



PLANNING BOARD
TOWN OF EAST KINGSTON
New Hampshire

2016-2017
Joe Cacciatore, *Chairman*
Dr. Robert Marston, *Vice Chairman*

MINUTES
Regular Meeting 21 July 2016
7:00 pm

AGENDA

- Call to Order
- Approval of June 16, 2016 minutes.
- Discussion with Madeleine DiIonno, UNH Cooperative Extension
- Review proposed draft amendments to the Accessory Dwelling Unit ordinance
- Other Board Business

CALL TO ORDER: This meeting of the East Kingston Planning Board was called to order at 7:00pm.

ROLL CALL:

Members Present: Chairman Joe Cacciatore, Vice Chairman Dr. Robert Marston, and Bill Caswell.

Advisors Present: Fire Chief Ed Warren and Circuit Rider Planner Julie LaBranche

Minutes

Chairman Cacciatore asked for a motion to approve the June minutes.

MOTION: Dr. Marston **MOVED** to approve the June 16, 2016 minutes. Bill Caswell seconded; the motion passed unanimously.

Discussion with Madeleine DiIonno, UNH Cooperative Extension

Ms. DiIonno was present to conduct a survey of municipal planning boards and conservation commissions about their information and training needs to function more effectively. She asked the board the following questions:

1. *What are the top issues you've worked on in the past few years?*

Response: Population growth, commercial development, wetlands, revised standards for home occupations, amendments to zoning and subdivision regulations, update of Site Plan Review Regulations.

2. *What important issues to anticipate working on in the next few years?*

Response: Growth and commercial development, revisions to the Accessory Dwelling Unit and sign ordinances, update of master plan chapters.

3. *Where do you get your information from?*

Response: RPC Circuit rider, websites, mail correspondence, training at NH Municipal Association conference.

4. *What would make it easier to obtain information and training?*

Response: Submit a budget line item for training, training made available at Planning Board meetings, training held for a few hours in the evening at a location close by.

Ms. DiIonno asked members to provide their emails if they wished to participate in an extended online survey. She thanked the board and noted the results of the survey would be provided to them when completed.

Discussion about proposed draft amendments to the Accessory Dwelling Unit ordinance

Due to low attendance at the meeting, the Chairman and Ms. LaBranche suggested discussion of the proposed draft amendments to the Accessory Dwelling Unit ordinance be delayed until the August meeting. All members agreed to delay the discussion to the August meeting.

Other Business

Cornerstone

The Chairman recognized visitors Anne Kane and Rachel Morin from the Cornerstone subdivision. They came to the meeting tonight to meet the board in advance of their August public hearing to amend the condominium association declaration. Ms. Kane and Ms. Morin explained the proposed changes which are to formalize mandatory landscaping that is the responsibility of each condominium owner. Both will represent the condominium association for the August hearing.

Circuit Rider Contract

The Chairman called for approval of the FY17 Circuit Rider Contract for Rockingham Planning Commission and asked for a motion.

MOTION: Dr. Marston **MOVED** to approve the RPC Circuit Rider Contract for FY17. Bill Caswell seconded; the motion passed unanimously.

The Chairman distributed revised pages for the Zoning Ordinance and Subdivision Regulations.

ADJOURNMENT

MOTION: Dr. Marston **MOVED** to adjourn the meeting. Bill Caswell seconded; the motion passed unanimously. The meeting was closed at 7:40pm.

The next Planning Board meeting will be on August 18, 2016.

Respectfully Submitted,

Julie LaBranche / Circuit Rider Planner

Minutes Approved August 18, 2016

Joe Cacciatore, Chairman