



APPLICATION FOR APPEAL FROM ADMINISTRATIVE DECISION

Name of Applicant(s): _____
Address: _____
Phone: _____ Email: _____
Property Owner: _____
Location of Property: _____ MBL#: _____

NOTE: Please be advised the application must be completed in full before it is deemed eligible for placement on the board's agenda. Your application will be reviewed by the Land Board Secretary or designee who will contact you about the application's completeness and the public hearing process. Additional information may be supplied on a separate sheet if the space provided is inadequate.

Relating to the interpretation and enforcement of the provisions of the zoning ordinance.

The undersigned alleges that an error has been made in the decision, determination or requirement, by (official or board) _____ on (date) _____ with respect to (proposed use/plan) _____ in relation to Article _____, Section _____, of the Zoning Ordinance and hereby appeals said decision.

Rationale for the claim an error has been made: _____

Applicant _____ Date _____
(Signature)

The following documents **must** accompany all applications:

1. A plot plan on 8 1/2 x 11" paper. Generally, the plan does not have to be drawn by a professional draftsman, although the Board reserves the right to require a professional plan in appropriate cases, such as where the dimensional requirements are relevant or at issue. The plan must be accurate, neat and legible and drawn to scale. Any reasonable scale may be employed. The Plot Plan should indicate the following:

- | | | |
|--|--|--|
| <input type="radio"/> Dimensions of lot | <input type="radio"/> Off-street parking areas | <input type="radio"/> Setbacks from lot boundaries and buildings |
| <input type="radio"/> Locations of structures on lot | <input type="radio"/> Amount of land surface | <input type="radio"/> Approximate footprint of buildings at ground level |
| <input type="radio"/> Names of abutting streets | <input type="radio"/> North arrow | |

2. A copy of the State Waste Disposal Plan, if applicable

If you are not the owner, provide authorization from the current owner to act on this application on their behalf. ☐ Not applicable

FOR OFFICE USE ONLY

☐ Property Card ☐ All Questions Answered ☐ Owner Authorization ☐ Abutter's List Attached

Public Hearing Date: _____ Fees Paid: _____ For the ZBA: _____