**TOWN OF EAST KINGSTON BOARD OF SELECTMEN MINUTES**

**Monday, March 21, 2022**

Attendance: Joe Cacciatore (chair), Bob Nigrello, Grace Ruelle (town administrator), Ed Warren (fire chief)

Public: Brad Poole, Naomi Poole

**Mr. Cacciatore called the meeting to order at 6:30 pm.**

GENERAL BUSINESS:

#1. Appoint new Selectboard Chairman- **Mr. Nigrello was sworn in as an East Kingston, NH Selectman.**

**Mr. Nigrello nominated Mr. Cacciatore as the new chairman of the board. Mr. Cacciatore seconded.**

**Mr. Nigrello nominated Mr. Caron as vice chair. Mr. Cacciatore seconded. Mr. Nigrello and Mr. Cacciatore were in favor. Mr. Caron was not present.**

#2. Liaison duty assignments

Mr. Nigrello and Mr. Caron did not have any issues with the liaison assignments.

SIGN DOCUMENTS:

#1. Meeting Minutes:

January 10, 2022

**Mr. Nigrello made a motion to approve January 10, 2022 minutes. Mr. Cacciatore seconded. Mr. Nigrello and Mr. Cacciatore were in favor. Mr. Caron was absent.**

 January 18, 2022 Budget Hearing

**Mr. Nigrello made a motion to approve January 18, 2022 Budget Hearing** **minutes. Mr. Cacciatore seconded. Mr. Nigrello and Mr. Cacciatore were in favor. Mr. Caron was absent.**

 January 31, 2022 Public & Non-Public

**Mr. Nigrello made a motion to approve January 31, 2022 Public and Non-Public meeting** **minutes. Mr. Cacciatore seconded. Mr. Nigrello and Mr. Cacciatore were in favor. Mr. Caron was absent.**

 February 15, 2022

**Mr. Nigrello made a motion to approve February 15, 2022 meeting** **minutes.** **Mr. Cacciatore seconded. Mr. Nigrello and Mr. Cacciatore were in favor. Mr. Caron was absent.**

#2. AP Check Register:

 2/23/2022 $56,856.36

**Mr. Nigrello made a motion to approve the AP Check Register dated 2/23/2022 for $56,856.36. Mr. Cacciatore seconded. Mr. Nigrello and Mr. Cacciatore were in favor. Mr. Caron was absent.**

 3/1/2022 $48,352.47

Mr. Nigrello asked some clarifying questions.

**Mr. Nigrello made a motion to approve the AP Check Register dated 3/1/2022 for $48,352.47. Mr. Cacciatore seconded. Mr. Nigrello and Mr. Cacciatore were in favor. Mr. Caron was absent.**

 3/8/2022 $16,646.54

Mr. Nigrello asked some clarifying questions.

**Mr. Nigrello made a motion to approve the AP Check Register dated 3/8/2022 for $16,646.54. Mr. seconded. Mr. Cacciatore seconded. Mr. Nigrello and Mr. Cacciatore were in favor. Mr. Caron was absent.**

Manual Check Register: January, February

There are no figures. Ms. Ruelle explained these are all of the automatic payments, school payment, bond payment, etc.

**Mr. Nigrello made a motion to approve Manual Check Register: January, February.** **Mr. Cacciatore seconded. Mr. Nigrello and Mr. Cacciatore were in favor. Mr. Caron was absent.**

**Mr. Nigrello made a motion to accept February manual check register for $498,918.38. Mr. Cacciatore seconded. Mr. Nigrello and Mr. Cacciatore were in favor. Mr. Caron was absent.**

#3. Payroll Register:

3/4/2022 $27,428.53

There was some discussion and clarification.

**Mr. Nigrello made a motion to approve the Payroll Register dated 3/4/2022 for $27,428.53.** **Mr. Cacciatore seconded. Mr. Nigrello and Mr. Cacciatore were in favor. Mr. Caron was absent.**

 3/18/2022 $45,648.78

**Mr. Cacciatore made a motion to approve the Payroll Register dated 3/18/2022 for $45.648.78. Mr. Nigrello seconded. Mr. Nigrello and Mr. Cacciatore were in favor. Mr. Caron was absent.**

#4. Police Special Detail:

2/19 – 2/26/2022 $1,020.00

**Mr. Cacciatore made a motion to approve Police Special Detail dated 2/19/2022 for $1022.00. Mr. Nigrello seconded. Mr. Nigrello and Mr. Cacciatore were in favor. Mr. Caron was absent.**

 3/2 – 3/11/2022 $2,847.50

**Mr. Cacciatore made a motion to approve Police Special Detail dated 3/2-3/11/2022 for $2,847.50. Mr. Nigrello seconded. Mr. Nigrello and Mr. Cacciatore were in favor. Mr. Caron was absent.**

#5. Personnel Action Sheets: COLA and/or budget Payroll Increases

**Mr. Cacciatore made a motion to accept COLA and/or budget Payroll Increases for 2022.** There was some discussion with Chief Warren regarding COLA for clarification. **Mr. Nigrello seconded. Mr. Nigrello and Mr. Cacciatore were in favor. Mr. Caron was absent.**

#6. March board appointments

Planning Board and Conservation Board turn over personnel in March.

Planning Board is Doc Marston.

Conservation Board is Julie Ostupchuk

CORRESPONDENCE:

#1. Elderly Exemption: MBL 4-2-2027 6 Brandywine Dr

Mr. Nigrello asked Mr. Cacciatore to read the last page of the assessor’s report.

**Mr. Cacciatore made a motion to accept the assessor’s recommendation to deny the Elderly Exemption: MBL 4-2-2027 6 Brandywine Dr. Mr. Nigrello seconded. Mr. Nigrello and Mr. Cacciatore were in favor. Mr. Caron was absent.**

#2. Veteran’s Tax Credit:

MBL 8-1-14 83 Willow Rd

Assessor said applicant met all requirements.

**Mr. Cacciatore made a motion to approve Veteran’s Tax Credit MBL 8-1-14 83 Willow Road. Mr. Nigrello seconded. Mr. Nigrello and Mr. Cacciatore were in favor. Mr. Caron was absent.**

 MBL 7-3-30 1 Robin Ln

Assessor said the applicant met all requirements.

**Mr. Cacciatore made a motion to approve Veteran’s Tax Credit MBL 7-30-30 1 Robin Lane. Mr. Nigrello seconded. Mr. Nigrello and Mr. Cacciatore were in favor. Mr. Caron was absent.**

#3. February Expense Report

Mr. Nigrello asked some questions. Ms. Ruelle said the fuel cost increases have been significant. Mr. Cacciatore explained that we may need to adjust some of our projects due to the increase in fuel.

DISCUSSION ITEMS:

#1. Home Occupations:

B.W. Smith Excavating, LLC – MBL 10-6-13 3 Ashlie Rd

Planning Board Accepted. Mr. Nigrello asked if there were any questions.

**Mr. Cacciatore made a motion to accept Brad Smith Excavating, LLC – MBL 10-6-13 3 Ashlie Rd. Mr. Nigrello seconded. Mr. Nigrello and Mr. Cacciatore were in favor. Mr. Caron was absent.**

BWP & Sons LLC – MBL 15-3-14 116 North Rd

Discussion about whether or not Brad Poole can be grandfathered in. More discussion. Discussion about home occupation. The planning board suggests that the selectboard not approve this home occupation. More discussion. Mr. Nigrello said he would like to see a formal statement of what Mr. Cacciatore is proposing. More discussion about the terminology “no growing your business”. Mr. Nigrello suggested to put the vehicles in his name and not the business name, vehicles are shielded. More discussion.

#2. Website Bids

Discussion about the bids and pricing from each of the three website design companies. Mr. Nigrello said this is to replace our old website. Ms. Ruelle explained she sat with each company. She said there is 1 that is used predominantly in this area. It is called Civics Plus. Ms. Ruelle explained the pluses of this company.

**Mr. Cacciatore made a motion to accept Civic Plus as our website designer. Mr. Nigrello seconded. Mr. Nigrello and Mr. Cacciatore were in favor. Mr. Caron was absent.**

Chief Warren said he needs to appoint new wardens and he asked for the board’s support.

**Mr. Cacciatore made a motion to accept wardens and deputy wardens**. Mr. Nigrello asked for what is a warden? Chief Warren explained the role of a warden. Wardens are under state guidance and help with brush fires.

Mr. Nigrello asked Chief Warren about a bar going up to stop access to the beach. Some discussion was had.

**Mr. Cacciatore made a motion to go into nonpublic 91 A for personnel and reputation. Mr. Nigrello seconded. Mr. Cacciatore and Mr. Nigrello were in favor. Mr. Caron was absent.**

**The meeting was adjourned at 8:35 pm.**

Meeting minutes prepared by LeeAnne Miller

Approved 5/31/2022

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Robert L. Nigrello Joseph Cacciatore Robert Caron