. Dennis said when the Planning Board was looking at clarifying this, they asked him to look at it. He said he met with Jim Gove who is a soil scientist in Exeter, and he asked him how to clarify this and he said they do not use 2017 which was a newer method for high intensity soil map. He said the criteria they use for the site-specific soil mapping and from the Soil Scientists of New England, is the 2003 version. He said this incorporates both and that is what is being used today.

Voted on article as written: Passed

Bob Nigrello read article 5 in its entirety.

ARTICLE 5:

Shall the Town of East Kingston raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$3,362,268.50. Should this article be defeated, the default budget shall be \$3,380,677.78, which is the same as last year, with certain adjustments required by previous action of the Town of East Kingston or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and

XVI, to take up the issue of a revised operating budget only. This operating budget article does not contain appropriations contained in any other warrant articles.

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article: 3 For, 0 Against, 0 Absent.

Discussion:

Dan Guilmette inquired about COVID funds that have been generated over the last two years. He asked if we have been able to get these funds. Bob Nigrello said he thinks the largest area went to our emergency services and believed there was approximately \$160,000. He said this was because they utilized the services and the expertise to man and help many of the vaccination sites across the state. He said other funding, \$20,000-\$30,000, went to the first responders and police as we understood this to be a very difficult time and because of that there was as stipend for everyone that was on the books to show appreciation and to make sure they had proper PPE. Pete Dervan said he knew we had trouble getting funding for a bathroom for the Fire Department a couple of years ago. Are we allotting any kind of money to a rainy-day fund for police or fire emergency services to make sure if something like this comes up again, we can pay to get it done. He asked because police and fire were exposed to COVID, potentially, we gave them a one-time stipend just to reward their exposure to COVID. Bob Nigrello said the one-time stipend were federal funds given to each state and each state decided how they would allocate the funds. Bob said he had a list of reserved funds that totaled 3 million dollars so there are funds specifically for what he discussed. Bob said every year, if you have a specific item, you certainly can come and say you need something and the Selectmen will have a discussion with the department head to say if it is relevant, should we do that, yes or no. If that were to come up again, they certainly would have the ability to have that discussion and/or included. He said if they had that discussion earlier on, he thinks it probably would have been in the budget because that is one of the issues that came up. It was not in the budget, and it was not brought up. Peter Dervan asked if there was anything we could do to make the communication and approval process a little bit easier so that if something like this comes up again, we are not looking to outside sources to fund it. Bob said he guesses any of those things that come up in a budget of \$3.3 million dollars is stuff that happens. If it was something that they were aware of or was needed because in this case, he believes it was an existing condition for many years. He said you would think that would have come up but since it did not appear there was not a need, and the guidelines do not appear to recommend that for COVID. Bob said there was a communication process. Peter asked if the stipend was earmarked for emergency services personnel only, fire and police. Bob said he believed it was first responders, ambulance, fire, and police. Ted Lloyd said Bob you mentioned you had a listing of all the reserved funds of the town. Was it in the 3-million-dollar range is that what you stated? Bob corrected that amount to 2.3 million. Ted said he is a member of the Trustees of the Trust Fund and that is more money than they have. Bob said there are three different sets of trusts. Ted said there are two type of trusts which are published by the Trustees of the Trust Fund in every town report. The third one, Ted said he is not aware of and where could he get a copy. Ted asked if they could make that available. Bob said they certainly could. Bob asked where they kept the information for the trusts. Is there a public place where it is kept? If there is, they would be more than happy to include it wherever they keep this in a public place. Ted said for the Trustees of the Trust the public place is their filing cabinets in the Pound School and they have all their records maintained there and they can respond to any public requests for information. Bob said they are probably going to move forward with an additional web upgrade and if department heads, interested parties want the Selectmen to publish this and keep this up to date, quarterly, or however, they would be happy to do that. Ted said he was speaking for himself, not the other two members of the board,

but he would be interested in obtaining that. Josh Mills said he appreciates the boards fiscal responsibility because nothing has gone down during the last 18 months. He asked under the budget increases, the cemetery budget shows an increase of \$20,000. Can you discuss how that error occurred on the line item. Bob said they had some difficulties in the town offices for a little while and record keeping was not as robust as it had to be. They implemented some new software to ensure the issues they had in the past would not happen again. Since it had been implemented in the past 14-15 months, they are in a much better place than they had been. He said there was a contract for mowing services on all the town property and when the allocation by department was given out the cemeteries had the largest part of that mowing and for some reasons it was left off. Bob said in the ensuing year, when the mowing service came up, they discovered the error, so it was an internal error on their part, not allocating correctly. He said it is in the right place, and it will continue to be in the right place and any new contracts and/or spending will be in the right place.

No further discussion.

Vote on Article 5 as written: Passed

Joe Cacciatore read Article 6 in its entirety.

ARTICLE 6:

To see if the Town will vote to raise and appropriate the sum of Fifty Thousand dollars (\$50,000) to be added to the existing Fire Apparatus Capital Reserve Fund established at the 1999 Town Meeting for the purpose of acquiring fire apparatus.

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article: 3 For, 0 Against, 0 Absent.

Discussion:

Peter Dervan. asked if this would cover capital expenditures for improvements to the Fire Station itself or is this for fire apparatus. Joe said it was for fire apparatus.

No further discussion.

Vote on Article 6 as written: Passed

Robert Caron read Article 7 in its entirety.

ARTICLE 7:

To see if the Town will vote to raise and appropriate the sum of Fifteen Thousand dollars (\$15,000) to be added to the existing cistern hydrant repair/replace Capital Reserve Fund established at the 2018 Town Meeting for the purpose of repairing or replacing existing cisterns or hydrants.

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article: 3 For, 0 Against, 0 Absent.

No discussion:

Vote on Article 7 as written: Passed

Robert Nigrello read Article 8 in its entirety.

ARTICLE 8:

To see if the Town will vote to raise and appropriate the sum of Ten Thousand dollars (\$10,000) to be added to the existing Fire Department/Emergency Operations Center Land &/or Buildings Capital Reserve Fund established at the 2012 Town Meeting for the purpose of the acquisition of land and/or buildings or construction of building for a Fire Station/Emergency Operations Center.

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article: 3 For, 0 Against, 0 Absent.

Discussion:

Dave Sullivan asked what if a piece of land became available and it exceeded the amount they have saved up. Bob said any acquisition of land would necessitate an RSA which would require two public hearings to let everyone know what the plan is and then they would have to have a warrant article to appropriate the money to purchase. Dave asked if they could have a special town meeting at any given time and Bob said, yes you could do that. Dave said he is familiar with a piece of land, but he does not want to divulge that right now. He said he would bring it forward when he has more information.

Josh Mills asked about the preceding two articles and the next two articles which have a sum attached to them. He asked how that number comes up and if there was a study or if there was a panel. He asked where does that come from and is it projecting into the future. Bob Nigrello said it comes from the department heads as they look at what their needs are and what they have in their current reserve, depending on the article. Josh said if he were a citizen of East Kingston and was to approve this and vote on it, could he go with confidence saying the department head said this is the trajectory we need in order to raise these appropriate funds and use them in the future. Bob said in addition to that, these funds then go to the Trustees of the Trust Fund and the department head, and the Board of Selectmen would have to agree that it is an appropriate expenditure and then go the Trustees for approval.

Bob Nigrello asked the Moderator if he could make a motion to not revisit Articles 1-7.

Vote on not revisiting Articles 1-7: Passed

Keri said Articles 1-7 will remain as discussed and as written.

No further discussion for Article 8.

Vote on Article 8 as written: Passed

Bob Nigrello made a motion to not revisit Article 8.

Voted: Passed

Joseph Cacciatore read Article 9 in its entirety.

ARTICLE 9:

To see if the Town will vote to raise and appropriate the sum of Ten Thousand dollars (\$10,000) to be added to the existing Building Preservation Capital Reserve Fund established at the 1993 Town Meeting for the purpose of the preserving Town owned buildings.

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article: 3 For, 0 Against, 0 Absent.

Discussion:

Scott Urwick said the article read it was for the repair and maintenance of Town owned buildings, including the Town Offices and the Pound School. Scott asked if it was all inclusive and if the Town Hall was included in this. Bob Nigrello said it certainly could be. Bob said there have been some developments with the Town Hall and said an estate had been set up to preserve certain artifacts and/or buildings and Keri is the Trustee of the estate. Keri said she was proud to tell us that Carl Johnnen lived at Maplevale for 10 - 15 years and passed away about two years ago. She said he had no family members that he was close to, and he left a wealth of money to the Town of East Kingston to be used for various projects. She said one of the projects so far that has been almost completed is the roof at the Town Hall. She said they used Carl Johnnen's trust to pay for the new roof and there are some other projects that are in the works. She said Dennis Quintal has been working tirelessly and she cannot say enough for his assistance as well as Bob Nigrello. She said they are hoping to be able to very soon bring some more projects and ideas. She said we cannot be more grateful for what Carl Johnnen has done. She said as the year has come in, they have someone lined up to shore up the foundation of the Town Hall in order to put handicap accessible ramps in and to rebuild chimneys. Keri said without Mr. Johnnen's money they very well could have seen the Town Hall being virtually gone. Keri said it is safe to say it is an unbelievable gift to the town and an incredible legacy.

Peter Dervan said that was fantastic that we got a gift from the private sector, a private gift to fund improvements to the town offices and town buildings. Keri said he also left money to the Historical Committee and money to the church. Peter said we are lucky to have that especially if it was going to be the difference between ending the town hall's life or continuing. Peter asked if the \$10,000 gets approved there would be \$39,000 in the fund for improvements for town buildings. Bob said in theory, yes; however, there are improvements that will need to be done that will reduce that balance. Peter said it seemed like a small number to him, to upkeep the town buildings. Bob said they have not asked for funding in many years and there have been roofs, boilers, and asbestos removal that needed to be taken care over the last 18 months. He said they did this mostly out of the operating budget. He said they are at the point where they cannot do that anymore. He said it is their first time in a long time asking for more

money to be put into this. Bob said they understand that there are many needs. He said they think \$10,000 will do it and there will probably be a warrant article for the next few years until they get it to a number that really makes sense, as opposed to asking for all of it now.

Scott asked if this fund applies to the repair and maintenance of all town owned buildings; for example, if something needs to be repaired here in the school or is it just for the older town buildings. Bob said the school, library, and police department have their own maintenance funds. He said they either have funds in the operating budget and/or they have their own trust fund for repair. He said the town building trust fund was for the Depot, the Town Hall, the Pound School, and Town Office Building. Keri said one of the buildings in town, the Fire Station is not actually owned by the town.

Ed Warren, Fire Chief, said the Fire Station is three different buildings and three different owners. He said it has been brought up at many town meetings about replacing the Fire Station; however, the problem is where do you put the Fire Station and how do you fund the Fire Station. He said if you were to tear the building down, there really was not enough land there to actually put another building. He said the first thing you need is a spot for the Fire Station. He said the Fire Station, if you are standing in front of it, to the right where the trucks are parked belongs to the Fire Association, a nonprofit 501C. He said the center part, which is where the radios and where everything else goes, there are two ownerships to that. He said part of it is owned by Seabrook Station because we are in a 10-mile emergency planning zone and part of it is owned by the town. To the left is the administrative office and that part is owned by the town. He said that is the only part the town owns. He said there are so many different owners to that, and it would be a logistical nightmare trying to figure out how you could do anything to make everyone happy all at the same time.

No further discussion.

Vote on Article 9 as written: Passed

Bob Nigrello made a motion to not revisit Article 9.

Voted: Passed

Robert Caron read Article 10 in its entirety.

ARTICLE 10:

To see if the Town will vote to accept the report of the Salary Review Committee and approve the following recommendations:

Supervisor of the Checklist	\$125 per election	(1) (2)
	\$125 per purge of the Checklist	
Moderator	\$225 per election	(1)
Election Officers	\$10.50 per hour	(1)(2)
Bookkeeper of the Trust Funds	\$800 per year	

	Actual Expenses	(3)
Treasurer	\$1,700 per year Actual Expenses	(3)
First Selectman	\$5,000 per year Actual Expenses	(3)
Second and Third Selectmen	\$4,000 each per year Actual Expenses	(3)
Town Clerk / Tax Collector	\$55,000 per year Actual Expenses	(4) (3)

1. Election pay includes any associated meetings until adjournment thereof.
2. Supervisors of the Checklist and Elected Officials shall be paid the greater of \$10.50 per hour or applicable minimum wage for hours worked outside of election meeting hours including for registration and checklist verification but excluding required purge of the checklist.
3. Expenses include actual expenses incurred with mileage reimbursed at the current IRS coded amount at the time of the requested reimbursement.
4. Salary is based on the Town Clerk/Tax Collector working a minimum of 35 hours per week. There shall be a minimum of 30 public office hours, including a minimum of five days per week and including one evening session of two hours. This salary recommendation applies only to the current office holder and is based on experience and years of service.

The following provisions shall also apply:

- All salaries are retroactive to January 1, 2022.
- The Town shall retain all fees collected by any elected official
- A Salary Review Committee shall be appointed by the Moderator in 2024 to make recommendations to the 2025 Annual Meeting of the Town.

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article: 3 For, 0 Against, 0 Absent.

No discussion.

Vote on Article 10 as written. Passed

Bob Nigrello made a motion to not revisit Article 10.

Voted: Passed

Robert Nigrello read Article 11 in its entirety.

ARTICLE 11:

To see if the Town will vote to amend/modify the wording of the existing ambulance revolving fund established in 2007. The proposed amended wording is a result of changes to RSA 31:95-h.

Original article in *italics*, new text in **bold**.

*To See if the Town will vote to **amend the revolving fund pursuant to RSA 31:95-h, for the purpose of ambulance and/or fire services.** All revenues received for ambulance or fire services will be deposited into the fund, and the money in the fund shall be allowed to accumulate from year to year and shall not be considered part of the Town's general fund balance. The Town Treasurer shall have custody of all moneys in the fund and shall pay out the same only upon order of the **Fire Chief or his/her designee with final review and authorization by the Selectmen,** no other approval is required by the legislative body to expend. Such funds may be expended only for the purpose for which the fund was created. **To ensure adequate funds to replace/repair the ambulance vehicle, no funds shall be expended that will drop the fund below \$100,000.00 unless an ambulance vehicle emergency arises***

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article: 3 For, 0 Against, 0 Absent.

Discussion:

Marjorie Young asked why the words in bold have been added, specifically after where it says Fire Chief or his/her designee. She said the words she would like to have taken out as they do not need to be there are the words "final" and the words "and authorization." She said those folks are the experts in what they need for new equipment, replacing old equipment, and providing training for their staff. She said she just did not feel there should be an extra layer of authorization. She said it is not as if they are going out and buying go-carts. She said she does not know why it has to say final and authorization since it did not have that wording before.

Scott Urwick said he agreed with Ms. Young and Scott proposed the following amendment to this article. To remove the word "final" between with and review and the words "and authorization" between review and by the Selectmen.

Abby Mills said she agreed with Scott's amendment, and she would also like to remove or alter the final sentence as it specifically names the ambulance vehicle as being the only reason to expend funds whereas the RSA includes things such as fire services. She said it does not just have to be an ambulance. She said she liked the concept of trying to maintain a balance, but she agrees it is the Fire Chief's or department's call of what they need to purchase. Abby said she would like to add to Scott's amendment to strike the last sentence in bold.

Josh Mills said he agreed with all the amendments. He said he would like to take it one step further. He said he is curious about the impetus behind this entire article and asked if there was something we should know before voting on this or understanding the wording. Bob Nigrello said currently, today, the existing wording of the article, the Selectmen do make the final decision because it says Selectmen and/or designee

and the Selectmen never noted a designee. He said since there was an absence of that wording the fund's final approval is by the Selectmen. The ability to have an ambulance fund was put in about 20 years ago, in 2007 or so. He said it was an ambulance fund only. He said discussion about a vehicle came up and in the existing ambulance article a command vehicle was not mentioned. He said a command vehicle was to be used only by the Fire Chief for purposes of fire business. It was not in the warrant, and it was not in the RSA. He said a fire and rescue vehicle probably has some merit. He said it is not in there, so they attempted to put it in. Since the RSA now allows for both fire and ambulance, then they should combine it. The designee would still be the Selectmen as it was before. He said the concern was this fund currently has about \$180,000 in it and an ambulance is between \$200,000-\$250,000 fully equipped. He said to ensure that either this board or another board does not draw the fund down to a low number, the \$100,000 would be the base line to ensure that an ambulance replacement would not be a burden to the taxpayer, and you wouldn't have to ask for all of it. The change in the RSA allowed it to open up and they agreed to do that and take that extra step to say what number, should there be a number in there that would ensure that if the ambulance needs to be replaced that there is a healthy sum in there to do that. Josh asked if they would prefer that we focus on the \$100,000 in bold as opposed to all the other bold additions that the other residents are asking to be stricken. Bob said there are two things; oversight is always good. He asked what is the purpose of the article. Is the purpose to buy specifically a new ambulance, yes and other things that come along. For example, Jaws of Life and training. He said no one would ever object to any of those things.

Scott Urwick said he wanted to provide a little clarification to the people in the room. He agrees the governing body oversight is critical for taxpayer money, but this is not taxpayer money. These are funds that are raised by transportation of patients to hospitals and the money goes into the fund, specifically for them to be able to continue providing those services. Scott thinks it is appropriate for the Fire Chief to have the final say as to how the money is spent and he is not suggesting with his amendment the selectmen do not review those expenditures. He is just suggesting the authorization is not up to the Selectmen because it is not taxpayer money. Bob said we have a couple of revolving funds; one is in the Police Department. Police Department members do details, and the town charges the private company for the detail and the police officer gets paid and then a portion goes into a revolving fund. There are no town dollars that go into this revolving fund. If the police are working, they get paid a small amount and an amount goes into the fund and that fund pays for police cars. There is truly no taxpayer dollar there and they know what the funds are going to be there for. Every year they purchase a new police car. The ambulance has an operating budget, and it is about \$35,000. What is not included in there is labor. If we were to put labor in there, estimating the the labor would be about 25% of the Fire Department, then you would raise that up to about \$60,000 a year. He said to say there were no taxpayer dollars, the taxpayers have to spend \$60,000 to generate the \$50,000, \$60,000 or \$70,000 that comes back into the fund. He said we know we want an ambulance service. The taxpayer pays for the service; however, there is money coming back in. When you look at the difference, it is about what the taxpayer puts in. Therefore, he believes the Selectmen need to review what is spent out of that revolving fund because there are taxpayer dollars that are needed in order to generate those additional dollars.

Abby Mills suggested maybe a friendly amendment thought because you are correct eventually Chief Warren will want to retire someday, and the next Chief might not be as forward thinking. Maybe we put into place a CIP process where you ask the Chief to come forward and ask when do you think you are going need another ambulance, how much do you think that is going to cost, what expenditures do you

see and the Selectmen can go through the approval process in that manner. She does not want the Selectmen to get in the way if something were to come up and they did not understand what the fire department was attempting to achieve but at the same time she would hate to see money that was supposed to be going to the fire department to go to go-carts. She said the Selectmen would be alerted by what the money is being used for because it is being held by the Treasurer and if they start to see expenditures going out, they are concerned about, they can certainly make an amendment to that fund at that time if we start to see a problem. Bob said just to reiterate in the current warrant article the Selectmen do make the decision. Abby said maybe the amendment is a good change then. Ted Lloyd said he agrees with Bob's comments in terms of why oversight should be looked at favorably, not to say anything against the Fire Chief and not to saying anything against the Selectmen but both being required to expend money out of this fund. He thinks it is wise and he thinks to remove that would not be wise. Ted asked if there was assurance that this fund contains only these kinds of fees and no taxpayer money. He asked if that was what the revolving fund means, that it is not funded by tax money. Bob said with this revolving fund, fees generated by the ambulance and/or the fire department. He said the \$180,000 that is in there was generated entirely by the ambulance fund. There will be no taxpayer's money in there with the addition of the first bold that says fire services. He said there may be instances where the fire department does inspections, and those dollars would then be put into the fund. He said there may be other services that may be considered fire department that would also be deposited into those funds. Bob said the Treasurer takes those dollars and puts those dollars into a revolving fund. Ted asked if it was a different revolving fund than the one that this warrant article is about. Bob said it is the same fund. Bob said when you look at revenue from the fire department it is a much lower number, and it should be. Ted said by removing the Selectmen from final authorization would not be wise and removing the final sentence of the warrant article would not be wise.

Ed Warren spoke and said when this revolving fund was created in 2007, Ed was not on the department at the time. Ed said when he actually went back and looked at the minutes and portions of the article he didn't like the wording; however, every fire chief since this has been created and without exception and every single selectboard member that has been in place has told him the same thing, it is designed for the fire department, the ambulance crew, this is your account, just keep us in the loop, tell us what you are doing and he has. Ed said he always goes to the Selectmen before he spends money. He thinks their review and awareness is important because if he were a selectman he would not want to be blindsided. He said the problem comes in if one or two do not understand what you are trying to do and you are curtailed in something you absolutely need, but you have not made your case strong enough, and they vote no. He said there was a time he can remember where they were required to have a life pack, an AED, it was \$30,000. He was asked why they must have their own. Don't other departments have one. Ed said yes, they do but they are a licensed ambulance, and they are required to have all this stuff themselves. Ed said he has never spent a dime out of that account without going to the Selectmen first. In the case of the concern being it was not specifically saying it was okay for a command car. It is right it did not, but it is not designed to. Ed said he called DRA several times and they gave him their blessing about buying a command vehicle, but he does not think until the end of it one of them realized it was coming out of the ambulance fund and then that started the whole ball rolling. He said he talked to DRA ahead of time and they said you are doing exactly what the intent of those revolving funds are for. You are spending it on large purchases. He said we have spent hundreds of thousands of dollars out of that account over the years and he has never gone below \$100,000. He said the \$100,000 does put an extra layer of concern if some unknown catastrophes were to happen. He said the ambulance they have now was \$193,000, stripped down, and they paid cash for it. He said they paid \$35,000 for a set of Jaws. They paid \$25,000 for the

life pack. He said they have a stretcher for \$14,000. He said he has put countless numbers of people through paramedic classes and everything else that does not cost the taxpayers any money and those classes are anywhere from \$10,000-\$14,000 apiece and they take an enormous amount of time. Ed said he talked to DRA and they are telling him the RSA is intentionally designed to be vague and have flexibility so that you can do what you need to do. Ed said yes, he added fire services, the first bold he was talking about and some of the concern was he was going to run off and then buy a fire truck with that. Ed said that is not at all what I was going to do. We already have a capital reserve fund. We already talked about that, specifically for fire trucks. He said in the near future they will start to bill for motor vehicle accidents, Jaws that they are using. They can bill the different insurance companies. He said the billing agency they use said he has to put a mechanism in place to do that so they have a place to put the money so that is why that was added in there. It was not to try to circumvent or sneak something in so that he could start spending money that he should not because the towns people do not want us to. He said it is to give him a mechanism for where the money will go. Ed said the way it has always been done it is the Chief, the ones before him, himself, hopefully the ones after him with review of the Selectmen. He said DRA tells him that almost every town they know of the Selectmen appoint the Fire Chief as the designee. He does not know if East Kingston ever did that or not. He can tell you 100% fact how it has always been and because there was some confusion over the command vehicle and he said it got heated at some selectmen meetings, he said he agreed with the Selectmen and upon their recommendations he held off. Let us reword this thing in March, let us not spend any more money out of it. Let us get it cleared up. Let us see what we can do. He said Town Council did the exact same thing. Take some of that stuff out. There are too many specifics. These are intended to be vague. You must give them the flexibility because you do not know what is going to happen at any given time. Ed thinks the Selectmen have the best intentions in the world and he thinks there is no malicious intent. Ed said it is just practicality and how they have always done it. Ed said he is in favor of both amendments and asked that we support them, but he said that was not up to him. Bob Nigrello responded and said one of the areas with the differences of opinion is DRA and a revolving fund. After a consultation with DRA, DRA does not monitor a revolving fund so the discussion about what is in the current article says that you have to give up your right to the governing body well that is the way it is. He said we do not monitor them. He said it is not like other warrant articles or trust funds. As far as DRA is concerned, what we do here is up to the Town of East Kingston. Peter Dervan said he wanted to know the hierarchy here and asked if the Selectmen appoint the fire chief and Bob said yes, they do. Peter said so the Fire Chief always ultimately answers to you. Maybe there is some middle ground here in not having official approval at the selectboard level but requiring the Fire Chief at least consults with selectboard people upon any major expenditure decision. Peter pointed out the language, "upon order of the fire chief or his/her designee and consultation with the selectmen. He said the Fire Chief reports to the Selectmen regardless so if the Fire Chief says forget you, forget your opinion, I would think you could say okay we are dismissing you and hiring a new Fire Chief. In the consultation the Fire Chief still has the final say if it is an emergent situation and they need the funds now. The Fire Chief has the final say but is required to consult with the selectboard and take their opinions seriously and into consideration. He said, "in consultation with the Selectboard, instead of authorized by the Selectboard."

Shelby Stable said she would like some clarification. She said they have said a couple of times that it is already in the writing, that the Fire Chief has to be authorized by them and she is not sure where that is and if they could give her that identification and what your intent is in adjusting the writing here to say it. She asked if Bob and Ed could give some advice as to how it could be worded that would say we are supporting the Fire Chief but if it is a reason you are correcting to give him more authority with this to

clarify this as well. Bob said the original warrant article that created this fund is an RSA. It said specifically that the governing body had the final decision, unless they designated it to someone else and in the warrant article that was written it was not designated to someone else. There may have been that the Selectboard said whatever you want to do, go ahead which is fine; however, when you read it it doesn't say that so in order to not have that misconception anymore we added that so it is understood by both parties. Ted said he is trying to recreate the original section of the document states before these changes proposed in the warrant article and if you read the sentence that is intended to be expanded you get by reading the italics you get the town treasurer shall have custody of all moneys in the fund and shall pay out the same only upon order of the Fire Chief or his/her designee no other approval is required. He said something is missing there which should have a line drawn through it. Bob said it is kind of clumsy and after review by council they left it in based on recommendation that it be worded as is even though it is clumsy. Bob said unlike all the other articles, the original warrant is not here. The original article had to do with ambulance, types of things you could spend the dollars on, specifics. When the RSA was rewritten it was rewritten to be general, so their first attempt was to add some specific things in there and based upon the RSA revisal, it did not make sense anymore. Bob said they took the words pretty much right from the RSA that made this very general. He said this article is totally different from the original one and the original one referred back to the RSA where the RSA said you need to designate someone other than the governing body if you wish to do that. In this case, we are reinforcing the fact that it is the governing body that makes the final decision. Ted said that is not what the words say. Ted said it read no other approval is required by the legislative body. Bob said yes because the fire department and the selectboard have done that. Ted said that is there now according to the way this is presented to us. Bob said it said governing body in the original document and Ted said the original document also stated that no other approval is required by the legislative body. Bob said the governing body was the official body, governing body being the Selectmen.

Josh Mills said his concern is that he feels this entire amendment is based on maybe one situation if he is understanding the back story correctly. He has a problem with amendments being made based on one incident. He said we have a Chief currently who is very capable now of making those kind of decisions and going in the future he appreciates what the board is trying to do and secure a position where this cannot be abused in the future, but he said they do go through a lengthy hiring process when it comes to a new Chief so he hopes those boxes get checked.

Dan Guilmette said he agrees with Ted in his first comments. He said this is good practice and he is opposed to any amendment.

Josh Mills said the confusion you are seeing with the constituents is what everyone is feeling; the wording is making it less understood, so he really is not sure if it is appropriate that we present this to the town to vote on. Dan Guilmette said do not make an assumption that there is confusion. Josh said his point is he thinks it could be reworded and he moved that it not be voted on at this time. The Moderator said it has to be voted on because it is an article that is within the warrant, and it has to be voted on. The Moderator said if you want to change the article, you can do that and you can propose an amendment to the language as written.

Bob said if you want to take a vote on whether the article moves forward or not, you could do that and if the article does not move forward, we go back to the original language. The Moderator said we are still going to vote on this today but if it does not pass it does not go forward to our March election.

Rob Caron wanted to make it clear to pass through both legal counsel and DRA one of the things that if we went back to the old way, it did not have fire services. He said every time we have a truck go out to an accident site and we need to use the Jaws of Life or put out a fire in the vehicle, we cannot put the insurance money funds that could come to us into this revolving account so what we are basically doing is not taking money that we potentially have or could get and put it in to increase this fund. He said right now the only thing that is coming in here is billing for ambulance. Bob said you could still bill for it. It just would not go into this revolving fund. It would go into the general fund. It is about \$5,000 a year up or down a little bit. He said if the fire department today billed for Jaws of Life, it would not go into the fund. He said if this article is defeated the original ambulance language would remain the same, which is Selectmen or the governing body, do have authority and/or final approval and they would not be able to expend any of the money in here for fire department only use. It would be ambulance only. Rob said the original article the way it is now and how it was created, as he was on the board at that time, is because we were farming out our ambulance services and basically we weren't getting good service at all. They either were not available or there was a whole multitude of things and that is why we created the original article that is there back in 2006. It is extremely old and meanwhile the RSA for the State of New Hampshire has changed and they have added different things like this for fire services. Rob said what they are trying to do is take use of that and put it where it should come. Josh Mills said if he correctly understood the impetus behind the new wording now is to take any revenues coming from the ambulatory or the fire department and place them in this fund as opposed to them coming from a general fund for any monetary needs going forward for the fire department. Bob said Fire Department funds come into this fund if approved.

Scott Urwick said he would word his original proposal as a motion for amendment. He said he moved to strike the word "final" between with and review and the words "and authorization" between review and by. He said so the bolded statement would say Fire Chief or his/her designee with review by the Selectmen.

The Moderator said she had a motion to amend Article 11 to eliminate the words "final" and with authorization".

Seconded by: Julie Urwick

Peter Dervan questioned what final review means. He asked what the difference was between the changed language with final review and then authorization. Keri said final review as she understood it would mean the Selectmen have the ultimate say and if you take out the word final, they do not have the ultimate say.

Vote on amendment to remove the words "final" and "and authorization"

Yes – 22

No - 10

Abby Mills asked to add to the amendment to strike the last sentence.

Seconded: Josh Mills

The Moderator said there was presently a second amendment as she understood it to remove the last sentence.

Vote on second amendment: 19-19, tie vote

The Moderator said the second amendment failed, removing the last sentence.

Laurie Farris asked if an amendment was more of a clarification. She was under the impression they would be voting on the warrant article first before we vote on any other amendments. Keri said it is acceptable for us to vote on it as amended.

The Moderator asked if there were any further amendments. Abby Mills made a motion to strike the words ambulance vehicle on the last sentence, To ensure adequate funds to replace/repair the ambulance vehicle, no funds shall be expended that will drop the fund below \$100,000.00 unless an emergency arises. She said now that we have made the Fire Chief the designee, he can determine what the emergency is.

Seconded: Josh Mills

The Moderator asked all those in favor of keeping the first amendment and removing the words from the last sentence, ambulance vehicle.

Vote as amended: Yes 23 No 12
Passed

The Moderator asked if there were any further amendments.

No further amendments.

The Moderator asked whether we vote to approve Article 11 as has been amended to remove the words “final” and “and authorization” and remove the words ambulance vehicle.

Vote as amended: Yes 24 No 9
Passed

The Moderator said to choose between Article 11 as written or as amended.

Voted: Passed as amended

Bob Nigrello made a motion to not revisit Article 11.

Voted: Passed

Joe Cacciatore read Article 12 in its entirety.

ARTICLE 12:

To see if the Town will vote to raise and appropriate the sum of fifteen thousand dollars (\$15,000) to be added to the existing Police Department Building Long Term Maintenance Costs Capital Reserve Fund established at 2016 Town Meeting for the purpose of funding long term maintenance costs for the Police Department Building.

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article: 3 For, 0 Against, 0 Absent.

No discussion.

Vote on Article 12 as written: Passed

Ted Lloyd made a motion to not revisit Article 12 and Article 13.

Voted: Passed

Rob Caron read Article 13 in its entirety.

ARTICLE 13:

To see if the Town will vote to raise and appropriate the sum of ten thousand dollars (\$10,000) to be added to the existing Police Department long term Equipment Replacement fund established at the 2016 Town Meeting for the purpose of funding long term equipment replacement costs for the Police Department.

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article: 3 For, 0 Against, 0 Absent.

No discussion.

Vote on Article 13 as written: Passed

Any further business

Ed Warren wanted to remind everyone East Kingston was having a vaccination clinic at the fire station tomorrow, 9-1. He said Kensington and East Kingston were combining forces. He said they would have 1st shots, 2nd shots, 3rd shots and boosters and they would not turn anyone away that lives in town or if they are from far away. He said a lot of people are confused by the 3rd shot. He said the 3rd shot is not the booster. He said a lot of people have severe immune deficiencies and their doctors were recommending a 3rd shot. He said all Pfizer, Moderna, and Johnson & Johnson vaccines would be available.

Bob Nigrello made an announcement regarding office hours on Wednesdays at the town offices as they would be changing, effective March 1st. The Selectmen's Office will be open from 11 am to 7 pm and the Town Clerk/Tax Collector will be open from 5 pm to 7 pm and he said what is going to be nice is there will be more than one person in the building.

Bob said he would like to take a shout out to the Road Agent and his crew. The last two weeks have been very difficult, 18 hr. snow days are not fun. He said between the ice, snow, and freezing rain, he wanted to thank them.

Meeting adjourned at 12:00 pm.

Respectfully submitted,

Barbara A. Clark, Town Clerk

**MINUTES OF THE TOWN OF EAST KINGSTON
SECOND SESSION - 2022 ANNUAL TOWN MEETING
VOTING SESSION - MARCH 8, 2022**

The polls were opened from 8:00AM until 7:00PM at the East Kingston Elementary School, 5 Andrews Lane, to choose the following officers and vote, by ballot, on the town official ballot, articles 5-13, zoning ballot, articles 2-4, school district ballot, article 1, and the Exeter Cooperative School District Ballot, articles 1-4. We had 629 voters participate, giving us a 35% voter turnout.

Results of election of Town Officials

Selectman, 3 Yr. Term (vote for not more than One)

Robert Nigrello	335
David F. Sullivan	241

Town Moderator, 2 Yr. Term (vote for not more than One)

Keri Marshall	473
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Town Clerk/Tax Collector, 3 Yr. Term (vote for not more than One)

Barbara A. Clark	559
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Treasurer, 3 Yr. Term (vote for not more than One)

Barbara K. Smith	492
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Trustee of the Cemetery, 3 Yr. Term (vote for not more than One)

Barbara A. Clark	542
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Trustee of the Public Library, 3 Yr. Term (vote for not more than One)

Louise Y. Barsalou	456
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Trustee of the Trust Fund, 3 Yr. Term (vote for not more than One)

Ronald F. Morales	443
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Supervisor of the Checklist, 4 Yr. Term (vote for not more than One)

Sherry Castle	458
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Supervisor of the Checklist, 6 Yr. Term (vote for not more than One)

Gisela Lloyd	454
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ARTICLE 5:

Shall the Town of East Kingston raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$3,362,268.50. Should this article be defeated, the default budget shall be \$3,380,677.78, which is the same as last year, with certain adjustments required by previous action of the Town of East Kingston or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and

XVI, to take up the issue of a revised operating budget only. This operating budget article does not contain appropriations contained in any other warrant articles.

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article: 3 For, 0 Against, 0 Absent.

YES 501 NO 101

ARTICLE 6:

To see if the Town will vote to raise and appropriate the sum of Fifty Thousand dollars (\$50,000) to be added to the existing Fire Apparatus Capital Reserve Fund established at the 1999 Town Meeting for the purpose of acquiring fire apparatus.

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article: 3 For, 0 Against, 0 Absent.

YES 482 NO 125

ARTICLE 7:

To see if the Town will vote to raise and appropriate the sum of Fifteen Thousand dollars (\$15,000) to be added to the existing cistern hydrant repair/replace Capital Reserve Fund established at the 2018 Town Meeting for the purpose of repairing or replacing existing cisterns or hydrants.

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article: 3 For, 0 Against, 0 Absent.

YES 491 NO 116

ARTICLE 8:

To see if the Town will vote to raise and appropriate the sum of Ten Thousand dollars (\$10,000) to be added to the existing Fire Department/Emergency Operations Center Land &/or Buildings Capital Reserve Fund established at the 2012 Town Meeting for the purpose of the acquisition of land and/or buildings or construction of building for a Fire Station/Emergency Operations Center.

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article: 3 For, 0 Against, 0 Absent.

YES 449 NO 152

ARTICLE 9:

To see if the Town will vote to raise and appropriate the sum of Ten Thousand dollars (\$10,000) to be added to the existing Building Preservation Capital Reserve Fund established at the 1993 Town Meeting for the purpose of the preserving Town owned buildings.

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article: 3 For, 0 Against, 0 Absent.

YES 437 NO 162

ARTICLE 10:

To see if the Town will vote to accept the report of the Salary Review Committee and approve the following recommendations:

Supervisor of the Checklist	\$125 per election	(1) (2)
	\$125 per purge of the Checklist	
Moderator	\$225 per election	(1)
Election Officers	\$10.50 per hour	(1)(2)
Bookkeeper of the Trust Funds	\$800 per year	
	Actual Expenses	(3)
Treasurer	\$1,700 per year	
	Actual Expenses	(3)
First Selectman	\$5,000 per year	
	Actual Expenses	(3)
Second and Third Selectmen	\$4,000 each per year	
	Actual Expenses	(3)
Town Clerk / Tax Collector	\$55,000 per year	(4)
	Actual Expenses	(3)

1. Election pay includes any associated meetings until adjournment thereof.
2. Supervisors of the Checklist and Elected Officials shall be paid the greater of \$10.50 per hour or applicable minimum wage for hours worked outside of election meeting hours including for registration and checklist verification but excluding required purge of the checklist.
3. Expenses include actual expenses incurred with mileage reimbursed at the current IRS coded amount at the time of the requested reimbursement.
4. Salary is based on the Town Clerk/Tax Collector working a minimum of 35 hours per week. There shall be a minimum of 30 public office hours, including a minimum of five days per week and including one evening session of two hours. This salary recommendation applies only to the current office holder and is based on experience and years of service.

The following provisions shall also apply:

- All salaries are retroactive to January 1, 2022.
- The Town shall retain all fees collected by any elected official
- A Salary Review Committee shall be appointed by the Moderator in 2024 to make recommendations to the 2025 Annual Meeting of the Town.

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article: 3 For, 0 Against, 0 Absent.

YES 502 NO 97

ARTICLE 11:

To see if the Town will vote to amend/modify the wording of the existing ambulance revolving fund established in 2007. The proposed amended wording is a result of changes to RSA 31:95-h.

Original article in *italics*, new text in **bold**.

*To See if the Town will vote to **amend the revolving fund pursuant to RSA 31:95-h, for the purpose of ambulance and/or fire services.** All revenues received for ambulance or fire services will be deposited into the fund, and the money in the fund shall be allowed to accumulate from year to year and shall not be considered part of the Town's general fund balance. The Town Treasurer shall have custody of all moneys in the fund and shall pay out the same only upon order of the **Fire Chief or his/her designee with review by the Selectmen**, no other approval is required by the legislative body to expend. Such funds may be expended only for the purpose for which the fund was created. **To ensure adequate funds to replace/repair the ambulance vehicle, no funds shall be expended that will drop the fund below \$100,000.00 unless an ambulance vehicle emergency arises.***

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article: 0 For, 2 Against, 1 Absent.

YES 323 NO 267

ARTICLE 12:

To see if the Town will vote to raise and appropriate the sum of fifteen thousand dollars (\$15,000) to be added to the existing Police Department Building Long Term Maintenance Costs Capital Reserve Fund established at 2016 Town Meeting for the purpose of funding long term maintenance costs for the Police Department Building.

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article: 3 For, 0 Against, 0 Absent.

YES 453 NO 156

ARTICLE 13:

To see if the Town will vote to raise and appropriate the sum of ten thousand dollars (\$10,000) to be added to the existing Police Department long term Equipment Replacement fund established at the 2016 Town Meeting for the purpose of funding long term equipment replacement costs for the Police Department.

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article: 3 For, 0 Against, 0 Absent.

YES 457 NO 150

Results of Zoning Ballot

ARTICLE 2:

Are you in favor of the adoption of the following zoning amendment to the existing town zoning ordinance as proposed by the Planning Board of East Kingston as follows:

Ordinance in *italics*, strike-through words deleted, new text in **bold**.

ARTICLE XIV - SEPTAGE/SLUDGE DISPOSAL FACILITIES (Adopted 3/91)

B. Permit Required

b.1 Existing Septage/Sludge Disposal Facilities in existence prior to the adoption of this amendment may continue operations pursuant to maintaining compliance with all requirements of Article XIV.

In order to operate a septage/sludge disposal site, a five (5) year permit must be obtained from the Board of Selectmen which shall run concurrently with the required State of New Hampshire permit. The Selectmen shall issue a septage/sludge disposal site permit after a public hearing (with notice as per RSA 675:7) provided the provisions of this section (and other applicable Town, State, and Federal regulations) are met. Application for a permit renewal must be submitted to the Selectmen's Office at least 60-days before the expiration of an existing permit. (Amended 3/94)

b.2 No new Septage/Sludge Disposal Facilities will be approved and/or allowed within East Kingston as of the adoption date of this amendment

The East Kingston Planning Board supports this zoning amendment.

The East Kingston Board of Selectmen support this zoning amendment.

YES 473 NO 114

ARTICLE 3:

Are you in favor of the adoption of the following zoning amendment to the existing town zoning ordinance as proposed by the Planning Board of East Kingston as follows:

Ordinance in *italics*, strike-through words deleted, new text in **bold**.

ARTICLE VIII - USES PERMITTED

F. Accessory Dwelling Units. (Adopted 3/05) (Amended 3/17)

- g. *Septic facilities and water.* An accessory dwelling unit shall conform to all applicable water and sanitary standards for residential structures.

Prior to Special Exception approval by the Zoning Board of Adjustment for an Accessory Dwelling Unit, the owner shall provide evidence as part of the Special Exception application that septic facilities are adequate to serve both the principle dwelling and the accessory dwelling unit. This initial evidence shall be in the form of a replacement septic system design plan prepared by a state licensed Septic System Designer sized to accommodate both the primary dwelling and accessory dwelling. The Zoning Board of Adjustment Special Exception approval shall be conditional upon approval of the septic replacement plan by the NH Department of Environmental Services. Alternatively, if the existing septic system is state approved and adequately sized to accommodate both the primary dwelling and accessory dwellings and conforms to state and local requirements, an applicant may choose to submit a copy of the existing septic system plan and an inspection report by a state licensed Septic System Designer detailing the condition of the existing system.

Prior to a dwelling renovation or accessory dwelling unit construction, the owner shall provide evidence to the East Kingston Building Inspector that septic facilities (whether separate or combined) are adequate to serve both the principal dwelling unit and the accessory dwelling unit and obtain the necessary Town and State permits. Such evidence shall be in the form of a replacement septic system plan prepared by a State of New Hampshire licensed septic system designer and approved by the State and the Town. The property owner shall have an existing septic system inspected by a licensed septic system inspector and provide a report of the inspection results. If the existing septic system is found to be not fully functional, the property owner shall install a replacement septic system according to the approved plan. The property owner shall provide evidence that there is adequate potable water (whether separate or combined) to serve both the principal dwelling and the accessory dwelling unit, according to State standards.

The East Kingston Planning Board supports this zoning amendment.

The East Kingston Board of Selectmen support this zoning amendment.

YES 464 NO 115

ARTICLE 4:

Are you in favor of the adoption of the following zoning amendment to the existing town zoning ordinance as proposed by the Planning Board of East Kingston as follows:

Ordinance in *italics*, strike-through words deleted, new text in **bold**.

ARTICLE XI CONSERVATION SUBDIVISION DEVELOPMENT

Section I. The residential density within the area being developed shall not exceed six (6) dwelling units per acre. ~~The minimum lot size shall be determined based on the soil-based lot sizing methodology in Standards for a High Intensity Soil Map of New Hampshire, Society of Soil Scientists of Northern New England, 2017 (as amended).~~ The minimum lot size shall be determined based on the soil based minimum lot sizing criteria published in Soil Based Lot Sizing: Environmental Planning for Onsite Wastewater Treatment in New Hampshire (SSSNNE Special Publication No. 4 Version 1, 2003 as amended) by the New Hampshire Society of Soil Scientists of Northern New England available at <https://sssnne.org/sssnne-publications/>.

YES 478 NO 89

Results of election of School District officials

School Board Member, 3 Yr. Term (vote for not more than One)

Tiffany Dabrieo	324
Abby Mills	253

School District Moderator, 1 Yr. Term (vote for not more than One)

Peter Dervan, Jr.	443
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School District Clerk, 1 Yr. Term (vote for not more than One)

(Write-in) – See Recount Minutes

School District Treasurer, 1 Yr. Term (vote for not more than One)

(Write-in) – See Recount Minutes

Article 1. Operating Budget

Shall the East Kingston School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$3,133,668? Should this article be defeated, the default budget shall be \$3,073,544 which is the same as last year, with certain adjustments required by previous action of the District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

The East Kingston School Board recommends \$3,133.668. (Majority vote required)

YES 372 NO 202

Results of election of Exeter Region Cooperative School District officers (East Kingston results only)

Brentwood Member on Cooperative School Board, for term ending 2025 Election: VOTE FOR NOT MORE THAN ONE

Melissa M. Hanlon	121
Melissa A. Litchfield	208
Scott Dennehy	173

East Kingston Member on Cooperative School Board, for term ending 2023 election: VOTE FOR NOT MORE THAN ONE

Kimberley Casey	275
E.A. "Ted" Lloyd	305

Exeter Member on Cooperative School Board, for term ending 2025 election: VOTE FOR NOT MORE THAN ONE

Joseph Cahill	257
Kimberly Meyer	231

Kensington Member on Cooperative School Board, for term ending 2025 election: VOTE FOR NOT MORE THAN ONE

Robert L. Hall	217
Jennifer Marr	267

Exeter Cooperative School District Moderator, for term ending 2023 election: VOTE FOR NOT MORE THAN ONE

Katherine B. Miller	344
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Exeter Member on Cooperative School District Budget Committee, for term ending 2025 election: VOTE FOR NOT MORE THAN ONE

Margaret (Meg) Bateman	270
Robert Delorie	176

Newfields Member on Cooperative School District Budget Committee, for term ending 2025 election: VOTE FOR NOT MORE THAN ONE

Donald A. Cardinale	210
Patricia (Trish) Cox	222

Stratham Member on Cooperative School District Budget Committee, for term ending 2025 election: VOTE FOR NOT MORE THAN ONE

Patrick Gills	241
Heidi Hanson	203

Warrant Article #1: ERCSD Operating Budget:

Shall the District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purposes set forth therein, totaling \$65,235,893? Should this article be defeated, the operating budget shall be \$64,957,700 which is the same as last year, with certain adjustments required by previous action of the District or by law; or the

governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. The School Board recommends \$65,235,893 as set forth on said budget. The Budget Advisory Committee does not recommend. (Majority vote required)
(Majority vote required)

YES 271 NO 261

Warrant Article #2: Collective Bargaining Agreement - Administrator

To see if the school district will vote to approve the cost items included in the collective bargaining agreement reached between the Exeter Region Cooperative School Board and the Exeter Area Administrators' Association which calls for the following increases in salaries and benefits at the current staffing level:

Fiscal Year	Estimated Increase
2023	\$50,564
2024	\$65,996
2025	\$66,752
2026	\$68,737
2027	\$59,082

and further to raise and appropriate \$50,564 for the current fiscal year, such representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. The school board and budget advisory committee recommend \$50,564. (Majority vote required)

YES 275 NO 301

Warrant Article #3: Collective Bargaining Agreement – Paraprofessional

To see if the school district will vote to approve the cost items included in the collective bargaining agreement reached between the Exeter Region Cooperative School Board and the Exeter Cooperative Paraprofessional Association which calls for the following increase in salaries and benefits at the current staffing level:

Fiscal Year	Estimated Increase
2023	\$205,169
2024	\$134,260
2025	\$110,931
2026	\$115,230

and further to raise and appropriate \$205,169 for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. The school board and budget advisory committee recommend \$205,169. (Majority vote required)

YES 381 NO 195

Warrant Article #4: Collective Bargaining Agreement – Teacher

To see if the school district will vote to approve the cost items included in the collective bargaining agreement reached between the Exeter Region Cooperative School Board and the Exeter Educators Association which calls for the following increases in salaries and benefits at the current staffing levels:

Fiscal Year	Estimated Increase
2023	\$ 975,011
2024	\$1,197,238
2025	\$1,107,225

YES 387 NO 190

Respectfully submitted,

Barbara A. Clark, Town Clerk
East Kingston

**TOWN OF EAST KINGSTON,
NEW HAMPSHIRE**

ANNUAL FINANCIAL REPORT

**AS OF AND FOR THE FISCAL YEAR ENDED
DECEMBER 31, 2021**



PLODZIK & SANDERSON

Professional Association/Certified Public Accountants

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-275-6996 • FAX 603-224-1380

INDEPENDENT AUDITOR'S REPORT

To the Members of the Board of Selectmen
Town of East Kingston
East Kingston, New Hampshire

Report on the Financial Statements

Adverse and Unmodified Opinions

We have audited the accompanying financial statements of the governmental activities, major fund, and aggregate remaining fund information of the Town of East Kingston as of and for the year ended December 31, 2021, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Summary of Opinions

<u>Opinion Unit</u>	<u>Type of Opinion</u>
Governmental Activities	Adverse
General Fund	Unmodified
Aggregate Remaining Fund Information	Unmodified

Adverse Opinion on Governmental Activities

In our opinion, because of the significance of the matters described in the "Basis for Adverse Opinion on Governmental Activities" paragraphs, the accompanying financial statements do not present fairly the financial position of the governmental activities of the Town of East Kingston, as of December 31, 2021, and the changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Unmodified Opinions

In our opinion, the accompanying financial statements present fairly, in all material respects, the respective financial position of the major fund and aggregate remaining fund information of the Town of East Kingston as of December 31, 2021, the respective changes in financial position, and the budgetary comparison for the general fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Town of East Kingston and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Basis for Adverse Opinion on Governmental Activities

As discussed in Note 1-B to the financial statements, management has not recorded its infrastructure capital assets and related accumulated depreciation in the governmental activities, and accordingly, has not recorded depreciation expense on those assets. Accounting principles generally accepted in the United States of America require that capital assets, be capitalized and depreciated, which would increase the assets, net position, and expenses of the governmental activities. The amount by which this departure would affect the assets, net position, and expenses of the governmental activities is not reasonably determinable.

*Town of East Kingston
Independent Auditor's Report*

As discussed in Note 13-B to the financial statements, management has not recorded the long-term costs of retirement healthcare costs and obligations for other postemployment benefits for the single employer plan in the governmental activities. Accounting principles generally accepted in the United States of America require that those costs be recorded, which would increase the liabilities, decrease the net position, and increase the expenses of the governmental activities. The amount by which this departure would affect the liabilities, net position, and expenses on the governmental activities is not readily determinable.

Responsibilities of Management for the Financial Statements

The Town of East Kingston's management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town of East Kingston's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town of East Kingston's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town of East Kingston's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Required Supplementary Information – Accounting principles generally accepted in the United States of America require that the following be presented to supplement the basic financial statements:

- Schedule of the Town's Proportionate Share of Net Pension Liability,
- Schedule of Town Contributions – Pensions,
- Schedule of the Town's Proportionate Share of the Net Other Postemployment Benefits Liability,
- Schedule of Town Contributions – Other Postemployment Benefits, and
- Notes to the Required Supplementary Information

Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of

*Town of East Kingston
Independent Auditor's Report*

inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Management has omitted a Management's Discussion and Analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by the missing information.

Supplementary Information – Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of East Kingston's basic financial statements. The combining and individual fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual fund schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

September 20, 2022

*Plodzik & Sanderson
Professional Association*

EXHIBIT A
TOWN OF EAST KINGSTON, NEW HAMPSHIRE
Statement of Net Position
December 31, 2021

	Governmental Activities
ASSETS	
Cash and cash equivalents	\$ 3,898,789
Investments	1,076,567
Taxes receivables (net)	273,093
Account receivables (net)	12,906
Capital assets:	
Land and construction in progress	3,496,828
Other capital assets, net of depreciation	1,076,214
Total assets	9,834,397
DEFERRED OUTFLOWS OF RESOURCES	
Amounts related to pensions	288,253
Amounts related to other postemployment benefits	7,040
Total deferred outflows of resources	295,293
LIABILITIES	
Accounts payable	154
Accrued salaries and benefits	34,887
Accrued interest payable	28,522
Intergovernmental payable	2,370,851
Escrow and performance deposits	6,070
Long-term liabilities:	
Due within one year	239,084
Due in more than one year	2,417,780
Total liabilities	5,097,348
DEFERRED INFLOWS OF RESOURCES	
Unavailable revenue - property taxes	54,163
Unavailable revenue - ARPA	126,570
Amounts related to pensions	335,991
Amounts related to other postemployment benefits	1,460
Total deferred inflows of resources	518,184
NET POSITION	
Net investment in capital assets	3,159,542
Restricted	341,710
Unrestricted	1,012,906
Total net position	\$ 4,514,158

The Notes to the Basic Financial Statements are an integral part of this statement.

*SCHEDULE 1
TOWN OF EAST KINGSTON, NEW HAMPSHIRE
Major General Fund
Schedule of Estimated and Actual Revenues (Non-GAAP Budgetary Basis)
For the Fiscal Year Ended December 31, 2021*

	Estimated	Actual	Variance Positive (Negative)
Taxes:			
Property	\$ 2,313,520	\$ 2,346,563	\$ 31,043
Land use charge	5,000	310	(4,690)
Yield	2,082	3,730	1,648
Interest and penalties on taxes	18,258	20,980	2,722
Total from taxes	<u>2,340,860</u>	<u>2,371,583</u>	<u>30,723</u>
Licenses, permits, and fees:			
Business licenses, permits, and fees	1,500	1,775	275
Motor vehicle permit fees	500,000	608,720	108,720
Building permits	6,000	12,545	6,545
Other	10,000	10,802	802
Total from licenses, permits, and fees	<u>517,500</u>	<u>633,842</u>	<u>116,342</u>
Intergovernmental:			
State:			
Meals and rooms distribution	178,110	178,110	-
Highway block grant	51,598	51,585	(13)
State and federal forest land reimbursement	27	27	-
Other	7,200	7,528	328
Federal:			
Other	253,441	195,572	(57,869)
Total from intergovernmental	<u>490,376</u>	<u>432,822</u>	<u>(57,554)</u>
Charges for services:			
Income from departments	34,000	38,104	4,104
Miscellaneous:			
Interest on investments	118	199	81
Other	21,300	51,749	30,449
Total from miscellaneous	<u>21,418</u>	<u>51,948</u>	<u>30,530</u>
Other financing sources:			
Transfers in	16,398	17,576	1,178
Total revenues and other financing sources	3,420,552	<u>\$ 3,545,875</u>	<u>\$ 125,323</u>
Unassigned fund balance used to reduce tax rate	100,000		
Total revenues, other financing sources, and use of fund balance	<u>\$ 3,520,552</u>		

See Independent Auditor's Report.

*SCHEDULE 2
TOWN OF EAST KINGSTON, NEW HAMPSHIRE
Major General Fund
Schedule of Appropriations and Expenditures (Non-GAAP Budgetary Basis)
For the Fiscal Year Ended December 31, 2021*

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Variance Positive (Negative)</u>
Current:			
General government:			
Executive	\$ 190,019	\$ 181,034	\$ 8,985
Election and registration	56,944	53,468	3,476
Financial administration	117,550	140,579	(23,029)
Revaluation of property	20,000	22,767	(2,767)
Legal	85,000	63,758	21,242
Personnel administration	482,261	364,750	117,511
Planning and zoning	29,107	20,759	8,348
General government buildings	19,910	22,012	(2,102)
Cemeteries	26,050	23,127	2,923
Insurance, not otherwise allocated	45,800	60,496	(14,696)
Total general government	<u>1,072,641</u>	<u>952,750</u>	<u>119,891</u>
Public safety:			
Police	594,726	559,540	35,186
Ambulance	21,500	17,385	4,115
Fire	419,728	381,707	38,021
Building inspection	14,500	14,222	278
Emergency management	57,882	26,081	31,801
Other	3,600	1,259	2,341
Total public safety	<u>1,111,936</u>	<u>1,000,194</u>	<u>111,742</u>
Highways and streets:			
Highways and streets	479,165	402,324	76,841
Street lighting	4,400	4,208	192
Total highways and streets	<u>483,565</u>	<u>406,532</u>	<u>77,033</u>
Sanitation:			
Solid waste collection	259,305	242,447	16,858
Health:			
Pest control	1,500	-	1,500
Health agencies	10,500	6,000	4,500
Total health	<u>12,000</u>	<u>6,000</u>	<u>6,000</u>
Welfare:			
Intergovernmental welfare payments	12,000	4,725	7,275
Vendor payments and other	13,600	-	13,600
Total welfare	<u>25,600</u>	<u>4,725</u>	<u>20,875</u>
Culture and recreation:			
Parks and recreation	14,900	15,147	(247)
Library	165,181	156,138	9,043
Patriotic purposes	1,000	307	693
Total culture and recreation	<u>181,081</u>	<u>171,592</u>	<u>9,489</u>

(Continued)

See Independent Auditor's Report.

SCHEDULE 2 (Continued)
TOWN OF EAST KINGSTON, NEW HAMPSHIRE
Major General Fund
Schedule of Appropriations and Expenditures (Non-GAAP Budgetary Basis)
For the Fiscal Year Ended December 31, 2021

	Appropriations	Expenditures	Variance Positive (Negative)
Conservation	7,361	7,361	-
Debt service:			
Principal of long-term debt	235,000	235,000	-
Interest on long-term debt	57,061	56,961	100
Interest on tax anticipation notes	1	-	1
Total debt service	292,062	291,961	101
Capital outlay	1	-	1
Other financing uses:			
Transfers out	75,000	75,000	-
Total appropriations, expenditures, and other financing uses	<u>\$ 3,520,552</u>	<u>\$ 3,158,562</u>	<u>\$ 361,990</u>

See Independent Auditor's Report.

EXHIBIT B
TOWN OF EAST KINGSTON, NEW HAMPSHIRE
Statement of Activities
For the Fiscal Year Ended December 31, 2021

	Expenses	Program Revenues		Net (Expense) Revenue and Change in Net Position
		Charges for Services	Operating Grants and Contributions	
General government	\$ 909,907	\$ 32,919	\$ -	\$ (876,988)
Public safety	1,177,885	126,773	190,637	(860,475)
Highways and streets	406,532	-	51,585	(354,947)
Sanitation	242,447	2,280	-	(240,167)
Health	6,000	-	-	(6,000)
Welfare	4,725	-	-	(4,725)
Culture and recreation	196,038	11,570	-	(184,468)
Conservation	12,803	-	-	(12,803)
Interest on long-term debt	51,065	-	-	(51,065)
Total governmental activities	<u>\$ 3,007,402</u>	<u>\$ 173,542</u>	<u>\$ 242,222</u>	<u>(2,591,638)</u>
General revenues:				
Taxes:				
Property				2,367,543
Other				4,350
Motor vehicle permit fees				608,720
Licenses and other fees				25,122
Grants and contributions not restricted to specific programs				190,600
Unrestricted investment earnings				50,762
Miscellaneous				96,019
Total general revenues				<u>3,343,116</u>
Change in net position				751,478
Net position, beginning				3,762,680
Net position, ending				<u>\$ 4,514,158</u>

The Notes to the Basic Financial Statements are an integral part of this statement.

EXHIBIT C-1
TOWN OF EAST KINGSTON, NEW HAMPSHIRE
Governmental Funds
Balance Sheet
December 31, 2021

	General	Other Governmental Funds	Total Governmental Funds
ASSETS			
Cash and cash equivalents	\$ 3,636,102	\$ 262,687	\$ 3,898,789
Investments	747,576	328,991	1,076,567
Receivables:			
Taxes	294,093	-	294,093
Accounts	-	12,906	12,906
Interfund receivable	1,815	6,519	8,334
Voluntary tax liens	88,468	-	88,468
Voluntary tax liens reserved until collected	(88,468)	-	(88,468)
Total assets	<u>\$ 4,679,586</u>	<u>\$ 611,103</u>	<u>\$ 5,290,689</u>
LIABILITIES			
Accounts payable	\$ 154	\$ -	\$ 154
Accrued salaries and benefits	34,887	-	34,887
Intergovernmental payable	2,370,851	-	2,370,851
Interfund payable	6,519	1,815	8,334
Escrow and performance deposits	6,070	-	6,070
Total liabilities	<u>2,418,481</u>	<u>1,815</u>	<u>2,420,296</u>
DEFERRED INFLOWS OF RESOURCES			
Unavailable revenue - property taxes	108,897	-	108,897
Unavailable revenue - ARPA	126,570	-	126,570
Total deferred inflows of resources	<u>235,467</u>	<u>-</u>	<u>235,467</u>
FUND BALANCES			
Nonspendable	-	232,295	232,295
Restricted	10,324	99,091	109,415
Committed	751,166	277,902	1,029,068
Unassigned	1,264,148	-	1,264,148
Total fund balances	<u>2,025,638</u>	<u>609,288</u>	<u>2,634,926</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 4,679,586</u>	<u>\$ 611,103</u>	<u>\$ 5,290,689</u>

The Notes to the Basic Financial Statements are an integral part of this statement.

SCHEDULE 3
TOWN OF EAST KINGSTON, NEW HAMPSHIRE
Major General Fund
Schedule of Changes in Unassigned Fund Balance
For the Fiscal Year Ended December 31, 2021

Unassigned fund balance, beginning (Non-GAAP Budgetary Basis)		\$ 179,464
Changes:		
Unassigned fund balance used to reduce 2021 tax rate		(100,000)
2021 Budget summary:		
Revenue surplus (Schedule 1)	\$ 125,323	
Unexpended balance of appropriations (Schedule 2)	<u>361,990</u>	
2021 Budget surplus		487,313
Decrease in nonspendable fund balance		<u>131,165</u>
Unassigned fund balance, ending (Non-GAAP Budgetary Basis)		1,297,882
Reconciliation on Non-GAAP Budgetary Basis to GAAP Basis		
To record deferred property taxes not collected within 60 days of the fiscal year-end, not recognized on a budgetary basis		(54,734)
Elimination of the allowance for uncollectible taxes		<u>21,000</u>
Unassigned fund balance, ending, GAAP basis (Exhibit C-1)		<u><u>\$ 1,264,148</u></u>

See Independent Auditor's Report.

SCHEDULE 4
TOWN OF EAST KINGSTON, NEW HAMPSHIRE
Nonmajor Governmental Funds
Combining Balance Sheet
December 31, 2021

	Special Revenue Funds						Total
	Conservation Commission	Ponce Special Detail	Ambulance	Recreation	Old Home Day	Permanent Fund	
ASSETS							
Cash and cash equivalents	\$ 31,786	\$ 23,908	\$ 181,615	\$ 20,897	\$ -	\$ 4,481	\$ 262,687
Investments	2,086	-	-	-	-	326,905	328,991
Accounts receivable	-	3,443	9,463	-	-	-	12,906
Interfund receivable	6,519	-	-	-	-	-	6,519
Total assets	<u>\$ 40,391</u>	<u>\$ 27,351</u>	<u>\$ 191,078</u>	<u>\$ 20,897</u>	<u>\$ -</u>	<u>\$ 331,386</u>	<u>\$ 611,103</u>
LIABILITIES							
Interfund payable	\$ -	\$ -	\$ -	\$ 1,815	\$ -	\$ -	\$ 1,815
FUND BALANCES							
Nonspendable	-	-	-	-	-	232,295	232,295
Restricted	-	-	-	-	-	99,091	99,091
Committed	40,391	27,351	191,078	19,082	-	-	277,902
Total fund balances	<u>40,391</u>	<u>27,351</u>	<u>191,078</u>	<u>19,082</u>	<u>-</u>	<u>331,386</u>	<u>609,288</u>
Total liabilities and fund balances	<u>\$ 40,391</u>	<u>\$ 27,351</u>	<u>\$ 191,078</u>	<u>\$ 20,897</u>	<u>\$ -</u>	<u>\$ 331,386</u>	<u>\$ 611,103</u>

See Independent Auditor's Report.

SCHEDULE 5
TOWN OF EAST KINGSTON, NEW HAMPSHIRE
Nonmajor Governmental Funds
Combining Schedule of Revenues, Expenditures, and Changes in Fund Balances
For the Fiscal Year Ended December 31, 2021

	Special Revenue Funds						Total
	Conservation Commission	Police			Old Home Day	Penannem Fund	
		Special Detail	Ambulance	Recreation			
REVENUES							
Taxes	\$ 310	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 310
Charges for services	-	86,871	36,997	11,570	-	-	135,438
Miscellaneous	6,942	-	19	2	1	32,692	39,656
Total revenues	<u>7,252</u>	<u>86,871</u>	<u>37,016</u>	<u>11,572</u>	<u>1</u>	<u>32,692</u>	<u>175,404</u>
EXPENDITURES							
Current:							
Public safety	-	80,020	38,992	-	-	-	119,012
Culture and recreation	-	-	-	3,044	-	-	3,044
Conservation	5,442	-	-	-	-	-	5,442
Total expenditures	<u>5,442</u>	<u>80,020</u>	<u>38,992</u>	<u>3,044</u>	<u>-</u>	<u>-</u>	<u>127,498</u>
Excess (deficiency) of revenues over (under) expenditures	<u>1,810</u>	<u>6,851</u>	<u>(1,976)</u>	<u>8,528</u>	<u>1</u>	<u>32,692</u>	<u>47,906</u>
OTHER FINANCING USES							
Transfers out	-	-	-	-	(1,178)	-	(1,178)
Net change in fund balances	1,810	6,851	(1,976)	8,528	(1,177)	32,692	46,728
Fund balances, beginning	38,581	20,500	193,054	10,554	1,177	298,694	562,560
Fund balances, ending	<u>\$ 40,391</u>	<u>\$ 27,351</u>	<u>\$ 191,078</u>	<u>\$ 19,082</u>	<u>\$ -</u>	<u>\$ 331,386</u>	<u>\$ 609,288</u>

See Independent Auditor's Report.

CONSERVATION REPORT ON FUNDS

Year Ending December 31, 2022

BALANCE	January 1, 2022	\$33,872.62
----------------	------------------------	--------------------

Receipts:

Interest from NHPDIP		\$34.78
Interest from Citizens Bank		\$3.70
Carry over from 2021 Budget		\$6,208.70
Stripe - Brick Sales		\$1,525.70
Cash Donation		\$150.00

TOTAL RECEIPTS =	\$7,922.88
-------------------------	-------------------

Expenditures:

SELT - Appraisal		\$1,600.00
------------------	--	------------

TOTAL EXPENDITURES =	\$1,600.00
-----------------------------	-------------------

BALANCE DECEMBER 31, 2022	\$40,195.50
----------------------------------	--------------------

NHPDIP		\$2,121.11
Citizens Bank		\$38,074.39
	TOTAL =	\$40,195.50

Respectfully submitted,

Dennis Quintal, Chairman

Library Financial Statement

	Public Funds	Private Funds	Total
<u>2022 Receipts</u>			
Town Budget Support Payments	\$ 31,617.00	\$ -	
Fees (copier, out-of-town patron, solar REC)	\$ 130.75	\$ -	
Donations (restricted)	\$ -	\$ 40,358.00	
Donations (unrestricted)	\$ -	\$ 160.98	
Bank Interest	\$ 1.22	\$ 2.90	
<u>Total 2022 Receipts</u>	<u>\$31,748.97</u>	<u>\$40,521.88</u>	<u>\$72,270.85</u>
 <u>2022 Expenditures</u>			
2021 Expenses paid in 2022	\$ 1,800.00		
Building Maintenance	\$ 8,498.32	\$ -	
Education	\$ 615.00	\$ -	
IT Expenses	\$ -	\$ -	
Legal Expenses	\$ -	\$ -	
Major Items	\$ -	\$ -	
Media	\$ 21,435.85	\$ -	
Payroll	\$ 124,213.81	\$ -	
Programs	\$ 1,921.00	\$ 6,000.00	
Supplies and Services	\$ 6,766.10	\$ -	
Utilities	\$ 7,023.01	\$ -	
Miscellaneous and Contingency	\$ -	\$ -	
<u>Total 2022 Expenditures</u>	<u>\$ 172,273.09</u>	<u>\$ 6,000.00</u>	<u>\$ 178,273.09</u>
 2022 Expenses to be paid in 2023	 \$ 875.00		
 <u>Open Balances 1/1/22</u>			
Disbursements Checking	\$ 3,799.88	\$ 100.00	
Public Funds Account	\$ 146.79	\$ -	
Restricted Funds Account	\$ -	\$ 4,426.64	
Unrestricted Funds Account	\$ -	\$ 1,924.92	
<u>Totals</u>	<u>\$ 3,946.67</u>	<u>\$ 6,451.56</u>	<u>\$ 10,398.23</u>
 <u>Closing Balances 12/31/22</u>			
Disbursements Checking	\$ 4,040.55	\$ 100.00	
Public Funds Account	\$ 169.41	\$ -	
Restricted Funds Account	\$ -	\$ 44,749.30	
Unrestricted Funds Account	\$ -	\$ 1,109.21	
<u>Totals</u>	<u>\$ 4,209.96</u>	<u>\$ 45,958.51</u>	<u>\$ 50,168.47</u>



Tax Collector's Report

For the period beginning and ending

This form is due **March 1st (Calendar Year)** or **September 1st (Fiscal Year)**

Instructions

Cover Page

- Specify the period begin and period end dates above
- Select the entity name from the pull down menu (County will automatically populate)
- Enter the year of the report
- Enter the preparer's information

For Assistance Please Contact:

NH DRA Municipal and Property Division
Phone: (603) 230-5090
Fax: (603) 230-5947
<http://www.revenue.nh.gov/mun-prop/>

ENTITY'S INFORMATION

Municipality: County: Report Year:

PREPARER'S INFORMATION

First Name Last Name
Street No. Street Name Phone Number
Email (optional)



New Hampshire
 Department of
 Revenue Administration

MS-61

Debits						
Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years)			
			Year: 2021	Year: 2020	Year: 2019	
Property Taxes	3110		\$234,744.69			
Resident Taxes	3180					
Land Use Change Taxes	3120					
Yield Taxes	3185					
Excavation Tax	3187					
Other Taxes	3189					
Property Tax Credit Balance		(\$54,164.88)				
Other Tax or Charges Credit Balance						

Taxes Committed This Year	Account	Levy for Year of this Report	Prior Levies		
			2021		
Property Taxes	3110	\$9,039,563.00			
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
Other Taxes	3189				
					

Overpayment Refunds	Account	Levy for Year of this Report	Prior Levies		
			2021	2020	2019
Property Taxes	3110	\$14,164.00			
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
					
Interest and Penalties on Delinquent Taxes	3190	\$1,930.25	\$8,583.09		
Interest and Penalties on Resident Taxes	3190				
Total Debits		\$9,001,492.37	\$243,327.78	\$0.00	\$0.00



Credits				
Remitted to Treasurer	Levy for Year of this Report	2021	Prior Levies	
			2020	2019
Property Taxes	\$8,813,937.78	\$148,498.67		
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Interest (Include Lien Conversion)	\$1,905.25	\$7,730.09		
Penalties	\$25.00	\$853.00		
Excavation Tax				
Other Taxes				
Conversion to Lien (Principal Only)		\$86,246.02		
<div style="border: 1px solid black; width: 300px; height: 15px; margin-bottom: 5px;"></div>				
Discounts Allowed				

Abatements Made	Levy for Year of this Report	2021	Prior Levies	
			2020	2019
Property Taxes	\$7,157.00			
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes				
<div style="border: 1px solid black; width: 300px; height: 15px; margin-bottom: 5px;"></div>				
Current Levy Deeded				



New Hampshire
 Department of
 Revenue Administration

MS-61

Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
		2021	2020	2019
Property Taxes	\$229,398.56			
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes				
Property Tax Credit Balance	(\$50,931.22)			
Other Tax or Charges Credit Balance				
Total Credits	\$9,001,492.37	\$243,327.78	\$0.00	\$0.00

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	\$178,467.34
Total Unredeemed Liens (Account #1110 - All Years)	\$89,261.35



Lien Summary

Summary of Debits

	Last Year's Levy	Prior Levies (Please Specify Years)		
		Year: 2021	Year: 2020	Year: 2019
Unredeemed Liens Balance - Beginning of Year			\$33,298.91	\$26,049.06
Liens Executed During Fiscal Year		\$91,704.18		
Interest & Costs Collected (After Lien Execution)		\$1,342.17	\$2,612.80	\$6,396.08
Total Debits	\$0.00	\$93,046.35	\$35,911.71	\$32,445.14

Summary of Credits

	Last Year's Levy	Prior Levies		
		2021	2020	2019
Redemptions		\$27,904.52	\$10,040.49	\$23,845.79
Interest & Costs Collected (After Lien Execution) #3190		\$1,342.17	\$2,612.80	\$6,396.08
Abatements of Unredeemed Liens				
Liens Deeded to Municipality				
Unredeemed Liens Balance - End of Year #1110		\$63,799.66	\$23,258.42	\$2,203.27
Total Credits	\$0.00	\$93,046.35	\$35,911.71	\$32,445.14

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	\$178,467.34
Total Unredeemed Liens (Account #1110 - All Years)	\$89,261.35



EAST KINGSTON (135)

1. CERTIFY THIS FORM

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Preparer's Last Name

Date

BARBARA

CLARK

01/20/2023

2. SAVE AND EMAIL THIS FORM

Please save and e-mail the completed PDF form to your Municipal Bureau Advisor.

3. PRINT, SIGN, AND UPLOAD THIS FORM

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

PREPARER'S CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Barbara A Clark

Preparer's Signature and Title

TOWN CLERK REVENUES

January 1, 2022 to December 31, 2022

MOTOR VEHICLE PERMITS

January	\$ 43,736.00
February	\$ 38,970.00
March	\$ 58,901.00
April	\$ 51,315.00
May	\$ 43,070.00
June	\$ 51,021.00
July	\$ 54,418.00
August	\$ 52,385.00
September	\$ 53,905.08
October	\$ 44,149.00
November	\$ 46,313.00
December	\$ 39,734.00
TOTAL MV REVENUES	\$577,917.08

OTHER REVENUES

Dog Licenses/Penalties	\$ 5,149.00
UCC's	\$ 330.00
Business Filing Fees	\$ 4.00
Titles	\$ 898.00
Vital Statistics Certificates	\$ 1,150.00
Marriage Licenses	\$ 350.00
Bad Check Fees	\$ 175.00
Overpayments	\$ 20.00
Municipal Agent Fees	\$ 10,242.00
Mail-in Registration Fees	\$ 2,396.00
Boat Agent & Permit Fees	\$ 3,029.88

OHRV Agent & Permit Fees	\$ 5,525.50
Fish/Hunt Agent & Permit Fees	\$ 1,561.50
Miscellaneous	\$ 765.57
State of NH – DMV (ACH Transfer)	\$190,911.06
TOTAL OTHER REVENUES	\$222,507.51
REMITTANCE TO THE TREASURER	\$800,424.59

Respectfully submitted,

Barbara A. Clark

TREASURER'S FINANCIAL STATEMENT

Beginning Balance January 1, 2022

3,638,726

Receipts

Selectmen's Receipts

Application Fees	6,153
Building Permits	19,163
Cemetery	1,250
Cable Franchise Fee	29,331
Fire Dept. - Burner Permits	2,395
Bank Interest	235
Miscellaneous - Other Revenue	70,657
Police Special Details	63,624
Refunds Miscellaneous General	72,774
Rental of Town Property - Town Hall	200
State - Emergency Management Reimbursemen	6,375
State - Forest Reimbursement	26
State - Highway Block Grant	97,149
State - Room & Meals Reimbursement	215,302
State - Railroad Tax Reimbursement	659
Covid Response	39,226
Deferred Revenue Covid	126,570
Capital Reserve - Police	6,614

Total Selectmen's Receipts 757,703

Town Clerk Receipts

Business Filing Fees & UCC-Filing	334
Motor Vehicle Registration Fees	577,917
Motor Vehicle Sticker Fees	10,242
Motor Vehicle Title Fees	898
Animal - Dog Licenses & Late Fees	5,149
Marriage Licenses & Vital Statistic Certificates	1,500
OHRV Agent & Registration Fees	5,526
Boat Agent & Permit Fees	3,030
Fish/Hunt Agent & Permit Fees	1,562
Miscellaneous & Bad Check	961
Motor Vehicle Mail-In Registrations	2,396
State of NH - DMV	190,911

Total Town Clerk Receipts 800,426

TREASURER'S FINANCIAL STATEMENT

Tax Collector Receipts

Property Tax This Year	8,799,774
Property Tax Last Year - Pre-Lien	234,745
Property Tax Last Year - Post-Lien	27,905
Property Tax Two Years Past	10,040
Property Tax Three Years Past	23,846
Property Tax Interest This Year	1,905
Property Tax Interest Last Year Pre-Lien	3,125
Property Tax Interest Last Year Post-Lien	1,342
Property Tax Interest Two Years Past	2,613
Property Tax Interest Three Years Past	6,396
At Lien Interest & Penalty Interest & Fees	5,458
Overpayment Tax This Year/Last Year	14,164
Miscellaneous & Bad Check	25

Total Tax Collector Receipts 9,131,338

Total Receipts for the Year 2022 10,689,467

Total Expenditures for the Year 2022 9,551,736

Closing Balance December 31, 2022 4,776,457

Respectfully Submitted

Barbara K. Smith, Treasurer

SCHEDULE OF TOWN PROPERTY 2022

<u>MBL#</u>	<u>PROPERTY</u>	<u>DESCRIPTION</u>	<u>ACRES</u>	<u>VALUE (\$)</u>
02-01-01	33 Rowell Rd.	Land	0.5	\$7,400
02-01-20	2 Indian Rd.- McGaffigan Land	Land	0.17	\$27,800
02-01-34	26 Rowell Rd.	Land	0.96	\$131,700
02-01-37	2 Cove Rd.	Land	1.25	\$102,800
02-04-04	39 Powwow River Rd.- Christ Church Land	Land	9.2	\$271,100
02-04-05	45 Powwow River Rd. - B & M Railroad Land	Land	3.47	\$116,700
02-06-13	8 Kelley Ln. - B & M Railroad Land	Land	1.3	\$208,700
02-07-05	50 Powwow River Rd. - Janvrin Land	Land	1.5	\$120,500
03-01-06	111 Powwow River Rd. - Frascone Land	Land	0.003	\$1,800
03-02-06	8 Wold ridge Ln. - Daniel West Land	Land	2.8	\$3,300
06-01-36	16 Pheasant Run - Recreation Land	Land	5	\$151,200
06-01-43	6 Blue Heron Ct. - Ed Smith Land - CU	Land	43.9	\$35,500
07-03-14	9 Robin Ln. Rear - Corbett Land	Land	10	\$10,700
07-03-60	7 Blue Heron Ct. - Conservation Land	Land	31.07	\$29,600
07-03-64	7 Robin Ln. Rear - Levi Bartlett Land	Land	1	\$1,300
09-02-07	3 Depot Rd. - Railroad Depot	Land/Buildings	0.2	\$272,500
09-02-05	12 Haverhill Rd.	Land	3.2	\$111,600
09-05-01	41 Depot Rd. - Pound School	Land/Buildings	0.5	\$277,900
09-06-04	24 Depot Rd. - Town Offices	Land/Buildings	2.4	\$658,100
09-07-03	3 Main St. - Town Hall/EOC	Land/Buildings	1.49	\$485,000
09-07-13	47 Maplevale Rd. - Public Library	Land/Buildings	2	\$846,700
09-08-02	44 Main St. - Olde Cemetery	Land	0.87	\$123,700
09-08-13	8 Main St. - Foss-Wasson Field	Land	5.2	\$175,000
09-08-21	29 Haverhill Rd. - Hillside Cemetery	Land	5.44	\$158,400
09-08-23	37 Haverhill Rd. - Parsonage Land	Land	11.34	\$33,900
10-05-07	42 Fish Rd. - Kennard Land	Land	1	\$75,800
10-05-08	52 Fish Rd. - Kennard Land	Land	2.5	\$77,700
10-05-12	33 Burnt Swamp Rd.	Land	0.24	\$8,900
10-06-02	50 Burnt Swamp Rd.	Land	0.55	\$91,500
11-02-04	29 Clement Ln. - Welch Land	Land	11.8	\$125,100
11-02-39	3 Bowley Rd. - Police Station	Land/Buildings	2	\$565,100
11-03-05	96 Burnt Swamp Rd. - Berry Land	Land	2.6	\$110,300
14-04-03	17 South Rd. - Union Cemetery	Land	2.68	\$183,800
14-04-06	5 Andrews Ln. - Elementary School	Land/Buildings	8.07	\$2,090,900
14-04-07	11 Andrews Ln. - Cole House	Land/Buildings	1	\$266,200
16-01-04	Off Giles Road	Land	3.8	\$3,300
16-02-12	37 Giles Rd. - Giles Road Bridge	Bridge	0	\$67,500
17-02-14	28 Joslin Rd.	Land	1.5	\$1,800
Total Acreage Owned by Town			182.503	\$8,030,800

**SUMMARY INVENTORY OF VALUATION
EAST KINGSTON
CERTIFICATE (2022)**

This is to certify that the information contained in this report was taken from the official records and is correct to the best of our knowledge and belief.

	Acres	Assessment
1. Valuation of land only:		
A. Current use (at c.u. value)	3,250.02	\$367,602
B. Conservation	0.00	\$0
C. Discret. Preservation Ease.	0.00	\$0
D. Residential	2,523.67	\$135,720,200
E. Commercial/Industrial	137.64	\$2,943,700
F. Total of Taxable Land	5,911.33	\$139,031,502
G. Tax Exempt & Non Taxable	283.42	\$5,443,100
2. Value of Buildings only:		
A. Residential		\$230,014,200
B. Manufactured Housing		\$1,854,000
C. Commercial/Industrial		\$5,663,800
D. Discretionary Preservation Easement		\$0
E. Total of Taxable Buildings		\$237,532,000
F. Exempt & Non Taxable		\$5,205,100
3. Public Utilities:		
A. Gas		
B. Electric		
D. Other Utilities (water)		
C. Total Utilities		\$25,590,900
4. Valuation before Exemptions:		\$402,154,402
5. Disabled Exemptions:		\$0
6. Modified Assessed Valuation of all Properties		\$402,154,402
7. Blind Exemption (2)		\$30,000
8. Elderly Exemption		\$587,800
9. Solar Energy Systems Exemptions		\$343,800
10. Total Dollar Amount of Exemptions		\$961,600
11. Net Valuation on which Tax Rate is computed		\$401,192,802
12. Less the Value of Utilities		(\$25,590,900)
13. Net Valuation without Utilities on which State Education Tax is Computed		\$375,601,902
TAX CREDITS:		
Totally and permanently disabled veterans, their spouses or widows, and the widows of veterans who died or were killed on active duty (\$700.):		
	6	\$4,200
Other war service credits (\$500.):		
	138	\$69,000
Total Number and Amount:	144	\$73,200

TAX RATE BREAKDOWN

YEAR	COUNTY	TOWN	SCHOOL	TOTAL TAX RATE	EQUALIZED VALUE
2022	0.83	6.46	15.51	\$22.80	73.8%
2021	0.84	6.09	15.08	\$22.01	82.1%
2020	0.84	4.91	16.65	\$22.40	93.7%
2019	0.87	5.09	16.56	\$22.52	98.0%
2018	1.04	5.70	19.31	\$26.05	78.8%
2017	1.04	5.41	18.32	\$24.77	86.5%
2016	1.06	6.29	17.44	\$24.79	90.7%
2015	1.02	7.25	16.50	\$24.77	90.7%
2014	0.96	6.20	17.84	\$25.00	98.9%
2013	1.06	5.29	18.41	\$24.76	104.7%
2012	1.03	5.74	16.79	\$23.56	109.3
2011	0.99	5.87	16.33	\$23.19	104.6
2010	0.98	6.18	16.17	\$23.33	100%
2009	0.97	6.18	15.96	\$23.11	100%
2008	0.98	6.08	15.82	\$22.88	95%
2007	0.98	5.08	16.20	\$22.26	88%
2006	0.96	2.68	16.62	\$20.26	81%

The tax rate is based on the total amount due to cover county, town, and school operating costs. The county portion is derived from the percentage the town is liable for of the 37 Rockingham County towns that support the county nursing home, jail, sheriff's department, etc. The town portion is derived from the operating budget and warrant articles approved at Town Meeting each year, which includes the support of the police, fire, and highway departments, etc. The school portion covers the support of grade levels K-12.

Annually, the Department of Revenue Administration (DRA) is charged with equalizing the valuation of property in towns throughout the State. A sales report is completed by the Town's Assessing Officer (Selectmen) and submitted to DRA. The report reflects detailed information regarding each sale or purchase of property in town based on a twelve-month period, October – October. Then, DRA determines the average level of assessment for land and buildings as of April 1st of each year. The property assessment is then equalized by taking the Town's value and dividing it by the current equalized percentage to arrive at today's fair market value.

**Town Of East Kingston
Report of the Trustees of Trust Funds
For the Calendar Year Ending December 31, 2022**

First Deposit	Name of Fund	Purpose of Fund	How Invested	PRINCIPAL			INCOME			TOTAL Principal & Income	Ending Market Value	
				Balance Beginning of Year	Additions- Withdraw Gain-Loss	Balance End of Year	Balance Beginning of Year	Net Income	Expended During Year			Balance End of Year
CHARITABLE & PRIVATE TRUSTS												
1900-2008	Perpetual Care	Lot Care	Common TF	164,575.92	1,418.29	165,994.21	96,772.31	7,199.11	0.00	103,971.42	269,965.63	292,719.66
1994	Expansion of Existing Cemeteries	Lot Care	Common TF	2,269.95	19.87	2,289.82	1,391.46	100.85	0.00	1,492.31	3,782.13	4,100.91
1994	Future Cemetery Land Acquisition	Lot Care	Common TF	1,513.26	13.24	1,526.50	927.63	67.24	0.00	994.87	2,521.37	2,733.88
1855	Jeremiah Morrill	School	Common TF	15,545.16	94.17	15,639.33	1,806.51	477.98	0.00	2,284.49	17,923.82	19,434.53
1882	Elizabeth Towle	School	Common TF	13,496.54	81.76	13,578.30	1,568.42	414.99	0.00	1,983.41	15,561.71	16,873.33
1954	E. Philbrick	School	Common TF	494.74	2.99	497.73	57.54	15.21	0.00	72.75	570.48	618.56
2009	R. E. Sargent Expendable Trust	School	Common TF	218,677.98	1,245.95	219,923.93	10,945.00	6,325.29	0.00	17,270.29	237,194.22	257,186.31
Total Charitable & Private Trusts				416,573.55	2,876.27	419,449.82	113,468.87	14,600.67	0.00	128,069.54	547,519.36	593,667.18
CAPITAL RESERVES												
1993	Building Preservation	Town Buildings	Common CRF	23,993.68	4,144.19	28,137.87	3,570.11	265.54	0.00	3,835.65	31,973.52	31,078.76
1993	Revaluation	Revaluation	Common CRF	6,751.41	-14.88	6,736.53	332.97	77.17	0.00	410.14	7,146.67	6,946.67
2016	Police Dept Bldg Long Term Maintenance Costs	Maintenance	Common CRF	33,454.19	14,924.96	48,379.15	2,280.02	401.76	0.00	2,681.78	51,060.93	49,632.02
2016	Police Dept Long Term Equipment Replacement	Equipment Replacement	Common CRF	35,880.05	9,106.23	44,986.28	2,107.37	420.22	0.00	2,527.59	47,513.87	46,184.22
2018	Cemetery Maintenance & Administration Expendable Trust	Maintenance	Common CRF	73,257.99	3,940.55	77,198.54	2,642.59	838.28	0.00	3,480.87	80,679.41	78,421.64
2019	Emerald Ash Borer (EAB) ETF	Town	Common CRF	5,150.60	-11.09	5,139.51	126.10	57.50	0.00	183.60	5,323.11	5,174.15
2021	School	School	Common CRF	25,468.02	-53.74	25,414.28	124.04	278.75	0.00	402.79	25,817.07	25,094.59
2004	Special Education Expendable	School	Common CRF	423,815.06	-55,110.96	368,704.10	8,901.83	4,672.51	0.00	13,574.34	382,278.44	371,580.60
2005	School Maintenance	School	Common CRF	120,228.32	-257.43	119,970.89	2,359.40	1,335.34	0.00	3,694.74	123,665.63	120,204.92
2012	Fire Department	Construction	Common CRF	84,261.47	9,812.78	94,074.25	4,893.13	979.50	0.00	5,872.63	99,946.88	97,149.92
1999	Fire Apparatus Capital Reserve	Fire Apparatus	Common CRF	250,435.95	49,419.42	299,855.37	26,094.57	3,053.28	0.00	29,087.85	328,943.22	319,737.93
2018	Cistern/Hydrant Repair/Replace Capital Reserve	Repair & Replacement	Common CRF	63,273.75	14,864.29	78,138.04	1,351.00	716.44	0.00	2,067.44	80,205.48	77,960.98
1997	Library Capital Expansion	Library	Common CRF	640.04	-1.54	638.50	95.23	8.04	0.00	103.27	741.77	721.01
2010	Library Bldg Major Repair/Replacement Reserve Fund	Library	Common CRF	80,944.19	-40,705.44	40,238.75	5,318.30	486.93	5,000.00	805.23	41,043.98	39,895.39
Total Capital Reserves				1,227,554.72	10,057.34	1,237,612.06	60,136.66	13,591.26	5,000.00	68,727.92	1,306,339.98	1,269,782.80

**Town Of East Kingston
 Report of the Trustees of Trust Funds
 For the Calendar Year Ending December 31, 2022**

First Deposit	Name of Fund	Purpose of Fund	How Invested	PRINCIPAL			INCOME			TOTAL	Ending Market Value	
				Balance Beginning of Year	Additions- Withdraw Gain-Loss	Balance End of Year	Balance Beginning of Year	Net Income	Expended During Year			Balance End of Year
			GRAND TOTALS:	1,644,128.27	12,933.61	1,657,061.88	173,605.53	28,191.93	5,000.00	196,797.46	1,853,859.34	1,863,449.98

DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT BIRTH REPORT

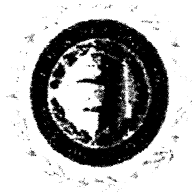
01/01/2022 - 12/31/2022

-- EAST KINGSTON--

Child's Name	Birth Date	Birth Place	Father's/Parent's Name	Mother's/Parent's Name
SCHERBON, ARIA ELIZABETH	10/10/2022	EXETER, NH	SCHERBON, SAM WILLIAM	SCHERBON, KAREN RENEE

Total number of records 1

**DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION**



RESIDENT DEATH REPORT

01/01/2022 - 12/31/2022

--EAST KINGSTON, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
O'NEIL, KEVIN RICHARD	01/11/2022	EAST KINGSTON	O'NEIL, MALCOLM	LANNON, JOSEPHINE	Y
LAMPERT, ALLEN LESTER	01/19/2022	EXETER	LAMPERT, HAROLD	BASICUK, FRANCES	Y
FORMAN, SANDRA M	02/08/2022	EAST KINGSTON	FORMAN, LOUIS	PACKER, SHIRLEY	N
COREY, TIMOTHY A	02/16/2022	EAST KINGSTON	COREY, JOHN	WATTS, CARLA	N
PINAUD III, EDWARD F	02/17/2022	EAST KINGSTON	PINAUD JR, EDWARD	FROST, MIRIAN	Y
COLVIN, ELLEN	03/17/2022	EAST KINGSTON	CROSBY, JIM	CROSBY, DOROTHY	N
RAYBURN, LORRAINE MAY	04/01/2022	RYE	UNKNOWN, UNKNOWN	CLOUGH, ISABELLE	N
BRINDAMOUR-NAZARIO, ISAIAH CADE	04/02/2022	EAST KINGSTON	BRINDAMOUR, MICHAEL	GEORGE, EMILY	N
ZIMMERMAN, KAREN I	04/02/2022	EXETER	TURK, ALBERT	LESCHORN, JEAN	N
CUMINGS, RYAN F	06/07/2022	EAST KINGSTON	CUMINGS, MICHAEL	DUFORD, DENISE	Y
COREY, DIANE CAROL	08/09/2022	EAST KINGSTON	VACHON, NORMAN	DUQUETTE, ELAINE	N
HANKIN, GERALD FRANCIS	08/26/2022	EXETER	HANKIN, RUSSELL	FITZGERALD, KATHERINE	Y
NASH, BRIAN A	09/10/2022	PORTSMOUTH	NASH, ROBERT	MCCARTNEY, VIRGINIA	Y
GENTGEN, STEPHANIE MEGAN	11/08/2022	EAST KINGSTON	WEBER, THOMAS	SPENCER, DENISE	N
HASCALL SR, CARL RODNEY	12/12/2022	EAST KINGSTON	HASCALL, LOUIS	FUCILLO, LINDA	N
CARTER, MARY BLANCHE	12/24/2022	DOVER	THIBEAU, ERNEST	UNKNOWN, MILDRED	N

Total number of records 16

**DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION**

RESIDENT MARRIAGE REPORT

01/01/2022 - 12/31/2022

-- EAST KINGSTON --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
DAVIS, MATTHEW T EAST KINGSTON, NH	FRANKLIN-REIS, COLLEEN M WRENTHAM, MA	EAST KINGSTON	EAST KINGSTON	01/01/2022
EMMONS, KAREN R EAST KINGSTON, NH	SCHERBON, SAM W EAST KINGSTON, NH	EAST KINGSTON	EAST KINGSTON	02/22/2022
CORNONI, NICHOLAS J SALISBURY, MA	ANDERSEN, KATHERINE E EAST KINGSTON, NH	EXETER	WINDHAM	06/03/2022
THOMAS, TANNER A SANDOWN, NH	DOW, PHOENIX M EAST KINGSTON, NH	SANDOWN	SANDOWN	10/31/2022

Total number of records 4

2022 Town Wages

Name	Department	Salary	Outside Detail	Total Pay
Abdoo, Edward	Fire Department	27.12		27.12
Amero, Diane	Cemetery Sexton	1,137.50		1,137.50
Barrette, Daniel	Fire Department	548.83	302.50	851.33
Bateman, Brett	Fire Department	2,615.16	302.50	2,917.66
Belcher, Catherine	Planning Board	13,682.74		13,682.74
Bertogli, Keith	Fire Department	462.19	275.00	737.19
Billert, Peter	Fire Department	1,494.00		1,494.00
Bishop, Robert	Fire Department	73.20		73.20
Bodwell, Crystal	Fire Department	233.45		233.45
Brinkerhoff, Mark	Cemetery Sexton	889.50		889.50
Bucknell, Denise	Administrative Assistant	5,901.50		5,901.50
Cacciatore, Joseph	Selectman	5,000.00		5,000.00
Campbell, Edward	Fire Department	6,104.11	302.50	6,406.61
Caron, Robert	Selectman	4,000.00		4,000.00
Cash, Judy	Assistant Town Clerk/Tax Collector	26,964.20		26,964.20
Castle, Sherry	Supervisor of the Checklist	250.00		250.00
Chaisson, Cherice	Police Department Admin	46,555.06		46,555.06
Clark, Barbara	Town Clerk/Tax Collector	54,999.91		54,999.91
Conti, Britney	Fire Department	671.33		671.33
Conti, Timothy	Fire Department	50.63		50.63
Cooper-McConniel, Brandon	Police Department	55,561.83	8,295.75	63,857.58
Coppens, John	Fire Department	1,091.49		1,091.49
Cotton-Miller, Michelle	Emergency Management	7,389.18		7,389.18
Courchesne, Robert	Library	52.50		52.50
Cowdrey, Kathryn	Library	1,472.00		1,472.00
Dame, Michael	Fire Department	42.42		42.42
Davis, Zachary	Fire Department	2,021.24		2,021.24
Day, James R Jr.	Trustee	800.00		800.00
Demers, John	Fire Department	20,699.34		20,699.34
Desmond, Heather	Fire Department Admin	20,992.57		20,992.57
DiMambro, Lisa	Fire Department	2,136.12		2,136.12
Dixon, Illya	Police Department	3,644.66		3,644.66
Earle, Sarah	Fire Department	162.97		162.97
Foustoukos, William	Fire Department	392.04		392.04
Fowler, Evan	Fire Department	200.62		200.62
Fowler, Richard	Fire Department	512.03		512.03
Frost, Donald	Police Department	64,185.08	11,179.20	75,364.28
Gagnon, George	Police Department	7,321.11	6,440.00	13,761.11
Gahan, Steven	Police Department	638.57	250.00	888.57
Gallant, Matthew	Fire Department	1,795.66	165.00	1,960.66
Gallant, Christopher	Fire Department	17.85		17.85
Hammershoy, Amy	Election Worker	89.25		89.25
Heitz, Mark	Police Department	539.33	240.00	779.33
Hillner, Jordan	Fire Department	650.74		650.74
Hoijer, Nancy	Planning Board Admin	495.00		495.00
Jervis, Clayton	Police Department	79,115.47	9,911.00	89,026.47
Kaiser, Kip	Building Inspector	16,909.91		16,909.91
Kelleher, Peter	Fire Department	9,156.60		9,156.60

Labonte, Caleb	Fire Department	52.30		52.30
Latham, Samantha	Fire Department	7.40		7.40
Latham, Thomas	Fire Department	6,301.51	357.50	6,659.01
Leach, Elizabeth	Supervisor of the Checklist	337.63		337.63
Lemire, Brian	Police Department	4,926.68	1,375.00	6,301.68
LePage, Michael	Police Chief	96,339.91	12,262.50	108,602.41
Lloyd, Gisela	Supervisor of the Checklist	250.00		250.00
Madsen, Christopher	Fire Department	1,816.40		1,816.40
Mahar, Peter	Health Officer	500.00		500.00
Marshall, Keri	Moderator	675.00		675.00
Mazur, Dianna	Fire Department	37.90		37.90
McCarter, Laurie	Emergency Management	3,169.07	275.00	3,444.07
McCarter, Laurie	Fire Department	4,462.87	168.50	4,631.37
Merrow, Becky	Town Administrator	24,167.00		24,167.00
Mierswa, Dawn	Supervisor of the Checklist	375.00		375.00
Mierswa, Emily	Election Worker	265.13		265.13
Miller, LeeAnne	Administrative Assistant	3,300.00		3,300.00
Morin, Michael	Fire Department	1,305.71		1,305.71
Moses, Conrad	Deputy Moderator	675.00		675.00
Nigrello, Robert	Selectman	4,000.00		4,000.00
Polcari, Joseph	Fire Department	2,734.52		2,734.52
Ricker, Sarah	Library	5,083.46		5,083.46
Rodolakis, Charles	Police Department	65,720.85	16,155.00	81,875.85
Ruelle, Grace	Town Administrator	67,499.92		67,499.92
Sheckells, Diane	Library	64.56		64.56
Smith, Barbara	Treasurer	1,700.00		1,700.00
Stabile, Jonathan	Fire Department	1,877.80	302.50	2,180.30
Sturgis, Thomas	Fire Department	38,608.47	302.50	38,910.97
Sucu, Zoe	Library	41,411.50		41,411.50
Sullivan, Nicholas	Fire Department	2,568.70		2,568.70
Urwick, Laurel	Fire Department	3,391.55		3,391.55
Urwick, Richard	Fire Department	3,086.42		3,086.42
Vichill, Eric	Police Department	1,827.20	200.00	2,027.20
Vincent, Jacob	Fire Department	7,270.30		7,270.30
Wade, Sandra	Election Worker	78.75		78.75
Waldron, Tracy	Librarian	75,738.88		75,738.88
Ward, Karin	Library	4,244.00		4,244.00
Warren, Edward	Fire Chief	7,500.00		7,500.00
Warren, Jason	Fire Department	2,878.36		2,878.36
Williams, Sandra	Supervisor of the Checklist	660.51		660.51
Young, Margery	Election Worker	139.13		139.13
	Town Totals	956,795.40	69,061.95	1,025,857.35

TOWN OF
EAST KINGSTON
WARRANT
AND
BUDGET
FOR THE YEAR
2023

The State of New Hampshire

To the Inhabitants of the Town of East Kingston in the [LS.] County of Rockingham in said State, qualified to vote in Town Affairs:

You are hereby notified in accordance with SB-2, the first session of all business other than voting by official ballot shall be held on SATURDAY, February 4, 2023 at 10:00AM at the East Kingston Elementary School, 5 Andrews Lane, in said Town, East Kingston. The first session shall consist of explanation, discussion, and debate of each warrant article. Warrant Articles may be amended, subject to the following limitations:

- a) Warrant Articles whose wording is prescribed by law shall not be amended.
- b) Warrant Articles that are amended shall be placed on the official ballot for final vote on the main motion, as amended.

The second session of the annual meeting, to vote on questions required by law to be inserted on said official ballot, and to vote on all warrant articles from the first session on official ballot shall be held on Tuesday, the Fourteenth Day of March 2023 with polls open from 8:00AM — 7:00PM at the East Kingston Elementary School, 5 Andrews Lane, in said Town, East Kingston to act upon the following:

ARTICLE 1:

To choose all necessary Town Officers for the year ensuing.

ARTICLE 2:

Original ordinance in *italics*, strike through words deleted, new text in **bold**.

Are you in favor of the adoption of the following zoning amendment to the existing town zoning ordinance as proposed by the Planning Board of East Kingston as follows:

ARTICLE XVI – HOME OCCUPATION:

D. Exceptions:

*2) Administrative support for businesses or services that are conducted on or off-site of the residential premises are exempt from the ~~formal application and approval~~ **public hearing of the application** process but must complete ~~an Invisible~~ **a Home Occupation application** for the purposes of municipal record keeping, pay the annual Invisible Home Occupation Permit Fee, and meet with the Planning Board to present the application and receive a favorable recommendation from the Planning Board. (Amended 3/97) (Amended 3/18)*

AND

J. Procedure: Application shall be made to the Selectmen's office, including public hearing fees paid in accordance with the Town of East Kingston Subdivision Regulations. Abutters will be notified **by certified, return-**

receipt mail, the public will be notified by public hearing notice posted on the town's website or newspaper of general circulation and posted in two other locations, and the applicant will be scheduled for a public hearing with the Planning Board. After the public hearing, the Planning Board will make a recommendation to the Selectmen as to whether the Home Occupation Permit should be granted. The application will then be forwarded to the Selectmen who will issue their final decision. (Adopted 3/96)

The East Kingston Planning Board supports this zoning amendment.
The East Kingston Board of Selectmen support this zoning amendment.

This article would result in no increases in the amount to be raised by taxation

ARTICLE 3:

Original ordinance in *italics*, strike through words deleted, new text in **bold**.

Are you in favor of the adoption of the following zoning amendment to the existing town zoning ordinance as proposed by the Planning Board of East Kingston as follows:

ARTICLE VIII – USES PERMITTED, SECTION F ACCESSORY DWELLING UNIT, PARAGRAPH G

*g. Septic facilities and water. An accessory dwelling unit shall conform to all applicable water and sanitary standards for residential structures. Prior to Special Exception approval by the Zoning Board of Adjustment for an Accessory Dwelling Unit, the owner shall provide evidence as part of the Special Exception application that septic facilities are adequate to serve both the principle dwelling and the accessory dwelling unit. **The principal dwelling and accessory dwelling may be served by either a combined septic system or separate septic systems.** ~~This initial~~ Evidence **of septic system adequacy** shall be in the form of:*

- **compliance with requirements in either section i or ii below; and**
- **septic system inspection required in section iii for all instances when a new septic system is not installed.**

Below shall be required:

- i. *A replacement septic system design plan prepared by a state licensed Septic System Designer sized to accommodate **either a combined system or separate systems to serve both the primary dwelling and the accessory dwelling.** The Zoning Board of Adjustment Special Exception approval shall be conditional upon approval of the septic replacement plan by the NH Department of Environmental Services.*
- ii. *Alternatively, if the existing septic system ~~is~~ **has been** state approved and **proven to be** adequately sized to accommodate both the primary dwelling and accessory dwellings and conforms to state and local requirements, an applicant may choose to submit a copy of the existing **state approved** septic system plan. **The applicant shall also provide** ~~and~~ an inspection report by a state licensed Septic System Designer detailing **documenting a site inspection and the current condition and function** of the existing system.*
- iii. **If installation of a replacement septic system is not proposed as part of the application, a site inspection of the existing septic system shall be performed by a state licensed Septic System Designer. If upon site inspection the existing septic system is found to be not fully functional or inadequate to serve both the principal dwelling and accessory dwelling, the property owner shall install a replacement septic system according to an approved replacement septic system design plan prepared**

by a state licensed Septic System Designer sized to accommodate either a combined system or separate systems to serve the primary dwelling and accessory dwelling.

If utilizing methodology i. above, prior to the issuance of a building permit for and a dwelling renovation and/or accessory dwelling unit construction, the owner shall provide the East Kingston Building Inspector a copy of the NH Department of Environmental Services Construction Approval (CA) for the septic design presented with the Zoning Board of Adjustment notice of decision approving the accessory dwelling unit.

Prior to a dwelling renovation or accessory dwelling unit construction, the owner shall provide evidence to the East Kingston Building Inspector that septic facilities (whether separate or combined) are adequate to serve both the principal dwelling unit and the accessory dwelling unit and obtain the necessary Town and State permits.

Such evidence shall be in the form of a replacement septic system plan prepared by a State of New Hampshire licensed septic system designer and approved by the State and the Town. The property owner shall have an existing septic system inspected by a licensed septic system inspector and provide a report of the inspection results. If the existing septic system is found to be not fully functional, the property owner shall install a replacement septic system according to the approved plan. The property owner shall provide evidence that there is adequate potable water (whether separate or combined) to serve both the principal dwelling and the accessory dwelling unit, according to State standards.

The East Kingston Planning Board supports this zoning amendment.

The East Kingston Board of Selectmen support this zoning amendment.

This article would result in no increases in the amount to be raised by taxation

ARTICLE 4:

To see if the Town will vote to raise and appropriate the sum of four million dollars (\$4,000,000) for the acquisition of conservation easements or open space lands by the Town, all for permanent protection of appropriate undeveloped land in the Town of East Kingston; four million dollars (\$4,000,000) to be raised through bonds or notes in compliance with the Municipal Finance Act (RSA 33:1 et seq., as amended) to authorize the Select Board to apply for, obtain and accept federal, state or other aid, if any, which may be available for said project and to comply with all laws applicable to said project, and to authorize the Select Board to issue, negotiate, sell and deliver said bonds and notes and to determine the rate of interest thereon and the maturity and other terms thereof. Said bonds/notes would be applied for on an as needed basis, to acquire easements or open space parcels as recommended by the Conservation Commission, with the approval of the Select Board in accordance with the provisions of RSA 36-A:4

3/5 APPROVAL VOTE REQUIRED.

The Board of Selectmen recommends approval of this article: 3 For, 0 Against, 0 Absent.

This article, if taken in full, would result in an estimated \$0.93 increase per \$1000.00 of assessed value to be raised by taxation

ARTICLE 5:

Shall the Town of East Kingston raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$3,525,978.

Should this article be defeated, the default budget shall be \$3,460,920, which is the same as last year, with certain adjustments required by previous action of the Town of East Kingston or by law; or the governing body may hold

one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. This operating budget article does not contain appropriations contained in any other warrant articles.

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article: 3 For, 0 Against, 0 Absent.

The budget increase from the 2022 ACTUAL budget to the 2023 PROPOSED budget represents an estimated tax impact increase of \$0.41 per \$1,000.00 of assessed value

ARTICLE 6:

To see if the Town will vote to provide a 7.2% COLA (cost of living adjustment) in 2023 for all elected officials. Such COLA is also retroactive to January 1, 2023 for those officials who were duly holding office on January 1, 2023, and further to raise and appropriate the sum of four thousand three-hundred dollars (\$4,300) to cover all costs associated with the increase.

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article: 3 For, 0 Against, 0 Absent.

This article would result in an estimated \$0.01 increase per \$1000.00 of assessed value to be raised by taxation

ARTICLE 7:

To see if the Town will vote to raise and appropriate the sum of twenty thousand dollars (\$20,000) to be added to the existing Revaluation Capital Reserve Fund established at the 1991 Town Meeting for the purpose of the next revaluation of the Town, as required every five years by NH RSA 75:8-a.

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article: 2 For, 1 Against, 0 Absent.

This article would result in an estimated \$0.05 increase per \$1000.00 of assessed value to be raised by taxation

ARTICLE 8:

To see if the Town will vote to raise and appropriate the sum of Twenty-five Thousand dollars (\$25,000) to be added to the existing Building Preservation Capital Reserve Fund established at the 1993 Town Meeting for the purpose of the preserving Town owned buildings.

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article: 3 For, 0 Against, 0 Absent.

This article would result in an estimated \$0.06 increase per \$1000.00 of assessed value to be raised by taxation

ARTICLE 9:

To see if the Town will vote to raise and appropriate the sum of Seventy-Three thousand dollars (\$73,000) for the purpose of providing two overnight at-home on-call qualified emergency response personnel for the purpose of responding to all emergencies.

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article: 3 For, 0 Against, 0 Absent.

This article would result in an estimated \$0.18 increase per \$1000.00 of assessed value to be raised by taxation

ARTICLE 10:

To see if the Town will vote to raise and appropriate the sum of Fifty Thousand dollars (\$50,000) to be added to the existing Fire Apparatus Capital Reserve Fund established at the 1999 Town Meeting for the purpose of acquiring fire apparatus.

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article: 3 For, 0 Against, 0 Absent.

This article would result in an estimated \$0.12 increase per \$1000.00 of assessed value to be raised by taxation

ARTICLE 11:

To see if the Town will vote to raise and appropriate the sum of Fifteen Thousand dollars (\$15,000) to be added to the existing cistern hydrant repair/replace Capital Reserve Fund established at the 2018 Town Meeting for the purpose of repairing or replacing existing cisterns or hydrants.

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article: 3 For, 0 Against, 0 Absent.

This article would result in an estimated \$0.04 increase per \$1000.00 of assessed value to be raised by taxation

ARTICLE 12:

To see if the Town will vote to raise and appropriate the sum of Ten Thousand dollars (\$10,000) to be added to the existing Fire Department/Emergency Operations Center Land &/or Buildings Capital Reserve Fund established at the 2012 Town Meeting for the purpose of the acquisition of land and/or buildings or construction of building for a Fire Station/Emergency Operations Center.

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article: 3 For, 0 Against, 0 Absent.

This article would result in an estimated \$0.02 increase per \$1000.00 of assessed value to be raised by taxation

ARTICLE 13:

To see if the Town will vote to raise and appropriate the sum of fifteen thousand dollars (\$15,000) to be added to the existing Police Department Building Long Term Maintenance Costs Capital Reserve Fund established at 2016 Town Meeting for the purpose of funding long term maintenance costs for the Police Department Building.

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article: 3 For, 0 Against, 0 Absent.

This article would result in an estimated \$0.04 increase per \$1000.00 of assessed value to be raised by taxation

ARTICLE 14:

To see if the Town will vote to raise and appropriate the sum of ten thousand dollars (\$10,000) to be added to the existing Police Department long term Equipment Replacement fund established at the 2016 Town Meeting for the purpose of funding long term equipment replacement costs for the Police Department.

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article: 3 For, 0 Against, 0 Absent.

This article would result in an estimated \$0.02 increase per \$1000.00 of assessed value to be raised by taxation

ARTICLE 15:

To see if the Town will vote to raise and appropriate the sum of ten thousand dollars (\$10,000) to be added to the existing Library building maintenance expendable trust fund established at the 2010 Town Meeting for the purpose of funding long-term maintenance

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article: 3 For, 0 Against, 0 Absent.

This article would result in an estimated \$0.02 increase per \$1000.00 of assessed value to be raised by taxation

ARTICLE 16:

To see if the Town will vote to establish a Powwow River Bank Restoration Capital Reserve Fund for the purpose of restoring and preventing future erosion of the Powwow riverbank to create an improved Town beach and to raise and appropriate the sum of one hundred fifteen thousand dollars (\$115,000) to be placed in this fund, and to further vote to appoint the Board of Selectmen as agents to expend from this fund and no further approval is required by the legislative body to expend. .

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article: 0 For, 3 Against, 0 Absent.

This article would result in an estimated \$0.29 increase per \$1000.00 of assessed value to be raised by taxation

ARTICLE 17:

To see if the Town will vote to accept Addyson Lane as a Town-owned Road as recommended by the Town Engineer.

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article: 3 For, 0 Against, 0 Absent.

This article would result in no increases in the amount to be raised by taxation

ARTICLE 18:

Shall the Town of East Kingston READOPT the ALL VETERAN'S TAX CREDIT in accordance with RSA 72:28-b, for an annual tax credit on residential property which shall be equal to the same amount as the standard or optional veteran's tax credit voted by the Town of East Kingston under RSA 72:28

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article: 3 For, 0 Against, 0 Absent.

This article would result in no increases in the amount to be raised by taxation



Proposed Budget
East Kingston

For the period beginning January 1, 2023 and ending December 31, 2023

Form Due Date: **20 Days after the Annual Meeting**

This form was posted with the warrant on: January 26, 2023

GOVERNING BODY CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Joseph Cacciatore	Board of Selectmen, Chairman	
Robert Caron	Board of Selectmen	
Robert Nigrello	Board of Selectmen	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



Proposed Budget

Account	Purpose	Article	Expenditures for period ending 12/31/2022	Appropriations for period ending 12/31/2022	Proposed Appropriations for period ending 12/31/2023	
					(Recommended)	(Not Recommended)
General Government						
4130-4139	Executive	05	\$162,994	\$193,520	\$209,377	\$0
4140-4149	Election, Registration, and Vital Statistics	05	\$58,296	\$62,596	\$65,050	\$0
4150-4151	Financial Administration	05	\$100,067	\$118,546	\$120,901	\$0
4152	Revaluation of Property	05	\$18,983	\$23,000	\$23,000	\$0
4153	Legal Expense	05	\$88,375	\$85,000	\$65,000	\$0
4155-4159	Personnel Administration	05	\$390,347	\$439,910	\$463,610	\$0
4191-4193	Planning and Zoning	05	\$37,870	\$34,015	\$47,579	\$0
4194	General Government Buildings	05	\$24,223	\$16,310	\$24,450	\$0
4195	Cemeteries	05	\$43,117	\$47,550	\$47,550	\$0
4196	Insurance	05	\$50,343	\$66,143	\$72,163	\$0
4197	Advertising and Regional Association		\$0	\$0	\$0	\$0
4199	Other General Government	05	\$14,254	\$25,000	\$25,000	\$0
	General Government Subtotal		\$988,869	\$1,111,590	\$1,163,680	\$0
Public Safety						
4210-4214	Police	05	\$573,573	\$609,595	\$646,568	\$0
4215-4219	Ambulance	05	\$65,232	\$21,500	\$30,201	\$0
4220-4229	Fire	05	\$234,408	\$272,903	\$296,046	\$0
4240-4249	Building Inspection	05	\$14,930	\$15,810	\$17,840	\$0
4290-4298	Emergency Management	05	\$22,376	\$52,300	\$38,451	\$0
4299	Other (Including Communications)	05	\$0	\$1	\$1	\$0
	Public Safety Subtotal		\$910,519	\$972,109	\$1,029,107	\$0
Airport/Aviation Center						
4301-4309	Airport Operations		\$0	\$0	\$0	\$0
	Airport/Aviation Center Subtotal		\$0	\$0	\$0	\$0
Highways and Streets						
4311	Administration		\$0	\$0	\$0	\$0
4312	Highways and Streets	05	\$438,336	\$499,200	\$509,200	\$0
4313	Bridges		\$0	\$0	\$0	\$0
4316	Street Lighting	05	\$4,665	\$5,000	\$6,500	\$0
4319	Other		\$0	\$0	\$0	\$0
	Highways and Streets Subtotal		\$443,001	\$504,200	\$515,700	\$0
Sanitation						
4321	Administration		\$0	\$0	\$0	\$0
4323	Solid Waste Collection	05	\$258,153	\$262,500	\$313,200	\$0
4324	Solid Waste Disposal		\$0	\$0	\$0	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0
4326-4328	Sewage Collection and Disposal		\$0	\$0	\$0	\$0
4329	Other Sanitation		\$0	\$0	\$0	\$0



Proposed Budget

		Sanitation Subtotal	\$258,153	\$262,500	\$313,200	\$0
Water Distribution and Treatment						
4331	Administration		\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0
4335	Water Treatment		\$0	\$0	\$0	\$0
4338-4339	Water Conservation and Other		\$0	\$0	\$0	\$0
Water Distribution and Treatment Subtotal			\$0	\$0	\$0	\$0
Electric						
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0
Electric Subtotal			\$0	\$0	\$0	\$0
Health						
4411	Administration		\$0	\$0	\$0	\$0
4414	Pest Control	05	\$4,760	\$1,500	\$3,500	\$0
4415-4419	Health Agencies, Hospitals, and Other	05	\$5,500	\$10,500	\$10,500	\$0
Health Subtotal			\$10,260	\$12,000	\$14,000	\$0
Welfare						
4441-4442	Administration and Direct Assistance		\$0	\$0	\$0	\$0
4444	Intergovernmental Welfare Payments	05	\$10,247	\$10,250	\$10,280	\$0
4445-4449	Vendor Payments and Other	05	\$0	\$13,000	\$10,000	\$0
Welfare Subtotal			\$10,247	\$23,250	\$20,280	\$0
Culture and Recreation						
4520-4529	Parks and Recreation	05	\$10,911	\$14,900	\$14,900	\$0
4550-4559	Library	05	\$171,279	\$172,489	\$175,388	\$0
4583	Patriotic Purposes	05	\$0	\$600	\$600	\$0
4589	Other Culture and Recreation		\$0	\$0	\$0	\$0
Culture and Recreation Subtotal			\$182,190	\$187,989	\$190,888	\$0
Conservation and Development						
4611-4612	Administration and Purchasing of Natural Resources		\$0	\$0	\$0	\$0
4619	Other Conservation	05	\$7,000	\$7,000	\$9,001	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0	\$0
Conservation and Development Subtotal			\$7,000	\$7,000	\$9,001	\$0
Debt Service						
4711	Long Term Bonds and Notes - Principal	05	\$235,000	\$235,000	\$235,000	\$0
4721	Long Term Bonds and Notes - Interest	05	\$46,629	\$46,630	\$35,120	\$0



Proposed Budget

4723	Tax Anticipation Notes - Interest	05	\$0	\$1	\$1	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0
Debt Service Subtotal			\$281,629	\$281,631	\$270,121	\$0

Capital Outlay

4901	Land		\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment	05	\$0	\$1	\$1	\$0
4903	Buildings		\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$0	\$0	\$0	\$0
Capital Outlay Subtotal			\$0	\$1	\$1	\$0

Operating Transfers Out

4912	To Special Revenue Fund		\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other		\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0
4919	To Fiduciary Funds		\$0	\$0	\$0	\$0
Operating Transfers Out Subtotal			\$0	\$0	\$0	\$0

Total Operating Budget Appropriations

\$3,525,978

\$0



Proposed Budget

Account	Purpose	Article	Proposed Appropriations for period ending 12/31/2023	
			(Recommended)	(Not Recommended)
4901	Land	04	\$4,000,000	\$0
		<i>Purpose: Acquisition of conservation easements or open spac</i>		
4915	To Capital Reserve Fund	07	\$20,000	\$0
		<i>Purpose: Revaluation</i>		
4915	To Capital Reserve Fund	08	\$25,000	\$0
		<i>Purpose: Town owned buildings</i>		
4915	To Capital Reserve Fund	10	\$50,000	\$0
		<i>Purpose: Acquiring Fire Apparatus</i>		
4915	To Capital Reserve Fund	11	\$15,000	\$0
		<i>Purpose: Cistern.Hydrant Repair/Replace CRF</i>		
4915	To Capital Reserve Fund	12	\$10,000	\$0
		<i>Purpose: Fire Station/Emergency Operations Center</i>		
4915	To Capital Reserve Fund	13	\$15,000	\$0
		<i>Purpose: Police Department Building Maintenance</i>		
4915	To Capital Reserve Fund	14	\$10,000	\$0
		<i>Purpose: Police Department Long Term Equipment</i>		
4915	To Capital Reserve Fund	16	\$0	\$115,000
		<i>Purpose: Powwow River Bank Restoration</i>		
4916	To Expendable Trusts/Fiduciary Funds	15	\$10,000	\$0
		<i>Purpose: Library Building Maintenance</i>		
Total Proposed Special Articles			\$4,155,000	\$115,000



Proposed Budget

Account	Purpose	Article	Proposed Appropriations for period ending 12/31/2023	
			(Recommended)	(Not Recommended)
4140-4149	Election, Registration, and Vital Statistics	06	\$4,300	\$0
	<i>Purpose: Elected Official COLA Increase</i>			
4220-4229	Fire	09	\$73,000	\$0
	<i>Purpose: Emergency Response Personnel</i>			
Total Proposed Individual Articles			\$77,300	\$0



Proposed Budget

Account	Source	Article	Actual Revenues for period ending 12/31/2022	Estimated Revenues for period ending 12/31/2022	Estimated Revenues for period ending 12/31/2023
Taxes					
3120	Land Use Change Tax - General Fund	05	\$0	\$6,000	\$5,000
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	05	\$0	\$0	\$4,500
3186	Payment in Lieu of Taxes		\$0	\$0	\$0
3187	Excavation Tax		\$0	\$0	\$0
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	05	\$0	\$20,600	\$18,700
9991	Inventory Penalties		\$0	\$0	\$0
	Taxes Subtotal		\$0	\$26,600	\$28,200
Licenses, Permits, and Fees					
3210	Business Licenses and Permits	05	\$0	\$1,900	\$12,000
3220	Motor Vehicle Permit Fees	05	\$0	\$598,800	\$575,960
3230	Building Permits	05	\$0	\$9,000	\$7,000
3290	Other Licenses, Permits, and Fees	05	\$0	\$9,600	\$9,100
3311-3319	From Federal Government		\$0	\$0	\$0
	Licenses, Permits, and Fees Subtotal		\$0	\$619,300	\$604,060
State Sources					
3351	Municipal Aid/Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	05	\$0	\$150,000	\$100,000
3353	Highway Block Grant	05	\$0	\$81,164	\$50,000
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement	05	\$0	\$26	\$27
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)	05	\$0	\$7,000	\$1,000
3379	From Other Governments	05	\$0	\$0	\$1,000
	State Sources Subtotal		\$0	\$238,190	\$152,027
Charges for Services					
3401-3406	Income from Departments	05	\$0	\$31,650	\$36,000
3409	Other Charges		\$0	\$0	\$0
	Charges for Services Subtotal		\$0	\$31,650	\$36,000
Miscellaneous Revenues					
3501	Sale of Municipal Property		\$0	\$0	\$0
3502	Interest on Investments	05	\$0	\$50	\$50
3503-3509	Other	05	\$0	\$7,400	\$6,670
	Miscellaneous Revenues Subtotal		\$0	\$7,450	\$6,720
Interfund Operating Transfers In					



Proposed Budget

3912	From Special Revenue Funds	\$0	\$0	\$0
3913	From Capital Projects Funds	\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)	\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)	\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)	\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)	\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)	\$0	\$0	\$0
3915	From Capital Reserve Funds	\$0	\$0	\$0
3916	From Trust and Fiduciary Funds	\$0	\$0	\$0
3917	From Conservation Funds	\$0	\$0	\$0
Interfund Operating Transfers In Subtotal		\$0	\$0	\$0

Other Financing Sources

3934	Proceeds from Long Term Bonds and Notes	04	\$0	\$0	\$4,000,000
9998	Amount Voted from Fund Balance		\$0	\$0	\$0
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
Other Financing Sources Subtotal			\$0	\$0	\$4,000,000

Total Estimated Revenues and Credits			\$0	\$923,190	\$4,827,007
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Proposed Budget

Item	Period ending 12/31/2023
Operating Budget Appropriations	\$3,525,978
Special Warrant Articles	\$4,155,000
Individual Warrant Articles	\$77,300
Total Appropriations	\$7,758,278
Less Amount of Estimated Revenues & Credits	\$4,827,007
Estimated Amount of Taxes to be Raised	\$2,931,271



Default Budget of the Municipality
East Kingston

For the period beginning January 1, 2023 and ending December 31, 2023

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

This form was posted with the warrant on: January 26, 2023

GOVERNING BODY OR BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Joseph Cacciatore	Board of Selectmen, Chairman	
Robert Caron	Board of Selectmen	
Robert Nigrello	Board of Selectmen	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



Default Budget of the Municipality

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
General Government					
4130-4139	Executive	\$193,520	\$1,100	\$0	\$194,620
4140-4149	Election, Registration, and Vital Statistics	\$62,596	\$0	\$0	\$62,596
4150-4151	Financial Administration	\$118,546	\$1,500	\$0	\$120,046
4152	Revaluation of Property	\$23,000	\$0	\$0	\$23,000
4153	Legal Expense	\$85,000	\$0	\$0	\$85,000
4155-4159	Personnel Administration	\$439,910	\$31,100	\$0	\$471,010
4191-4193	Planning and Zoning	\$34,015	\$0	\$0	\$34,015
4194	General Government Buildings	\$16,310	\$540	\$0	\$16,850
4195	Cemeteries	\$47,550	\$0	\$0	\$47,550
4196	Insurance	\$66,143	\$6,020	\$0	\$72,163
4197	Advertising and Regional Association	\$0	\$0	\$0	\$0
4199	Other General Government	\$25,000	\$0	\$0	\$25,000
General Government Subtotal		\$1,111,590	\$40,260	\$0	\$1,151,850
Public Safety					
4210-4214	Police	\$609,595	\$2,890	\$0	\$612,485
4215-4219	Ambulance	\$21,500	\$0	\$0	\$21,500
4220-4229	Fire	\$272,903	\$2,500	\$0	\$275,403
4240-4249	Building Inspection	\$15,810	\$0	\$0	\$15,810
4290-4298	Emergency Management	\$52,300	\$0	\$0	\$52,300
4299	Other (Including Communications)	\$1	\$0	\$0	\$1
Public Safety Subtotal		\$972,109	\$5,390	\$0	\$977,499
Airport/Aviation Center					
4301-4309	Airport Operations	\$0	\$0	\$0	\$0
Airport/Aviation Center Subtotal		\$0	\$0	\$0	\$0
Highways and Streets					
4311	Administration	\$0	\$0	\$0	\$0
4312	Highways and Streets	\$499,200	\$0	\$0	\$499,200
4313	Bridges	\$0	\$0	\$0	\$0
4316	Street Lighting	\$5,000	\$0	\$0	\$5,000
4319	Other	\$0	\$0	\$0	\$0
Highways and Streets Subtotal		\$504,200	\$0	\$0	\$504,200
Sanitation					
4321	Administration	\$0	\$0	\$0	\$0
4323	Solid Waste Collection	\$262,500	\$51,000	\$0	\$313,500
4324	Solid Waste Disposal	\$0	\$0	\$0	\$0
4325	Solid Waste Cleanup	\$0	\$0	\$0	\$0
4326-4328	Sewage Collection and Disposal	\$0	\$0	\$0	\$0
4329	Other Sanitation	\$0	\$0	\$0	\$0
Sanitation Subtotal		\$262,500	\$51,000	\$0	\$313,500



Default Budget of the Municipality

Water Distribution and Treatment

4331	Administration	\$0	\$0	\$0	\$0
4332	Water Services	\$0	\$0	\$0	\$0
4335	Water Treatment	\$0	\$0	\$0	\$0
4338-4339	Water Conservation and Other	\$0	\$0	\$0	\$0
Water Distribution and Treatment Subtotal		\$0	\$0	\$0	\$0

Electric

4351-4352	Administration and Generation	\$0	\$0	\$0	\$0
4353	Purchase Costs	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance	\$0	\$0	\$0	\$0
4359	Other Electric Costs	\$0	\$0	\$0	\$0
Electric Subtotal		\$0	\$0	\$0	\$0

Health

4411	Administration	\$0	\$0	\$0	\$0
4414	Pest Control	\$1,500	\$0	\$0	\$1,500
4415-4419	Health Agencies, Hospitals, and Other	\$10,500	\$0	\$0	\$10,500
Health Subtotal		\$12,000	\$0	\$0	\$12,000

Welfare

4441-4442	Administration and Direct Assistance	\$0	\$0	\$0	\$0
4444	Intergovernmental Welfare Payments	\$10,250	\$0	\$0	\$10,250
4445-4449	Vendor Payments and Other	\$13,000	\$0	\$0	\$13,000
Welfare Subtotal		\$23,250	\$0	\$0	\$23,250

Culture and Recreation

4520-4529	Parks and Recreation	\$14,900	\$0	\$0	\$14,900
4550-4559	Library	\$172,489	\$2,000	\$0	\$174,489
4583	Patriotic Purposes	\$600	\$0	\$0	\$600
4589	Other Culture and Recreation	\$0	\$0	\$0	\$0
Culture and Recreation Subtotal		\$187,989	\$2,000	\$0	\$189,989

Conservation and Development

4611-4612	Administration and Purchasing of Natural Resources	\$0	\$0	\$0	\$0
4619	Other Conservation	\$7,000	\$0	\$0	\$7,000
4631-4632	Redevelopment and Housing	\$0	\$0	\$0	\$0
4651-4659	Economic Development	\$0	\$0	\$0	\$0
Conservation and Development Subtotal		\$7,000	\$0	\$0	\$7,000

Debt Service

4711	Long Term Bonds and Notes - Principal	\$235,000	\$0	\$0	\$235,000
4721	Long Term Bonds and Notes - Interest	\$46,630	\$0	\$0	\$46,630
4723	Tax Anticipation Notes - Interest	\$1	\$0	\$0	\$1
4790-4799	Other Debt Service	\$0	\$0	\$0	\$0
Debt Service Subtotal		\$281,631	\$0	\$0	\$281,631



Default Budget of the Municipality

Capital Outlay

4901	Land	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment	\$1	\$0	\$0	\$1
4903	Buildings	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings	\$0	\$0	\$0	\$0
Capital Outlay Subtotal		\$1	\$0	\$0	\$1

Operating Transfers Out

4912	To Special Revenue Fund	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric	\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water	\$0	\$0	\$0	\$0
4915	To Capital Reserve Fund	\$0	\$0	\$0	\$0
4916	To Expendable Trusts/Fiduciary Funds	\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds	\$0	\$0	\$0	\$0
Operating Transfers Out Subtotal		\$0	\$0	\$0	\$0

Total Operating Budget Appropriations	\$3,362,270	\$98,650	\$0	\$3,460,920
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Default Budget of the Municipality

Account	Explanation
4130-4139	Town Report Contract
4150-4151	IT Contract
4220-4229	grounds maint contract
4194	Internet Contract
4196	Primex
4550-4559	Solar Panel Contract
4155-4159	Health Insurance rate increases
4210-4214	Police Chief employment contract
4323	Waste Management contract

TOWN OF EAST KINGSTON
First Session of the 2023 Annual Meeting
Deliberative Session – February 4, 2023

Selectmen
Joseph Cacciatore, Chairman
Robert Caron
Robert Nigrello

Keri Marshall, Moderator
Todd Fahey, Town Counsel, Upton & Hatfield, LLP
Barbara Clark, Town Clerk
Grace Ruelle, Town Administrator

The Moderator, Keri Marshall, called the meeting to order at 10:06 am with 50 residents in attendance. Introductions were made from the head table and Keri reviewed the rules and procedures of the meeting.

ARTICLE 1:

To choose all necessary Town Officers for the year ensuing.

ARTICLE 2:

Robert Caron read Article 2 in its entirety.

Original ordinance in *italics*, strike through words deleted, new text in **bold**.

Are you in favor of the adoption of the following zoning amendment to the existing town zoning ordinance as proposed by the Planning Board of East Kingston as follows:

ARTICLE XVI – HOME OCCUPATION:

D. Exceptions:

*2) Administrative support for businesses or services that are conducted on or off-site of the residential premises are exempt from the ~~formal application and approval~~ **public hearing of the application** process but must complete ~~an Invisible~~ **a Home Occupation application** for the purposes of municipal record keeping, pay the annual Invisible Home Occupation Permit Fee, and meet with the Planning Board to present the application and receive a favorable recommendation from the Planning Board. (Amended 3/97) (Amended 3/18)*

AND

J. Procedure: Application shall be made to the Selectmen's office, including public hearing fees paid in accordance with the Town of East Kingston Subdivision Regulations. Abutters will be notified **by certified, return-receipt mail, the public will be notified by public hearing notice posted on the town's website or newspaper of general circulation and posted in two other locations**, and the applicant will be scheduled for a public hearing with the Planning Board. After the public hearing, the Planning Board will make a recommendation to the Selectmen as to whether the Home Occupation Permit should be granted. The application will then be forwarded to the Selectmen who will issue their final decision. (Adopted 3/96)

The East Kingston Planning Board supports this zoning amendment.

The East Kingston Board of Selectmen support this zoning amendment.

This article would result in no increases in the amount to be raised by taxation.

Discussion:

Ted Lloyd asked the Planning Board what the purpose or reasoning was behind making these changes. He said it sounds like if you're an owner of a business and you do administrative support from your home, you now must file an application, so the town knows what you are doing in your home.

Robert Nigrello said his understanding was there was confusion on who must file and who doesn't have to. He said the first section was to reduce the cost of filings. He said they can now publish this information on the new town website, which is readable, updatable, and understandable as opposed to the other town website. He said anyone who is involved in a business at home, it would be clear when and when it is not an invisible business. He said that was his understanding of the article. He reiterated there were two parts to this, one to reduce the cost of mailings to abutters as this information could now be posted on the website for abutters to come to a public hearing in addition to the Carriage Towne News and doesn't require mailings. He said with the other piece, there was confusion about what is and what is not a home occupation, and this defines it and says if you are doing any of these things, you are now required by the town to come and submit a permit for such occupation.

Ted Lloyd said he had further questions about the first part of the warrant article. He said they are taking out the ability of someone who has administrative support for a business they run being conducted at their home. He said they used to be exempt from a formal application and now they are required to complete a formal application, but they are exempt from the public hearing part. He said he doesn't understand when someone, who has a business offsite and conducts some administrative functions in their home, why the town needs to know that.

Joseph Cacciatore said he thinks what they are looking at is if they are using their home as their business address, even if it is administrative. Ted asked why that would be of concern to the town. Joe said because they are running a business out of their home address and what they are doing is a home occupation because they are conducting a business. Ted said he thinks administrative support doesn't define running a business, such as secretarial and phone call activity. Joe said he could be wrong, but he would check into it. Ted asked if Planning Board articles were subject to amendment by this body and Town Counsel said they were not.

Peter Dervan asked if this applied to general work from home. He asked if he works from home most of the time and if this was administrative work from his large, global employer, purely on a computer, would he need to file. Robert Caron said no as he is working remotely for a company. Robert Nigrello said he believes it doesn't state specifically owner occupied in the article, but the intent is if you are the business or are part of the management team of the business and you are home, they would expect you to file and if you were an employee, you would not.

Joseph Cacciatore said there was one thing he would like to add to what Ted had asked about if this could be amended. He said you can't amend it but by having these meetings it gives you the right to understand it and vote against it. Robert Nigrello said they can certainly take notes and have the Planning Board follow up between now and then.

Denis Hamel said he was confused with the wording as it says they were exempt from the public hearing application and then in the next sentence it says you must pay hearing fees. He said the same with certified mail return receipts that you don't have to do anymore but it is in bold and says they are adding it. Bob said there would be a fee if there was a hearing as there are administrative staff who take minutes and notes. Denis asked why it says the residential premises are exempt from the public hearing application. Bob said that is a specific public hearing, but you still have to go to the Planning Board with your application.

Jonathan Stabile asked if you were working remotely as a 1099 contractor, do you have to file an application as opposed to a W-2 worker. Bob said yes but asked if they could define this and post on the website these questions that were asked as they need more definition. Keri said the second part does say the applicant will be scheduled for a public hearing but the first part says they are exempt.

David Miller stated there were good questions brought up on this issue and he strongly encouraged any department in the town that has a warrant article to have a representative from that department be available for this purpose for this meeting.

No further discussion.

ARTICLE 3:

Robert Caron read Article 3 in its entirety.

Original ordinance in italics, strike through words deleted, new text in bold.

Are you in favor of the adoption of the following zoning amendment to the existing town zoning ordinance as proposed by the Planning Board of East Kingston as follows:

ARTICLE VIII – USES PERMITTED, SECTION F ACCESSORY DWELLING UNIT, PARAGRAPH G

*g. Septic facilities and water. An accessory dwelling unit shall conform to all applicable water and sanitary standards for residential structures. Prior to Special Exception approval by the Zoning Board of Adjustment for an Accessory Dwelling Unit, the owner shall provide evidence as part of the Special Exception application that septic facilities are adequate to serve both the principle dwelling and the accessory dwelling unit. **The principal dwelling and accessory dwelling may be served by either a combined septic system or separate septic systems.** ~~This initial~~ *e Evidence of septic system adequacy shall be in the form of:**

- **compliance with requirements in either section i or ii below; and**
- **septic system inspection required in section iii for all instances when a new septic system is not installed.**

Below shall be required:

- i. *A replacement septic system design plan prepared by a state licensed Septic System Designer sized to accommodate **either a combined system or separate systems to serve both** the primary dwelling and **the** accessory dwelling. The Zoning Board of Adjustment Special Exception approval shall be conditional upon approval of the septic replacement plan by the NH Department of Environmental Services.*
- ii. *Alternatively, if the existing septic system is **has been** state approved and **proven to be** adequately sized to accommodate both the primary dwelling and accessory dwellings and conforms to state and local requirements, an applicant may choose to submit a copy of the existing **state approved** septic system plan. **The applicant shall also provide** ~~and~~ *an inspection report by a state licensed Septic System Designer **detailing documenting a site inspection and the current condition and function** of the existing system.**
- iii. **If installation of a replacement septic system is not proposed as part of the application, a site inspection of the existing septic system shall be performed by a state licensed Septic System Designer. If upon site inspection the existing septic system is found to be not fully functional or inadequate to serve both the principal dwelling and accessory dwelling, the property owner shall install a replacement septic system according to an approved replacement septic system design plan prepared**

by a state licensed Septic System Designer sized to accommodate either a combined system or separate systems to serve the primary dwelling and accessory dwelling.

If utilizing methodology i. above, prior to the issuance of a building permit for and a dwelling renovation and/or accessory dwelling unit construction, the owner shall provide the East Kingston Building Inspector a copy of the NH Department of Environmental Services Construction Approval (CA) for the septic design presented with the Zoning Board of Adjustment notice of decision approving the accessory dwelling unit.

Prior to a dwelling renovation or accessory dwelling unit construction, the owner shall provide evidence to the East Kingston Building Inspector that septic facilities (whether separate or combined) are adequate to serve both the principal dwelling unit and the accessory dwelling unit and obtain the necessary Town and State permits.

Such evidence shall be in the form of a replacement septic system plan prepared by a State of New Hampshire licensed septic system designer and approved by the State and the Town. The property owner shall have an existing septic system inspected by a licensed septic system inspector and provide a report of the inspection results. If the existing septic system is found to be not fully functional, the property owner shall install a replacement septic system according to the approved plan. The property owner shall provide evidence that there is adequate potable water (whether separate or combined) to serve both the principal dwelling and the accessory dwelling unit, according to State standards.

The East Kingston Planning Board supports this zoning amendment.

The East Kingston Board of Selectmen support this zoning amendment.

This article would result in no increases in the amount to be raised by taxation

Discussion:

Keri asked if this article could be changed and Town Counsel said it cannot be changed as it was subject to a public hearing before the Planning Board. Keri asked if anyone was concerned with the date by which you need to have an inspection. Joe said with septic systems you want to make sure they are functional before you do any further construction, and they should get checked out. Keri asked how old the inspection must be, 10 years, 5 years, etc. Joe said you have to show that your system can handle what's going to happen and you don't have to replace it unless it fails. Joe said he thinks it must be between six months to a year and they could double check on that. Rob said he knows the clarification on this is if someone is building an accessory dwelling, another apartment above a garage, and there is an existing septic system that is handling a single-family home. He said if that system is adequately designed to handle the capacity of the accessory unit as well, then that is when you can use the combined system. He said they didn't have that in the wording before and that is why it is put in here now as they had a couple of issues this past year through the ZBA and the Planning Board.

No further discussion.

ARTICLE 4:

Robert Nigrello read Article 4 in its entirety.

To see if the Town will vote to raise and appropriate the sum of four million dollars (\$4,000,000) for the acquisition of conservation easements or open space lands by the Town, all for permanent protection of appropriate undeveloped land in the Town of East Kingston; four million dollars (\$4,000,000) to be raised through bonds or notes in compliance with the Municipal Finance Act (RSA 33:1 et seq., as amended) to authorize the Select Board to apply for, obtain and accept federal, state or other aid, if any, which may be available for said project and to comply with all laws applicable to said project, and to authorize the Select Board to issue, negotiate, sell and deliver

said bonds and notes and to determine the rate of interest thereon and the maturity and other terms thereof and to authorize the Select Board to take any other action or to pass any other vote relative thereto. Said bonds/notes would be applied for on an as needed basis, to acquire easements or open space parcels as recommended by the Conservation Commission, with the approval of the Select Board in accordance with the provisions of RSA 36-A:4

3/5 MAJORITY BALLOT VOTE REQUIRED.

The Board of Selectmen recommends approval of this article: 3 For, 0 Against, 0 Absent.

This article, if taken in full, would result in an estimated \$0.93 increase per \$1000.00 of assessed value to be raised by taxation

Discussion:

Ted Lloyd said he was in favor of conservation and the conservation land process they have been doing since he has been a resident of East Kingston. He said he had to point out that a year ago home mortgage rates were around 3% and today they are around 6%. He said to him this is absolutely the wrong time to float a four-million-dollar bond. He asked if someone could tell him what the anticipated interest rate would be on that bond. Bob said he believes they would not go to the bond market for the whole four million and that it would be on an as needed basis. Bob said they have two hundred thousand dollars left from the original bond and then if they need to ask for another million it would be at some rate. He said all those things would actually enter into whether they would decide to purchase the property or not and other income sources which may also help them buy that. He said they have a list of all the properties where they purchased the development rights and about half of them had additional funds from other sources.

Dennis Quintal said the point here that is very important is this isn't anything that has to be done right away. He said it is only when someone comes forward and wants to put their land in a conservation easement. He said they look at not only the funding that this is proposed for but also other types of funding. He said for example in 2003, when the first warrant article was presented, it didn't come into effect until 2005 when an applicant came in and asked for a conservation easement. He said the process is they must do a survey, an appraisal, an evaluation of that property in its current condition and what it would be designed for if it were ever subdivided and the difference in that is what the value is. He said in that one specifically, which was two years later, part of it was funded by the Farm and Ranch Land Protection Project, a federal grant, and some from the East Kingston conservation fund. He said it is hard to say what the rate would be because it could be two years down the road or it could be three years down the road. Dennis said there are a lot of people like himself that have land with sentimental value and they want to keep it as open space. He said he doesn't plan on doing anything right now but someday he might. He said there are a lot of people that do that. He said the reason they are doing this is because in 2003 when this was proposed, there were a number of parcels of land that were looking at proposed development. He said they were fortunate, for instance, with the Smith property on the corner of Sanborn and Willow, a very beautiful piece of property over 100 acres, and now it's being preserved and it would have taken a number of houses. They have protected about 600 acres of land and there would have been another 128 houses built in East Kingston without that funding. He said they were just trying to be a little proactive, vote this in, and get it supported by the town because if somebody comes forward and this wasn't voted in, they would have to wait until another town meeting comes around and then vote it on an individual basis. He said his understanding is this is just to be able to get the taxpayers of the town to support this type of action and then it is in the hands of the Conservation Commission and the Selectmen as to whether it goes through or not.

Abby Mills stated she assumed they would use the municipal bond bank, which was confirmed, and Bob said over the last four years since he has been here he thinks they have actually refinanced the bond rate and refinanced it down and they can only do that twice. Abby Mills said it depends on what kind of bond. Abby said they just had a sale in January and the rates were between 2.85 and 3.44.

Dennis said a lot of the bonds that were done over the past 20 years, like the one that was done in 2005, it's a 20-year bond. He said next year that bond will be paid off so if someone comes forward with a very similar application, there would be very little change to the tax rate because one bond is paid off and the other one would come into play. He said it is hard to predict what the rate is going to be and what the impact is going to be depending on the timing of someone coming forward versus the timing of all of these other bonds that are being paid off.

Thomas Latham questioned the article's amount of four million and where it came from and do they have property in mind or is it an open checkbook. He said at the end of the article where it reads it would result in an estimated \$0.93 increase per \$1,000 of assessed value to be raised by taxation and what is that based on if they don't know the interest rate and does that include the loss of property tax revenue. Bob said there is no effect on property taxes today; however, if there was a building on it then there would be property tax on that. He said it's the best estimate that they have as far as the \$0.93. He said the amount of four million was based on the same bond as last time. Dennis said in 2003, when the Conservation Committee was looking at putting this forward, there was a lot of discussion with our commission whether with inflation we should ask for more than four million dollars and they debated back and forth and they decided they would just stick with the four million because perhaps there wouldn't be as many people coming forward and they may not get the same value so they figured they would stick with the four million and they could always come back for more in the future.

Thomas Latham asked if the 2003 bond article was four million and the answer was yes.

Peter Dervan said when you read the article it sounds like it's an immediate appropriation of four million and they are going to raise it tomorrow but after hearing the discussion, it sounds like it's an authorization to borrow up to four million so it is not going to immediately result in a bond, it's not going to immediately result in an increase unless the commission and the Selectmen would have the authority to raise and pivot and buy land if the opportunity comes up. He said it might be good to articulate it in a way to authorize the Selectmen and the commission to raise up to four million. He asked if there was a reason it wasn't worded that way to point out its an authority and its not an immediate funding. Town Counsel said as you consider these different warrant articles you also must consider that the Department of Revenue Administration is going to weigh in on some of the things you do and so the language here would be subject to some scrutiny. He said he guessed their recommendation would be that you don't change the language and you can certainly change the amount. If you do change the language, they could have an issue with it and it could affect the funding later on as when the revenue administration department considers this. Peter asked if you say it is an authorization, they can scrutinize it more and reject it potentially. Town Counsel said it reads as an authorization right now and it's not a mandate. Rob said the last line of the article is with the approval of the selectboard in accordance with the provisions of RSA 36-A:4. Peter said if the town had an issue with the fact that you went out and raised a bond of four million tomorrow, at the next election you could remove the board or you could remove the commission. If the town believes there is some kind of abuse of authority, they could elect new officials and potentially pay back the principle. Bob said he believed removing an elected official, not in an election year, could prove extremely difficult. Bob said he hasn't seen that ability much in any part of New Hampshire in general. He said that would be extremely difficult unless there were very extenuating circumstances; however, the person that was up for election if they decided to run and you felt that there was malfeasance then certainly you could make another choice.

Vicki Brown, East Kingston Conservation Commission, said she just wanted to reiterate the concerns that many people have made that the wording of this article when it states that taken in full would result in \$0.93 per \$1,000 is misleading because it makes you think you are going to take the four million dollars at once. She said in the presentation they did they talked about the tax impact. She said if you look at the list of properties that were conserved through conservation easement from 2004 until now, and Dennis has the referenced list, you can see that there was never more than \$250,000 taken at one time to try to conserve a property because there were all these other organization that were also adding in, L-CHIP, the Farmland Trust, etc. She said she can't foresee a single situation where they would ever want to raise four million. Their intent is to use this money to preserve as

much land as possible and they wouldn't want to spend four million at once on one property as that would be fiscally irresponsible.

Vicki said they should amend the wording of the tax impact when it goes to vote because people are going to figure this out and say I don't want to send \$500 or more in a year to support. She said, the actual impact for a typical bond issue they would do would be \$250,000 or less is only going to be around \$30 and she think that is worth it to retain the rural character of our town. She thinks this article is misleading and she doesn't want it to potentially impact people's ability to vote for it properly without understanding the impact. Keri said we should ask Town Counsel because she doesn't read that as being part of the article. Vicki asked if that is something that will show up on March 14th on the ballot and was told no.

Abby Mills said she would not recommend amending it as she agrees that DRA could undo it.

Voted: Passed

Article 4 will be placed on the ballot as written.

ARTICLE 5:

Joseph Cacciatore read Article 5 in its entirety.

Shall the Town of East Kingston raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$3,525,978. Should this article be defeated, the default budget shall be \$3,460,920, which is the same as last year, with certain adjustments required by previous action of the Town of East Kingston or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. This operating budget article does not contain appropriations contained in any other warrant articles.

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article: 3 For, 0 Against, 0 Absent.

The budget increase from the 2022 ACTUAL budget to the 2023 PROPOSED budget represents an estimated tax impact increase of \$0.41 per \$1,000.00 of assessed value.

Discussion:

Keri asked if this article could be changed, and Town Counsel said the amount could be amended.

Ted said he raised this issue at the budget hearing and would like to raise it again. He said we are asking for 3.525 million dollars which is a 4.9% increase over last year's budget and in addition we're adding to that another 11, he believes, money warrant articles all of which will cost the taxpayers money. He said when a private company, be it a large corporation or an owner run small business is faced with rising costs, the typical response is not to cover all those costs in the budget but to try and cut back where things can be cut back and not to add new things to the budget because costs are rising. He said in that way small businesses and large corporations can continue to be profitable even though they are faced with high inflation. He said his first question was does this budget include any new positions, if so how many full-time positions and how many part-time positions are included in this budget.

Joe said he believes there are two full-time positions, and he is not aware of any part-time positions. Ted said he has gone through department by department and noticed a couple that have big increases in part-time. Joe said maybe the fire department, if any, and he said the library would be the other one.

Peter asked what the impact would be if this wasn't approved, and they had to go back to the previous budget. What would be the impact on the town and the services that they get. Joe said the people that were going to be

full-time, and they may have to eliminate those positions because they couldn't afford it. Peter asked if they would have to cut full-time employees and Joe answered maybe part-time. Peter asked what would the impact be on services in terms of what the residents of this town are getting under the current service framework. Joe said he would have to talk to the department heads. He said they would be affected as they are telling us they need the help and that is why they had to raise this money.

Ted said he appreciated the answer of two full time employees and asked which departments those were in. Joe said he believes one is the library and one possibly being in the Selectmen's office. Ted said he has noted three additional departments that have had large increases in their part-time budget. He said the first one being the ambulance account which is up ten thousand dollars in part-time payroll, the second is the Planning Board is up sixteen thousand seven hundred and fifty-seven dollars in part-time payroll and the third one is the Town Clerk which is up fourteen thousand five hundred dollars in part-time payroll so those are three more. He said he is assuming there are additional positions because of the magnitude of the increases. Bob said with the ambulance it is listed as a separate line item and they have had discussions about labor. He said there has never been any labor in the ambulance before so all the labor for the ambulance was in the Fire Department and they felt from a responsibility and a transparency they needed to put that into the ambulance where it belongs. He said there was a decrease of \$10,000 from fire that went into ambulance because that was where the money was being spent. Planning Board, after many years the secretary for the Planning Board retired and as they have all seen trying to get someone for a position has been very difficult. He said our neighboring state to the south their minimum wage is \$17.50 an hour and if you go to Home Depot, Lowe's or Walmart you see the signs out front between \$17 and \$25 an hour so the rate that they were paying the other assistant they couldn't find anyone even close to that pay so they had to significantly increase the pay. He said they also found that towns are not good at record keeping and they are good on paper but after a while you can't find anything so there have been new duties that have been assigned to the administrator and that is to have an electronic file, so it doesn't take someone two hours or three hours to find them. He said in addition to additional duties, time and also the pay rate that is the reason why the Planning Board has increased. He said there have also been issues with the Planning Board as we have a lot of regulations and when there are some violations of those, it is very difficult with the resources that we had to actually bring cases and or notify and get those that may not be complying with them to comply so part of it also is more administrative time in those areas. He said as for the third he couldn't tell him why. He said it was Town Clerk and there was some increase in part-time hours.

Ted said the Fire Department part-time payroll went up 10%. Bob said it did go up and towards the end of the year they saw that they were actually going to overrun the budget so they had to adjust for it. Bob said he believes they had 450 calls last year, which was up 10-15% from the prior year. He said if they had left the ambulance in there that would have been \$170,000 but again they took the \$10,000 out and put it in the ambulance and yes, that also went up 10%. Bob said there was a reduction in the Emergency Management, he thought \$13,000-\$14,000 that was just looking at run rates for the last few years and determined that some of those things that had been in the budget really were never used and weren't expected to be used. Ted said Emergency Management increased by 50%, not decreased and Fire Department went up 10% which the increase from the budget was \$15,000 not a decrease of \$10,000. Bob said \$145,000 went to \$160,000 but the \$145,000 took out the \$10,000. The Fire Chief salary was increased by \$5,000. Bob said he believed the \$145,000 was without the \$10,000. Ted said on the ambulance line there is no budget showing for last year. Ted asked where is that \$10,000 in the budget. Bob said Ted was right as they did keep it in because it was last year's budget at \$145,000. Ted said so instead of it going down by \$10,000 it went up by \$15,000.

Sherry Castle said we keep talking about amount of increases and she was fairly impressed with the things that have decreased and what she noticed is we talk about a 10% increase here, 5% there, but the total increase in the budget appears to only be 1.9% so less than 2% increase. She asked if that was correct. Bob said the increase was just under 5%.

Grace Ruelle said the 1% she is discussing is the difference between the default versus the newly proposed. The difference between 2022 and 2023 is the 4.87%. Sherry said the difference between the default and the proposed budget is less than 2%.

No further discussion.

Voted: Passed

Article 5 will be placed on the ballot as written.

ARTICLE 6:

Robert Nigrello read Article 6 in its entirety.

To see if the Town will vote to provide a 7.2% COLA (cost of living adjustment) in 2023 for all elected officials. Such COLA is also retroactive to January 1, 2023 for those officials who were duly holding office on January 1, 2023, and further to raise and appropriate the sum of four thousand three-hundred dollars (\$4,300) to cover all costs associated with the increase.

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article: 3 For, 0 Against, 0 Absent.

This article would result in an estimated \$0.01 increase per \$1000.00 of assessed value to be raised by taxation.

Discussion:

Ted said in the past they've had increases to the town employees' salaries recommended by the Salary Review Committee. He asked if this was the result of the Salary Review Committee. Bob said it was not. Ted asked why it is in here. Bob said due to the rate of inflation, the Selectboard felt justified in giving the Town Clerk this increase. Ted asked if this is for one position. Bob said it was for all elected, but he said the Selectboard will not, even though it is included in the \$4300, be taking an increase. He believes the total if the other elected town officials take it, would bring it down to \$3,500. He said the Trustees of the Trust Fund would be eligible, the Selectmen would be eligible but are not taking it, and also some election officials that would be eligible, such as the Supervisors of the Checklist.

Ted asked to propose an amendment first that the specific amounts and the offices that the amounts are going to be included in this. He said that was always part of the warrant article for the recommendation from the Salary Review Committee. He said he thinks it is only right that the taxpayers, when they are voting, should see who we are giving increases to and furthermore; he said he made this point at the budget hearing and again referring to how private businesses handle increases in times of inflation, generally they will try to reflect an increase that is less than the amount of the inflation. He said the answer they got at the budget hearing was that inflation is 7.2%. He said he would like to propose an amendment that would modify this to half of that, 3.6%, which reflects the fact that costs are going up but also reflects the fact that these, aside from the town clerk position, are not full-time jobs. He said these are basically stipends reflecting the service that person provides to the town and thanking them for it but not intended to be a job with which you can raise a family or anything like that. He said he was proposing two amendments, one to cut the increase to 3.6% and second to list all the positions and the amounts to which we are proposing the increase. Town Counsel said he supposes you could list them all although he thought there were only so many elected officials and you are deliberating that now so you should know who they are but if it could be the will of the group that more specificity be had you can vote that amendment in and he said that these COLA increases are very common but obviously we are in an uncommon time with the inflationary pressures we are all feeling so again that is not uncommon to have it proposed as it is written but if you wish to change, you can.

Keri proposed we continue the discussion and after all the discussion, then we'll talk about amendments if that is okay and do each amendment one at a time.

Dan Guilmette asked to give some context to this article. He said he was on the Salary Review Committee, and they are appointed by the Moderator, and they meet every three years. He said what their work includes is surveying other towns and what they are doing for increases, not only locally and in the county, but they look at the towns in New Hampshire that have similar populations. He said they sort of compare apples to apples. He said they take all this data and the most important piece they use; they survey all the elected officials and ask them for their recommendations. He said they take the data and the data from other towns and they put the information together and look at the national trends, 7.2 %, and make some recommendations. He said recommendations were made last year and its in the town report. He said you all voted on it, and it includes only those elected officials as we said. He said they looked at the inflation rate back in the fall of last year and he said it wasn't quite what they thought it was going to be. He said they were looking at 4-5% but it's more than that. He said they don't meet for another three years but they decided to fix the following where the economy was going. He said they gave that increase all at once.

Keri said as the Moderator she has tried to not take a salary and they won't let her do that because of the Department of Labor and she donates hers back. Keri wanted to make it clear that she doesn't have a position in this, and she doesn't know how they would, as town elected officials, reject it. If she didn't want to take an increase, she doesn't know how she would do that if they won't let her not take a salary.

Dennis Quintal said he was on the Salary Review Committee too and has been a number of times. His question was, is this is going to happen as a warrant article on a regular basis, is it the town's philosophy to do away with the Salary Review Committee and look at a warrant article every year and increase rates accordingly.

Joe said their intentions were not to get rid of the committee and they want the committee's input. Dennis said like what Dan said, you got that input last year and now you are proposing a warrant article to not accept what was done last year. Joe said it was brought up this year and they were asked to put a warrant article in.

Peter said he would think if you don't make an increase like this there is the danger that you lose the people who serve the town that have strong institutional knowledge so bringing somebody new in at a lower rate you need to ramp them up, you need to spend a lot of money on training potentially and things like that. What do you see as the risk of losing people in these positions that have a history with the town and basically are more efficient than someone new would be. Joe said that would depend on the individual and how they feel. He said they may go to work someplace else or decide to quit. Joe said there is potential there. Peter said part of the reason you would do an increase like this seems to be to retain someone with institutional knowledge. Joe agreed to keep them happy and bring them up with everybody else. Peter said there is the potential in this environment with the hot job market that they could find a position somewhere else that pays more.

Gisela Lloyd would like to know if the Salary Review Committee takes the people of East Kingston into consideration who do not get a 7.2% increase and who must pay that salary. She said we have people living in this town who can barely eat and then to have another increase.

Barbara Clark asked the Board of Selectmen to let the audience know what every full-time employee got for a COLA this year, which is included in the budget. Joe said 7.2%.

Ted asked Barbara if what she was saying was that the non-elected, appointed officials all got a 7.2% COLA in the budget. Ted said he really would have appreciated that being disclosed both at the budget hearing and at our discussion a few minutes ago. Ted was led to believe that this covered all of the COLAs and said he thought it was a little bit misleading going on. Bob said he thought he said that at the public hearing that everyone got it.

Ted Lloyd proposed an amendment to reduce the 7.2% COLA to 0%.

Seconded: Ronald Morales

Vote on amendment reducing the amount to 0%: Failed

Dave Miller said it appears that this \$4,300 is a 7.2% COLA adjustment for all elected officials and the three Selectmen, at a minimum, aren't going to take it. Keri said she wouldn't. Dave said he had no problem with the 7.2% because he knows that a study was done and we're trying to keep our good people working in town. He said it would be clearer if the \$4,300 was reduced by the amount of the people who are not going to accept it and list those who are taking it and then have a new total. He asked if that made sense. Bob said it was his understanding through DRA and Town Counsel that we had to say either all elected officials or none and that they couldn't pick and choose and that is why it was written as stated. Bob said their estimated number is \$3,500.

Ted Lloyd motioned to amend the COLA of 7.2% to 3.6%.

Seconded: Ronald Morales

Vote on amendment of the COLA adjustment from 7.2% to 3.6%: Failed

Vote on Article 6 as written: Passed

Robert Nigrello proposed to not reconsider Articles 1, 2, 3, 4, 5 and 6.

Seconded: Robert Courchesne

Voted: Passed

ARTICLE 7:

Robert Nigrello read Article 7 in its entirety.

To see if the Town will vote to raise and appropriate the sum of twenty thousand dollars (\$20,000) to be added to the existing Revaluation Capital Reserve Fund established at the 1991 Town Meeting for the purpose of the next revaluation of the Town, as required every five years by NH RSA 75:8-a.

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article: 2 For, 1 Against, 0 Absent.

This article would result in an estimated \$0.05 increase per \$1000.00 of assessed value to be raised by taxation.

Discussion:

Keri asked if this article could be changed, and Town Counsel said they could change the amount.

Ron Morales said if he recalled, it was like \$5,000 a year they used to raise, it was \$25,000 over 5 years. He asked if it had gone up or had they not put that money in. Bob said he believed it was almost \$20,000 a year. Ron said it was \$25,000 for five years.

Ted said that he noted there was one Selectman that didn't vote to approve this and he asked why the person did not. It was Bob and he said it was not the first time he voted for something he didn't know what he was talking about. He said if he could go back and change it, he would. Bob said if this article didn't pass, they would probably have to put it in the budget because they are required to do it.

Peter asked what this covers as he doesn't know what this reevaluation is. Bob said they must go through all the town properties every five years. He said they have an outside firm that does all the reevaluations and requests for reductions on real estate taxes, etc. so they need to pay them to do that on a five-year basis. Keri said it is not just for town owned properties, it is all properties in town.

Sally Hamel said Ron Morales said we spent \$25,000 for five years and now they want \$20,000 for one year. Bob asked Grace what the total was for the reevaluation and Grace said it was \$30,000 and there is presently \$7,000 in the fund.

William Branting asked if they sent this out to bid with different companies or how do they arrive at what they have to pay. Bob said there are two or three companies that do this. He said he believes the last time they checked they were the lowest they could get at the time, and he didn't know if it was 3-4 years ago.

Ted asked to clarify the numbers that were being thrown around as he was getting a little confused. He said we are asking for \$20,000 for this year to be added to a capital reserve fund which has a balance of \$7,000 right now. He said the total for five years is going to be \$30,000 and how many years have we being saving up for this. Grace indicated the town hasn't put money in the fund for the last two years. Ted stated we are in a time of very high inflation and people are struggling to deal with the property taxes that we are charging them now. People are talking about leaving East Kingston because they can't afford to live here, and the current inflationary cycle has made that nothing but worse and they are asking for more money than they need across the board on every single one of these things. He said we should be looking at the absolute minimum we can get by. Bob asked if it would be appropriate for Ted to make a motion to amend the dollar amount knowing what we know today.

Bob asked to interject and wished he was clear from the beginning. He said it appears we are due for a reevaluation in 2024 so not having reserved this money prior to and with catching up, they will need the \$27,000.

Vote on Article 7 as written: Passed
Article 7 will appear on the ballot as written.

Robert Nigrello made a motion to not reconsider Article 7. Seconded: Joseph Cacciatore
Voted: Passed

ARTICLE 8:

Joseph Cacciatore read Article 8 in its entirety.

To see if the Town will vote to raise and appropriate the sum of Twenty-five Thousand dollars (\$25,000) to be added to the existing Building Preservation Capital Reserve Fund established at the 1993 Town Meeting for the purpose of the preserving Town owned buildings.

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article: 3 For, 0 Against, 0 Absent.
This article would result in an estimated \$0.06 increase per \$1000.00 of assessed value to be raised by taxation.

Discussion: Keri said you can only change the amount of this article.

Vote on Article 8 as written: Passed
Article 8 will be placed on the ballot as written.

ARTICLE 9:

Robert Caron read Article 9 in its entirety.

To see if the Town will vote to raise and appropriate the sum of Seventy-Three thousand dollars (\$73,000) for the purpose of providing two overnight at-home on-call qualified emergency response personnel for the purpose of responding to all emergencies.

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article: 3 For, 0 Against, 0 Absent.

This article would result in an estimated \$0.18 increase per \$1000.00 of assessed value to be raised by taxation

Discussion:

Annamarie Buchanan asked who we have now for night coverage. Rob said we have mutual aid or whoever responds.

Dan Guilmette said he was curious if these individuals were going to be living nearby. Rob said they are at home, in town, where their residence is. Dan said they could potentially be in Londonderry and would have to drive there and then drive to the fire station, get the stuff, and go to the person. He asked if the Exeter Hospital paramedic unit still responds in any way. His question was if somebody calls in the middle of the night, what happens.

Ed Warren, Fire Chief, said the intent of this is to make sure they have people available, primarily in town. He said mutual aid is an invaluable tool and every department is in the exact same situation. He said if you listen to the radio at all there are some towns that are waiting for help to come from three, four, five towns away because everyone is so busy and shorthanded. He said this is designed so people can stay at the station or at their home, relatively close, and no more than a town away. He said they have the same 3-4 people doing all the calls and they've been getting burned out. He said these are certified, licensed people. He said they do perform a lot of mutual aid as it is an invaluable tool.

Denis Hamel asked if this was a fund. Ed said right now if this warrant article passes, DRA explained it and it becomes part of the default budget going forward. Rob said the following year it just goes into the budget.

Robert Minicucci asked if the staff were EMTs, EMT basics, intermediates, or paramedics. Ed said they have EMTs, EMT aides, and currently have 5 or 6 paramedics. Exeter Hospital goes from this whole Seacoast area to Deerfield, Northwood, and Ed said they must put on 100,000 miles a year on those trucks. He said they are available if we need them but fortunately your town has a paramedic level ambulance, and we have five medics.

Ted asked if this was a cost savings proposal because mutual aide process costs us something or is it a need basis because we are not getting calls answered. Ed said it is a life-changing proposal. He said they perform mutual aid all the time and do not bill and they do not bill if they come to our Town. He said when he started in 1982, this town had 42 calls in the first year. He said every town in Rockingham County are blowing their numbers away. Because of Covid, because of the state protocols that have changed every single call without exception averages 50% longer than it did five years ago because there is so much they have to do with these problems, more paperwork, etc. He said it wasn't a cost savings but a life savings. He said they cover 97% of their own calls but there have been times when they couldn't answer their own calls. This insures that people will be available.

Denis Hamel asked if this \$73,000 was to hire two people to be on call. Ed said it was for existing staff and the intent is to have people sign up. This seems to be the most successful plan other towns have been using. He said there are going to be some nights where they don't take a call. It's the reality of the situation. Ed said it is \$100 a night. If you sign up, it will be from 6pm-6am. He said they will get the \$100 even if they do not take a call.

Vote on Article 9 as written: Passed

Article 9 will appear on the ballot as written.

Robert Nigrello made a motion to not reconsider Article 9. Seconded: Robert Caron

Voted: Passed

ARTICLE 10:

Robert Caron read Article 10 in its entirety.

To see if the Town will vote to raise and appropriate the sum of Fifty Thousand dollars (\$50,000) to be added to the existing Fire Apparatus Capital Reserve Fund established at the 1999 Town Meeting for the purpose of acquiring fire apparatus.

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article: 3 For, 0 Against, 0 Absent.

This article would result in an estimated \$0.12 increase per \$1000.00 of assessed value to be raised by taxation.

Discussion: None

Vote on Article 10 as written: Passed

Article 10 will appear on the ballot as written.

Robert Nigrello made a motion to not reconsider Article 10. Seconded: Robert Caron

Vote: Passed

ARTICLE 11:

Robert Caron read Article 11 in its entirety.

To see if the Town will vote to raise and appropriate the sum of Fifteen Thousand dollars (\$15,000) to be added to the existing cistern hydrant repair/replace Capital Reserve Fund established at the 2018 Town Meeting for the purpose of repairing or replacing existing cisterns or hydrants.

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article: 3 For, 0 Against, 0 Absent.

This article would result in an estimated \$0.04 increase per \$1000.00 of assessed value to be raised by taxation

Discussion: None

Vote on Article 11 as written: Passed

Article 11 will be placed on the ballot as written.

Robert Nigrello made a motion to not reconsider Article 11. Second: Robert Caron

Voted: Passed

ARTICLE 12:

Robert Caron read Article 12 in its entirety.

To see if the Town will vote to raise and appropriate the sum of Ten Thousand dollars (\$10,000) to be added to the existing Fire Department/Emergency Operations Center Land &/or Buildings Capital Reserve Fund established at the 2012 Town Meeting for the purpose of the acquisition of land and/or buildings or construction of building for a Fire Station/Emergency Operations Center.

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article: 3 For, 0 Against, 0 Absent.

This article would result in an estimated \$0.02 increase per \$1000.00 of assessed value to be raised by taxation

Discussion: None

Voted: Passed

Article 12 will appear on the ballot as written.

Robert Nigrello made a motion to not reconsider Article 12. Seconded: Joseph Cacciatore

Voted: Passed

ARTICLE 13:

Joseph Cacciatore read Article 13 in its entirety.

To see if the Town will vote to raise and appropriate the sum of fifteen thousand dollars (\$15,000) to be added to the existing Police Department Building Long Term Maintenance Costs Capital Reserve Fund established at 2016 Town Meeting for the purpose of funding long term maintenance costs for the Police Department Building.

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article: 3 For, 0 Against, 0 Absent.

This article would result in an estimated \$0.04 increase per \$1000.00 of assessed value to be raised by taxation.

Discussion: None

Vote on Article 13 as written: Passed

Article 13 will appear on the ballot as written.

Robert Nigrello made a motion to not reconsider Article 13. Seconded: Joseph Cacciatore

Voted: Passed

ARTICLE 14:

Joseph Cacciatore read Article 14 in its entirety.

To see if the Town will vote to raise and appropriate the sum of ten thousand dollars (\$10,000) to be added to the existing Police Department long term Equipment Replacement fund established at the 2016 Town Meeting for the purpose of funding long term equipment replacement costs for the Police Department.

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article: 3 For, 0 Against, 0 Absent.

This article would result in an estimated \$0.02 increase per \$1000.00 of assessed value to be raised by taxation.

Discussion: None

Vote on Article 14 as written: Passed
Article 14 will appear on the ballot as written.

Robert Nigrello made a motion to not reconsider Article 14. Seconded: Robert Caron
Voted: Passed

ARTICLE 15:

Robert Nigrello read Article 15 in its entirety.

To see if the Town will vote to raise and appropriate the sum of ten thousand dollars (\$10,000) to be added to the existing Library building maintenance expendable trust fund established at the 2010 Town Meeting for the purpose of funding long-term maintenance.

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article: 3 For, 0 Against, 0 Absent.
This article would result in an estimated \$0.02 increase per \$1000.00 of assessed value to be raised by taxation.

Discussion: None

Vote on Article 15 as written: Passed
Article 15 will appear on the ballot as written.

Robert Nigrello made a motion to not reconsider Article 15. Seconded: Joseph Cacciatore
Voted: Passed

ARTICLE 16:

Robert Nigrello read Article 16 in its entirety.

To see if the Town will vote to establish a Powwow River Bank Restoration Capital Reserve Fund for the purpose of restoring and preventing future erosion of the Powwow riverbank to create an improved Town beach and to raise and appropriate the sum of one hundred fifteen thousand dollars (\$115,000) to be placed in this fund, and to further vote to appoint the Board of Selectmen as agents to expend from this fund and no further approval is required by the legislative body to expend.

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article: 0 For, 3 Against, 0 Absent.
This article would result in an estimated \$0.29 increase per \$1000.00 of assessed value to be raised by taxation.

Discussion:
Keri asked if this article could be amended and Town Counsel said yes.

Ted Lloyd asked for some background on this.

Dennis Quintal, Conservation Chairman, said this piece of property is near the Powwow overpass on Powwow River Road. It is called the railroad lot and they have a photo on display of the bank restoration. For at least the past 60 years, people have been using that area like a town beach. Over the years as people go in and out of the water to swim, they have to climb up a six foot banking. Within the past 20 years it has had more and more activity. Every time the swimmers come in and out of the water, the six-foot banking is being eroded and it is basically sand, a fine sand type material, and it washes into the river. It has caused erosion not only to the bank but also the trees around there that are falling into the river. He said three or four years ago, the Conservation Commission thought since nothing has been done to improve this over the years, even though everyone knows what is happening down there. He said the Conservation Commission thought this is more of an environmental situation instead of just regular maintenance, like a town building type of thing. They approached the Selectmen about utilizing conservation funds to see about getting a permit to stabilize this bank and make an easier access to go in and out of the water without having any further erosion problems and losing trees and vegetation. He said they took conservation funds and hired an engineering firm to do a design and get a permit from the state in order to reestablish a stable bank and reclaim that area. He said that permit was obtained a couple of years ago. He said they then approached the Selectmen about doing a request for proposal. He said it was reviewed and accepted and they proceeded in that manner. He said last year they sent out a request for proposal and they got one bid which was \$107,000. As they had nothing to compare it to and they thought it was a little bit high, but they didn't have the funds for it anyway. He said they couldn't accept that bid so they thought the best thing to do at that point in time was to put a warrant article together to see if the townspeople would support not only reestablishing this bank and protecting the environment and the land that's there but also making it a better area for people to go and visit and utilize it as like a town beach type of thing. He said they kind of looked at what they would put for a dollar amount, and they didn't know for sure if that was a high number or a low number but they will be probably looking for sending out another request for proposal to see if they can get more than one bid. He said if they didn't have the money they couldn't accept the bid anyways and it's going to change from year to year so they thought they would put a warrant article together and ask for this \$115,000 and be able to have that in case they can get a bid. He said if the bids are too high, they wouldn't have the money for it and if the bids are lower than that amount they would only spend with the approval of the Selectmen.

Ted said the first question he would ask is how urgent is this because typically a capital reserve fund is established to periodically save money so that we can afford to do something down the road and he said it sounds like they are asking for the entire amount to be put into a capital reserve fund and then hopefully get a bid that will be below that amount and you can do it right away. He asked if that was necessary.

Dennis said it would have been nice five or ten years ago if town officials, whether it be conservation, selectmen, or recreation, came up with a warrant article that put money away a little bit at a time. He said that didn't happen and a couple of years ago they took conservation funds and paid for an engineering company to come up with a plan and filled out an application and get a permit. He said the permit is only good for four years. He said their concern would be that if you put five or ten thousand dollars away your talking 10 years down the road and what is it going to cost then. They decided to ask for this at one time and if they got it then that's fine but if they didn't get it or it got modified, it gets put off for a number of years. He asked what the cost would be then.

Ted said he was asking from an environmental standpoint the condition of the riverbank. He asked if it is in eminent danger of having something that is going to cost \$300,000 to fix or is it something that will probably cost roughly the same amount with inflation added and could be done this year, next year, or five years from now.

Dennis said they are not losing a half an acre a year but the displayed pictures were taken two years ago and since that time, trees have fallen into the water and more of the bank is eroded. He said it isn't the type of thing that is a catastrophic situation like you would get after a hurricane or whatever. He said it was an ongoing erosion problem and its an environmental situation. He said is it something that must be done this year or next year that's certainly

an opinion but adding to the fact that the permit's only good for one or two more years and not knowing what its going to cost in the future for stabilizing the bank.

Ron Morales noticed the Board of Selectmen were completely against this as he is, and he thought it was something they could definitely delay.

Ron made a motion to amend this article to reduce this to zero dollars. Seconded: Sally Hamel
Vote on amendment: Failed

Ted made a motion to amend this article to reduce the amount to \$15,000 because he thinks it is important that we get some money in the bank, and we begin the process of adding to that regularly. He said the amount can be negotiated but thought zero is a little too much.

Seconded: Ron Morales
Vote on amending article to \$15,000: Failed

Bob Courchesne said he used to be on the Conservation Commission six or seven years ago and this was an issue then. He said they worked on it, the proposal was written and it's still an issue. He said if you haven't been down there, go and look, but it's time.

Ted made a motion to amend this article to reduce the amount to \$30,000. Seconded: Ron Morales
Vote on amendment: Failed

Peter Dervan made a motion to call the question as to whether this article as written should be on the ballot instead of going through 10 more amendment votes.

Seconded: Dan Guilmette
Vote on calling the question: Passed

Vote on Article 16 as written: Passed
Article 16 will appear on the ballot as written.

Robert Nigrello asked to not reconsider Article 17. Seconded: Joseph Cacciatore.
Voted: Passed

ARTICLE 17:

Joseph Cacciatore read Article 17 in its entirety.

To see if the Town will vote to accept Addyson Lane as a Town-owned Road as recommended by the Town Engineer.

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article: 3 For, 0 Against, 0 Absent.

This article would result in no increases in the amount to be raised by taxation

Discussion:

Brian Berridge asked if the road matches up to town standards and was told it does.

No further discussion:

Vote on Article 17 as written: Passed

Article 17 will appear on the ballot as written.

Robert Nigrello made a motion to not reconsider Article 17. Seconded: Joseph Cacciatore
Voted: Passed

ARTICLE 18:

Joseph Cacciatore read Article 18 in its entirety.

Shall the Town of East Kingston READOPT the ALL VETERAN'S TAX CREDIT in accordance with RSA 72:28-b, for an annual tax credit on residential property which shall be equal to the same amount as the standard or optional veteran's tax credit voted by the Town of East Kingston under RSA 72:28

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article: 3 For, 0 Against, 0 Absent.

This article would result in no increases in the amount to be raised by taxation

Discussion: None

Vote on Article 18 as written: Passed

Article 18 will appear on the ballot as written.

Robert Nigrello motioned to not reconsider Article 18. Seconded: Joseph Cacciatore
Voted: Passed

Other Business:

Peter Dervan asked for residents to return their green and red cards to the table so they could use them for the next meeting.

Keri said the Supervisors of the Checklist have asked if residents could go out and recheck in for the School Meeting which will start at 1:00pm.

Meeting adjourned at 12:04pm.

Respectfully submitted,

Barbara A. Clark, Town Clerk

ANIMAL CONTROL OFFICER

Dogs reported lost/returned	4	Cats reported found	2
Dogs reported found	1	Cat complaints	1
Dog complaints	4	Livestock complaints	2
Dogs impounded/returned	6	Horse problem reported	1
Dog bites investigated	1	Wildlife complaints	6
Cats reported lost	2	Dead wildlife picked up/buried	2
Poultry problem reported	1	Wildlife Euthanized	5

Once again we will have a Rabies Vaccination clinic through the Amesbury Animal Hospital in the spring of 2023.

We'd like to remind people to always keep identification tags on their dogs at all times. It's not unusual to receive a call about a found dog, only to discover the dog belongs to the next-door neighbor. An ID tag with owner contact information saves time and angst on everyone's part. These tags aren't a substitute for microchips, but they're frequently more helpful in the short run.

Respectfully submitted,

Robert A. Marston, DVM
Animal Control Officer
Deborah Marston
Richard Marston
603-778-0570

Code Enforcement /Building Inspector

2022

Fees Total \$ 17,957.00

New Dwellings	0	ADU	2
Alterations	47	Solar	14
Electric	47	pools	1
Plumbing	19		

Permits issued : Total 128

Zoning Code and Complaints : Multiple potential violations have been investigated and letters written when necessary . One in Supperior court.

This Department works with the board of Selectmen , The Fire Dept. , Police Dept and Planning Board.

Our Objective is Safety



Kip Kaiser

CONSERVATION COMMISSION

The Conservation Commission led four major projects in 2021 to support the management of the town's natural resources:

NATURAL RESOURCES INVENTORY - This report identifies and inventories East Kingston's important natural features and serves as a planning tool for the town to protect those features. It was presented to the Planning Board and they have accepted it as a reference document to their Town Master Plan.

PROTECT YOUR LAND – Two separate EKCC-hosted live programs in 2022. informed residents about the process for and benefits of conservation easements.

POWWOW BANK RESTORATION –Request for Proposals to do the work resulted in one bid which was not acceptable. We will try again in 2023. To help finance the project we have instituted a “Buy a Brick” program for the future brick patio to be constructed on the site.

PROTECT IT OR LOSE IT – Communications Plan was developed to promote open space by Conservation Easements and assist land owners wanting Easements.

ONGOING ACTIVITIES:

1. We removed invasive plants according to the East Kingston Town Forest Management Plan.
2. We supported conservation easements to preserve the rural character of our Town. There were no additional easements in 2022; however, we are working with two landowners in hopes of creating additional Conservation Easements in the near future.
3. We provided milkweed seeds and pollinator information.. Follow “Pollinator Pathways NH” on Facebook or email PPNH18@gmail.com for the group's monthly email.
4. We participated in the NHDOT Adopt-A-Highway Program and removed litter on 108.
5. We supported treatment of variable milfoil and other invasive species emerging in the East Kingston portion of Powwow Pond by contract from The Solitude Lake Management. Minimal work was needed this past year. Preventing the spread of milfoil enables the survival of native aquatic plants, which provide required habitat for invertebrates and fish in the pond. It also ensures that residents can continue to swim, fish and boat in the pond.
6. We sponsored one student to attend Barry Conservation Camp.
7. We provided input to the Planning Board, as needed; including the presence of a regionally significant wildlife corridor worthy of protection as a “natural feature”
8. A Conservation Display was provided at the Farmer's Markets and during voting.
9. We provided information to Citizens about wetland impacts and conservation issues
10. We assisted the Select Board with advice on wetland impact issues.
11. We assisted the Road Agent with advice on drainage issues and wildlife road crossings..
12. We attended training workshops on conservation and the environment.

BUDGET – We are proposing an increase to our 2023 Operations Budget to \$3,000.00.

As always, members of the Commission are available to answer your questions regarding conservation issues and management of the natural resources in our Town.

If anyone is interested in being a member or alternate on the Commission and joining us for monthly meetings, please contact the Select Board's Office at 603-642-8406.

Respectfully submitted
Dennis G. Quintal, Chair

2022 Emergency Management - EOC

The Emergency Operation Center started the 2022 year with our biannual Seabrook Station drills, ending in April with a FEMA Graded exercise. With such a great team and their expertise, and we passed with flying colors. Thank you all that continue to help our town.

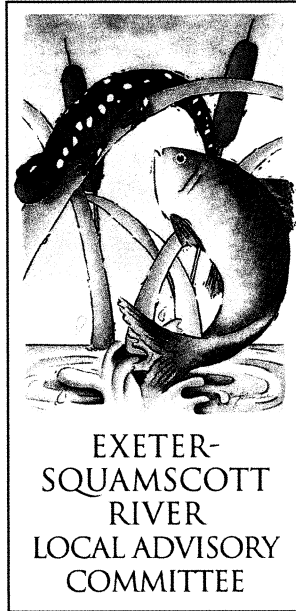
We participated in trainings and conferences to stay up to date on safety and mitigation. We are working on our Local Emergency Operations Plans with HSEM and FEMA, as these plans need updating every five years.

Currently, we are working diligently with the state and towns to get a declaration for the December 22- 25, 2022 windstorm. If it goes through, we may get some reimbursement back for debris removal.

Happy New Year. Stay Safe.

Michelle Cotton-Miller, EMD, 978-360-5196

Laurie McCarter, DEMD, 978-360-5953



2022 Annual Report

Exeter-Squamscott River Local Advisory Committee

The Exeter-Squamscott River is enrolled in the New Hampshire Rivers Management and Protection Program, a unique partnership between citizens, towns, and state government designed to promote and protect the river’s outstanding natural and cultural resources. Established in 1996, the Exeter-Squamscott River Local Advisory Committee (ESRLAC) is comprised of citizen volunteers living in towns in the watershed, vested in working together to protect water quality, water quantity, wildlife habitat and recreational opportunities. The Exeter-Squamscott River is one river with two names, reflecting the fresh water (Exeter River) and salt water (Squamscott River) portions of this major tributary to Great Bay.

2022 marked ESRLAC’s 26th year of acting “for the good of the river”. Committee members met throughout the year to review and comment on proposals for land development along the river corridor. These comments are shared with state regulatory agencies, developers, and municipal officials, and focus on mitigating the impacts of development on the river by improving stormwater management and maintaining naturally vegetated buffers along the river and tributary streams. ESRLAC meetings also provide members with an opportunity to discuss river-related concerns and share resources.

ESRLAC has a Facebook page, managed by Committee members and offering information on a wide range of river related topics. Search for Exeter-Squamscott River Local Advisory Committee on Facebook to follow ESRLAC.

ESRLAC seeks members from all communities in the watershed. If you are a resident of Chester, Raymond, Fremont, Sandown, Danville, Kingston, East Kingston, Brentwood, Kensington, Exeter, Stratham, or Newfields and are interested in river stewardship please consider joining ESRLAC. Contact the Rockingham Planning Commission at 603-778-0885 for more information.

www.exeterriver.org

**Follow Exeter-Squamscott River Local Advisory Committee
on Facebook**

ESRLAC Representatives:

Brentwood:	Jessica Balukas Eric Turer
Chester:	Vacant
Danville:	Vacant
East Kingston:	Vacant
Exeter:	Donald Clement
Fremont:	Ellen Douglas John Roderick
Kensington:	Vacant
Kingston:	Elizabeth Mello
Newfields:	William Meserve
Raymond:	Vacant
Sandown:	Donald Picard
Stratham:	Eric Bahr Nathan Merrill

EAST KINGSTON FIRE DEPARTMENT

2022 was a very busy year for your fire department. In fact, it was the busiest year we have ever had. There were 416 requests for service.

In last year's town report, we mentioned East Kingston was the host of a five-town grant totaling just under \$1,000,000 for communications equipment. Unfortunately, we were not awarded the grant. It was not for lack of effort or desire. There was about \$360,000,000 available nationwide and more than 2.1 billion in applications submitted.

We were however awarded a local equipment grant for \$50,000 that was used to purchase a power load system for the cot in the ambulance and a Lucas chest compression device. Both have been put in service on the ambulance and have already proven their worth.

For 2023 things are looking very positive for us. The entire region saw massive increases in call volume in 2022 and we expect to see that continue. Within the last decade the calls for service averaged about 70% EMS and 30% Fire. The last two years it has dramatically change as we are now averaging about 45% EMS and 55% Fire.

Although we have had a lot of success with our retention and recruitment program, we could always use more members. We currently have 44 members on the roster. This may sound like a lot, but they are all not available at the same time. They all work other jobs and have other obligations. We are extremely grateful for all the time, effort, training and dedication all our members give.

We have four warrant articles this year, #9, #10, #11 and #12.

All are very important and necessary.

#9 is a new request. It asks for \$73,000. The intent for this is to provide a \$100 stipend for two qualified personnel from the East Kingston Fire Department to commit to being available On-Call at home and respond to any Fire or EMS request during the overnight hours. Each of the two qualified members would get the \$100 stipend. Mutual aid is an invaluable resource and used by all departments, however with all departments seeing the call volume increase and staffing issues mutual aid requests may be dangerously delayed.

#10 is recurring warrant asking for \$50,000 to be added to our apparatus capital reserve fund. We are years behind the recommended replacement program. Part of the reason we are years behind is we were asked several years by the selectman to skip a year for just one year. The following year we were asked to lower the request from \$65,000 a year (necessary for safely and timely replacement of apparatus) in the CIP plan to \$50,000 for a year or two. We followed both these requests and have not been able to catch back up yet.

#11 is also a recurring warrant article asking for \$15,000 to be added to the existing fund. Designed to repair, replace or install dry hydrants and cisterns. We currently have about \$65,000 in this fund. A single cistern install would cost about \$80,000.

#12 is also a recurring warrant article that request \$10,000 be added to the existing Fire Department/Emergency Operations Center &/or buildings capital reserve fund. The intent of this fund is too possible have a feasibility study done or plans drawn up if land or buildings were ever made available. It appears there may actually be a possibility of land becoming available in the near future in the center of town.

I want to thank all the members of the East Kingston Fire Department and all the residents of this great little town for their continued support and dedication.

Ed Warren, Fire Chief

Report of Forest Fire Warden and State Forest Ranger

This year was another year where we observed wet weather in early spring followed by rapid drying and drought conditions which extended through the summer for much of the state. Drying conditions in early May led to large fire growth on numerous fires which required multiple days to extinguish and firefighter response from local, state, and federal agencies. Wildfire activity continued through the summer months where dry conditions led to more multi-day fires. Fires burned deep into the ground, requiring firefighters to establish water supplies and to spend days digging out all the hot spots.

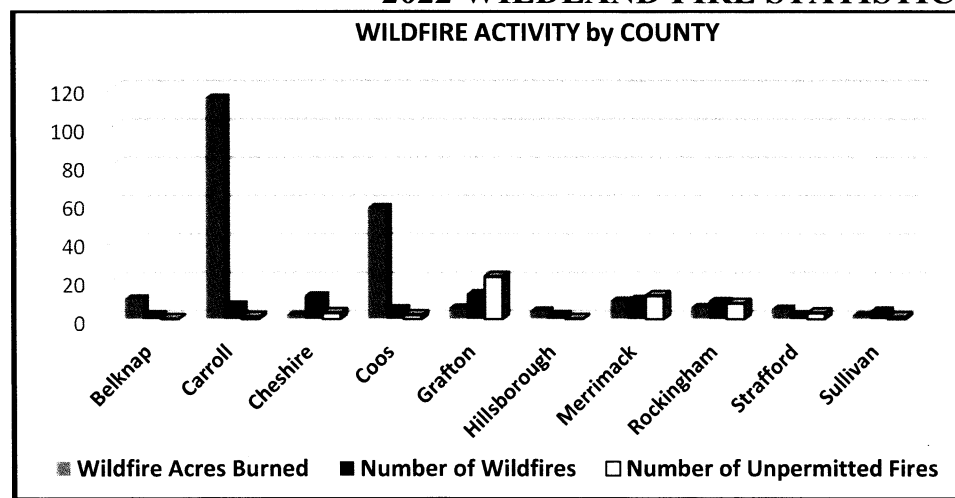
This fall we had multiple fires started by the careless disposal of woodstove ashes. Before dumping your woodstove ashes, you should place them in a covered metal container until they are out cold. Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Every year New Hampshire sees fires which threaten or destroy structures, a constant reminder that wildfires burn more than just trees. Homeowners should take measures to prevent a wildfire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at www.firewise.org. Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

The long-lasting drought effects in Rockingham County are showing some minor signs of improvement but a good portion of Rockingham County remains in moderate drought and much of the state is still in the abnormally dry category. While the drought conditions have improved, we expect some areas of the state may still be experiencing abnormally dry or drought conditions this spring. For this reason, we ask everyone to remember Smokey's message about personal responsibility and follow his ABC's: **Always Be Careful** with fire. If you start a fire, put it out when you are done. **"Remember, Only You Can Prevent Wildfires!"**

As we prepare for the 2023 fire season, please remember to contact your local Forest Fire Warden or Fire Department to determine if a fire permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning unless the ground is completely covered with snow. Fire permits are also available online in most towns and may be obtained by visiting www.NHfirepermit.com. The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services. You are encouraged to contact the local fire department for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's forest resources. For more information, please contact the Division of Forests & Lands at (603) 271-2214, or online at www.nh.gov/nhdf/. For up-to-date information, follow us on Twitter and Instagram: [@NHForestRangers](https://twitter.com/NHForestRangers)



2022 WILDLAND FIRE STATISTICS



(All fires reported as of December 01, 2022)

Year	Number of Wildfires	Wildfire Acres Burned	Number of Unpermitted Fires*
2022	66	217	52
2021	66	86	96
2020	113	89	165
2019	15	23.5	92
2018	53	46	91

*Unpermitted fires which escape control are considered Wildfires.

CAUSES of FIRES REPORTED

Railroad operations & maintenance	Firearm & explosives use	Undetermined	Recreation & ceremony	Debris & open burning	Natural	Other causes	Power generation, transmission, distribution	Smoking	Arson	Misuse of fire by a minor	Equipment & vehicle use
1	3	21	4	60	7	5	7	1	2	1	3

EK HISTORICAL SOCIETY

During 2022, the EK Historical Society funded historical assessments into the Old Town Hall, Depot Station, and current Town Hall to help assess the viability and help go after grants. Thanks in large part to a private donation from Mr. Carl Johnnen, the EK Historical Society is looking at trying to make sure we protect some of our town's most historic and personal buildings. In the upcoming year, we will be looking at grant writing with the NH Historical LCHIP grants. We are also looking at a way to honor those who have served, details coming in 2023.

Respectfully.

EK Historical Society

EAST KINGSTON PUBLIC LIBRARY

In 2022, we seemed to get closer to our new normal after two years of constant change due to Covid. We focused heavily on bringing back programming and reintegrating the library into the everyday lives of East Kingston townspeople. We started by helping the elementary school celebrate Read Across America in March. In May, we had two broken-down propane furnaces replaced by new heat pumps. With our roof full of solar panels slated to be ours in 2023, many thanks to the Friends of the Library for raising the funds, we are looking forward to producing enough electricity to run our building entirely off the power of the sun.

Oceans of Possibility was this year's fabulous summer reading theme. Under Zoe's artistic direction, the library became an undersea masterpiece, complete with waves, jellyfish, sea creatures galore and the yellow submarine. Programs were plentiful and attendance exceeded our expectations. It was, by far, our most attended Summer Reading Program to date.

Yoga returned to the library this year. East Kingston's own Angela Macero started teaching two days per week. She started outside on the lawn during the good weather where attendees could be warm in the sun and listen to the birds. The program has since moved inside as the weather got colder. We look forward to more yoga in 2023.

We were approached in May by Tim and Becky Jones to see if we would be interested in hosting a Farmer's Market in the months of July, August and September. We worked with the Jones' and hosted three wildly successful markets. We thank them for their spirit of community and look forward to working with them again.

In the fall, we hosted Courageous Community Conversations with surrounding libraries. We put on six weeks of programming about diversity, gender and justice for all. We concluded with a Human Book where you could check out a person for 15-20 minutes. We had "books" ranging from a young adult with autism, to a transgendered person, an adult with ADHD, a mother who went through adoption, and so many more. They opened themselves to questions and helped spread understanding. We look forward to doing this programming again in the years ahead.

The EK Conservation Commission continues to work hard for the town and we hosted them twice this year to help spread information about conservation easements. Shelby Stabile graciously volunteered to take care of our community gardens. She planted flowers and vegetables that the kids and guinea pigs enjoyed and we appreciate her efforts.

On a personal note, I would like to thank the people of East Kingston. I started my job in 1995 when I had two small children at home, just as a way to get out of the house and talk to adults. It became something very different and it never has never once felt like work. I started at the Pound School when we were open just 28 hours per week. We had over 17000 books in that tiny building. Just when I thought that the floor couldn't possibly take any more weight, the town voted to build a new library. The new building presented so many new possibilities, and we were soon open 36 hours per week. Today the library is a community center that offers so much more than books. It is a place that people who live in a bedroom community can connect. I am proud to

have been part of that evolution. I want to thank all the people who helped to make the library what it is today.

In October I was surprised to be awarded Library Director of the Year, by the NH Library Trustee Association. Thank you to the trustees and staff who nominated me. It was quite an honor and a fabulous way to end my career.

I am so thankful to be leaving the library in the hands of Zoe Sucu. Zoe has been using the library since she was a toddler and she has worked for the library for eleven years. Two years ago she completed her Masters Degree in Library and Information Sciences. The skills she brings to the library are vast and I know she will continue to make the library an inviting and welcoming place.

I am very much looking forward to 2023 and all that the library will do. I will be back to visit soon.

Library Statistics for 2022

Annual Visits	21,666
New Patrons	71
Books Added	1,780
Books Deleted	2,364
Adult Programs	102
Attendance	1,649
Children Programs	81
Attendance	1,111

Circulation

Magazine Download	810
E-book Download	1,580
Audio Download	2,864
Movie Stream	209
Interlibrary Loan In	941
Interlibrary Loan Out	1,343

Total Circulation 25,159

Respectfully Submitted,

Tracy Waldron
Library Director

MOSQUITO SURVEILLANCE

Severe droughts impact the lives of every living thing from humans to wild animals, your lawn and garden, ponds and streams and the creatures that rely on that water. Mosquitoes live in shallow, stagnant water during part of their lifecycle so their numbers were down due to the drought this past summer. The only benefit of the drought was that NH had a year without significant widespread mosquito-borne disease. Catch basins and backyard containers were the main sources of mosquitoes during the latter half of the season.

The New Hampshire State Lab in Concord tests mosquitoes from July 1st through October 15th and confirmed there were eight West Nile Virus (WNV) positive mosquito batches from Manchester and Nashua. No human or veterinary cases of WNV were identified in New Hampshire. No Eastern Equine Encephalitis (EEE) was detected. Mosquitoes tested positive for Jamestown Canyon Virus (JCV) from Hampstead and Atkinson. Jamestown Canyon Virus cycles between deer and mosquitoes and is transmitted by a variety of mosquito species. Currently, JCV is the most prevalent arbovirus in New Hampshire with five human cases detected in 2021 including one death.

Adult mosquitoes were monitored at four locations throughout East Kingston. Nearly 3400 mosquitoes were collected weekly in baited light traps, identified to species, and select species were sent to the State Lab where they were tested for EEE, WNV and JCV. No disease was detected in mosquitoes collected in East Kingston during 2022. In the absence of disease activity, there was no spraying to control adult mosquitoes at Foss Wasson Park or the school last summer. Mosquitoes collected in East Kingston have tested positive for EEE and WNV frequently through the years including 2021.

Without standing water, mosquitoes can't survive to maturity and spread disease in large numbers. By eliminating standing water around your home during the season, you play an important role in keeping yourself, your family, your pets, and your neighbors safe from mosquito-borne disease.

Respectfully submitted,
Sarah MacGregor
Dragon Mosquito Control, Inc.
www.dragonmosquito.com
603-734-4144

2022 ANNUAL REPORT OF THE PLANNING BOARD

The Planning Board is comprised of members appointed by the Selectmen to execute responsibilities under RSA 674:1 and other state statutes to implement land use and development regulations and broad planning actions that address the town's future needs and vision for the community. This is accomplished through the planning board's statutory functions, which include the maintenance of land development regulations (subdivision and site plan review), drafting of zoning ordinance amendments for town vote, updating the Master Plan and Capital Improvement Plan and the review of development applications typically in the form of public hearings on application for subdivision, site plan review, and home occupations. The Board is comprised of five regular members and can have up to five alternate members. The Board is currently seeking individuals to serve as alternate members.

The Board held twelve monthly regularly scheduled meetings and conducted one site walk in 2022. Minutes for each of these meetings are available online at www.eknh.org/planning-board. All board meetings are opened to the public and community members are encouraged to attend.

Application Activity in 2022

Case #	Applicant	MBL#	Type	Date	Board Action	Additional Detail
22-01	Ewald, Pamela	14-03-07	2-lot SUB	1/20/22	Approved	D-43293
22-01-HO	Poole, Brad	15-03-14	HO	2/17/22	Not Recommended	BWP & Sons LLC
22-02-HO	Smith, Brett	10-06-13	HO	2/17/22	Recommended	BW Smith Excavating
22-03-HO	Burke, Christopher	04-01-06	HO	1/20/22	Recommended	Colonial Landscaping
22-02	Bodwell, Dan/Joyce	15-01-10	LLA	3/17/22	Approved	D-43305
22-0A	Mellet, Nikolas	15-01-08	TEN	4/21/22	Approved	603 Basement Solutions (Unit 8B)
22-0B	Mead, Ronald	11-02-17	TEN	4/21/22	Approved	M&M Trailer/ Automotive LLC (Unit 10C)
22-03	Farmer, Davis/Suzanna	11-02-17	2-lot SUB	8/18/22	Approved	Conditions pending
22-04	Haley, Jason	06-01-42	HO	5/19/22	Recommended	Dog Boarding LLC
22-05	Cyr, Megan	11-01-08	HO	5/19/22	Recommended	Lawn Hopper LLC
22-06	Anason, Linda	13-02-05	2-lot SUB	7/21/22	None	Application Withdrawn
22-07	Donahue, Shawn	09-06-01	HO	6/16/22	Recommended	Donahue & Sons Insulation
22-08	Davis, Matthew Johnen (Town EK)	09-02-04	LLA	7/21/22	Approved	D-43497 Land Donation
22-0C	Perusse, Michael	09-07-01	TEN	7/21/22	Approved	Perusse Transport & Rigging (Bld 2)

Case #	Applicant	MBL#	Type	Date	Board Action	Additional Detail
22-09	Malm, Timothy	09-07-03	HO	8/18/22	Recommended	603 Dirtworks
22-10	Reynolds, Kevin	11-02-17	HO	10/20/22	Recommended	K&B Lawn Maintenance
22-0D	Todisco, Pasquale	09-01-04	TEN	11/17/22	Approved	Todisco Services, Inc (Bldg 1)

Type Code: HO-Home Occupation TEN-Tenancy Change LLA-Lot Line Adjustment SUB-Subdivision

2022 Zoning Ordinance and Regulation Changes

The Board-recommended zoning amendments to Article XIV - Septage/Sludge Disposal Facilities, Article VIII - Accessory Dwelling Units, and Article XI Conservation Subdivision Development were approved by the voters in March 2022. Additionally in 2022 through the public hearing process, the Board approved housekeeping revisions with updates to the public hearing notification process in the Subdivision and Site Plan Review Regulations and the Board's Rules of Procedure, and adoption of the Conservation Commission's 2022 Natural Resource Inventory as an Appendix to the Master Plan.

2023 Zoning Ordinance Proposed Amendments

Proposed amendments that will appear on the March 2023 Town Ballot include administrative changes to Article XVI Home Occupations and Article VIII.F Accessory Dwelling Units.

2023 Goals

The Planning Board is currently preparing two grant applications for submission in 2023 to the InvestNH Municipal Planning & Zoning Grant Program to fund examination of the town's housing needs and challenges, barriers to housing diversity, and conduct community outreach to gather opinions and ideas about expanding housing options in town.

The Board shall also continue its efforts to recruit additional board members in 2023.

In closing, the Board encourages East Kingston residents to visit the Town's new website for more information about the Board's function and ongoing work which can be found at www.eknh.org/planning-board.

Respectfully submitted,

Joshua Bath, Chair

Timothy Allen, Vice Chair

Robert Caron, Ex-Officio

Robert Marston, DVM

Janet Smith



**Robert "Doc" Marston, DVM
1937-2023**

**Planning Board Service
1975-2023**

Members of the East Kingston Planning Board would like to express their sincere thanks and appreciation to the memory of Doc Marston who graciously served on the Board these past 48 years.

Both former and current Board members enjoyed his pragmatic and common-sense approach to planning and land use development, as well as his quick wit and sense of humor. He was well-respected by all and served as the institutional memory for the Board with respect to Board decisions made decades ago.

His contributions to the endeavors and work of the Board in maintaining the rural and agricultural character of the town are evident.

"Motion to adjourn!"

On behalf of the East Kingston Planning Board,

Josh Bath, Chairman

2022 POLICE DEPARTMENT

Happy New Year 2023 East Kingston and welcome to the police department's report for the calendar year 2022. The men and women of the police department work tirelessly everyday to protect and serve this beautiful community that you all call home. Whether you've grown up here in town or have moved to town recently, one thing is for sure that this is one of the safest towns to live and raise a family through the hard work of these people who put on the East Kingston Police uniforms.

We aren't immune from the issues and problems that face law enforcement across this country. We are watching our profession suffer through the pressures and struggles of recruitment and retention. Nationwide, police agencies are finding that they have multiple open positions created through retirements or other separations. Officers moving on from smaller agencies like ours that have found higher paying law enforcement jobs with more benefits, better work schedules, more overtime pay, or sign on incentives such as sign on bonuses, shift differential pay, longevity pay, and annual education bonuses for higher-education degrees to name a few. Officers are even separating all together due to various stressors of the profession back to higher paying private sector positions with the same or better retirement, benefits, and incentives. Here in New Hampshire, our very own State Police currently sits at more than 70 full-time trooper positions that are vacant of their normal approximate 350-member complement.

In June of 2022, Officer Stephen Gahan, Esq., one of our part-time (per-diem) police officers, took a position with the Hillsborough County Attorney's Office as a prosecutor, leaving behind his law enforcement career as a police officer. We wish him the best at the HCAO! This open part time position remains vacant to this day.

Here in East Kingston, we have been very fortunate in 2022 to have everyone else still here with us while agencies around us of similar size, staff, and community size are struggling to hire, train, and retain at a huge cost to their respective taxpayers to replace officers rather than to retain their staff. In 2022, The East Kingston Police Department created a true second-in-command position and promoted our longest-tenured officer of the department to the new rank of Lieutenant. Clayton Jervis is now the executive officer of the police department and will assist me with the administrative and the day-to-day operations of the police department as his career progresses into a more leadership and management role of this department. Lt. Jervis also completed his FBI-LEEDA trilogy training this year, a three-year process of leadership and executive training. Congratulations Lt. and well done!

This promotion created a vacancy with the first line supervisor in the patrol division of the department. After a testing and evaluation process, Officer Donald Frost was selected and promoted in December of 2022 to the rank of Sergeant and takes over the first line supervision function of the department. Congratulations Sgt. Frost!

One of the largest areas of complaint from you all and one of the largest contributing factors to motor vehicle crashes in our community is speed and distracting driving whether by electronic devices or impaired driving. Tragedy struck our little community again this year in November with the third fatal motor vehicle crash occurring on our roads in as many years in this town. Having this impact upon our community that we serve in so many ways is one of a police department's worst nightmares. We do our absolute best to try and combat these issues through answering complaints from our residents using directed patrols and selective enforcement efforts. Having just one or maybe two officers on at any given time or covered by our State Police on the overnights, it is impossible for us to be everywhere. To

help us collect as much information and deploy our limited resources the best we can, in 2022, the town purchased a solar powered speed detection sign which is intended to move throughout the community and collect data of speed rates, dates, times, etc. This has been instrumental in focusing our enforcement directed patrols to specific time frames to try and address these issues causing catastrophic events in our small town.

As I write this report, we are anxiously awaiting the arrival of a 2023 Dodge Charger to replace our ailing 2015 Charger which has approximately 130,000 hard miles on it. As repair costs are mounting on this 7-year-old cruiser, we are learning that manufacturers of our police vehicles costs are rising as is the cost of the electrical equipment added to it. We have been very fortunate to not have to approach the taxpayers for purchase of up-fitting equipment such as lights, siren, prisoner partitions, and laptop computers, through the use of funds from our outside police detail revolving account.

As we work together to serve you all in 2023, I can honestly say that the members of this department come to work every day to provide the best law enforcement service that they can. The morale of the department is at an all-time high. We truly are a family with a common goal. To continue to make East Kingston one of the safest towns in this state for you all.

As your police chief, it is an honor and privilege to lead this team and I want to thank our Board of Selectmen, Town Administrator, and other town department head's for working together to help that mission come true. I want to take an opportunity to thank all of you, the residents of our town, where without your help, diligent attention to detail, and attentive eye on your neighbors make you all our best witnesses when crime happens and our greatest police department supporters!



Michael C. LePage

Chief of Police

RECREATION DEPARTMENT 2022

The East Kingston Recreation Department had a successful 2022. As most of our recreation programs returned to a full post Covid normalcy, we found most of the East Kingston families were excited to get back into the community. We saw our total numbers of participants increase by 16% this season throughout all the programs. Again, we continued to operate basketball, baseball, softball, soccer, and skiing. We also brought back the fishing derby this past spring, which made a lot of our families very happy. As we have for the past 10 years, we were able to operate under budget, and continued to keep our programs all priced with our families in mind. We even operated our Camp David soccer program at no cost to our families this season.

Accomplishments for the season were highlighted by the return of the East Kingston Fishing Derby in April. We had a new coordinator, and several volunteers to help make it all happen. They are already in the planning phase to grow and improve on the event for 2023. We also purchased and will install a new Batting Cage for Foss Wasson field. We had been without for a couple years, as the old structure was heavily damaged from a storm. Soccer enjoyed new soccer goals for their program this season, as we updated some of the older equipment. We also had both EKES and Foss infields done over with fresh infield mix. Both infields had just been turned over the past few seasons, with the limited use from Covid restrictions.

As stated, Recreation numbers were up throughout all our programs. Individually, we did see a decrease in participation in recreational basketball. These numbers dropped by quite a bit, and this was apparent on the girl's side, as we did not field a ¾ or 5/6 girls' team in EK this season. Research indicates that this dip can largely be attributed to the growth in Volleyball. That coupled with the new Exeter AAU program negatively impacted on our participation numbers. All the other sports enjoyed increased participation.

Looking ahead, we do have several goals for the upcoming season.

1. Increased participation in the Fishing Derby
2. Exploring the additions of Flag Football, Volleyball, and Pickle Ball
3. Continued participation in the new SAU16 recreation committee meeting bimonthly
4. Exploring the possibility of adding power and water to Foss Field
5. Expansion of the Ski Club as a joint program with Kensington

As we stated, we enjoyed this past season, as our programs returned more to what they had always been. We have some new interest in committee members this year and are excited to see what we can do with more volunteer assistance. Andrew Herum will start 2023 as the Recreation Director, and is excited to continue on with the traditions our families have enjoyed for the past 15 years.

Bryan Wall

ROAD AGENT

The winter of 2022 started out with more rain and ice but for the most part an uneventful winter. Spring came early in March.

Patching potholes and repairing street signs was accomplished. Culvert cleaning and roadside mowing were also performed.

Greystone Road was reconstructed as a few large culverts were failing due to age and could possibly collapse. A few of the large culverts were replaced during construction and a complete new base layer of pavement.

Stagecoach Road and Andrews Lane had smaller culverts replaced due to aging pipe lines.

Later in the fall, tree work was performed to remove dead and dangerous trees along the road sides in Town.

Just before the year's end a powerful storm blew over several trees. Power lines were down and roads were temporarily closed

Thank you to all the people who helped support in making 2022 a safe and productive year.

Respectfully submitted,

Mark Brinkerhoff

Road Agent

Solid Waste Removal & Recycle Committee Report, 2022

Members: Ronald F. Morales – Chairman Dan Guilmette – Vice Chairman
 Rob Caron – Selectman Bud Staples – Recording Secretary

The primary role of the Committee is to assist the Board of Selectmen, Town Administrator, and Town Clerk with recommendations and actions pertaining to solid waste removal and recycling. Quarterly meetings were held to review monthly collection data, budget variances, unexpected price increases, recycling market trends, scheduling of bulk, white goods and e-Waste pickups, collection and billing issues, and providing public notices regarding our subject.

In 2022, residential properties in Town recycled 283.2 tons or 28.2% of our total solid and recycled waste. This compared to 315.93 tons or 30.6% in 2021. Total solid waste tonnage in 2022 was 720.16 tons vs. 715.32 tons in 2021. Our Town continues to recycle its waste at one of the highest rates in NH, even though we experienced a sizable 10.3% reduction in recyclables.

As in previous years, residents were allowed 2 free stickers per household for each of 2 bulk waste pickups and were able to purchase additional stickers at a cost of \$20 each. A total of 13.44 tons of bulk waste were collected, compared to 16.93 tons in 2021. The October white goods/e-Waste collection yielded 40 pickups compared to 82 in 2021. Revenue collected from the three pickups represented less than 15% of the Town's billed cost by WM.

We started the year strong with only a 1% increase in the 2022 budget compared to 2021. This was primarily due to a 7% savings from the 2021 budget and the significant increase in the blended value rate forecasted and experienced for recycled waste that reduced our recycle processing fees significantly. The latter continued through July, before dropping off a cliff the remainder of the year due to increased recycle market volatility, primarily due to COVID closures. WM, experiencing significant higher costs due to COVID, higher labor rates, vehicle, materials and fuel costs, then implemented increases in cart fees, disposal rates, and fuel that added approx. \$5,730 to our costs for the 2nd half of the year. These costs were not budgeted. As the blended value of recycled material continued to decrease each month from July forward, savings to budget were wiped out at year end with a deficit to budget of approx. \$10,000.

As we enter the 4th year of our 5 year contract with WM, we see continued inflationary increases for collection services and less opportunity for significant savings in blended value rates from recycled waste. To cover this lost savings opportunity, a budget increase of 19% for 2023 was submitted to the BOS. Our 2023 public quarterly meetings are scheduled as follows: January 18th, April 19th, July 19th and October 18th. All to be held at the Pound School at 4:00PM.

WM has a website with excellent information on recycling. Check out: **3 Basic Rules to Recycle Right** and the video: **Together for Tomorrow: WM + Repreve**. To view, please go to: www.rorr.com. Thank you for your continued recycling and composting efforts. It's important for the environment and for future generations to come.

2022 RECYCLE AND SOLID WASTE TOTALS BY MONTH

East Kingston	<u>Single Stream</u>	<u>Roll-Off</u>	<u>Total Tonnage</u>	<u>Clean Up</u>	<u>Solid Waste</u>	<u>Total Tons</u>	<u>SW & R Total</u>	<u>% Recycled</u>
January	34.13	1.62	35.75		66.53	66.53	102.28	35%
February	15.15	1.48	16.63		45.52	45.52	62.15	27%
March	23.48	1.44	24.92		55.38	55.38	80.30	31%
April	20.17	1.52	21.69		53.12	53.12	74.81	29%
May	19.92	2.54	22.46	5.41	71.45	76.86	93.91	24%
June	20.34	1.57	21.91		52.75	52.75	74.66	29%
July	19.17	1.33	20.50		58.85	58.85	79.35	26%
August	30.27	1.35	31.62		73.93	73.93	105.55	30%
September	19.99	1.38	21.37	8.03	55.82	63.85	77.19	28%
October	19.75	2.30	22.05		75.16	75.16	97.21	23%
November	19.95	1.69	21.64		60.62	60.62	82.26	26%
December	21.20	1.47	22.67		51.03	51.03	73.70	31%
Totals:	263.52	19.69	283.21	13.44	720.16	733.60	1003.37	28.23%

TAX COLLECTOR

At 2022-year end, our outstanding receivables were as follows:

2014L -	\$187.05
2015L -	\$169.47
2016L -	\$169.41
2017L -	\$386.34
2018L -	\$411.15
2019L -	\$879.85
2020L -	\$23,258.42
2021L -	\$63,799.66
2022P01 -	\$69,693.16
2022P02 -	\$159,705.40

We executed 18 liens for unpaid 2022 property taxes. At year-end, 13 have yet to be redeemed. There were no properties deeded in 2022.

The tax year runs from April 1 to March 31. Property taxes are billed semi-annually, due in July and December. The July bill is an estimated bill, mailed at the end of May, based on half of the previous year's tax rate times the assessed value of the property. Property taxes are based on the assessed value as of April 1st. Tax rates are set by the NH Department of Revenue Administration in October. The December bill is calculated with the new tax rate, multiplied by the property assessment, less the bill that was due in July. The final bill is mailed at the end of October. All property taxes not paid by the due date are subject to an interest charge of 8% annum.

In 2023, our lien date for 2022 outstanding taxes will be June 16, 2023 and our deeding date for 2020 outstanding taxes will be August 18, 2023.

If you have outstanding taxes, please feel free to contact our office to set up a payment plan or if you would like to make pre-payments toward the next billing cycle. Prepayments are applied to the taxpayer's account and when their property tax bill is issued, they are already paid or only owe a small balance.

Respectfully submitted,

Barbara A. Clark, Tax Collector

TOWN CLERK

The Annual Meeting (deliberative session) was held on February 5, 2022 with 42 residents in attendance.

Our Town Election was held on March 8, 2022, with 629 voters participating: a 35% voter turnout. On March 22, 2022, we had a recount of the East Kingston School District ballots, specifically recounting write-in candidates for East Kingston School District Moderator, Treasurer and Clerk.

The State Primary Election was held on September 13, 2022, with a 35% voter turnout.

The State General Election was held on November 8, 2022, with an 80% voter turnout.

On Saturday, April 16, 2022, Dr. Kirk Smith of Amesbury Animal Hospital held a rabies clinic at the Town Office Building and our office was open to license dogs as well.

On May 11, 2022, Judy Cash and I attended the NH City & Town Clerks' Association's annual Seacoast Regional Workshop.

On August 24, 2022, I attended State Election Law training in Portsmouth, NH.

Reminders:

Title exempt vehicles are 1999 and older.

ID is mandatory when registering or renewing your motor vehicle.

The Real ID implementation has been extended until May 7, 2025.

We have a drop box for payments at our Town Office Building entrance.

If you would like to receive your renewal notice and/or dog licensing reminders by email, please update us with your email: bclark@eastkingstonnh.gov

All dogs are required to be licensed per state law by April 30th.

Notary Public Services are provided free of charge to residents only.

Renew your motor vehicle, dog license, or obtain a vital record online at eknh.org.

Fishing/Hunting licenses are available in our office.

OHRV and snowmobile registrations are available in our office.

A big thanks to Judy Cash for her 21+ years of dedication to this office and serving the East Kingston community.

Thank you for the opportunity to serve you and our best to you in 2023.

Respectfully submitted,

Barbara A. Clark
Town Clerk/Tax Collector

TREASURER

In 2022 Treasury continued to assist with processes and controls to make cash processing easier for taxpayers. The town introduced electronic payment methods including ACH and credit cards. Credit card payments are now available over the counter at the Tax Collector and Town Clerks office. In addition, credit card and ACH payments are available via the town website. The plan is to increase the availability of electronic payment options for various town departments in 2023.

Treasury began utilizing the Demand Deposit Marketplace via the Citizens Bank Insured Deposits program. This program allows for placement of deposits across multiple banks, providing for FDIC insurance, and ensures the protection of town funds.

I would like to add my appreciation and many thanks to the staff of the Selectmen and Town Clerk/Tax Collector's offices. Their hard work and timely flow of information is essential to the completion of my work.

Thank you for the opportunity to serve our community.

Respectfully submitted,

Barbara K. Smith, Treasurer

Trustees of the Cemeteries
Annual Report
2022

In 2022, the cemetery trustees included Barbara Clark, Jim Clark, and Stephen McMillan. Mark Brinkerhoff and Diane Amero continued as cemetery sextons.

The cemeteries opened on time this year, on April 15. The spring cleanup of the cemeteries was performed in April and May. Cub Scout pack #323, under Bill Gannon's leadership, cleaned up the Christmas wreaths at Hillside and Union Cemeteries. Flags were placed on all veteran grave sites prior to Memorial Day.

The town-hired landscaper, Yankee Clipper, kept all three cemeteries looking good throughout the year. Lawn treatment, including grub control and fertilizer, was provided by Lawn Doctor.

The northern section of land at Hillside Cemetery was prepared for use by Mike Paul Landscaping, a local company.

The shed roof at Hillside was replaced by Rich Brown Construction.

Four cemetery lots were sold this year, and eight burials were completed.

Wreaths Across America arranged for wreaths to be placed on veteran grave sites in December. Gerry Tilley of Fremont coordinated the program and Mike Benjamin volunteered his time to place the wreaths.

The cemeteries were officially closed for the year on December 15.

The cemeteries should re-open on April 15, 2023, barring unforeseen circumstances. During 2023, the trustees plan to repair or remove the shed at Union Cemetery. Pruning and possible cabling of the larger branches of trees at Union will be considered.

Sexton Amero has decided to step away from her role as sexton. The trustees will search for a new sexton in 2023 to fill her role and to take on additional tasks.

Respectfully submitted for the trustees,

Stephen McMillan

Stephen McMillan
Cemetery Trustee

TRUSTEES OF THE TRUST FUNDS

As of 31 December 2022, the charitable (private) trust funds market value was **\$593,667** and the capital reserve and expendable trust funds (CRF and ETF) market value was **\$1,269,783**. Our combined investments value was **\$1,863,450**.

As many of you are likely aware, 2022 has seen record declines in portfolio values. Our two portfolios have not escaped the relentless downward movement in security prices.

That said, it is the firm belief of our Board and its advisors that realizing the relatively high returns that markets can provide requires that investors remain committed to stocks in both bull and bear markets.

Bear markets are painful, but because it is impossible to predict exactly when they will end, those who sell out of stocks when things get uncomfortable are likely to miss out on a large chunk of the stock market's gains.

All of the public and private trust funds the Trustees oversee are invested and managed by **Three Bearings Fiduciary Advisors** of Hampton, New Hampshire. Management fees for the Town's funds are taken directly from the trusts as the State allows, and the Town elected to do. Account activity for the year is summarized as follows:

	Capital Reserve Funds	Charitable Trust Funds	Totals
Beginning Market Value	\$ 1,368,530	\$ 656,752	\$ 2,025,282
Cash Deposits	\$ 114,100	\$ 0	\$ 114,100
Withdrawals	\$ 106,436	\$ 0	\$ 106,436
Transaction Costs, Fees	\$ 6,290	\$ 3,090	\$ 9,380
Change in Market Value	\$ (100,121)	\$ (59,995)	\$ (160,116)
Ending Market Value	\$ 1,269,783	\$ 593,667	\$ 1,863,450

Detail of individual funds is shown on the next page.

Respectfully,

J. Roby Day, Jr., '23
Edward A. Lloyd, Jr., '24
Ronald F. Morales, '25
Paula A. Newcomb, Alt '23

VOLUNTEER FIREMEN'S ASSOCIATION

Another year has passed, and I want to again thank everyone for their participation and support of our Firemen's Association. Our group has expanded with the addition of many new members that all work hard to continue our goal of supporting the operations of the Fire Department.

We had an eventful 2022 that included some much-needed exterior work on the building. Member Ed Campbell single handedly reconstructed the exterior stairs and decks for us. The association was able to provide donated funds for the material. The larger portion of the project was completed in the back of the property and is an emergency egress for the upstairs training area. Mr. Campbell's work is outstanding. We thank him for his donated time and we thank those that assisted him.

If I have my history right, the last time these stairs were worked on was in 2007 for the building addition that was completed in 1972. The original Fire House was built in 1950. Members have shared details of all the work: their donated time, expertise and materials that brought all this project together making the firehouse more accessible and operational. We recognize and appreciate all the people who have brought us to where we are today.

This year, the Fire Department with support from many state officials including our Governor was able to secure grants to purchase a new life saving chest compression machine and a automatic stretcher lift system. The Association made use of donated funds to support this purchase by covering the required matching funds. Both items greatly improve our ability to help others and we thank everyone who helped us achieve this purchase. In late summer, the Department was honored with a visit from the Governor, state officials, and residents as well as local representatives who helped move this project forward. This initiative went beyond our department and helped many other departments statewide obtain the same life saving equipment. It was a great opportunity for us to thank them all and celebrate.

As we headed into fall, the Association made plans for the kickoff of its first Haunted Fire Station Fund Raising Event. Member John Coppens came up with the idea and ran the committee that was able to acquire donated materials and transform the rear and upper fire station areas into a fun and spooky haunted house. Firefighter Coppens put in many hours directing and working with the volunteers. They spent days, nights and weekends converting the area into a ghostly attraction. The big night arrived and was a hit. Both children and parents expressed their appreciation and said they hoped the Haunted Fire Station would return the following year. One happy participant looked up at his parents and said, "so that's what Halloween is." A big Thank You goes out to all who visited our creation and to those who worked long hours to make it happen.

We ended the year with the Santa Parade. Just as St. Nick was about to roll out, many of his helpers got called to assist a neighboring town with a fire and then returned to our town to a resident's home to investigate a carbon monoxide alarm. This delayed our plans a bit, but we were still able to get Santa out and about in time to see everyone. Santa had the hardest job

which included enduring the arctic cold weather that Christmas Eve while sitting outside on the sometimes-bumpy sleigh. Santa smiled, waved and froze in the cold while warming the hearts of both children and adults. Santa's magical sleigh ride lasted about 4 hours making the preparation and work done by everyone involved all worthwhile. This has been an annual tradition in our town for many, many, years and one that we all enjoy participating in. Thank you to Santa and his many elf volunteers who made his journey possible.

We look forward to the upcoming year and everyone's continuing support of our Fire Department and Fire Association. Thank you all.

Tom Latham,

President of the East Kingston Volunteer Firemen's Association

WELFARE AGENT

The Selectman's Office received very generous anonymous donations of Market Basket Gift Cards and Walmart Gift Cards for our citizens in need. Donations of paper products and personal hygiene products are welcome and accepted at the Selectmen's Office during normal business hours however we are no longer accepting food items as we are not able to maintain the safety of them at this time. We wish to extend a heartfelt thank you to all those that have donated and helped the residents of East Kingston. The love and pride in supporting each other in this community is overwhelming.

In East Kingston, residents who request assistance are required to complete a public assistance application. Applicants are then required to meet with the Board of Selectmen who will determine whether to grant the assistance. All applications are treated with complete confidentiality and respect.

For further information, you may contact the Welfare Agent at the Selectmen's Office during normal business hours: Monday, Tuesday, Thursday and Friday 8a-2:30p 603 642-8406 ext. 1.

Respectfully submitted,

Grace Ruelle

Grace Ruelle, Welfare Agent

ZONING BOARD OF ADJUSTMENT

The Zoning Board of Adjustment is an organized group of selected members of the community who has the authority to act in four separate and distinct categories:

1. Appeal from Administrative Decision - Hear and decide appeals if it is alleged there is error in any order, requirement, decision, or determination made by an administrative official;
2. Approval of Special Exception - In appropriate cases and subject to appropriate conditions and safeguards, make special exceptions to the terms of the ordinance;
3. Grant of Variance - Give permission to use a specific piece of property in a more flexible manner than allowed by the ordinance; and
4. Grants of Equitable Waivers of Dimensional Requirement - Address situations where a good faith error was made in the siting of a building or other dimensional layout issue.

Membership of the Board shall be comprised of five regular members and up to five alternate members. At present, there are five regular members and one alternate. Letters of interest to serve as an alternate are welcomed.

The Board meets on an as-needed basis and reserves the fourth Thursday of the month for its meetings. The Board operates on statutorily-required rules of procedure to inform the public on how it conducts its business. These rules as well as other pertinent board information (application forms, meeting agendas and minutes, etc.) can be viewed at www.eknh.org/zoning-board-adjustment.

In 2022, the Board held five public hearings and rendered the following decisions:

Case #	Date	Applicant	MBL#	Type	Purpose/Reason	Action
2022-01	6/23/22	Donahue	09-02-04	Spec. Ex.	VIII.F - Accessory dwelling unit	Granted B6426 P763
2022-02	5/4/22	Bodwell	15-03-05	Spec. Ex.	VIII.F - Accessory dwelling unit	Granted B6412 P2933
2022-03	5/19/22	Bonnevie (Palladino)	03-02-12	Spec. Ex.	VIII.F - Accessory dwelling unit	Denied
2022-04	7/28/22	Palladino	03-02-12	Spec. Ex.	VIII.F - Accessory dwelling unit	Granted B6436 P1108
2022-05	12/29/22	Poole	15-03-14	Appeal	Appeal cease & desist order regarding home occupation	Denied

Type Code: Spec. Ex.-Special Exception Appeal-Appeal from Administrative Decision

Respectfully submitted,

Tim Allen, Chair
Ed Robbins, Vice Chair
Dave Ciardelli
Paul Falman, Alternate

Nate Maher
Frank Collamore

ANNUAL REPORTS
OF THE
SCHOOL DISTRICT
OF
EAST KINGSTON, NEW HAMPSHIRE
FOR THE FISCAL YEAR
2022-2023

East Kingston Elementary
Exeter Region Cooperative
SAU #16

EAST KINGSTON SCHOOL DISTRICT OFFICERS

SCHOOL BOARD

Melissa Lyons, Chair
770-3979
2023

Andy Herum
395-8959
2024

Tiffany Dabrieo
347-5433
2025

TREASURER

Tom Larson
Unlisted
2023

MODERATOR

Pete Dervan
Unlisted
2023

CLERK

Jamie Saucier
2023

SUPERINTENDENT OF SCHOOLS

David Ryan
603-775-8653

ASSOCIATE SUPERINTENDENT OF SCHOOLS

Esther Asbell
603-775-8655

ASSISTANT SUPERINTENDENT FOR CURRICULUM AND ASSESSMENT

Christopher Andriski
603-775-8679

DIRECTOR OF HUMAN RESOURCES

Heather Murray
603-775-8664

East Kingston Elementary School Report
January 2023

Enrollment

As of January 4, 2023, the enrollment at EKES is 132 students. The enrollment from the prior 3 years:

- 2021-2022--135 students
- 2020-2021--125 students
- 2019-2020--136 students

Current projections for 2023-24 have enrollment at 130 students and we have budgeted accordingly.

Faculty and Staff

This year, we have welcomed 4 faculty members to the EKES staff.

Erica Hill is our new Special Educator / Case Manager. Ms. Hill is a recent graduate of Southern New Hampshire University with a Bachelor's Degree in Elementary and Special Education.

Molly Norton is our new 5th grade teacher. Ms. Norton received her initial BA in Family Studies/Human Development and another BA in English Literature from the University of New Hampshire. She then received her MA in Education also from the University of New Hampshire.

Abigail Sousa is our new 1st grade teacher. Mrs. Sousa received her B.A. in English and Elementary Education from Framingham State University and her M. Ed. in Educational Studies from Southern New Hampshire University.

Jessica Tkacz is our new Special Educator. Ms. Tkacz received her BA in English/Language Arts and Special Education from Granite State College.

Principal's Message

The 2022-2023 school year finally opened as I expected it to open when I accepted the position back in March 2020. There's always a different kind of buzz at the beginning of a school year, but this year was much different with the challenges of the past two school years behind us. Our amazing students were back in small groups working collaboratively, eating together again in our multi-purpose room, and showcasing their learning in many different ways.

We were also thrilled to add Science, Technology, Engineering, Arts, & Math (STEAM) as another Unified Arts class to EKES this year. Here, students begin preparing for the future workforce by developing problem solving and critical thinking skills, learning collaboration and creativity, and empowering students to use their unique talents. The STEAM room has quickly become the most popular area in the building because of what it has to offer all students.

Finally, I want to recognize the faculty and staff for their dedication and commitment to children of the East Kingston community. This group does not realize how special they are and I feel blessed to have the opportunity to work alongside them every day!

Check out our webpage at: eks.sau16.org and follow us on twitter @EKESCommunity

Sincerely,

Brandon French, Principal

**EAST KINGSTON ELEMENTARY SCHOOL
OPENING ENROLLMENT 2022-2023
GRADES K-5**

	<u>K</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>Total</u>
2022-2023	23	26	13	21	20	29	132
2021-2022	29	11	22	19	28	27	136
2020-2021	9	20	19	27	28	21	124
2019-2020	18	20	25	28	23	22	136
2018-2019	17	23	26	23	19	26	134
2017-2018	22	29	21	19	27	27	145
2016-2017	31	22	20	24	29	27	153
2015-2016	20	17	24	25	25	33	144
2014-2015	19	20	25	22	34	27	147
2013-2014	21	28	21	36	27	37	170
2012-2013	26	21	39	24	36	36	182

EKES Staff List 22-23

Alysha Bastille (Art teacher)
Michael Benjamin (Night Custodian)
Chris Benson (PE/ Teacher)
Bryan Bergeron-Killough (Music Teacher)
Becky Beveridge (Paraprofessional)
Jessica Bucknam (Library/Media Specialist)
Heather Cote ($\frac{3}{4}$ Grade Teacher)
Erica DeLucia (Kindergarten Teacher)
Kelly Dussault (OT)
Rebecca Fournier (Nurse)
Brandon French (Principal)
Alyssa Gagnon (Speech and Language Pathologist)
Mary George (Kitchen Manager)
Rosalie Goodwin (Paraprofessional)
Jodi Guilmette (Paraprofessional)
Barbara Hauck (Paraprofessional)
Erica Hill (SpEd teacher)
Hannah Hoffmaster (Paraprofessional)
Karen Hoffmaster (Admin assistant)
Colleen Lukach (SpEd Case Manager)
Trish Merrill (School Psychologist)
Carol Miller (5th grade teacher)
Wayne Mizzi (Maintenance Coordinator)
Morna Nigrello (Paraprofessional)
Sharon Norman (Kindergarten Teacher)
Molly Norton (5th Grade Teacher)
Jennifer O'Connell (BCBA)
Erin Pettinato (Paraprofessional)
Deborah Plourde (Food Service Manager)
Kristen Schuster (Reading Specialist)
Isabel Smith ($\frac{1}{2}$ Grade Teacher)
Abby Sousa (1st Grade Teacher)
Matthew Stevens (1/2 Grade Teacher)
Paige Tewell (Guidance Counselor)
Cheryl Titone (STEAM Teacher)
Jessica Tkacz (SpEd teacher)
Melissa Wall (Paraprofessional)
Amanda Ward ($\frac{3}{4}$ Grade Teacher)

38 staff member as of 8/31/22

EAST KINGSTON SCHOOL DISTRICT

SPECIAL EDUCATION PROGRAMS

PREVIOUS TWO FISCAL YEARS PER RSA 32:11-a

<u>SPECIAL EDUCATION EXPENSES</u>		2020-2021	2021-2022
1210	Special Programs	301,945	358,441
1430	Summer School	0	0
2140	Psychological Services	7,163	660
2139	Vision Services	0	0
2150	Speech and Audiology	44,194	48,275
2159	Speech-Summer School	0	0
2160	Physical/Occupational Therapy	0	0
2722	Special Transportation	38,994	60,961
2729	Summer School Transportation	0	0
	Total Expenses	392,296	468,337
<u>SPECIAL EDUCATION REVENUE</u>			
1950	Services to other LEAs	0	0
3110	Special Ed. Portion Adequacy funds	31,923	42,753
3110	Foundation Aid	0	0
3111	Catastrophic Aid	0	9,342
3190	Medicaid	2,161	2,136
	Total Revenues	34,084	54,231
<u>ACTUAL DISTRICT COST FOR SPECIAL EDUCATION</u>		358,212	414,106

Town of East Kingston: School District

Deliberative Session

2-5-2022

In attendance:

School Board: Ms. Jen Ranz, chair, Mr. Andy Herum, Ms. Melissa Lyons

School District Officials: Mr. Brandon French, EKES Principal, Dr. David Ryan SAU16 Superintendent, Ms. Mollie O'Keefe SAU16 Executive Director of Finance and Administration, Peter Bronstein, ESQ, Legal counsel for District

Other: Mr. Pete Dervan, Moderator and 48 members of the town

Meeting began at: 1:05PM with the Pledge of Allegiance.

The moderator read the announcement that calls the meeting regarding the first session of the Town Meeting. The moderator went over procedures for the meeting, over technical issues, and agreement to not hold any of the meeting officials (board, moderator, school district) liable for the potential risk of catching COVID. The moderator made note to limit discussion on points to 3 minutes for the first comment. Additional comments can be made after others have had a turn. Please leave amendments till the end to promote dialogue. Remain civil and respect others. Town members or invited/voted guests only. Cards were handed to everyone upon arrival and they will be used if necessary. The moderator asked and the town voted to allow the Superintendent of Schools, Dr. David Ryan, Executive Director of Finance and Administration, Mollie O'Keefe and Legal Counsel, Mr. Bronstein to be able to participate in the meeting if needed. The agreement to allow these individuals to speak if necessary passed without assent.

Presentation by the School Board: As of minutes, this Board presentation is available at:

<https://drive.google.com/file/d/11xfge80v7SaMhpzPkR6AjvmQYW8XrxS/view>

The Board Chair, Ms. Ranz, began the presentation. The presentation consisted of highlights from the school. Been opened since November 2020 and haven't closed since, 6 new staff members as

replacements, child-study teams and multi-tiered systems of support, 29 kindergarten students, school activities – including the play, and increased board transparency/engagement projects.

Key challenges for the 2022-2023 budget process: Major federal funding (IDEA) is being reduced from \$117,105 to \$29,500. Other COVID/Pandemic related impacts for costs for fixed costs (energy consumption, electricity) and supply issues and increased costs.

Ms. Lyons continued the presentation by describing how the tax bill is divided. The Local education portion is 23% of every tax dollar collected. The Board has been working on the budget for quite some time. The budget work began with Mr. French and Ms. O'Keefe in the summer. This predates November 10, 2021 presentation and budget workshop on January 5, 2022.

Some of the Key Changes were from IDEA grants (reduction in federal funding) Costs for OT, Psychological Services and Speech Pathologist contribute to this key budget change. The use of the Special Education Trust fund, approved last year by warrant will decrease this year and last year for planned use.

Mr. Andy Herum presented about some of the key budget changes. The addition of a math specialist (full-time support) This will be a cost of roughly \$57,060 that has some benefits for a 7/hr day. This will be partially offset by reductions by prebuying some equipment because of Health Trust return.

Key figures: \$3,072,716 (this year's adopted/approved budget), FY23 budget proposal is \$3,133,688 an increase of \$60,952 or 1.98%.

Dr. Ryan noted there was a typo in the Board's PowerPoint regarding the Warrant Article default budget number having a decimal in the place of a comma. Mr. Herum read the warrant article.

The motion to adopt this warrant as written was:

Moved by Justin Lyons seconded by Matthew Ranz.

Discussion ensued:

Mr. Ted Lloyd – Regarding the change from last budget to current budget and inflation. Increase of enrollment was questioned and the cost per student.

Response: Enrollment was 124 students and we are at 136 students. When comparing cost/student it is tricky to repair because we have fixed costs. Total Cost Last year: 24,775.53/Student compared to this year \$23,041.82

Mr. French: Kindergarten enrollment projected is at 13 known students. Last year we had 17 and had 30 by enrollment. Previously was 9 students.

Dr. William Branting- Regarding clarification from Mr. French's default not including the 57K for Math position. How does the budget work?

Response: That is correct, if the default budget is the budget for next year, there will be no math instructor.

Ms. Abby Mills- Thanks the Board for adding Math Specialist.

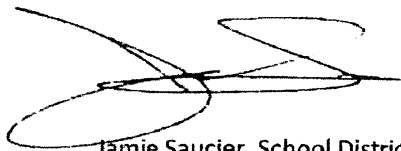
Mr. Mike Thompson: Questioned about voting against the budget. When this was to be done.

Response: The vote on the budget, for or against, takes place at the second meeting of the Meeting (March 8, 2022). There is nothing to vote on today because the warrant is absent an amendment today.

Recap: No amendment was made. Warrant article passes as presented.

Meeting concluded at 1:37PM. Moderator Dervan thanked those in attendance and those who provided childcare during the meeting.

Submitted by:



Jamie Saucier, School District Clerk
2/5/2022

EAST KINGSTON SCHOOL DISTRICT WARRANT

To the inhabitants of the School District of the Town of East Kingston, County of Rockingham, State of New Hampshire, qualified to vote on District affairs:

You are hereby notified to meet at the East Kingston Elementary School, 5 Andrews Lane, in said District on TUESDAY, THE FOURTEENTH DAY OF MARCH, 2023, at 8:00 AM to 7:00 PM, to act upon the following subject:

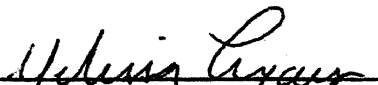
1. To choose one (1) School Board member for the ensuing three (3) years.
2. To choose one (1) School District Treasurer for the ensuing one (1) year.
3. To choose one (1) School District Moderator for the ensuing one (1) year.
4. To choose one (1) School District Clerk for the ensuing one (1) year.


Given under our hands this 17 day of January 2023.

POSTED WITH THE WARRANT ON JANUARY 20, 2023.

State of New Hampshire
True Copy of Warrant - Attest

EAST KINGSTON SCHOOL BOARD


Melissa Lyons, Chairperson


Andrew Herum


Tiffany Gabriele



Article 01 Operating Budget

Shall the East Kingston School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$3,415,429? Should this article be defeated, the default budget shall be \$3,282,273 which is the same as last year, with certain adjustments required by previous action of the District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. The East Kingston School Board Recommends \$3,415,429. (Majority vote required)



New Hampshire
Department of
Revenue Administration

2023
MS-26

Proposed Budget

East Kingston Local School

Appropriations and Estimates of Revenue for the Fiscal Year from:
July 1, 2023 to June 30, 2024

Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on: January 20, 2023

SCHOOL BOARD CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
ANDREW HELM	VICE CHAIR	
Tiffany Dabriceo	Board member	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2022	Appropriations for period ending 6/30/2023	Appropriations for period ending 6/30/2024 (Recommended)	Appropriations for period ending 6/30/2024 (Not Recommended)
Instruction						
1100-1199	Regular Programs	01	\$1,145,842	\$1,036,277	\$1,145,841	\$0
1200-1299	Special Programs	01	\$297,558	\$252,163	\$297,558	\$0
1300-1399	Vocational Programs		\$0	\$0	\$0	\$0
1400-1499	Other Programs	01	\$16,200	\$15,800	\$16,200	\$0
1500-1599	Non-Public Programs		\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	01	\$0	\$0	\$0	\$0
1700-1799	Community/Junior College Education Programs		\$0	\$0	\$0	\$0
1800-1899	Community Service Programs		\$0	\$0	\$0	\$0
Instruction Subtotal			\$1,459,600	\$1,304,240	\$1,459,599	\$0
Support Services						
2000-2199	Student Support Services	01	\$277,400	\$265,728	\$277,400	\$0
2200-2299	Instructional Staff Services	01	\$95,997	\$94,407	\$95,997	\$0
Support Services Subtotal			\$373,397	\$360,135	\$373,397	\$0
General Administration						
2310 (840)	School Board Contingency		\$0	\$0	\$0	\$0
2310-2319	Other School Board	01	\$19,875	\$17,650	\$19,875	\$0
General Administration Subtotal			\$19,875	\$17,650	\$19,875	\$0
Executive Administration						
2320 (310)	SAU Management Services	01	\$80,848	\$74,649	\$80,848	\$0
2320-2399	All Other Administration		\$0	\$0	\$0	\$0
2400-2499	School Administration Service	01	\$193,235	\$185,889	\$193,235	\$0
2500-2599	Business		\$0	\$0	\$0	\$0
2600-2699	Plant Operations and Maintenance	01	\$186,962	\$170,148	\$186,962	\$0
2700-2799	Student Transportation	01	\$131,875	\$190,970	\$131,875	\$0
2800-2999	Support Service, Central and Other	01	\$870,717	\$756,924	\$870,717	\$0
Executive Administration Subtotal			\$1,463,637	\$1,378,580	\$1,463,637	\$0
Non-Instructional Services						
3100	Food Service Operations	01	\$98,921	\$73,063	\$98,921	\$0
3200	Enterprise Operations		\$0	\$0	\$0	\$0
Non-Instructional Services Subtotal			\$98,921	\$73,063	\$98,921	\$0



Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2022	Appropriations for period ending 6/30/2023	Appropriations for period ending 6/30/2024 (Recommended)	Appropriations for period ending 6/30/2024 (Not Recommended)
Facilities Acquisition and Construction						
4100	Site Acquisition		\$0	\$0	\$0	\$0
4200	Site Improvement		\$0	\$0	\$0	\$0
4300	Architectural/Engineering		\$0	\$0	\$0	\$0
4400	Educational Specification Development		\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction		\$0	\$0	\$0	\$0
4600	Building Improvement Services		\$0	\$0	\$0	\$0
4900	Other Facilities Acquisition and Construction		\$0	\$0	\$0	\$0
Facilities Acquisition and Construction Subtotal			\$0	\$0	\$0	\$0
Other Outlays						
5110	Debt Service - Principal		\$0	\$0	\$0	\$0
5120	Debt Service - Interest		\$0	\$0	\$0	\$0
Other Outlays Subtotal			\$0	\$0	\$0	\$0
Fund Transfers						
5220-5221	To Food Service		\$0	\$0	\$0	\$0
5222-5229	To Other Special Revenue		\$0	\$0	\$0	\$0
5230-5239	To Capital Projects		\$0	\$0	\$0	\$0
5254	To Agency Funds		\$0	\$0	\$0	\$0
5310	To Charter Schools		\$0	\$0	\$0	\$0
5390	To Other Agencies		\$0	\$0	\$0	\$0
9990	Supplemental Appropriation		\$0	\$0	\$0	\$0
9992	Deficit Appropriation		\$0	\$0	\$0	\$0
Fund Transfers Subtotal			\$0	\$0	\$0	\$0
Total Operating Budget Appropriations					\$3,415,429	\$0



Special Warrant Articles

Account	Purpose	Article	Appropriations for	
			period ending 6/30/2024 (Recommended)	period ending 6/30/2024 (Not Recommended)
5251	To Capital Reserve Fund		\$0	\$0
5252	To Expendable Trust Fund		\$0	\$0
5253	To Non-Expendable Trust Fund		\$0	\$0
Total Proposed Special Articles			\$0	\$0



New Hampshire
Department of
Revenue Administration

2023
MS-26

Individual Warrant Articles

Account	Purpose	Article	Appropriations for	
			period ending 6/30/2024 (Recommended)	period ending 6/30/2024 (Not Recommended)
Total Proposed Individual Articles			\$0	\$0



Revenues

Account	Source	Article	Actual Revenues for Period ending 6/30/2022	Revised Estimated Revenues for Period ending 6/30/2023	Estimated Revenues for Period ending 6/30/2024
Local Sources					
1300-1349	Tuition		\$0	\$0	\$0
1400-1449	Transportation Fees		\$0	\$0	\$0
1500-1599	Earnings on Investments		\$603	\$0	\$0
1600-1699	Food Service Sales	01	\$345	\$51,267	\$51,267
1700-1799	Student Activities		\$0	\$0	\$0
1800-1899	Community Services Activities		\$0	\$0	\$0
1900-1999	Other Local Sources		\$45,671	\$0	\$0
Local Sources Subtotal			\$46,619	\$51,267	\$51,267
State Sources					
3210	School Building Aid		\$0	\$0	\$0
3215	Kindergarten Building Aid		\$0	\$0	\$0
3220	Kindergarten Aid		\$0	\$0	\$0
3230	Special Education Aid	01	\$11,337	\$25,000	\$25,000
3240-3249	Vocational Aid		\$0	\$0	\$0
3250	Adult Education		\$0	\$0	\$0
3260	Child Nutrition	01	\$1,458	\$1,000	\$1,000
3270	Driver Education		\$0	\$0	\$0
3290-3299	Other State Sources		\$0	\$14,924	\$0
State Sources Subtotal			\$12,795	\$40,924	\$26,000
Federal Sources					
4100-4539	Federal Program Grants		\$0	\$0	\$0
4540	Vocational Education		\$0	\$0	\$0
4550	Adult Education		\$0	\$0	\$0
4560	Child Nutrition	01	\$104,298	\$10,000	\$10,000
4570	Disabilities Programs		\$0	\$0	\$0
4580	Medicaid Distribution		\$2,136	\$0	\$0
4590-4999	Other Federal Sources (non-4810)		\$0	\$0	\$0
4810	Federal Forest Reserve		\$0	\$0	\$0
Federal Sources Subtotal			\$106,434	\$10,000	\$10,000



Revenues

Account	Source	Article	Actual Revenues for Period ending 6/30/2022	Revised Estimated Revenues for Period ending 6/30/2023	Estimated Revenues for Period ending 6/30/2024
Other Financing Sources					
5110-5139	Sale of Bonds or Notes		\$0	\$0	\$0
5140	Reimbursement Anticipation Notes		\$0	\$0	\$0
5221	Transfers from Food Service Special Revenues Fund		\$0	\$0	\$0
5222	Transfer from Other Special Revenue Funds		\$0	\$0	\$0
5230	Transfer from Capital Project Funds		\$0	\$0	\$0
5251	Transfer from Capital Reserve Funds		\$0	\$0	\$0
5252	Transfer from Expendable Trust Funds		\$0	\$0	\$0
5253	Transfer from Non-Expendable Trust Funds		\$0	\$0	\$0
5300-5699	Other Financing Sources		\$0	\$0	\$0
9997	Supplemental Appropriation (Contra)		\$0	\$0	\$0
9998	Amount Voted from Fund Balance		\$0	\$0	\$0
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
Other Financing Sources Subtotal			\$0	\$0	\$0
Total Estimated Revenues and Credits			\$165,848	\$102,191	\$87,267



New Hampshire
Department of
Revenue Administration

2023
MS-26

Budget Summary

Item	Period ending 6/30/2024
Operating Budget Appropriations	\$3,415,429
Special Warrant Articles	\$0
Individual Warrant Articles	\$0
Total Appropriations	\$3,415,429
Less Amount of Estimated Revenues & Credits	\$87,267
Less Amount of State Education Tax/Grant	\$590,817
Estimated Amount of Taxes to be Raised	\$2,737,345



New Hampshire
Department of
Revenue Administration

2023
MS-DSB

Default Budget of the School District

East Kingston Local School

For the period beginning July 1, 2023 and ending June 30, 2024

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

This form was posted with the warrant on: January 20, 2023

SCHOOL BOARD OR BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Andrew Helton	VICE CHAIR	
Tiffany Dabrieo	board member	Tiffany Dabrieo

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



Appropriations

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
Instruction					
1100-1199	Regular Programs	\$1,036,277	\$35,978	\$0	\$1,072,255
1200-1299	Special Programs	\$252,163	\$45,395	\$0	\$297,558
1300-1399	Vocational Programs	\$0	\$0	\$0	\$0
1400-1499	Other Programs	\$15,800	\$0	\$0	\$15,800
1500-1599	Non-Public Programs	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	\$0	\$0	\$0	\$0
1700-1799	Community/Junior College Education Programs	\$0	\$0	\$0	\$0
1800-1899	Community Service Programs	\$0	\$0	\$0	\$0
Instruction Subtotal		\$1,304,240	\$81,373	\$0	\$1,385,613
Support Services					
2000-2199	Student Support Services	\$265,728	\$12,137	\$0	\$277,865
2200-2299	Instructional Staff Services	\$94,407	\$3,219	\$0	\$97,626
Support Services Subtotal		\$360,135	\$15,356	\$0	\$375,491
General Administration					
2310 (840)	School Board Contingency	\$0	\$0	\$0	\$0
2310-2319	Other School Board	\$17,650	\$0	\$0	\$17,650
General Administration Subtotal		\$17,650	\$0	\$0	\$17,650
Executive Administration					
2320 (310)	SAU Management Services	\$74,649	\$6,199	\$0	\$80,848
2320-2399	All Other Administration	\$0	\$0	\$0	\$0
2400-2499	School Administration Service	\$185,889	\$0	\$0	\$185,889
2500-2599	Business	\$0	\$0	\$0	\$0
2600-2699	Plant Operations and Maintenance	\$170,148	\$0	\$0	\$170,148
2700-2799	Student Transportation	\$190,970	(\$62,250)	\$0	\$128,720
2800-2999	Support Service, Central and Other	\$756,924	\$107,927	\$0	\$864,851
Executive Administration Subtotal		\$1,378,580	\$51,876	\$0	\$1,430,456
Non-Instructional Services					
3100	Food Service Operations	\$73,063	\$0	\$0	\$73,063
3200	Enterprise Operations	\$0	\$0	\$0	\$0
Non-Instructional Services Subtotal		\$73,063	\$0	\$0	\$73,063



Appropriations

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
Facilities Acquisition and Construction					
4100	Site Acquisition	\$0	\$0	\$0	\$0
4200	Site Improvement	\$0	\$0	\$0	\$0
4300	Architectural/Engineering	\$0	\$0	\$0	\$0
4400	Educational Specification Development	\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction	\$0	\$0	\$0	\$0
4600	Building Improvement Services	\$0	\$0	\$0	\$0
4900	Other Facilities Acquisition and Construction	\$0	\$0	\$0	\$0
Facilities Acquisition and Construction Subtotal		\$0	\$0	\$0	\$0
Other Outlays					
5110	Debt Service - Principal	\$0	\$0	\$0	\$0
5120	Debt Service - Interest	\$0	\$0	\$0	\$0
Other Outlays Subtotal		\$0	\$0	\$0	\$0
Fund Transfers					
5220-5221	To Food Service	\$0	\$0	\$0	\$0
5222-5229	To Other Special Revenue	\$0	\$0	\$0	\$0
5230-5239	To Capital Projects	\$0	\$0	\$0	\$0
5251	To Capital Reserve Fund	\$0	\$0	\$0	\$0
5252	To Expendable Trusts/Fiduciary Funds	\$0	\$0	\$0	\$0
5253	To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0
5254	To Agency Funds	\$0	\$0	\$0	\$0
5310	To Charter Schools	\$0	\$0	\$0	\$0
5390	To Other Agencies	\$0	\$0	\$0	\$0
9990	Supplemental Appropriation	\$0	\$0	\$0	\$0
9992	Deficit Appropriation	\$0	\$0	\$0	\$0
Fund Transfers Subtotal		\$0	\$0	\$0	\$0
Total Operating Budget Appropriations		\$3,133,668	\$148,605	\$0	\$3,282,273



New Hampshire
Department of
Revenue Administration

2023
MS-DSB

Reasons for Reductions/Increases & One-Time Appropriations

Account	Explanation
2200-2299	Active CBA
1100-1199	Active CBA
2320 (310)	Required - SAU Assessment
1200-1299	Mandatory - Special Ed
2000-2199	Active CBA & Services required by IEP
2700-2799	Special Ed Transportation
2800-2999	Active CBA

Town of East Kingston: School District Deliberative Session Saturday, February 4, 2023

Attendance up front: Tiffany Dabrieo, Andrew Herum, Melissa Lyons (chair), Mr. Brandon French (Principal), Dr. David Ryan (Superintendent), Peter Bronstein (School District Attorney), Mollie O'Keefe (Director of Finance) and Pete Dervan (moderator)

Moderator Dervan called meeting to order at 1:05PM. The meeting began with a community Pledge of Allegiance.

Mr. Dervan ran through some simple rules of the meeting. He mentioned that there is only one warrant article today. He also noted that there were some guests that lived outside the district in attendance today, mainly the Superintendent of Schools, Director of Finance and School District Attorney.

Board Chair Melissa Lyons provided a presentation on the singular warrant article, the operating budget.

Thanks to all those who came to budget sessions, and for coming today.

Highlights: new staff, Child Study Teams and Muti-Tiered system of Support, STEAM program, 23 Kindergarteners, Most student activities (including Frozen), school board transparency and outreach/engagement projects.

4 key challenges for the budget:

- Major increase in Health Insurance
- Inflation (utilities, supplies, food service)
- CBA salary increase (final year of the 3 year contract)
- Support staff and paraprofessional increases

FY22-23 adopted \$3,133,668

FY23-24 proposed \$3,415,429

Melissa read the warrant article as proposed.

Moderator opens discussion:

Mrs. Carol Miller, addressed the community on behalf of the EK teachers in support of the support staff and professional increases.

Mr. Ted Lloyd, addressed the key challenges (four points). Some comments he provided were: bringing attention to major increases in Health Insurance and Inflation questions. What are we doing in the

future to prevent this happening in the future? What is the board doing to address this? Inflation needs to be managed (not just adjusted upwards)

Tiffany addressed enrollment – steady enrollment as last year. Academic gaps – another data presentation at the next Board meeting to talk about the increased academic gains.

Melissa addressed inflation – there was work done to address this during line by line observation.

Tiffany addressed multiple line items to say they are having a conservative financial overview of all finances where they could possibly cut.

The initial insurance number they saw was significantly less than what they got for the final number.

Andrew says there are added buy-ins for insurance (increase was from this).

Mr. Dave Miller, made a motion to move warrant as is, a second was made. Moderator Dervan asked for a show of green cards and red cards to have the participants signal their support or objection. The counted vote was 45 affirmative and 5 non-affirmative. Motion carries.

Motion passed to move the warrant to the ballot.

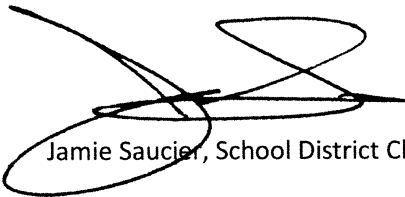
The motion as presented and passed:

Operating Budget

Shall the East Kingston School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budge posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$3,415,429? Should this article be defeated, the default budget shall be \$3,282,273 which is the same as last year, with certain adjustments required by previous action of the District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. The East Kingston School Board recommends \$3,415,429. (Majority vote required)

Meeting adjourned at 1:29PM.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Jamie Saucier', written over a horizontal line.

Jamie Saucier, School District Clerk

THE EXETER REGION

COOPERATIVE

SCHOOL DISTRICT

ANNUAL REPORT

For the Year Ending June 30, 2022
For the Proposed 2023-2024 Budget

EXETER REGION COOPERATIVE SCHOOL DISTRICT

SUPERINTENDENT'S OFFICE

David Ryan, Ed.D.

Superintendent of Schools

(603) 775-8653

dryan@sau16.org

Esther Asbell, Ed.D.

Associate Superintendent of Schools

(603) 775-8655

easbell@sau16.org

Christopher Andriski, Ed.D.

Assistant Superintendent of Schools

(603) 775-8679

candriski@sau16.org

Heather Murray, MPA, SHRM

Director of Human Resources

(603) 775-8664

hmurray@sau16.org

Renee Beauregard-Bennett, Ed.D

Director of Student Services

(603) 775-8646

rbennett@sau16.org

Mollie O'Keefe, MPA, MSF

Executive Director of Finance and Operations

(603) 775-8669

mokeefe@sau16.org

EXETER REGION COOPERATIVE SCHOOL DISTRICT

BOARD MEMBERS AND DISTRICT OFFICERS

Chair of the School Board: Helen Joyce
TERM 2024

NAME	EXPIRES	TOWN
Bill Gauthier	2024	Exeter
Paul Bauer	2024	Newfields
Bob Hall	2025	Kensington
Kim Casey	2023	East Kingston
Helen Joyce	2024	Stratham
Scott Dennehy	2025	Brentwood
Kimberly Meyer	2025	Exeter
David Slifka	2023	Exeter
Travis Thompson	2023	Stratham

School District Website: www.sau16.org

Moderator: Kate Miller – 2023

School District Clerk: Susan EH Bendroth – 2025

School District Treasurer: Michael Schwotzer – 2023

BUDGET ADVISORY COMMITTEE MEMBERS

Chair of the Budget Advisory Committee: Ami Faria
TERM 2024

NAME	EXPIRES	TOWN
Margaret Batemen	2025	Exeter
Jennifer Scrafford	2025	Stratham
Heidi Hanson	2024	Stratham
Patricia Cox	2025	Newfields
Morgan Lois DeYoung	2023	Brentwood
Roy Morrisette	2023	Exeter
Ami Faria	2024	Exeter
Terrence Waldron	2024	East Kingston
Jennifer Ramsey	2023	Kensington

Minutes of the Exeter Region Cooperative School District
First Session of the 2022 Annual Meeting
Deliberative Session – Sunday, February 6, 2022 2:00 P.M.
Exeter High School Arthur Hanson III Center

ERCSD Board Members Present:

Helen Joyce, Chair – Stratham
Bill Gauthier, Exeter
Melissa Litchfield, Brentwood
Kimberly Meyer, Exeter
Travis Thompson, Stratham

Paul Bauer, Vice Chair – Newfields
Robert Hall, Kensington
Ted Lloyd, East Kingston
David Slifka, Exeter

Administration: David Ryan, Superintendent

Mollie O'Keefe, Executive Director of Finances and Operations

Others: Katherine Miller, Moderator

Gordon Graham, Counsel for the School District

Rob Delorie, Chair of the District Budget Committee

Susan Bendroth, ERCSD Clerk

Moderator Miller called the meeting to order at 2:02 PM and asked everyone to join her in the Pledge of Allegiance. She thanked everyone for coming out on this cold afternoon in the midst of the COVID 19 Pandemic. She explained that there were three locations for voters this year: outside in the senior parking lot, the auditorium for voters with a mask and the small gym for voters without masks. Each location was equipped with a mic, a video camera and a Moderator or Assistant Moderator.

Moderator Miller presented an explanation of the meeting which is to debate, discuss and amend the warrant articles as the law allows. She reviewed the rules and procedures for the meeting and requested permission for David Ryan, Superintendent and Gordon Graham, Counsel for the School District to speak if necessary as they do not reside in any of the six towns represented by the Cooperative School District. Permission was granted.

Moderator Miller explained that Article #1 was the only article that could be amended as the remaining three articles involved contract negotiations. Articles #2, 3 and 4 could be discussed only.

Helen Joyce, Chair of the ERCSD, provided some additional opening remarks welcoming everyone and recognizing SAU administration and staff, fellow Board members and members of the Budget Advisory Committee.

Warrant Article #1: Operating Budget

Shall the District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purposes set forth therein, totaling \$65,154,643? Should this article be defeated, the operating budget shall be \$64,957,700 which is the same as last year, with certain adjustments required by previous action of the District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. The School Board recommends \$65,154,643 as set forth on said budget. The Budget Advisory Committee does not

recommend. (Majority vote required)

Travis Thompson, Stratham moved to take up the Article and Kimberly Meyer, Exeter seconded.

Travis Thompson, Stratham explained the process of how the budget is developed.

Mollie O'Keefe, Executive Director of Finances and Operations, presented the budget on PowerPoint highlighting the changes and adjustments that were made after the budget hearing in January.

Elizabeth Faria, Brentwood, offered an amendment to the bottom line of the operating budget of \$63,049,444.

Lois DeYoung, Brentwood, seconded the amendment.

Discussion supporting this amendment followed addressing the amount of money in the unreserved fund balances at the end of the year, what exactly is this excess and lower enrollment of students.

Discussion not supporting this amendment was also offered referring to these past two years not being normal with COVID and the need to fund our public education and provide an adequate, fair and appropriate education for all students.

Robert Bergin, Brentwood, moved the question to end the debate on the amendment and Scott Dennehy, Brentwood, seconded.

Vote was taken 17 voted yes in the gym, 16 voted yes outside and an overwhelming majority in the auditorium. Moderator Miller declared the motion to end debate passed.

Vote to amend the bottom line of the operating budget to \$63,049,444 resulted 69 yes (48 - auditorium, 21 - gym and 0 outside). 121 voted no to amend the article.

Moderator Miller declared that the amendment failed.

Elizabeth Faria, Brentwood, offered another motion to amend the operating budget to \$64,134,643 (BAC's first number).

Lois DeYoung, Brentwood, seconded.

More discussion followed and questions were raised about how many students are enrolled at CMS and EHS, what the cost per student is, money being continually added to line items that are not completely spent and several suggestions to cut administration with no cuts for the teachers and students. There were also several comments made about the integrity of the budgeting process as well.

Robert Bergin, Brentwood, made a motion to move the question and Lara Bricker, Exeter seconded.

An overwhelming majority voted to move the question.

Vote to amend the warrant article to read \$64,134,643 overwhelming failed.

A motion from an individual in the gym requesting that votes be tallied moving forward rather than assessing majorities visually or by voice vote was made. Moderator Miller agreed.

Lara Bricker, Exeter, offered another amendment:

"Shall the district raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purposes set forth therein, totaling \$65,235,893? (This is an increase of \$81,500 from the proposed budget put forward by the school board to account for restoring full supplemental funding for students at Great Bay Charter School that reside in SAU 16 as recommended by the Budget Advisory Committee.)

Eric King, Exeter, seconded the amendment.

Lara Bricker provided the history of GBCS, cost per student, number of students and the value of the charter school.

Melanie Niemi, Exeter, requested permission for her 7th grade son, Avery, to speak.

Permission was granted and Avery spoke about his personal experience and benefits of the school.

Discussion followed about communication issues, funding without input, choices in education and timing.

Vote to cut off debate resulted in 306 yes (267 – auditorium, 27 – gym and 12 – outside) and 0 no.

Vote to adopt the amendment resulted in 216 yes (204 – auditorium, 0 gym and 12 outside) and 39 no (12 – auditorium, 27 gym and 0 outside)

Bill Gauthier, Exeter moved to restrict reconsideration and further discussion and Robert Bergin, Brentwood, seconded.

Vote to restrict reconsideration and further discussion passed 231 (198 – auditorium, 24 gym and 9 outside) and 3 no (0 – auditorium, 3 – gym and 0 – outside).

Moderator Miller declared the article to appear on the ballot as amended.

Warrant Article #2: Collective Bargaining Agreement – Administrator

To see if the school district will vote to approve the cost items included in the collective bargaining agreement reached between the Exeter Region Cooperative School Board and the Exeter Area Administrators' Association which calls for the following increases in salaries and benefits at the current staffing level:

Fiscal Year	Estimated Increase
2023	\$50,564
2024	\$65,996
2025	\$66,752
2026	\$68,737
2027	\$59,082

and further to raise and appropriate \$50,564 for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. The school board and budget advisory committee recommend \$50,564. (Majority vote required)

Helen Joyce, Stratham, motioned to take up the article and Robert Hall, Kensington, seconded.

Helen Joyce reviewed the changes in the contract in reference to insurance and benefits.

Discussion followed with questions being raised about who was included in this article (15 individuals), and the length of the contract.

Robert Delorie, Chair of the Budget Advisory Committee, shared that Articles 2, 3 and 4 were all unanimously approved by the committee.

Paul Bauer moved to restrict reconsideration and Robert Hall seconded.

Vote to restrict reconsideration passed with 105 voting yes and 0 voting no.

Warrant Article #3: Collective Bargaining Agreement – Paraprofessional

To see if the school district will vote to approve the cost items included in the collective bargaining agreement reached between the Exeter Region Cooperative School Board and the Exeter Cooperative Paraprofessional Association which calls for the following increase in salaries and benefits at the current staffing level:

Fiscal Year	Estimated Increase
2023	\$205,169
2024	\$134,260
2025	\$110,931
2026	\$115,230

and further to raise and appropriate \$205,169 for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. The school board and budget advisory committee recommend \$205,169. (Majority vote required)

Robert Hall, Kensington, motioned to take up the article and Helen Joyce, Stratham, seconded. Helen Joyce thanked all the paraprofessionals for their hard work in the district and went on to explain the changes in the contract personal days, insurance, additional compensation for personal hygiene care and mentor compensation.

Discussion pursued with additional accolades for all the paraprofessionals, questions about the amount of substitute pay and ending with, "This is the best contract negotiated for the paraprofessionals in 20 years so please support the article."

Moderator Miller declared the article would appear on the ballot as printed.

Warrant Article #4: Collective Bargaining Agreement – Teacher

To see if the school district will vote to approve the cost items included in the collective bargaining agreement reached between the Exeter Region Cooperative School Board and the Exeter Educators Association which calls for the following increases in salaries and benefits at the current staffing level:

Fiscal Year	Estimated Increase
2023	\$975,011
2024	\$1,197,238
2025	\$1,107,225

and further to raise and appropriate \$975,011 for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. The school board and budget advisory committee recommend \$975,011. (Majority vote required)

Paul Bauer, Newfields, motioned to take up the article and Travis Thompson, Stratham, seconded. Paul Bauer highlighted the changes to the contract in reference to health insurance, longevity and bereavement leave. He addressed that this is a 3-year contract so not all contracts come due at the same time.

Moderator Miller declared the article would appear on the ballot as printed.

Robert Bergin, Brentwood, motioned for adjournment and Alyson Battles, Exeter, seconded.

There were 68 out of 3,068 registered Brentwood voters,
31 out of 1,751 registered East Kingston voters,

156 out of 11,212 registered Exeter voters,
16 out of 1,669 registered Kensington voters,
21 out of 1,275 registered Newfields voters and
53 out of 5,908 registered Stratham voters present at the ERCSD Deliberative Session.
The total being 345 voters out of 24,883 registered voters in the ERCSD were present.

Respectfully submitted,

Susan E. Bendroth
Susan E.H. Bendroth, Exeter Region Cooperative School District Clerk
February 6, 2022

KIMBERLY F. WILLIAMS
NOTARY PUBLIC
State of New Hampshire
My Commission Expires
September 5, 2023

Kimberly F. Williams
2-14-2022



Exeter Coop

The inhabitants of the Regional School District of Exeter Coop in the state of New Hampshire qualified to vote in Regional School District affairs are hereby notified that the Annual Regional School District Meeting will be held as follows:

First Session of Annual Meeting (Deliberative Session)

Date: February 5, 2023

Time: 2 pm

Location: Exeter High School

Details: 1 Blue Hawk Drive, Exeter, NH 03833

Second Session of Annual Meeting (Official Ballot Voting)

Date: March 14, 2023

Time: See attached voting details

Location:

Details:

GOVERNING BODY CERTIFICATION

We certify and attest that on or before January 20, a true and attested copy of this document was posted at the place of meeting and at the SAU16 office and that an original was delivered to the clerk.

Name	Position	Signature
Allen Joyce	BOARD Chairperson	Allen Joyce
Paul Bauer	Vice Chair	Paul Bauer
Kimberly Masucci Meyer	member	Kimberly Masucci Meyer
Scott Denneby	member	Scott Denneby
KIMBERLEY CASEY	member	Kimberley Casey
Robert L. Hall	"	Robert L. Hall



Article 01 Operating Budget

Shall the District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purposes set forth therein, totaling \$69,224,030? Should this article be defeated, the operating budget shall be \$68,913,899 which is the same as last year, with certain adjustments required by previous action of the District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. The School Board and Budget Advisory Committee recommend \$69,224,030 as set forth on said budget. (Majority vote required)

Article 02 Capital Reserve Fund

Shall the Exeter Region Cooperative School District vote to raise and appropriate the sum of up to \$150,000 to be placed in the Capital Reserve Fund previously established in 1998 for the purpose of construction, reconstruction, or acquisition of school buildings and/or school ground site improvements including associated engineering and architectural fees, and further to name the school board as agents to expend this fund? This sum to come from June 30 fund balance available for transfer on July 1. No additional amount to be raised from taxation. The Exeter Region Cooperative School Board recommends this appropriation. (Majority vote required)

Article 03 CRF for Synthetic Turf Replacement

Shall the Exeter Region Cooperative School District vote to raise and appropriate the sum of up to \$50,000 to be added to the Synthetic Turf Replacement Capital Reserve Fund previously established under the provisions of RSA 35:1 for replacement of the synthetic turf field located at Exeter High School? This sum to come from June 30 fund balance available for transfer on July 1. No amount to be raised from taxation. The Exeter Region Cooperative School Board recommends this appropriation. (Majority vote required)



**Proposed Budget
Exeter Coop**

Appropriations and Estimates of Revenue for the Fiscal Year from:
July 1, 2023 to June 30, 2024

Form Due Date: **20 Days after the Annual Meeting**

This form was posted with the warrant on: January 20, 2023

SCHOOL BOARD CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Alex Joye	Board Chairperson	Alex Joye
Paul Bauer	Vice Chair	Paul Bauer
Kimberly Masuca Meyer	member	Kimberly Masuca Meyer
Scott Denny	member	Scott Denny
Robert L. Hall	"	Robert L. Hall
Kimberley Casey	"	Kimberley Casey

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2022	Appropriations for period ending 6/30/2023	Appropriations for period ending 6/30/2024 (Recommended)	Appropriations for period ending 6/30/2024 (Not Recommended)
Instruction						
1100-1199	Regular Programs	01	\$15,185,872	\$15,578,854	\$15,998,302	\$0
1200-1299	Special Programs	01	\$7,721,934	\$9,242,310	\$9,766,551	\$0
1300-1399	Vocational Programs	01	\$1,979,384	\$2,139,413	\$2,248,656	\$0
1400-1499	Other Programs	01	\$858,568	\$922,453	\$973,919	\$0
1500-1599	Non-Public Programs	01	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	01	\$186,029	\$199,564	\$203,420	\$0
1700-1799	Community/Junior College Education Programs		\$0	\$0	\$0	\$0
1800-1899	Community Service Programs		\$0	\$0	\$0	\$0
Instruction Subtotal			\$25,931,787	\$28,082,594	\$29,190,848	\$0
Support Services						
2000-2199	Student Support Services	01	\$3,124,870	\$3,126,072	\$3,338,842	\$0
2200-2299	Instructional Staff Services	01	\$1,713,885	\$2,451,720	\$2,248,558	\$0
Support Services Subtotal			\$4,838,755	\$5,577,792	\$5,587,400	\$0
General Administration						
2310 (840)	School Board Contingency		\$0	\$0	\$0	\$0
2310-2319	Other School Board	01	\$125,179	\$116,550	\$118,550	\$0
General Administration Subtotal			\$125,179	\$116,550	\$118,550	\$0
Executive Administration						
2320 (310)	SAU Management Services	01	\$1,462,099	\$1,556,275	\$1,639,066	\$0
2320-2399	All Other Administration	01	\$130,461	\$55,953	\$50,506	\$0
2400-2499	School Administration Service	01	\$1,878,899	\$1,949,633	\$1,979,198	\$0
2500-2599	Business		\$0	\$0	\$0	\$0
2600-2699	Plant Operations and Maintenance	01	\$5,183,767	\$4,680,614	\$4,937,822	\$0
2700-2799	Student Transportation	01	\$2,686,544	\$2,973,894	\$3,162,872	\$0
2800-2999	Support Service, Central and Other	01	\$14,562,944	\$15,164,493	\$16,315,580	\$0
Executive Administration Subtotal			\$25,904,714	\$26,380,862	\$28,085,044	\$0
Non-Instructional Services						
3100	Food Service Operations	01	\$1,045,953	\$1,200,000	\$1,250,000	\$0
3200	Enterprise Operations	01	\$345,281	\$400,000	\$400,000	\$0
Non-Instructional Services Subtotal			\$1,391,234	\$1,600,000	\$1,650,000	\$0



Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2022	Appropriations for period ending 6/30/2023	Appropriations for	
					period ending 6/30/2024 (Recommended)	period ending 6/30/2024 (Not Recommended)
Facilities Acquisition and Construction						
4100	Site Acquisition		\$0	\$0	\$0	\$0
4200	Site Improvement		\$0	\$0	\$0	\$0
4300	Architectural/Engineering		\$0	\$0	\$0	\$0
4400	Educational Specification Development		\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction		\$0	\$0	\$0	\$0
4600	Building Improvement Services		\$0	\$0	\$0	\$0
4900	Other Facilities Acquisition and Construction		\$0	\$0	\$0	\$0
Facilities Acquisition and Construction Subtotal			\$0	\$0	\$0	\$0
Other Outlays						
5110	Debt Service - Principal	01	\$2,170,840	\$2,170,840	\$2,110,652	\$0
5120	Debt Service - Interest	01	\$2,375,500	\$2,375,500	\$2,394,036	\$0
Other Outlays Subtotal			\$4,546,340	\$4,546,340	\$4,504,688	\$0
Fund Transfers						
5220-5221	To Food Service		\$0	\$0	\$0	\$0
5222-5229	To Other Special Revenue		\$0	\$0	\$0	\$0
5230-5239	To Capital Projects		\$0	\$0	\$0	\$0
5254	To Agency Funds		\$0	\$0	\$0	\$0
5310	To Charter Schools	01	\$0	\$162,500	\$87,500	\$0
5390	To Other Agencies		\$0	\$0	\$0	\$0
9990	Supplemental Appropriation		\$0	\$0	\$0	\$0
9992	Deficit Appropriation		\$0	\$0	\$0	\$0
Fund Transfers Subtotal			\$0	\$162,500	\$87,500	\$0
Total Operating Budget Appropriations					\$69,224,030	\$0



Special Warrant Articles

Account	Purpose	Article	Appropriations for	
			period ending 6/30/2024 (Recommended)	period ending 6/30/2024 (Not Recommended)
5251	To Capital Reserve Fund	02	\$150,000	\$0
		<i>Purpose: Capital Reserve Fund</i>		
5251	To Capital Reserve Fund	03	\$50,000	\$0
		<i>Purpose: CRF for Synthetic Turf Replacement</i>		
5251	To Capital Reserve Fund		\$0	\$0
5252	To Expendable Trust Fund		\$0	\$0
5253	To Non-Expendable Trust Fund		\$0	\$0
Total Proposed Special Articles			\$200,000	\$0



New Hampshire
Department of
Revenue Administration

2023
MS-26

Individual Warrant Articles

Account	Purpose	Article	Appropriations for	
			period ending 6/30/2024 (Recommended)	period ending 6/30/2024 (Not Recommended)
Total Proposed Individual Articles			\$0	\$0



Revenues

Account	Source	Article	Actual Revenues for Period ending 6/30/2022	Revised Estimated Revenues for Period ending 6/30/2023	Estimated Revenues for Period ending 6/30/2024
Local Sources					
1300-1349	Tuition	01	\$952,048	\$950,000	\$950,000
1400-1449	Transportation Fees		\$0	\$0	\$0
1500-1599	Earnings on Investments	01	\$10,484	\$12,000	\$12,000
1600-1699	Food Service Sales	01	\$169,180	\$850,000	\$850,000
1700-1799	Student Activities		\$0	\$0	\$0
1800-1899	Community Services Activities		\$0	\$0	\$0
1900-1999	Other Local Sources	01	\$1,084,479	\$150,000	\$150,000
Local Sources Subtotal			\$2,216,191	\$1,962,000	\$1,962,000
State Sources					
3210	School Building Aid	01	\$987,834	\$942,747	\$907,081
3215	Kindergarten Building Aid		\$0	\$0	\$0
3220	Kindergarten Aid		\$0	\$0	\$0
3230	Special Education Aid	01	\$514,667	\$250,000	\$400,000
3240-3249	Vocational Aid	01	\$1,108,054	\$1,000,000	\$1,000,000
3250	Adult Education		\$0	\$0	\$0
3260	Child Nutrition	01	\$1,372	\$9,800	\$9,800
3270	Driver Education		\$0	\$0	\$0
3290-3299	Other State Sources		\$54,386	\$344,488	\$0
State Sources Subtotal			\$2,666,313	\$2,547,035	\$2,316,881
Federal Sources					
4100-4539	Federal Program Grants	01	\$11,641	\$50,000	\$50,000
4540	Vocational Education		\$0	\$0	\$0
4550	Adult Education	01	\$345,281	\$350,000	\$350,000
4560	Child Nutrition	01	\$1,174,600	\$340,200	\$340,200
4570	Disabilities Programs		\$0	\$0	\$0
4580	Medicaid Distribution	01	\$155,548	\$75,000	\$75,000
4590-4999	Other Federal Sources (non-4810)		\$44,587	\$0	\$0
4810	Federal Forest Reserve		\$0	\$0	\$0
Federal Sources Subtotal			\$1,731,657	\$815,200	\$815,200



Revenues

Account	Source	Article	Actual Revenues for Period ending 6/30/2022	Revised Estimated Revenues for Period ending 6/30/2023	Estimated Revenues for Period ending 6/30/2024
Other Financing Sources					
5110-5139	Sale of Bonds or Notes		\$0	\$0	\$0
5140	Reimbursement Anticipation Notes		\$0	\$0	\$0
5221	Transfers from Food Service Special Revenues Fund		\$0	\$0	\$0
5222	Transfer from Other Special Revenue Funds		\$0	\$0	\$0
5230	Transfer from Capital Project Funds		\$0	\$0	\$0
5251	Transfer from Capital Reserve Funds		\$0	\$0	\$0
5252	Transfer from Expendable Trust Funds		\$0	\$0	\$0
5253	Transfer from Non-Expendable Trust Funds		\$0	\$0	\$0
5300-5699	Other Financing Sources		\$0	\$0	\$0
9997	Supplemental Appropriation (Contra)		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	03, 02	\$0	\$0	\$200,000
9999	Fund Balance to Reduce Taxes	01	\$0	\$0	\$2,500,000
Other Financing Sources Subtotal			\$0	\$0	\$2,700,000
Total Estimated Revenues and Credits			\$6,614,161	\$5,324,235	\$7,794,081



Budget Summary

Item	Period ending 6/30/2024
Operating Budget Appropriations	\$69,224,030
Special Warrant Articles	\$200,000
Individual Warrant Articles	\$0
Total Appropriations	\$69,424,030
Less Amount of Estimated Revenues & Credits	\$7,794,081
Less Amount of State Education Tax/Grant	\$10,512,225
Estimated Amount of Taxes to be Raised	\$51,117,724



Default Budget of the Regional School

Exeter Coop

For the period beginning July 1, 2023 and ending June 30, 2024

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

This form was posted with the warrant on: January 20, 2023

SCHOOL BOARD OR BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Alex Joye	BOARD CHAIRPERSON	Alex Joye
Paul Bauer	Vice Chair	Paul Bauer
Kumbrly Masucci Meyer	member	Kumbrly Masucci Meyer
Scott Deanehy	member	Scott Deanehy
Robert L. Hall	"	Robert L. Hall
Kumbrley Casey	"	Kumbrley Casey

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



Appropriations

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
Instruction					
1100-1199	Regular Programs	\$15,578,853	\$454,024	\$0	\$16,032,877
1200-1299	Special Programs	\$9,242,310	\$524,241	\$0	\$9,766,551
1300-1399	Vocational Programs	\$2,139,413	\$118,540	\$0	\$2,257,953
1400-1499	Other Programs	\$922,453	\$42,193	\$0	\$964,646
1500-1599	Non-Public Programs	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	\$199,564	\$0	\$0	\$199,564
1700-1799	Community/Junior College Education Programs	\$0	\$0	\$0	\$0
1800-1899	Community Service Programs	\$0	\$0	\$0	\$0
Instruction Subtotal		\$28,082,593	\$1,138,998	\$0	\$29,221,591
Support Services					
2000-2199	Student Support Services	\$3,126,072	\$201,011	\$0	\$3,327,083
2200-2299	Instructional Staff Services	\$2,451,720	(\$179,212)	\$0	\$2,272,508
Support Services Subtotal		\$5,577,792	\$21,799	\$0	\$5,599,591
General Administration					
2310 (840)	School Board Contingency	\$0	\$0	\$0	\$0
2310-2319	Other School Board	\$116,550	\$0	\$0	\$116,550
General Administration Subtotal		\$116,550	\$0	\$0	\$116,550
Executive Administration					
2320 (310)	SAU Management Services	\$1,556,275	\$82,791	\$0	\$1,639,066
2320-2399	All Other Administration	\$55,953	\$0	\$0	\$55,953
2400-2499	School Administration Service	\$1,949,633	(\$4,830)	\$0	\$1,944,803
2500-2599	Business	\$0	\$0	\$0	\$0
2600-2699	Plant Operations and Maintenance	\$4,680,614	\$0	\$0	\$4,680,614
2700-2799	Student Transportation	\$2,973,894	\$131,362	\$0	\$3,105,256
2800-2999	Support Service, Central and Other	\$15,164,493	\$1,118,794	\$0	\$16,283,287
Executive Administration Subtotal		\$26,380,862	\$1,328,117	\$0	\$27,708,979
Non-Instructional Services					
3100	Food Service Operations	\$1,200,000	\$0	\$0	\$1,200,000
3200	Enterprise Operations	\$400,000	\$0	\$0	\$400,000
Non-Instructional Services Subtotal		\$1,600,000	\$0	\$0	\$1,600,000



New Hampshire
 Department of
 Revenue Administration

2023
MS-DSB

Appropriations

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
Facilities Acquisition and Construction					
4100	Site Acquisition	\$0	\$0	\$0	\$0
4200	Site Improvement	\$0	\$0	\$0	\$0
4300	Architectural/Engineering	\$0	\$0	\$0	\$0
4400	Educational Specification Development	\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction	\$0	\$0	\$0	\$0
4600	Building Improvement Services	\$0	\$0	\$0	\$0
4900	Other Facilities Acquisition and Construction	\$0	\$0	\$0	\$0
Facilities Acquisition and Construction Subtotal		\$0	\$0	\$0	\$0
Other Outlays					
5110	Debt Service - Principal	\$2,170,840	(\$60,188)	\$0	\$2,110,652
5120	Debt Service - Interest	\$2,375,500	\$18,536	\$0	\$2,394,036
Other Outlays Subtotal		\$4,546,340	(\$41,652)	\$0	\$4,504,688
Fund Transfers					
5220-5221	To Food Service	\$0	\$0	\$0	\$0
5222-5229	To Other Special Revenue	\$0	\$0	\$0	\$0
5230-5239	To Capital Projects	\$0	\$0	\$0	\$0
5251	To Capital Reserve Fund	\$0	\$0	\$0	\$0
5252	To Expendable Trusts/Fiduciary Funds	\$0	\$0	\$0	\$0
5253	To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0
5254	To Agency Funds	\$0	\$0	\$0	\$0
5310	To Charter Schools	\$162,500	\$0	\$0	\$162,500
5390	To Other Agencies	\$0	\$0	\$0	\$0
9990	Supplemental Appropriation	\$0	\$0	\$0	\$0
9992	Deficit Appropriation	\$0	\$0	\$0	\$0
Fund Transfers Subtotal		\$162,500	\$0	\$0	\$162,500
Total Operating Budget Appropriations		\$66,466,637	\$2,447,262	\$0	\$68,913,899



Reasons for Reductions/Increases & One-Time Appropriations

Account	Explanation
2200-2299	Active CBA & 1 Time Phone Expense
1400-1499	Active CBA
1100-1199	Active CBA
2320 (310)	Required – SAU Assessment
2400-2499	Active CBA
1200-1299	Active CBA & Required Special Education
2000-2199	Active CBA
2700-2799	Required – Special Ed Transportation
2800-2999	Mandatory – FICA / Retirement / Benefits
1300-1399	Active CBA

**EXETER REGION COOPERATIVE SCHOOL DISTRICT
SPECIAL EDUCATION EXPENSES/REVENUES**

<u>SPECIAL EDUCATION EXPENSES</u>	<u>2020-2021</u>	<u>2021-2022</u>
1200/1230 Special Programs	6,569,632	7,006,800
1430 Summer School	143,419	179,264
2140 Psychological Services	316,157	318,929
2150 Speech and Audiology	466,575	461,543
2162 Physical Therapy	100,091	71,992
2163 Occupational Therapy	149,553	137,265
2332 Administration Costs	543,152	535,870
2722 Special Transportation	540,587	1,108,147
	<hr/>	<hr/>
TOTAL EXPENSES	8,829,165	9,819,810
<u>SPECIAL EDUCATION REVENUES</u>		
3110 Special Ed Portion Adequacy Funds	787,070	826,078
3240 Special Education Aid (CAT Aid)	653,937	514,667
4580 Medicaid	181,029	155,548
	<hr/>	<hr/>
TOTAL REVENUES	1,622,036	1,496,292
ACTUAL DISTRICT COST FOR SPECIAL EDUCATION	<hr/> 7,207,129 <hr/>	<hr/> 8,323,518 <hr/>

Minutes of the Exeter Region Cooperative School District
First Session of the 2023 Annual Meeting
Deliberative Session – Sunday, February 5, 2023 2:00PM
Exeter High School Arthur Hanson III Center

ERCSD Board Members Present:

Helen Joyce, Chair – Stratham

Kim Casey, East Kingston

Bill Gauthier, Exeter

Kimberly Meyer, Exeter

Paul Bauer, Vice Chair – Newfields

Scott Dennehy, Brentwood

Robert Hall, Kensington

Travis Thompson, Stratham

Absent: David Slifka, Exeter

Administration: David Ryan, Superintendent

Mollie O’Keefe, Executive Director of Finances and Operations

Others: Katherine Miller, Moderator

Gordon Graham, Counsel for the School District

Amy Faria, Chair of the District Budget Committee

Susan Bendroth, ERCSD Clerk

Moderator Miller called the meeting to order at 2:00 PM.

Sawyer Camlin, student representative to the school board, led everyone in the Pledge of Allegiance.

Helen Joyce, Chair of the ERCSD School Board, thanked all voters for coming out. She extended her appreciation to all board members, administration, budget advisory committee members and support staff for their time in putting together the warrant articles. She acknowledged retiring budget committee members and retiring faculty at the end of the school year. She also recognized two retiring school board members, Kim Casey and Travis Thompson.

Moderator Miller reviewed the rules and procedures of the meeting and requested permission for David Ryan and Mollie O’Keefe to speak at the meeting. Permission was granted.

Article 01: Operating Budget

Shall the District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purposes set forth therein, totaling \$69,224,030? Should this article be defeated, the operating budget shall be \$68,913,899 which is the same as last year, with certain adjustments required by previous action of the District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. The School Board and Budget Advisory Committee recommend \$69,224,030 as set forth on said budget. (Majority vote required)

Travis Thompson, Stratham, moved to take up the Article and Kimberly Meyer, Exeter seconded.

Travis Thompson, Stratham, explained the process of how the budget is developed.

A presentation via video was presented outlining and highlighting the changes addressing the increases (predominantly due to the increases in health insurance and contractual obligations) and decreases (one time expenses and snow removal).

James Berlo, Brentwood offered an amendment to decrease the budget to \$66,000,000.

Michelle Siudut, Brentwood seconded the amendment.

Elizabeth Faria, Brentwood offered a friendly amendment to James Berlo's amendment to decrease the budget to \$67,224,030.

The friendly amendment was denied.

Discussion supporting the amendment followed highlighting the decreased ranking, lower enrollment, the surplus at the end of the year and the increases in the budget are not sustainable.

Discussion not supporting the amendment was also offered. Test scores are on the rise, cutting the budget is short sighted, education of our students is an investment in our community and program cuts would be devastating.

The amendment was defeated with 16 voting in support of the amendment and the majority voting not to support the amendment.

Elizabeth Faria, Brentwood offered an amendment to Article 01 to decrease the operating budget to \$67,224,030.

Ted Lloyd, East Kingston seconded the amendment.

This amendment was also defeated with 19 voting in support and the majority voting not to support.

Moderator Miller declared the article would appear on ballot on March 14th as written.

Bill Gauthier, Exeter moved to restrict reconsideration of the article and Jason Faria, Exeter seconded.

Article 02 Capital Reserve Fund

Shall the Exeter Region Cooperative School District vote to raise and appropriate the sum of up to \$150,000 to be placed in the Capital Reserve Fund previously established in 1998 for the purpose of construction, reconstruction, or acquisition of school buildings and/or school ground site improvements including associated engineering and architectural fees, and further to name the school board as agents to expend this fund? This sum to come from June 30 fund balance available for transfer on July 1. No additional amount to be raised from taxation. The Exeter Region Cooperative School Board recommends this appropriation. (Majority vote required)

Paul Bauer, Newfields motioned to take up the article and Bob Hall, Kensington seconded.

Paul Bauer, Newfields talked about the fiscal responsibility of planning ahead for projects such as reroofing the high school which was installed in 2005 with a 15 year warranty.

No further discussion.

Scott Dennehy, Brentwood moved to restrict reconsideration of the article and Kim Casey, East Kingston seconded.

Article 03 CRF for Synthetic Turf Replacement

Shall the Exeter Region Cooperative School District vote to raise and appropriate the sum of up to \$50,000 to be added to the Synthetic Turf Replacement Capital Reserve Fund previously established under the provisions of RSA 35:1 for replacement of the synthetic turf field located at Exeter High School? This sum to come from June 30 fund balance available for transfer on July 1. No amount to be raised from taxation. The Exeter Region Cooperative School Board recommends this appropriation. (Majority vote required)

Bob Hall, Kensington explained the turf was replaced in 2022 but there is a need to start to plan for the future.

Discussion followed about whether this money would need to be dedicated to synthetic replacement if in the future something better was to be recommended. A question was also raised about whether there is information about carcinogens.

The synthetic turf is a combination of rubber and sand. It is well maintained and the amount of injuries is tracked.

The article is specific to synthetic replacement. The article cannot be eliminated but the dollar amount can be changed. It will take a 2/3rds vote to change the purpose of this fund in the future.

Lois DeYoung, Brentwood offered an amendment to decrease the amount on this article to 0 and Elizabeth Faria, Brentwood seconded.

The amendment was defeated with 4 voting in support and the majority voting not to support.

Paul Bauer, Newfields moved to restrict reconsideration of the article and Kim Casey, East Kingston seconded.

Travis Thompson, Stratham motioned to adjourn the meeting and Mr. Kane of Exeter seconded the motion.

There were 33 out of 3,281 voters from Brentwood, 6 out of 1,752 voters from East Kingston, 41 out of 11,894 voters from Exeter, 6 out of 1,702 voters from Kensington, 3 out of 1,328 voters from Newfields and 14 out of 6,162 voters from Stratham present at the ERCSD Deliberative Session.

The total being 103 voters out of 26,119 registered voters in the ERCSD were present.

Respectfully Submitted

Susan E.H. Bendroth, Exeter Region Cooperative School District Clerk
February 5, 2023



Annual Report of SAU 16

For the Year Ending June 30, 2022

For the Proposed 2023-2024 Budget



SAU16 ANNUAL REPORT FOR THE YEAR ENDING 2022

VISION FOR THE GRADUATE

Each graduate demonstrates engaged learning and citizenship through the ability to solve problems independently and collaboratively with perseverance and resilience, and communicates solutions with confidence and empathy.

As the third largest public school system in the State of New Hampshire, SAU 16 enjoys a strong reputation of offering a comprehensive career training program that includes intense college preparation, contemporary career and technical education, competitive athletic programs, and multiple experiences in the arts. Our students discover their passion here while building their competency for a bright future. They become our leaders, our caregivers, our communicators, and our neighbors. It is a significant investment of time and money, and given the growth and success of this community over the years, it is clearly worth it. SAU 16 has strived to keep budget cost increases low over the years for all families while keeping in mind the majority of households who currently do not have children in public schools. Our most recent fiscal year indicates the degree to which we are able to accomplish this goal, and we look forward to ultimately being able to reduce costs.

Our professional educators and staff members throughout the SAU are recruited and hired for a very specific purpose. Each of our educators is selected for their unique gifts and demonstrated passion for working with children, and we believe that we are fortunate to have the best and brightest working in our schools. As each staff member forges relationships with students, so too are our core values of integrity, honesty, trustworthiness, and respect for all human differences being developed. Our professionals are committed to nurturing the children in this community toward adulthood through a high quality curriculum, varied instructional approaches, and social emotional learning experiences. Exemplifying this is our most recent graduating class from Exeter High School where 371 students graduated as part of the Class of 2022, with 283 students matriculating in a two, three, or four year college/university, 6 students entering military service, 38 students pursuing full time employment, 40 entering a one year program or taking a gap year; and 4 students participating in a post-graduate year at an independent school.

We have many highlights to share and to maximize efficiency, we encourage all community members to visit our website (www.sau16.org) where up-to-date announcements, celebrations, newsletters, and activities are being reported frequently. Community members can find our monthly update from the SAU central office, and each school website has archived their



information for easy access. Readers can catch up on all that has happened and is happening in classrooms and on campuses in general, and we invite everyone to visit often.

In looking over the past year, we were excited to welcome our newest school leaders:

- a. Ryan McCluskey, formerly principal in SAU 17, became principal at Lincoln Street School.
- b. Lincoln Street School Principal Drew Bairstow transitioned to become the principal at Cooperative Middle School, and in doing so he introduced Clyde Perezcastenda as the newest assistant principal for grade 6, Karen Berg as curriculum administrator, and Elizabeth Dimick as assistant director for special education.
- c. Dr. Pamela Carr returned to Seacoast School of Technology as principal after serving for two years as assistant principal at Exeter High School, and Jaime Sawler and Colby Baker came on board as assistant principals to round out the EHS administrative team.
- d. Swasey Central School curriculum coordinator Katie Gallo was introduced as the new assistant principal.
- e. Director of Diversity, Equity, Inclusion, and Justice Andres Mejia moved from the Exeter Region Cooperative School District to the SAU central office and, thereby, in position to serve all schools in the SAU.

We also want to wish the following former SAU 16 members the very best in their retirement as they took that next step at the end of the 2022 academic year. We are so blessed to have had so many years of talent and wisdom, and we extend our gratitude to:

Cooperative Middle School

Cynthia Boyle, Bill Perkins, Janet Prior, and Linda Raye

Exeter High School

Iris Anderson, Pamela Belanger, Donna Griswold, and Samuel Heath

Kensington Elementary School

Wendy Lawler

Lincoln Street School

Susan Noseworthy and Stephanie Varrin

Stratham Memorial School

Laurie Moreno

Swasey Central School

Cathy Blaisdell

Maintenance and Facilities

James Cole and Michael Munroe



Finally, we are ever so grateful for the cooperation and collaboration with all of our towns' mental health and wellness professionals, public health officials, medical providers, first responders, town managers, elected officials, school district employees, and families. As we continue to emerge from a global pandemic and recover all that has been lost, it is clear that it takes all members of our community working together to ensure our students can reach their dreams and aspirations.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "David Ryan", followed by a horizontal line.

David Ryan, Ed.D.
Superintendent of Schools

**SAU 16
SUPERINTENDENT SALARIES
2022-2023**

SUPERINTENDENT PRORATED SALARY

Brentwood	\$9,173.22
East Kingston	\$4,561.36
Exeter	\$31,542.42
Exeter Region Cooperative	\$95,014.38
Kensington	\$4,998.99
Newfields	\$3,585.13
Stratham	\$19,440.50
	\$168,316.00

**ASSOCIATE AND ASSISTANT SUPERINTENDENT SALARIES
(Total 2 Positions: \$156,042.00, \$140,000.00)**

Brentwood	\$16,134.29	5.45%
East Kingston	\$8,022.74	2.71%
Exeter	\$55,478.27	18.74%
Exeter Region Cooperative	\$167,115.71	56.45%
Kensington	\$8,792.45	2.97%
Newfields	\$6,305.69	2.13%
Stratham	\$34,192.85	11.55%
	\$296,042.00	100.00%

SCHOOL ADMINISTRATIVE UNIT #16
 BRENTWOOD, EAST KINGSTON, EXETER, EXETER REGION COOPERATIVE, KENSINGTON, NEWFIELDS, STRATHAM
 2023-2024 APPROVED BUDGET

	FY2023	FY2024	CHANGE	CHANGE
	BUDGET	APPROVED	\$	%
EXECUTIVE ADMINISTRATIVE SALARIES	\$ 1,389,786.11	\$ 1,488,200.00	\$ 98,413.89	7.08%
BUSINESS OFFICE SERVICES	\$ 563,593.42	\$ 578,527.00	\$ 14,933.58	2.65%
TECHNOLOGY	\$ 32,000.00	\$ 202,136.00	\$ 170,136.00	531.68%
SUPPORT SERVICES	\$ 771,562.28	\$ 914,537.54	\$ 142,975.26	18.53%
TOTAL EXPENDITURES	\$ 2,756,941.81	\$ 3,183,400.54	\$ 426,458.73	15.47%

District	Assessment for FY23		EV	ADM	Weighted %	Assessment for FY24		Assessment Change (%)
	for FY23	FY23 %				Change (\$)	Change (%)	
Brentwood	\$150,383	5.45%	\$299,637,984	298	5.69%	\$164,988	\$14,605	9.71%
East Kingston	\$74,649	2.71%	\$161,309,281	136	2.79%	\$80,848	\$6,199	8.30%
Exeter	\$516,649	18.74%	\$1,119,925,932	833	18.15%	\$526,394	\$9,745	1.89%
Kensington	\$81,967	2.97%	\$211,278,884	128	3.10%	\$89,967	\$8,000	9.76%
Newfields	\$58,641	2.13%	\$138,231,395	116	2.39%	\$69,214	\$10,573	18.03%
Stratham	\$318,393	11.55%	\$689,908,021	529	11.36%	\$329,488	\$11,095	3.48%
Coop	\$1,556,260	56.45%	\$3,650,851,858	2475	56.52%	\$1,639,066	\$82,806	5.32%
Total	\$2,756,942	100.00%	\$6,271,143,355	4,514	100.00%	\$2,899,966	\$143,024	5.19%

* EV numbers are from DOE Equalized Valuation report published January 2022
<https://www.education.nh.gov/who-we-are/division-of-educator-and-analytic-resources/bureau-of-education-statistics/financial-reports>

* ADM numbers are from the most recent published DOE ADM Report
<https://www.education.nh.gov/who-we-are/division-of-educator-and-analytic-resources/bureau-of-education-statistics/attendance-and-enrollment-reports>