

# THE EAST KINGSTON PLANNING BOARD IS RECRUITING NEW MEMBERS TO SERVE AS ALTERNATES ON THE BOARD

The Planning Board is hosting a series of open houses scheduled during their regular meetings over the summer at 7:00pm at the Pound School located at 41 Depot Road on the following dates:



**JUNE 16, 2022 - JULY 21, 2022 - AUGUST 18, 2022**

These open house sessions will provide opportunity for residents to learn more about the role of the board.

## ROLE OF A PLANNING BOARD ALTERNATE

Alternates serve a vital role to maintain the function of the Planning Board and offer a wide range of professional expertise and local knowledge to inform Board decisions.

Responsibilities of Planning Board Alternates include:

- attendance at monthly scheduled Planning Board meetings (3<sup>rd</sup> Thursday of each month)
- keeping up to date on current Planning Board applications and discussions of other Board business and planning matters
- offering opinions, perspectives and information relative to board business and functions

A Planning Board Alternate may be seated as a regular voting member in the event a full voting member is absent or a quorum is not convened. Alternates remain non-voting members of the Planning Board until such time they are seated to replace a full voting member. Alternates can participate in Board discussions of applications and other Board business but cannot cast official votes in official duties and other matters unless they are filling in for a regular member.

The Town of East Kingston Zoning Ordinance, Land Use Regulations and Master Plan are available at [www.eknh.org/planning-board](http://www.eknh.org/planning-board) and at the town offices.

More information about Planning Board roles and responsibilities are outlined in the NH Revised Statutes Annotated (RSAs) NH Planning and Land Use Regulations available at [www.gencourt.state.nh.us/rsa/html/lxiv/674/674-mrg.htm](http://www.gencourt.state.nh.us/rsa/html/lxiv/674/674-mrg.htm)

### What is the Planning Board?

The planning board is an organized group of selected members of a community in charge of carrying out the future needs, wants, and vision of a community. This is accomplished through the planning board's regulatory and non-regulatory functions, which include the creation of regulations (subdivision and site plan review), drafting of zoning ordinances for placement on the March ballot, and updating the Master Plan and Capital Improvement Plan (Regulatory Function) and the review of development applications typically in the form of public hearings on subdivision proposals, site plan review proposals, and home occupation proposals (Non-Regulatory Function).<sup>1</sup>

The Planning Board is comprised of five regular members and can have up to five alternate members.

<sup>1</sup> Source (in part): NH Office of Planning and Development – The Planning Board in New Hampshire

Please forward any questions about the Planning Board or membership process to: Cathy Belcher, Land Board Secretary 603-642-8406 ext.4 or Email: [landboardsecretary@eastkingstonnh.gov](mailto:landboardsecretary@eastkingstonnh.gov)