

Annual Report



For the Year Ending
2020

TOWN OF EAST KINGSTON

EMERGENCY CALLS: 911

BUSINESS CALLS:

Building Inspector	(603) 642-8406 ext. 3
Elementary School	(603) 642-3511
Emergency Management	(603) 642-3141
Fire/Burn Permits	(603) 642-3141
Fire Department	(603) 642-3141 non-emergency
Police Department	(603) 642-5427 non-emergency
Public Library	(603) 642-8333

Hours: Monday 9 am – 7 pm, Tuesday 3 pm – 7 pm, Wednesday 9 am – 7 pm,
Thursday 3 pm – 7 pm, Friday 9 am – 1 pm, Saturday 9 am – 3 pm.

Recycling Pick-up	(603) 642-8406 ext. 1
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Recycling every Monday 7 am curbside

Selectmen's Office	(603) 642-8406 ext. 1
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Monday – Friday 8 am – 4 pm

NH State Police	(603) 679-3333
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Town Cemeteries	(603) 642-8406
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Town Clerk/Tax Collector	(603) 642-8794
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Hours: Monday 8 am – 5 pm, Tuesday 8 am – 2:30 pm,
Wednesday 6 pm – 8 pm, Thursday 8 am – 2:30 pm
Friday 8 am – 2:30 pm

Notary/JP services available during office hours.

Town Official Website:	eastkingstonnh.org or eknh.org
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**ANNUAL REPORTS
OF THE
SELECTMEN, TAX COLLECTOR, TOWN CLERK,
TRUSTEES OF THE CEMETERY,
TRUSTEES OF THE PUBLIC LIBRARY,
TRUSTEES OF THE TRUST FUNDS
AND TREASURER**

**FOR THE YEAR ENDING
DECEMBER 31, 2020**

BOARD OF EDUCATION AND SCHOOL TREASURER

**FOR THE YEAR ENDING
JUNE 30, 2020**

TOGETHER WITH THE VITAL STATISTICS OF THE

**TOWN OF EAST KINGSTON
NEW HAMPSHIRE**

2020

Printed by:

**RAM Printing, Inc.
5 Commerce Park Drive
East Hampstead, NH 03826**

IN MEMORY OF
RICHARD S. POELAERT

Dick Poelaert was a graduate of Archbishop Williams High School and Boston College. Dick served in the United States Marine Corps before he married Elena Poelaert in 1972. In 1977 Dick and Elena bought a farmhouse on Willow Road where they raised their four children. Dick also operated a successful small business, Precision Pump & Repair. Dick loved East Kingston and throughout the years he was actively involved in the town's Little League program, Recreation Committee, School Board and Board of Selectmen. Baseball was a lifelong passion for Dick, who umpired for years after his own children were done playing. Dick was also a WWII enthusiast and a frequent visitor of the town's library.

His sense of humor, affability and wit will be sorely missed by his friends and family. Few have served their community so selflessly.



IN MEMORY OF
CARL JOHNNEN

Carl Johnnen was a graduate of Wakefield High School and Northeastern University. He was married to the late Margaret S. (Wilson) Johnnen in 1962. He is a United States Coastguard Veteran, was employed by Avco Corporation, New England Electric System, and Avco's successor, Textron Corporation.

During retirement, Mr. Johnnen enjoyed the East Kingston Library, and various hobbies including amateur radio.

He was very devoted to East Kingston and clearly embraced the town and community. His gentle demeanor and keen intelligence will be missed, and his generosity will be remembered for generations.

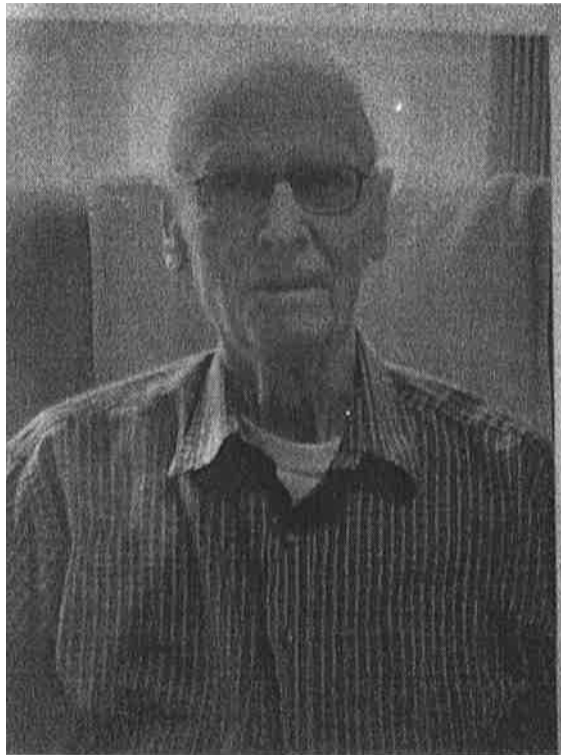


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TOWN OFFICIALS ELECTED OFFICERS

Board of Selectmen (RSA 41:8 TO 8-E) 3-year term

2021	Justin B. Lyons, Chairman	617-850-2246
2022	Robert L. Nigrello	394-7591
2023	Joseph M. Cacciatore	365-7450

Moderator (RSA 40:1) 2-year term

2022	Keri J. Marshall	642-5311
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Highway Agent (RSA 231:62 to 62-B) 3-year term

2021	Mark F. Brinkerhoff	642-3061
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Supervisors of Checklist (RSA 41:46-a) 6-year term

2026	Elizabeth B. Leach	642-6271
2022	Sandra Williams	347-5373

Town Clerk/Tax Collector (RSA 41:45-A) 3-year term

2022	Barbara A. Clark	642-8794
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Treasurer (RSA 41:26 to 26B) 3-year term

2022	Barbara K. Smith	642-9954
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Trustees of the Cemetery (RSA 31:22) 3-year term

2022	Barbara Clark	642-4795
2023	James Clark	642-4795
2021	Stephen McMillan	
	*Mark Brinkerhoff, Sexton (appointed)	

Trustees of Public Library (RSA 202-A:6) 3-year term

2022	Laura Branting	
2023	Sarah J. Courchesne	394-2026
2021	Sandra G. Courchesne	
2023	Nancy Parker	
2021	Conrad V. Moses	702-2553
	Deborah Hobson, Alternate (appointed)	
	Robert Minicucci, Alternate (appointed)	

Trustees of Trust Funds (RSA 31:22) 3-year term

2023	James Roby Day, Jr.	642-7956
2021	Edward A. Lloyd, Jr.	394-7410
2022	Ronald F. Morales	642-8623

NOTE: Elected Officers serve until the Town Meeting of year noted.

APPOINTED OFFICERS

Animal Control Officer

778-0570

December 2021	Robert A. Marston, DVM
December 2021	Deborah Marston, Deputy
December 2021	Richard C. Marston, Deputy

Board of Adjustment (RSA 673:5) 3-year term

642-8406

December 2021	Timothy J. Allen, Chairman
December 2023	David E. Ciardelli
December 2023	Frank Collamore
December 2021	Paul E. Falman
December 2021	Edmund Robbins, Alternate
December 2023	Nathan Maher, Alternate
	*Barbara White, Secretary

Building Inspector/Code Enforcement Officer

642-8406

December 2021	*Kip Kaiser
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Conservation Commission

642-8406

March 2023	Dennis G. Quintal, Chairman
March 2021	Marilyn B. Bott
March 2023	Vicki J. Brown
March 2022	Peter Gilligan
March 2022	Julie Ostopchuk
March 2022	Gordon Powers

Deputy Town Clerk/Tax Collector

642-8406

December 2021	*Judith M. Cash
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Deputy Treasurer

642-8406

December 2021	Kory Skalecki
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Emergency Management

642-8406

December 2021	Michelle Cotton-Miller, Director
	Laurie McCarter, Deputy

APPOINTED OFFICERS

Continued

Fire Department

Emergencies: 911
Business: 642-3141

December 2021

Edward G. Warren, Fire Chief

Fire Warden (Deputies – State appointed) 3-year term

December 2021	Adam J. Mazur, Warden	642-8033
December 2021	Matthew L. Gallant, Deputy	642-5326
December 2021	Michael C. Hall, Deputy	848-1002
December 2021	R. Scott Urwick, Deputy	642-6839
December 2021	Edward G. Warren, Deputy	642-8112

Health Officer (State appointed RSA 128:1) 3-year term

475-3167

March 2022

Peter J. Mahar

Library

642-8333

- *Tracy J. Waldron, Library Director
- *Diane Sheckells, Assistant Librarian
- *Heather Lindsay, Library Assistant
- *Zoe Sucu, Library Assistant
- *Ryan Pirger, Library Page
- * Sarah Ricker, Library Page

Planning Board (RSA 673:5) 3-year term

642-8406

March 2023	Joshua A. Bath, Chairman
March 2021	Timothy Allen, Vice Chair
March 2023	William R. Caswell
March 2022	Robert A. Marston, DVM
March 2021	Scott Orleans, Alternate
March 2021	Emily Anderson, Alternate
March 2020	Justin B. Lyons, Ex-Of. Alt.
March 2020	Robert L. Nigrello, Ex-Of. Alt
	*Barbara A. White, Secretary

APPOINTED OFFICERS

Continued

Police Department

Emergencies: 911
Business: 642-5427

*Michael C. LePage, Chief
*Brandon Cooper-McConnel
*Donald A. Frost
*Clayton A. Jervis, Sergeant
*Charles A. Rodolakis
*Cherice Chaisson, Secretary

Part-Time Officers

*Bryan Lemire
*Illya Dixon
*Mark A. Heitz
*Steven Gahan
*Eric T. Vichill

Recreation Committee

642-8406

December 2021	Bryan P. Wall, Chair
December 2021	Michael Farrand
December 2021	Andrew Herum
December 2021	Justin Lyons
December 2021	Melissa Lyons

Rockingham Planning Commission

778-0885

March 2022	Edward G. Warren	642-8112
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Safety Committee

642-8406

December 2021	Mark Brinkerhoff
December 2021	*Clayton Jervis
December 2021	*Grace Ruelle
December 2019	Edward G. Warren

Solid Waste & Recycling Committee

December 2021	Ronald F. Morales, Chair	642-8623
December 2021	Robert A. Caron	
December 2021	Daniel L. Guilmette	
December 2021	William E. Staples	

APPOINTED OFFICERS

Continued

Town Office Staff	642-8406
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*Becky Merrow, Town Administrator
*Grace Ruelle, Administrative Assistant

Welfare Agent	642-8406
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*Becky Merrow, Welfare Officer

Contracted Auditors

Plodzic & Sanderson, PA	225-6996
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*Note: * Indicates Town Employee, not appointed*

STATE OF NEW HAMPSHIRE

Governor

Christophe T. Sununu 271-2121
State House, 107 North Main St., Concord, NH 03301

State Representative District 16

JD Bernardy 969-5796
255 Main Ave, South Hampton, NH 03827

State Representative District 35

Deborah L. Hobson 642-7252
3 Woldridge Lane, East Kingston, NH 03827

State Senator District 23

William Gannon 271-3661
State House Room 107, Concord, NH 03301

Governor's Executive Council District 3

Janet Stevens 271-3632
P.O. Box 687, Rye, NH 03870

County Commissioner District 1

Kate Coyle 679-9350
119 North Road, Brentwood, NH 03833

UNITED STATES

US Senators

Jeanne Shaheen 202-224-3324
Senate Office Building, 520 Hart, Washington, DC 20510

Margaret Wood Hassan 202-224-3324
B85 Russell Senate Office Building, Washington, DC 20510

US Congressman

Chris Pappas 888-216-5373
660 Central Avenue, Dover, NH 03820

TOWN OF EAST KINGSTON BOARD OF SELECTMEN

Charles W. Monahan	1940-1955
Ralph B. West, Jr.	1950-1956
Frederic L. Smith	1954-1963/ 1970-1973
Richard G. Kelley	1955-1962
Guy E. Nickerson	1956-1964
Marshall G. Bean	1962-1967
Ernest J. Moreau	1963-1969
Wesley S. Nickerson	1961-1971
Richard F. Connelly	1967-1970
Richard B. Pelley	1969-1972
William R. Osgood	1971-1974
Daniel T. Bodwell	1972-1979
David C. Andrzejewski	1973-1980/1983-1985
Henry F. Lewandowski, Jr.	1974-1977
William V. Chouinard, Jr.	1977-1978
Richard A. Smith, Jr	1978-1984
Walter B. Schotterbeck	1979-1982
Donald C. Andolina	1980-1983/1987-1993/1997-2002
Nathaniel B. Rowell	1982-1989
Barbara M. Metcalf	1984-1987
Donald H. Clark	1985-1988
Raymond R. Donald	1988-1997/1999-2005
William A. DiProfio	1989-1995
Joseph C. Cacciatore	1993-1996/2020-Present
Andrew L.T. Berridge	1995-1998
James Roby Day, Jr.	1996-1999
John L. Fillio	1998-2004
Matthew B. Dworman	2003-2006/2009-2018

TOWN OF EAST KINGSTON BOARD OF SELECTMEN
Continued

Ronald F. Morales	2004-2007 /2013-2016
Robert J. Forrest	2005-2008
Robert A. Caron	2006-2009
Richard S. Poelaert	2007-2010/2011-2013/2014-2020
David R. Pendell, Jr.	2008-2011
Kimberley I. Casey	2010-2011
Mark A. Cook	2011-2014
Erin J. Pettinato	2016-2019
Justin B. Lyons	2018-Present
Robert Nigrello	2019-Present

TOWN OF EAST KINGSTON

First Session of the 2020 Annual Meeting
Deliberative Session – February 4, 2020

Selectmen

Richard Poelaert, Chairman

Justin Lyons

Robert Nigrello

Barton L. Mayer, Town Counsel

Keri J. Marshall, Moderator

Barbara A. Clark, Town Clerk

The Moderator, Keri Marshall, called the meeting to order at 7:00 pm with 58 residents in attendance.

Introductions were made by Barton Mayer, Town Counsel; Richard Poelaert, Justin Lyons, and Robert Nigrello, Selectmen; Keri Marshall, Moderator, and Barbara Clark, Town Clerk.

Joshua Bath made a motion to not amend warrant articles after they are fully voted on.

Seconded: David Sullivan

Voted: Passed

Bart Mayer said a couple of the Selectmen had contacted him regarding questions on whether zoning articles could be amended on the floor of the town meeting and he said they could not. He said under RSA 657:3, there is a detailed procedure for amending. There is a posting of the amendment notice of the hearing and then the Planning Board has to have a hearing. If the Planning Board is going to amend it, there has to be a second notice and a second hearing. He said it then has to be placed on file with the Town Clerk. Bart said you wouldn't need all of those procedures if you could just expediently amend your zoning amendments right on the floor of the meeting.

Keri started the meeting by remembering East Kingston residents who had died this past year. She said one of them, very dear to her, her father, Philip Marshall, passed away and she wanted to read the names of others so we could have a moment to remember how important they were to us and to know they all have a special place in our hearts. We remember Bradbury Rcardon, Mark Chase, Beverly Brown, Henry Bertogli, Jr., Blanche Terry, Austin Carter, aka Santa, William Phelps, Henry Crosby, Jr., Ryan Campano, David Hill, Richard Pomerleau, Amy Alajajian, Timothy Linchan, Barbara Melanson, and Paul Stec. On a brighter note, there were three recorded births; Natalic Grace Vandermeer, Ava Grace Burnett, and Owen Thompson Clark.

Robert Nigrello read: ARTICLE 1: To choose all necessary Town Officers for the year ensuing.

No further discussion.

Richard Poelaert read: ARTICLE 2: Are you in favor of the adoption of the following zoning ordinance amendment as proposed by the Planning Board?

Amend Title Section 100.1 – Building Code 1.a & 1.b to update building and fire codes to current state codes.

Ordinance in *italics*, strike-through words deleted, and new text in **bold**

BUILDING CODE

1. Title Section 100.1 (Amended 03/2004)

Any construction, alteration, repair, renovation or maintenance of a building or structure shall comply with the provisions as follows:

- a. *The New Hampshire State building code is defined in NH RSA 155-A **(International Building Code, as amended)**: ~~1-H~~, which includes the International Building Code ~~2000~~ **2015**, the International Plumbing Code ~~2000~~ **2015**, the International Mechanical Code ~~2000~~ **2015**, the International Energy Conservation Code ~~2000~~ **2015**, **International Residential Code 2015**, **International Swimming Pool and Spa Code 2015**, ~~as published in the International Code Council~~, and the National Electric Code ~~2002~~ **2017**, with respect to each of the foregoing, as amended from time to time.*
- b. **The State Fire Code Sat-C 6000, as amended.** ~~The International Residential Building Code, 2003 Edition, and as amended;~~
- c. *The enforcement mechanism for the State building code shall be that which is already in place for the enforcement of the Town Building Code, with the Building Inspector administering and enforcing the same. The Zoning Board of Adjustment shall act as the Building Code Board of Appeals.*
- d. *All newly constructed dwelling units, and additions or renovations to existing dwelling units in which a building permit is required, shall install heat detectors in unfinished attic spaces and in integral or attached garages in accordance with NFPA 72 National Fire Alarm Code. If a multiple station alarm system exists, newly installed detectors must be interconnected with the existing system. The Fire Chief shall approve said installation. (Amended 10/16/08)*

2. Fee Schedule 114.3.1

A fee for each plan examination, building permit and inspections shall be paid in accordance with the following schedule:

Use Group: A,B,F,H,I,M, & R: \$0.10 per square foot of new construction, total of all floors. Garages and porches, sun decks, breezeways and barns @ \$0.05 per square foot. The building permit fees will be based on total calculated square footage of useable area to include garages, breezeways, cellars and storage areas. Permit fees to combine both electrical, plumbing, mechanical, etc.

The value for building construction exempted from the requirements of obtaining a building permit shall be \$1,000.00; nevertheless, work shall be in compliance with all codes and ordinances.

The Building Inspector shall levy and collect all permit fees. The inspector shall provide a detailed account of said building transactions, as necessary, and deposit all receipts with the Town Treasurer. (Amended 3/2002)

3. *Violation, Penalties, Section 117.4*

Any person who shall violate a provision of this code or shall fail to comply with any of the requirements thereof or who shall erect, construct, alter or repair a building or structure in violation of an approved plan or directive of the building official, or of a permit or certificate issued under the provisions of this code, shall be guilty of a misdemeanor, if a natural person, or of a felony if any other person. Any such violation shall be punishable by a fine of not more than One Hundred Dollars (\$100) nor less than Ten Dollars (\$10) for each day that a violation continues after the conviction date; provided, however, that total fines imposed for any single violation shall not exceed Five Hundred Dollars (\$500) which such shall insure to the Town of East Kingston for such uses as the Board of Selectmen may direct.

4. *Unlawful Continuance Section 118.2*

Any person who shall continue any work in or about the structure after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or to remedy unsafe conditions identified by the Building Inspector, shall be guilty of a misdemeanor, if a natural person, or of a felony if any other person and be punished as provided in the preceding subsection entitled VIOLATION PENALTIES.

5. *Compensation of Board of Survey Section 123.3*

(Page 18, Second line) insert \$150.00

6. *Deep Excavation Section 1807.2.1*

Insert: Four (4) feet.

7. Shallow Excavations Section 1807.2.2

Insert: Four (4) feet.

8. *That nothing in this Ordinance or in the Building Code hereby adopted shall be construed to affect any suit or proceeding impending in any court, or any rights acquired or liability incurred, or any cause of causes of action acquired or existing, under any act or Ordinance hereby repealed as cited in Section 2 of this Ordinance; nor shall any just or legal right or remedy of any character be lost, or affected by this Ordinance.*
9. *The Building Inspector shall accept a certificate from a State registered New Hampshire wood processing mill which certifies that the processed native lumber meets the appropriate structural standards in lieu of an accepted and recognized lumber grading stamp. Any structure which is built with such approved native lumber shall be considered equivalent to a structure built with stamped lumber.*

The East Kingston Planning Board supports this zoning amendment.

The Moderator said as the article is presented, it indicates, specifically, in italics what changes there are. She asked if there was anyone who would like to address why we have these changes.

Discussion:

Joshua Bath, Planning Board Chairman, said they would address the questions as they come up. He said in terms of the building code, they have made the building codes current with what currently is in the 2015 building code for the State of New Hampshire for the International Building Code.

No further discussion.

Justin Lyons read: ARTICLE 3: Are you in favor of the adoption of the following zoning ordinance amendment as proposed by the Planning Board?

Ordinance in *italics*, strike-through words deleted, and new text in **bold**

ARTICLE II - DEFINITIONS

DEFINITIONS TO BE ADDED OR REVISED:

AGRICULTURE AND FARMING: agricultural activities permitted by and consistent with the requirements of RSA 21:34-a

COMMERCIAL VEHICLES: As defined by the New Hampshire Division of Motor Vehicles (NHDMV) "Guide to New Hampshire's Commercial Vehicle Rules and Regulations," Federal Motor Carrier Safety Regulations as adopted by the New Hampshire Department of Safety, New Hampshire's Motor Carrier Safety Rules as expressed in the New Hampshire Code of Administrative Rules.

MOBILE HOME: As defined in "Manufactured Housing."

PRE-SITE BUILT HOUSING: *Any structure designed primarily for residential occupancy which is wholly or in substantial part made, fabricated, formed or assembled in off-site manufacturing facilities in conformance with the United States Department of Housing and Urban Development minimum property standards and local building codes, for installation, or assembly and installation, on the building site. For the purposes of this subdivision, pre-site built housing shall not include manufactured housing, as defined in RSA 674:31. Often related to "pre-site built housing" is the phrase "modular housing", as defined in RSA 205-C:1 (XI). This type of housing is generally delivered to a home site on a flatbed truck and is then lifted into place on prepared foundation or slab by a crane or similar piece of equipment.*

RECREATIONAL VEHICLE, MOTOR HOMES AND RECREATIONAL TRAILERS: Recreational trailers or recreational vehicles are statutorily not considered "manufactured housing." See RSA 205-D:1(XI). "Recreational vehicle" means any of the following vehicles:

1. **Recreational Trailer or Vehicle or Motor Home,** which is a portable, temporary dwelling to be used for travel, recreation and vacation, constructed as an integral part of a self-propelled vehicle.
2. **Pickup camper,** which is a structure designed to be mounted on a truck chassis for use as a temporary dwelling for travel, recreation, and vacation.
3. **Recreational trailer,** which is a vehicular, portable structure built on a chassis, designed primarily not for use as a permanent dwelling but as a temporary dwelling for recreational, camping travel or seasonal use.
4. **Tent trailer,** which is a canvas or synthetic fiber folding structure, mounted on wheels and designed for travel, recreational and vacation purposes.

REGULATED SUBSTANCES: Regulated substances, in quantities greater than 5 gallons, including petroleum, petroleum products, regulated contaminants for which an ambient groundwater quality standard has been established under RSA 485-C:6, and substances listed under 40 CFR 302, 7-1-05 edition (as amended), excluding substances used in the treatment of drinking water or waste water at federal and state approved facilities.

The East Kingston Planning Board supports this zoning amendment.

Discussion:

Chris Mierswa asked what does regulated substances mean? He said when you look up the entire PDF of all the rules, the word regulated substances is mentioned one time, Section F, home occupancy. He said it said you can't handle or use regulated substances. He said when he chased down all of the RSA's to find out what this is, it says it is all about materials that affect ground water, such as gasoline, diesel oil, and everything else. He said the way he reads this; it seems he can't have more than 5 gallons of gasoline. Chris said he needs an explanation of what this means. Justin said he thinks this is just definitions.

Tim Allen, Planning Board Vice Chairman, said it is simply a series of definitions. Throughout the last few years, home occupations have come before the Planning Board and ZBA and simple questions have been asked of John Moreau, Building Inspector, about a number of these things, such as camping trailers and regulated substances. He said what is the definition of farming and agriculture and rather than having it be the interpretation of whom you ask, like most other towns, it should be a definition. He said they simply added definitions that were missing from the ordinance and has nothing to do with regulating whether you can have 5 gallons of gasoline in your shed at home. It is more for if there is someone that comes before the Planning Board or the ZBA and it says they have regulated substances they are going to be using, associated with some particular business, and they will now have a definition to refer to.

Chris said we are codifying into law a statement that says, "regulated substances, in quantities greater than 5 gallons, including petroleum, regulated contaminants for which an ambient groundwater quality standard has been established under RSA 485-C:6, and substances listed under 40 CFR 302, 7-1-05 edition (as amended), excluding substances used in the treatment of drinking water or waste water at federal and state approved facilities." He said when you chase down the RSA's of what you are saying a regulated material is, it is benzenes and all those other chemicals that leak into the ground water of which all of them are in gasoline, diesel fuel, and many other substances. Chris said he understands the gist of what they are trying to do but they are writing words that tend to mean something so the next person gets on the board and decides they want to investigate.

Tim said this is the definition that was recommended to the Planning Board by the Rockingham Planning Commission as what the definition of a regulated substance should be. He said it is simply to define what a regulated substance is. Justin said it is to take away the interpretation that

someone could have, a new building inspector could have, or you could have. Chris said it seemed to him you couldn't have more than 5 gallons of a regulated substance which is a big, huge list of products. He said he understands they are trying to find the words for the meaning of regulated substances, but this doesn't seem like the right set of words if it could be codified into law. Tim said if someone comes before the Planning Board and wants to have a business in the light industrial park and they are going to have a regulated substance, this is saying that any amount of that regulated substance over 5 gallons, they would then begin to reference the RSA on how to deal with it for that particular business. Chris said the word regulated substances only appears once in the entire booklet and doesn't appear anywhere in the commercial zoning or light industrial zoning. He said the only place it appears is Section F of home occupancy. He said this is doing one thing only; it is regulating what the 26 people who have a home occupancy permit can do. Tim said that is incorrect and if Chris had additional questions to reach out to the Planning Board and they can talk through it with the Rockingham Planning Commissioner who perhaps can explain it better.

Norman Freeman asked what the definition was for a commercial vehicle. Tim said the Planning Board doesn't have a definition of a commercial vehicle. He said they are referencing the state definition of a commercial vehicle which is defined in the three documents referenced in this definition. Norman said the state's rule is 26,000 pounds and federal is 10,000 and asked which one they were using. Tim said, they as a board, with the guidance from Rockingham Planning, are using the documents that are referenced on this sheet. Tim said it would fall under the state, the NH commercial vehicle rules and regulations, the federal motor carriers' safety regulations as adopted by the NH Department of Safety and the NH Motor Carrier safety rules as expressed by the NH code of administrative rules. Tim said they asked for the definition from their Planning Commissioner as to what a commercial vehicle should be defined as and these are the documents. Justin said "per the State of New Hampshire" and all they are saying is it is the state, not the federal. Norman said you have to change the weight from 10,000 to 26,000. Tim said he will take this as an action to get with the Rockingham Planning Commission and will further investigate. He said this was the recommendation. Justin asked where are you referencing that you are claiming it is federal. Chris said we are voting on a question that doesn't give any of the answers. Chris said we are identifying a commercial vehicle as we don't know what. He said some of us assume it is 26,000 pounds and some of us assume it is 10,000 pounds. He said then we get to the next article and it becomes very important for commercial trucking. Tim asked our Police Chief, Michael LePage, to step in here. Mike said state law in NH actually adopts the federal law. Norman said but you don't have to hold a commercial driving license and Mike said that was correct. Mike said 10,001 pounds if you are in the furtherance of a commercial enterprise. He said if you are making money, you are in a commercial vehicle. Chris said if you drive over the border with dual rear wheels and you don't have a name on the side of your truck, you could get a

ticket. Chris said we are establishing here that trucks of over 10,001 pounds and making money are considered commercial vehicles. Mike said if you are going to the grocery store with your 11,000-pound truck to buy groceries, it isn't a commercial vehicle, but if you plow a driveway and get paid \$150 to plow the driveway, you have a commercial vehicle.

No further discussion.

Robert Nigrello read ARTICLE 4: Are you in favor of the adoption of the following zoning ordinance amendment as proposed by the Planning Board?

Ordinance in *italics*, strike-through words deleted, and new text in **bold**

Add new Article III-B Residential/Agricultural District with text as shown below.

ARTICLE III-B Residential/Agricultural District

The intent of the Residential/Agricultural district is to provide for single-family dwellings and agriculture in a traditional small-town rural setting separate from industrial, commercial and business operations. The district shall maintain strict adherence to residential and agricultural uses except as otherwise permitted by the East Kingston Zoning Ordinance. All development shall be carried out with the objective of preserving the natural and scenic environment of this rural district.

- 1. The parking of not more than one commercial vehicle of 14,000 GVWR or GCWR or less is permitted and shall not give the appearance of business operations from the property. All vehicles and equipment used for agricultural purposes are excluded from this requirement.**
- 2. Business operations (wholesale or retail excluding agriculture), operations of commercial equipment owned by the property owner and/or resident, operations of commercial equipment not owned by the resident (i.e. equipment operated for others), commercial or industrial operations, such as, but not limited to, trucking, hauling, excavation, mining, manufacturing, or any such similar operations are strictly prohibited within this district.**
- 3. Development of new trailer parks or mobile home parks are prohibited in this district.**
- 4. Home occupations for small scale home-based businesses and grandfathered nonconforming uses shall be allowed by permit-only pursuant to Article XVI Home Occupations.**
- 5. Recreational vehicles, motor homes and recreational trailers shall not be utilized as a single-family dwelling or residence and not occupied for more than 90 consecutive days and not more than 120 days in a given year.**

The East Kingston Planning Board supports this zoning amendment.

Norman Freeman asked how they came up with 14,000 pounds now. Joshua Bath said in the residential agricultural district, they have never had a definition for what is allowed within these districts. He said in the residential agricultural district, they just want to make sure that those of us that live in these residences and expect to be in a residential community, don't have vehicles over a certain weight limit that should typically be in a light commercial or commercially zoned district. He said the 14,000 gross vehicle weight is only for commercial vehicles and has nothing to do with agricultural. Norman said if someone has a company one-ton truck that works for someone else, they aren't going to allow them to park in town. Joshua said what they are trying to do is to try to address not only home occupations but also potential zoned districts. Joshua said what they are proposing is a 14,000-pound weight limit which is more than a dually, more than a pick-up, but smaller than a box truck. Norman said if he worked for Continental Paving, he would get a service truck and it would be over the GVW and he wouldn't be able to bring the truck home. Joshua said you also have to consider your neighbors and whether or not they think you should be able to have a commercial vehicle in your driveway over a certain weight limit. He said what if you have a propane truck or an oil truck. Do they want those types of volumes of fuels in close proximity?

Chris Mierswa said we have determined that a commercial vehicle is 10,001 pounds and someone plowing driveways is doing commercial business per the Chief. He said an F350 is 10,000 or 11,000 pounds so anyone that has two pick-up trucks with plows on them is illegal. He said they are racking up way too many vehicles in this. Joshua said these are all about home occupations and what they expect in a home occupation which is subservient to the residential district. All they are trying to do is put some guidelines in place, and they have invited Chris to the Planning Board sessions. He said on a case to case basis, they will certainly talk about how they could handle home occupations and their current needs. Chris said none of the minutes from November or December meetings were available online or at the town office. He said the meeting that was supposedly an open meeting was held Thursday, the 16th, three days after the dateline for when it was supposed to be held. He said he showed up to the meeting on the 16th and was told there wasn't time to make changes at the meeting. He said this affects home occupancy of which there are only 20 something people that are doing it legally. Tim said this does not apply in a home occupation. He said if you have a home occupation and you are operating within it, this does not affect you one bit. If you have a grandfathered, nonconforming use, it does not affect you one bit. If you have trucks you are making money with that you don't have a home occupation, yes it affects you. He said farms have all sorts of equipment and it doesn't affect them, whatsoever. He said this is for the type of operation where someone is abusing what should be allowed in a residential area and bringing home an oil truck and parking it right next to a residence. Tim said in this public meeting, with everyone here, he is telling you if you are operating your home occupation per what you were approved for, this doesn't affect you at all. He said with regard to how public the Planning Board meetings are he said the meetings are always posted. He said the RSA statutory requirements for how things are communicated are archaic and Tim said he would love to have a Planning Board website where everything is on there but the town doesn't have the

server availability. He said they are all volunteers and they don't necessarily have the time. He said perhaps they could strive for that long term but the meetings are always the same Thursday, every month. Tim said they have been working on this stuff for six months. Tim said we are all neighbors and there is no intention of trying to create ordinances that hurt neighbors.

Richard Poelaert read ARTICLE 5: Are you in favor of the adoption of the following zoning ordinance amendment as proposed by the Planning Board?

Add new Article III-C Adult Uses with text as shown below.

Ordinance in *italics*, strike-through words deleted, and new text in **bold**.

Article III-C Adult Uses

- A. Purpose:** It is the purpose of this section to establish reasonable regulations pertaining to the operation of sexually oriented businesses within the Town of East Kingston; and, it is the intent to promote the health, safety and general welfare of the citizens of East Kingston; and it is the intent of this section that these provisions be utilized to prevent the problems which typically accompany and are brought about by the concentration of sexually oriented businesses; and, the provisions this section have neither the purpose nor the effect of imposing limitations or restrictions on the content of any communicative materials, including sexually oriented materials; and, it is not the intent nor the effect of this section to restrict or deny access by adults to sexually oriented materials protected by the First Amendment, or to deny access by the distributors and exhibitors of sexually oriented entertainment to their intended market; and, neither is it the intent nor effect of this section to condone or legitimize the distribution of obscene material.
- B. Definition:** The term adult use shall mean and include the following: any business where more than 15% of the gross revenues, 15% or more of the stock and trade, or 15% or more of the goods or paraphernalia displayed are of sexually oriented or sexually explicit nature. Such goods and paraphernalia include, but are not limited to sexually explicit books, videos, movies, devices, computer software, theaters where sexually explicit films or videos are shown, nude modeling studios, massage parlors, escort agencies, or sexual encounter centers.
- C. Where Permitted:** Adult uses shall be allowed in the Commercial District or Light Industrial/Residential District as a Special Exception by the Zoning Board of Adjustment provided that the following locational standards and site appearance criteria are met.
 - 1.** No structure containing an adult use shall be allowed within 1,000 feet of the property line of a church, cemetery, school, day care center, or within 1000 feet of a residential structure.
 - 2.** No sexually explicit material or advertising shall be visible from outside the building.

3. No private viewing rooms or booths shall be constructed unless one side is always open to a public central area.

4. No one under the age of 18 shall be permitted inside such a use and a procedure shall be developed to keep those under 18 from entering the building.

D. **Restrictions on Other Retail Uses:** For those retail uses permitted by right in the Commercial and Industrial districts which sell sexually explicit goods and paraphernalia but do not meet the 15% thresholds outlined above, such goods and paraphernalia shall be located either behind a counter, or in a separate room or enclosure where citizens under the age of 18 are not allowed to enter. Such sexually explicit goods and paraphernalia are not within view of minors or readily visible to children.

The East Kingston Planning Board supports this zoning amendment.

Tim said are we condoning owning a sex shop in good old, little East Kingston, absolutely not. He said they read the ordinance of probably 10 other towns and out of that came up the subject that a good number of towns address adult uses. He said in East Kingston we have a commercial district and a light industrial district and in that commercial district, they allow retail and a sex shop is retail and you are all going to vote on it. He said the Planning Board's interpretation of what the town wants is perhaps if someone is going to open a sex shop in East Kingston there should be some control on it. It puts in restrictions from how far from the school, the cemetery, and how far from a residential property, essentially taking it and squeezing it into a rather small box.

No further discussion.

Justin Lyons read: ARTICLE 6: Are you in favor of the adoption of the following zoning ordinance amendment as proposed by the Planning Board?

Add to Article IV Commercial District Purpose, Prohibited Uses and amend Uses Allowed.

Ordinance in *italics*, strike-through words deleted, and new text in **bold**

ARTICLE IV - COMMERCIAL DISTRICT

Purpose: The commercial district was established to allow commercial business operations that are prohibited within other districts.

A. *Location: Commercial or business uses shall be allowed in the following areas:
(Amended 3/96, 9/96, and 3/97)*

1. 500 feet on both the west and east sides of Route 108, south of the centerline of Route 107, to the south boundaries of lots 9-2-2 and 9-8-22.
 2. Northerly from the centerline of Powwow River (Route 107A) and Burnt Swamp Road (107A) to a depth of 1,200 feet and within 340 feet westerly of the centerline of Haverhill Road (Route 108) and within 550 feet easterly of the centerline of Haverhill Road (Route 108).
 3. Land parcel MBL# 10-3-9, located at 14 Powwow River Road. (Adopted 3/99)
- B. Uses Allowed: Business, Wholesale and Retail plus Consumer Services. Examples include but are not limited to: professional and business offices, banks, financial offices, service businesses, restaurants, medical facilities, educational institutions or daycare facilities, bed & breakfast houses, hotels, commercial service and repair facilities, retail stores, and self-storage facilities.**
- C. Prohibited Uses: Industrial operations and/or heavy manufacturing operations are prohibited in this district. Examples include but are not limited to: manufacturing facilities, trucking companies, solid or liquid hazardous waste companies, excavation and heavy equipment operators. Retail stores or retail buildings greater than 25,000 square feet.**
- D. Applications for Commercial structures and uses must be submitted to the Planning Board for approval and comply with the following regulations:*
1. *No use shall be permitted which could cause any undue hazard to health, safety or property values or which is offensive to the public because of noise, vibration, unsanitary conditions, noxious odor or similar reason.*
 2. *Sufficient area shall be included in the site of such use to allow the following setbacks and related facilities:*
 - a) *Front: Not less than twenty-five feet from any building or parking lot to a right-of-way, with both an exit and an entrance and with grass and/or other reasonable beautification in the buffer areas.*
 - b) *Side and Rear: Not less than twenty-five feet from a building or parking lot to lot lines.*
 - c) *Sufficient off-street parking space shall be provided on the property to accommodate all vehicles attracted to the business.*
 - d) *The Planning Board shall hold a public hearing on the application first giving notice by publication, posting and by certified mail to abutters and as otherwise required by law.*

The East Kingston Planning Board supports this zoning amendment.

Joshua Bath said they were trying to tighten up what the language was for the allowed uses and some of the examples of allowed uses are included, but not limited to, professional and business offices, banks, financial offices, service businesses, restaurants, medical facilities,

educational institutions or daycare facilities, bed & breakfast houses, hotels, commercial service and repair facilities, retail stores, and self-storage facilities and then they had some prohibited uses which are industrial operations and/or heavy manufacturing operations. Examples include but are not limited to: manufacturing facilities, trucking companies, solid or liquid hazardous waste companies, excavation and heavy equipment operators, retail stores or retail buildings greater than 25,000 square feet. He said they were just adding to the definition of what is allowed within the commercial district.

Ron Morales asked if the boundaries that are in italics had been expanded and Joshua said they were exactly the same boundaries that have always been.

No further discussion.

Robert Nigrello read ARTICLE 7: Are you in favor of the adoption of the following zoning ordinance amendment as proposed by the Planning Board?

Add to Article V Light Industrial/Residential District Purposes, and amended Paragraphs C. and C.4.

Ordinance in *italics*, strike-through words deleted, and new text in **bold**

ARTICLE V - LIGHT INDUSTRIAL/RESIDENTIAL DISTRICT (Adopted 3/89)

- A. Purpose: The Light Industrial District was developed to allow and promote light industrial (i.e. electronics, light mechanical assembly, fabrication, etc.), commercial, and business operations prohibited in the other districts. These regulations and restrictions are to ensure orderly development, control, and adequate safety protocols of commercial and industrial operations within the district. Residential and agricultural uses allowed in Article III Residential / Agricultural are also allowed in this District.**

~~In this district, no building or structure or premises shall be erected or altered and no building, structure or premises shall be used for any purpose except the following:~~

- B. Description. The Light Industrial/Residential district, consisting of 93 acres, is composed of lots 11-2-11, 11-2-13, 11-2-14, 11-2-17, 11-2-31, 11-2-32, 11-2-38, and 11-2-39.*
- ~~*C. Residential housing development in this district will be in accordance with the East Kingston Zoning Ordinance and Subdivision Regulations.*~~
- C. The Light Industrial District is intended for **but not limited to** use and development of research laboratories, office buildings, selected light industries, warehousing, service or utility businesses, **light manufacturing facilities, trucking companies, solid or liquid waste companies, excavation and heavy equipment operators, manufacturing industries, public utilities, service and repair of vehicles and equipment, auto-body, machinery sales/service/repair, freight or trucking operations, contractor storage***

yards, contract cleaning companies, printing and shipping, industrial supply companies, telecommunication towers and facilities. Uses permitted subject to Site Plan Approval by the Planning Board except as otherwise prohibited:

1. *Any Commercial uses defined in Article IV of the East Kingston Zoning Ordinance;*
2. *Research laboratories with incidental processing or pilot manufacturing but excluding biological or chemical laboratories and marijuana/cannabis plant product processing or distribution facilities.*
3. *Office buildings;*
4. *Any lawful warehousing excluding warehousing of biological chemical materials or marijuana/ cannabis plant products;*
5. *Service or utility business not in conflict with the public health, safety, convenience or welfare or substantially detrimental or offensive to adjacent zones or destructive of property values, when permitted by the Planning Board;*
6. *Light manufacturing enterprises, except biological and chemical manufacturing; provided that such activities will not be offensive, injurious, or noxious because of gas, dirt, sewerage and refuse, vibration, smoke, fumes, dust, odors, danger of fire, or explosion, or other characteristics detrimental or offensive that tend to reduce property values in the same or adjoining districts;*
7. *Any customary accessory uses incidental to above, including parking and parking structures, support and maintenance shops, concessions and services located within a principal building with no exterior evidence of such concessions and services, and recreational facilities for the use of employees in Industrial Districts;*
8. *Temporary structures provided the permit for such use shall be limited to a term not to exceed ninety (90) days and a bond is posted to ensure removal.*

The East Kingston Planning Board supports this zoning amendment.

Tim said this is for the purpose of why the light industrial complex exists and most other towns, when referencing, didn't include this. He said they added the purpose the light industrial was developed was to allow and promote light industrial electronics, light mechanical assembly fabrication, commercial and business operations that are prohibited in other districts. These regulations and restrictions are to insure orderly development and control and adequacy protocols of the commercial and light industrial operations within this district. Residential and agricultural uses are still allowed. A number of questions were asked what is the type of operation that happens in a light industrial area so they went on to list them. Light manufacturing facilities, trucking companies, solid or liquid waste companies, excavation and heavy equipment operators,

manufacturing industries, public utilities, service and repair of vehicles and equipment, auto-body, machinery sales/service/repair, freight or trucking operations, contractor storage yards, contract cleaning companies, printing and shipping, industrial supply companies, telecommunication towers and facilities. He said they put a note in here that added to the things that are not allowed in the light industrial to include marijuana cannabis plant product processing and distribution facilities and the warehousing of marijuana and cannabis also. He said the size of the light industrial park did not change really and they were just giving examples. He said when someone reads the ordinance, they will know.

No further discussion.

Richard Poelaert read ARTICLE 8: Are you in favor of the adoption of the zoning ordinance amendment as proposed by the Planning Board?

The East Kingston Planning Board proposes to amend the East Kingston Zoning Ordinance by repealing the existing Article XI Single Family Cluster Residential Development and replacing it with Article XI Conservation Subdivision Development as follows:

ARTICLE XI - CONSERVATION SUBDIVISION DEVELOPMENT (Adopted ____)

This ordinance has been adopted pursuant to RSA 674:21 Innovative Land Use Controls as a voluntary alternative to a conventional subdivision.

- A. Single family structures in a Conservation Subdivision Development are permitted in any district within the Town of East Kingston.
- B. Purpose. The purposes of a conservation development, and to which any such development must adhere, are the following:
 - 1. To preserve the natural beauty of existing rural roads within the Town.
 - 2. To provide adequate setback and buffering requirements to protect existing, proposed, and future residential property values.
 - 3. To preserve the natural and scenic qualities of open space including setback areas, buffer zones, and environmentally sensitive lands.
 - 4. To establish living areas within the Town of East Kingston that provide for a balance of community needs, such as a diversity of housing opportunities, adequate recreation and open space areas, easy accessibility to those and other community facilities, and pedestrian and vehicular safety.
 - 5. To provide for an efficient use of land, streets, and utility systems.
 - 6. To stimulate new approaches to land and community development.

- C. Manufactured Housing (Deleted 3/05)
- D. Minimum Tract Size. The tract, lot, or parcel of single or consolidated ownership at the time of application shall be at least ten (10) contiguous acres.
1. In accordance with Article VI, Part D of the East Kingston Zoning Ordinance, poorly drained soils may be used to fulfill all but 3/4 of an acre (32,670 sq. ft.) of any building lot, provided that the contiguous non-wetland area is sufficient in size and configuration to adequately accommodate all required utilities. No portion of any ponds, lakes, fresh water marshes, alluvial soils, perennial streams, or very poorly drained soils may be used to calculate the density for any proposed conservation development.
 2. Frontage is required on an existing Town approved road or a State highway. For the purpose of this ordinance, a Town road shall be defined as a road that has been accepted by the local legislative body at the annual Town Meeting. No housing units or other structures are to be built on land encompassed by the development within 200 feet of any development entrance as measured from the originally existing public or private road. The land precluded from any construction by virtue of this provision may be included, assuming it is otherwise eligible, in the development calculations for the required common land/open space. Two planning goals are thereby satisfied, i.e. 1) higher residential density offset by using common land/open space, and 2) privacy enhanced and traffic noise pollution abated in the neighborhood from adjacent highways.
- E. Maximum Allowable Density. The maximum base density (e.g. number of dwelling units permitted) in any Conservation Subdivision shall not exceed the number of dwelling units that would be allowed in a standard subdivision on the same parcel of land as determined by a Yield Plan. To determine the number of units allowed, the applicant shall submit two conceptual plans for the development. The Yield Plan shall show a standard subdivision of the parcel that complies with all requirements of the East Kingston Subdivision Regulations and Zoning Ordinance; the other shall show the proposed conservation layout using no more than the number of dwelling units allowed by the Yield Plan. The Planning Board shall approve the Yield Plan before awarding any density bonuses.
- F. Conserved Open Space. In every Conservation Subdivision, conserved open space shall be set aside and protected in perpetuity from development by a conservation easement, approved by the Planning Board and recorded. The Conserved Open space shall not include any portion of a proposed building lot. The required amount of open space for all conservation development shall be calculated as follows:
1. Comprise no less than 50% of the gross land area of the development.
 2. No more than 50% of the conserved open space land shall contain poorly or very poorly drained soils, alluvial soils (subject to flooding), waterbodies, and slopes greater than 25%.

3. Conserved Open Space may be used for non-motorized recreational uses, trails providing a trail plan is approved by the Planning Board, and forest management.
4. In calculating Conserved Open Space area, the following shall not be included: road right-of-way, stormwater management infrastructure and easements, utilities, common use areas, and parking areas.
5. Selecting Conserved Open Space. Land containing the following features shall be preferentially included in the Conserved Open Space:
 - a. Wetlands and surface waters including a 100-foot upland buffer.
 - b. Mature woodlands, meadows, specimen trees.
 - c. Wildlife corridors and wildlife habitat.
 - d. Historical and cultural resources including stone walls, cemeteries, and historical structures and sites.
 - e. Scenic vistas and landscapes.

G. **Density Bonus.** If the following criteria are met, the Planning Board may award the density bonuses to the initial total allowable units allowed by the approved Yield Plan, above. The total density bonus awarded to a development under this section (XI.F.1) shall not exceed 20% of the dwelling units shown on the yield plan. If 20% of the dwelling units per the yield plan is less than one unit, round up to one unit. Percentages greater than .5 homes may be rounded up to the next whole number (example: Total bonuses of 15.5% bonus x 5 homes = .7 homes rounded to 1 home).

1. Open Space Bonus: Where the proposed plan shows 51% or more of the total parcel as open space protected as such in perpetuity (e.g., with a conservation easement), the development may be awarded a density bonus as shown in Table A.

TABLE A. Open Space Density Bonus

TYPE of BONUS	Percent of Parcel Designated as Open Space	Density Bonus (%)
Protected Open Space	51% - 60%	10%
Protected Open Space	61% - 70%	15%
Protected Open Space	71% - 80+%	20%

2. Public Access Bonus: Where the public is granted access to the open space, the development may be awarded a density bonus of 2.5%. The nature of public access required to trigger this bonus is pedestrian and bicycle use. Examples include but are not limited to walking paths, bike trails, cross country ski trails, and snowshoe trails, etc. The agreement may reasonably restrict the use of motorized vehicles.
3. Agricultural Lands and Use Bonus: Where the development protects agriculturally valuable lands and provides for permission to be used as such in perpetuity, the

development may be awarded a density bonus as shown in Table B. In addition to being reasonably accessible, the agricultural land must meet at least two of the following criteria:

- a) The portion of open space preserved for agricultural use must amount to a minimum of 33% of the minimum required open space;
- b) The agricultural area must either have been historically farmed, or contain suitable soils for agriculture;
- c) The agricultural area must be a valuable agricultural and/or visual resource as determined by the Planning Board.

TABLE B - Protection of Agricultural Land

Type of Density Bonus	Percent Required Open Space That is Agricultural Land	Density Bonus (%)
Protected Agricultural Land	0-33%	2.5%
Protected Agricultural Land	33% - 44%	5.0%
Protected Agricultural Land	45% - 54%	6.0%
Protected Agricultural Land	55% - 64%	7.0%
Protected Agricultural Land	65% - 74%	8.0%
Protected Agricultural Land	75% - 80+%	9.0%

- d) Conservation Protection Bonus: Where the development can demonstrate, to the satisfaction of the Planning Board, that it protects any combination of additional unique and valuable characteristics beyond the 50% Conserved Open Space requirement, it may be awarded a total density bonus of 5.0%. Such characteristics include, but are not limited to the following:
 - i. Viewsheds, which include lands or corridors of land that contribute to the visual landscape of the town, including areas such as open fields, hillsides, stone walls, mature stands of trees, visible water bodies and their natural buffers.
 - ii. Historically significant buildings, resources and landscapes, that include buildings and associated uses that are maintained and visually separated from the housing portion of the development. The applicant shall provide evidence of historic value that may include Heritage Commission comment, listing or eligibility for the National Register of Historic Landmarks, or other qualified statements of historic value.

- iii. Valuable wildlife and environmental areas that are otherwise buildable land, proven as such through an environmental resource inventory by a qualified wildlife biologist specializing in either flora or fauna.
 - iv. Parcels or trail corridors linking open space through the site with existing trails or open space networks. The beginning of such a network or trailway may qualify where reasonable opportunity is present for establishing through corridors onto neighboring parcels and provided that Conservation Commission comment is in favor of this location.
- e) The Planning Board shall have the authority to evaluate the evidence presented by the applicant and to determine whether any of the abovementioned density bonuses will be awarded.

EXAMPLE: DENSITY BONUS CALCULATION

A 24-acre site example:

- Yield Plan shows the property would yield 10 building lots
 - 12 acres required minimum open space
 - Thoughtful development designates 13.5 acres as open space allowing for a 10% open space bonus
 - In addition, 6 acres of the required open space is agricultural land allowing for an additional bonus of 6% Agricultural Bonus
 - Two "View sheds" are maintained for another 5%
 - $10\% + 6\% + 5\% = 21\%$ total bonus
- $10 \text{ lots} \times .21\% = 2.1 \text{ building lots}$. Two bonus building lots would be approved.
 (**Rounding up only allowed for the first bonus lot)
 ** Two bonus lots is within the 20% yield plan maximum bonus building lot limit.

- II. Method for Conservation Subdivision Design. The subdivision shall utilize the following four-step design process.
1. Step One – Prepare an Existing Conditions Plan that delineates the features described in Section II.1-5 above and the Conserved Open Space lands.
 2. Step Two – Located suitable house sites based on soil and other environmental conditions and location of stormwater management infrastructure based on Yield Plan and any density bonuses awarded.
 3. Step Three – Align streets with identified house sites, road right-of-way and stormwater infrastructure.
 4. Step Four – Delineate house lot lines. Prepare Conservation Subdivision Plan showing all features in Steps One - Four.
- I. The residential density within the area being developed shall not exceed six (6) dwellings units per acre. The minimum lot size shall be determined based on the soil-based lot sizing methodology in Standards for a High Intensity Soil Map of New Hampshire, Society of Soil Scientists of Northern New England, 2017 (as Amended).

- J. Dwelling units, accessory structures and septic systems shall comply with the setback requirements of Article VI Section E.3 Wetlands Conservation District.
- K. Conservation Subdivisions shall not be required to conform to the minimum frontage standards required elsewhere in this ordinance however all lots shall have a minimum frontage of 50 feet and shall be designed and constructed to achieve the purposes set forth in these regulations.
1. Front, side and rear setbacks shall be a minimum of 100 feet from all abutting property lines.
 2. Interior lot lines are required; setbacks from lot lines shall conform to the requirements of all zoning districts and Article VII General Provisions and Article VIII Uses Permitted.
 3. Restrictions: In no instance, shall any of the following be allowed within the front, side, and rear setbacks: structures of any type, additions to existing structures within the development including garages, decks, or porches; parking areas, walkways, driveways, or any privately owned road or street. (Town roads, or collector road may not pass through any side or rear setback, unless approved by the Planning Board, and may only pass through a front setback for purpose of access to an existing town or state road in existence at the time of submission of application); septic systems, leaching fields, and back-up areas for the same; wells, or back-up wells (protective radius for a well may extend into the setback, however, no vegetation within the setback shall be disturbed during the drilling of any well); any other improvements not specifically listed above that would disturb the natural condition of the setback. In the conservation development, the setbacks shall be left in their natural state with the following exceptions: Upon approval of the Planning Board, cutting of vegetation and excavation may be allowed to improve sight distance along an access from a town or state road in existence prior to submission of application; drainage and utility easements; required landscaping; entrance sign; and any other improvements deemed necessary by the Planning Board to ensure public health, safety and welfare. The Planning Board may require additional plantings in the buffer area to provide better screening, where necessary.
- L. Water and Septic Systems. The development may be served by common water and septic systems, the design and construction of which must be approved by the state and local authorities prior to final approval of any subdivision plan or subphase thereof by the East Kingston Planning Board. All common water systems shall require state approval under RSA 149:82, if applicable, and approval by the State of New Hampshire Department of Environmental Services Water Division. Additionally, NHDES Water Division subdivision approval for the development, if applicable, and individual sewage system approvals must be obtained prior to final approval of any conservation subdivision plan or subphase thereof by the Board. All common wells within the development, shall in no instance have a protective radius of less than 125 feet, and when applicable, state requirements for a greater radius shall apply. In no instance, shall any sewage system, road,

parking area, or dwelling unit be allowed within the protective well radius of any common well. Private wells shall not have any roads, parking, or septic systems within a 75-foot radius. Whenever possible, the well(s) shall be located on an up-gradient from any sewage system, structure, roadway, driveway, parking area, or walkway, and any potentially harmful run-off shall be directed away from the protective radius.

- M. Landscape Buffer. A conservation development shall have a 100-foot landscaped buffer around its entire perimeter to provide an adequate division of transition from abutting land uses and existing town roads. The landscaped buffer, which shall include the frontage setback from a development entrance, may consist in whole or in part of existing natural vegetation and forests. If preserved and maintained in a natural condition, the landscaped buffer may be included in the Conserved Open Space. The Planning Board shall determine whether the type of landscaping proposed is acceptable in light of local geographic and topographic features.
- N. Parking. Provisions for parking shall allow for not less than two (2) spaces per single dwelling unit, each at least 9 feet wide and 20 feet long exclusive of traffic and maneuvering space. Access driveway design and proposed parking locations shall be subject to Board approval.
- O. Emergency Vehicle Access. Emergency vehicle access shall be provided to all structures within the conservation development and shall be subject to Planning Board approval.
- P. Access to Conserved Open Space. Conserved Open Space land shall have suitable access to a road only within the development.
- Q. Protection of Conserved Open Space. Open space, common areas, common facilities, private roadways, and other features within the conservation development shall be protected by covenants running with the land and shall be conveyed by the property owners to a homeowners association so as to guarantee the following:
1. The continued use of land for the intended purposes.
 2. Continuity of proper maintenance for those portions of the development requiring maintenance.
 3. The availability of funds required for such maintenance.
 4. Recovery for loss sustained as a result of casualty, condemnation or otherwise.
 5. Creation of a homeowners association or tenancy-in-common or similar form of ownership, with automatic membership and obligation of the residents of the conservation development upon conveyance of title or lease to single dwelling units. Homeowners association, tenancy-in-common, or similar form of ownership shall include lien provisions and shall be subject to review and approval by the Planning Board.

6. Layout. The conservation development plan shall show the layout of all roads and structures.
 - a. Unless approved by the Planning Board, no driveway shall access more than three dwelling units in a conservation development.
 - b. Unless approved by the Planning Board, all roads shall be built to town requirements (Reference "Requirements for Construction of Roads and Streets in the Town of East Kingston" and Appendix C, East Kingston Subdivision Regulations).
 - c. The Planning Board retains the right to approve the specific road and structure layouts for the purpose of the health, safety, and welfare of the town as well as for efficiency and aesthetic variety and quality of design.
- R. Site Plan. A site plan for the entire tract at a scale of 1" = 100' and the developed portion at 1" = 50' shall be prepared by either a registered professional engineer or registered land surveyor. The site plan shall be submitted in accordance with the site plan and subdivision regulations for the Town of East Kingston, and the location of parks and open space shall be shown on the plan.
- S. Planning Board Review.
 1. Before submission of a formal complete application, the applicant shall meet with the Planning Board for a Design Review discussion of the subdivision proposal as per RSA 676:4.II(b).
 2. The following information shall be provided for a formal complete application and including all other requirements of the East Kingston Subdivision Regulations:
 - a. Traffic circulation and access including adequacy of adjacent street, entrances and exits, traffic flow, sight distances, curb cuts, turning lanes, and existing or recommended traffic signalization.
 - b. Pedestrian safety and access.
 - c. Off-street parking and loading.
 - d. Emergency vehicle access.
 - e. Fire protection as it applies to the proximity of buildings to one another and to the existence of firefighting water sources.
 - f. An erosion and sediment control plan using the methodology in NHDES New Hampshire Stormwater Manual Volume 3: Erosion and Sediment Controls During

Construction (December 2008, as amended) and a stormwater management plan using the methodology in NHDES New Hampshire Stormwater Manual Volume 2: Post-Construction Best Management Practices Selection & Design (December 2008, as amended).

- g. Recreational facilities.
 - h. Water supply and wastewater disposal approved by a civil or sanitary engineer registered in New Hampshire.
 - i. Environmental factors such as protection against pollution, noise, odor, and the protection of natural features.
 - j. Landscaping in keeping with the general character of the surrounding areas.
 - k. Signage and exterior lighting.
 - l. Submission of proposal along with abutting property owners' names and addresses shall be in accordance with the Town of East Kingston Subdivision Regulations in order to provide for timely notification to abutters of public hearing to review said parcel.
 - m. In addition, the Planning Board shall review the plan to insure compliance with the provisions of the standards set forth in these regulations and other town regulations and ordinances. The Planning Board shall also ascertain that the plan minimizes the encroachment of the conservation development upon neighboring land uses.
 - n. The Planning Board may retain the services of a consultant and/or engineer qualified to review any specific aspects of the plan or to review any engineering or professional studies submitted by the developer as requested by the Board. The cost of said services shall be borne by the owner and/or developer as per RSA 676:4,1(g).
- T. Performance Bond. A performance bond or other acceptable security and other legal data shall be submitted as required by the Planning Board to ensure the completion of streets, buffers, and amenities in accordance with the accepted plans and subdivision regulations of the Town of East Kingston as adopted or hereafter amended.
- U. Amendments to an Approved Plan. The owner, his agent or his successors or assigns will make no alterations or additions or deletions from the approved Conservation Development Plan except as approved in advance by the Planning Board. All requests for changes to the approved plan shall be made in writing to the Board and shall be accompanied by such documents as the Planning Board shall deem necessary to explain the requested change.
- V. Manufactured housing as defined by RSA 674:31 shall not be allowed in conservation developments proposed under Article XI. (Adopted 3/91)

- W. The Planning Board shall adopt such procedures as part of the Site Plan and Subdivision Regulations as it may deem necessary in order to insure sufficient public review of any conservation development proposal and to insure compliance with these and other Town ordinances and regulations.
- X. Administration. The Planning Board shall be responsible for the review and approval of all applications for conservation development. To minimize the period of time required for the review, the Board may conduct its Site Plan Review in concert with the provisions contained in the East Kingston Zoning Ordinance.
- Y. All other land use requirements in the Town of East Kingston Zoning Ordinance must be met including all general requirements of the issuance of a special exception.

The East Kingston Planning Board supports this zoning amendment.

Joshua Bath said what they are trying to do in this is before they had a single-family cluster development and what that would allow is if you had specific criteria, they might be able to give a developer some additional bonus points in order to make it desirable to do a cluster development. He said in the beauty of cluster developments, you take a smaller parcel of land and you clump the houses closer together and use less resources, less roads, but the downside is they didn't have a mechanism to protect more open space. There is only a small section you can protect. He said what they have done is introduced a conservation sub development but they haven't done away with the single-family cluster development. He said they have added another layer where you can get additional bonuses by saving additional open space within your proposed development. He said it was really just an effort to increase opportunities to create more open space for the community.

No further discussion.

Keri Marshall referred to Town Counsel on what can and cannot be changed within the budget articles. Bart said the only change to the budget articles can be in the amount that you want to raise and appropriate for the year, not the default budget.

Justin read Article 9 in its entirety.

ARTICLE 9: Shall the Town of East Kingston raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$3,057,528. Should this article be defeated, the default budget shall be \$3,315,849, which is the same as last year, with certain adjustments required by previous action of the Town of East Kingston or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. This operating budget article does not contain appropriations contained in any other warrant articles.

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article: 2 For, 0 Against, 1 Absent.

Discussion:

Robert Nigrello made a motion to increase the budget by \$8,876.00.

Seconded: Justin Lyons

Robert said in the process of going through the budget, a series of spreadsheets, that then have to be transferred to the state website, in that process they found that they had eliminated \$8,876.00 from the library budget. It wasn't discovered until after it had been entered into the state's website; therefore, they could not change it. He said they were asking to increase the total budget by \$8,876.00. Keri said that would change the budget number to \$3,066,404.00.

Ted Lloyd seconded the amendment.

Vote on amending Article 9:

Shall the Town of East Kingston raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$3,066,404.00 Should this article be defeated, the default budget shall be \$3,069,426.00 which is the same as last year, with certain adjustments required by previous action of the Town of East Kingston or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. This operating budget article does not contain appropriations contained in any other warrant articles.

Amendment: Passed

Abby Mills was hoping to reduce the fund balance by half to reduce taxes, page 8 of 9 on the proposed budget, line 9999, last item before the total estimated revenues and credits. She said 348 puts the fund balance at the very minimum of what is usually acceptable by the state and the finance officers association and she said considering the town has had some issues with the IRS and the town had an assessment which means we are probably going to have a lot of abatements. She said she felt they should leave some extra money in the fund balance for those particular items. Abby said our fund balance is like a savings account for the town, 8 of 9 in the one that is titled MS636 at the top. She said this is your proposed budget. She said these are the changes that they would like to make, not the default.

Keri said the discussion we have right now is whether the other funding financing sources should be reduced, presently from \$188,250. Abby said she would like it reduced by half, \$94,000.

Robert said he believes this is for the operating budget and appreciated Abby's point. He said twice a year they think of what they are going to have and then at the end of the year. He said he doesn't think we can do that here for the operating budget.

Bart said the amount of money in the fund balance is not an appropriation but Abby said how much we use is. Bart said the budget isn't calling for an appropriation. He said that is just the balance

left over from the previous year, and he is concerned that when the Selectmen go to set the tax rate, that is when DRA will discuss with the Board of Selectmen to have to use any part of it. He said the recommendation of the DRA is to have significantly more than what we are talking about here. He is troubled by whether we can at this meeting alter the fund balance when it is not an appropriation. Abby said then an appropriate response would be to put further appropriation for legal matters and/or overlay. Bart said you certainly could amend the budget to increase it if you anticipate issues but he just doesn't think taking the avenue of reducing the fund balance is the appropriate mechanism for doing that. Abby said she is concerned by what we are utilizing out of the fund balance and she said she didn't know how to go about changing that. Bart said leave the fund balance alone and increase the appropriation if you wish. Abby said she was also uncomfortable with the overlay number and Robert said the overlay was taken out completely. He said they don't think it is an item for the operating budget and it is actually a -20 on that line. He said it was \$20,000 but it is no longer there. Bart said the overlay is the amount that is set aside in anticipation of potential abatements that might be granted. If an abatement is granted or court ordered, there is no money available for that in the budget. Abby said there were a lot of angry people in this group when the assessments went through so her guess is that a few of them will be filing abatements and the town will owe them money.

Keri asked if Abby was withdrawing her first amendment and she agreed. Abby said her new amendment would be to put money in overlay so that people can get abatements. Bart said you can raise money by increasing the line item. He said you could put it in legal and that would be perfectly legitimate. Abby asked if the town has been fined by the IRS yet. Robert said if she was speaking specifically about the W2 issues they had to go back three years on, the Selectmen were not taking responsibility of paying those taxes. He said they believe it is the employees' taxes so there may be additional discussions; however, they have not put a mechanism together to take care of that.

Robert said back in July or August of this year, they found there were some irregularities in some of the tax accounts for certain individuals, one group of employees. They called the auditor to help them uncover how and what the extent was and then they found another issue and he said the other issue had to do with how payments to NH State Retirement were figured. He said the retirement board allows you to contribute two ways, one is pretax and one is post tax. He said the town has always been post tax and the auditors found the contributions were going to the IRS as pretax. He said when they got through that issue, they found another one and this one was the health benefit calculations for employees had been calculated in error. He said there were some employees that had actually overpaid. He said they contacted a reputable tax attorney to help advise them. He said they drafted a letter so when each employee refiles their 2016, 2017, and 2018 taxes with the new W2's there would be a note explaining this was done without harm. He said they also sent a letter to the IRS with that information. Justin said it was reported correctly to the IRS and they received the proper amount of money but the W2's were incorrect which resulted in refunds. Robert said they have been consumed with this for three or four months and they did have a meeting with all the affected employees with the auditor and with counsel, McClain Middleton. He said because of that and because of the way they do their accounting and pay bills, they have decided to move forward with a different accounting software. This software will help them put all of their accounts and spending in the right places without having to use multiple spreadsheets as they know every time you make an entry in one cell it may affect another and with

one bad entry it affects everything down the line. They had planned to put this in place in October or November but because of the issues they found and they had to go back three years, the amount of time and records and information exchanged, they put this off until mid-February. He said this has sensitized the auditor which the town has been using for many years and every three years, there will be a different type of audit. He said they want to ensure this doesn't happen again. Dave Sullivan asked if the problem has been taken care of and Robert said for now.

Keri said she was unsure if there was an amendment on the floor or not. She said it didn't appear there was with the exception of the amendment from Selectman Nigrello to change the budget amount to \$3,066,404.00.

Ron said he had a question on public safety and he noted it was up about \$230,000 and asked what was driving that, referring to page 2 of 9, under the MS636. Robert said one of the other things you might see is a number of accounts have increased from the prior year. He said they used to have two large dollar amounts in two accounts, one was general government buildings and the other one government personnel. He said you shouldn't really have those in one big account and they should be allocated to the functions that use them. He said by allocating those, the police department went up significantly because they subtracted from two accounts and put that money into another one. Ron said he suspected that because the overall number didn't change.

Robert Nigrello read Article 10 in its entirety.

Article 10: To see if the Town will vote to raise and appropriate the sum of Fifteen Thousand dollars (\$15,000.00) to be added to the existing cistern/hydrant repair/replace Capital Reserve Fund established at the 2018 Town Meeting for the purpose of repairing or replacing existing cisterns or hydrants.

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article: 2 For, 0 Against, 1 Absent.

Seconded: Ed Warren

Abby Mills asked if this was also in the budget. Robert said it was a separate warrant article. Abby referenced page 5 of 9 of 636, account 4915, where it says transfer capital reserve for \$15,000 for cistern. Robert said it is a special warrant article as indicated on that page.

Voted: Passed

Richard Poelaert read Article 11 in its entirety.

Article 11: Shall the town modify the provisions of RSA 72:39-a for elderly exemption from property tax in the Town of East Kingston, based on assessed value, for qualified taxpayers, to be as follows: for a person 65 years of age up to 74 years, \$155,000; for a person 75 years of age up to 79 years, \$180,000; for a person 80 years of age or older \$200,000? To qualify, the person must have been a New Hampshire resident for at least 3 consecutive years, own the real estate

individually or jointly, or if the real estate is owned by such person's spouse, they must have been married to each other for at least 5 consecutive years. In addition, the taxpayer must have a net income of not more than \$30,000 or, if married, a combined net income of less than \$49,500 and own net assets not in excess of \$200,000 excluding the value of the person's residence.

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article: 2 For, 0 Against, 1 Absent.

Discussion:

Ron Morales asked if the Selectmen looked to see how many people this could possibly be. Richard said they did and it is a miniscule amount. Justin said they were trying to be more in line with other local towns our size. Ron said there were 409 according to the latest census data, over 65. Ron wanted people to understand when someone gets an exemption, the rest of us pay. He said it isn't like the tax goes away. Ron said to him this is an unknown as far as how much of an impact it could be. Justin said under the old criteria, there was only one that qualified and they passed away. Robert said there are two things to consider with this article as you have to have an income for a single person of less than \$30,000 and for a couple, he believes it is \$49,500 with no more than \$200,000 in assets. Abby asked what they count as assets and Robert said mutual funds, bank accounts, annuities, savings, financial property inside the home, as in an automobile but they do not count the primary home. Keri said a lot of towns have problems with people who have homes in trusts and asked how the town is going to handle that. Paul Falman asked who is going to administer this as there are privacy concerns and he said he has been involved in the past with his father when he had to apply for assistance and it is quite a rigorous process. Robert said the town administer would gather the information and then it would be voted on by the Selectmen. He said from what he is describing, he is sure they will have questions even when the documentation was compiled. He said he thinks tax returns would be part of that. Paul suggested establishing the criteria before they get into this so they know how to handle it. Keri said the state does have an application for this and Justin said there is a form for the people that fall into the trust category. Paul asked if they would use the state process. Bart said the statute provides the Board of Selectmen can inquire and request any information they need to make a reasonable decision. Bill Branting said his concern is with the schools as they are proposing educating four-year old's this year and three-year old's the following year. He said with the high cost of daycare, the incentive would be you may have parents who live in another town who end up sending their kid to the East Kingston schools because they don't have to pay for daycare. They can get preschool here and they are going to live with grandparents that fall under this category. He said you would be giving exemptions to the grandparents and then we have to educate the kids at the same time. He said he didn't know if there was anyway to get around this but it is a concern. Ed Robbins said the East Kingston zoning ordinance Article 12 deals with elderly housing and if you own or rent in the 55 plus community, no one under the age of 55 can live there permanently. Bill said he wasn't talking about a 55 community but any place other than that in town. Justin said you have to look at the purpose of this warrant article and the purpose of this warrant article is to help people that need the help and he thinks if one person wiggles their way into getting grandchildren into the school and the town somehow credits them \$4,000 on their tax bill is the worst case scenario. Justin said they are trying to model a similar town with a similar financial situation and apply it. Robert said the school board in the past have been very rigorous for someone coming in and to ensure they are living where they say they are and he said they have caught them sometimes. He said they have

also had instances where they were tuitioned. He said is there a possibility this could happen and he said there certainly is. He said, they as a school board, will have to look into what the state form is and review that.

No further discussion.

Second on article as written: Robert Nigrello
Voted: Passed

Justin Lyons read Article 12 in its entirety.

ARTICLE 12: Shall the Town vote to raise and appropriate Ten Thousand Dollars (\$10,000.00) to conduct a feasibility study for the potential future uses by the Town of the Old Town Hall building, 7 Main Street. This is a special warrant article which will be non-lapsing until the specific items are completed or obtained but shall not in no case be later than five (5) years from this appropriation per NH RSA 32:7 (VI).

MAJORITY VOTE REQUIRED.

The Board of Selectmen recommends approval of this article: 2 For, 0 Against, 1 Absent.

Discussion:

Abby Mills asked for clarification of what the non-lapsing portion of it was. She asked if this article passes, is it a 5-year plan, if it was \$10,000 a year, or does it mean that it automatically becomes a warrant article each year. Justin said the intent was for one time, \$10,000, and this was to do a feasibility study to look at the building to see what the overall budget would be to transform it into something the town could use and then once they know that they could put it to the town for a vote. Bart said it is a simple matter that if a project is going to take beyond the fiscal year to complete, this fund is designated as non-lapsing at the end of the year so you can continue to use that money in future years. Bart said at the end of the year generally all money lapses unless it is put into a capital reserve fund or a trust fund but the statute permits you to identify a specific appropriation as non-lapsing for a period of up to five years. He said it is then just held aside as you might spend some of it this year and you can continue to draw on that. He said it wasn't a reserve fund or a trust fund, it is a nonlapsing fund.

Dave Sullivan asked which Selectmen was absent when approving this article. Justin said this article had all three of their signatures. Keri suggested looking back at the Selectmen minutes as it will indicate who was present.

Dave said putting \$10,000 into researching this is a waste of money. He said no one has taken a step forward and done anything with the upkeep of the town hall. Dick said he can't remember the last time the town expended money on the town hall. Dave asked if the roof leaked. Dick said it has pretty much had it. Dick said when they had the volunteer committee looking into whether there was a use for it or not, there was a group of people that wanted to keep the building and some wanted to tear it down. Dick said Kensington did a beautiful job rehabilitating their town hall but they had a foundation underneath it. Richard said we just have crawl space and he said it was

impossible to heat and it was going to cost a ton of money to rehab it. He said the bathrooms are up on the stage. Dave said he thinks it would be better utilized to take it down and add onto the fire station instead of looking for another plan for the fire station. Justin said you need to do an assessment to figure out how to even take it down. He said if it is loaded with asbestos, you need to figure where that is because that would then go into the cost of taking it down. Justin said the last thing you want to do is hire an ABC Company, down the street, and have them then hit the town up for a bunch of unforeseen costs. Justin said if we spend a little bit of money to determine how much money needs to be spent, then you can put it to the town and say these are the options. He said are you going to spend \$500,000 to get it to a minimum state or are you going to spend an X amount of dollars to tear it down.

Ron Morales said you can send out a request for proposal for this building. Justin said you need to develop a scope and then you have people price it so you don't have a mixed bag of options out there.

Ted Lloyd made a motion to amend the article to remove the word, "not".

Shall the Town vote to raise and appropriate Ten Thousand Dollars (\$10,000.00) to conduct a feasibility study for the potential future uses by the Town of the Old Town Hall building, 7 Main Street. This is a special warrant article which will be non-lapsing until the specific items are completed or obtained but shall in no case be later than five (5) years from this appropriation per NH RSA 32:7 (VI).

Seconded: Robert Nigrello
Vote on Amendment: Passed

Roby Day said to the point he loved that old building. He said it has been here since 1830. Do we have a municipal use for it today? He said we have done a very nice job with the Pound School and the ZBA, Planning Board, Trustees of the Trust Fund, and Library use it. He asked what do you see using the building for. Justin said he had no idea but what he does know is that if we put it out there, there are going to be a lot of mixed feelings. Dick said the Pound School turned out better than they had ever hoped it would. He said it can hold up to 30 people and it is the most energy efficient building they have in the system. He said the school is for larger crowds and there doesn't seem to be a sweet spot in there for the town hall which has a capacity of 75. Dick said he wasn't part of the committee that looked into the building's future, but to bring it up to fire and electrical code was going to be a significant amount of money and there is no use for the building today. Roby said not to misunderstand him as he was neither for nor against but he just wanted to know what the Selectmen's thoughts were. He said what are we going to use this building for if we spend the money on it. He said all of our municipal functions are nicely accommodated for someplace else. Ed Warren, Fire Chief, said he agrees with Dave Sullivan. He said he has purposely stayed out of the town hall situation as it looks like he is biased and he said he is not. He said he was asked five years ago to have an inspection done and to see what we could do with it. He said the cost five years ago was \$750,000 to bring it up to something you could start with and then you have to decide what you have to do to bring it up to code. He said it costs the town an average of \$7,500 a year for insurance and everything else. He thinks something has to be done with it and he hates the idea of tearing the building down as it is old, but he hates the idea of

keeping the building because it is old too. Ed said 5-6 years ago he had the state in there inspecting it and the Selectmen were given the paperwork.

Dave Sullivan made a motion to change the \$10,000 figure to \$1,000 so that we can get the asbestos people to inspect it. Justin said all that would help out with would be how much it would cost to demo the building. Dave said it would give us a place to start. Justin said his hope was by spending a little bit of money you could then make a better, informed decision on how you want to financially proceed with the building. He said as Ed just pointed out there was something done by the state but he doesn't know what that was. Justin said he would caution we don't know who from the state did it and we know a structural engineer didn't come down to give an assessment. He said it was probably a broad-brush estimate.

George Nolan asked about a survey that was done years ago and he thought the majority of people in town wanted to keep it. Robert said he was on the committee and there were mixed opinions. Ed said over 1,000 people responded to the survey and most wanted something done but almost all that wanted something done followed up with as long as it doesn't cost them money.

Justin said someone mentioned the roof was leaking and it would cost \$40,000 to put a new roof on. He said we don't ever want to put any money into it unless we know what we are doing with it.

Tim Allen said someone said it cost \$7,500 a year just to have the building and if we do nothing it will be sitting there this time next year. He said perhaps an amendment is if the money is allocated by the end of the fiscal year, there will be a decision as to what to do with the building and thus avoid another \$7,500 next year and the year after. He asked if that timeline would work. Justin said once it is determined what it is going to cost, it would have to be voted on at the next town election. Justin said maybe until next April.

Ron Morales seconded the amendment to reduce the amount from \$10,000 to \$1,000.

Dennis Quintal said he thinks this is a good example of what we don't know what needs to be done. He thinks we really need to have enough money in this article to find out what can be done with the building or if it could be torn down or whether it could be rebuilt. He thinks for \$1,000 you aren't going to get that answer, and they will be right back here next year with the same discussion of what they are going to do with it. Dennis said he needs more information about what it is going to cost to tear down, what it is going to cost to rebuild, or what it is going to cost to move part of it to maintain maybe some of the characteristics of it, to maybe an addition to somewhere else. He said maybe to the fire department but maybe the front of the building could be utilized someplace else. He said these are the things that we need to find out and you aren't going to get it for \$1,000. Dave said the towns' people aren't going to want to spend a million dollars.

Emily Darby said while she was teaching at the East Kingston school, she had inside scope on how many times this room we are sitting in was double and tripled book. She said the recreation department wanted it for basketball, the school wanted it for a school function, and sometimes a community group wanted it for multiple purposes. She said she would like to see a study done to

see how much it would cost and to get more information before making a decision. She said it is very clearly known in this town the school is a community space.

Vote on amending article from \$10,000 to \$1,000: Failed

Ted Lloyd asked to amend the article to shorten the time frame in light of the fact that we are spending money on this building every year and until we can get an answer we aren't going to stop. He asked to amend the article to two years.

Seconded: Richard Poelaert

Voted: Passed

Vote on Article for \$10,000 in two years:

Passed

Article 12 will now read as:

Article 12:

Shall the Town vote to raise and appropriate Ten Thousand Dollars (\$10,000.00) to conduct a feasibility study for the potential future uses by the Town of the Old Town Hall building, 7 Main Street. This is a special warrant article which will be non-lapsing until the specific items are completed or obtained but shall in no case be later than two (2) years from this appropriation per NH RSA 32:7 (VI).

MAJORITY VOTE REQUIRED

The Board of Selectmen recommends approval of this article.

Any further business:

Keri thanked Richard Poelaert for his 27 years of service.

Meeting adjourned at 8:30 pm.

Respectfully submitted,

Barbara A. Clark

**MINUTES OF THE TOWN OF EAST KINGSTON
SECOND SESSION - 2020 ANNUAL TOWN MEETING
VOTING SESSION - MARCH 10, 2020**

The polls were opened from 8:00AM until 7:00PM at the East Kingston Elementary School, 5 Andrews Lane, to choose the following officers and vote, by ballot, on the town official ballot, articles 9-12, zoning ballot, articles 2-8, school district ballot, articles 1-3, and the Exeter Cooperative School District Ballot, articles 1-2. We had 576 voters participate, giving us a 33% voter turnout.

Results of election of Town Officials

Selectman, 3 Yr. Term (vote for not more than One)

Joseph M. Cacciatore	281
Robert A. Caron	200

Town Moderator, 2 Yr. Term (vote for not more than One)

Keri Marshall	440
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Trustee of the Public Library, 3 Yr. Term (vote for not more than Two)

Sarah Courchesne	336
Nancy E. Parker	334

Trustee of the Cemetery, 3 Yr. Term (vote for not more than One)

Donald James Clark	448
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Trustee of the Trust Fund, 3 Yr. Term (vote for not more than One)

James R. Day, Jr.	391
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Supervisor of the Checklist, 4 Yr. Term (vote for not more than One)

Lizabeth Michele Schulz	423
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Supervisor of the Checklist, 6 Yr. Term (vote for not more than One)

Elizabeth B. Leach	427
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9. Shall the Town of East Kingston raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first sessions, for the purposes set forth therein, totaling \$3,066,404. Should this article be defeated, the default budget shall be \$3,069,426, which is the same as last year, with certain adjustments required by previous action of the Town of East Kingston or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. This operating budget article does not contain appropriations contained in any other warrant articles.

MAJORITY VOTE REQUIRED. The Board of Selectmen recommends approval of this article.

YES 360 NO 187

10. To see if the Town will vote to raise and appropriate the sum of Fifteen Thousand dollars (\$15,000.00) to be added to the existing cistern/hydrant repair/replace Capital Reserve Fund established at the 2018 Town Meeting for the purpose of repairing or replacing existing cisterns or hydrants.

MAJORITY VOTE REQUIRED. The Board of Selectmen recommends approval of this article.

YES 334 NO 215

11. Shall the town modify the provisions of RSA 72:39-a for elderly exemption from property tax in the Town of East Kingston, based on assessed value, for qualified taxpayers, to be as follows: for a person 65 years of age up to 74 years, \$155,000; for a person 75 years of age up to 79 years, \$180,000; for a person 80 years of age or older \$200,000? To qualify, the person must have been a New Hampshire resident for at least 3 consecutive years, own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married to each other for at least 5 consecutive years. In addition, the taxpayer must have a net income of not more than \$30,000 or, if married, a combined net income of less than \$49,500 and own net assets not in excess of \$200,000 excluding the value of the person's residence.

MAJORITY VOTE REQUIRED. The Board of Selectmen recommends approval of this article.

YES 352 NO 196

12. Shall the Town vote to raise and appropriate Ten Thousand Dollars (\$10,000.00) to conduct a feasibility study for the potential future uses by the Town of the Old Town Hall building, 7 Main Street. This is a special warrant article which will be non-lapsing until the specific items are completed or obtained but shall in no case be later than two (2) years from this appropriation per NH RSA 32:7 (VI).

MAJORITY VOTE REQUIRED. The Board of Selectmen recommends approval of this article.

YES 221 NO 335

Results of Zoning Ballot

As written on ballot (abbreviated)

2. Are you in favor of the adoption of the following zoning ordinance amendment as proposed by the Planning Board? Amend Title Section 100.1 – Building Code 1.a & 1.b to update building and fire codes to current stat building codes.

The East Kingston Planning Board supports this zoning amendment.

Full description/language

2. Are you in favor of the adoption of the following zoning ordinance amendment as proposed by the Planning Board?

Amend Title Section 100.1 – Building Code 1.a & 1.b to update building and fire codes to current state codes.

Ordinance in *italics*, strike-through words deleted, and new text in **bold**

BUILDING CODE

1. Title Section 100.1 (Amended 03/2004)

Any construction, alteration, repair, renovation or maintenance of a building or structure shall comply with the provisions as follows:

- a. *The New Hampshire State building code is defined in NH RSA 155-A (International Building Code, as amended): ~~I,IV~~, which includes the International Building Code 2000 **2015**, the International Plumbing Code 2000 **2015**, the International Mechanical Code 2000 **2015**, the International Energy Conservation Code 2000 **2015**, International Residential Code 2015, International Swimming Pool and Spa Code 2015, ~~as published in the International Code Council~~, and the National Electric Code 2002 **2017**, with respect to each of the foregoing, as amended from time to time.*
- b. **The State Fire Code Sat-C 6000, as amended.** ~~The International Residential Building Code, 2003 Edition, and as amended;~~
- c. *The enforcement mechanism for the State building code shall be that which is already in place for the enforcement of the Town Building Code, with the Building Inspector administering and enforcing the same. The Zoning Board of Adjustment shall act as the Building Code Board of Appeals.*
- d. *All newly constructed dwelling units, and additions or renovations to existing dwelling units in which a building permit is required, shall install heat detectors in unfinished attic spaces and in integral or attached garages in accordance with NFPA 72 National Fire Alarm Code. If a multiple station alarm system exists, newly installed detectors must be interconnected with the existing system. The Fire Chief shall approve said installation. (Amended 10/16/08)*

2. Fee Schedule 114.3.1

A fee for each plan examination, building permit and inspections shall be paid in accordance with the following schedule:

Use Group: A,B,F,H,I,M, & R: \$0.10 per square foot of new construction, total of all floors. Garages and porches, sun decks, breezeways and barns @ \$0.05 per square foot. The building permit fees will be based on total calculated square footage of useable area to include garages, breezeways, cellars and storage areas. Permit fees to combine both electrical, plumbing, mechanical, etc.

The value for building construction exempted from the requirements of obtaining a building permit shall be \$1,000.00; nevertheless, work shall be in compliance with all codes and ordinances.

The Building Inspector shall levy and collect all permit fees. The inspector shall provide a detailed account of said building transactions, as necessary, and deposit all receipts with the Town Treasurer. (Amended 3/2002)

3. Violation, Penalties, Section 117.4

Any person who shall violate a provision of this code or shall fail to comply with any of the requirements thereof or who shall erect, construct, alter or repair a building or structure in violation of an approved plan or directive of the building official, or of a permit or certificate issued under the provisions of this code, shall be guilty of a misdemeanor, if a natural person, or of a felony if any other person. Any such violation shall be punishable by a fine of not more than One Hundred Dollars (\$100) nor less than Ten Dollars (\$10) for each day that a violation continues after the conviction date; provided, however, that total fines imposed for any single violation shall not exceed Five Hundred Dollars (\$500) which such shall insure to the Town of East Kingston for such uses as the Board of Selectmen may direct.

4. Unlawful Continuance Section 118.2

Any person who shall continue any work in or about the structure after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or to remedy unsafe conditions identified by the Building Inspector, shall be guilty of a misdemeanor, if a natural person, or of a felony if any other person and be punished as provided in the preceding subsection entitled VIOLATION PENALTIES.

5. Compensation of Board of Survey Section 123.3

(Page 18, Second line) insert \$150.00

6. Deep Excavation Section 1807.2.1

Insert: Four (4) feet.

7. Shallow Excavations Section 1807.2.2

Insert: Four (4) feet.

8. *That nothing in this Ordinance or in the Building Code hereby adopted shall be construed to affect any suit or proceeding impending in any court, or any rights acquired or liability incurred, or any cause of causes of action acquired or existing, under any act or Ordinance hereby repealed as cited in Section 2 of this Ordinance; nor shall any just or legal right or remedy of any character be lost, or affected by this Ordinance.*
9. *The Building Inspector shall accept a certificate from a State registered New Hampshire wood processing mill which certifies that the processed native lumber meets the appropriate structural standards in lieu of an accepted and recognized lumber grading stamp. Any structure which is built with such approved native lumber shall be considered equivalent to a structure built with stamped lumber.*

The East Kingston Planning Board supports this zoning amendment.

YES 364 NO 193

As written on ballot (abbreviated)

3. Are you in favor of the adoption of the following ordinance amendment as proposed by the Planning Board? *ARTICLE II – DEFINITIONS: Definitions to Be Added or Revised: Agricultural and Farming, Commercial Vehicles, Mobile Home, Pre-Site Built Housing, Recreational Vehicle/Motor Home/Recreational Trailer, Regulated Substances.*

The East Kingston Planning Board supports this zoning amendment.

Full description/language

3. Are you in favor of the adoption of the following zoning ordinance amendment as proposed by the Planning Board?

Ordinance in *italics*, strike-through words deleted, and new text in **bold**

ARTICLE II - DEFINITIONS

DEFINITIONS TO BE ADDED OR REVISED:

AGRICULTURE AND FARMING: agricultural activities permitted by and consistent with the requirements of RSA 21:34-a

COMMERCIAL VEHICLES: As defined by the New Hampshire Division of Motor Vehicles (NHDMV) "Guide to New Hampshire's Commercial Vehicle Rules and Regulations," Federal Motor Carrier Safety Regulations as adopted by the New Hampshire Department of Safety, New Hampshire's Motor Carrier Safety Rules as expressed in the New Hampshire Code of Administrative Rules.

MOBILE HOME: As defined in "Manufactured Housing."

PRE-SITE BUILT HOUSING: Any structure designed primarily for residential occupancy which is wholly or in substantial part made, fabricated, formed or assembled in off-site manufacturing facilities in conformance with the United States Department of Housing and Urban Development minimum property standards and local building codes, for installation, or assembly and installation, on the building site. For the purposes of this subdivision, pre-site built housing shall not include manufactured housing, as defined in RSA 674:31. Often related to "pre-site built housing" is the phrase "modular housing", as defined in RSA 205-C:1 (XI). This type of housing is generally delivered to a home site on a flatbed truck and is then lifted into place on prepared foundation or slab by a crane or similar piece of equipment.

RECREATIONAL VEHICLE, MOTOR HOMES AND RECREATIONAL TRAILERS:

Recreational trailers or recreational vehicles are statutorily not considered "manufactured housing." See RSA 205-D:1(XI). "Recreational vehicle" means any of the following vehicles:

1. **Recreational Trailer or Vehicle or Motor Home,** which is a portable, temporary dwelling to be used for travel, recreation and vacation, constructed as an integral part of a self-propelled vehicle.
2. **Pickup camper,** which is a structure designed to be mounted on a truck chassis for use as a temporary dwelling for travel, recreation, and vacation.
3. **Recreational trailer,** which is a vehicular, portable structure built on a chassis, designed primarily not for use as a permanent dwelling but as a temporary dwelling for recreational, camping travel or seasonal use.
4. **Tent trailer,** which is a canvas or synthetic fiber folding structure, mounted on wheels and designed for travel, recreational and vacation purposes.

REGULATED SUBSTANCES: Regulated substances, in quantities greater than 5 gallons, including petroleum, petroleum products, regulated contaminants for which an ambient groundwater quality standard has been established under RSA 485-C:6, and substances listed under 40 CFR 302, 7-1-05 edition (as amended), excluding substances used in the treatment of drinking water or waste water at federal and state approved facilities.

YES 295 NO 259

As written on ballot (abbreviated)

4. Are you in favor of the adoption of the following zoning ordinance amendment as proposed by the Planning Board? Add a new Article III-B Residential/Agricultural District definition with text as shown. Article III-B Residential/Agricultural District describes the characteristics and permitted uses of the existing District.

The East Kingston Planning Board supports this zoning amendment.

Full description/language

4. Are you in favor of the adoption of the following zoning ordinance amendment as proposed by the Planning Board?

Ordinance in *italics*, strike-through words deleted, and new text in **bold**

Add new Article III-B Residential/Agricultural District with text as shown below.

ARTICLE III-B Residential/Agricultural District

The intent of the Residential/Agricultural district is to provide for single-family dwellings and agriculture in a traditional small-town rural setting separate from industrial, commercial and business operations. The district shall maintain strict adherence to residential and agricultural uses except as otherwise permitted by the East Kingston Zoning Ordinance. All development shall be carried out with the objective of preserving the natural and scenic environment of this rural district.

- 1. The parking of not more than one commercial vehicle of 14,000 GVWR or GCWR or less is permitted and shall not give the appearance of business operations from the property. All vehicles and equipment used for agricultural purposes are excluded from this requirement.**
- 2. Business operations (wholesale or retail excluding agriculture), operations of commercial equipment owned by the property owner and/or resident, operations of commercial equipment not owned by the resident (i.e. equipment operated for others), commercial or industrial operations, such as, but not limited to, trucking, hauling, excavation, mining, manufacturing, or any such similar operations are strictly prohibited within this district.**
- 3. Development of new trailer parks or mobile home parks are prohibited in this district.**
- 4. Home occupations for small scale home-based businesses and grandfathered nonconforming uses shall be allowed by permit-only pursuant to Article XVI Home Occupations.**

5. **Recreational vehicles, motor homes and recreational trailers shall not be utilized as a single-family dwelling or residence and not occupied for more than 90 consecutive days and not more than 120 days in a given year.**

The East Kingston Planning Board supports this zoning amendment.

YES 296 NO 252

As written on ballot (abbreviated)

5. Are you in favor of the adoption of the following zoning ordinance amendment as proposed by the Planning Board? Add a new Article III-C Adult Uses with text as shown. Article III-C Adult Uses describes where the use is permitted and under what specifications the use may be operated.

The East Kingston Planning Board supports this zoning amendment.

Full description/language

5. Are you in favor of the adoption of the following zoning ordinance amendment as proposed by the Planning Board?

Add new Article III-C Adult Uses with text as shown below.

Ordinance in *italics*, strike-through words deleted, and new text in **bold**.

Article III-C Adult Uses

- A. Purpose:** It is the purpose of this section to establish reasonable regulations pertaining to the operation of sexually oriented businesses within the Town of East Kingston; and, it is the intent to promote the health, safety and general welfare of the citizens of East Kingston; and it is the intent of this section that these provisions be utilized to prevent the problems which typically accompany and are brought about by the concentration of sexually oriented businesses; and, the provisions this section have neither the purpose nor the effect of imposing limitations or restrictions on the content of any communicative materials, including sexually oriented materials; and, it is not the intent nor the effect of this section to restrict or deny access by adults to sexually oriented materials protected by the First Amendment, or to deny access by the distributors and exhibitors of sexually oriented entertainment to their intended market; and, neither is it the intent nor effect of this section to condone or legitimize the distribution of obscene material.
- B. Definition:** The term adult use shall mean and include the following: any business where more than 15% of the gross revenues, 15% or more of the stock and trade, or 15% or more of the goods or paraphernalia displayed are of sexually oriented or sexually explicit nature. Such goods and paraphernalia include, but are not limited to sexually explicit books, videos, movies, devices, computer software, theaters where

sexually explicit films or videos are shown, nude modeling studios, massage parlors, escort agencies, or sexual encounter centers.

C. Where Permitted: Adult uses shall be allowed in the Commercial District or Light Industrial/Residential District as a Special Exception by the Zoning Board of Adjustment provided that the following locational standards and site appearance criteria are met.

1. No structure containing an adult use shall be allowed within 1,000 feet of the property line of a church, cemetery, school, day care center, or within 1000 feet of a residential structure.

2. No sexually explicit material or advertising shall be visible from outside the building.

3. No private viewing rooms or booths shall be constructed unless one side is always open to a public central area.

4. No one under the age of 18 shall be permitted inside such a use and a procedure shall be developed to keep those under 18 from entering the building.

D. Restrictions on Other Retail Uses: For those retail uses permitted by right in the Commercial and Industrial districts which sell sexually explicit goods and paraphernalia but do not meet the 15% thresholds outlined above, such goods and paraphernalia shall be located either behind a counter, or in a separate room or enclosure where citizens under the age of 18 are not allowed to enter. Such sexually explicit goods and paraphernalia are not within view of minors or readily visible to children.

The East Kingston Planning Board supports this zoning amendment.

YES 304 NO 240

As written on ballot (abbreviated)

6. Are you in favor of the adoption of the following zoning ordinance amendment as proposed by the Planning Board? Add to Article IV Commercial District Purpose, Prohibited Uses and amend Uses Allowed. Article IV Commercial District clarifies in greater detail the permitted and prohibited uses in the District.

The East Kingston Planning Board supports this zoning amendment.

Full description/language

6. Are you in favor of the adoption of the following zoning ordinance amendment as proposed by the Planning Board?

Add to Article IV Commercial District Purpose, Prohibited Uses and amend Uses Allowed.

Ordinance in *italics*, strike-through words deleted, and new text in **bold**

ARTICLE IV - COMMERCIAL DISTRICT

Purpose: The commercial district was established to allow commercial business operations that are prohibited within other districts.

A. *Location: Commercial or business uses shall be allowed in the following areas:*
(Amended 3/96, 9/96, and 3/97)

1. *500 feet on both the west and east sides of Route 108, south of the centerline of Route 107, to the south boundaries of lots 9-2-2 and 9-8-22.*
2. *Northerly from the centerline of Powwow River (Route 107A) and Burnt Swamp Road (107A) to a depth of 1,200 feet and within 340 feet westerly of the centerline of Haverhill Road (Route 108) and within 550 feet easterly of the centerline of Haverhill Road (Route 108).*
3. *Land parcel MBL# 10-3-9, located at 14 Powwow River Road. (Adopted 3/99)*

B. **Uses Allowed: Business, Wholesale and Retail plus Consumer Services. Examples include but are not limited to: professional and business offices, banks, financial offices, service businesses, restaurants, medical facilities, educational institutions or daycare facilities, bed & breakfast houses, hotels, commercial service and repair facilities, retail stores, and self-storage facilities.**

C. **Prohibited Uses: Industrial operations and/or heavy manufacturing operations are prohibited in this district. Examples include but are not limited to: manufacturing facilities, trucking companies, solid or liquid hazardous waste companies, excavation and heavy equipment operators. Retail stores or retail buildings greater than 25,000 square feet.**

D. *Applications for Commercial structures and uses must be submitted to the Planning Board for approval and comply with the following regulations:*

1. *No use shall be permitted which could cause any undue hazard to health, safety or property values or which is offensive to the public because of noise, vibration, unsanitary conditions, noxious odor or similar reason.*
2. *Sufficient area shall be included in the site of such use to allow the following setbacks and related facilities:*
 - a) *Front: Not less than twenty-five feet from any building or parking lot to a right-of-way, with both an exit and an entrance and with grass and/or other reasonable beautification in the buffer areas.*

- b) *Side and Rear: Not less than twenty-five feet from a building or parking lot to lot lines.*
- c) *Sufficient off-street parking space shall be provided on the property to accommodate all vehicles attracted to the business.*
- d) *The Planning Board shall hold a public hearing on the application first giving notice by publication, posting and by certified mail to abutters and as otherwise required by law.*

The East Kingston Planning Board supports this zoning amendment.

YES 296 NO 240

As written on ballot (abbreviated)

7. Are you in favor of the adoption of the following zoning ordinance amendment as proposed by the Planning Board? Add to Article V Light Industrial/Residential District. Article V Light Industrial/Residential District defines the purpose of the District and clarifies in greater detail the permitted and prohibited uses.

The East Kingston Planning Board supports this zoning amendment.

Full description/language

7. Are you in favor of the adoption of the following zoning ordinance amendment as proposed by the Planning Board?

Add to Article V Light Industrial/Residential District Purposes, and amended Paragraphs C. and C.4.

Ordinance in *italics*, strike-through words deleted, and new text in **bold**

ARTICLE V - LIGHT INDUSTRIAL/RESIDENTIAL DISTRICT (Adopted 3/89)

- A. Purpose: The Light Industrial District was developed to allow and promote light industrial (i.e. electronics, light mechanical assembly, fabrication, etc.), commercial, and business operations prohibited in the other districts. These regulations and restrictions are to ensure orderly development, control, and adequate safety protocols of commercial and industrial operations within the district. Residential and agricultural uses allowed in Article III Residential / Agricultural are also allowed in this District.**

~~In this district, no building or structure or premises shall be erected or altered and no building, structure or premises shall be used for any purpose except the following:~~

- B. Description. The Light Industrial/Residential district, consisting of 93 acres, is composed of lots 11-2-11, 11-2-13, 11-2-14, 11-2-17, 11-2-31, 11-2-32, 11-2-38, and 11-2-39.*

~~C. Residential housing development in this district will be in accordance with the East Kingston Zoning Ordinance and Subdivision Regulations.~~

- C. The Light Industrial District is intended for **but not limited to** use and development of research laboratories, office buildings, selected light industries, warehousing, service or utility businesses, **light manufacturing facilities, trucking companies, solid or liquid waste companies, excavation and heavy equipment operators, manufacturing industries, public utilities, service and repair of vehicles and equipment, auto-body, machinery sales/service/repair, freight or trucking operations, contractor storage yards, contract cleaning companies, printing and shipping, industrial supply companies, telecommunication towers and facilities.** Uses permitted subject to Site Plan Approval by the Planning Board **except as otherwise prohibited:**
1. Any Commercial uses defined in Article IV of the East Kingston Zoning Ordinance;
 2. Research laboratories with incidental processing or pilot manufacturing but excluding biological or chemical laboratories **and marijuana/cannabis plant product processing or distribution facilities.**
 3. Office buildings;
 4. Any lawful warehousing excluding warehousing of biological chemical materials or **marijuana/ cannabis plant products;**
 5. Service or utility business not in conflict with the public health, safety, convenience or welfare or substantially detrimental or offensive to adjacent zones or destructive of property values, when permitted by the Planning Board;
 6. Light manufacturing enterprises, except biological and chemical manufacturing; provided that such activities will not be offensive, injurious, or noxious because of gas, dirt, sewerage and refuse, vibration, smoke, fumes, dust, odors, danger of fire, or explosion, or other characteristics detrimental or offensive that tend to reduce property values in the same or adjoining districts;
 7. Any customary accessory uses incidental to above, including parking and parking structures, support and maintenance shops, concessions and services located within a principal building with no exterior evidence of such concessions and services, and recreational facilities for the use of employees in Industrial Districts;
 8. Temporary structures provided the permit for such use shall be limited to a term not to exceed ninety (90) days and a bond is posted to ensure removal.

The East Kingston Planning Board supports this zoning amendment.

As written on ballot (abbreviated)

8. Are you in favor of the adoption of the zoning ordinance amendment as proposed by the Planning Board? The East Kingston Planning Board proposes to amend the East Kingston Zoning Ordinance by repealing the existing Article XI Single Family Cluster Residential Development and replacing it with Article XI Conservation Subdivision Development. Article XI Conservation Subdivision Development increases the required percentage of open space from 25 percent to 50 percent, clarifies and amends density bonuses, and creates a five-step design process. This subdivision ordinance remains optional, not required.

The East Kingston Planning Board supports this zoning amendment.

Full description/language

8. Are you in favor of the adoption of the zoning ordinance amendment as proposed by the Planning Board?

The East Kingston Planning Board proposes to amend the East Kingston Zoning Ordinance by repealing the existing Article XI Single Family Cluster Residential Development and replacing it with Article XI Conservation Subdivision Development as follows:

ARTICLE XI - CONSERVATION SUBDIVISION DEVELOPMENT (Adopted _____)

This ordinance has been adopted pursuant to RSA 674:21 Innovative Land Use Controls as a voluntary alternative to a conventional subdivision.

- A. Single family structures in a Conservation Subdivision Development are permitted in any district within the Town of East Kingston.
- B. Purpose. The purposes of a conservation development, and to which any such development must adhere, are the following:
 - 1. To preserve the natural beauty of existing rural roads within the Town.
 - 2. To provide adequate setback and buffering requirements to protect existing, proposed, and future residential property values.
 - 3. To preserve the natural and scenic qualities of open space including setback areas, buffer zones, and environmentally sensitive lands.
 - 4. To establish living areas within the Town of East Kingston that provide for a balance of community needs, such as a diversity of housing opportunities, adequate recreation and open space areas, easy accessibility to those and other community facilities, and pedestrian and vehicular safety.

5. To provide for an efficient use of land, streets, and utility systems.
 6. To stimulate new approaches to land and community development.
- C. Manufactured Housing (Deleted 3/05)
- D. Minimum Tract Size. The tract, lot, or parcel of single or consolidated ownership at the time of application shall be at least ten (10) contiguous acres.
1. In accordance with Article VI, Part D of the East Kingston Zoning Ordinance, poorly drained soils may be used to fulfill all but 3/4 of an acre (32,670 sq. ft.) of any building lot, provided that the contiguous non-wetland area is sufficient in size and configuration to adequately accommodate all required utilities. No portion of any ponds, lakes, fresh water marshes, alluvial soils, perennial streams, or very poorly drained soils may be used to calculate the density for any proposed conservation development.
 2. Frontage is required on an existing Town approved road or a State highway. For the purpose of this ordinance, a Town road shall be defined as a road that has been accepted by the local legislative body at the annual Town Meeting. No housing units or other structures are to be built on land encompassed by the development within 200 feet of any development entrance as measured from the originally existing public or private road. The land precluded from any construction by virtue of this provision may be included, assuming it is otherwise eligible, in the development calculations for the required common land/open space. Two planning goals are thereby satisfied, i.e. 1) higher residential density offset by using common land/open space, and 2) privacy enhanced and traffic noise pollution abated in the neighborhood from adjacent highways.
- E. Maximum Allowable Density. The maximum base density (e.g. number of dwelling units permitted) in any Conservation Subdivision shall not exceed the number of dwelling units that would be allowed in a standard subdivision on the same parcel of land as determined by a Yield Plan. To determine the number of units allowed, the applicant shall submit two conceptual plans for the development. The Yield Plan shall show a standard subdivision of the parcel that complies with all requirements of the East Kingston Subdivision Regulations and Zoning Ordinance; the other shall show the proposed conservation layout using no more than the number of dwelling units allowed by the Yield Plan. The Planning Board shall approve the Yield Plan before awarding any density bonuses.
- F. Conserved Open Space. In every Conservation Subdivision, conserved open space shall be set aside and protected in perpetuity from development by a conservation easement, approved by the Planning Board and recorded. The Conserved Open space shall not include any portion of a proposed building lot. The required amount of open space for all conservation development shall be calculated as follows:

1. Comprise no less than 50% of the gross land area of the development.
2. No more than 50% of the conserved open space land shall contain poorly or very poorly drained soils, alluvial soils (subject to flooding), waterbodies, and slopes greater than 25%.
3. Conserved Open Space may be used for non-motorized recreational uses, trails providing a trail plan is approved by the Planning Board, and forest management.
4. In calculating Conserved Open Space area, the following shall not be included: road right-of-way, stormwater management infrastructure and easements, utilities, common use areas, and parking areas.
5. Selecting Conserved Open Space. Land containing the following features shall be preferentially included in the Conserved Open Space:
 - a. Wetlands and surface waters including a 100-foot upland buffer.
 - b. Mature woodlands, meadows, specimen trees.
 - c. Wildlife corridors and wildlife habitat.
 - d. Historical and cultural resources including stone walls, cemeteries, and historical structures and sites.
 - e. Scenic vistas and landscapes.

G. **Density Bonus.** If the following criteria are met, the Planning Board may award the density bonuses to the initial total allowable units allowed by the approved Yield Plan, above. The total density bonus awarded to a development under this section (XI.F.1) shall not exceed 20% of the dwelling units shown on the yield plan. If 20% of the dwelling units per the yield plan is less than one unit, round up to one unit. Percentages greater than .5 homes may be rounded up to the next whole number (example: Total bonuses of 15.5% bonus x 5 homes = .7 homes rounded to 1 home).

1. Open Space Bonus: Where the proposed plan shows 51% or more of the total parcel as open space protected as such in perpetuity (e.g., with a conservation easement), the development may be awarded a density bonus as shown in Table A.

TABLE A. Open Space Density Bonus

TYPE of BONUS	Percent of Parcel Designated as Open Space	Density Bonus (%)
Protected Open Space	51% - 60%	10%
Protected Open Space	61% - 70%	15%
Protected Open Space	71% - 80+%	20%

2. Public Access Bonus: Where the public is granted access to the open space, the development may be awarded a density bonus of 2.5%. The nature of public access required to trigger this bonus is pedestrian and bicycle use. Examples include but

are not limited to walking paths, bike trails, cross country ski trails, and snowshoe trails, etc. The agreement may reasonably restrict the use of motorized vehicles.

3. **Agricultural Lands and Use Bonus:** Where the development protects agriculturally valuable lands and provides for permission to be used as such in perpetuity, the development may be awarded a density bonus as shown in Table B. In addition to being reasonably accessible, the agricultural land must meet at least two of the following criteria:
 - a) The portion of open space preserved for agricultural use must amount to a minimum of 33% of the minimum required open space;
 - b) The agricultural area must either have been historically farmed, or contain suitable soils for agriculture;
 - c) The agricultural area must be a valuable agricultural and/or visual resource as determined by the Planning Board.

TABLE B - Protection of Agricultural Land

Type of Density Bonus	Percent Required Open Space That is Agricultural Land	Density Bonus (%)
Protected Agricultural Land	0-33%	2.5%
Protected Agricultural Land	33% - 44%	5.0%
Protected Agricultural Land	45% - 54%	6.0%
Protected Agricultural Land	55% - 64%	7.0%
Protected Agricultural Land	65% - 74%	8.0%
Protected Agricultural Land	75% - 80+%	9.0%

- d) **Conservation Protection Bonus:** Where the development can demonstrate, to the satisfaction of the Planning Board, that it protects any combination of additional unique and valuable characteristics beyond the 50% Conserved Open Space requirement, it may be awarded a total density bonus of 5.0%. Such characteristics include, but are not limited to the following:
 - i. Viewsheds, which include lands or corridors of land that contribute to the visual landscape of the town, including areas such as open fields, hillsides, stone walls, mature stands of trees, visible water bodies and their natural buffers.
 - ii. Historically significant buildings, resources and landscapes, that include buildings and associated uses that are maintained and visually separated from the housing portion of the development. The applicant shall

provide evidence of historic value that may include Heritage Commission comment, listing or eligibility for the National Register of Historic Landmarks, or other qualified statements of historic value.

- iii. Valuable wildlife and environmental areas that are otherwise buildable land, proven as such through an environmental resource inventory by a qualified wildlife biologist specializing in either flora or fauna.
 - iv. Parcels or trail corridors linking open space through the site with existing trails or open space networks. The beginning of such a network or trailway may qualify where reasonable opportunity is present for establishing through corridors onto neighboring parcels and provided that Conservation Commission comment is in favor of this location.
- e) The Planning Board shall have the authority to evaluate the evidence presented by the applicant and to determine whether any of the abovementioned density bonuses will be awarded.

EXAMPLE: DENSITY BONUS CALCULATION

A 24-acre site example:

- Yield Plan shows the property would yield 10 building lots
- 12 acres required minimum open space
- Thoughtful development designates 13.5 acres as open space allowing for a 10% open space bonus
- In addition, 6 acres of the required open space is agricultural land allowing for an additional bonus of 6% Agricultural Bonus
- Two "View sheds" are maintained for another 5%
- $10\% + 6\% + 5\% = 21\%$ total bonus
 $10 \text{ lots} \times .21\% = 2.1 \text{ building lots}$. Two bonus building lots would be approved.
(**Rounding up only allowed for the first bonus lot)
** Two bonus lots is within the 20% yield plan maximum bonus building lot limit.

- H. Method for Conservation Subdivision Design. The subdivision shall utilize the following four-step design process.
1. Step One – Prepare an Existing Conditions Plan that delineates the features described in Section H.1-5 above and the Conserved Open Space lands.
 2. Step Two – Located suitable house sites based on soil and other environmental conditions and location of stormwater management infrastructure based on Yield Plan and any density bonuses awarded.
 3. Step Three – Align streets with identified house sites, road right-of-way and stormwater infrastructure.
 4. Step Four – Delineate house lot lines. Prepare Conservation Subdivision Plan showing all features in Steps One - Four.

- I. The residential density within the area being developed shall not exceed six (6) dwellings units per acre. The minimum lot size shall be determined based on the soil-based lot sizing methodology in Standards for a High Intensity Soil Map of New Hampshire, Society of Soil Scientists of Northern New England, 2017 (as Amended).
- J. Dwelling units, accessory structures and septic systems shall comply with the setback requirements of Article VI Section E.3 Wetlands Conservation District.
- K. Conservation Subdivisions shall not be required to conform to the minimum frontage standards required elsewhere in this ordinance however all lots shall have a minimum frontage of 50 feet and shall be designed and constructed to achieve the purposes set forth in these regulations.
1. Front, side and rear setbacks shall be a minimum of 100 feet from all abutting property lines.
 2. Interior lot lines are required; setbacks from lot lines shall conform to the requirements of all zoning districts and Article VII General Provisions and Article VIII Uses Permitted.
 3. Restrictions: In no instance, shall any of the following be allowed within the front, side, and rear setbacks: structures of any type, additions to existing structures within the development including garages, decks, or porches; parking areas, walkways, driveways, or any privately owned road or street. (Town roads, or collector road may not pass through any side or rear setback, unless approved by the Planning Board, and may only pass through a front setback for purpose of access to an existing town or state road in existence at the time of submission of application); septic systems, leaching fields, and back-up areas for the same; wells, or back-up wells (protective radius for a well may extend into the setback, however, no vegetation within the setback shall be disturbed during the drilling of any well); any other improvements not specifically listed above that would disturb the natural condition of the setback. In the conservation development, the setbacks shall be left in their natural state with the following exceptions: Upon approval of the Planning Board, cutting of vegetation and excavation may be allowed to improve sight distance along an access from a town or state road in existence prior to submission of application; drainage and utility easements; required landscaping; entrance sign; and any other improvements deemed necessary by the Planning Board to ensure public health, safety and welfare. The Planning Board may require additional plantings in the buffer area to provide better screening, where necessary.
- L. Water and Septic Systems. The development may be served by common water and septic systems, the design and construction of which must be approved by the state and local authorities prior to final approval of any subdivision plan or subphase thereof by the East Kingston Planning Board. All common water systems shall require state approval under RSA 149:82, if applicable, and approval by the State of New Hampshire Department of Environmental Services Water Division. Additionally, NHDES Water Division

subdivision approval for the development, if applicable, and individual sewage system approvals must be obtained prior to final approval of any conservation subdivision plan or subphase thereof by the Board. All common wells within the development, shall in no instance have a protective radius of less than 125 feet, and when applicable, state requirements for a greater radius shall apply. In no instance, shall any sewage system, road, parking area, or dwelling unit be allowed within the protective well radius of any common well. Private wells shall not have any roads, parking, or septic systems within a 75-foot radius. Whenever possible, the well(s) shall be located on an up-gradient from any sewage system, structure, roadway, driveway, parking area, or walkway, and any potentially harmful run-off shall be directed away from the protective radius.

- M. Landscape Buffer. A conservation development shall have a 100-foot landscaped buffer around its entire perimeter to provide an adequate division of transition from abutting land uses and existing town roads. The landscaped buffer, which shall include the frontage setback from a development entrance, may consist in whole or in part of existing natural vegetation and forests. If preserved and maintained in a natural condition, the landscaped buffer may be included in the Conserved Open Space. The Planning Board shall determine whether the type of landscaping proposed is acceptable in light of local geographic and topographic features.
- N. Parking. Provisions for parking shall allow for not less than two (2) spaces per single dwelling unit, each at least 9 feet wide and 20 feet long exclusive of traffic and maneuvering space. Access driveway design and proposed parking locations shall be subject to Board approval.
- O. Emergency Vehicle Access. Emergency vehicle access shall be provided to all structures within the conservation development and shall be subject to Planning Board approval.
- P. Access to Conserved Open Space. Conserved Open Space land shall have suitable access to a road only within the development.
- Q. Protection of Conserved Open Space. Open space, common areas, common facilities, private roadways, and other features within the conservation development shall be protected by covenants running with the land and shall be conveyed by the property owners to a homeowners association so as to guarantee the following:
1. The continued use of land for the intended purposes.
 2. Continuity of proper maintenance for those portions of the development requiring maintenance.
 3. The availability of funds required for such maintenance.
 4. Recovery for loss sustained as a result of casualty, condemnation or otherwise.

5. Creation of a homeowners association or tenancy-in-common or similar form of ownership, with automatic membership and obligation of the residents of the conservation development upon conveyance of title or lease to single dwelling units. Homeowners association, tenancy-in-common, or similar form of ownership shall include lien provisions and shall be subject to review and approval by the Planning Board.
 6. Layout. The conservation development plan shall show the layout of all roads and structures.
 - a. Unless approved by the Planning Board, no driveway shall access more than three dwelling units in a conservation development.
 - b. Unless approved by the Planning Board, all roads shall be built to town requirements (Reference "Requirements for Construction of Roads and Streets in the Town of East Kingston" and Appendix C, East Kingston Subdivision Regulations).
 - c. The Planning Board retains the right to approve the specific road and structure layouts for the purpose of the health, safety, and welfare of the town as well as for efficiency and aesthetic variety and quality of design.
- R. Site Plan. A site plan for the entire tract at a scale of 1" = 100' and the developed portion at 1" = 50' shall be prepared by either a registered professional engineer or registered land surveyor. The site plan shall be submitted in accordance with the site plan and subdivision regulations for the Town of East Kingston, and the location of parks and open space shall be shown on the plan.
- S. Planning Board Review.
1. Before submission of a formal complete application, the applicant shall meet with the Planning Board for a Design Review discussion of the subdivision proposal as per RSA 676:4.II(b).
 2. The following information shall be provided for a formal complete application and including all other requirements of the East Kingston Subdivision Regulations:
 - a. Traffic circulation and access including adequacy of adjacent street, entrances and exits, traffic flow, sight distances, curb cuts, turning lanes, and existing or recommended traffic signalization.
 - b. Pedestrian safety and access.
 - c. Off-street parking and loading.
 - d. Emergency vehicle access.

- c. Fire protection as it applies to the proximity of buildings to one another and to the existence of firefighting water sources.
 - f. An erosion and sediment control plan using the methodology in NHDES New Hampshire Stormwater Manual Volume 3: Erosion and Sediment Controls During Construction (December 2008, as amended) and a stormwater management plan using the methodology in NHDES New Hampshire Stormwater Manual Volume 2: Post-Construction Best Management Practices Selection & Design (December 2008, as amended).
 - g. Recreational facilities.
 - h. Water supply and wastewater disposal approved by a civil or sanitary engineer registered in New Hampshire.
 - i. Environmental factors such as protection against pollution, noise, odor, and the protection of natural features.
 - j. Landscaping in keeping with the general character of the surrounding areas.
 - k. Signage and exterior lighting.
 - l. Submission of proposal along with abutting property owners' names and addresses shall be in accordance with the Town of East Kingston Subdivision Regulations in order to provide for timely notification to abutters of public hearing to review said parcel.
 - m. In addition, the Planning Board shall review the plan to insure compliance with the provisions of the standards set forth in these regulations and other town regulations and ordinances. The Planning Board shall also ascertain that the plan minimizes the encroachment of the conservation development upon neighboring land uses.
 - n. The Planning Board may retain the services of a consultant and/or engineer qualified to review any specific aspects of the plan or to review any engineering or professional studies submitted by the developer as requested by the Board. The cost of said services shall be borne by the owner and/or developer as per RSA 676:4, I(g).
- T. Performance Bond. A performance bond or other acceptable security and other legal data shall be submitted as required by the Planning Board to ensure the completion of streets, buffers, and amenities in accordance with the accepted plans and subdivision regulations of the Town of East Kingston as adopted or hereafter amended.
- U. Amendments to an Approved Plan. The owner, his agent or his successors or assigns will make no alterations or additions or deletions from the approved Conservation Development Plan except as approved in advance by the Planning Board. All requests for changes to the

approved plan shall be made in writing to the Board and shall be accompanied by such documents as the Planning Board shall deem necessary to explain the requested change.

- V. Manufactured housing as defined by RSA 674:31 shall not be allowed in conservation developments proposed under Article XI. (Adopted 3/91)
- W. The Planning Board shall adopt such procedures as part of the Site Plan and Subdivision Regulations as it may deem necessary in order to insure sufficient public review of any conservation development proposal and to insure compliance with these and other Town ordinances and regulations.
- X. Administration. The Planning Board shall be responsible for the review and approval of all applications for conservation development. To minimize the period of time required for the review, the Board may conduct its Site Plan Review in concert with the provisions contained in the East Kingston Zoning Ordinance.
- Y. All other land use requirements in the Town of East Kingston Zoning Ordinance must be met including all general requirements of the issuance of a special exception.

The East Kingston Planning Board supports this zoning amendment.

YES 329 NO 216

Results of election of School District officials

School Board Member, 3 Yr. Term (vote for not more than One)
Melissa Lyons 449

School District Moderator, 1 Yr. Term (vote for not more than One)
(Write-in)

School District Clerk, 1 Yr. Term (vote for not more than One)
(Write-in)

School District Treasurer, 1 Yr. Term (vote for not more than One)
(Write-in)

Article 01 Operating Budget

Shall the East Kingston School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$3,011,815. Should this article be defeated, the default budget shall be \$2,901,879 which is the same as last year, with certain adjustments required by previous action of the District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

The East Kingston School Board recommends Approval. (Majority vote required)

YES 242 NO 320

Article 02 EK Teachers Association

To see if the East Kingston School District will vote to approve the cost items included in the collective bargaining agreement reached between the East Kingston School Board and the East Kingston Teachers' Association which calls for the following increases in salaries and benefits at the current staffing level: Fiscal Year Estimated increase 2021: \$96,533 2022: \$77,815 2023: \$69,147 and further to raise and appropriate \$96,553 for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. The East Kingston School Board recommends this appropriation. (Majority vote required)

YES 235 NO 326

Article 03 ESTABLISH PUBLIC PRESCHOOL

To see if the East Kingston School District will vote to raise and appropriate the sum of \$10,000 for the purpose of funding a feasibility study for the establishment of a public preschool in the East Kingston School District. The study is to include the specific needs, projected enrollment, start-up costs, ongoing annual costs, and specific benefits to the participants.

YES 178 NO 385

Results of election of Exeter Region Cooperative School District officers (East Kingston results only)

East Kingston Member on Cooperative School Board, for term ending 2023 election: VOTE FOR NOT MORE THAN ONE

Mary K. McNeill 399

Exeter Member on Cooperative School Board, for term ending 2023 election: VOTE FOR NOT MORE THAN ONE

David Slifka 343

Stratham Member on Cooperative School Board, for term ending 2023 election: VOTE FOR NOT MORE THAN ONE

Travis Thompson 349

Exeter Cooperative School District Moderator, for term ending 2021 election: VOTE FOR NOT MORE THAN ONE

Katherine Miller 355

Brentwood Member on Cooperative School District Budget Committee, for term ending 2023 election: VOTE FOR NOT MORE THAN ONE

Morgan Lois DeYoung 344

Exeter Member on Cooperative School District Budget Committee, for term ending 2023 election: VOTE FOR NOT MORE THAN ONE

Roy Morrisette 369

Kensington Member on Cooperative School District Budget Committee, for term ending 2023 election: VOTE FOR NOT MORE THAN ONE

Jennifer Ramsay 353

Warrant Article #1: ERCSD Operating Budget:

Shall the District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purposes set forth therein, totaling \$63,932,373? Should this article be defeated, the operating budget shall be \$63,615,628 which is the same as last year, with certain adjustments required by previous action of the District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. The School Board and Budget Advisory Committee both recommend \$63,923,373 as set forth on said budget. (Majority vote required)

YES 217 NO 322

Warrant Article #2: Sale of Land

Shall the District authorize the Exeter Region Cooperative School Board to sell, on such terms and conditions as the Exeter Region Cooperative School Board determine are appropriate, land identified as 165 Amesbury Road located in Kensington, comprised of approximately 26.36 acres. Full proceeds from the sale will increase the unassigned fund balance used to offset the tax rate. Sale of property is recommended by the Exeter Region Cooperative School Board. *The exact location of the property near Amesbury Road in the article above is Kensington Tax Map 17 lot 31 and Exeter Tax Map 111 lot 3 both off of North Haverhill Road/Court Street near the Kensington/Exeter town line.*

YES 395 NO 149

Respectfully submitted,

Barbara A. Clark, Town Clerk
East Kingston

**TOWN OF EAST KINGSTON,
NEW HAMPSHIRE**

ANNUAL FINANCIAL REPORT

**AS OF AND FOR THE FISCAL YEAR ENDED
DECEMBER 31, 2019**



PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX 603-224-1380

INDEPENDENT AUDITOR'S REPORT

To the Members of the Board of Selectmen
Town of East Kingston
East Kingston, New Hampshire

We have audited the accompanying financial statements of the governmental activities, each major fund, and aggregate remaining fund information of the Town of East Kingston as of and for the year ended December 31, 2019, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our unmodified and adverse audit opinions.

Summary of Opinions

<u>Opinion Unit</u>	<u>Type of Opinion</u>
Governmental Activities	Adverse
General Fund	Unmodified
Permanent Fund	Unmodified
Aggregate Remaining Fund Information	Unmodified

Basis for Adverse Opinion on Governmental Activities

As discussed in Note 1-B to the financial statements, management has not recorded the certain capital assets and related accumulated depreciation in the governmental activities, and accordingly, has not recorded depreciation expense on those assets. Accounting principles generally accepted in the United States of America require that capital assets, be capitalized and depreciated, which would increase the assets, net position, and expenses of the governmental activities. The amount by which this departure would affect the assets, net position, and expenses of the governmental activities is not reasonably determinable.

***Town of East Kingston
Independent Auditor's Report***

As discussed in Note 13-B to the financial statements, management has not recorded the long-term costs of retirement health care costs and obligations for other postemployment benefits for the single employer plan in the governmental activities. Accounting principles generally accepted in the United States of America require that those costs be recorded, which would increase the liabilities, decrease the net position and increase the expenses of the governmental activities. The amount by which this departure would affect the liabilities, net position, and expenses on the governmental activities is not readily determinable.

Adverse Opinion

In our opinion, because of the significance of the matters described in the "Basis for Adverse Opinion on Governmental Activities" paragraphs, the financial statements referred to above do not present fairly the financial position of the government-wide financial statements of the Town of East Kingston, as of December 31, 2019, or the changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Unmodified Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of each major fund and aggregate remaining fund information of the Town of East Kingston as of December 31, 2019, and the respective changes in financial position and the respective budgetary comparison for the general fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Change in Accounting Principle

As discussed in Note 2-C to the financial statements, in fiscal year 2019 the Town adopted new accounting guidance, Governmental Accounting Standards Board (GASB) Statement No. 84, *Fiduciary Activities*. Our opinions are not modified with respect to this matter.

Other Matters

Management's Discussion and Analysis – Management has omitted a Management's Discussion and Analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by the missing information.

Required Supplementary Information – Accounting principles generally accepted in the United States of America require that the following be presented to supplement the basic financial statements:

- Schedule of the Town's Proportionate Share of Net Pension Liability,
- Schedule of Town Contributions – Pensions,
- Schedule of the Town's Proportionate Share of the Net Other Postemployment Benefits Liability,
- Schedule of Town Contributions – Other Postemployment Benefits,
- Notes to the Required Supplementary Information

Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information – Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of East Kingston's basic financial statements. The combining and individual fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual fund schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures including

*Town of East Kingston
Independent Auditor's Report*

comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

January 21, 2021

*Blodzik & Sanderson
Professional Association*

EXHIBIT A
TOWN OF EAST KINGSTON, NEW HAMPSHIRE
Statement of Net Position
December 31, 2019

	Governmental Activities
ASSETS	
Cash and cash equivalents	\$ 1,103,730
Investments	754,104
Taxes receivables (net)	309,568
Account receivables	31,315
Capital assets, not being depreciated	3,496,828
Capital assets, net of accumulated depreciation	1,246,789
Total assets	<u>6,942,334</u>
DEFERRED OUTFLOWS OF RESOURCES	
Amounts related to pensions	204,976
Amounts related to other postemployment benefits	6,896
Total deferred outflows of resources	<u>211,872</u>
LIABILITIES	
Accounts payable	124,509
Accrued salaries and benefits	9,437
Accrued interest payable	37,212
Intergovernmental payable	32,906
Escrow and performance deposits	6,092
Long-term liabilities:	
Due within one year	249,084
Due in more than one year	2,911,191
Total liabilities	<u>3,370,431</u>
DEFERRED INFLOWS OF RESOURCES	
Amounts related to pensions	102,278
Amounts related to other postemployment benefits	368
Total deferred inflows of resources	<u>102,646</u>
NET POSITION	
Net investment in capital assets	2,841,949
Restricted	292,315
Unrestricted	546,865
Total net position	<u>\$ 3,681,129</u>

The Notes to the Basic Financial Statements are an integral part of this statement.

EXHIBIT B
TOWN OF EAST KINGSTON, NEW HAMPSHIRE
Statement of Activities
For the Fiscal Year Ended December 31, 2019

		Program Revenues		Net (Expense)
	Expenses	Charges for Services	Operating Grants and Contributions	Revenue and Change In Net Position
General government	\$ 1,012,594	\$ 32,737	\$ -	\$ (979,857)
Public safety	904,647	149,056	22,320	(733,271)
Highways and streets	434,140	-	54,338	(379,802)
Sanitation	221,033	930	-	(220,103)
Health	6,750	-	-	(6,750)
Welfare	18,734	-	-	(18,734)
Culture and recreation	202,801	5,720	289	(196,792)
Conservation	6,548	-	-	(6,548)
Interest on long-term debt	70,694	-	-	(70,694)
Total governmental activities	<u>\$ 2,877,941</u>	<u>\$ 188,443</u>	<u>\$ 76,947</u>	<u>(2,612,551)</u>
General revenues:				
Taxes:				
Property				1,991,881
Other				41,954
Motor vehicle permit fees				575,501
Licenses and other fees				29,202
Grants and contributions not restricted to specific programs				141,612
Unrestricted investment earnings				40,999
Miscellaneous				70,397
Total general revenues and contributions to permanent fund principal				<u>2,891,546</u>
Change in net position				278,995
Net position, beginning, as restated (see Note 17)				<u>3,402,134</u>
Net position, ending				<u>\$ 3,681,129</u>

The Notes to the Basic Financial Statements are an integral part of this statement.

EXHIBIT C-3
TOWN OF EAST KINGSTON, NEW HAMPSHIRE
Governmental Funds
Balance Sheet
December 31, 2019

	General	Permanent	Other Governmental Funds	Total Governmental Funds
ASSETS				
Cash and cash equivalents	\$ 935,361	\$ 3,574	\$ 164,795	\$ 1,103,730
Investments	469,567	282,464	2,073	754,104
Receivables:				
Taxes	330,568	-	-	330,568
Accounts	1,505	-	29,810	31,315
Interfund receivable	-	-	24,113	24,113
Total assets	<u>\$ 1,737,001</u>	<u>\$ 286,038</u>	<u>\$ 220,791</u>	<u>\$ 2,243,830</u>
LIABILITIES				
Accounts payable	\$ 122,970	\$ -	\$ 1,539	\$ 124,509
Accrued salaries and benefits	9,437	-	-	9,437
Intergovernmental payable	32,906	-	-	32,906
Interfund payable	24,113	-	-	24,113
Escrow and performance deposits	6,092	-	-	6,092
Total liabilities	<u>195,518</u>	<u>-</u>	<u>1,539</u>	<u>197,057</u>
DEFERRED INFLOWS OF RESOURCES				
Unavailable revenue - Property taxes	<u>48,212</u>	<u>-</u>	<u>-</u>	<u>48,212</u>
FUND BALANCES				
Nonspendable	-	200,216	-	200,216
Restricted	6,277	85,822	-	92,099
Committed	587,019	-	219,252	806,271
Assigned	23,500	-	-	23,500
Unassigned	876,475	-	-	876,475
Total fund balances	<u>1,493,271</u>	<u>286,038</u>	<u>219,252</u>	<u>1,998,561</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 1,737,001</u>	<u>\$ 286,038</u>	<u>\$ 220,791</u>	<u>\$ 2,243,830</u>

The Notes to the Basic Financial Statements are an integral part of this statement.

SCHEDULE 1
TOWN OF EAST KINGSTON, NEW HAMPSHIRE
Major General Fund
Schedule of Estimated and Actual Revenues (Non-GAAP Budgetary Basis)
For the Fiscal Year Ended December 31, 2019

	Estimated	Actual	Variance Positive (Negative)
Taxes:			
Property	\$ 1,926,555	\$ 1,967,210	\$ 40,655
Land use change	20,600	20,567	(33)
Yield	150	819	669
Interest and penalties on taxes	27,000	24,671	(2,329)
Total from taxes	<u>1,974,305</u>	<u>2,013,267</u>	<u>38,962</u>
Licenses, permits, and fees:			
Business licenses, permits, and fees	2,500	2,150	(350)
Motor vehicle permit fees	590,000	586,160	(3,840)
Building permits	5,800	5,760	(40)
Other	10,000	10,633	633
Total from licenses, permits, and fees	<u>608,300</u>	<u>604,703</u>	<u>(3,597)</u>
Intergovernmental:			
State:			
Meals and rooms distribution	123,006	123,006	-
Highway block grant	54,420	54,338	(82)
State and federal forest land reimbursement	26	26	-
Shared revenues	18,034	18,034	-
Other	546	22,866	22,320
Total from intergovernmental	<u>196,032</u>	<u>218,270</u>	<u>22,238</u>
Charges for services:			
Income from departments	<u>55,000</u>	<u>35,487</u>	<u>(19,513)</u>
Miscellaneous:			
Sale of municipal property	-	6,255	6,255
Interest on investments	5,400	5,739	339
Other	15,000	17,682	2,682
Total from miscellaneous	<u>20,400</u>	<u>29,676</u>	<u>9,276</u>
Other financing sources:			
Transfers in	<u>43,500</u>	<u>45,500</u>	<u>2,000</u>
Total revenues and other financing sources	<u>2,897,537</u>	<u>\$ 2,946,903</u>	<u>\$ 49,366</u>
Unassigned fund balance used to reduce tax rate	<u>188,250</u>		
Total revenues, other financing sources, and use of fund balance	<u>\$ 3,085,787</u>		

SCHEDULE 2
TOWN OF EAST KINGSTON, NEW HAMPSHIRE
Major General Fund

Schedule of Appropriations, Expenditures, and Encumbrances (Non-GAAP Budgetary Basis)
For the Fiscal Year Ended December 31, 2019

	Encumbered from Prior Year	Appropriations	Expenditures	Encumbered to Subsequent Year	Variance Positive (Negative)
Current:					
General government:					
Executive	\$ -	\$ 106,447	\$ 108,811	\$ -	\$ (2,364)
Election and registration	-	56,351	57,334	-	(983)
Financial administration	-	149,192	140,548	20,000	(11,356)
Revaluation of property	-	57,900	73,633	-	(15,733)
Legal	25,000	40,000	76,335	-	(11,335)
Personnel administration	-	309,951	270,082	-	39,869
Planning and zoning	-	32,442	22,466	-	9,976
General government buildings	20,000	173,038	93,123	3,500	96,415
Cemeteries	-	18,450	22,643	-	(4,193)
Insurance, not otherwise allocated	-	54,728	44,796	-	9,932
Other	-	20,000	25,079	-	(5,079)
Total general government	45,000	1,018,499	934,850	23,500	105,149
Public safety:					
Police	-	476,308	446,312	-	29,996
Ambulance	-	19,500	12,300	-	7,200
Fire	-	209,000	181,074	-	27,926
Building inspection	-	14,626	14,701	-	(75)
Emergency management	-	35,700	19,819	-	15,881
Total public safety	-	755,134	674,206	-	80,928
Highways and streets:					
Highways and streets	-	453,665	430,302	-	23,363
Street lighting	-	4,400	3,838	-	562
Total highways and streets	-	458,065	434,140	-	23,925
Sanitation:					
Solid waste collection	-	201,300	221,033	-	(19,733)
Health:					
Pest control	-	3,200	1,215	-	1,985
Health agencies	-	9,700	5,535	-	4,165
Total health	-	12,900	6,750	-	6,150
Welfare:					
Intergovernmental welfare payments	-	10,350	10,350	-	-
Vendor payments and other	-	13,000	8,384	-	4,616
Total welfare	-	23,350	18,734	-	4,616
Culture and recreation:					
Parks and recreation	-	12,500	13,414	-	(914)
Library	-	137,551	130,997	-	6,554
Patriotic purposes	-	1,000	243	-	757
Other	-	1,000	-	-	1,000
Total culture and recreation	-	152,051	144,654	-	7,397
Conservation	-	7,000	3,455	-	3,545

(Continued)

SCHEDULE 2 (Continued)
TOWN OF EAST KINGSTON, NEW HAMPSHIRE
Major General Fund
Schedule of Appropriations, Expenditures, and Encumbrances (Non-GAAP Budgetary Basis)
For the Fiscal Year Ended December 31, 2019

	Encumbered from Prior Year	Appropriations	Expenditures	Encumbered to Subsequent Year	Variance Positive (Negative)
Debt service:					
Principal of long-term debt	-	245,000	245,000	-	-
Interest on long-term debt	-	81,488	79,445	-	2,043
Total debt service	-	326,488	324,445	-	2,043
Capital outlay	-	15,000	15,000	-	-
Other financing uses:					
Transfers out	-	116,000	119,545	-	(3,545)
Total appropriations, expenditures, other financing uses, and encumbrances	\$ 45,000	\$ 3,085,787	\$ 2,896,812	\$ 23,500	\$ 210,475

SCHEDULE 3
TOWN OF EAST KINGSTON, NEW HAMPSHIRE
Major General Fund
Schedule of Changes in Unassigned Fund Balance
For the Fiscal Year Ended December 31, 2019

Unassigned fund balance, beginning, as restated see Note 17 (Non-GAAP Budgetary Basis)		\$ 832,096
Changes:		
Unassigned fund balance used to reduce 2019 tax rate		(188,250)
2019 Budget summary:		
Revenue surplus (Schedule 1)	\$ 49,366	
Unexpended balance of appropriations (Schedule 2)	<u>210,475</u>	
2019 Budget surplus		<u>259,841</u>
Unassigned fund balance, ending (Non-GAAP Budgetary Basis)		903,687
<i>Reconciliation on Non-GAAP Budgetary Basis to GAAP Basis</i>		
To record deferred property taxes not collected within 60 days of the fiscal year-end, not recognized on a budgetary basis		(48,212)
Elimination of the allowance for uncollectible taxes		<u>21,000</u>
Unassigned fund balance, ending, GAAP basis (Exhibit C-1)		<u><u>\$ 876,475</u></u>

SCHEDULE 4
TOWN OF EAST KINGSTON, NEW HAMPSHIRE
Nonmajor Governmental Funds
Combining Balance Sheet
December 31, 2019

	Special Revenue Funds					Total
	Conservation Commission	Police Special Detail	Ambulance	Recreation	Old Home Day	
ASSETS						
Cash and cash equivalents	\$ 16,507	\$ 12,861	\$ 131,560	\$ 2,690	\$ 1,177	\$ 164,795
Investments	2,073	-	-	-	-	2,073
Accounts receivable	-	9,725	20,085	-	-	29,810
Interfund receivable	24,113	-	-	-	-	24,113
Total assets	<u>\$ 42,693</u>	<u>\$ 22,586</u>	<u>\$ 151,645</u>	<u>\$ 2,690</u>	<u>\$ 1,177</u>	<u>\$ 220,791</u>
LIABILITIES						
Accounts payable	\$ 1,539	\$ -	\$ -	\$ -	\$ -	\$ 1,539
FUND BALANCES						
Committed	41,154	22,586	151,645	2,690	1,177	219,252
Total liabilities and fund balances	<u>\$ 42,693</u>	<u>\$ 22,586</u>	<u>\$ 151,645</u>	<u>\$ 2,690</u>	<u>\$ 1,177</u>	<u>\$ 220,791</u>

SCHEDULE 5
TOWN OF EAST KINGSTON, NEW HAMPSHIRE
Nonmajor Governmental Funds
Combining Schedule of Revenues, Expenditures, and Changes in Fund Balances
For the Fiscal Year Ended December 31, 2019

	Special Revenue Funds					Total
	Conservation Commission	Police Special Detail	Ambulance	Recreation	Old Home Day	
REVENUES						
Taxes	\$ 20,568	\$ -	\$ -	\$ -	\$ -	\$ 20,568
Charges for services	-	101,549	45,687	5,720	-	152,956
Miscellaneous	1,431	-	11	2	-	1,444
Total revenues	21,999	101,549	45,698	5,722	-	174,968
EXPENDITURES						
Current:						
Public safety	-	111,656	34,526	-	-	146,182
Culture and recreation	-	-	-	19,224	-	19,224
Conservation	3,093	-	-	-	-	3,093
Total expenditures	3,093	111,656	34,526	19,224	-	168,499
Excess (deficiency) of revenues over (under) expenditures	18,906	(10,107)	11,172	(13,502)	-	6,469
OTHER FINANCING SOURCES						
Transfers in	3,545	-	-	-	-	3,545
Net change in fund balances	22,451	(10,107)	11,172	(13,502)	-	10,014
Fund balances, beginning	18,703	32,693	140,473	16,192	1,177	209,238
Fund balances, ending	\$ 41,154	\$ 22,586	\$ 151,645	\$ 2,690	\$ 1,177	\$ 219,252

CONSERVATION REPORT ON FUNDS

Year Ending December 31, 2020

BALANCE	January 1, 2020	\$18,579.74
Receipts:		
	Interest from NHPDIP	\$13.00
	Interest from Citizens Bank	\$3.40
	Change of Use Tax	\$24,112.50
	TOTAL RECEIPTS =	\$24,128.90
Expenditures:		
	Jones & Beach Engineers	\$238.30
	Jones & Beach Engineers	\$945.55
	UNH Co-Op for 4H Campers	\$1,080.00
	Jones & Beach Engineers	\$1,539.10
	Solitude - Milfoil treatment	\$1,283.84
	Jones & Beach Engineers	\$1,711.25
	Moreno Consulting - Forest Mngmt Plan	\$3,200.00
	Jones & Beach Engineers	\$86.25
	Solitude - Milfoil treatment	\$293.83
	TOTAL EXPENDITURES=	\$10,378.12
	BALANCE DECEMBER 31, 2019	\$32,330.52
	NHPDIP	\$2,085.87
	Citizens Bank	\$30,244.65
	TOTAL=	\$32,330.52

Respectfully submitted,

Dennis Quintal, Chairman

Library Financial Statement

	Public Funds	Private Funds	Total
2020 Receipts			
Town Budget Support Payments	\$ 30,082.25	\$	
Fees (copier, out-of-town patron, solar REC)	\$ 417.00	\$	
Donations (restricted)	\$	\$ 200.00	
Donations (unrestricted)	\$	\$ 999.98	
Bank Interest	\$ 1.15	\$ 2.24	
Total 2020 Receipts	<u>\$30,500.40</u>	<u>\$1,202.22</u>	<u>\$31,702.62</u>
2020 Expenditures			
2019 Expenses paid in 2020	\$ 3,324.67		
Building Maintenance	\$ 1,577.52	\$	
Education	\$ 1,534.00	\$	
IT Expenses	\$	\$	
Legal Expenses	\$	\$	
Major Items	\$ 1,550.00	\$	
Media	\$ 21,088.28	\$	
Payroll	\$ 127,070.79	\$	
Programs	\$ 911.23	\$ 6,000.00	
Supplies and Services	\$ 6,195.23	\$	
Utilities	\$ 5,330.98	\$	
Miscellaneous and Contingency	\$	\$	
Total 2020 Expenditures	<u>\$ 168,582.70</u>	<u>\$ 6,000.00</u>	\$ 174,582.70
2020 Expenses to be paid in 2021	\$ 141.00		
	Public Funds	Private Funds	Total
Open Balances 1/1/20			
Disbursements Checking	\$ 441.60	\$ 100.00	
Public Funds Account	\$ 1,565.47	\$	
Restricted Funds Account	\$	\$ 2,774.43	
Unrestricted Funds Account	\$	\$ 1,330.82	
Totals	\$ <u>2,007.07</u>	\$ <u>4,205.25</u>	\$ 6,212.32

Closing Balances 12/31/20

Disbursements Checking	\$ 2,445.54	\$ 100.00	
Public Funds Account	\$ 251.50	\$	
Restricted Funds Account	\$	\$ 4,425.98	
Unrestricted Funds Account	\$	\$ 2,231.61	
<u>Totals</u>	<u>\$ 2,697.04</u>	<u>\$ 6,757.59</u>	<u>\$ 9,454.63</u>

	Opening Balances (1/1/20)	Ending Balances (12/31/20)
Library Funds Held by Town		
Capital Reserve Fund	\$ 573.22	\$ 576.07
Building Maintenance Reserve Fund	\$ 62,106.34	\$ 73,439.86
<u>Total</u>	<u>\$ 62,679.56</u>	<u>\$ 74,015.93</u>



Tax Collector's Report

For the period beginning Jan 1, 2020 and ending Dec 31, 2020

This form is due March 1st (Calendar Year) or September 1st (Fiscal Year)

Instructions

Cover Page

- Specify the period begin and period end dates above
- Select the entity name from the pull down menu (County will automatically populate)
- Enter the year of the report
- Enter the preparer's information

For Assistance Please Contact:

NH DRA Municipal and Property Division

Phone: (603) 230-5090

Fax: (603) 230-5947

<http://www.revenue.nh.gov/mun-prop/>

ENTITY'S INFORMATION

Municipality: EAST KINGSTON

County: ROCKINGHAM

Report Year: 2020

PREPARER'S INFORMATION

First Name

BARBARA

Last Name

CLARK

Street No.

24

Street Name

DEPOT ROAD

Phone Number

642-8794

Email (optional)

bclark@eastkingstonnh.gov



New Hampshire
Department of
Revenue Administration

MS-61

Debits

		Prior Levies (Please Specify Years)			
Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Year: 2019	Year: 2018	Year: 2017
Property Taxes	3110		\$266,390.07		
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
Other Taxes	3189				
Property Tax Credit Balance		(\$44.76)			
Other Tax or Charges Credit Balance					

Taxes Committed This Year	Account	Levy for Year of this Report	Prior Levies	
			2019	
Property Taxes	3110	\$8,847,376.00		
Resident Taxes	3180			
Land Use Change Taxes	3120	\$12,500.00		
Yield Taxes	3185	\$2,081.98		
Excavation Tax	3187			
Other Taxes	3189			

Overpayment Refunds	Account	Levy for Year of this Report	Prior Levies		
			2019	2018	2017
Property Taxes	3110				
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
Interest and Penalties on Delinquent Taxes	3190	\$2,507.37	\$9,694.04		
Interest and Penalties on Resident Taxes	3190				
Total Debits		\$8,864,420.59	\$276,084.11	\$0.00	\$0.00



New Hampshire
Department of
Revenue Administration

MS-61

Credits

Remitted to Treasurer	Levy for Year of this Report	Prior Levies		
		2019	2018	2017
Property Taxes	\$3,690,188.54	\$206,282.53		
Resident Taxes				
Land Use Change Taxes	\$12,500.00			
Yield Taxes	\$350.85			
Interest (Include Lien Conversion)	\$2,482.37	\$8,045.54		
Penalties	\$25.00	\$848.50		
Excavation Tax				
Other Taxes				
Conversion to Lien (Principal Only)		\$53,038.52		
Discounts Allowed				

Abatements Made	Levy for Year of this Report	Prior Levies		
		2019	2018	2017
Property Taxes	\$7,031.00	\$7,069.00		
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes				
Current Levy Deducted				



New Hampshire
Department of
Revenue Administration

MS-61

Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
		2019	2018	2017
Property Taxes	\$239,839.12			
Resident Taxes				
Land Use Change Taxes				
Yield Taxes	\$1,731.13			
Excavation Tax				
Other Taxes				
Property Tax Credit Balance	(\$49,727.22)			
Other Tax or Charges Credit Balance				
Total Credits	\$8,864,420.59	\$276,084.11	\$0.00	\$0.00

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	\$191,843.03
Total Unredeemed Liens (Account #1110 - All Years)	\$62,357.43



New Hampshire
Department of
Revenue Administration

MS-61

Lien Summary

Summary of Debits

	Last Year's Levy	Prior Levies (Please Specify Years)		
		Year: 2019	Year: 2018	Year: 2017
Unredeemed Liens Balance - Beginning of Year			\$39,174.36	\$25,003.72
Liens Executed During Fiscal Year		\$56,282.09		
Interest & Costs Collected (After Lien Execution)		\$518.72	\$3,661.28	\$6,577.04
Total Debits	\$0.00	\$56,800.81	\$42,835.64	\$31,580.76

Summary of Credits

	Last Year's Levy	Prior Levies		
		2019	2018	2017
Redemptions		\$24,044.17	\$9,967.12	\$24,091.45
Interest & Costs Collected (After Lien Execution) #3190		\$518.72	\$3,661.28	\$6,577.04
Abatements of Unredeemed Liens				
Liens Deeded to Municipality				
Unredeemed Liens Balance - End of Year #1110		\$32,237.92	\$29,207.24	\$912.27
Total Credits	\$0.00	\$56,800.81	\$42,835.64	\$31,580.76

For DRA Use Only

Total Uncollected Taxes (Account #1080 - All Years)	\$191,843.03
Total Unredeemed Liens (Account #1110 - All Years)	\$62,357.43



New Hampshire
Department of
Revenue Administration

MS-61

EAST KINGSTON (135)

1. CERTIFY THIS FORM

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Preparer's Last Name

Date

BARBARA

CLARK

01/19/21

2. SAVE AND EMAIL THIS FORM


Please save and e-mail the completed PDF form to your Municipal Bureau Advisor.

3. PRINT, SIGN, AND UPLOAD THIS FORM

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

PREPARER'S CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.


Preparer's Signature and Title

TOWN CLERK REVENUES

January 1, 2020 to December 31, 2020

MOTOR VEHICLE PERMITS

January	\$ 53,301.00
February	\$ 31,568.00
March	\$ 53,673.00
April	\$ 40,868.00
May	\$ 52,645.00
June	\$ 45,337.00
July	\$ 50,033.00
August	\$ 48,155.00
September	\$ 41,732.00
October	\$ 49,383.10
November	\$ 49,774.00
December	\$ 41,836.50
TOTAL MV REVENUES	\$558,305.60

OTHER REVENUES

Dog Licenses/Penalties	\$ 4,937.50
UCC's	\$ 585.00
Business Filing Fees	\$ 4.00
Titles	\$ 1,001.00
Vital Statistics Certificates	\$ 1,045.00
Marriage Licenses	\$ 600.00
Bad Check Fees	\$ 175.00
Municipal Agent Fees	\$ 10,092.00
Mail-in Registration Fees	\$ 2,620.10
Boat Agent & Permit Fees	\$ 2,713.90
OHRV Agent & Permit Fees	\$ 5,191.00
Fish/Hunt Agent & Permit Fees	\$ 970.00
Miscellaneous	\$ 4,091.34
State of NH – DMV (ACH Transfer)	\$159,467.87
TOTAL OTHER REVENUES	\$193,493.71
REMITTANCE TO THE TREASURER	\$751,799.31

Respectfully submitted,
Barbara A. Clark

TREASURER'S FINANCIAL STATEMENT

Beginning Balance January 1, 2020

4,200,907

Receipts

Selectmen's Receipts

Application Fees	4,584
Building Permits	4,846
Cemetery	250
Cable Franchise Fee	31,284
Fire Dept. - Burner Permits	785
Bank Interest	2,717
Miscellaneous - Other Revenue	8,682
Police Special Details	41,808
Refunds Miscellaneous General	87,063
Special Fees and Permits	1,000
State - Emergency Management Reimbursement	8,500
State - Highway Block Grant	52,956
State - Shared Revenue	17,077
State - Room & Meals Reimbursement	122,661
State - Moose Grant	5,231
State - Miscellaneous	723
Unanticipated Revenue - Covid	60,845
Capital Reserve - Police	7,116

<i>Total Selectmen's Receipts</i>	458,127
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Town Clerk Receipts

Business Filing Fees & DCC-Filing	589
Motor Vehicle Registration Fees	558,306
Motor Vehicle Sticker Fees	10,092
Motor Vehicle Title Fees	1,001
Animal - Dog Licenses & Late Fees	4,938
Marriage Licenses & Vital Statistic Certificates	1,645
OHRV Agent & Registration Fees	5,191
Boat Agent & Permit Fees	2,714
Fish/Hunt Agent & Permit Fees	970
Miscellaneous & Bad Check	4,266
Motor Vehicle Mail-In Registrations	2,620
State of NH - DMV	159,468

<i>Total Town Clerk Receipts</i>	751,799
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TREASURER'S FINANCIAL STATEMENT
Continued

Tax Collector Receipts

Property Tax This Year	8,633,508
Property Tax Last Year - Pre-Lien	259,321
Property Tax Last Year - Post-Lien	24,044
Property Tax Two Years Past	9,967
Property Tax Three Years Past	24,091
Current Use This Year (prepay) 2020	12,500
Yield Tax	351
Property Tax Interest This Year	2,482
Property Tax Interest Last Year Pre-Lien	6,450
Property Tax Interest Last Year Post-Lien	519
Property Tax Interest Two Years Past	3,661
Property Tax Interest Three Years Past	6,577
At Lien Interest & Penalty Interest & Fees	3,244
Overpayment Tax This Year/Last Year	16,680
Miscellaneous & Bad Check	25

<i>Total Tax Collector Receipts</i>	<u>9,003,421</u>
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Total Receipts for the Year 2020	10,213,348
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Total Expenditures for the Year 2020	10,673,952
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Closing Balance December 31, 2020	<u>3 740 302</u>
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Respectfully Submitted

Barbara K. Smith, Treasurer

SCHEDULE OF TOWN PROPERTY

<u>MBL#</u>	<u>PROPERTY</u>	<u>DESCRIPTION</u>	<u>ACRES</u>	<u>VALUE(\$)</u>
02-01-01	33 Rowell Rd.	Land	0.5	\$7,400
02-01-20	2 Indian Rd.- McGaffigan Land	Land	0.17	\$27,800
02-01-34	26 Rowell Rd.	Land	0.96	\$131,700
02-01-37	2 Cove Rd.	Land	1.25	\$102,800
02-04-04	39 Powwow River Rd.- Christ Church Land	Land	9.2	\$271,100
02-04-05	45 Powwow River Rd. - B & M Railroad Land	Land	3.47	\$116,700
02.-06-13	8 Kelley Ln. - B & M Railroad Land	Land	1.3	\$208,700
02.-07-05	50 Powwow River Rd. - Janvrin Land	Land	1.5	\$120,500
03-01-06	111 Powwow River Rd. - Frascone Land	Land	0.003	\$1,800
03-02-06	8 Wold ridge Ln. - Daniel West Land	Land	2.8	\$3,300
06-01-36	16 Pheasant Run - Recreation Land	Land	5	\$151,200
06-01-43	6 Blue Heron Ct. - Ed Smith Land - CU	Land	43.9	\$35,500
07-03-14	9 Robin Ln. Rear - Corbett Land	Land	10	\$10,700
07-03-60	7 Blue Heron Ct. - Conservation Land	Land	31.07	\$29,600
07-03-64	7 Robin Ln. Rear - Levi Bartlett Land	Land	1	\$1,300
09-02-07	3 Depot Rd. - Railroad Depot	Land/Buildings	0.2	\$272,500
09-02-05	12 Haverhill Rd.	Land	3.2	\$111,600
09-05-01	41 Depot Rd. - Pound School	Land/Buildings	0.5	\$277,900
09-06-04	2.4 Depot Rd. - Town Offices	Land/Buildings	2.4	\$656,500
09-07-03	3 Main St. - Town Hall/EOC	Land/Buildings	1.49	\$485,000
09-07-13	47 Maplevale Rd. - Public Library	Land/Buildings	2	\$846,700
09-08-02	44 Main St. - Olde Cemetery	Land	0.87	\$123,700
09-08-13	8 Main St. - Foss-Wasson Field	Land	5.2	\$175,000
09-08-21	29 Haverhill Rd. - Hillside Cemetery	Land	5.44	\$158,400
09-08-23	37 Haverhill Rd. - Parsonage Land	Land	11.34	\$33,900
10-05-07	42 Fish Rd. - Kennard Land	Land	1	\$75,800
10-05-08	52 Fish Rd. - Kennard Land	Land	2.5	\$77,700
10-05-12	33 Burnt Swamp Rd.	Land	0.24	\$8,900
10-06-02	50 Burnt Swamp Rd.	Land	0.55	\$91,500
11-02-04	29 Clement Ln. - Welch Land	Land	11.8	\$125,100
11-02-39	3 Bowley Rd. - Police Station	Land/Buildings	2	\$565,100
11-03-05	96 Burnt Swamp Rd. - Berry Land	Land	2.6	\$110,300
14-04-03	17 South Rd. - Union Cemetery	Land	2.68	\$183,800
14-04-06	5 Andrews Ln. - Elementary School	Land/Buildings	7.97	\$2,076,200
14-04-07	11 Andrews Ln. - Cole House	Land/Buildings	1	\$266,200
16-01-04	Off Giles Road	Land	3.8	\$3,300
16-02-12	37 Giles Rd. - Giles Road Bridge	Bridge	0	\$67,500
17-02-14	28 Joslin Rd.	Land	1.5	\$1,800
Total Acreage Owned by Town			182.403	\$8,014,500

**SUMMARY INVENTORY OF VALUATION
EAST KINGSTON
CERTIFICATE (2020)**

This is to certify that the information contained in this report was taken from the official records and is correct to the best of our knowledge and belief.

1. Valuation of land only:	Acres	Assessment
A. Current use (at c.u. value)	3,228.27	\$422,927
B. Conservation	0.00	\$0
C. Discret. Preservation Ease.	0.00	\$0
C. Residential	2,518.87	\$135,385,400
D. Commercial/Industrial	137.64	\$2,943,700
E. Total of Taxable Land	5,884.78	\$138,752,027
F. Tax Exempt & Non Taxable	283.42	\$5,443,100
2. Value of Buildings only:		
A. Residential		\$227,653,800
B. Manufactured Housing		\$1,779,600
C. Commercial/Industrial		\$5,701,900
D. Discretionary Preservation Easement		\$0
E. Total of Taxable Buildings		\$235,135,300
F. Exempt & Non Taxable		\$5,187,100
3. Public Utilities:		
A. Gas		
B. Electric		
D. Other Utilities (water)		
C. Total Utilities		\$27,057,300
4. Valuation before Exemptions:		\$400,944,627
5. Disabled Exemptions:		\$0
6. Modified Assessed Valuation of all Properties		\$400,944,627
7. Blind Exemption (2)		\$30,000
8. Elderly Exemption		\$207,800
9. Solar Energy Systems Exemptions		\$331,800
10. Total Dollar Amount of Exemptions		\$569,600
11. Net Valuation on which Tax Rate is computed		\$400,375,027
12. Less the Value of Utilities		(\$27,057,300)
13. Net Valuation without Utilities on which State Education Tax is Computed		\$373,317,727
TAX CREDITS:		
Totally and permanently disabled veterans, their spouses or widows, and the widows of veterans who died or were killed on active duty (\$700.):		
	2	\$1,400
Other war service credits (\$500.):	142	\$71,000
Total Number and Amount:	144	\$72,400

TAX RATE BREAKDOWN

YEAR	COUNTY	TOWN	SCHOOL	TOTAL TAX RATE	EQUALIZED VALUE
2020	.84	4.91	16.65	\$22.40	
2019	.87	5.09	16.56	\$22.52	99.8%
2018	1.04	5.70	19.31	\$26.05	78.8%
2017	1.04	5.41	18.32	\$24.77	86.5%
2016	1.06	6.29	17.44	\$24.79	90.7%
2015	1.02	7.25	16.50	\$24.77	90.7%
2014	.96	6.20	17.84	\$25.00	98.9%
2013	1.06	5.29	18.41	\$24.76	104.7%
2012	1.03	5.74	16.79	\$23.56	109.3
2011	.99	5.87	16.33	\$23.19	104.6
2010	.98	6.18	16.17	\$23.33	100%
2009	.97	6.18	15.96	\$23.11	100%
2008	.98	6.08	15.82	\$22.88	95%
2007	.98	5.08	16.20	\$22.26	88%
2006	.96	2.68	16.62	\$20.26	81%

The tax rate is based on the total amount due to cover county, town, and school operating costs. The county portion is derived from the percentage the town is liable for of the 37 Rockingham County towns that support the county nursing home, jail, sheriff's department, etc. The town portion is derived from the operating budget and warrant articles approved at Town Meeting each year, which includes the support of the police, fire, and highway departments, etc. The school portion covers the support of grade levels K-12.

Annually, the Department of Revenue Administration (DRA) is charged with equalizing the valuation of property in towns throughout the State. A sales report is completed by the Town's Assessing Officer (Selectmen) and submitted to DRA. The report reflects detailed information regarding each sale or purchase of property in town based on a twelve-month period, October - October. Then, DRA determines the average level of assessment for land and buildings as of April 1st of each year. The property assessment is then equalized by taking the Town's value and dividing it by the current equalized percentage to arrive at today's fair market value.

Town Of East Kingston
Report of the Trustees of Trust Funds
For the Calendar Year Ending December 31, 2020

First Deposit	Name of Fund	Purpose of Fund	How Invested	PRINCIPAL			INCOME				TOTAL		Ending Market Value
				Balance Beginning of Year	Additions-Withdrawal Gain-Loss	Balance End of Year	Balance Beginning of Year	Net Income	Expended During Year	Balance End of Year	Principal & Income		
CHARITABLE & PRIVATE TRUSTS													
1900-2008	Perpetual Care	Lot Care	Common TF	162,152.67	-643.67	161,509.00	83,805.72	6,838.15	0.00	90,643.87	252,152.87	291,879.25	
1994	Expansion of Existing Cemeteries	Lot Care	Common TF	2,236.00	-9.01	2,226.99	1,209.80	95.82	0.00	1,305.62	3,532.61	4,089.17	
1994	Future Cemetery Land Acquisition	Lot Care	Common TF	1,490.64	-6.02	1,484.62	806.54	63.86	0.00	870.40	2,355.02	2,726.05	
1855	Jeremiah Morrill	School	Common TF	15,384.25	-42.70	15,341.55	945.60	454.07	0.00	1,399.67	16,741.22	19,378.78	
1882	Elizabeth Towle	School	Common TF	13,356.84	-37.09	13,319.75	820.99	394.21	0.00	1,215.20	14,534.95	16,824.92	
1954	E. Philbrick	School	Common TF	489.63	-1.37	488.26	30.10	14.46	0.00	44.56	532.82	616.77	
2009	R. E. Sargent Expendable Trust	School	Common TF	218,699.18	-2,715.93	215,983.25	18,381.54	6,180.17	19,000.00	5,561.71	221,544.96	256,449.24	
Total Charitable & Private Trusts				413,809.21	-3,455.79	410,353.42	106,000.29	14,040.74	19,000.00	101,041.03	511,394.45	591,964.18	
CAPITAL RESERVES													
1993	Building Preservation	Town Buildings	Common CRF	21,489.22	106.57	21,595.79	2,945.43	375.98	0.00	3,321.41	24,917.20	27,372.34	
1993	Revaluation	Revaluation	Common CRF	6,107.72	27.39	6,135.11	172.42	96.63	0.00	269.05	6,404.16	7,035.17	
2016	Police Dept Bldg Long Term Maintenance Costs	Maintenance	Common CRF	28,575.05	15,195.04	43,770.09	1,146.64	686.44	0.00	1,833.08	45,603.17	50,096.54	
2016	Police Dept Long Term Equipment Replacement	Equipment Replacement	Common CRF	29,544.77	3,030.60	32,575.37	1,213.23	551.39	0.00	1,764.62	34,339.99	37,723.57	
2018	Cemetery Maintenance & Administration Expendable Trust	Maintenance	Common CRF	61,678.84	2,826.04	64,504.88	1,006.57	967.20	0.00	1,973.77	66,478.65	73,028.92	
2019	Emerald Ash Borer (EAB) ETF	Town	Common CRF	0.00	5,021.80	5,021.80	0.00	76.37	0.00	76.37	5,098.17	5,600.50	
1994	Elementary School Development	School	Common CRF	1,538.31	7.63	1,545.94	210.90	26.91	0.00	237.81	1,783.75	1,959.51	
1997	School Building Expansion	Construction	Common CRF	598,447.44	3,010.73	601,458.17	91,883.04	10,622.15	0.00	102,505.19	703,963.36	773,326.21	
2004	Special Education Expendable	School	Common CRF	40,505.76	20,282.18	60,787.94	5,551.92	942.05	0.00	6,493.97	67,281.91	73,911.32	
2005	School Maintenance	School	Common CRF	16,519.07	78.18	16,597.25	1,405.10	275.78	0.00	1,680.88	18,278.13	20,079.11	
2012	Fire Department	Construction	Common CRF	57,052.14	10,305.88	67,358.02	3,081.75	1,078.04	0.00	4,159.79	71,517.81	78,564.60	
1999	Fire Apparatus Capital Reserve	Fire Apparatus	Common CRF	129,762.59	50,874.97	180,637.56	20,861.19	3,081.33	0.00	23,942.52	204,580.08	224,737.74	
2018	Cistern/Hydrant Repair/Replace Capital Reserve	Repair & Replacement	Common CRF	15,037.85	15,132.76	30,170.61	402.31	466.68	0.00	868.99	31,039.60	34,097.99	
1997	Library Capital Expansion	Library	Common CRF	573.22	2.85	576.07	78.56	10.03	0.00	88.59	664.66	730.15	
2010	Library Bldg Major Repair/Replacement Reserve Fund	Library	Common CRF	62,106.34	11,333.52	73,439.86	3,364.61	1,175.42	0.00	4,540.03	77,979.89	85,663.40	
Total Capital Reserves				1,068,938.32	137,236.14	1,206,174.46	133,323.67	20,432.40	0.00	153,756.07	1,359,930.53	1,493,927.07	

**Town Of East Kingston
Report of the Trustees of Trust Funds
For the Calendar Year Ending December 31, 2020**

First Deposit	Name of Fund	Purpose of Fund	How Invested	PRINCIPAL			INCOME			TOTAL		Ending Market Value
				Balance Beginning of Year	Additions- Withdrawal Gain-Loss	Balance End of Year	Balance Beginning of Year	Net Income	Expended During Year	Balance End of Year	Principal & Income	
			GRAND TOTALS:	1,482,747.53	133,780.35	1,616,527.88	239,323.96	34,473.14	19,000.00	254,797.10	1,871,324.98	2,085,891.25

DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION
RESIDENT BIRTH REPORT
01/01/20 – 12/31/2020
EAST KINGSTON, NH

Child's Name	Birth Date	Birth Place	Father's/Partner's Name	Mother's Name
RUSTICI, CULLEN ERIC	01/07/2020	EXETER, NH	RUSTICI, ROSS	RUSTICI, KATHLEEN
NALLY, HUNTER WILLIAM PATRICK	01/25/2020	DOVER, NH	NALLY, SHAWN	HOLLIS, HALEY
GROSHON, ADALINE IRENE	03/10/2020	PORTSMOUTH, NH	GROSHON, BRIAN	GROSHON, KAITLIN
ADAMS, JOHN IMILLIAM	04/22/2020	PORTSMOUTH, NH	ADAMS, ANDREW	ADAMS, SAIV ANTHA
SULLIVAN, ARCHER TOIVO	10/21/2020	MANCHESTER, NH	SULLIVAN, TIMOTHY	DUGAR, KRISTA

Total number of records 5



DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION
RESIDENT DEATH REPORT
01/01/2020 – 12/31/2020
EAST KINGSTON, NH

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
FORMELLA, NANCY A	01/16/2020	HAMPTON	MANSHEIM, BERNARD	SEILER, DOROTHY	N
DAVIS, JAMES PETER	01/24/2020	TILTON	DAVIS, STEVEN	CLAPP,SUSAN	N
SCIALDONE, CARL WALTER	02/03/2020	EAST KINGSTON	SCIALDONE, CHARLES	DZIERNANOWSKI, GERTRUDE	Y
DALY, JOHN V	02/07/2020	EAST KINGSTON	DALY, JOSEPH	KIERMAN, MARCELLA	N
MOSLEY, CARLISLE I	02/21/2020	EAST KINGSTON	MOSLEY, BERNARD	CARLISLE, EDITH	Y
HANSCOMB, BARBARA DELIA	04/17/2020	EAST KINGSTON	SULLIVAN,BERNARD	SCHULTZ, LILLIAN	N
ABBOTT, CAROLE A	06/13/2020	EXETER	TUTTLE,CHESTER	COTE,CONSTANCE	N
SANBORN, MARY ALICE	06/15/2020	EAST KINGSTON	ELLERY, ALBERT	ABBOTT, DOROTHY	N
JOHNNEN, CARL F	07/28/2020	EAST KINGSTON	JOHNNEN, JOHN	PINKHAM, KATHERINE	Y
STEIN, BARBARA S	08/24/2020	EXETER	ROSEN,HAROLD	COHEN,LILLIAN	N
POELAERT, RICHARD SEAN	09/02/2020	EAST KINGSTON	POELAERT, RICHARD	MCGINN, ESTELLE	Y
AYERS, ANN MERRIGAN	09/14/2020	HAMPTON	MERRIGAN, WILLIAM	MERRIGAN, KATHERINE	N
STEMPIEN, BARBARA J	09/20/2020	ROCHESTER	DIVINCENZO, PASQUALE	VIVACE, MARY	N
EATON, FREDERICK N	12/24/2020	EXETER	EATON,JOHN	FRANK, CATHERINE	N

Total number of records 14

**DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION**

RESIDENT MARRIAGE REPORT

01/01/2020 – 12/31/2020

EAST KINGSTON, NH

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
CONANT, AIDAN P EAST KINGSTON, NH	HAHN, KARA A NEWTON, NH	EAST KINGSTON	EAST KINGSTON	05/14/2020
HIGGINS, MICHELLE R EAST KINGSTON, NH	COOK, JAMIE T EAST KINGSTON, NH	EAST KINGSTON	PITTSBURG	08/08/2020
CANTRELL, MICHAEL W EAST KINGSTON, NH	MOORE, JESSICA A EAST KINGSTON, NH	EAST KINGSTON	NEWCASTLE	10/06/2020
DUGAR, KRISTA J EAST KINGSTON, NH	SULLIVAN, TIMOTHY J EAST KINGSTON, NH	EAST KINGSTON	EAST KINGSTON	12/12/2020
PENTA, BENJAMIN T EAST KINGSTON, NH	SHILAND, CYRENA C EAST KINGSTON, NH	EAST KINGSTON	EAST KINGSTON	12/28/2020

Total number of records 5



East Kingston Elementary School Children want to say thank you
to all our First Responders!



TOWN OF
EAST KINGSTON
WARRANT
AND
BUDGET
FOR THE YEAR
2021

TO THE RESIDENTS OF EAST KINGSTON, NH

Greetings from the Board of the Selectmen. We would like to take this opportunity to ask you to mark your calendars to vote on Tuesday, May 11, 2021, at the East Kingston Elementary School. The voting polls will be open from 8:00AM - 7:00PM. We urge everyone to register and vote. If you need transportation/assistance to the polls, please contact the Select Office at 642-8406. Absentee ballots will be available from the Town Clerk's Office, 24 Depot Road at 642-8794.

TAX RATE

The Department of Revenue Administration set the 2020 tax rate at \$22.40, with the breakdown of:

County	\$ 0.84	
Town	\$ 4.91	
School	<u>\$16.65</u>	(EKES = \$6.49 + COOP = \$10.16)
TOTAL	\$22.40	

Please note the Board of Selectmen does NOT have any control over the school or county portion of the tax rate.

WARRANT ARTICLES

The following is the vote of the Board of Selectmen and explanation of the Warrant Articles for 2021, which are all to be voted on by ballot in accordance with SB-2.

1. To choose all necessary Town Officers for the year ensuing.
2. Shall the Town of East Kingston raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$3,172,471. Should this article be defeated, the default budget shall be \$3,123,555 which is the same as last year, with certain adjustments required by previous action of the Town of East Kingston or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. This operating budget article doesn't contain appropriations contained in any other warrant articles.
MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board vote).

The operating budget includes costs for operating expenses of all departments and buildings and for bonded debt payments for conservation easements, library building, and police station.

The default budget is based on last year's approved budget +/- one-time costs, plus contractual costs. The proposed budget is 1.5% more than the default budget.

3. To see if the Town will vote to raise and appropriate the sum of fifty thousand dollars (\$50,000) to be added to the existing Fire Apparatus Capital Reserve Fund established at the 1999 Town Meeting for the purpose of acquiring fire apparatus.
MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board vote).

The purpose is to set aside funds to replace emergency vehicles when necessary. As of 12/31/20, the fund has a balance of \$224,737.74.

4. To see if the Town will vote to raise and appropriate the sum of ten thousand dollars (\$10,000) to be added to the existing Fire Department/Emergency Operations Center Land &/or

Building Capital Reserve Fund established at the 2012 Town Meeting for the purpose of the acquisition of land and/or building or construction of building for a Fire Station/Emergency Operations Center.

MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board vote).

The purpose is to set aside funds for the future when the Town's growth requires another facility. The current Fire Station is not a Town owned building but leased from the EK Volunteer Fireman's Association. The property is .97 acres; therefore, we are unable to further expand at the current location. As of 12/31/20, the fund has a balance of \$78,564.60.

- 5. To see if the Town will vote to raise and appropriate the sum of fifteen thousand dollars (\$15,000) to be added to the existing cistern/hydrant repair/replace Capital Reserve Fund established at the 2018 Town Meeting for the purpose of repairing or replacing existing cisterns or hydrants.**

MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board Vote).

The purpose is to set aside funds to cover future costs when cisterns and fire hydrant repair or replacement is needed. As of 12/31/20, the fund has a balance of \$34,097.99.

- 6. To see if the Town will vote to discontinue the Old Home Day Fund created in 1994. Said funds, one-thousand one hundred seventy-seven dollars and thirty-six cents (\$1,177.36) with accumulated interest to date of withdrawal, are to be transferred to the municipality's general fund.**

MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board vote).

Given under our hands and seal, this 11th day of January, in the year of our Lord Two Thousand Twenty-One.


Justin Lyons (Apr 5, 2021 13:19 EDT)

Justin B. Lyons



Robert L. Nigrello


Joseph Cacciatore (Apr 5, 2021 12:43 EDT)

Joseph M. Cacciatore

**Town of East Kingston
Board of Selectmen**



Proposed Budget
East Kingston

For the period beginning January 1, 2021 and ending December 31, 2021

Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on: Monday, January 25, 2021

GOVERNING BODY CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Robert Nixon	Res	[Signature]
James M. J.	Selectmen	[Signature]

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:

<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



Appropriations

Account	Purpose	Article	Expenditures for period ending 12/31/2020	Appropriations for period ending 12/31/2020	Proposed Appropriations for period ending 12/31/2021	
					(Recommended)	(Not Recommended)
General Government						
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0
4130-4139	Executive	02	\$126,395	\$127,174	\$190,019	\$0
4140-4149	Election, Registration, and Vital Statistics	02	\$52,122	\$84,978	\$56,944	\$0
4150-4151	Financial Administration	02	\$183,405	\$189,881	\$117,550	\$0
4152	Revaluation of Property	02	\$23,572	\$33,060	\$20,000	\$0
4153	Legal Expense	02	\$59,117	\$85,000	\$85,000	\$0
4155-4159	Personnel Administration	02	\$454,295	\$174,318	\$482,261	\$0
4191-4193	Planning and Zoning	02	\$35,474	\$12,435	\$29,107	\$0
4194	General Government Buildings	02	\$95,410	\$77,353	\$19,910	\$0
4195	Cemeteries	02	\$8,510	\$27,774	\$26,050	\$0
4196	Insurance	02	\$56,950	\$57,173	\$45,800	\$0
4197	Advertising and Regional Association		\$0	\$0	\$0	\$0
4199	Other General Government		\$0	\$0	\$0	\$0
General Government Subtotal			\$1,095,250	\$869,146	\$1,072,641	\$0
Public Safety						
4210-4214	Police	02	\$462,538	\$661,616	\$580,039	\$0
4215-4219	Ambulance	02	\$18,628	\$19,500	\$21,500	\$0
4220-4229	Fire	02	\$228,212	\$237,540	\$261,695	\$0
4240-4249	Building Inspection	02	\$14,407	\$15,652	\$14,500	\$0
4290-4298	Emergency Management	02	\$72,115	\$49,800	\$57,882	\$0
4299	Other (Including Communications)	02	\$38,175	\$0	\$3,800	\$0
Public Safety Subtotal			\$834,075	\$984,108	\$939,216	\$0
Airport/Aviation Center						
4301-4309	Airport Operations		\$0	\$0	\$0	\$0
Airport/Aviation Center Subtotal			\$0	\$0	\$0	\$0
Highways and Streets						
4311	Administration		\$0	\$0	\$0	\$0
4312	Highways and Streets	02	\$283,720	\$479,165	\$479,165	\$0
4313	Bridges		\$0	\$0	\$0	\$0
4318	Street Lighting	02	\$4,781	\$4,400	\$4,400	\$0
4319	Other		\$0	\$0	\$0	\$0
Highways and Streets Subtotal			\$288,501	\$483,565	\$483,565	\$0



Appropriations

Account	Purpose	Article	Expenditures for	Appropriations	Proposed Appropriations for period	
			period ending 12/31/2020	for period ending 12/31/2020	ending 12/31/2021	
					(Recommended)	(Not Recommended)
Sanitation						
4321	Administration		\$0	\$0	\$0	\$0
4323	Solid Waste Collection	02	\$261,457	\$212,300	\$259,305	\$0
4324	Solid Waste Disposal		\$0	\$0	\$0	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0
4326-4328	Sewage Collection and Disposal		\$0	\$0	\$0	\$0
4329	Other Sanitation		\$0	\$0	\$0	\$0
	Sanitation Subtotal		\$261,457	\$212,300	\$259,305	\$0
Water Distribution and Treatment						
4331	Administration		\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0
4335	Water Treatment		\$0	\$0	\$0	\$0
4338-4339	Water Conservation and Other		\$0	\$0	\$0	\$0
	Water Distribution and Treatment Subtotal		\$0	\$0	\$0	\$0
Electric						
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0
	Electric Subtotal		\$0	\$0	\$0	\$0
Health						
4411	Administration		\$0	\$0	\$0	\$0
4414	Pest Control	02	\$1,210	\$12,000	\$1,500	\$0
4415-4419	Health Agencies, Hospitals, and Other	02	\$8,072	\$5,675	\$10,500	\$0
	Health Subtotal		\$9,282	\$17,675	\$12,000	\$0
Welfare						
4441-4442	Administration and Direct Assistance		\$0	\$13,600	\$0	\$0
4444	Intergovernmental Welfare Payments	02	\$3,000	\$0	\$12,000	\$0
4445-4449	Vendor Payments and Other	02	\$0	\$0	\$13,600	\$0
	Welfare Subtotal		\$3,000	\$13,600	\$25,600	\$0
Culture and Recreation						
4520-4529	Parks and Recreation	02	\$13,764	\$14,900	\$14,900	\$0
4550-4559	Library	02	\$135,170	\$146,427	\$165,181	\$0
4583	Patriotic Purposes	02	\$263	\$1,000	\$1,000	\$0
4589	Other Culture and Recreation		\$0	\$1,000	\$0	\$0
	Culture and Recreation Subtotal		\$149,197	\$163,327	\$181,081	\$0



Appropriations

Account	Purpose	Article	Expenditures for period ending 12/31/2020	Appropriations for period ending 12/31/2020	Proposed Appropriations for period ending 12/31/2021	
					(Recommended)	(Not Recommended)
Conservation and Development						
4611-4612	Administration and Purchasing of Natural Resources		\$0	\$7,000	\$0	\$0
4619	Other Conservation	02	\$7,147	\$0	\$7,000	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0	\$0
Conservation and Development Subtotal			\$7,147	\$7,000	\$7,000	\$0
Debt Service						
4711	Long Term Bonds and Notes - Principal	02	\$345,000	\$245,000	\$135,000	\$0
4721	Long Term Bonds and Notes - Interest	02	\$82,538	\$68,183	\$57,061	\$0
4723	Tax Anticipation Notes - Interest	02	\$0	\$2,500	\$1	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0
Debt Service Subtotal			\$427,538	\$315,683	\$192,062	\$0
Capital Outlay						
4901	Land		\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment	02	\$7,116	\$0	\$1	\$0
4903	Buildings		\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$0	\$0	\$0	\$0
Capital Outlay Subtotal			\$7,116	\$0	\$1	\$0
Operating Transfers Out						
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other		\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0
4919	To Fiduciary Funds		\$0	\$0	\$0	\$0
Operating Transfers Out Subtotal			\$0	\$0	\$0	\$0
Total Operating Budget Appropriations					\$3,172,471	\$0



Special Warrant Articles

Account	Purpose	Article	Proposed Appropriations for period ending 12/31/2021	
			(Recommended)	(Not Recommended)
4915	To Capital Reserve Fund	03 <i>Purpose: Acquiring Fire Apparatus</i>	\$50,000	\$0
4915	To Capital Reserve Fund	04 <i>Purpose: Fire Station/Emergency Operations Center</i>	\$10,000	\$0
4915	To Capital Reserve Fund	05 <i>Purpose: Cistem.Hydrant Repair/Replace CRF</i>	\$15,000	\$0
Total Proposed Special Articles			\$75,000	\$0



Individual Warrant Articles

Account	Purpose	Article	Proposed Appropriations for period ending 12/31/2021	
			(Recommended)	(Not Recommended)
Total Proposed Individual Articles			\$0	\$0



Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2020	Estimated Revenues for period ending 12/31/2020	Estimated Revenues for period ending 12/31/2021
Taxes					
3120	Land Use Change Tax - General Fund	02	\$12,500	\$10,714	\$10,000
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	02	\$351	\$0	\$150
3186	Payment in Lieu of Taxes		\$0	\$0	\$0
3187	Excavation Tax		\$0	\$0	\$0
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	02	\$22,933	\$20,871	\$20,000
9991	Inventory Penalties		\$0	\$0	\$0
Taxes Subtotal			\$35,784	\$31,585	\$30,150
Licenses, Permits, and Fees					
3210	Business Licenses and Permits	02	\$2,995	\$701	\$500
3220	Motor Vehicle Permit Fees	02	\$580,894	\$575,135	\$575,000
3230	Building Permits	02	\$4,848	\$3,481	\$3,500
3290	Other Licenses, Permits, and Fees	02	\$9,761	\$19,659	\$20,000
3311-3319	From Federal Government		\$0	\$0	\$0
Licenses, Permits, and Fees Subtotal			\$598,496	\$598,976	\$599,000
State Sources					
3351	Municipal Aid/Shared Revenues	02	\$17,077	\$17,077	\$50
3352	Meals and Rooms Tax Distribution	02	\$122,661	\$122,661	\$100,000
3353	Highway Block Grant	02	\$52,958	\$52,962	\$50,000
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement	02	\$27	\$26	\$26
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)	02	\$14,427	\$525	\$525
3379	From Other Governments	02	\$60,845	\$25,000	\$1,000
State Sources Subtotal			\$267,993	\$218,251	\$151,601
Charges for Services					
3401-3406	Income from Departments	02	\$36,580	\$65,828	\$50,000
3409	Other Charges		\$0	\$0	\$0
Charges for Services Subtotal			\$36,580	\$65,828	\$50,000
Miscellaneous Revenues					
3501	Sale of Municipal Property	02	\$3,000	\$98	\$500
3502	Interest on Investments	02	\$2,717	\$2,600	\$1,000
3503-3509	Other	02	\$109,455	\$17,504	\$10,000
Miscellaneous Revenues Subtotal			\$115,172	\$20,202	\$11,500



Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2020	Estimated Revenues for period ending 12/31/2020	Estimated Revenues for period ending 12/31/2021
Interfund Operating Transfers In					
3912	From Special Revenue Funds		\$0	\$0	\$0
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)		\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)		\$0	\$0	\$0
3915	From Capital Reserve Funds		\$7,116	\$0	\$0
3916	From Trust and Fiduciary Funds		\$0	\$0	\$0
3917	From Conservation Funds		\$0	\$0	\$0
	Interfund Operating Transfers In Subtotal		\$7,116	\$0	\$0
Other Financing Sources					
3934	Proceeds from Long Term Bonds and Notes		\$0	\$0	\$0
9998	Amount Voted from Fund Balance		\$0	\$0	\$0
9999	Fund Balance to Reduce Taxes	02	\$0	\$0	\$348,000
	Other Financing Sources Subtotal		\$0	\$0	\$348,000
Total Estimated Revenues and Credits			\$1,061,141	\$934,842	\$1,190,251



Budget Summary

Item	Period ending 12/31/2021
Operating Budget Appropriations	\$3,172,471
Special Warrant Articles	\$75,000
Individual Warrant Articles	\$0
Total Appropriations	\$3,247,471
Less Amount of Estimated Revenues & Credits	\$1,190,251
Estimated Amount of Taxes to be Raised	\$2,057,220



Default Budget of the Municipality

East Kingston

For the period beginning January 1, 2021 and ending December 31, 2021

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

This form was posted with the warrant on: Monday, January 25, 2021

GOVERNING BODY CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
<u>Rob Niu</u>	<u>Rep</u>	<u>AN</u>
<u>Josh M.S</u>	<u>Selectmen</u>	<u>Josh M.S</u>

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



Appropriations

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
General Government					
0000-0000	Collective Bargaining	\$0	\$0	\$0	\$0
4130-4139	Executive	\$127,174	\$0	\$0	\$127,174
4140-4149	Election, Registration, and Vital Statistics	\$84,978	\$0	\$0	\$84,978
4150-4151	Financial Administration	\$189,881	(\$48,351)	(\$24,130)	\$117,400
4152	Revaluation of Property	\$33,060	\$0	\$0	\$33,060
4153	Legal Expense	\$85,000	\$0	\$0	\$85,000
4155-4159	Personnel Administration	\$174,318	\$133,625	\$0	\$307,943
4191-4193	Planning and Zoning	\$12,435	\$0	\$0	\$12,435
4194	General Government Buildings	\$77,353	\$0	\$0	\$77,353
4195	Cemeteries	\$27,774	\$0	\$0	\$27,774
4196	Insurance	\$57,173	\$0	\$0	\$57,173
4197	Advertising and Regional Association	\$0	\$0	\$0	\$0
4199	Other General Government	\$0	\$0	\$0	\$0
General Government Subtotal		\$869,146	\$85,274	(\$24,130)	\$930,290
Public Safety					
4210-4214	Police	\$661,616	\$36,124	\$0	\$697,740
4215-4219	Ambulance	\$19,500	\$0	\$0	\$19,500
4220-4229	Fire	\$237,540	\$24,000	\$0	\$261,540
4240-4249	Building Inspection	\$15,652	\$0	\$0	\$15,652
4290-4298	Emergency Management	\$49,800	\$0	\$0	\$49,800
4299	Other (Including Communications)	\$0	\$0	\$0	\$0
Public Safety Subtotal		\$984,108	\$60,124	\$0	\$1,044,232
Airport/Aviation Center					
4301-4309	Airport Operations	\$0	\$0	\$0	\$0
Airport/Aviation Center Subtotal		\$0	\$0	\$0	\$0
Highways and Streets					
4311	Administration	\$0	\$0	\$0	\$0
4312	Highways and Streets	\$479,165	\$0	\$0	\$479,165
4313	Bridges	\$0	\$0	\$0	\$0
4316	Street Lighting	\$4,400	\$0	\$0	\$4,400
4319	Other	\$0	\$0	\$0	\$0
Highways and Streets Subtotal		\$483,565	\$0	\$0	\$483,565



Appropriations

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
Sanitation					
4321	Administration	\$0	\$0	\$0	\$0
4323	Solid Waste Collection	\$212,300	\$47,005	\$0	\$259,305
4324	Solid Waste Disposal	\$0	\$0	\$0	\$0
4325	Solid Waste Cleanup	\$0	\$0	\$0	\$0
4326-4328	Sewage Collection and Disposal	\$0	\$0	\$0	\$0
4329	Other Sanitation	\$0	\$0	\$0	\$0
Sanitation Subtotal		\$212,300	\$47,005	\$0	\$259,305
Water Distribution and Treatment					
4331	Administration	\$0	\$0	\$0	\$0
4332	Water Services	\$0	\$0	\$0	\$0
4335	Water Treatment	\$0	\$0	\$0	\$0
4338-4339	Water Conservation and Other	\$0	\$0	\$0	\$0
Water Distribution and Treatment Subtotal		\$0	\$0	\$0	\$0
Electric					
4351-4352	Administration and Generation	\$0	\$0	\$0	\$0
4353	Purchase Costs	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance	\$0	\$0	\$0	\$0
4359	Other Electric Costs	\$0	\$0	\$0	\$0
Electric Subtotal		\$0	\$0	\$0	\$0
Health					
4411	Administration	\$0	\$0	\$0	\$0
4414	Pest Control	\$12,000	\$0	\$0	\$12,000
4415-4419	Health Agencies, Hospitals, and Other	\$5,675	\$0	\$0	\$5,675
Health Subtotal		\$17,675	\$0	\$0	\$17,675
Welfare					
4441-4442	Administration and Direct Assistance	\$13,600	\$0	\$0	\$13,600
4444	Intergovernmental Welfare Payments	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other	\$0	\$0	\$0	\$0
Welfare Subtotal		\$13,600	\$0	\$0	\$13,600
Culture and Recreation					
4520-4529	Parks and Recreation	\$14,900	\$0	\$0	\$14,900
4550-4559	Library	\$146,427	\$0	\$0	\$146,427
4583	Patriotic Purposes	\$1,000	\$0	\$0	\$1,000
4589	Other Culture and Recreation	\$1,000	\$0	\$0	\$1,000
Culture and Recreation Subtotal		\$163,327	\$0	\$0	\$163,327



Appropriations

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
Conservation and Development					
4611-4612	Administration and Purchasing of Natural Resources	\$7,000	\$0	\$0	\$7,000
4619	Other Conservation	\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing	\$0	\$0	\$0	\$0
4651-4659	Economic Development	\$0	\$0	\$0	\$0
Conservation and Development Subtotal		\$7,000	\$0	\$0	\$7,000
Debt Service					
4711	Long Term Bonds and Notes - Principal	\$245,000	(\$100,000)	\$0	\$145,000
4721	Long Term Bonds and Notes - Interest	\$68,183	(\$11,122)	\$0	\$57,061
4723	Tax Anticipation Notes - Interest	\$2,500	\$0	\$0	\$2,500
4790-4799	Other Debt Service	\$0	\$0	\$0	\$0
Debt Service Subtotal		\$315,683	(\$111,122)	\$0	\$204,561
Capital Outlay					
4901	Land	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment	\$0	\$0	\$0	\$0
4903	Buildings	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings	\$0	\$0	\$0	\$0
Capital Outlay Subtotal		\$0	\$0	\$0	\$0
Operating Transfers Out					
4912	To Special Revenue Fund	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric	\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water	\$0	\$0	\$0	\$0
4915	To Capital Reserve Fund	\$0	\$0	\$0	\$0
4916	To Expendable Trusts/Fiduciary Funds	\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds	\$0	\$0	\$0	\$0
Operating Transfers Out Subtotal		\$0	\$0	\$0	\$0
Total Operating Budget Appropriations		\$3,066,404	\$81,281	(\$24,130)	\$3,123,555



Reasons for Reductions/Increases & One-Time Appropriations

Account	Explanation
4150-4151	Decrease consultant and subtract one time server purchase
4220-4229	Contractual increase in IT
4721	prepayment on interest
4711	prepayment on bond
4155-4159	State mandated increase in retirement
4210-4214	Contractual increase in IT and pay matrix
4323	Contractual increase in recycling costs

TOWN OF EAST KINGSTON
First Session of the 2021 Annual Meeting
Deliberative Session – April 10, 2021
(originally scheduled for January 30, 2021)

Selectmen
Justin Lyons, Chairman
Robert Nigrello
Joseph Cacciatore

Keri J. Marshall, Moderator
Barbara A. Clark, Town Clerk

The Moderator, Keri J. Marshall, called the meeting to order at 11:00 am with 41 residents in attendance. Keri said she would like to have an agreement that after completing each warrant article, we would not come back and revisit it.

Vote: Passed (unanimous)

Justin Lyons, Robert Nigrello, and Joseph Cacciatore introduced themselves.

Justin Lyons read Article 2 in its entirety.

2. Shall the Town of East Kingston raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$3,172,471. Should this article be defeated, the default budget shall be \$3,123,555 which is the same as last year, with certain adjustments required by previous action of the Town of East Kingston or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. This operating budget article doesn't contain appropriations contained in any other warrant articles.

MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board vote).

The operating budget includes costs for operating expenses of all departments and buildings and for bonded debt payments for conservation easements, library building, and police station. The default budget is based on last year's approved budget +/- one-time costs, plus contractual costs. The proposed budget is 1.5% more than the default budget.

No discussion.

Voted: Passed (unanimous)

Article 2 will appear on the ballot as written.

Joseph Cacciatore read Article 3 in its entirety.

3. To see if the Town will vote to raise and appropriate the sum of fifty thousand dollars (\$50,000) to be added to the existing Fire Apparatus Capital Reserve Fund established at the 1999 Town Meeting for the purpose of acquiring fire apparatus.

MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board vote).

The purpose is to set aside funds to replace emergency vehicles when necessary. As of 12/31/20, the fund has a balance of \$224,737.74.

No discussion.

Voted: Passed

Article 3 will appear on the ballot as written.

Robert Nigrello read Article 4 in its entirety.

4. To see if the Town will vote to raise and appropriate the sum of ten thousand dollars (\$10,000) to be added to the existing Fire Department/Emergency Operations Center Land &/or Building Capital Reserve Fund established at the 2012 Town Meeting for the purpose of the acquisition of land and/or building or construction of building for a Fire Station/Emergency Operations Center.

MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board vote).

The purpose is to set aside funds for the future when the Town's growth requires another facility. The current Fire Station is not a Town owned building but leased from the EK Volunteer Fireman's Association. The property is .97 acres; therefore, we are unable to further expand at the current location. As of 12/31/20, the fund has a balance of \$78,564.60.

No discussion:

Voted: Passed

Article 4 will appear on the ballot as written.

Justin Lyons read Article 5 in its entirety.

5. To see if the Town will vote to raise and appropriate the sum of fifteen thousand dollars (\$15,000) to be added to the existing cistern/hydrant repair/replace Capital Reserve Fund established at the 2018 Town Meeting for the purpose of repairing or replacing existing cisterns or hydrants.

MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board vote).

The purpose is to set aside funds to cover future costs when cisterns and fire hydrant repair or replacement is needed. As of 12/31/20, the fund has a balance of \$34,097.99.

No discussion.

Voted: Passed (unanimous)

Article 5 will appear on the ballot as written.

Joseph Cacciatore read Article 6 in its entirety.

6. To see if the Town will vote to discontinue the Old Home Day Fund created in 1994. Said funds, one-thousand one hundred seventy-seven dollars and thirty-six cents (\$1,177.36) with accumulated interest to date of withdrawal, are to be transferred to the municipality's general fund. MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board vote).

Discussion:

Gisella Lloyd asked if this could be given to the food bank or charity as it is not a lot of money. Robert Nigrello said the money will go back into the general fund. He said he believes they have \$20,000 budgeted for various social service agencies, whether it be the food bank, Meals on Wheels, etc. He said there were several of them. He said they put them in one lump sum. He said, in effect, it is already in the budget.

No further discussion.

Voted: Passed

Article 6 will appear on the ballot as written.

Keri asked if there was any additional business.

Ronald Morales asked when we would be reopening the town. Justin said the town offices are operating by appointment only and he has not heard any problems or complaints. He said they would see how the vaccines go and the numbers trending down. Ron said we can do other things such as shopping. Ron said it was an inconvenience to have to make appointments. Justin said they are trying to do the responsible thing. Ron said the schools are open so a logical conclusion would be that they would open the offices.

Ted Lloyd said focusing on whether anyone has complained is shortsighted. He said he thinks we should be biased towards liberty, towards freedom, and this is clearly an infringement on liberty.

Keri thanked Justin for his service. She said no one has presently registered to be a Selectman. She said we have a vote coming up on May 11th and she hopes we can muscle some activism here and encourage people to have a write-in at this point.

Keri mentioned Carl Johnnen, who recently passed away, and had lived in town for 17 years. She said he gifted money for the historical society, church, town hall, and railroad depot.

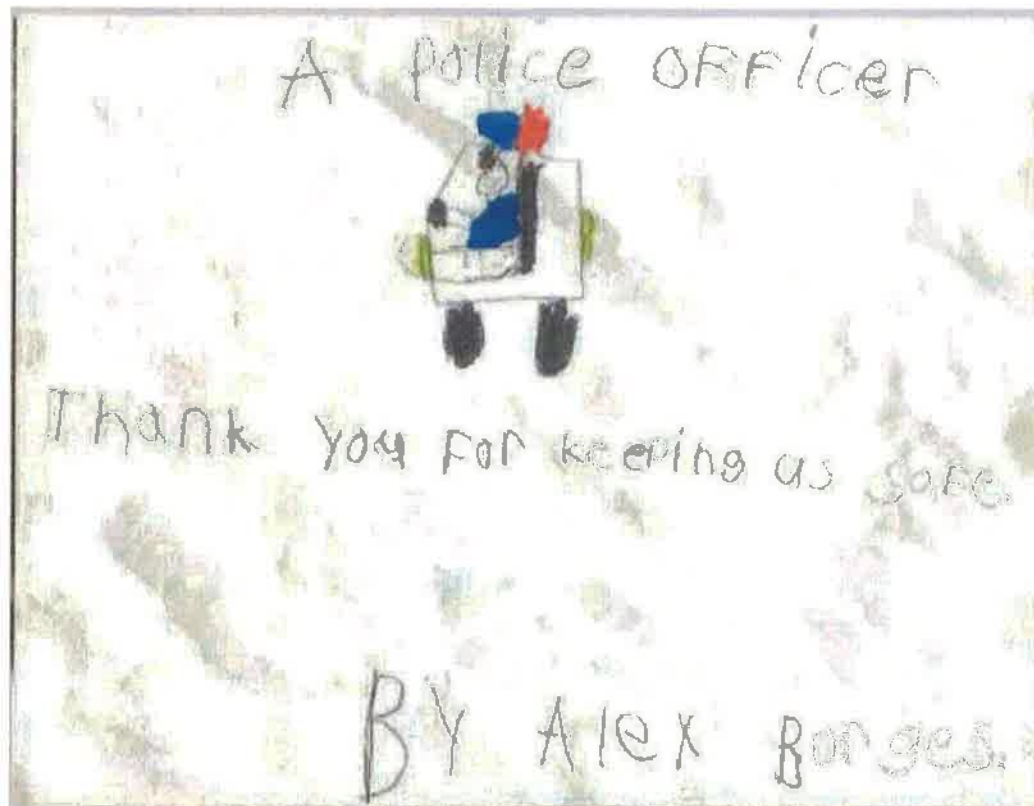
Roby Day spoke of Donald Clark who recently passed away and Keri mentioned Dick Poelaert as well. Roby said when he first met Don, he was the Assistant to the Selectmen. He said Don choreographed every Selectmen meeting, which was once a week, ran the welfare budget and food bank. He said he was a multitasked and multitalented server to the community. Roby said we need to think about not forgetting these kinds of people.

Keri said they had a very difficult decision deciding whether to postpone or not and she said she hopes they realize it was not something taken lightly. She said it took a lot of discussion and she appreciated everyone for being here. She said, “thanks for being part of one of the best towns”.

Meeting adjourned at 11:13 am.

Respectfully submitted,

Barbara A. Clark, Town Clerk



For everything you continue to do for us, we appreciate you!!



ANIMAL CONTROL OFFICER

Dogs reported lost	3	Cow complaints	1
Dogs reported found	7	Cows returned to pasture	2
Dog complaints	13	Poultry complaints	1
Dogs impounded	4	Horse complaints	1
Dog bites reported	3	Horses caught and returned	1
Cats impounded	12	Wildlife complaints	14
Cat complaints	6	Wildlife picked up and buried	20
Cats picked up and buried	2	Wildlife to rehabilitation	2
Pig complaints	1	Wildlife euthanized - buried	2

Respectfully submitted

Robert Marston, DVM, ACO
778-0570
502-8955

BUILDING INSPECTOR

The following is a summary of building permits and occupancy certificates for 2020:

- 0 Permits for new single-family homes
- 0 Permits for Over 55 Housing
- 0 Commercial Building
- 3 Replacement homes
- 3 Occupancy Certificates Issued for new homes
- 5 Demolition Permits
- 2 Permits for Solar Panels
- 3 Permits for Pools
- 6 Permits for Sheds/Barns

The current total for single-family homes is 819 plus 153 for 55 and over housing, for a grand total of 972.

There were 4 permits for emergency generators issued. The installation of generators fueled by propane requires both a building permit and a permit from the Fire Department.

Additionally, there were 35 building permits issued for additions and alterations. A building permit is required for additions or alterations that are valued at \$1,000 or more, including labor and materials.

The State of New Hampshire continued to update code requirements for new homes and major updates. Among the most significant are the requirements for energy efficiency and shore line protection.

Respectfully submitted,

John E. Moreau, Jr.

John E. Moreau, Jr., Building Inspector

CODE ENFORCEMENT OFFICER

The job of Code Enforcement sometimes blends in with the duties of the Building Inspector. Most of the projects for Code Enforcement this year were propagated from calls from citizens with inquiries. Some of the concerns/problems investigated or resolved by the Code Enforcement Officer in the past are now under the purview of the Health Officer or the Fire Chief. Occasionally, unauthorized building additions or unregistered vehicle complaints are received. For the most part, East Kingston residents constitute a very concerned community. Our Town is fortunate to have a dedicated group of people working from the Selectmen's Office, whether on a paid or volunteer status, and all residents should feel free to call with any questions or concerns.

Respectfully submitted,

John E. Moreau, Jr., Code Enforcement Officer

CONSERVATION COMMISSION

The Conservation Commission was again involved in a variety of activities related to the management of the natural resources in Town this year.

ADOPT-A-HIGHWAY: We continue to participate in the NHDOT Adopt-A-Highway Program, although litter pick up along Route 108 was limited in 2020 because of COVID-19.

POWWOW RIVER BANK RESTORATION: The design to restore the Powwow river bank on the Town Railroad Lot is nearly complete and will soon be submitted for State Approval. We will be looking to get grant monies for doing this work.

FOREST MANAGEMENT PLAN: The newly updated plan includes a summary of the three town parcels' natural resources and recommendations for long-term management.

INVASIVE SPECIES: We supported treatment of variable milfoil and other invasive species emerging in the East Kingston portion of Powwow Pond by contract from The Solitude Lake Management. Preventing the spread of milfoil enables the survival of native aquatic plants, which provide required habitat for invertebrates and fish in the pond. It also ensures that residents can continue to swim, fish and boat in the pond.

CONSERVATION EASEMENTS: Each year Town properties that have a Conservation Easement are inspected to verify that no status changes have taken place. Reports are submitted and are on file in the Conservation Office. There were no additional easements in 2020. Land conserved through private donations or easements maintain and preserve the rural character of our Town. Numerous studies show that for several reasons, property values increase for land abutting conservation parcels. It is our goal to support this initiative and welcome meeting with landowners in Town who are interested in protecting open space by placing Conservation Easements on their property.

POLLINATOR PATHWAYS NH: The East Kingston Conservation Commission (EKCC) gave away 8 dozen milkweed seedlings in June at the library. To support pollinators on your property, you can follow "Pollinator Pathways NH" on Facebook or email PPNH18@gmail.com for the monthly email.

OTHER ACTIVITIES:

1. Added a Natural Resources Inventory section to the web page at eknh.org/conservation-commission.
2. Added two new members to the EKCC.
3. Sponsored four kids to attend Barry Conservation Camp (unfortunately cancelled due to COVID).

CONSERVATION COMMISSION

Continued

4. Provided input to the Planning Board, as needed; e.g., the presence of a regionally significant wildlife corridor worthy of protection as a “natural feature” under cluster development zoning rules.
5. Provided information to Citizens about wetland impacts and conservation issues.
6. Presented informational displays at the Town Meeting.
7. Attended training workshops on conservation and the environment.
8. Assisted the Select Board with advice on wetland impact issues.
9. Assisted the Road Agent with advice on drainage issues in Town.

BUDGET: We are proposing no increase to our 2021 Budget.

As always, members of the Commission are available to answer your questions regarding conservation issues and management of the natural resources in our Town.

If anyone is interested in being a member or alternate on the Commission and joining us for monthly meetings, please contact the Selectmen’s Office at 642-8406.

Respectfully submitted

Dennis G. Quintal, Chairman

EMERGENCY MANAGEMENT

What a year it has been, but we do not have to tell any of you that.

It has been very challenging, but with all our training, plans, and outreach connections we have created, we were a big asset to the community and department heads during this COVID 19 pandemic. Our role, during this pandemic, was an important resource to gather information and collaborate to relevant parties to ensure everyone's safety for our responders, facilities, and our community.

In the beginning of the pandemic, obtaining all the information was challenging as the information was changing daily, sometimes hourly. Meetings, conferences, emails, phone calls, helping our town's chiefs by having the newest updates to implement policies and procedures. Acquiring PPE was almost impossible at times, Laurie and I searched everywhere. Sometimes we would be wide awake at night, searching on Amazon hoping we would find PPE. Homeland Security in Concord helped us with this, as well.

Our community really rallied together to support the responders and other town's people. Such as helping with donations for the Fire Association to provide a shower in the fire station, bringing PPE supplies they found at home for our responders, many thank you and well wishes, and the making of cloth masks for ALL of us in East Kingston. Thank YOU! We are so proud to be a part of this community.

This Pandemic forced many of us to learn about ZOOM and WebEx meetings, as in-person meetings were not recommended, and we learned to adapt to technology to get our job done. Many of our regular annual trainings were canceled, but we had learned real life, hands on training and got the job done.

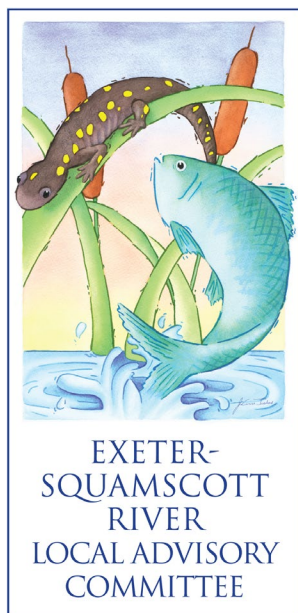
Many things were needed to deal with this pandemic, mostly OUR TIME. One job the EMDs do, is if you did not know is, trying to get money back to our town from disasters. The CARES ACT GOFERR Grant had allotted East Kingston \$57,216, for specific COVID related expenses, which we got back! This money goes back into the General Fund to offset expenditures from the department's budgets used. For example: PPE that had to be directly purchased, sanitation, Emergency Management time and over time, and some Fire Department COVID related services. We also worked with other grants for reimbursement, like FEMA's Public Assistance, which helped cover some other things we needed, such as PPE and technical programs for virtual meeting accounts.

And here we are in 2021, still going. There is light at the end of the tunnel for us still here. Our hearts go out to all the losses from this virus.

Remember, we are here for YOU!

Michelle Cotton-Miller, EMD
978-360-5196
Chelly7775@comcast.net

Laurie McCarter, DEMD
978-360-5953
lauriemccarter@hotmail.com



2020 Annual Report EXETER-SQUAMSCOTT RIVER LOCAL ADVISORY COMMITTEE

The Exeter-Squamscott River is enrolled in the New Hampshire Rivers Management and Protection Program, a unique partnership between citizens, towns, and state government designed to promote and protect the river’s outstanding natural and cultural resources. Established in 1996, the Exeter-Squamscott River Local Advisory Committee (ESRLAC) is comprised of citizen volunteers living in towns in the watershed, vested in working together to protect water quality, water quantity, wildlife habitat and recreational opportunities. The Exeter-Squamscott River is one river with two names, reflecting the fresh water (Exeter River) and salt water (Squamscott River) portions of this major tributary to Great Bay.

2020 marked ESRLAC’s 24th year of acting “for the good of the river”. Following meeting guidelines set by the Governor because of the pandemic, ESRLAC met virtually, utilizing the Zoom platform, to review and comment on proposals for land development along the river. ESRLAC’s analysis and comments on development along the river provide landowners, developers, local boards, and state agencies with information designed to protect water quality and wildlife habitat and improve access for public recreation.

ESRLAC has a Facebook page, managed by Committee members and offering information on a wide range of river related topics. Search for Exeter-Squamscott River Local Advisory Committee on Facebook to follow ESRLAC.

ESRLAC seeks members from all communities in the watershed. If you are a resident of Chester, Raymond, Fremont, Sandown, Danville, Kingston, East Kingston, Brentwood, Kensington, Exeter, Stratham, or Newfields and are interested in river stewardship please consider joining ESRLAC. Contact the Rockingham Planning Commission at 603-778-0885 for more information.

ESRLAC Representatives:

Brentwood:	Eric Turer
Chester:	Vacant
Danville:	Vacant
East Kingston:	Vacant
Exeter:	Donald Clement David O’Hearn
Fremont:	Ellen Douglas John Roderick
Kensington:	Vacant
Kingston:	Elizabeth Mello
Newfields:	William Meserve
Raymond:	Vacant
Sandown:	Mark Traeger
Stratham:	Daniel Coffey Nathan Merrill

www.exeterriver.org

**Follow Exeter-Squamscott River Local Advisory Committee
on Facebook**

EAST KINGSTON FIRE DEPARTMENT

COVID-19, just the word brings all kinds of thoughts and emotions to mind correct? It does for us as well.

2020 was a year like none of us have experience before. Covid-19 changed absolutely every aspect of everyone's life and lifestyle. We took satisfaction in every accomplishment no matter how small.

The Fire Department was extremely busy in 2020. Not only was our call volume up dramatically but we were faced with conference calls every day for months. These calls were with the State of NH, Governor's Office, Department of Health and Human Services, Homeland Security and the White House just to name a few. We were all learning and things were changing not just daily but sometimes multiple times a day.

Through it all we were able to adapt and service all our customers (you) safely and efficiently while maintaining a premium level care and professionalism.

I am proud and thankful to every resident for their continued support during this unprecedented time. I would like to take a moment to thank all the members of the East Kingston Fire Department for keeping up with the changes and still maintaining their level of care. Never once did any of them hesitate to respond to call for service.

As amazing as the members of the department were and are, I need to single out a few others that made this possible.

The Police Chief Mike Lepage and his Officers kept pace with us and never skipped a beat. The entire Police department gave us nothing but total support. When new protocols or direction was given to us and passed along to the Police Chief, there was never any push back. The Board of Selectman deserves some accolades as well. We would update the Board on a weekly, sometimes daily basis. They would always ask "what do you need from us". We had complete support from the board on what was in the best interest of the town.

Finally, the Towns EOC (Emergency Operations Center) which is within the fire station. Director Michelle Cotton-Miller and Deputy Director, Laurie McCarter both put in countless numbers of hours. They were keeping up with me (not easy) and kept all the changes and guidelines up to date. The EOC's task was to help and assist us in any way they could. They did that and more. I cannot imagine going through this without them.

We are not through this yet. We believe there is light at the end of the tunnel. Please do not let your guard down.

Stay safe.

Respectfully Submitted

Ed Warren
Fire Chief

REPORT OF FOREST FIRE WARDEN AND STATE FOREST RANGER

This year we experienced challenging wildfire conditions which led to deep burning fires in remote locations that were difficult to extinguish. Your local fire departments and the Division of Forests & Lands worked throughout the year to protect homes and the forests. The statewide system of 16 fire lookout towers continues to operate on high fire danger days. The towers' fire detection efforts are supplemented by the NH Civil Air Patrol when the fire danger is especially high.

Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Every year New Hampshire sees fires which threaten or destroy structures, a constant reminder that wildfires burn more than just trees. Homeowners should take measures to prevent a wildfire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at www.firewise.org. Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

Between COVID-19 and the drought conditions, 2020 was a unique year. The drought conditions led to the need to have a Proclamation from the Governor, which banned much of the outdoor burning statewide. This, along with the vigilance of the public, helped to reduce the number of serious fires across New Hampshire. However, the fires which we did have burned deep and proved difficult to extinguish due to the lack of water. While the drought conditions have improved, we expect many areas of the state to still be experiencing abnormally dry and drought conditions this spring. For this reason, we ask everyone to remember Smokey's message about personal responsibility and follow his ABC's: Always **Be Careful** with fire. If you start a fire, put it out when you are done. **"Remember, Only You Can Prevent Wildfires!"**

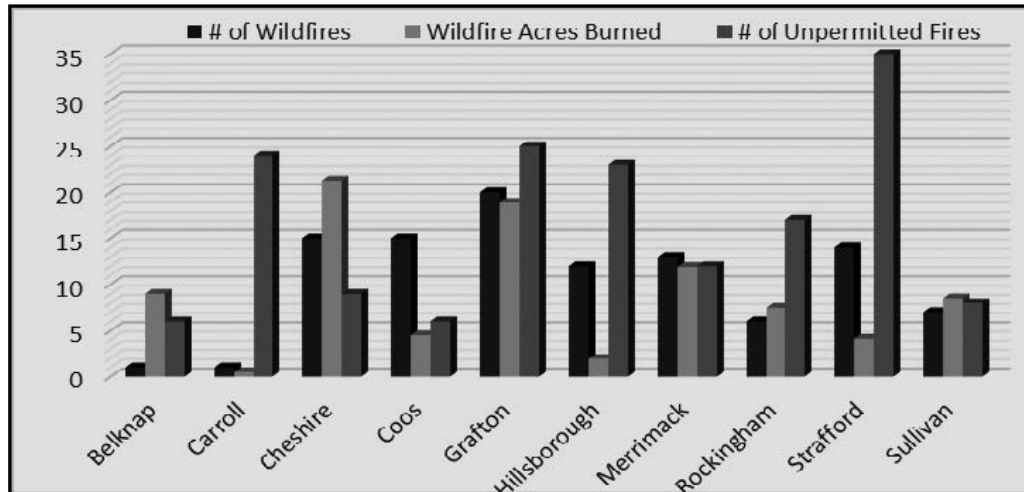
As we prepare for the 2021 fire season, please remember to contact your local Forest Fire Warden or Fire Department to determine if a fire permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. Fire permits are also available online in most towns and may be obtained by visiting www.NHfirepermit.com. The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services (DES). You are encouraged to contact the local fire department for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's forest resources. For more information, please contact the Division of Forests & Lands at (603) 271-2214, or online at www.nh.gov/nhdfl/. For up to date information, follow us on Twitter: **@NHForestRangers**

Scan here for
Fire Permits



REPORT OF FOREST FIRE WARDEN AND STATE FOREST RANGER
Continued

2020 WILDLAND FIRE STATISTICS
(All fires reported as of December 01, 2020)



Year	Number of Wildfires	Wildfire Acres Burned	Number of Unpermitted Fires*
2020	113	89	165
2019	15	23.5	92
2018	53	46	91
2017	65	134	100
2016	351	1090	159

*Unpermitted fires which escape control are considered Wildfires.

CAUSES OF FIRES REPORTED								
(These numbers do not include the WMNF)								
Arson	Debris Burning	Campfire	Children	Smoking	Railroad	Equipment	Lightning	Misc.
4	22	21	4	3	1	4	10	44

*Miscellaneous includes power lines, fireworks, electric fences, etc.

EAST KINGSTON PUBLIC LIBRARY

What can we say....2020 was a year like no other. It started like every other year, but two months in, we started to hear rumblings. By March 15 the library closed due to the Corona Virus. We were completely shuttered for two weeks. During those two weeks we waded through more scientific information than we ever imagined. The state provided weekly updates, as did the NH State Library and the East Kingston Fire Department. We decided that it would be safe to provide curbside pickup for patrons who needed library materials now more than ever. We devised a quarantine system for returned books and there they sat for 72 hours. It was nice to be able to provide materials during these difficult times. We had already been providing some electronic services such as Libby and Kanopy and those services experienced significant increases. We eventually moved to using the library by appointment, and eventually opening to browsing but with a limited number of “masked” library users. By December first, with the sharp increase in Covid cases statewide, we returned to appointments.

The most difficult adjustment was making our Summer Reading Program virtual. With the help of The Friends of the Library’s generosity, Zoe Sucu used new software to implement a summer reading program in record time. Children logged their reading times online. We had “take and make” crafts, virtual storytimes, and programs on Zoom. All in all, it was a great success in being flexible and trying to provide all that we could while keeping the safety of library users and staff paramount.

2020, a most difficult year, was not without its bright spots. The Friends of the Library organization has been a delight to work with. New management of the Pound Books Shop has brought new organization of the shop and increased sales, despite being closed during the pandemic. Within 24 hours of the request, they organized a crew to prepare the front gardens for Spring, all the while maintaining social distance and masks! Finances are well taken care of, and new systems were put in place to continue support to the library. We look forward to the time when we can get back to programs and face to face contact!

The shiniest spot in the year was Zoe Sucu. This year she has juggled it all. She finished her Master’s degree in Library & Information Sciences, while finding new ways to deliver library services. She has created a virtual library on our website complete with our artwork on the walls. Check out our website and tour the library and our collection! She has made it all look effortless, but we know that both of those were huge undertakings.

Thanks to the staff and Trustees of the library for maintaining flexibility during the most difficult year. There are many positive things that have sprung from the difficulties that 2020 brought and we look forward to providing library services to our town in 2021.

Respectfully submitted,
Tracy Waldron

LIBRARY STATISTICS FOR 2020

Annual Visits	6,215
New Patrons	45
Books Added	1,614
Books Deleted	1,062
Adult Programs	11
Attendance	98
Children's Programs	47
Attendance	373

Circulation

Print	13,912
Periodical Download	47
E-book Download	1,599
Movie Streaming	433
Audio Download	2,216
Interlibrary Loan in	146
Interlibrary Loan out	434

Total Circulation	18,744
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MOSQUITO CONTROL

The summer of 2020 was the driest on record. The drought impacted all living creatures that rely on water including mosquitoes. Fewer mosquitoes meant less opportunity for disease outbreaks, one of the beneficial side effects of the drought. We all had more than our share of challenges last year. No one was complaining about a lack of threat from mosquito-borne disease. Only two batches of mosquitoes tested positive for West Nile Virus (WNV) in NH. One batch was from Manchester and one from Nashua. No mosquitoes tested positive for Eastern Equine Encephalitis (EEE). The NH Department of Health and Human Services confirmed five human cases of Jamestown Canyon Virus. One adult tested positive from each of the following NH towns: Bow, Dunbarton, Epsom, Loudon and Newport.

Disease carried by mosquitoes is intermittent and cyclical in nature. New Hampshire didn't see significant WNV or EEE in 2020. However, these diseases are a continuing source of severe illness in the United States each year. Mosquito populations drop in drought years but when the water table returns to normal, mosquitoes rebound and disease returns. The increase of mosquito-borne diseases will continue as warmer temperatures expand the range of mosquito species and lengthen the mosquito season. The same is true for ticks.

There was no control program in 2020, but trapping and disease testing of adult mosquitoes was conducted. Adult mosquitoes were monitored at four locations throughout town. Mosquitoes were collected in traps, identified to species and select species were sent to the State Lab in Concord where they were tested for disease. No disease was detected in mosquitoes collected in East Kingston last season. No spraying was conducted in East Kingston in 2020.

Homeowners can reduce the number of mosquitoes in their yard by emptying any outdoor containers that hold standing water such as buckets, trash barrels, and boats. It's a good idea to change the water in bird baths every few days. The most effective way to avoid getting sick from mosquito-borne disease when at home and during travel is to avoid mosquito bites. Find detailed information for preventing mosquito bites on the Centers for Disease Control and Prevention website at <https://www.cdc.gov/ncezid/dvbd/media/stopmosquitoes.html>.

Respectfully submitted,
Sarah MacGregor
Dragon Mosquito Control, Inc.
603-734-4144

PLANNING BOARD

The Planning Board consists of four regular members, one alternate, and an ex-officio Selectman member who meet on the third Thursday of the month. Noticing requirements and publication deadlines require applications be received 24 days prior to the scheduled hearing date. Board members attend training during the year to keep abreast of current information. There are two openings on the Planning Board for alternate members. You may submit your letter of interest at the Selectmen's Office. We invite residents who would like to exercise their civic duty to serve with us.

In March, the Board re-elected Chairman Joshua Bath and Vice Chairman Tim Allen to serve for the upcoming year. A Zoom platform for meetings was also instituted in place of in-person meetings due to Covid-19 restrictions.

In 2020, the East Kingston Planning Board completed the following work on behalf of the town:

- During the year the Board heard one application for a 2-lot subdivision which was approved.
- They also accepted an application for a 17-lot subdivision which was denied after extensive deliberation by the board.
- One invisible home occupation application for a home office was approved. In the Powwow River Road complex, a new commercial tenant was approved and one adjustment for the Learning Center was approved. A Change of Use was approved for 13 Depot Road and a new tenant was approved for 8 Depot Road. Also, amendments to the Country Hills Condominium By-Laws were approved.
- The Board updated and approved the 2019 Growth Management Ordinance for 2020.
- Environmental concerns at 213 Haverhill Road continue to be monitored.
- The 2020 town meeting warrant articles were passed and the ordinance book was updated.

East Kingston is a dues-paying member of the Rockingham Planning Commission (RPC) and holds two Commissioner seats. The Commissioners are the direct connection between State planning bodies in the Town, and advise the Planning Board of events, legislation, and issues which can impact the Town in matters of zoning, transportation, conservation, and other related subjects. The RPC also provides planning services and support to the Planning Board on a regular basis as part of their membership, with a Senior Planner attending all meetings.

Respectfully Submitted,

Joshua Bath
Joshua Bath, Chairman

Joshua Bath, Chairman
Tim Allen, Vice Chairman
Dr. Robert Marston, Member
William Caswell, Member
Emily Andersen, Alternate
Robert Nigrello, Ex Officio
Barbara White, Secretary

POLICE DEPARTMENT

It is my pleasure to present to you, the taxpayers of east Kingston, your police department's 2020 annual report. This year has been a year like no other that I have experienced in my lifetime. I first want to express my heartfelt support for each one of you that had to experience the Coronavirus pandemic in some way. Whether it is a family member, a co-worker, a friend, or even yourself, I want to ensure that you know we are all here for you and we will get through this together as a family ourselves. No matter how small the request, we will do our best to help you all through this.

We found ourselves having to adapt to the world as it had become. You began to see uniformed officers in masks, shaking hands became taboo, and everyone keeping their distances from everyone. It saw town buildings being closed, traffic on our roads diminished as no one was commuting, and everything turning into a virtual computer world. The working relationship that we have with Chief Ed Warren at the Fire Department and his staff and Emergency Management Director Michelle Cotton-Miller and her Deputy, Laurie McCarter, was critical in keeping the most current information at the fingertips of those responding to you all in our town. All of us together, who make up the emergency services for you all, stepped up in this unknown world we walked into in 2020 and should be commended for their efforts to keep everyone safe and healthy with the most current and up to the minute updates possible.

In 2020, we had a new part-time (per diem) police officer join our ranks. Officer Steven Gahan comes to us with over sixteen years of full-time law enforcement experience. He most recently was a Sergeant at the New Castle, New Hampshire Police Department. He also served the City of Rochester and Town of Milton, New Hampshire in his tenure. Officer Gahan put his law enforcement career on hold before coming to us to work as an attorney with the Rockingham County Attorney's Office as a prosecutor before returning to the profession that was in his blood. Please join me in welcoming Officer Gahan to East Kingston!

We also had one of our longest serving officers with the East Kingston Police Department, Corporal Clayton Jervis, hit two impressive milestones this year. Clayton has served the town both as a part-time and a full-time officer spanning more than a decade combined. Clayton completed ten years full-time service to the town of East Kingston this year. Due to staffing issues, Clayton had to step up and accepted the role of "acting" Sergeant and filled in as my second-in-command in a time of need. Clayton had the "acting" portion of his title removed in the middle of 2020 and was promoted to a permanent Sergeant. Please join me in congratulating Clayton on ten years full-time service to the town along with his promotion to Sergeant!

In September of 2020, we lost a member of our community. Long tenured Selectman Richard "Dick" Poelaert passed away on September 2, 2020. Dick was a selectman for the town for many years. The police department was asked by the family to help facilitate his services to his final resting place in the Haverhill Road cemetery. His passing leaves a huge hole in our hearts and he will truly be missed. All of us here at the police department offer his wife Elaina, and children, Richard, Jr., Seanna, Meagan, and Brandon as well as all the grandchildren, our deepest gratitude for his service to this town, the police department, and our most sincere condolences.

POLICE DEPARTMENT
Continued

Every day, the men and women of the East Kingston Police Department don the uniform to protect and serve this beautiful community. We truly have a great group of people that work here and an environment for all to thrive in this profession. I am amazed every day by the dedication, attention to detail, and service that these people prove to the town. For that, I am grateful for every one of them and honored to serve as the Chief.

A handwritten signature in black ink, appearing to read "Michael C. LePage". The signature is stylized with a large, looped initial "M" and a cursive "L" and "P".

Michael C. LePage
Chief of Police

RECREATION COMMITTEE

This year, although facing many hurdles, changes in operation, and having to do things differently than we had to in the past, the EK Recreation department had a successful season. We were able to get some version of a season in for our staple programs of baseball, softball, basketball and soccer. Sadly, with just too many obstacles with schools, transportation and COVID-19 restrictions, we were forced to table skiing until next season. Even with reduced participation, and altering of all our usual procedures, we were able to operate within our budget for the year. We started 2020 with our budget, and some additional funds saved from our revolving funds.

Accomplishments for the department this year included adding a second batting cage at EKES, as well as updating the entire structure after some late winter damage. We also put fresh coats of paint on the green monster, as well as the dugouts at the school field. We also added some irrigation improvements that will allow us to continually enjoy EKES being one of the nicest fields in our softball system. We also were able to install 2 new basketball pole and rim systems on the playground of EKES. This will enable us to utilize some outdoor practices in the spring and following seasons.

Future spending will increase this season, as we will be due to redo the infield mix at both EKES and Foss Fields. This year we decided, with less use, to just turn them over rather than bring in fresh mix. We also plan to spend some more at Foss to help with the upkeep of the field area and shed, which is damaged from hard winters.

As far as participation, we did see all our sports suffer from COVID-19. We saw about a 50% decrease this season, the biggest affecting baseball and softball. The decrease in participation did put a large strain our expenses for the year. Adding the basketball court rental fees, we needed since the EKES gym was not available, we were forced to use a good portion of our revolving fund money. Luckily, that had grown the last couple seasons as we kept our expenses in check.

We are very confident that 2021 will be a return to almost normal operation for our programs. Our hope is a return to about 80% participation for our spring programs, and then as confidence increases, back to 100% for soccer and even better numbers for basketball.

Our goals for this year include the following:

- Possible addition of flag football
- Field upgrades to EKES and Foss
- Shed repair Foss
- Soccer net upgrades, and a new storage shed at EKES
- Revisiting of the Field Hockey idea with Brentwood
- Irrigation/electricity inquiry

ROAD AGENT

Although the year of 2020 was most unusual, it has come and gone. For some it dragged on endlessly and for others it flew by! Winter seemed to be pretty much uneventful and done for the year in February. We didn't experience many snow storms. We did however have our share of icy roads, requiring salt and sand treatments on the road ways.

As quickly as winter disappeared, spring came rolling in about one month early. It made for great conditions for foliage to grow rapidly. Brush cutting and road side mowing were needed and performed.

A long hot and dry summer made for drought like conditions. Most streams and brooks dried out completely, making drainage work easy and efficient. With the water being so low, it made it possible to replace a few failing culvert pipes that pass under the roadways.

The second half of Willow Road was reclaimed, graded, and paved with a base layer of pavement. Next, Willow Road will get a top coat or wear layer of hot top in the near future which will ensure many years of use.

For the most part, fall was pretty quiet and uneventful. A few heavy rains with high winds brought down some trees and limbs. Cleaning culverts and drainage lines before winter was accomplished.

Winter came back around in early December with a few light snow storms. So far it would appear that we are heading through a fairly mild winter. We will see what February sends our way!

Here's to a healthy and optimistic 2021. Once again, I want to thank the Board of Selectmen, Town Engineer, local contractors and everyone else that has helped me to fulfil the duties of Road Agent. Most of all, thank you to the residents of East Kingston for all your support.

Respectfully Submitted

Mark Brinkerhoff
Road Agent

ROCKINGHAM PLANNING COMMISSION

In 2020, staff of the Rockingham Planning Commission worked with the East Kingston Planning Board as a Circuit Rider Planner by providing the following services: review and processing of Site Plan Review and Subdivision applications; coordinated meeting agendas and application review and process guidelines with the Chair and Vice Chair; offered guidance on review and update of the town's Master Plan; participated in review of legal matters and documents pertaining to application reviews and follow up actions; coordinated activities with others such as the Conservation Commission, Zoning Board of Adjustment and municipal staff; and responded to questions from the public, developers and land owners about land use planning and development issues. The RPC provided general informational resources such as updates of changes to state laws and statutes, availability of professional development and training opportunities, emerging issues such as drinking water contamination, natural resource protection strategies, and land use and natural resources data and technical information sources. The RPC participated in the Conservation Commission's annual wetland walk event in April at the Pheasant Run conservation area.

SOLID WASTE REMOVAL & RECYCLE COMMITTEE

Members: Ronald F. Morales – Chairman Amy MacDonald
 Dan Guilmette – Vice Chairman Rob Caron
 Wm. “Bud” Staples – Recording Secretary

2020 started with a continuation of an unstable recycling world. As we learned in 2019, the cost to recycle was higher than our solid trash rate. Cardboard and corrugated had some value but the cost to process and ship it was higher than its value. Other recyclables had no market value. We started the 1st year of a new 5 year contract with Waste Management (WM). At our January meeting we learned that the East Kingston Elementary School’s contract with Casella would end in June 2020. An Addendum was issued as of July 1st to add the school to the WM contract, with separate billing as the school had their own budget. It was estimated that the cost to the school would be nearly half the previous cost. Then COVID-19 hit and the Committee’s April quarterly meeting was cancelled. Future meetings for the remainder of the year remained scheduled and were held in-person with masks and social distancing measures in place.

Due to COVID-19, the first of two Bulk Waste pickups was held in May while the Town offices were closed. The Board of Selectmen (BOS) authorized a 2 item limit per household for pickup. Approximately 85% of households followed the 2 item rule. WM followed the direction of the BOS and only collected 2 items from each site. Total tonnage collected was 12.63 tons.

The first 4 months of the year continued to exhibit no market value for recycled waste. In May the Town started receiving monthly credits for recycled waste that steadily grew from \$4.55/ton to \$29.19/ton in December. We look for this to continue to grow in 2021 and beyond.

Due to restricted access to the Town Offices because of COVID-19 and the increased workload due to then upcoming elections, tax collections etc., the Committee volunteered to sell stickers for the Fall Bulk Waste and White Goods/eWaste pickups over 3 Saturday mornings. The 2nd Bulk Waste pickup was a popular event with 397 stickers issued and revenue of \$825 collected from residents needing more than 2 free stickers. WM collected 8.7 tons of bulk waste which added to the Spring collection totaled 21.3 tons for 2020 vs. 22 tons collected during 2019. The revenue collected offset 20% of the Town’s cost. The White Goods/eWaste pickup event issued 118 \$15 stickers, three times that of 2019. The \$1770 collected was less than half of WM’s cost to the Town which was \$41.50 per metal white goods item and \$26.50 per eWaste item.

During 2020 our residents recycled 312.35 tons, or 30.2% of our total solid and recycled waste. This compared to 306.4 tons or 30.9% of our total waste during 2019. Total 2020 solid waste tonnage was 720.94 tons compared to 683.7 tons in 2019. The increase in overall tonnage was most likely due to residents working from or staying home due to COVID-19 restrictions.

SOLID WASTE REMOVAL & RECYCLE COMMITTEE

Continued

WM has a website with an excellent tutorial on recycling called Recycle Often. Recycle Right®. To view, please go to: www.rorr.com. Thank you for your continued recycling and composting efforts. It's important for the environment and for future generations to come.

2020 RECYCLING AND SOLID WASTE TOTALS BY MONTH

	<u>Single Stream</u>	<u>Total Tonnage</u>	<u>Clean Up</u>	<u>Solid Waste</u>	<u>Total Tons</u>	<u>SW&R Total</u>	<u>% Recycled</u>
January	23.94	25.54		51.65	51.65	77.19	33%
February	19.56	21.04		45.29	45.29	66.33	32%
March	28.52	29.89		65.62	65.62	95.51	31%
April	25.33	26.83		58.00	58.00	84.83	32%
May	25.27	27.04	12.63	61.26	73.89	88.30	31%
June	22.97	25.55		70.74	70.74	96.29	27%
July	23.50	25.31		57.57	57.57	82.88	31%
August	20.80	22.59		72.00	72.00	94.59	24%
September	28.88	30.66	8.7	59.99	68.69	90.65	34%
October	22.13	23.90		44.84	44.84	68.74	35%
November	24.29	26.91		75.34	75.34	102.25	26%
December	25.49	27.09		58.64	58.64	85.73	32%
Totals:	290.68	312.35	21.33	720.94	742.27	1033.29	30.48%

TAX COLLECTOR

At 2020-year end, our outstanding receivables were as follows:

2014L -	\$187.05
2015L -	\$169.47
2016L -	\$169.41
2017L-	\$386.34
2018L -	\$ 29,207.24
2019L -	\$ 32,237.92
2020P01 -	\$ 49,882.67
2020P02 -	\$189,956.45
2020T01 -	\$1,731.13

We executed 15 liens for unpaid 2019 property taxes. At year-end, 8 have yet to be redeemed. There were no properties deeded in 2020.

The property tax year runs from April 1st to March 31st. Taxes are due semi-annually in July and December.

Our lien date for 2020 outstanding taxes will be June 18, 2021 and our deeding date for 2018 taxes will be August 20, 2021.

If you have outstanding taxes, please feel free to contact our office to set up a payment plan.

Respectfully submitted,

Barbara A. Clark, Tax Collector

TOWN CLERK

2020 was a very busy election year. The Annual Meeting (deliberative session) was held on February 4, 2020 with 58 residents in attendance.

The Presidential Primary was held on February 11, 2020 with a 56% turnout.

The Town Election was held on March 10, 2020 with 576 voters participating, giving a 33% turnout.

The State Primary Election was held on September 8, 2020 with a 40% turnout. The General Election was held on November 3, 2020 with an 89% turnout.

2020 was quite the challenging year due to the COVID 19 pandemic. Despite the challenges we were faced with, our office continued to provide services to town residents. Our fire department installed a lockbox outside the town offices for customer convenience.

In March of 2020, we started a one check process for motor vehicle transactions, no longer requiring a check to both the town and state.

On April 4, 2020, Dr. Kirk Smith of Amesbury Animal Hospital held a rabies clinic at the Town Office Building.

Federal Funds provided PPE, masks, plastic table-top screens, hand sanitizer, single use pens, and writing mats which were used at the September and November elections to protect voters and election workers and to provide a safe polling location. Many voters took advantage of absentee voting due to COVID.

Effective 9/21/2020, any individual can now solemnize a civil marriage with a special license, \$85.00, through the Secretary of State's Office.

OMV Updates

The following organizations have been approved by the legislature for the Decal Plate:

Harris Center for Conservation Education

Keene State College

NH Firefighters (or current or retired firefighters only)

New England Donor Services

New England Patriot's Foundation

NH Breast Cancer Coalition

NH Catholic Charities d/b/a NH Food Bank

NH Rotary

Plymouth State University

Seacoast Youth Services

Sophia's Fund

University of New Hampshire Foundation

Consider purchasing a NH Conservation Plate (Moose Plate). Funds help benefit the promotion, protection, and investment in NH's natural, cultural, and historic resources. Another popular plate is the State Park plate, which allows admission to most of NH's state parks.

Reminders:

- Title exempt vehicles are 1999 and older.
- ID is mandatory when registering or renewing your motor vehicle as well as current registration and/or renewal notice.
- Mailed renewal notices were discontinued on 1/01/19. If you would like to receive your renewal notice by email, please update us: bclark@eastkingstonnh.gov
- DMV and substations are open by appointment only. Call 227-4000.
- All dogs need to be licensed by April 30th.
- Notary Public Services are provided free of charge to residents only.
- Renew your motor vehicle or dog online: www.eJmh.org (under town clerk/tax collector).
- Fishing/hunting licenses are available in our office.
- OHRV registrations are available in our office.

Thank you for the opportunity to serve you and our best to you in 2021.

Respectfully submitted,

Barbara A. Clark

TREASURER

2020 was a year that saw progress on various town initiatives. In conjunction with the Town Clerk/Tax Collector's Office we completed the implementation of the one-check system for DMV payments. The Treasury function was also involved in the implementation of the Accufund accounting system. The primary focus for Treasury was the cash management portion of the new system, but I was also involved in support and training of the overall general ledger and accounts payable systems. In addition, Treasury was involved in the search and review of vendors for the new payroll company to be implemented in 2021.

In response to Covid-19, there was an increased need to monitor cash flow throughout 2020. A portion of the Treasury response was to secure a TAN to bridge any potential funding gaps. Cash flow was sufficient in 2020 so that there was no need to draw on the TAN. Similar to prior years, I continue to monitor cash flow and invest in certificates of deposit per the Town's investment policy.

I want to welcome the new Administrative Assistant to the Select office. I would also like to extend my appreciation and many thanks to the staff of the Select Office and Town Clerk/Tax Collector's offices. Their continued support and flow of information is essential in the completion of my work in an efficient manner.

Thank you for the opportunity to serve our community.

Respectfully submitted,

Barbara K. Smith, Treasurer

TRUSTEES OF THE CEMETERIES

In 2020, the cemetery trustees included Barbara Clark, Jim Clark, and Stephen McMillan. Mark Brinkerhoff and Diane Amero continued as cemetery sextons.

The cemeteries opened late this year, on May 11, due to the pandemic. The spring cleanup of the cemeteries was performed in April and May. Flags were placed on all veteran grave sites prior to Memorial Day.

Four cemetery lots were sold this year, and nine burials were completed.

In the spring, the trustees revised the cemetery rules and regulations packet and adjusted and simplified the fee structures. A page was added to the town web site where the documentation can be found. The trustees also streamlined the procedures for allocating new burial lots and planning burials.

In the spring, grub control and fertilizer were applied in the Hillside and Union Cemeteries by Lawn Doctor. The town-hired landscaper kept all three cemeteries looking good throughout the year. Sexton Amero cleaned up the beds in front of all three cemeteries, completed mulching and other beautification projects.

The walkway by the flag at Union Cemetery continued to suffer from erosion. Trustee Jim Clark did additional preventive work, and the issue seems to have been resolved.

Wreaths Across America arranged for wreaths to be placed on veteran grave sites in December. Gerry Tilley of Fremont coordinated the program and Hank Lewandowski volunteered his time to place the wreaths with assistance from Diane Amero and others.

The cemeteries were officially closed for the year on December 19.

The cemeteries should re-open on April 15, 2021, barring unforeseen circumstances. During 2021, the trustees plan to evaluate the sheds at Hillside and Union, and repair, replace, or remove them, as needed. Cabling of the larger branches of trees at Union will be considered. Sexton Amero will continue her efforts to clean stones and ensure that flat stones have not sunk or been overgrown. Finally, we plan to purchase a laptop computer on which we can maintain records and store photos of burials for future reference.

Respectfully submitted for the trustees,

Stephen McMillan

Stephen McMillan
Cemetery Trustee

TRUSTEES OF THE TRUST FUNDS

As of 31 December 2020, the charitable (private) trust funds market value amounted to **\$591,964.18** and the capital reserve and expendable trust funds (CRF and ETF) market value amounted to **\$1,493,927.07**. Our combined investments value was **\$2,085,891.25**.

Investment of the public and private trust funds overseen by the trustees are managed by Three Bearings Fiduciary Advisors ("TBFA", formerly known as Bearing Point Wealth Partners, originally Mackensen and Company), of Hampton, New Hampshire. Some years ago the vote was taken to allow the trustees to act as "prudent investors" in the management of our trusts. To take advantage of the greater flexibility in portfolio investments available, the State requires employing a financial advisor. We believe Three Bearings Fiduciary Advisors has done well for us within the constraints of New Hampshire statutes.

Changes in operational procedures at the National Advisors Trust Company (NATC), which had served as the brokerage house for our investment accounts, suggested to TBFA that a change in investment houses would be advantageous. After consulting with the trustees, TBFA moved our portfolio accounts from NATC to Fidelity Investments. We and our advisors have been pleased with the move.

For all the Town's private trusts and capital reserves, management fees are taken directly from the trusts, as the State allows, and the Town elected to do. Account activity for the year is summarized as follows:

2020 Activity

	Charitable Trust Portfolio	Capital Reserves Portfolio	Total Funds Invested
Beginning Account Value	\$ 590,720.56	\$ 1,269,135.55	\$ 1,859,856.11
Additions	\$ 0.00	\$ 138,550.00	\$ 138,550.00
Subtractions	\$ (23,928.73)	\$ (14,486.47)	\$ 38,415.20
<u>Change in Investment Value</u>	\$ 25,172.35	\$ 100,727.99	\$ 125,900.34
<u>Ending Account Value</u>	<u>\$ 591,964.18</u>	<u>\$ 1,493,927.07</u>	<u>\$ 2,085,891.25</u>

Respectfully,
Edward A. Lloyd, Jr., Trustee
Ronald F. Morales, Trustee
J. Roby Day, Jr., Trustee and Bookkeeper

VOLUNTEER FIREMEN'S ASSOCIATION

I want to start by thanking everyone that supported the East Kingston Volunteer Fire Association in any way, shape or form. It was a super tough year but you all helped make it, for lack of words, a successful one for us as a non-profit. From the bathroom being completed, to a number of fundraiser events we completed. From all of the efforts put forth in the last year, it saw us bring in several thousand hard earned dollars and once again we cannot thank everyone enough! We are looking forward like everyone else now that 2020 is over. As always, we are always open to new members to help with our cause, just get in touch with me or anyone on the Fire Department with your information. We have many ideas in place for fundraiser events in 2021 and look forward to sharing those with everyone once finalized. We are also looking to plan a large donator appreciation event in late spring or early summer around the one year anniversary of our 100% donated bathroom. Thank you again Lowe's Seabrook & CSNH of Epping.

Here is to a safe, bright and prosperous new year. Happy 2021!

Tim Conti

East Kingston Volunteer Firemen's Association

President

WELFARE AGENT
FINANCIAL REPORT-2020

In 2020, the Town provided general assistance as required by State law. Much of the information involved in providing general assistance is sensitive and confidential in nature.

The food pantry is well stocked by generous donations. The Selectman's Office also received very generous donations of Market Basket Gift Cards and Walmart Gift Cards for citizens in need of assistance. Donations of non-perishable food items, paper products and personal hygiene products are welcome and accepted at the Selectmen's Office during normal business hours. Thank you to the generous citizens who donate! It is wonderful to know that East Kingston has citizens helping citizens.

The Wingold Grange #308 has also been a generous supporter of citizens in need.

In East Kingston, residents who request assistance are required to complete a public assistance application. Applicants are then required to meet with the Board of Selectmen who will determine whether to grant the assistance. All applications are treated with complete confidentiality and respect.

For further information, you may contact the Welfare Agent at the Selectmen's Office during normal business hours: Monday 8a-4p, Tuesday - Friday 8a-2:30p 603 642-8406 ext. 1.

Respectfully submitted,

East Kingston Selectmen's Office

ZONING BOARD OF ADJUSTMENT

In February, John V. Daly, Chairman of the ZBA for many years, passed away from a lengthy illness. His decades of expertise and service to the Town and this Board will be sorely missed.

The Board elected new officers: Tim Allen – Chairman, Ed Robbins – Vice Chairman.

Nate Maher was appointed to the board as an Alternate Member.

In March, a Zoom platform for meetings was instituted as an alternative to in-person meetings due to Covid-19 restrictions.

The ZBA Rules of Procedure were updated and approved.

Throughout the year, a variety of applications were heard, ranging from variances to special exceptions.

One variance application was submitted and withdrawn with another application submitted in its place for a new structure on a non-conforming lot. After a public hearing and deliberation, the application was denied based on the applicant not meeting all the variance criteria.

One application for a variance for a replacement building of a non-conforming structure due to fire damage was granted.

A Special Exception for an Accessory Dwelling Unit was granted.

The board considered and approved one application for variances from the provisions of Article VII.D.2 minimum leach field size and Article VII.D.6. septic boundaries for a replacement septic system due to a failed system.

Minutes of the meetings are posted on the Town website. The Board meets on an as needed basis. However, it tries to schedule hearings on the fourth Thursday of the month whenever practical.

Notice requirements and publication deadlines require applications be received 3 weeks prior to the scheduled hearing date. More information concerning submission deadlines is available on the Town website.

The board includes five regular members and up to three alternates. At present, there is only one alternate member and the board is always interested in adding more. The Board has an ongoing need for one or more additional alternates. Please contact the Chairman or the Secretary if you are interested.

Respectfully Submitted,

Tim Allen
Tim Allen, Chairman

Tim Allen, Chairman
Ed Robbins, Vice Chairman
Dave Ciardelli, Member
Paul Falman, Member
Frank Collamore, Member
Nate Maher, Alternate
Barbara White, Secretary

ANNUAL REPORTS
OF THE
SCHOOL DISTRICT
OF
EAST KINGSTON, NEW HAMPSHIRE
FOR THE FISCAL YEAR
2020-2021

East Kingston Elementary
Exeter Region Cooperative
SAU #16

EAST KINGSTON SCHOOL DISTRICT OFFICERS

SCHOOL BOARD

Melissa Lyons
770-3979
2023

James Saucier
828-6739
2021

Jennifer Ranz
347-5433
2022

TREASURER

Tom Larson
Unlisted
2023

MODERATOR

Pete Dervan
Unlisted
2021

CLERK

SUPERINTENDENT OF SCHOOLS

David Ryan
775-8653

ASSOCIATE SUPERINTENDENT OF SCHOOLS

Esther Asbell
775-8655

ASSISTANT SUPERINTENDENT FOR HUMAN RESOURCES

Thomas Campbell
775-8652

ASSISTANT SUPERINTENDENT FOR CURRICULUM AND ASSESSMENT

Christopher Andriski
775-8679

East Kingston Elementary School Report
January 2021

Enrollment

As of January 4, 2021, the enrollment at EKES is 125 students. The enrollment from the prior 3 years:

- 2019-20--136 students
- 2018-19--134 students
- 2017-18--145 students

Current projections for 2021-22 have enrollment at 127 students and we have budgeted accordingly.

Faculty and Staff

This year, we have welcomed 5 faculty members to the EKES staff.

Shelby Alessandrini is our 1st/2nd grade long-term substitute. She is a recent graduate of New England College with a dual certification in elementary and special education.

Jessica Bucknam is our new Library/Media Specialist. Mrs. Bucknam received her BA in English Literature and a minor in Elementary Education from Wheaton College. She also has a Masters Degree in Curriculum and Instruction (UMASS Lowell) and a Masters Degree in Reading and Writing (UNH).

Emily Greenwood is our new 3rd/4th grade teacher. She received her BA in English from Ithaca College and her Masters Degree in Special and General Education from Granite State College.

Deb Plourde is our new Food Services Director. She is an experienced food services director who we now share with Kensington Elementary School.

Stephanie Varela is our new special education teacher/case manager. She is an experienced educator from Pelham School District. She received her BA in Special and Elementary Education from Rivier University.

Principal's Message

As an East Kingston resident, I cannot put into words how proud I am to be the principal of this amazing school. I have the pleasure of working with the most amazing and dedicated staff who go above and beyond on a daily basis. The hard work and flexibility

exhibited by the EKES staff during the Covid Health Crisis has been nothing but phenomenal.

I would also like to recognize the work of our students and parents in making our return to school a success. We have had to pivot multiple times since September and are so appreciative for their patience and flexibility.

Check out our webpage at: eks.sau16.org and follow us on twitter @EKESCommunity

We are so thankful for your continued support of the students in our community,

Sincerely,

A handwritten signature in dark ink, appearing to read 'B. French', with a stylized flourish at the end.

Brandon French, Principal

TOTAL ENROLLMENT
Grades K through 5

	K	1	2	3	4	5	Total
2020-2021	9	20	19	27	28	21	124
2019-2020	18	20	25	28	23	22	136
2018-2019	17	23	26	23	19	26	134
2017-2018	22	29	21	19	27	27	144
2016-2017	31	22	20	27	29	27	156
2015-2016	20	17	24	25	25	33	144
2014-2015	19	20	25	22	34	27	147
2013-2014	21	28	21	36	27	37	170
2012-2013	26	21	39	24	36	36	182

EKES Staff List 20-21

Shelby Alessandrone (LTS Gr 1/2)
Alysha Bastille (Art, RBT)
Michael Benjamin (night custodian)
Chris Benson (PE/Technology teacher)
Jessica Bucknam (Library/Media Specialist)
Marne Dohrmann (K Teacher)
Rebecca Fournier (Nurse)
Brandon French (Principal)
Alyssa Gagnon (Speech and Language Pathologist)
Samantha Gelineau (1/2 grade paraprofessional)
Mary George (Kitchen manager)
Rosalie Goodwin (5th grade paraprofessional)
Emily Greenwood (¾ Teacher)
Jodi Guilmette (¾ grade paraprofessional)
Barbara Hauck (¾ grade paraprofessional)
Karen Hoffmaster (Admin assistant)
Dana Howell (BCBA)
Kimberly Kemp (5th grade paraprofessional)
Colleen Lukach (SPED teacher K-2)
Heidi McBain (OT)
Trish Merrill (School Psychologist)
Carol Miller (5th grade teacher)
Wayne Mizzi (maintenance coordinator)
Morna Nigrello (½ grade paraprofessional)
Sharon Norman (literacy tutor)
Kasie Paton (para)
Erlin Pettinato (para)
Deborah Plourde (Food service manager)
Janet Smaldone (PT)
Matthew Stevens (1/2 grade teacher)
Paige Tewell (Guidance Counselor)
Melissa Thibodeau (K Para)
Cheryl Titone (5th grade teacher)
Stephanie Varela (SPED teacher 3-5)
Katherine Walden (Music teacher)
Melissa Wall (1st grade paraprofessional)
Amanda Ward (¾ teacher)
Katie Young (½ grade teacher)

38 staff member as of 1/25/21

EAST KINGSTON SCHOOL DISTRICT

SPECIAL EDUCATION PROGRAMS

PREVIOUS TWO FISCAL YEARS PER RSA 32:11-a

SPECIAL EDUCATION EXPENSES		2018-2019	2019-2020
1210	Special Programs	292,102	294,627
1430	Summer School	0	0
2140	Psychological Services	16,037	45,221
2139	Vision Services	0	0
2150	Speech and Audiology	62,563	44,194
2159	Speech-Summer School	0	0
2160	Physical/Occupational Therapy	27,316	79,747
2722	Special Transportation	0	11,630
2729	Summer School Transportation	0	0
Total Expenses		398,018	475,418

SPECIAL EDUCATION REVENUE

1950	Services to other LEAs	0	0
3110	Special Ed. Portion Adequacy funds	31,297	30,959
3110	Foundation Aid	0	0
3111	Catastrophic Aid	0	0
3190	Medicald	11,579	9,243
Total Revenues		42,876	40,202

ACTUAL DISTRICT COST FOR SPECIAL EDUCATION		355,142	435,216
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EAST KINGSTON SCHOOL BOARD
DELIBERATIVE SESSION – 6:00 PM
February 6, 2020

Attorney Peter Phillips

Moderator Robert Nigrello

School Board Members: Melissa Lyons (chair), Jennifer Ranz, Jamie Saucier

Principal: Steven Tullar

SAU 16 Members: Helen Rist, Michelle Larson

East Kingston School Board Clerk: Lee Anne Miller

Meeting called to order at 6:22 pm by Mr. Nigrello.

Mr. Nigrello went over the ground rules for the session. There will be a vote after every article.

Ron Morales, 68 South Road - Mr. Morales asked a question regarding additional educational funding. Mr. Morales's question was where is the revenue and what is done with it? Mrs. Lyons explained that this revenue is not part of the school budget. Michelle Larson also explained that the SAU Finance Office does address revenues and it is on the EKES Website

Attorney Phillips explained what can and cannot be amended and what will be on the ballot in March.

Mr. Nigrello read the first article:

Article 01

Operating Budget

Shall the East Kingston School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$3,011,815. Should this article be defeated, the default budget shall be \$2,901,879 which is the same as last year, with certain adjustments required by previous action of the District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. The East Kingston School Board Recommends Approval. (Majority vote required)

Melissa Lyons explained the budget. Mrs. Lyons explained the retirements of teachers and the reduction of a teacher, as well as a principal retirement. Mrs. Lyons emphasized that the board tried to be fiscally responsible.

Ted Lloyd, 1 Pinewood Road- Mr. Lloyd explained why he wanted to amend the operating budget.

Mr. Lloyd proposed a 10% reduction. Mr. Lloyd made a motion to reduce the budget to \$2,701,633.00. Mr. Morales seconded the motion.

Brian Petinato- 32 Pheasant Run, Mr. Petinato explained that because of our school, families want to move here. Mr. Petinato explained that the decrease in enrollment doesn't necessarily mean the budget is reduced. EK is not a big enough school to separate the budget into cost per

pupil. Mr. Petinato asked that people reconsider and accept the budget as the school board has proposed.

Bill Branting- 16 Country Lane- Mr. Branting is asking people to think about the 80% in EK without children.

Abby Mills -139 Depot Road- Mrs. Mills explained the cost per student numbers and that EKES cannot absorb costs like larger school districts. Mrs. Mills asked people to consider the budget as proposed.

Mr. Lloyd gave a rebuttal to Mr. Petinato and Mrs. Mills. He asked that people start thinking about sharing costs by combining schools, at some point.

Amy MacDonald- North Road- Mrs. MacDonald explained that the issue is with the state. Mrs. MacDonald expressed that we really need to bring our concerns to the state.

Rachel Lawton- 5 North Road- Ms. Lawton explained that the reason her family moved here was because of our school. Ms. Lawton expressed that taking money away from the school system is not the way. Ms. Lawton urged the audience to vote for the budget proposed by the school board.

Joseph Masero- 2 Carob Lane- moved here from Massachusetts. Mr. Masero explained that he and his family moved here for the school. He asked the audience to consider the future and our children's future and leave the article as the school board has recommended.

Kevin Frye-12 Forest Drive- Mr. Frye discussion of the budget

Ed Robbins- 52 Cricket Hill Road- discussion of the budget

Howard George- 96 Depot Road- He asked to move the question.

Mr. Haulk and Mr. Nigrello will count the votes

The question is moved and now there is a vote on the proposed amendment.

The proposed amendment to article 1 is :

Shall the East Kingston School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$2,701,633.00. Should this article be defeated, the default budget shall be \$2,901,879 which is the same as last year, with certain adjustments required by previous action of the District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. The East Kingston School Board Recommends Approval. (Majority vote required)

60 yay for amending the article

72 nay for amending the article

The amendment to article 1 failed.

The main motion is to accept:

Shall the East Kingston School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$3,011,815. Should this article be defeated, the default budget shall be \$2,901,879 which is the same as last year, with certain adjustments required by previous action of the District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. The East Kingston School Board Recommends Approval. (Majority vote required)

Motion made by Abby Mills to not reconsider article one and was voted by majority in favor. Motion passed.

Mr. Nigrello read the second article:

Article 02

EK TEACHERS ASSOCIATION

To see if the East Kingston School District will vote to approve the cost items included in the collective bargaining agreement reached between the East Kingston School Board and the East Kingston Teachers' Association which calls for the following increases in salaries and benefits at the current staffing level: Fiscal Year Estimated Increase 2021: \$96,553 2022: \$77,815 2023: \$69,147 and further to raise and appropriate \$96,553 for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. The East Kingston School Board recommends this appropriation. (Majority vote required)

Mrs. Lyons explained the changes needed to the teacher's CBA costs per year.

There was no discussion of the article.

The article passed and will go on the ballot as stated.

Mr. Nigrello made a motion not to reconsider article 2. It was seconded. The article passed.

Mr. Nigrello read the third article:

Article 03

ESTABLISH PUBLIC PRESCHOOL

To see if the East Kingston School District will vote to raise and appropriate the sum of \$102,800 for the purpose of establishing a public preschool in the East Kingston School District. East Kingston School Board Recommends Approval. (Majority vote required)

Mr. Saucier made a motion to allow Colleen Lukach to speak as a non-resident, teacher at EKES.

Colleen Lukach explained the proposal for the preschool program at EKES. Mrs. Lukach explained the 5 year plan.

Ted Lloyd explained that he was disappointed with the preschool plan. Mr. Lloyd asked that there be a more well thought out and detailed plan. Mr. Lloyd asked what is the clear, demonstrated need for preschool?

Mr. Saucier explained there is not a recent feasibility study.

Mr. Lloyd asked about the costs?

Mrs. Lyons explained the costs for preschool in the current budget. There are also upfront costs built in to article 3 for preschool that include furniture and classroom supplies.

Mr. Saucier explained the cost for preschool in the following years.

Mr. Lloyd made a motion to rewrite article 3 to state:

To see if the East Kingston School District will vote to raise and appropriate the sum of \$10, 000 for the purpose of funding a feasibility study for the establishment of a public preschool in the East Kingston School District. The study is to include the specific needs, projected enrollment, start-up costs, ongoing annual costs, and specific benefits to the participants.

Mr. Nolan- 64 Main Street- Expressed there are more than just children who live in EK.

Justin Lyons- Willow Road- Asked where the \$10,000 figure came from.

Bill Branting- Mr. Branting is concerned about EK being one of the very few towns that have preschool.

Mrs. Lyons explained the rules and laws around proof of residency

11 Country Lane- commented on taxes

Sarah Corschene- explained preschool benefits- urged families to support the preschool article

Justin Lyons- Willow Road- Is it preschool or daycare?

The Board explained that it is a preschool.

Abby Mills, Depot Road- Is it possible to do a study on the area preschools to see if there is some possibility of revenue?

Mr. Saucier explained Universal preschool.

Stevie Bryant- 129 Haverhill Road- What would class size be?

Mrs. Lukach- class size would be 10 students at this time.

Mr. Lloyd- more discussion, he would like to see a documented feasibility study

Kristen Roy- 127 Giles Road- Mrs. Roy expressed her support for the preschool program.

Mr. Kevin Frye- expressed that we should go along with a compromise and do a feasibility study.

Patricia LaFond- former preschool teacher. Mrs. LaFond is in favor of doing the feasibility study.

Emily Booth 145 Haverhill Road. Mrs. Booth explained that there is more to Kindergarten than play.

Sharon Day- Blue Heron Court- Mrs. Day is in support of the feasibility study. Mrs. Day really wanted more information on the cost break down.

Gisela Lloyd- 1 Pine Woods- expressed she is not in support of the preschool

Mr. Nigrello read the amendment to the motion.

Yay vote would be to adopt the amendment to reduce the cost to \$10, 000 for a feasibility study.

There were 62 yay votes.

Nay vote would be to not adopt the amendment.

There were 60 nay votes.

The amendment of article 3 passes.

The school board agrees that the feasibility study is a good idea and they would support the amendment.

Pete Dervan- 128 Giles Road- There was a question regarding recount. **Mr. Dervan made a motion to recount the votes of article 3.**

Mr. Nigrello asked for 7 people to second the motion. **Monica Ball, Jen Gallante Dervan, Erin Willette, Sue Berthel, Susan Muller, Emily Booth, Howard Geroge came forward to second the motion.**

Emily Booth asked for clarification about the \$10, 000. Discussion.

There will be a secret ballot.

Mr. Nigrello announced the results from the secret ballot:

67 Yays

54 Nays

Mr. Nigrello stated that the article amendment passed. The revised article as read was passed and will go on the ballot as stated:

To see if the East Kingston School District will vote to raise and appropriate the sum of \$10, 000 for the purpose of funding a feasibility study for the establishment of a public preschool in the East Kingston School District. The study is to include the specific needs, projected enrollment, start-up costs, ongoing annual costs, and specific benefits to the participants.

Richard Pothier made a motion not to reconsider article #3. Ron Morales seconded.

There was a motion to adjourn by Mr. Pothier at 8:14 pm.

Lee Anne Miller
Lee Anne Miller- East Kingston School Board Clerk

2-25-2020
Date

Revised notes: February 20, 2020

Barbara A Clark, Notary Public 2/25/20

BARBARA A. CLARK
Notary Public - New Hampshire
My Commission Expires May 6, 2020

EAST KINGSTON SCHOOL DISTRICT WARRANT

To the inhabitants of the School District of the town of East Kingston,
County of Rockingham, State of New Hampshire, qualified to vote on
District affairs:

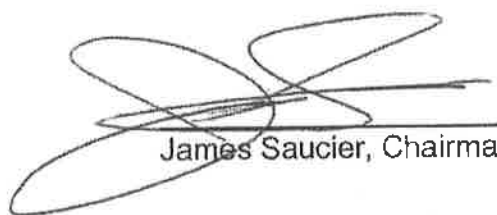
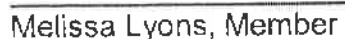
You are hereby notified to meet at the East Kingston Elementary School in
said District on TUESDAY, THE NINTH DAY OF MARCH 2021, at 8:00 AM to
7:00 PM, to act upon the following subjects:

1. To choose one (1) School Board member for the ensuing three (3) years.
2. To choose one (1) School District Treasurer for the ensuing one (1) year.
3. To choose one (1) School District Moderator for the ensuing one (1) year.
4. To choose one (1) School District Clerk for the ensuing one (1) year.

Given under our hands this _____ day of January 2021.

State of New Hampshire
True Copy of Warrant - Attest

EAST KINGSTON SCHOOL BOARD


James Saucier, Chairman
Jennifer Ranz, Member
Melissa Lyons, Member



**2021
WARRANT**

East Kingston Local School

The inhabitants of the School District of East Kingston Local School in the state of New Hampshire qualified to vote in School District affairs are hereby notified that the two phases of the Annual School District Meeting will be held as follows:

First Session of Annual Meeting (Deliberative Session):

Date: Tuesday, February 2, 2021

Time: 6:30 PM

Location: Talbot Gym @ Tuck Learning Campus

Details: 30 Linden St Exeter, NH 03833

Second Session of Annual Meeting (Official Ballot Voting)

Date: Tuesday, March 9, 2021

Time: 8am - 7pm

Location: East Kingston Elementary School

Details: 5 Andrews Ln, East Kingston, NH 03827

GOVERNING BODY CERTIFICATION

We certify and attest that on or before January 25, 2021, a true and attested copy of this document was posted at the place of meeting and at SAU16 and that an original was delivered to the clerk.

166



2021
WARRANT

Article 01 Operating Budget

Shall the East Kingston School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$3,014,582? Should this article be defeated, the default budget shall be \$2,948,687 which is the same as last year, with certain adjustments required by previous action of the District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. The East Kingston School Board Recommends Approval. (Majority vote required)

☐ Yes ☐ No

Article 02 EK TEACHERS ASSOCIATION

To see if the East Kingston School District will vote to approve the cost items included in the collective bargaining agreement reached between the East Kingston School Board and the East Kingston Teachers' Association which calls for the following increases in salaries and benefits at the current staffing level: Fiscal Year Estimated increase 2022: \$58,135 2023: \$52,625 2024: \$48,583 and further to raise and appropriate \$58,135 for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. The East Kingston School Board recommends this appropriation. (Majority vote required)

☐ Yes ☐ No

Article 03 Other

Shall East Kingston School District, if article 2 is defeated, authorize the governing body to call one special meeting, at its option, to address article cost items only? (Majority vote)

☐ Yes ☐ No

Article 04 Dissolve Trust

"To see if the East Kingston School District will vote to discontinue the following trust funds. Said funds and accumulated interest to date of withdrawal, are to be transferred to the school's general fund. (Majority vote required).

School Building Expansion Fund
Elementary School Development Fund

If article 4 or 5 fails, this article is null and void."

☐ Yes ☐ No

Article 05 Trust Fund transfer

"To see if the East Kingston School District will vote to raise and appropriate the following amounts:

\$350,000 to be placed in the Special Education Expendable Trust previously established.
\$100,000 to be placed in the School Maintenance Capital Reserve Trust previously established.

This sum to come from June 30 fund balance available for transfer on July 1. If article 3 fails, this article is null and void. No additional amount to be raised from taxation. The East Kingston School Board recommends this appropriation. (Majority vote required)"

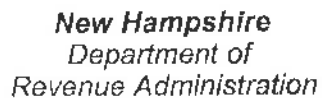
☐ Yes ☐ No



Article 06 Establish Retirement Trust Fund

To see if the school district will vote to establish a Retirement Trust Fund per RSA 198:20-c, for retirement expenses, and to raise and appropriate up to \$25,000 to be placed in the fund; further to name the East Kingston School Board as agents to expend from the fund. This sum is to come from the June 30 fund balance available to transfer on July 1. If article 3 fails, this article is null and void The East Kingston School Board recommends approval. (Majority vote required)

☐ Yes ☐ No



2021
MS-26

Proposed Budget

East Kingston Local School

Appropriations and Estimates of Revenue for the Fiscal Year from:
July 1, 2021 to June 30, 2022

Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on: _____

SCHOOL BOARD CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

[illegible]

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:

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NH DRA Municipal and Property Division
(603) 230-5090

<http://www.revenue.nh.gov/mun-prop/>



New Hampshire
Department of
Revenue Administration

2021
MS-26

Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2020	Appropriations for period ending 6/30/2021	Appropriations for period ending 6/30/2022 (Recommended)	Appropriations for period ending 6/30/2022 (Not Recommended)
Instruction						
1100-1199	Regular Programs	01	\$1,094,022	\$959,427	\$937,713	\$0
1200-1299	Special Programs	01	\$297,454	\$307,619	\$345,594	\$0
1300-1399	Vocational Programs		\$0	\$0	\$0	\$0
1400-1499	Other Programs	01	\$3,818	\$16,200	\$15,400	\$0
1500-1599	Non-Public Programs		\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	01	\$0	\$0	\$0	\$0
1700-1799	Community/Junior College Education Programs		\$0	\$0	\$0	\$0
1800-1899	Community Service Programs		\$0	\$0	\$0	\$0
Instruction Subtotal			\$1,395,294	\$1,283,246	\$1,298,707	\$0
Support Services						
2000-2199	Student Support Services	01	\$203,735	\$230,131	\$172,874	\$0
2200-2299	Instructional Staff Services	01	\$88,098	\$110,711	\$93,249	\$0
Support Services Subtotal			\$291,833	\$340,842	\$265,923	\$0
General Administration						
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0
2310 (840)	School Board Contingency		\$0	\$0	\$0	\$0
2310-2319	Other School Board	01	\$19,824	\$14,298	\$17,950	\$0
General Administration Subtotal			\$19,824	\$14,298	\$17,950	\$0
Executive Administration						
2320 (310)	SAU Management Services	01	\$54,421	\$66,757	\$65,942	\$0
2320-2399	All Other Administration		\$0	\$0	\$0	\$0
2400-2499	School Administration Service	01	\$194,292	\$191,425	\$175,759	\$0
2500-2599	Business		\$0	\$0	\$0	\$0
2600-2699	Plant Operations and Maintenance	01	\$170,154	\$184,134	\$212,663	\$0
2700-2799	Student Transportation	01	\$96,348	\$116,800	\$185,706	\$0
2800-2999	Support Service, Central and Other	01	\$747,557	\$686,377	\$725,453	\$0
Executive Administration Subtotal			\$1,262,772	\$1,245,493	\$1,365,525	\$0
Non-Instructional Services						
3100	Food Service Operations	01	\$50,256	\$17,000	\$66,477	\$0
3200	Enterprise Operations		\$0	\$0	\$0	\$0
Non-Instructional Services Subtotal			\$50,256	\$17,000	\$66,477	\$0



New Hampshire
Department of
Revenue Administration

2021
MS-26

Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2020	Appropriations for period ending 6/30/2021	Appropriations for period ending 6/30/2022 (Recommended)	Appropriations for period ending 6/30/2022 (Not Recommended)
Facilities Acquisition and Construction						
4100	Site Acquisition		\$0	\$0	\$0	\$0
4200	Site Improvement		\$0	\$0	\$0	\$0
4300	Architectural/Engineering		\$0	\$0	\$0	\$0
4400	Educational Specification Development		\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction		\$0	\$0	\$0	\$0
4600	Building Improvement Services		\$0	\$0	\$0	\$0
4900	Other Facilities Acquisition and Construction		\$0	\$0	\$0	\$0
Facilities Acquisition and Construction Subtotal			\$0	\$0	\$0	\$0
Other Outlays						
5110	Debt Service - Principal		\$0	\$0	\$0	\$0
5120	Debt Service - Interest		\$0	\$0	\$0	\$0
Other Outlays Subtotal			\$0	\$0	\$0	\$0
Fund Transfers						
5220-5221	To Food Service		\$0	\$0	\$0	\$0
5222-5229	To Other Special Revenue		\$0	\$0	\$0	\$0
5230-5239	To Capital Projects		\$0	\$0	\$0	\$0
5254	To Agency Funds		\$0	\$0	\$0	\$0
5310	To Charter Schools		\$0	\$0	\$0	\$0
5390	To Other Agencies		\$0	\$0	\$0	\$0
9990	Supplemental Appropriation		\$0	\$0	\$0	\$0
9992	Deficit Appropriation		\$0	\$0	\$0	\$0
Fund Transfers Subtotal			\$0	\$0	\$0	\$0
Total Operating Budget Appropriations					\$3,014,582	\$0



New Hampshire
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Special Warrant Articles

Account	Purpose	Article	Appropriations for	Appropriations for
			period ending 6/30/2022 (Recommended)	period ending 6/30/2022 (Not Recommended)
5252	To Expendable Trusts/Fiduciary Funds	4	\$450,000	\$0
	<i>Purpose: Trust Fund transfer</i>			
5252	To Expendable Trusts/Fiduciary Funds	5	\$25,000	\$0
	<i>Purpose: Establish Retirement Trust Fund</i>			
5251	To Capital Reserve Fund		\$0	\$0
5252	To Expendable Trust Fund		\$0	\$0
5253	To Non-Expendable Trust Fund		\$0	\$0
Total Proposed Special Articles			\$475,000	\$0



New Hampshire
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Individual Warrant Articles

Account	Purpose	Article	Appropriations for	Appropriations for
			period ending 6/30/2022 (Recommended)	period ending 6/30/2022 (Not Recommended)
1100-1199	Regular Programs	02 <i>Purpose: EK TEACHERS ASSOCIATION</i>	\$41,390	\$0
1200-1299	Special Programs	02 <i>Purpose: EK TEACHERS ASSOCIATION</i>	\$7,590	\$0
2000-2199	Student Support Services	02 <i>Purpose: EK TEACHERS ASSOCIATION</i>	\$6,246	\$0
2200-2299	Instructional Staff Services	02 <i>Purpose: EK TEACHERS ASSOCIATION</i>	\$2,909	\$0
Total Proposed Individual Articles			\$58,135	\$0



New Hampshire
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Revenues

Account	Source	Article	Actual Revenues for Period ending 6/30/2020	Revised Estimated Revenues for Period ending 6/30/2021	Estimated Revenues for Period ending 6/30/2022
Local Sources					
1300-1349	Tuition		\$0	\$0	\$0
1400-1449	Transportation Fees		\$0	\$0	\$0
1500-1599	Earnings on Investments		\$2,514	\$1,000	\$0
1600-1699	Food Service Sales	01	\$31,843	\$0	\$53,477
1700-1799	Student Activities		\$0	\$0	\$0
1800-1899	Community Services Activities		\$0	\$0	\$0
1900-1999	Other Local Sources		\$1,299	\$2,500	\$0
Local Sources Subtotal			\$35,656	\$3,500	\$53,477
State Sources					
3210	School Building Aid		\$0	\$0	\$0
3215	Kindergarten Building Aid		\$0	\$0	\$0
3220	Kindergarten Aid		\$0	\$0	\$0
3230	Special Education Aid		\$0	\$0	\$0
3240-3249	Vocational Aid		\$0	\$0	\$0
3250	Adult Education		\$0	\$0	\$0
3260	Child Nutrition	01	\$672	\$0	\$1,000
3270	Driver Education		\$0	\$0	\$0
3290-3299	Other State Sources		\$0	\$0	\$0
State Sources Subtotal			\$672	\$0	\$1,000
Federal Sources					
4100-4539	Federal Program Grants		\$0	\$0	\$0
4540	Vocational Education		\$0	\$0	\$0
4550	Adult Education		\$0	\$0	\$0
4560	Child Nutrition	01	\$4,470	\$0	\$2,000
4570	Disabilities Programs		\$0	\$0	\$0
4580	Medicaid Distribution		\$9,243	\$6,000	\$0
4590-4899	Other Federal Sources (non-4810)		\$0	\$0	\$0
4810	Federal Forest Reserve		\$0	\$0	\$0
Federal Sources Subtotal			\$13,713	\$6,000	\$2,000



New Hampshire
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Revenues

Account	Source	Article	Actual Revenues for Period ending 6/30/2020	Revised Estimated Revenues for Period ending 6/30/2021	Estimated Revenues for Period ending 6/30/2022
Other Financing Sources					
5110-5139	Sale of Bonds or Notes		\$0	\$0	\$0
5140	Reimbursement Anticipation Notes		\$0	\$0	\$0
5221	Transfers from Food Service Special Revenues Fund		\$0	\$0	\$0
5222	Transfer from Other Special Revenue Funds		\$0	\$0	\$0
5230	Transfer from Capital Project Funds		\$0	\$0	\$0
5251	Transfer from Capital Reserve Funds		\$0	\$0	\$0
5252	Transfer from Expendable Trust Funds		\$0	\$0	\$0
5253	Transfer from Non-Expendable Trust Funds		\$0	\$0	\$0
5300-5699	Other Financing Sources		\$0	\$0	\$0
9997	Supplemental Appropriation (Contra)		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	5, 4	\$0	\$0	\$475,000
9999	Fund Balance to Reduce Taxes	01	\$0	\$0	\$75,000
Other Financing Sources Subtotal			\$0	\$0	\$550,000
Total Estimated Revenues and Credits			\$50,041	\$9,500	\$606,477

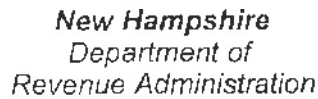


New Hampshire
Department of
Revenue Administration

2021
MS-26

Budget Summary

Item	Period ending 6/30/2022
Operating Budget Appropriations	\$3,014,582
Special Warrant Articles	\$475,000
Individual Warrant Articles	\$58,135
Total Appropriations	\$3,547,717
Less Amount of Estimated Revenues & Credits	\$606,477
Less Amount of State Education Tax/Grant	\$516,562
Estimated Amount of Taxes to be Raised	\$2,424,678



Default Budget of the School District

For the period beginning July 1, 2021 and ending June 30, 2022

This form was posted with the warrant on:

SCHOOL BOARD OR BUDGET COMMITTEE CERTIFICATION

Name

Position

Signature

Jennifer Reine
Samie Savoir

Board Member
Board Chair

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New Hampshire
Department of
Revenue Administration

2021
MS-DSB

Appropriations

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
Instruction					
1100-1199	Regular Programs	\$959,427	(\$33,346)	\$0	\$926,081
1200-1299	Special Programs	\$307,619	\$67,228	\$0	\$374,847
1300-1399	Vocational Programs	\$0	\$0	\$0	\$0
1400-1499	Other Programs	\$16,200	\$0	\$0	\$16,200
1500-1599	Non-Public Programs	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	\$0	\$0	\$0	\$0
1700-1799	Community/Junior College Education Programs	\$0	\$0	\$0	\$0
1800-1899	Community Service Programs	\$0	\$0	\$0	\$0
Instruction Subtotal		\$1,283,246	\$33,882	\$0	\$1,317,128
Support Services					
2000-2199	Student Support Services	\$230,131	\$0	\$0	\$230,131
2200-2299	Instructional Staff Services	\$110,711	\$0	\$0	\$110,711
Support Services Subtotal		\$340,842	\$0	\$0	\$340,842
General Administration					
0000-0000	Collective Bargaining	\$0	\$0	\$0	\$0
2300 (840)	School Board Contingency	\$0	\$0	\$0	\$0
2310-2319	Other School Board	\$14,300	\$0	\$0	\$14,300
General Administration Subtotal		\$14,300	\$0	\$0	\$14,300
Executive Administration					
2320 (310)	SAU Management Services	\$66,757	(\$815)	\$0	\$65,942
2320-2399	All Other Administration	\$0	\$0	\$0	\$0
2400-2499	School Administration Service	\$191,425	\$0	\$0	\$191,425
2500-2599	Business	\$0	\$0	\$0	\$0
2600-2699	Plant Operations and Maintenance	\$185,133	\$0	\$0	\$185,133
2700-2799	Student Transportation	\$116,800	\$0	\$0	\$116,800
2800-2999	Support Service, Central and Other	\$686,376	\$13,741	\$0	\$700,117
Executive Administration Subtotal		\$1,246,491	\$12,926	\$0	\$1,259,417
Non-Instructional Services					
3100	Food Service Operations	\$17,000	\$0	\$0	\$17,000
3200	Enterprise Operations	\$0	\$0	\$0	\$0
Non-Instructional Services Subtotal		\$17,000	\$0	\$0	\$17,000



New Hampshire
Department of
Revenue Administration

**2021
MS-DSB**

Appropriations

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
Facilities Acquisition and Construction					
4100	Site Acquisition	\$0	\$0	\$0	\$0
4200	Site Improvement	\$0	\$0	\$0	\$0
4300	Architectural/Engineering	\$0	\$0	\$0	\$0
4400	Educational Specification Development	\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction	\$0	\$0	\$0	\$0
4600	Building Improvement Services	\$0	\$0	\$0	\$0
4900	Other Facilities Acquisition and Construction	\$0	\$0	\$0	\$0
Facilities Acquisition and Construction Subtotal		\$0	\$0	\$0	\$0
Other Outlays					
5110	Debt Service - Principal	\$0	\$0	\$0	\$0
5120	Debt Service - Interest	\$0	\$0	\$0	\$0
Other Outlays Subtotal		\$0	\$0	\$0	\$0
Fund Transfers					
5220-5221	To Food Service	\$0	\$0	\$0	\$0
5222-5229	To Other Special Revenue	\$0	\$0	\$0	\$0
5230-5239	To Capital Projects	\$0	\$0	\$0	\$0
5251	To Capital Reserve Fund	\$0	\$0	\$0	\$0
5252	To Expendable Trusts/Fiduciary Funds	\$0	\$0	\$0	\$0
5253	To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0
5254	To Agency Funds	\$0	\$0	\$0	\$0
5310	To Charter Schools	\$0	\$0	\$0	\$0
5390	To Other Agencies	\$0	\$0	\$0	\$0
9990	Supplemental Appropriation	\$0	\$0	\$0	\$0
9992	Deficit Appropriation	\$0	\$0	\$0	\$0
Fund Transfers Subtotal		\$0	\$0	\$0	\$0
Total Operating Budget Appropriations		\$2,901,879	\$46,808	\$0	\$2,948,687



New Hampshire
Department of
Revenue Administration

2021
MS-DSB

Reasons for Reductions/Increases & One-Time Appropriations

Account	Explanation
1100-1199	Staff reduction
1200-1299	Mandatory services
2800-2999	RETIREMENT - MANDATORY

East Kingston School Board

Deliberative Session

Saturday, April 10, 2021

Mr. Peter Dervan-Moderator

Attendance: Jamie Saucier, School Board Chair; Melissa Lyons, School Board; Jennifer Ranz, School Board; Dr. David Ryan, SAU 16; Mollie O'Keefe, SAU 16; Michelle Larson, SAU 16; Brandon French, Principal

Mr. Dervan welcomed the audience.

1:02 pm the meeting called to order by Mr. Dervan.

Mr. Dervan explained the process of the deliberative session.

All stood for the pledge.

Mr. Dervan shared some rules and procedures. He asked that those who would like to speak get in line and keep comments to 3 minutes. Mr. Dervan asked that all be courteous to each other. He also asked questions to be directed towards him. He explained that we are voting with the green cards that were distributed.

The School Board began the meeting with a presentation of the warrant articles.

Mr. Dervan thanked Mr. Mizzi, Mr. Lister, Dr. Ryan and the school board for setting up the tent.

Mr. Dervan recognized Dr. Ryan, Mollie O'Keefe and Attorney Gordon as experts to speak although not residents of East Kingston.

Mr. Saucier introduced all panel members. He thanked all those who provided input.

Mr. Saucier began the presentation talking about the teachers of East Kingston and recognized Mrs. Young for her excellence in teaching award. Mr. Saucier shared some board highlights from this school year. Mr. Saucier explained some costs that were increased this school year due to the pandemic. He also explained the many grants that were used for Covid costs as well as things like the water filtration system. Mr. Saucier explained the tax rate and how the school affects it.

Mr. Saucier explained what would be voted on today. He also explained what the board is budgeting for this year and the increases and decreases to repair, maintenance, Covid costs, transportation costs, health insurance and retirement costs are also increasing. Mr. Saucier also explained the Food Service Fund.

Mrs. Lyons spoke about the teacher contract, Warrant Article #2. Mrs. Lyons explained that teachers negotiated a fair contract increase over the next three year. We added in a step 11 and 12, and a master's + 45. Mrs. Lyons said we have increased the longevity payment from \$125 per year to \$150 per year of service. Mrs. Lyons also briefly spoke about Article 03.

Mrs. Ranz explained Articles 04, 05 and 06 are a package deal. If one fails, they all fail. Mrs. Ranz explained that the money from an existing Trust would be dissolved and re-allocated to a Special Education Fund, Building Maintenance Fund, as well as establish a retirement fund.

Mr. Saucier read Warrant Article #1:

Article 01 Operating Budget

Shall the East Kingston School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by the vote of the first session, for the purposes set forth therein, totaling \$3,014,582? Should this article be defeated, the default budget shall be \$2,948,687 which is the same as last year, with certain adjustments required by previous action of the District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. The East Kingston School Board Recommends Approval (Majority Vote Required)

Mr. Saucier moved to put Article #1 on the ballot. Mrs. Ranz seconded. Discussion Ted Lloyd from Pine Woods Road asked about Diversity Equity Inclusion and Justice training and teaching?

Dr. Ryan explained that Diversity Equity Inclusion and Justice training and teaching is so that all students have the same opportunities. He also explained that our students as they graduate need to respect, honor and value differences. Dr. Ryan said we do not expect any cost increase. Our trainings are voluntary. There is a district e. Mr. French said there is not added cost to our school. He explained within our school we have our school counselor. She is part of the DEI district committee. Mr. French said we have had two trainings. The workshops have been paid through a federal grant. Mr. French explained that the training has been wonderful and thought provoking.

Sharon Day- 2 Blue Herring Court- She asked about the curriculum for this new project? Have we decided what our objectives are? Dr. Ryan responded. He explained there is not a set curriculum. Dr. Ryan said we are just trying to make sure everyone understands equity and inclusion. Curriculum coordinators are working on this now and it will be quite some time before there is any set curriculum.

Gisela Lloyd- Pine Woods Road- Mrs. Lloyd asked if there is a problem in our schools with DEI? Dr. Ryan said this is a global problem. He also said that the middle school and high school come from different backgrounds. Dr. Ryan said it doesn't need to be a reactive program. We find it to be important for everyone to understand the common terminology

Sarah Courschene- 1 Stage Coach Road- Mrs. Courschene explained her expertise as a college professor at Northern Essex. She shared that she embraces this education and elevated equity for all.

Mr. Lloyd followed up with a question asking that materials be shared with those who are interested? Dr. Ryan said he would be happy and proud to share the materials with the public.

Mr. Lloyd asked how can we obtain the documents? Mr. Saucier said we will discuss at our next school board meeting and address where the documents can be found. Dr. Ryan shared that there is also a spot on our website that

Mr. Dervan declared Article 01 on the ballot.

Mr. Saucier made a motion to not reconsider Article 01. It was seconded by a community member. Majority voted to accept. The motion passed.

Mrs. Lyons read Article 02:

Article 02 EK Teachers Association

To see if the East Kingston School District will vote to approve the cost items included in the collective bargaining agreement reached between the East Kingston School board and the East Kingston Teachers' association which calls for the following increases in salaries and benefits at the current staffing level: Fiscal Year Estimated Increase 2022: \$58,135, 2023: \$52,625, 2024: \$48,583 and further to raise and appropriate \$58,135 for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. The East Kingston School Board recommends this appropriation. (Majority vote required)

Mrs. Lyons made a motion to put Article 02 on the ballot. Mr. Saucier seconded. Discussion.

Ron Morales South Road made a comment about the voting process.

Attorney Graham clarified the voting process.

Mr. Dervan recognized Mrs. Miller Pheasant Run. Mrs. Miller shared her teacher perspective as a 22 year veteran, resident of East Kingston, parent of former students. Mrs. Miller sincerely hopes the teacher contract passes and implores voters to do so.

Dr. William Branting 16 Country Lane. Dr. Branting said the step increases have not been discussed. Dr. Branting went on to compare salary and step increases to Brentwood. Dr. Branting also wanted to address the request for more planning time. Mr. Dervan reminded Dr. Branting of the 3 minute time limit.

Patricia Blueberry Lane relinquished her 3 minutes to Dr. Branting.

Dr. Branting also brought up teachers selling back sick time. He also talked about bereavement. Why aren't Aunts and Uncles included on the contract? Mrs. Lyons said she thought

Mrs. Miller said teachers have 4 45 minute prep times per week. She explained what teachers were asking for.

Mrs. Courschene explained that the teachers are part of this community. She explained that Covid shut us down and our teachers are under appreciated.

Mrs. Mills said that the steps are comparable to other districts.

Jen Dervan 128 Giles Road- She expressed that the school board took concerns very seriously. She said that everyone has worked hard to build bridges.

Mr. Dervan declared Article 2 on the ballot.

Mrs. Lyons read Article 03.

Article 03 Other

Shall the East Kingston School District, if article 2 is defeated, authorize the governing body to call one special meeting, at its option, to address article cost items only? (Majority vote)

Mrs. Ranz made a motion to put Warrant Article 03 on the ballot. Mrs. Lyons seconded. Majority accepted and the motion passed.

Mrs. Lyons made a motion to restrict reconsideration of Warrant Articles 2 and 3. Mr. Saucier seconded. Majority accepted and the motion passed.

Mrs. Ranz read Article 04:

Article 04 Dissolve Trust

“To see if the East Kingston School District will vote to discontinue the following trustfunds. Said funds and accumulated interest to date of withdrawal, are to be transferred to the school’s general fund. (Majority vote required)

School Building Expansion Fund

Elementary School Development Fund

If article 5 or 6 fails, this article is null and void.”

Nancy Parker 11 Country Lane tried to make a motion but it was decided it needed to wait until Article 05.

Mrs. Ranz made a motion to move Article 04 to the ballot. Mr. Saucier seconded. Majority accepted and the motion passed.

Mr. Saucier made a motion to restrict reconsideration of Article 04. Mrs. Ranz seconded. Majority accepted and the motion passed.

Mrs. Ranz read Article 05

Article 05 Trust Fund Transfer

“To see if the East Kingston School District will vote to raise and appropriate the following amounts:

\$350,000 to be placed in the Special Education Expendable trust previously established.

\$100,000 to be placed in the School Maintenance Capital Reserve trust previously established.

This sum to come from June 30 fund balance available for transfer on July 1. If article 4 fails, this article is null and void. No additional amount to be raised from taxation. The East Kingston School board recommends this appropriation. (Majority vote required)

Dave Miller 14 Pheasant Run made a suggestion.

Nancy Parker would like to amend article 5 to return the money back to the tax payer. Mr. Saucier asked for point of order. Mrs. Parker shared specific wording with Moderator Dervan.

Motion was seconded by an audience member.

Mr. Morales thanked the board for considering dissolving this fund. He explained that if we send the money back to the tax payers it will hurt us in the long run.

Abby Mills- 139 Depot Road- She wondered if that motion was legal. She wanted clarification.

Mr. Dervan recognized counsel.

Attorney Graham explained that the school district funds are separate from the town. He explained that it becomes as an unassigned fund balance. Attorney Graham tried to understand what Mrs. Parker was looking to do. More discussion.

Mrs. Parker withdrew her motion. The audience member that seconded also withdrew his second.

Mrs. Parker made an amendment to her original motion.

It was seconded by an audience member.

Kevin Gellineau- Partridge Lane- He spoke to the need to replace boilers that are over 25 years old, he pointed out the driveway as tripping hazard.

Dave McBride 68 Depot Road- Mr. McBride asked how much per thousand would tax payers receive back? He also explained that special education monies are required.

Mr. Lloyd said he is one of 3 people on the Trustees of the Trust Fund Committee. He wanted to commend the board on putting together the plan to dissolve the trust fund. Mr. Lloyd said the articles on the ballot are the result of a lot of work. He encourages the amendment to be voted down and encourages the article to pass as written.

Mr. Dervan asked for a vote on the amendment to number 5.

The vote on Mrs. Parkers amendment to Article 05 was seconded. Majority voted against. The motion failed.

Tom ? from Giles Road asked to amend article number 5 to have \$300,000 in the maintenance fund and Special Education stays at \$350,000. The motion was seconded.

Mr. Morales said that a lot of time was spent by the board to come up with these numbers.

Mr. Kennedy Woodbury Lane- He wanted to remind people to think of Seniors that live in our community.

Mr. Robie Day- 2 Blue Herron Ct.- He said he supports the amendment to add to the maintenance fund.

Mrs. Parker said there is already money in the budget for maintenance.

Mrs. Dervan reminded voters that the articles 4, 5 and 6 all have to pass. If one fails, they all fail.

Mr. Saucier said the board looked very carefully at the budget and all of the articles. Mr. Saucier explained how the money from the Trust Funds is being split and the board is very comfortable with the original numbers.

Mr. Lloyd appreciated the comments from Mr. Saucier. He does not support the amendment.

Tiffany Debreio- 48 South Road She asked if we have received an estimate for the driveway and the boiler? Mrs. Debreio suggested we go Geothermal to save money the tax payers. Mr. French said he has had people come but has not received estimates yet.

Mr. Dervan referred back to the motion to amend article 5.

The article will not be amended.

Mr. Dervan declared that Article 5 will be moved to the ballot as originally read by Mrs. Ranz.

Mrs. Lyons made a motion to restrict reconsideration of article 5. Mr. Saucier seconded. Majority accepted and the motion passed.

Mrs. Ranz read Article 06.

Article 06 Establish Retirement Trust Fund

To see if the school district will vote to establish a Retirement Trust Fund per RSA 198:20-c, for retirement expenses, and to raise and appropriate up to \$25,000 to be placed in the fund; further to name the East Kingston school Board as agents to expend from the fund. This sum is to come from the June 30 fund balance available to transfer on July 01. If article 4 fails, this article is null and void. The East Kingston School Board recommends approval. (Majority vote required)

Mrs. Ranz made a motion to move Article 06 to the ballot. Mr. Saucier seconded. Discussion.

Mr. Lloyd said he supports this Article. He explained that the board thought hard about this. He encourages everyone to approve article 6.

Mrs. Lyons said this has been a goal over the past 4 or 5 years to have these funds in place. She explained that unexpected expenses can destroy a budget.

Nancy Parker asked a question about payments upon retirement.

Mr. Saucier explained that the contract we have is standard.

Mr. Saucier implored people to visit the following website, PLURB.

Mrs. Courschene commented.

Mrs. Parker responded to Mrs. Courschene.

Mr. Dervan declared Warrant Article 06 on the ballot.

Mrs. Lyons made a motion to restrict reconsideration of article 6. Mr. Saucier seconded. Majority accepted and the motion passed.

Mr. Dervan adjourned the meeting at 2:42 pm.



James A. Sojka, CPA*

Sheryl A. Pratt, CPA**

Michael J. Campo, CPA, MACCY

Scott T. Eagen, CPA, CFE

Karen M. Lusselle, CPA, CVA, CFE

Ashley Miller Klem, CPA, MSA

Tyler A. Palec, CPA***

Kyle G. Glingas, CPA

Thomas C. Giffen, CPA

Ryan T. Gibbons, CPA, CFE

Brian B. McDermott, CPA**

Justin Lavin, CPA

Sylvia Y. Petro, MSA, CPE

* Also licensed in Maine

** Also licensed in Massachusetts

*** Also licensed in Vermont

January 7, 2021

Members of the School Board
East Kingston School District
30 Linden Street
Exeter, NH 03833

To the Members of the School Board:

This is to advise you that as of January 7, 2021, the audit of the financial statements for the year ending June 30, 2020 has been substantially completed and we are in the process of finalizing the audit. A completed audit report will be sent to you in late February 2021.

Respectfully,

Michael J. Campo, CPA
Director

PLODZIK & SANDERSON, P.A.
Certified Public Accountants

193 North Main Street • Concord • New Hampshire • 603-501-5063 • 603-225-6296 • www.plodziks.com

THE EXETER REGION

COOPERATIVE

SCHOOL DISTRICT

ANNUAL REPORT

For the Year Ending June 30, 2020
For the Proposed 2021-2022 Budget

EXETER REGION COOPERATIVE SCHOOL DISTRICT

SUPERINTENDENT'S OFFICE

David Ryan, Ed.D.

Superintendent of Schools
(603) 775-8653
dryan@sau16.org

Esther Asbell

Associate Superintendent of Schools
(603) 775-8655
easbell@sau16.org

Christopher Andriski, Ed.S.

Assistant Superintendent of Schools
(603) 775-8679
candriski@sau16.org

Thomas Campbell, Ed.D.

Assistant Superintendent of Schools
(603) 775-8664
tcampbell@sau16.org

Helen Rist

Special Education Administrator
(603) 775-8646
hrist@sau16.org

Mollie O'Keefe

Executive Director of Finance and Operations
(603) 775-8669
mokeefe@sau16.org

EXETER REGION COOPERATIVE SCHOOL DISTRICT

BOARD MEMBERS AND DISTRICT OFFICERS

Chair of the School Board: Helen Joyce

NAME	TERM EXPIRES	2021 TOWN
Maggie Bishop	2021	Exeter
Paul Bauer	2021	Newfields
Bob Hall	2022	Kensington
Kathy McNeill	2023	East Kingston
Helen Joyce	2021	Stratham
Melissa Litchfield	2022	Brentwood
Kimberly Meyer	2022	Exeter
David Slifka	2023	Exeter
Travis Thompson	2023	Stratham

School District Website: www.sau16.org

Moderator: Kate Miller - 2021

School District Clerk: Susan EH Bendroth - 2021

School District Treasurer: Michael Schwotzer – 2021

BUDGET ADVISORY COMMITTEE MEMBERS

Chair of the Budget Advisory Committee: David Pendell

NAME	TERM EXPIRES	2021 TOWN
Deborah Bronson	2021	Stratham
Lucy Cushman	2022	Stratham
Rob Delorie	2022	Exeter
Jenny Ramsay	2023	Kensington
Morgan Lois DeYoung	2023	Brentwood
Roy Morrisette	2023	Exeter
Lovey Oliff	2021	Exeter
David Pendell	2021	East Kingston
Susan Shanelaris	2022	Newfields



Exeter Coop

The inhabitants of the Regional School District of Exeter Coop in the state of New Hampshire qualified to vote in Regional School District affairs are hereby notified that the two phases of the Annual Regional School District Meeting will be held as follows:

First Session of Annual Meeting (Deliberative Session):

Date: Saturday, January 30, 2021

Time: 2:00 PM

Location: Exeter High School -

Details: 1 Blue Hawk Drive, Exeter, NH 03833

Second Session of Annual Meeting (Official Ballot Voting)

Date: Tuesday, March 9, 2021

Time: Various

Location: Various

Details: Voting in the Towns of Brentwood, East Kingston,
Exeter, Kensington, Newfields and Stratham

GOVERNING BODY CERTIFICATION

We certify and attest that on or before January 15, 2021 a true and attested copy of this document was posted at the place of meeting and at SAU 16, Brentwood, East Kingston, Exeter, Kensington, Newfields, and Stratham and that an original was delivered to the clerk.

Name	Position	Signature
KELLEN JOYCE	CHAIRPERSON & RCSD	Kellen Joyce
Robert L. Hall	School Board Member	Robert L. Hall
Travis Thompson	School Board Member	Travis Thompson
DAVID SLIPPA	EXETER SB	David Slippa
Paul Bauer	School Board Member	Paul Bauer
Kimberly A Meyer	School Board Member	Kimberly A Meyer



Article 01 ERCSD Operating Budget

Shall the District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purposes set forth therein, totaling \$65,293,750? Should this article be defeated, the operating budget shall be \$65,337,663 which is the same as last year, with certain adjustments required by previous action of the District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. The School Board and Budget Advisory Committee both recommend \$65,293,750 as set forth on said budget.
(Majority vote required)

☐ Yes

☐ No

SECOND SESSION: At the polling places designated below on Tuesday, March 9, 2021, top choose the following School District Officers:

School District Board Member (Newfields)	3-year Term Expiring 2024
School District Board Member (Exeter)	3-year Term Expiring 2024
School District Board Member (Stratham)	3-year Term Expiring 2024
School District Moderator	1-year Term Expiring 2022
Budget Committee Member (Stratham)	3-year Term Expiring 2024
Budget Committee Member (Exeter)	3 year Term Expiring 2024
Budget Committee Member (East Kingston)	3-year Term Expiring 2024

and vote on the articles listed as 1, as those articles may be amended at the First Session; by ballot, the polls to be open at the polling places at the hours designated below:

<u>VOTERS IN TOWN OF</u>	<u>POLLING PLACE</u>	<u>POLLING HOURS</u>
Brentwood	TBD – Please call 603-642-6400 for more details	
East Kingston	TBD – Please call 603-642-8794 for more details	
Exeter	TBD – Please call 603-778-0591 for more details	
Kensington	TBD – Please call 603-772-5423 for more details	
Newfields	TBD – Please call 603-772-5070 for more details	
Stratham	TBD – Please call 603-772-4741 for more details	



New Hampshire
Department of
Revenue Administration

2021
MS-26

Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2020	Appropriations for period ending 6/30/2021	Appropriations for period ending 6/30/2022 (Recommended)	Appropriations for period ending 6/30/2022 (Not Recommended)
Instruction						
1100-1199	Regular Programs	01	\$14,845,384	\$15,279,514	\$15,437,055	\$0
1200-1299	Special Programs	01	\$7,267,133	\$8,662,240	\$8,709,686	\$0
1300-1399	Vocational Programs	01	\$1,974,720	\$2,042,473	\$2,034,791	\$0
1400-1499	Other Programs	01	\$684,848	\$912,994	\$914,698	\$0
1500-1599	Non-Public Programs	01	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	01	\$168,331	\$181,049	\$203,979	\$0
1700-1799	Community/Junior College Education Programs		\$0	\$0	\$0	\$0
1800-1899	Community Service Programs		\$0	\$0	\$0	\$0
Instruction Subtotal			\$24,940,416	\$27,078,270	\$27,300,209	\$0
Support Services						
2000-2199	Student Support Services	01	\$3,183,395	\$3,467,257	\$3,116,236	\$0
2200-2299	Instructional Staff Services	01	\$1,778,494	\$2,086,947	\$1,759,615	\$0
Support Services Subtotal			\$4,962,889	\$5,554,204	\$4,876,061	\$0
General Administration						
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0
2310 (840)	School Board Contingency		\$0	\$0	\$0	\$0
2310-2319	Other School Board	01	\$125,938	\$82,100	\$185,550	\$0
General Administration Subtotal			\$125,938	\$82,100	\$185,550	\$0
Executive Administration						
2320 (310)	SAU Management Services	01	\$1,112,692	\$1,475,539	\$1,482,099	\$0
2320-2399	All Other Administration	01	\$38,846	\$54,786	\$141,830	\$0
2400-2499	School Administration Service	01	\$1,702,691	\$1,872,581	\$1,898,684	\$0
2500-2599	Business		\$0	\$0	\$0	\$0
2600-2699	Plant Operations and Maintenance	01	\$4,232,132	\$4,784,075	\$4,982,146	\$0
2700-2799	Student Transportation	01	\$2,088,107	\$2,674,571	\$2,892,508	\$0
2800-2999	Support Service, Central and Other	01	\$13,687,527	\$13,940,195	\$15,318,532	\$0
Executive Administration Subtotal			\$22,871,794	\$24,781,747	\$26,695,799	\$0
Non-Instructional Services						
3100	Food Service Operations	01	\$970,982	\$1,155,000	\$1,155,000	\$0
3200	Enterprise Operations	01	\$334,403	\$400,000	\$400,000	\$0
Non-Instructional Services Subtotal			\$1,305,385	\$1,555,000	\$1,555,000	\$0



New Hampshire
Department of
Revenue Administration

2021
MS-26

Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2020	Appropriations for period ending 6/30/2021	Appropriations for period ending 6/30/2022 (Recommended)	Appropriations for period ending 6/30/2022 (Not Recommended)
Facilities Acquisition and Construction						
4100	Site Acquisition		\$0	\$0	\$0	\$0
4200	Site Improvement		\$0	\$0	\$0	\$0
4300	Architectural/Engineering		\$795,441	\$0	\$0	\$0
4400	Educational Specification Development		\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction		\$684,289	\$0	\$0	\$0
4600	Building Improvement Services		\$0	\$0	\$0	\$0
4900	Other Facilities Acquisition and Construction		\$69,970	\$0	\$0	\$0
Facilities Acquisition and Construction Subtotal			\$1,549,700	\$0	\$0	\$0
Other Outlays						
5110	Debt Service - Principal	01	\$1,574,146	\$4,088,063	\$2,246,927	\$0
5120	Debt Service - Interest	01	\$1,592,213	\$512,889	\$2,291,714	\$0
Other Outlays Subtotal			\$3,166,359	\$4,601,052	\$4,538,641	\$0
Fund Transfers						
5220-5221	To Food Service		\$0	\$0	\$0	\$0
5222-5229	To Other Special Revenue		\$0	\$0	\$0	\$0
5230-5239	To Capital Projects		\$0	\$0	\$0	\$0
5254	To Agency Funds		\$0	\$0	\$0	\$0
5310	To Charter Schools	01	\$280,000	\$280,000	\$162,500	\$0
5390	To Other Agencies		\$0	\$0	\$0	\$0
9990	Supplemental Appropriation		\$0	\$0	\$0	\$0
9992	Deficit Appropriation		\$0	\$0	\$0	\$0
Fund Transfers Subtotal			\$280,000	\$280,000	\$162,500	\$0
Total Operating Budget Appropriations					\$68,293,750	\$0



Special Warrant Articles

Account	Purpose	Article	Appropriations for	
			period ending 6/30/2022 (Recommended)	period ending 6/30/2022 (Not Recommended)
5251	To Capital Reserve Fund		\$0	\$0
5252	To Expendable Trust Fund		\$0	\$0
5253	To Non-Expendable Trust Fund		\$0	\$0
Total Proposed Special Articles			\$0	\$0



New Hampshire
Department of
Revenue Administration

2021
MS-26

Individual Warrant Articles

			Appropriations for	Appropriations for
			period ending	period ending
Account	Purpose	Article	6/30/2022	6/30/2022
			(Recommended)	(Not Recommended)
Total Proposed Individual Articles			\$0	\$0

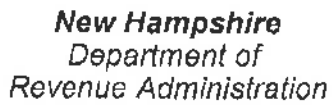


New Hampshire
Department of
Revenue Administration

2021
MS-26

Revenues

Account	Source	Article	Actual Revenues for Period ending 6/30/2020	Revised Estimated Revenues for Period ending 6/30/2021	Estimated Revenues for Period ending 6/30/2022
Local Sources					
1300-1349	Tuition	01	\$935,543	\$950,000	\$950,000
1400-1449	Transportation Fees		\$0	\$0	\$0
1500-1599	Earnings on Investments	01	\$87,068	\$12,000	\$12,000
1600-1699	Food Service Sales	01	\$576,667	\$809,148	\$809,148
1700-1799	Student Activities		\$0	\$0	\$0
1800-1899	Community Services Activities		\$0	\$0	\$0
1900-1999	Other Local Sources	01	\$407,441	\$227,874	\$227,874
Local Sources Subtotal			\$1,986,719	\$1,999,022	\$1,999,022
State Sources					
3210	School Building Aid	01	\$1,086,184	\$1,025,645	\$1,025,645
3215	Kindergarten Building Aid		\$0	\$0	\$0
3220	Kindergarten Aid		\$0	\$0	\$0
3230	Catastrophic Aid	01	\$689,289	\$325,830	\$325,830
3240-3249	Vocational Aid	01	\$1,374,063	\$1,164,893	\$1,164,893
3250	Adult Education		\$0	\$0	\$0
3260	Child Nutrition	01	\$10,796	\$9,800	\$9,800
3270	Driver Education		\$0	\$0	\$0
3290-3299	Other State Sources		\$0	\$0	\$0
State Sources Subtotal			\$3,140,332	\$2,516,168	\$2,516,168
Federal Sources					
4100-4639	Federal Program Grants	01	\$0	\$50,000	\$50,000
4540	Vocational Education		\$0	\$0	\$0
4550	Adult Education	01	\$334,403	\$350,000	\$350,000
4560	Child Nutrition	01	\$315,987	\$172,187	\$172,187
4570	Disabilities Programs		\$0	\$0	\$0
4580	Medicaid Distribution	01	\$192,032	\$164,247	\$164,247
4590-4999	Other Federal Sources (non-4810)		\$0	\$0	\$0
4810	Federal Forest Reserve		\$0	\$0	\$0
Federal Sources Subtotal			\$842,422	\$736,434	\$736,434



2021
MS-26

Account	Source	Article	Actual Revenues for Period ending 6/30/2020	Revised Estimated Revenues for Period ending 6/30/2021	Estimated Revenues for Period ending 6/30/2022
Other Financing Sources					
5110-5139	Sale of Bonds or Notes		\$0	\$0	\$0
5140	Reimbursement Anticipation Notes		\$0	\$0	\$0
5221	Transfers from Food Service Special Revenues Fund		\$0	\$0	\$0
5222	Transfer from Other Special Revenue Funds		\$0	\$0	\$0
5230	Transfer from Capital Project Funds		\$0	\$0	\$0
5251	Transfer from Capital Reserve Funds		\$0	\$0	\$0
5252	Transfer from Expendable Trust Funds		\$0	\$0	\$0
5253	Transfer from Non-Expendable Trust Funds		\$0	\$0	\$0
5300-5699	Other Financing Sources		\$0	\$0	\$0
9997	Supplemental Appropriation (Contra)		\$0	\$0	\$0
9998	Amount Voted from Fund Balance		\$0	\$0	\$0
9999	Fund Balance to Reduce Taxes	01	\$0	\$0	\$2,123,346
	Other Financing Sources Subtotal		\$0	\$0	\$2,123,346
Total Estimated Revenues and Credits			\$5,969,473	\$5,251,624	\$7,374,970



Budget Summary

Item	Period ending 6/30/2022
Operating Budget Appropriations	\$65,293,750
Special Warrant Articles	\$0
Individual Warrant Articles	\$0
Total Appropriations	\$65,293,750
Less Amount of Estimated Revenues & Credits	\$7,374,970
Less Amount of State Education Tax/Grant	\$10,998,571
Estimated Amount of Taxes to be Raised	\$46,920,209



Default Budget of the Regional School

Exeter Coop

For the period beginning July 1, 2021 and ending June 30, 2022

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

This form was posted with the warrant on: January 15, 2021

SCHOOL BOARD OR BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
<u>Helen Joyce</u>	<u>Chairperson, ERCSB</u>	<u>Helen Joyce</u>
<u>Robert L. Hall</u>	<u>School Board Member</u>	<u>Robert L. Hall</u>
<u>Travis Thompson</u>	<u>School Board Member</u>	<u>Travis Thompson</u>
<u>DAVID SLEWIS</u>	<u>EXETER SB</u>	<u>David Slewis</u>
<u>Paul Bauer</u>	<u>School Board Member</u>	<u>Paul Bauer</u>
<u>Kimberly A Meyer</u>	<u>School Board Member</u>	<u>Kimberly A Meyer</u>

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



Appropriations

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
Instruction					
1100-1199	Regular Programs	\$15,279,514	(\$223,382)	\$0	\$15,056,132
1200-1299	Special Programs	\$8,862,240	\$141,813	\$0	\$9,004,053
1300-1399	Vocational Programs	\$2,042,473	\$8,598	\$0	\$2,049,069
1400-1499	Other Programs	\$912,994	\$2,190	\$0	\$915,184
1500-1599	Non-Public Programs	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	\$181,049	\$0	\$0	\$181,049
1700-1799	Community/Junior College Education Programs	\$0	\$0	\$0	\$0
1800-1899	Community Service Programs	\$0	\$0	\$0	\$0
Instruction Subtotal		\$27,078,270	(\$72,783)	\$0	\$27,005,487
Support Services					
2000-2199	Student Support Services	\$3,467,267	\$3,094	\$0	\$3,470,351
2200-2299	Instructional Staff Services	\$2,088,947	(\$17,722)	\$0	\$2,069,225
Support Services Subtotal		\$5,554,204	(\$14,628)	\$0	\$5,539,576
General Administration					
0000-0000	Collective Bargaining	\$0	\$0	\$0	\$0
2310 (B40)	School Board Contingency	\$0	\$0	\$0	\$0
2310-2319	Other School Board	\$82,100	\$0	\$0	\$82,100
General Administration Subtotal		\$82,100	\$0	\$0	\$82,100
Executive Administration					
2320 (310)	SAU Management Services	\$1,475,539	(\$13,440)	\$0	\$1,462,099
2320-2399	All Other Administration	\$54,786	\$0	\$0	\$54,786
2400-2499	School Administration Service	\$1,872,581	\$6,318	\$0	\$1,878,899
2500-2599	Business	\$0	\$0	\$0	\$0
2600-2699	Plant Operations and Maintenance	\$4,764,075	\$0	\$0	\$4,764,075
2700-2799	Student Transportation	\$2,874,571	\$147,218	\$0	\$2,821,790
2800-2899	Support Services, Central and Other	\$13,940,195	\$1,415,015	\$0	\$15,355,210
Executive Administration Subtotal		\$24,781,747	\$1,555,112	\$0	\$26,336,859
Non-Instructional Services					
3100	Food Service Operations	\$1,155,000	\$0	\$0	\$1,155,000
3200	Enterprise Operations	\$400,000	\$0	\$0	\$400,000
Non-Instructional Services Subtotal		\$1,555,000	\$0	\$0	\$1,555,000
Facilities Acquisition and Construction					
4100	Site Acquisition	\$0	\$0	\$0	\$0
4200	Site Improvement	\$0	\$0	\$0	\$0
4300	Architectural/Engineering	\$0	\$0	\$0	\$0
4400	Educational Specification Development	\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction	\$0	\$0	\$0	\$0
4600	Building Improvement Services	\$0	\$0	\$0	\$0
4900	Other Facilities Acquisition and Construction	\$0	\$0	\$0	\$0
Facilities Acquisition and Construction Subtotal		\$0	\$0	\$0	\$0
Other Outlays					
5110	Debt Service - Principal	\$4,088,063	(\$80,309)	\$0	\$4,027,754
5120	Debt Service - Interest	\$512,989	(\$2,102)	\$0	\$510,887
Other Outlays Subtotal		\$4,601,052	(\$82,411)	\$0	\$4,538,641
Fund Transfers					
5220-5221	To Food Service	\$0	\$0	\$0	\$0
5222-5229	To Other Special Revenue	\$0	\$0	\$0	\$0
5230-5239	To Capital Projects	\$0	\$0	\$0	\$0
5251	To Capital Reserve Fund	\$0	\$0	\$0	\$0
5252	To Expendable Trusts/Fiduciary Funds	\$0	\$0	\$0	\$0
5253	To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0
5254	To Agency Funds	\$0	\$0	\$0	\$0
5310	To Charter Schools	\$280,000	\$0	\$0	\$280,000
5390	To Other Agencies	\$0	\$0	\$0	\$0
9990	Supplemental Appropriation	\$0	\$0	\$0	\$0
9992	Deficit Appropriation	\$0	\$0	\$0	\$0
Fund Transfers Subtotal		\$280,000	\$0	\$0	\$280,000
Total Operating Budget Appropriations		\$63,932,373	\$1,405,290	\$0	\$65,337,663



Reasons for Reductions/Increases & One-Time Appropriations

Account	Explanation
2200-2299	CBA
1400-1499	CBA
1100-1199	STAFF REDUCTION
2320 (310)	MANDATORY
2400-2499	CBA
1200-1299	MANDATORY
2000-2199	CAB
2700-2799	MANDATORY
2800-2999	RETIREMENT-MANDATORY
1300-1399	CBA

**EXETER REGION COOPERATIVE SCHOOL DISTRICT
SPECIAL EDUCATION EXPENSES/REVENUES**

<u>SPECIAL EDUCATION EXPENSES</u>	<u>2018-2019</u>	<u>2019-2020</u>
1200/1230 Special Programs	6,228,844	6,607,085
1430 Summer School	111,021	124,001
2140 Psychological Services	329,972	382,092
2150 Speech and Audiology	497,225	457,924
2162 Physical Therapy	68,048	70,090
2163 Occupational Therapy	31,284	80,166
2332 Administration Costs	420,482	539,100
2722 Special Transportation	827,583	634,106
TOTAL EXPENSES	8,514,459	8,894,564
<u>SPECIAL EDUCATION REVENUES</u>		
3110 Special Ed Portion Adequacy Funds	835,283	837,095
3240 Catastrophic Aid	425,452	689,289
4580 Medicaid	332,273	192,032
TOTAL REVENUES	1,593,007	1,718,416
ACTUAL DISTRICT COST FOR SPECIAL EDUCATION	<u>6,921,452</u>	<u>7,176,148</u>

Minutes of Exeter Region Cooperative School District
First Session of the 2020 Annual Meeting
Deliberative Session – Thursday, February 6, 2020
Exeter High School Arthur Hanson III Center

ERCSD Board Members Present:

Helen Joyce, Chair – Stratham

David Slifka – Exeter

Paul Bauer – Newfields

Melissa Litchfield – Brentwood

Kimberly Meyer – Exeter

Travis Thompson, Vice Chair – Stratham

Bob Hall – Kensington

Deb Hobson – East Kingston

Maggie Bishop – Exeter

Administration: David Ryan, Superintendent

Mollie O'Keefe, Executive Director for Finances and Operations

Others: Katherine Miller, Moderator

Gordon Graham, Counsel for the School District

David Pendell, Chair of District's Budget Advisory Committee

Susan Bendroth, ERCSD Clerk

Moderator Miller called the meeting to order at 7:00 PM. Kira Ferdyn, a Grade 10 student from Exeter High School, led the Pledge of Allegiance. Helen Joyce thanked the voters for continued support of school programs and recognized the administration, principals, faculty and staff and members of the Budget Advisory Committee. She remarked on the record number of retirees at the end of this fiscal year and thanked them for their wealth of talent, years of service and wished them the best in the next chapter of their lives.

Moderator Miller presented an explanation of the meeting which is to debate, discuss and amend the warrant articles as the law allows. She reviewed the rules and the procedure for the evening. She introduced the people up front, recognized budget advisory members and other administrative staff in the audience. She requested permission to allow some of the administration who do not live in the District to speak to some of the articles if necessary.

Deb Hobson made the motion and Paul Bauer seconded.

Travis Thompson requested permission to add Gordon Graham, legal counsel for the School District, to the list with Helen Joyce seconding.

Discussion pursued, a vote was taken and permission was granted.

Moderator Miller went on to announce that voting on these warrant articles would take place at the polling place for your town on Tuesday, March 10, 2020. She encouraged everyone registered to vote to come to vote on that day.

Warrant Article 01: ERCSD Operating Budget

Shall the District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purposes set forth therein, totaling \$64,059,213? Should this article be defeated, the operating budget shall be \$63,742,468 which is the same as last year, with certain adjustments required by previous action of

the District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. The School Board and Budget Advisory Committee both recommend \$64,059,213 as set forth on said budget. (Majority vote required)

Melissa Litchfield spoke to the article and offered an amendment to decrease the total budget amount to \$63,932,373 due to a reduction in the bond payment from 3.75% to 2.15%.

Travis Thompson seconded the amendment.

Mollie O'Keefe presented an explanation of the budget and tax impact.

Lois DeYoung, Brentwood, made a motion to reduce the 2020-2021 budget number by \$1,309,885 to a new total of \$62,622,488.

Jim Berlo, Brentwood, seconded the motion.

Discussion about clarity of the budget, SAU administration assessment, impact of such a cut on all students in the District, timing of offers for early retirement incentive, whether the cost to educate students is consistent from town to town followed.

Rachel Jefferson, Stratham, asked to move the question.

Bob Montegary, Brentwood, seconded.

The vote to close the debate passed.

Vote on Lois DeYoung's amendment did not pass.

Rachel Jefferson moved to restrict reconsideration and Lucy Cushman seconded.

Vote to restrict passed.

No further amendments were made.

Vote to have Article #1 appear on the ballot as amended by Melissa Litchfield and restriction to reconsider passed.

Warrant Article 02: Sale of Land

Shall the District authorize the Exeter Region Cooperative School Board to sell, on such terms and conditions as the Exeter Region Cooperative School Board determine are appropriate, land identified as 165 Amesbury Road located in Kensington, comprised of approximately 26.36 acres. Full proceeds from the sale will increase the unassigned fund balance used to offset the tax rate. Sale of property is recommended by the Exeter Region Cooperative School Board.

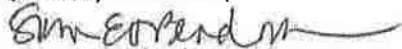
Paul Bauer spoke to the article asking for permission to reactivate the sale which was authorized in 2002.

Dick Wendell clarified that the land was purchased in 2000 for 300,000.00 and looking to receive fair market value.

Motion to accept the article and restrict reconsideration passed.


Motion to adjourn the meeting at 8:28 was made by Patty Lovejoy and seconded by Sally Oxnard.

Respectfully submitted,



Susan E.H. Bendroth, Exeter Region Cooperative School District Clerk

February 6, 2020



2-11-2020
KIMBERLY F. WILLIAMS
NOTARY PUBLIC
State of New Hampshire
My Commission Expires
September 5, 2023



James A. Sojka, CPA*

Sheryl A. Pratt, CPA***

Michael J. Campo, CPA, MACC*

Scott T. Eagan, CPA, CFE

Karen M. Lascelle, CPA, CVA, CFE

Ashley Miller Kiers, CPA, MSA

Tyler A. Palmer, CPA***

Kyle G. Giguere, CPA

Thomas C. Giffen, CPA

Ryan T. Gibbons, CPA, CFE

Brian R. McDonnell, CPA**

Justin Lash, CPA

Sylvia Y. Petro, MSA, CFE

* Also licensed in Maine

** Also licensed in Massachusetts

*** Also licensed in Vermont

January 7, 2021

Members of the School Board
Exeter Region Cooperative School District
30 Linden Street
Exeter, NH 03833

To the Members of the School Board:

This is to advise you that as of January 7, 2021, the audit of the financial statements for the year ending June 30, 2020 has been substantially completed and we are in the process of finalizing the audit. A completed audit report will be sent to you in late February 2021.

Respectfully,

Michael J. Campo, CPA
Director

PLODZIK & SANDERSON, P.A.
Certified Public Accountants

123 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • www.plodzik.com



Annual Report of SAU 16

For the Year Ending June 30, 2020

For the Proposed 2021-2022 Budget



SAU16 ANNUAL REPORT FOR THE YEAR ENDING 2020

VISION FOR THE GRADUATE

Each graduate demonstrates engaged learning and citizenship through the ability to solve problems independently and collaboratively with perseverance and resilience, and communicates solutions with confidence and empathy.

School Administrative Unit (SAU) 16 continues to strive to be the state leader in innovative instructional practices, inspiring learning journeys, and efficient use of the precious resources afforded by the community. Our schools thrive in large part due to the support from all six towns while respecting the heavy burden that local property taxes have on residents. It was once stated in a previous annual report that “School board members and administrators are very sensitive to the fact that approximately 80% of SAU 16 households do not have school age children residing in them, while also being very aware that New Hampshire is second only to Florida in its aging average population” (Morgan, 2017). Attention to this sensitivity has not wavered.

As the third largest public school system in the State of New Hampshire, we enjoy a strong reputation of offering a comprehensive career training program that includes intense college preparation, contemporary career and technical education, competitive athletic programs, and multiple experiences in the arts. Our students discover their passion here while building their competency for a bright future. They become our leaders, our caregivers, our communicators, and our neighbors. It is a significant investment of time and money, but given the growth and success of this community over the years, it is worth it.

Our professional educators and staff members throughout the SAU offer a boundless enthusiasm for teaching and learning. As relationships with students are built, so too are the core values of integrity, honesty, trustworthiness, and respect for all human differences. Our professionals are committed to nurturing the children in this community toward adulthood through a high quality curriculum, varied instructional approaches, and social emotional learning experiences.

Our experience this year took a different turn in March when COVID-19 took hold and schools transitioned to remote learning. We all learned to use new terms like “social distancing”, “contact tracing”, and “super-spreader”, among others. Learning and teaching remotely became the norm as platforms like Zoom, Google Meets, and Window Teams became the new



classrooms and homes became the new campus. Food insecurity rose among our families and more of our students experienced issues of trauma, mental wellness, and anxiety. As we all worked hard to make the best of the situation that health and safety conditions presented, it is safe to say that there were many challenges that were overcome despite not being the ideal solutions. In the end, this experience has strengthened the resilience of our students and families while providing a reminder to enjoy all that we have.

Some of our highlights are below.

Some Highlights from 2020

1. We want to welcome new principals **Suzie Griffith** (Newfields Elementary School) and **Brandon French** (East Kingston Elementary School) who began their school year on July 1 at their respective schools. We also want to wish Main Street School Principal **Steven Adler** the very best in his retirement as he will take that next step at the end of this academic year. We are so blessed to have such amazing professionals in our SAU and will continue to work hard to seek out and hire only the very best educators.
2. **Exeter High School** conducted New Hampshire's first in-person graduation ceremony during a pandemic on June 13, 2020 following an Incident Command Model logistics system with assistance from 100 volunteers including school staff, local medical personnel, and volunteers from two public health networks. The graduation ceremony was held in the athletic stadium and modeled a safe and effective method for other school districts around the state to follow.
3. **Lincoln Street School** and Main Street School in Exeter collaborated on a district Diversity, Equity, Inclusion, and Justice committee. Over the course of the year, the committee has worked to review curriculum and curriculum materials, provide multiple staff-wide professional development, and create and initiate affinity groups for school staff, administration, and community members. The most recent result of the team's work includes a reimagined month of activities that celebrates Dr. Martin Luther King Jr.
4. In Brentwood at **Swasey Central School**, navigating remote learning and an in-person return to school was often described as 'flying the plane as it was being built!'. The key word was innovation! For remote learning, educators came to the realization that as much as they wanted to replicate the school experience at home, it was just not possible. In pursuing remote and in-person learning early, Swasey Central School staff were trailblazers for bringing students physically back into the school building in September 2020.



5. There are many ways that **Main Street School** has worked over this last year to actively engage students in rigorous learning. It can be in simple ways, such as having a math talk about how students were able to solve math problems, or through conversations about literature and texts. It is also through Project Based Learning (PBL) that gives students the opportunity to explore interests and share their learning in varied ways. Kindergarten students were actively engaged in a PBL that focused on the topic of community and the essential question, "How could we help families who are new to Exeter learn about our community?" First grade students started the year with a PBL that helped them learn about each other and what makes each child's identity unique. Students investigated the question, "What makes you, you?" Second grade students learned more about the natural environment of our student by studying the question, "What adaptations do animals have to help them survive and thrive in their New Hampshire habitat?" Project based learning sparks and sustains student interest while engaging students in learning that builds upon multiple competencies and giving them the opportunity to demonstrate these competencies in varied ways.
6. Another accomplishment this year at **Main Street School** was our partnership with Phillips Exeter Academy (PEA) students and their Exeter Student Service Organization (ESSO). ESSO students spent time reading children's books to our students virtually each month this year. These books focus on stories that raise awareness of cultural and human differences, and encourage the recognition and celebration of both similarities and differences. Students from ESSO use an anti-bias framework as the basis of the work they are doing with our students. Discussion about the books will include questions about identity, diversity, justice and action. The first book that will be shared with students will be Last Stop on Market Street written by Matt De La Pena and illustrated by Christian Robinson. PEA student Dilan Cordoba selected to share this story because he felt it was similar to his own story of having been born in Columbia and then moving to the United States when he was seven years old. He wants to share the message that, "Being different is a good thing and that the golden rule is always a rule, even when older."
7. SPARK is the newest initiative from **Newfields Elementary School**. The mission of the program is to enhance the learning experiences for NES students that will build strong bodies and minds. PE Teacher Meridith Clemons and school counselor Tracy Alyward teamed up to teach grade levels in creative ways on how to manage frustration and disappointment, accept others' differences, understand various perspectives, and respect themselves and others. It has been a huge hit with the students because the delivery of



instruction from Mrs. Clemmons and Mrs. Alyward is highly engaging and the work is meaningful and relevant.

8. As part of their school reopening plan in September, **Kensington Elementary School** was fortunate to host *Community Days* which focused on relationship building allowing them the opportunity to rebuild a positive community culture after having been away from each other for many months. During this outdoor time together each Monday, they not only established expectations for learning but also on how we treat each other and take care of each other at KES. Teachers facilitated lessons and activities that modeled positivity, resilience and empathy - all skills important for our children to practice and develop during these ever-changing times. It is known that nurturing our students' social and emotional well-being improves their sense of self and is critical for their academic achievement. Our hope was that these days together would begin to provide a small step towards normalcy for our children, welcome them back to a space they knew and become part of the KES community again. Mother Nature gifted us with beautiful, sun-filled Mondays this fall and we are thankful to have had these days to reconnect.
9. Before the world shut down in March, **Kensington Elementary School** was fortunate to have completed their annual *Cultural Passport* celebration. Students' passports were stamped during their Opening Ceremonies on Monday, January 6th and off to England they went! Last year, as they do each year, they honored KES families who have heritage from another country. KES has been fortunate to have many families over the years who are willing to share their stories, photos, artifacts and traditions with our students to help broaden their worldly perspectives and expose them to life outside of Kensington. Previous cultural immersions include *Kenya, Russia, South Korea, Ireland, Jamaica, China, India, Italy, France, Spain, Guatemala, Ethiopia, Finland, Philippines, Croatia and Serbia!* This year students learned to play Cricket, heard stories of Beatrix Potter, sang "Oranges and Lemons" and tasted some "Toads in the Hole" from the kitchen! Closing ceremonies and our annual bonfire were held on Thursday, January 31st. We were so grateful to have been able to carry on this long-standing KES tradition.
10. Congratulations to **Cooperative Middle School** Spanish Teacher Marjorie Pim who was selected as the **2021 New Hampshire World Language Teacher of the Year!** Ms. Pim is being recognized for her excellence, creativity, and innovation in the classroom and as a role model for all World Language teachers in the state of New Hampshire. CMS is very proud of Ms. Pim's efforts in the classroom and congratulates her once again for this extraordinary accomplishment!



11. The **Cooperative Middle School** Student Council, led by Ben Clapp and Patrick Joyce, continue to spread joy and work hard to serve our school community. Prior to the Thanksgiving holiday, students organized a food drive to help support Seacoast Family Promise and New Generation Women's Shelter. The drive was a complete success and we thank the generosity and kindness of our families to help our community. Prior to the December holiday break, the CMS Student Council, along with staff members, created a gift box for each member of our maintenance department. Each box was filled with gifts, cards, and winter creations and then were presented to each member of the maintenance staff to remind them how much we appreciate their efforts. CMS is a beautiful school both inside and out, and we are fortunate to learn in a school and be surrounded by staff members who work hard to ensure our building is safe at all times. It is with gratitude that we express our appreciation to the facilities crew led by Mr. Lyster, for their time, care, and efforts throughout the year.
12. Congratulations once again to Mr. Jim Ropp, Robotics Advisor, and the **Cooperative Middle School** Lego Robotics Team for being awarded the Robotics Education Fund Grant Award for the second year in a row. The award totals \$930.00 and will be used to fund new robotics kits, parts, tools, and other expenses to support the team throughout the school year. Both the students and Mr. Ropp were thrilled to learn of this exciting news!

This past year has been the most challenging year in education for staff, students, and families. We have so many highlights to share despite the year being spent predominantly in remote learning and we could continue listing them individually, however we feel the greatest accomplishment was the community's ability to unify and coordinate services for our children in all six towns. We are ever so grateful for the cooperation and collaboration with the mental health and wellness professionals, public health officials, town managers and elected officials, school district employees, and families. We look forward to returning to this space in next year's annual report with bountiful news of academic programming, student and staff achievements, and more examples of the excellence in our schools.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "David Ryan", is placed below the text "Respectfully submitted,".

David Ryan, Ed.D.

Superintendent of Schools

**SAU 16
SUPERINTENDENT SALARIES
2020-2021**

SUPERINTENDENT PRORATED SALARY

Brentwood	\$ 8,907.45
East Kingston	\$ 4,431.93
Exeter	\$ 30,149.44
Exeter Region Cooperative	\$ 97,957.72
Kensington	\$ 3,887.09
Newfields	\$ 4,218.67
Stratham	\$ 18,763.70
	<u>\$ 168,316.00</u>

**ASSOCIATE AND ASSISTANT SUPERINTENDENT SALARIES
(Total 2 Positions: \$147,084.00, \$135,979.00, \$129,697.00)**

Brentwood	\$ 21,843.67
East Kingston	\$ 10,868.38
Exeter	\$ 73,935.22
Exeter Region Cooperative	\$ 240,220.95
Kensington	\$ 9,532.28
Newfields	\$ 10,345.42
Stratham	\$ 46,014.07
	<u>\$ 412,759.99</u>

SCHOOL ADMINISTRATIVE UNIT #16
BRENTWOOD, EAST KINGSTON, EXETER, EXETER REGION COOPERATIVE, KENSINGTON, NEWFIELDS, STRATHAM
2021-2022 APPROVED BUDGET

	FY2021 BUDGET	FY2022 APPROVED	CHANGE \$	CHANGE %
Executive Administrative Services	\$1,280,945.80	\$1,270,760.40	-\$10,185.40	-0.80%
Business Office Services	\$575,375.20	\$553,261.17	-\$22,114.03	-3.84%
Substitute Coordinator Services	\$19,530.94	\$0.00	-\$19,530.94	-100.00%
Technology	\$60,200.00	\$56,500.00	-\$3,700.00	-6.15%
Support Services	\$599,293.37	\$674,258.47	\$74,965.10	12.51%
Total Expenditures	\$2,535,345.31	\$2,554,780.04	\$19,434.73	0.77%

SAU 16
FY 2021-2022
BUDGET ALLOCATION

Town	FY21 Assessment	EV	EV%	ADM	ADM%	Weighted %	Assessment for FY22	Assessment Change (\$)	Assessment Change (%)
Brentwood	\$134,174	\$244,475,209	4.46%	301	6.00%	5.23%	\$133,547	(\$627)	-0.47%
East Kingston	\$66,757	\$137,532,876	2.51%	133	2.66%	2.58%	\$65,942	(\$815)	-1.22%
Exeter	\$454,140	\$1,027,377,114	18.76%	950	18.94%	18.85%	\$481,171	\$27,031	5.95%
Kensington	\$58,552	\$153,579,220	2.80%	118	2.36%	2.58%	\$65,941	\$7,389	12.62%
Newfields	\$63,545	\$122,860,346	2.24%	104	2.08%	2.16%	\$55,160	(\$8,385)	-13.20%
Stratham	\$282,638	\$643,557,388	11.75%	545	10.87%	11.31%	\$288,732	\$6,093	2.16%
Coop	\$1,475,539	\$3,146,988,441	57.46%	2863	57.09%	57.28%	\$1,462,099	(\$13,440)	-0.91%
Total	\$2,535,346	\$5,476,370,594	100.00%	5,015	100.00%	100.00%	\$2,552,591	\$17,245	0.68%

* EV numbers are from DOE Equalized Valuation report published 12/20/19

* ADM numbers are from the most recent published DOE ADM Report

FY 22 SAU Budget	\$2,554,780.04
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James A. Sojka, CPA*

January 7, 2021

Sheryl A. Pratt, CPA***

Michael J. Campo, CPA, MACC

Members of the School Administrative Board
School Administrative Unit No. 16
30 Linden Street
Exeter, NH 03833

Scott T. Eagen, CPA, CFE

Karen M. Lascelle, CPA, CVA, CFE

Ashley Miller Klem, CPA, MSA

To the Members of the School Administrative Board:

Tyler A. Polce, CPA***

This is to advise you that as of January 7, 2021, the audit of the financial statements for the year ending June 30, 2020 has been substantially completed and we are in the process of finalizing the audit. A completed audit report will be sent to you in late February 2021.

Kyle G. Gingras, CPA

Thomas C. Giffen, CPA

Ryan T. Gibbons, CPA, CFE

Brian D. McDermott, CPA**

Respectfully,

Justin Larsh, CPA

Sylvia Y. Petro, MSA, CFE

Michael J. Campo, CPA
Director

* Also licensed in Maine

** Also licensed in Massachusetts

*** Also licensed in Vermont

PLODZIK & SANDERSON, P.A.
Certified Public Accountants

194 North Main Street • Concord • New Hampshire • 603-901-5063 • 603-225-6996 • www.plodzik.com

SAU 16 CALENDAR 2021-2022

Approved

1/11/21

2021

JULY							Days
S	M	T	W	T	F	S	Student
				1	2	3	0
4	5	6	7	8	9	10	Staff
11	12	13	14	15	16	17	0
18	19	20	21	22	23	24	
25	26	27	28	29	30	31	

AUGUST							Days
S	M	T	W	T	F	S	Student
1	2	3	4	5	6	7	2
8	9	10	11	12	13	14	Staff
15	16	17	18	19	20	21	4
22	23	24	[25]	[26]	[27]	28	
29	30	31					

SEPTEMBER							Days
S	M	T	W	T	F	S	Student
			1	2	3	4	20
5	6	7	8	9	10	11	Staff
12	13	14	15	16	17	18	20
19	20	21	22	23	24	25	
26	27	28	29	30			

OCTOBER							Days
S	M	T	W	T	F	S	Student
				1	2		20
3	4	5	6	7	8	9	Staff
10	11	12	13	14	15	16	20
17	18	19	20	21	22	23	
24	25	26	27	28	29	30	
31							

NOVEMBER							Days
S	M	T	W	T	F	S	Student
	1	[2]	3	4	5	6	17
7	8	9	10	11	12	13	Staff
14	15	16	17	18	19	20	18
21	22	23	24	25	26	27	
28	29	30					

DECEMBER							Days
S	M	T	W	T	F	S	Student
			1	2	3	4	17
5	6	7	8	9	10	11	Staff
12	13	14	15	16	17	18	17
19	20	21	22	23	24	25	
26	27	28	29	30	31		

Symbol Key

- = No School / Holiday / Vacation
- [] = Teacher In-Service (No School)
- < > = SAU Early Release

2022

JANUARY							Days
S	M	T	W	T	F	S	Student
						1	20
2	3	4	5	6	7	8	Staff
9	10	11	12	13	14	15	20
16	17	18	19	20	21	22	
23	24	25	26	27	28	29	
30	31						

FEBRUARY							Days
S	M	T	W	T	F	S	Student
			1	2	3	4	15
6	7	8	9	10	11	12	Staff
13	14	15	16	17	18	19	15
20	21	22	23	24	25	26	
27	28						

MARCH							Days
S	M	T	W	T	F	S	Student
			1	2	3	4	22
6	7	[8]	9	10	11	12	Staff
13	14	15	16	17	18	19	23
20	21	22	23	24	25	26	
27	28	29	30	31			

APRIL							Days
S	M	T	W	T	F	S	Student
						1	18
3	4	5	6	7	8	9	Staff
10	11	12	13	14	15	16	18
17	18	19	20	21	22	23	
24	25	26	27	28	29	30	

MAY							Days
S	M	T	W	T	F	S	Student
1	2	3	4	5	6	7	21
8	9	10	11	12	13	14	Staff
15	16	17	18	19	20	21	21
22	23	24	25	26	27	28	
29	30	31					

JUNE							Days
S	M	T	W	T	F	S	Student
			1	2	3	4	10
5	6	7	8	9	10	11	Staff
12	13	14**	15	16	[17]	18	12
19	20	21	22	23	24	25	
26	27	28	29	30			

**June 15, 16, 17, 20, 21
are snow make-up
days if needed

Important Dates

2021

NS = No School

August

Teacher In-Service NS Aug. 25 (SCS&EXE)
Aug 26-27 (ALL)
School Opens - All Students 30-Aug
School Days 2

September

Labor Day Weekend NS Sept 3 - 6
School Days 20

October

Indigenous Peoples Day NS 11
School Days 20

November

Teacher In-Service NS Nov 2
Veterans' Day NS Nov 11
Thanksgiving Recess NS Nov 24-26
School Days 17

December

Holiday Break NS Dec 24-31
School Days 17

2022

January

Holiday Break NS Jan 1 (Obs 12/31)
MLK, Jr. Day NS Jan 17
School Days 20

February

Winter Vacation NS Feb 21-25
School Days 15

March

Teacher In-Service NS Mar 8
School Days 22

April

Spring Vacation NS Apr 25-29
School Days 16

May

Memorial Day NS May 30
School Days 21

June

Last day for students June 14**
Teacher In-Service NS 17
School Days 10

Graduation June 10th pending board approval

Thank you!

