**TOWN OF EAST KINGSTON BOARD OF SELECTMEN MEETING MINUTES**

**Tuesday, May 31, 2022**

Attendance: Select Board Members, Joe Cacciatore, chair; Rob Caron, vice chair; Bob Nigrello; Town Administrator Grace Ruelle

**Mr. Cacciatore called the meeting to order at 6:30 pm.**

SIGN DOCUMENTS:

#1. Meeting Minutes: 3/21/2022 – Public & Non-Public

Mr. Nigrello made a motion to approve all public and non-public meeting minutes from 3/21/2022. Mr. Caron seconded. All board members were in favor.

 4/04/2022 – Public & Non-Public

Mr. made a motion to approve public and non-public meeting minutes from 4/04/2022. Mr. seconded. All board members were in favor.

 4/18/2022 – Public & Non-Public

Mr. made a motion to approve public and non-public meeting minutes from 04/18/2022. Mr. seconded. All board members were in favor.

#2. AP Check Register: 5/25/2022 - $49,228.39

**Mr. Caron made a motion to approve AP Check Register dated 5/25/2022 for $49,228.39. Mr. Nigrello seconded. All board members were in favor.**

#3. Payroll Register: 5/27/2022 - $47,562.23

**Mr. Caron made a motion to approve Payroll Register dated 5/27/2022 for $47,562.23. Mr. Nigrello seconded. All board members were in favor.**

#4. Police Special Detail: 5/13 – 5/17/2022 $1,615.00

**Mr. Caron made a motion to approve Police Special Detail dated 5/13-5/17/2022 for $1,615.00. Mr. Nigrello seconded. All board members were in favor.**

Mr. Nigrello asked about the payroll company. Ms. Ruelle said there were some errors, but it was not us. The payroll company is working to clean things up.

DISCUSSION ITEMS:

#1. MBL 8/8/2019-24 Interest and Fees

Ms. Ruelle shared this is interest and fees from an impending lien notice. Discussion will be non-public but vote will be public.

#2. BOS Meeting on 6/27/2022

Ms. Ruelle explained that she will be on vacation this day. Discussion about whether to change or keep the date. Ms. Ruelle explained that she has coverage for the office while she is out.

CORRESPONDENCE:

#1. Rockingham County – New Commissioner letter

Mr. Nigrello suggested sending a letter regarding communication to Rockingham County Dispatch, the new commissioner. Mr. Nigrello would like to ask for help in making communication better within East Kingston. Ms. Ruelle will draft a letter to the commissioner.

#2. Home Occupation recommendations from Planning Board:

 Lawn Hopper LLC: MBL 13-2-5, 52 South Road

 Dog Boarding LLC: MBL 11-01-08, 170 Haverhill Road

**Mr. Caron made a motion to approve the recommendations from the Planning Board for Lawn Hopper LLC and Dog Boarding LLC. Mr. Nigrello seconded. All board members were in favor.**

#3. M&M Trailer: Department of Safety forms

Ms. Ruelle explained that M&M applied with the state and the planning board approved. This business is in the industrial park. Discussion. The board signed the documents to be an inspection station and the one that states that they will be an auto dealer.

Discussion about grandfathered home occupations and whether or not Chief Warren inspects them each year.

FOLLOW UP ITEMS:

 #1. 107/108 Dept at Haverhill Road Traffic Pattern change

Discussion about the public hearing. Mr. Cacciatore says he thinks we should keep it the same. Mr. Caron said the least we could do is get a lighted stop sign and get the white line repainted. Mr. Nigrello suggested the same as well as possibly painting the word STOP and adding lines in front of the fire station. Mr. Nigrello also suggested increasing police presence to enforce stopping at the sign. All of these suggestions will not help the noise.

**Mr. Cacciatore made a motion to go into non-public under RSA 91-A, with regard to reputation at 6:56 pm. Mr. Nigrello seconded. All board members were in favor.**

**Mr. Nigrello made a motion to seal the minutes. Mr. Cacciatore seconded. All board members were in favor.**

**Mr. Cacciatore made a motion to keep MBL 8/8/2019-24 Interest and Fees due to late payment. Mr. Caron seconded.** Discussion about sending a letter to the homeowner with an explanation of the board’s decision. **All board members were in favor.**

**Mr. Cacciatore made a motion to adjourn at 7:06pm. Mr. Nigrello seconded. All board members were in favor.**

Meeting minutes prepared by Lee Anne Miller

Approved 7/25/2022

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Robert A. Caron Robert L. Nigrello Joseph Cacciatore