**East Kingston Board of Selectmen Meeting Minutes**

**Monday, August 22, 2022**

Attendance: Selectmen, Joe Cacciatore (chair), Rob Caron (vice chair), Bob Nigrello; Town Administrator, Grace Ruelle

Others in attendance: Dennis Quintal, Police Chief LePage, Fire Chief Ed Warren, Clayton Jervis, Heather Desmond, Matt Gallant, Thomas Latham

**Mr. Cacciatore called the meeting to order at 6:30 pm and took attendance.**

RFP sealed bids for Powwow River Bank restoration- Ms. Ruelle shared that a request was sent out for bids but only 1 bid came in. Mr. Cacciatore opened the bid and read the details. The cost is $107,000. Mr. Quintal explained that we do not have the money in the budget this year for this project. He explained we either accept or reject the bid. Mr. Quintal said he can check through the document to make sure it is a valid document. More discussion about planning for this work for next year. The board will differ to the conservation commission for further review.

1. Approval of Meeting Minutes

7/25/2022- Public Meeting Minutes

7/28/2022- Public Hearing- Town Land Gift #1

8/8/2022- Public Hearing- Town Land Gift #2

8/8/2022 Public Minutes

8/8/2022 Nonpublic Minutes

**Mr. Nigrello made a motion to approve meeting minutes for**

**7/25/2022- Public Meeting Minutes**

**7/28/2022- Public Hearing- Town Land Gift #1**

**8/8/2022- Public Hearing- Town Land Gift #2**

**8/8/2022 Public Minutes**

**8/8/2022 Nonpublic Minutes**

**Mr. Cacciatore seconded. Mr. Nigrello and Mr. Cacciatore were in favor. Mr. Caron was absent.**

1. AP Check Register

8/19/2022 $194, 555.88

**Mr. Nigrello made a motion to accept AP Check Register from 8/19/2022 for $194,555.88. Mr. Cacciatore seconded. Mr. Cacciatore and Mr. Nigrello were both in favor. Mr. Caron was absent.**

1. Payroll Register 8/19/2022 $49,707.88

**Mr. Nigrello made a motion to accept the Payroll Register from 8/19/2022 for $49,707.88. Mr. Cacciatore seconded.**  **Mr. Cacciatore and Mr. Nigrello were both in favor. Mr. Caron was absent.**

1. Police Special Detail 8/1-8/12/2022 $3357.50

**Mr. Nigrello made a motion to accept Police Special Detail from 8/1-8/12/2022 for $3357.50 Mr. Cacciatore seconded.** **Mr. Cacciatore and Mr. Nigrello were both in favor. Mr. Caron was absent.**

1. Veteran’s Tax Credit

MBL 4-2-15 90 Depot Road

10-4-13 95 Haverhill Road

8-2-39 36 Maplevale Road

**Mr. Nigrello made a motion to accept the Veteran’s Tax Credits for MBL 4-2-15 90 Depot Road, 10-4-13 95 Haverhill Road as documentation is all in order from the assessor’s office. Mr. Cacciactore seconded.** **Mr. Cacciatore and Mr. Nigrello were both in favor. Mr. Caron was absent.**

1. Planning and Zoning appointment dates

Ms. Ruelle explained this is a correction of dates.

**Mr. Nigrello made a motion to accept the Planning and Zoning board appointment dates. Mr. Cacciatore seconded.** **Mr. Cacciatore and Mr. Nigrello were both in favor. Mr. Caron was absent.**

Discussion Items

1. Acquisition of land by gift-

Ms. Ruelle said we need to vote on this in order to move forward. More discussion about the steps and conditions to move forward. Mr. Quintal shared the 3 most important things to be addressed. Mr. Cacciatore read the purchase and sales agreement. Discussion about wording of the document in regard to usage. The wording about use for “a fire department or other municipal uses”. Mr. Nigrello said we can bring it to council for additional review if needed. Mr. Nigrello’s understanding is that it can be used for a fire department or for any municipal use.

**Mr. Cacciatore and Mr. Nigrello were both in favor. Mr. Caron was absent.**

1. Home Occupation

New: Timothy Malm 56 Haverhill Road- Landscaping/Construction/Excavation- planning board accepted.

Renewal: Timothy Bodwell 96 North Road

**Mr. Nigrello made a motion to accept the new home occupation of Timothy Malm at 56 Haverhill Road and the renewal of Timothy Bodwell at 96 North Road. Mr. Cacciatore seconded.** **Mr. Cacciatore and Mr. Nigrello were both in favor. Mr. Caron was absent.**

1. Police Detail Rate

Chief LePage said it is time to talk about ordering a cruiser. Ford, Chevy and Dodge have been researched. He explained this is the last year the Dodge Charger are being built. Chief LePage shared the cost increases. He said the down payments are in the budget. It takes 6 to 8 months to get the vehicle. More discussion of current vehicles.

Chief LePage shared the detail rate is important because of how we fund the new cruisers. Chief LePage anything. He said he is having difficulty getting officers to take detail shifts and the department is only getting $10/hour for the use of the cruiser. Mr. Cacciatore asked if the chief knows why officers won’t take detail work? Chief LePage asked if we should increase the money for officers to take home, as well as increase the use of the cruiser? Chief suggested weekday details are $60/hour for the officer, time and a half on the weekend. He also suggested upping the cruiser fee to $20/hour. Chief suggested this would be competitive with the towns around us. More discussion about the costs of the vehicles and then outfitting them. Discussion about revenue from police details. Discussion about adding cruiser costs to the budget. Mr. Nigrello said between now and the next meeting a decision needs to be made.

**Mr. Nigrello made a motion to move forward with ordering a police cruiser. Mr. Cacciatore seconded.**  **Mr. Cacciatore and Mr. Nigrello were both in favor. Mr. Caron was absent.**

Correspondence

1. Trustees of the Trust Funds

The letter from Roby that says we should hold off on taking funds out of the capital reserve until the market bounces back. Mr. Nigrello respects that but that we also need to maintain buildings etc.

1. School Use form

 Primary Election

Discussion on the number of detail officers required- Chief LePage plans to be there for most of the day. Discussion about whether the kids are in the building or are not. If the kids are in the building, he suggests two officers. Mr. Nigrello said one officer would be sufficient.

1. Department of Natural and Cultural Resources- Timber Harvest Letter- state plants to put bids out to cut some of Eaton Woods.
2. NH DOT One time highway payment letter- the state and senate bill 401 voted to approve additional highway block funds. EK received an additional $44,700 for use to maintain our roads or for equipment to maintain our roads.

Chief Warren shared that the fuel cards will be completed this week.

The state is coming down to learn about our recruitment program and try to institute it throughout NH.

Chief Warren reminded everyone about the governor’s visit next Tuesday.

Mr. Nigrello shared a letter he drafted to send to the governor. It included a thanks for the equipment as well as other items.

**Mr. Cacciatore made a motion to adjourn at 7:43 pm. Mr. Nigrello seconded.**

Meeting minutes prepared by LeeAnne Evans

Approved 10/31/2022

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Joseph Cacciatore Robert A. Caron Robert L. Nigrello