

Discussion:

Ron Morales said when this was first implemented there was a question asked at the time of how much funds the library would need to put aside and he believes it was \$50,000-\$60,000. He was wondering if there was still a target goal or if it was going to go on year after year.

Sarah Courchesne, Library Trustee, said the target goal was about \$75,000 and they were very close to that amount. She said for the coming year, they have some electrical work to be done, replacing almost all of the light fixtures and it is going to cost about \$12,000. She said because of the expected expense, they would be asking for the \$11,000 for this year and after this year, they expect to be at the point where they will be replacing just what they spend out of it. She said if there is a year where they only have to spend \$2,000 out of it, they will come and ask for another \$2,000. She said next year, with the anticipated goal, you either won't see a warrant article or they may just be seeking to replace a much smaller amount as they are drawing out of it.

Sarah said the Library's electric bill is next to nothing because of the solar panels and they do anticipate seeing an increase in their savings from the solar, a credit back to their electric bill.

Motion to approve Article 5: Robert Nigrello

Seconded: Robert Courchesne

Voted: Passed

Article 5 will appear on the ballot as written.

Motion to not reconsider Article 5: Robert Nigrello

Seconded: Conrad Moses

Voted: Passed

Erin Pettinato read Article 6 in its entirety.

6. To see if the Town will vote to raise and appropriate the sum of fifty thousand dollars (\$50,000) to be added to the existing Fire Apparatus Capital Reserve Fund established at the 1999 Town Meeting for the purpose of acquiring fire apparatus.
MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board vote).

Discussion:

Robert Nigrello asked if there was a goal for that fund. Edward Warren, Fire Chief, said the goal is to have enough cash in the Fire Apparatus Capital Reserve Fund for when they need to purchase fire apparatus and not have to get a loan and pay interest.

Motion to accept Article 6: Timothy Allen

Seconded: Richard Poelaert

Voted: Passed

Article 6 will appear on the ballot as written.

Motion to not reconsider Article 6: Norman Brandt
Seconded: Michelle Cotton-Miller
Voted: Passed

Richard Poelaert read Article 7 in its entirety.

7. To see if the Town will vote to raise and appropriate the sum of ten thousand dollars (\$10,000) to be added to the existing Fire Department/Emergency Operations Center Land &/or Building Capital Reserve Fund established at the 2012 Town Meeting for the purpose of the acquisition of land and/or building or construction of building for a Fire Station/Emergency Operations Center.
MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board vote).

Discussion:
None

Motion to accept Article 7: Edward Warren
Seconded: Robert Nigrello
Voted: Passed

Article 7 will appear on the ballot as written.

Motion to not reconsider Article 7: Kevin Frye
Seconded: Norman Brandt
Voted: Passed

Justin Lyons read Article 8 in its entirety.

8. To see if the Town will vote to raise and appropriate the sum of fifteen thousand dollars (\$15,000) to be added to the existing cistern/hydrant repair/replace Capital Reserve Fund established at the 2018 Town Meeting for the purpose of repairing or replacing existing cisterns or hydrants.
MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board Vote).

Discussion:
None

Motion to accept Article 8: Edward Warren
Seconded: Robert Nigrello
Voted: Passed

Article 8 will appear on the ballot as written.

Motion to not reconsider Article 8: Michelle Cotton-Miller

Seconded: Brian Pettinato

Voted: Passed

Erin Pettinato read Article 9 in its entirety.

9. To see if the Town will vote to raise and appropriate the sum of fifteen thousand dollars (\$15,000) to be added to the existing Police Department Building Long Term Maintenance Costs Capital Reserve Fund established at 2016 Town Meeting for the purpose of funding long term maintenance costs for the Police Department Building.
MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board vote).

Discussion:

Scott Urwick said we seem to be saving money in Capital Reserve Maintenance Funds for various town buildings and he questioned why we don't have just have one town wide capital maintenance fund instead of doing it building by building. Dick said it used to be all carried under building maintenance but people seem to want their own separate account.

Scott asked if there was an advantage to the town having separate building accounts.

Roby Day, Trustee of the Trust Fund, said one complication from having combined maintenance funds would be if the Fire Department needed money and the Library did as well and who would be the agents to expend. He said you would have a long list of agents to expend. He said it is a good argument to have the separate funds.

Motion to accept Article 9: Timothy Allen

Seconded: Ronald Morales

Voted: Passed

Article 9 will appear on the ballot as written.

Motion to not reconsider Article 9: Ronald Morales

Seconded: Robert Courchesne

Voted: Passed

Richard Poelaert read Article 10 in its entirety.

10. To see if the Town will vote to raise and appropriate the sum of ten thousand dollars (\$10,000) to be added to the existing Police Department long term Equipment Replacement Capital Reserve Fund established at the 2016 Town Meeting for the purpose of funding long term Equipment replacement costs for the Police Department.
MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board vote).

Discussion:

Robert Nigrello asked for an explanation of what they think this money will go towards and if they have a number goal in mind of how much they want in the fund.

Dick said this year the Police Department replaced their server.

Michael LePage, Police Chief, said the Police Department long term Equipment Replacement Capital Reserve Fund is for gear you see the police officers wearing and to keep them safe. He said for example, this year he used that fund to replace the officers' duty holsters. He said the old holsters were not safe and he went to a level 4 holster and they were expensive, \$600 apiece. He said the equipment they carry as they go further on with technology, as in body cameras and Taser devices, are very expensive.

Mike said this fund was established before he was hired and put into place by his predecessors. As far as a goal, he didn't have a defined set dollar amount.

Motion to accept Article 10: Edward Warren

Seconded: Timothy Allen

Voted: Passed

Article 10 will appear on the ballot as written.

Motion to not reconsider Article 10: Edward Warren

Seconded: Ronald Morales

Voted: Passed

Justin Lyons read Article 11 in its entirety.

11. To see if the Town will vote to accept the report of the Salary Review Committee and approve the following recommendations:

Supervisor of the Checklist	\$125 per election	(1) (2)
	\$125 per purge of the Checklist	
Moderator	\$225 per election	(1)
Election Officers	\$10.50 per hour	(1) (2)
Bookkeeper of the Trust Funds	\$800 per year	
	Actual Expenses	(3)
Treasurer	\$1,700 per year	
	Actual Expenses	(3)
First Selectman	\$5,000 per year	
	Actual Expenses	(3)

Second and Third Selectmen	\$4,000 per year	
	Actual Expenses	(3)
Town Clerk/Tax Collector	\$48,000 per year	(4)
	Actual Expenses	(3)

1. Election pay includes any associated meetings until adjournment thereof.
2. Supervisor of the Checklist and Elected Officials shall be paid the greater of \$10.50 per hour or the applicable minimum wage for hours worked outside of election meeting hours including for registration and checklist verification but excluding required purge of the checklist.
3. Expenses include actual expenses incurred with mileage reimbursed at the current IRS coded amount at the time of the requested reimbursement.
4. Salary is based on the Town Clerk / Tax Collector working a minimum of 35 hours per week. There shall be a minimum of 30 public office hours, including a minimum of five days per week and including one evening session of two hours. The Town Clerk / Tax Collector will determine which night to have the evening session. This salary recommendation applies only to the current office holder and is based on experience and years of service.

The following provisions shall also apply:

- o All Salaries are retroactive to January 1, 2019.
- o The Town shall retain all fees collected by any elected official.
- o A Salary Review Committee shall be appointed by the Moderator in 2021 to make recommendations to the 2022 Annual Meeting of the Town.

MAJORITY VOTE REQUIRED

Discussion:

Ronald Morales said he didn't note any changes. Dennis Quintal, Salary Review Committee, said the only change was for the Town Clerk/Tax Collector.

Motion to accept Article 11: Timothy Allen

Seconded: Dennis Quintal

Voted: Passed

Article 11 will appear on the ballot as written.

Motion to not reconsider Article 11: Robert Courchesne

Seconded: Gretchen Graziano

Voted: Passed

Erin Pettinato read Article 12 in its entirety.

12. To see if the Town will vote to allow the operation of KENO within the Town pursuant to the provisions of NH RSA 284:41 through 51.
MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board vote).

Discussion:

Edward Warren mentioned the hearing for KENO is scheduled for February 25 and asked who wants KENO and where would we have it in town.

Dick said this article originated from Jones' store patrons who wanted to get KENO in the store. Dick said the only place in this town that could sell a KENO ticket would be if the establishment had a pouring liquor license and the only establishment in town would be the restaurant. Ed Warren said the restaurant isn't open enough hours as they have to be opened a certain number of hours to qualify. Dick said KENO can be played from 11:00 am to 1:00 am. The restaurant in town only has a license to operate until 9 pm with an hour for cleanup. The restaurant would also have to designate a place in its bar area and a separate room would be suggested.

Sharon Day asked if the restaurant owner is interested and Dick said he was unsure if he is even aware of this.

Vicki Brown asked who is in favor of this and what benefit to the town would it bring.

Robert Nigrello, who previously served as a State Representative, said KENO was adopted in 2017 by the legislature and the sole purpose of KENO was to get more money for kindergarteners. He said KENO was implemented so the profits from KENO would then be redistributed back to all the kindergarteners in the state, hoping that money would be sufficient. Bob said a restaurant would keep 8% of the gross proceeds. He said he believes there are over 300 established KENO locations in the state right now with revenue in the 7-8-million-dollar range.

Roby asked about the town involvement with this type of business.

Bob said the town is step one and if the town passes this warrant article then you allow the town to have KENO in any establishment that has a pouring license. He said the licensee then has to petition the Lottery Commission and ask them for a KENO license and there are other processes the applicant has to go through in order to get this license. Bob said they have to have a separate bar area and the regulations about the time of operation, 11 am – 1 am. He said the restaurant in town only has a pouring license until 9 pm and with the limited times, then they would respect that.

Gretchen Graziano asked whether we do this or not would we still get the same amount of money back without participating. Bob said, in theory, if you adopted this you would have an establishment that would participate and there would be more money in the pool.

Melissa Lyons, School Board, said they don't have an opinion on this because the portion they get from the state they get regardless of whether the town adopts it or not.

Norman Brandt asked if this could be amended or voted down tonight. Bart said all the warrant articles have to go as amended or as passed and with this warrant article, it can't be amended.

Robert Nigrello asked for the Police Chief's opinion. Michael Lepage said the Town of Seabrook might have a casino at the dog track soon and a lot of that traffic will be passing through our town. He said as far as KENO is concerned, he sees the benefit to the school and as far as problems from the law enforcement side, it really wouldn't involve our police as the state has a gaming commission and gaming enforcement officers.

Robert asked Mike if he has heard from any other Chiefs that have KENO in their town whether there have been more calls to those locations since KENO was adopted and Mike said he hadn't heard anything.

Ron Morales asked if we could change this article to read "to not allow" the operation. Bart says the language can't be changed.

Tim Allen said there could be a warrant article next year that says the town does not want KENO. Bart wouldn't offer an opinion on this. Bart said under the law governing our meeting, we may not amend the warrant article whose form is prescribed by the statute.

Motion to accept Article 12: Norman Brandt
Seconded: Robert Nigrello
Passed

Article 12 will appear on the ballot as written.

Motion to not reconsider Article 12: Norman Brandt
Seconded: Dennis Quintal
Voted: Passed

Justin Lyons read Article 13 in its entirety.

13. On the petition of Kevin C. Frye and 50 other registered voters in East Kingston, NH, "We the undersigned registered voters of East Kingston hereby petition the Board of Selectmen to include as a warrant article at the 2019 Annual Town Election the following: "Shall the Town vote to establish an Emerald Ash Borer (EAB) Expendable Trust Fund in accordance with NH RSA 31:19-a for the purpose of monitoring and treating ash trees infected or threatened by the EAB, and to raise and appropriate the sum of Five Thousand Dollars (\$5,000) to be placed in the fund. Further to name the Board of Selectmen as agents to expend from said fund." MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board vote).

Discussion:

Kevin Frye gave background on the history of the Emerald Ash Borer (EAB). He said in 2012, the state identified the insect as being here, and it is an insect that comes from Asia. He said so far it has destroyed over 20 million trees across the United States. He said it has been identified as being present in our town on the South side. Kevin said he attended a seminar in Concord and got some information on how to treat the EAB epidemic. He said the state and federal government are working on a program where they would export insects to certain areas where there is identified EAB infestations and will release them. He said this program may or may not take care of the problem and it takes a while for these insects to establish themselves. He said there are chemical treatments. He said you can identify EAB being present by an increase in woodpecker activity. Kevin said \$5,000 is not going to solve the EAB problem but it is enough to hire a company to come and identify the areas where there is an infestation and treat those trees. He said they wouldn't be going on residents' land. They would be treating the trees along the right of ways and town owned land. He said the most important thing he is trying to do is to get people to think about this so they can take action as property owners. Kevin said he had some handouts available. He said if this article passes, there are several companies in the area that treat the trees, one of which was Seacoast in Greenland. He said the company that treats the town property would offer a discount to the individual property owners that would want to treat their trees.

Keri asked how this treatment would affect the bees and Kevin said he has been told by the NH Cooperative that it would have no impact on the bees. He was also told there would be no impact to the woodpecker population.

Dennis Quintal, Chairman of the Conservation Commission, said he has met with Mr. Frye a number of times and also has reviewed the article he is proposing. He said the Conservation Commission members had a lengthy discussion about the article and they were concerned about the wording of the article as it doesn't specify whether the work will be done on town land or private land. He said it defines monitoring and treating, however, there is no inventory, location evaluation or value assessment. He asked who is going to do the inventorying and who is going to do the evaluation. Dennis said if a professional was hired how will they be paid and how much will it cost. He said treatment costs vary depending on the number and the size of the trees. He said as far as a town specific assessment, it should be done first. Dennis said what if the town treats the town trees but the property owners do not. He said there should be some sort of a priority as to which trees get treated. He said the East Kingston Conservation Commission manages town forests and they conduct periodic timber harvests on town owned land. They do this to maintain a healthy forest. He said they will be having their forest management plan updated this year and will be meeting with their professional consult, Forest Ecologist, Charlie Moreno, and when he conducts his assessments of the trees, he could tell us how many ash trees are in our town forest and come up with a number so they know how many trees are going to be treated and where they are located. Dennis said he could advise us of how much this will cost. He said from a study Cornell has done, they recommend conducting an inventory first, doing an impact analysis, and establishing a management plan to begin with and a cost analysis afterwards. Dennis said the Conservation Commission thinks this article is a little premature and they would like to see their forest consultant do some of the work which he is going to be doing anyway. He said at that time they will have a better idea as to where the trees are and what we should be spending or if we should be spending money on this. Dennis recommended the article be withdrawn or amended.

Kevin said in 2014 he brought this issue before the Selectmen and he can't believe the Conservation Commission hasn't been aware of the issue for many years. Kevin said they aren't talking about spending an excessive amount of money here. He said if this article passes, he would then meet with Unitil and ask them for a small fund of a couple of thousand dollars to help study the problem. He said once the insects get established in the trees, it then spreads rapidly to all surrounding trees.

Roby said the agents to expend are the Board of Selectmen and it is up to them to talk to the Conservation Commission to figure out a plan of action. He said the problem has been identified and now is the time to act.

Sarah Courchesne said she is a Biology Professor and agreed the problem has been around for a while and we probably should have been doing something about this earlier. She suggested changing monitor and treating to evaluating and addressing.

Robert Nigrello thinks Roby made a good point and you can amend the article or the way it is written. He said it is up to the Selectmen to come up with a plan and then to expend any money if the article passes.

Margaret Caulk asked if we could amend a citizens' petition's wording and Bart said it may be amended.

Justin said he thinks if we wait it will cost a lot more than \$5,000 to remove trees.

Robert Courchesne motioned for the following amendment, "Shall the Town vote to establish an Emerald Ash Borer (EAB) Expendable Trust Fund in accordance with NH RSA 31:19-a for the purpose of monitoring and treating ash trees infected or threatened by the EAB, and to raise and appropriate the sum of Five Thousand Dollars (\$5,000) to be placed in the fund. The East Kingston Conservation Commission, as the agent, shall be responsible for overseeing and directing the Emerald Ash Borer inventory, the monitoring and treating the infected or threatened ash trees; and the expending from said funds.

Discussion on Amendment:

Justin asked with the proposed amendment can they tell him the benefit between the two. Robert said the Conservation Commission should be in control of the funds. It shouldn't be the Selectmen or an individual that contracts with Unitil.

Robert Nigrello said he thinks this makes a lot of sense and asked if the Conservation Commission had the authority to do so.

Dennis said they already do a program similar to this monitoring milfoil on the Powwow and it is a line item in their budget and it has been successful for a number of years. Dennis said the Conservation Commission would certainly work with Kevin and his knowledge.

Roby said the point is we are faced with a problem and if this warrant article is defeated what confidence do we have the problem will be addressed through a different venue.

Roby asked town counsel if the Conservation Commission could be named as an agent to expend and Bart said he thinks they could as the town meeting has the right to identify what agent is appropriate for specific funds.

Kevin said his biggest hope is the Conservation Committee and Selectmen will get the word out. He said the only way to stop these insects at this point in time is with chemical treatment or the removal of the infected trees.

Amendment seconded by: Tim Allen

Vote on Amendment: Passed

Motion to not reconsider Article 13: Robert Courchesne

Seconded: Justin Lyons

Voted: Passed

Meeting adjourned at 8:30 pm

Respectfully submitted,

Barbara A. Clark, Town Clerk

*The following article was amended at the Deliberative Session: Article 13.

TOWN OF EAST KINGSTON, NEW HAMPSHIRE
AMENDED WARRANT ARTICLES FOR BALLOT FOLLOWING DELIBERATIVE SESSION

1. To choose all necessary Town Officers for the year ensuing.
2. Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the Town of East Kingston Zoning Ordinance as follows:

The East Kingston Planning Board supports the following amendments to Zoning Ordinance Article XVI Home Occupations:

ARTICLE XVI - HOME OCCUPATIONS (Adopted 3/89)

A. Definitions:

A Home Occupation is a professional occupation, service business or the production or selling of a product that is carried out from the primary dwelling which is clearly accessory and subordinate to the residential use of the property. A Home Occupation may not be conducted in an Accessory Dwelling Unit.

An Invisible Home Occupation is one with no visible activity conducted outside the home.

A Visible Home Occupation is a home-based business with a sign and/or customers visiting the business for the purchase of services or products. (Amended 3/96; Amended 3/17)

A grandfathered nonconforming use is a use not permitted in the zoning district where it operates and that existed prior to adoption of the Home Occupation ordinance on January 6, 1989. The baseline of the nature and scale of the Grandfathered Non-Conforming Use shall be determined by the record established by the Grandfathered Non-Conforming Use Survey over the most recent 5 years.

- B. Where Permitted: Home occupations are allowed in a residential dwelling unit by permit only. The Board of Selectmen may issue a Home Occupation Permit after the Planning Board holds a public hearing on the application with public notice- per RSA 675:7 paid for by the applicant (Amended 3/91) and provided the provisions of this section are met. (Amended 3/96)

C. Standards:

All Visible Home Occupations shall comply fully with the following standards to protect public health and safety, and shall have no impact to the character of residential neighborhoods and the town.

1. The Home Occupation must be located within a dwelling unit, or in a building or structure accessory to a dwelling unit.
2. The exterior of the building must not create or display any evidence of the home occupation, except a permitted sign and parking for customers and delivery vehicles. Variation from the residential character is prohibited.
3. Adequate off-street parking must be provided for customers and deliveries. All businesses must provide adequate turnaround, drop-off, and pick-up areas in order to prevent cars from waiting in the street right-of-way and to prevent cars from backing up into the public right-of-way. The Home Occupation shall not require regular need

2019 warrant articles amended

for delivery of materials to and from the premises by commercial vehicles over twelve-thousand (12,000) pounds GVWR (e.g. tractor trailers and heavy commercial vehicles). (Amended 3/90)

4. The Home Occupation must be conducted by a resident or owner of the property.
5. The home occupation must not offend by emitting smoke, dust, odor, noise, gas, fumes, lights, or refuse matter.
6. Home occupation must not cause excessive vibrations, store or handle combustible or explosive materials, or negatively impact the physical condition, safety, access or traffic volume of existing roads.
7. The Home Occupation must not utilize more than 25% of the gross floor area including dwelling, basement and accessory structures.
8. Not more than two non-residents (of the premises) may be employed by the Home Occupation. For the purposes of this section, the Planning Board shall determine whether sales or other personnel, who conduct the majority of their business away from the property, shall be included in the count of those employed at the premises. (Amended 3/96)
9. Disposal of all solid waste generated by the business must be at the business owner's expense, and shall not be provided by the Town of East Kingston. (Adopted 3/07)

D. Exceptions:

- 1) If a property is located on a State Road (NH Routes 107, 107A, 108) ~~or is greater than eight acres in size,~~ no more than four non-residents (of the premises) may be employed, and the home occupation use of the dwelling shall not utilize more than 50% of the gross floor area (including dwelling, basement and accessory structures).
- 2) Administrative support for businesses or services that are conducted on or off-site of the residential premises are exempt from the formal application and approval process but must complete an Invisible Home Occupation application for the purposes of municipal record keeping, pay the annual Invisible Home Occupation Permit Fee, and meet with the Planning Board to present the application and receive a favorable recommendation from the Planning Board. (Amended 3/97)

E. Permitted Uses: The following uses (including but not limited to) may be permitted and must be secondary to the residential use of the dwelling unit. (Amended 3/2012)

1. Medical, health and dental offices, fitness training, exercise, health counseling;
2. Other professional offices and instructional services (i.e. cooking, crafts, arts);
3. Tailor, seamstress;
4. Artisan, writer or musician;
5. Day care for up to twelve preschool plus five school-age children; any day care use shall be in compliance with the State Department of Health and Welfare's "He-C400 2.N.H.

2019 warrant articles amended

Child-Care Facility (Day Care) Licensing and Operating Standards". Twelve preschool plus five school-age children shall be the maximum number allowed to be cared for in the Residential District. (Amended 3/90)

6. Bookkeepers, accountants, secretarial services;
 7. Real estate and insurance offices;
 8. Beauticians and barbers;
 9. Art, craft, hobby, and antique shops;
 10. Vehicle light repair and maintenance services for not more than three vehicles at any given time and not more than two vehicles parked outside. (Adopted 3/06)
 11. Animal care and training (number of animals to be determined by the Planning Board) (Amended 3/2012);
 12. Occupations not listed above that are of a similar nature, scale and impact with review by the Planning Board, and only if the Board of Selectmen finds that the occupation meets the provisions of this section. (Amended 3/96)
- F. **Uses Not Permitted:** The following uses are not permitted as a Home Occupation: adult oriented business; fireworks storage, manufacture and sales; industrial and commercial manufacturing or activity; vehicle restoration and auto body shops; storage, handling or sales or regulated substances. (Adopted 3/13; Amended 3/17)
- G. **Permit Required:** An annual permit to operate each home occupation must be obtained from the Board of Selectmen during the second quarter of the calendar year beginning in 1989. Agricultural/Farm home occupations and Family Day Care operations (up to six preschoolers plus up to three school-age children (Section E.5)) shall be exempt from these permitting procedures. (Amended 3/91, 3/90, 3/96 and 3/06)
- There shall be an annual permit fee (see fee schedule) charged to cover the costs for Board of Selectmen review, administration and enforcement of the ordinance. (Amended 3/06, 3/09)
- Businesses whose owners can demonstrate that they do not create any traffic, visual, or other impacts on the neighborhood may be deemed by the Selectmen as being an "invisible business with a reduced permit fee. An invisible status does not relieve these businesses from compliance with the provisions of this and all other sections of the zoning ordinance. (Adopted 3/97, Amended 3/06; Amended 3/17)
- A minimum annual fee (see fee schedule) shall be charged to those home occupations identified as "invisible" to defray the administrative costs of annual review and Board of Selectmen oversight. (Adopted 3/97, Amended 3/09)
- H. **Grandfathered Nonconforming Uses:** Any pre-existing grandfathered nonconforming use of a commercial business nature in operation at the date of the public posting of this ordinance (January 6, 1989) are required to submit an annual Home Occupation Application and fee and complete a Grandfathered Non-Conforming Use Survey. Annual Home Occupation permits

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shall not be issued without a completed Grandfathered Non-Conforming Use Annual Survey. Any Grandfathered Nonconforming Use in effect as of January 6, 1989 shall not increase in scale or nature of the business. The baseline of the nature and scale of the Grandfathered Non-Conforming Use will be determined by the record established by the Grandfathered Non-Conforming Use Survey for the most recent year up to a 5 year period. In addition, such Grandfathered Nonconforming Uses shall not be relieved from compliance with other state and local regulations.

- I. Signs for Visible Home Occupations: Signs for Home Occupations may be erected and maintained only when in compliance with Article VII - General Provisions and the following provisions. (Amended 3/91; Amended 3/13)
1. No sign shall be internally illuminated, or have flashing or moving parts;
 2. No sign may have more than two sides.
 3. No sign shall be allowed for invisible businesses.
- J. Procedure: Application shall be made to the Selectmen's office, including public hearing fees paid in accordance with the Town of East Kingston Subdivision Regulations. Abutters will be notified and the applicant will be scheduled for a public hearing with the Planning Board. After the public hearing, the Planning Board will make a recommendation to the Selectmen as to whether the Home Occupation Permit should be granted. The application will then be forwarded to the Selectmen who will issue their final decision. (Adopted 3/96)
- K. Application: The Home Occupation Permit Application and Home Occupation Permit Worksheet must be filled out in full detail to be accepted for processing. The Planning Board shall hold a public hearing and make a recommendation on the application to the Board of Selectmen. If the property is part of a Homeowners Association or Condominium Association, the applicant shall provide a letter from the Homeowners Association that the Home Occupation is allowed. If a tenant of a rental property, the applicant shall provide a letter from the property owner that the Home Occupation is allowed. (Amended 3/01)
- L. Enforcement: This section shall be administered and enforced by the Board of Selectmen. Any person who violates the provisions of this section shall be fined \$100 for each offense.

Each day that a violation is continued shall constitute a separate offense. No action may be brought about under this provision unless the alleged offender has been given at least a 7-day notice from the Selectmen by certified mail, return receipt requested, that a violation exists.

In addition, such Home Occupations shall not be relieved from compliance with other state and local regulations.

3. Shall the Town of East Kingston raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$2,926,287. Should this article be defeated, the default budget shall be \$2,914,464 which is the same as last year, with certain adjustments required by previous action of the Town of East Kingston or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. This operating budget article doesn't contain appropriations contained in any other warrant articles.

MAJORITY VOTE REQUIRED

2019 warrant articles amended

4. To see if the Town will vote to raise and appropriate the sum of forty-three thousand five hundred dollars (\$43,500) to conduct a revaluation and authorize the withdrawal of forty-three thousand five hundred dollars (\$43,500) from the Revaluation Capital Reserve Fund created for that purpose. No amount to be raised by taxation.
MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board vote).
5. To see if the Town will vote to raise and appropriate the sum of eleven thousand dollars (\$11,000) to be added to the existing Library Building Major Repair/Replacement Capital Reserve Fund established at 2010 Town Meeting for the purpose of funding long-term repairs and replacements for the library building.
MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board vote).
6. To see if the Town will vote to raise and appropriate the sum of fifty thousand dollars (\$50,000) to be added to the existing Fire Apparatus Capital Reserve Fund established at the 1999 Town Meeting for the purpose of acquiring fire apparatus.
MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board vote).
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MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board vote).
8. To see if the Town will vote to raise and appropriate the sum of fifteen thousand dollars (\$15,000) to be added to the existing cistern/hydrant repair/replace Capital Reserve Fund established at the 2018 Town Meeting for the purpose of repairing or replacing existing cisterns or hydrants.
MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board Vote).
9. To see if the Town will vote to raise and appropriate the sum of fifteen thousand dollars (\$15,000) to be added to the existing Police Department Building Long Term Maintenance Costs Capital Reserve Fund established at 2016 Town Meeting for the purpose of funding long term maintenance costs for the Police Department Building.
MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board vote).
10. To see if the Town will vote to raise and appropriate the sum of ten thousand dollars (\$10,000) to be added to the existing Police Department long term Equipment Replacement Capital Reserve Fund established at the 2016 Town Meeting for the purpose of funding long term Equipment replacement costs for the Police Department.
MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board vote).

11. To see if the Town will vote to accept the report of the Salary Review Committee and approve the following recommendations:

Supervisor of the Checklist	\$125 per election \$125 per purge of the Checklist	(1) (2)
Moderator	\$225 per election	(1)
Election Officers	\$10.50 per hour	(1) (2)
Bookkeeper of the Trust Funds	\$800 per year Actual Expenses	(3)
Treasurer	\$1,700 per year Actual Expenses	(3)
First Selectman	\$5,000 per year Actual Expenses	(3)
Second and Third Selectmen	\$4,000 per year Actual Expenses	(3)
Town Clerk/Tax Collector	\$48,000 per year Actual Expenses	(4) (3)

1. Election pay includes any associated meetings until adjournment thereof.
2. Supervisor of the Checklist and Elected Officials shall be paid the greater of \$10.50 per hour or the applicable minimum wage for hours worked outside of election meeting hours including for registration and checklist verification but excluding required purge of the checklist.
3. Expenses include actual expenses incurred with mileage reimbursed at the current IRS coded amount at the time of the requested reimbursement.
4. Salary is based on the Town Clerk / Tax Collector working a minimum of 35 hours per week. There shall be a minimum of 30 public office hours, including a minimum of five days per week and including one evening session of two hours. The Town Clerk / Tax Collector will determine which night to have the evening session. This salary recommendation applies only to the current office holder and is based on experience and years of service.

The following provisions shall also apply:

- All Salaries are retroactive to January 1, 2019.
- The Town shall retain all fees collected by any elected official.
- A Salary Review Committee shall be appointed by the Moderator in 2021 to make recommendations to the 2022 Annual Meeting of the Town.

MAJORITY VOTE REQUIRED

12.To see if the Town will vote to allow the operation of KENO within the Town pursuant to the provisions of NH RSA 284:41 through 51.

MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board vote).

13.On the petition of Kevin C. Frye and 50 other registered voters in East Kingston, NH, "We the undersigned registered voters of East Kingston hereby petition the Board of Selectmen to include as a warrant article at the 2019 Annual Town Election the following: "Shall the Town vote to establish an Emerald Ash Borer (EAB) Expendable Trust Fund in accordance with NH RSA 31:19-a for the purpose of monitoring and treating ash trees infected or threatened by the EAB, and to raise and appropriate the sum of Five Thousand Dollars (\$5,000) to be placed in the fund. The East Kingston Conservation Commission, as the agent, shall be responsible for overseeing and directing the Emerald Ash Borer inventory, the monitoring and treating the infected or threatened ash trees; and the expending from said funds."

MAJORITY VOTE REQUIRED (The Board of Selectmen recommend approval of this article: 3-0 Board vote).

ANIMAL CONTROL OFFICER

Dogs reported lost	14	Cow complaints	1
Dogs reported found	8	Cows returned to pasture	1
Dogs complaints	10	Poultry complaints	1
Dog impounded	4	Horse complaints	2
Dog bites reported	1	Horses caught and returned	2
Cats reported lost	3	Kennel inspections	1
Cats impounded	1	Wildlife complaints	15
Cats complaints	2	Wildlife picked up & buried	3
Cats picked up and buried	2		

Identification on your dog's collar will allow them to return more promptly. We will be having a Rabies Vaccination clinic again this year.

Respectfully submitted,

Robert A. Marston, DVM
Robert A. Marston, DVM,
Animal Control Officer



BUILDING INSPECTOR

The following is a summary of building permits and occupancy certificates for 2018:

- 2 Permits for new single-family homes
- 0 Permits for Over 55 Housing
- 0 Commercial Building
- 1 Permit for a replacement home
- 2 Occupancy Certificates Issued for new homes
- 2 Occupancy Certificates Issued for replacement homes
- 2 Demolition Permits
- 3 Solar Panels Permits

The current total for single-family homes is 823 plus 153 for 55 and over housing, for a grand total of 976.

There were 14 permits for emergency generators issued. The installation of generators fueled by propane requires both a building permit and a permit from the Fire Department.

Additionally, there were 46 building permits issued for additions and alterations. A building permit is required for additions or alterations that are valued at \$1,000 or more, including labor and materials.

The State of New Hampshire continued to update code requirements for new homes and major updates. Among the most significant are the requirements for energy efficiency and shore line protection.

Respectfully submitted,

John E. Moreau, Jr.
John E. Moreau, Jr., Building Inspector

CODE ENFORCEMENT OFFICER

The job of Code Enforcement sometimes blends in with the duties of the Building Inspector. Most of the projects for Code Enforcement this year were propagated from calls from citizens with inquiries. Some of the concerns/problems investigated or resolved by the Code Enforcement Officer in the past are now under the purview of the Health Officer or the Fire Chief. Occasionally, unauthorized building additions or unregistered vehicle complaints are received. For the most part, East Kingston residents constitute a very concerned community. Our Town is fortunate to have a dedicated group of people working from the Selectmen's Office, whether on a paid or volunteer status, and all residents should feel free to call with any questions or concerns.

Respectfully submitted,

John E. Moreau, Jr.

John E. Moreau, Jr., Code Enforcement Officer

CONSERVATION COMMISSION

The Conservation Commission was again involved in a variety of activities related to the management of the natural resources in Town.

ADOPT-A-HIGHWAY: We continue to participate in the NHDOT Adopt-A-Highway Program, picking up litter along Haverhill Road, Route 108 from 107 to the Newton Town Line.

INVASIVE SPECIES - Supported treatment of variable milfoil and other invasive species emerging in the East Kingston portion of Powwow Pond via manual netted-raking in the summer and contracted DASH divers in August and October. Preventing the spread of milfoil enables the survival of native aquatic plants, which provide required habitat for invertebrates and fish in the pond. It also ensures that residents can continue to swim, fish and boat in the pond.

CONSERVATION EASEMENTS: Each year Town properties that have a Conservation Easement are inspected to verify that no status changes have taken place. Reports are submitted and are on file in the Conservation Office. There were no additional easements in 2018. Land conserved through private donations or easements maintain and preserve the rural character of our Town. Numerous studies show that for several reasons, property values increase for land abutting conservation parcels. It is our goal to support this initiative and welcome

CONSERVATION COMMISSION (cont.)

meeting with landowners in Town who are interested in protecting open space by placing Conservation Easements on their property.

OTHER ACTIVITIES:

- Provided input to the Planning Board, as needed.
- Inspected Town Forest Lots.
- Provided scholarships for local students to attend Summer Conservation 4H Camp.
- Hosted "Wonders of Wetland Buffers: Tour & Talk" at our Pheasant Run conservation property on May 12, 2018.
- Provided information to Citizens about wetland impacts and conservation issues.
- Presented informational displays on Primary Day and at the Town Meeting.
- Attended Training workshops on conservation and the environment.
- Assisted the Selectmen with advice on wetland impact issues.
- Assisted the Road Agent with advice on drainage issues in Town.
- Began a project to restore the Powwow River bank on the Town Rail road Lot.

BUDGET - We are proposing no increase to our 2019 Budget.

As always, members of the Commission are available to answer your questions regarding conservation issues and management of the natural resources in our Town.

If anyone is interested in being a member or alternate on the Commission and joining us for monthly meetings, please contact the Selectmen's Office at 642-8406.

Respectfully submitted,

Dennis G. Quintal, Chairman

Conservation Commission
Status of Conservation Easements as of January 13, 2017

Don Kemp – 9.13 acres off Willow Road (MBL #07-03-68). Funded by EK Conservation Fund (EKCF), \$28,571.00 **Closed 5/17/04.**

Pat O'Shea – 27.55 acres on Stumpfield Road (MBL #15-03-02). Funded by USDA Farm and Ranchland Protection Program (FRPP) \$92,500; and EKCF \$92,500. **Closed 5/3/05.**

Edwin Crosby – 36.3 acres on South Road (MBL #12-03-01). Bargain sale funded by EKCF \$75,000, (total easement value= \$300,000, savings of \$225,000). **Closed 8/26/05.**

Dan Bodwell – 19.54 acres on North Road (MBL #15-03-01). Funded by FRPP \$142,500; and EKCF \$142,500. **Closed 9/13/05.**

Carol Nupp – 10.94 acres on North Road (MBL #15-01-01). Funded by FRPP \$13,350; EKCF \$40,000; and Town Bond \$136,650. **Closed 10/29/05.**

Harold Bodwell – 129.54 acres on Stumpfield Road (MBL #15-03-04). Funded by FRPP \$447,500; and Town Bond \$447,500. **Closed 10/4/05.**

Donald Clark – 28.84 acres on Sanborn Road (MBL #07-03-08). Funded by Town Bond \$215,000. **Closed 10/4/05.**

Marilyn Bott – 38.5 acres on South Road (MBL #13-03-18). Funded by Town Bond \$520,000. **Closed 12/29/05.** (28.7 ac in East Kingston + 9.8ac Kensington = 38.5 total)

Richard and Elena Poelaert – 22.44 acres on Willow Road (MBL #08-01-10). Funded by Town Bond \$208,000. **Closed 9/13/06.**

Richard and Eva Smith – 105.67 acres on Sanborn and Willow Roads (MBL #07-02-01). Funded by FRPP \$337,750; Town Bond \$627,250. **Closed 3/01/07.**

Richard C. & Mary Ellen Marcella – 42.15 acres on Haverhill Road (MBL #09-08-18). Funded by Town Bond \$530,000. **Closed 6/15/07.**

Heirs of Frederic L. Smith – 5.93 acres in East Kingston on Powwow River Road (MBL #03-01-02) (16.93 in Kingston). Funded by EKCF - \$277,000 (development value all in East Kingston). **Closed 10/16/07.**

2018 East Kingston Town Report - Conservation Commission

Matt & Lynne Blunt Revocable Trusts-47.05 acres, on Joslin Rd. (MBL #17-02-02/07). Funded by Town Bond \$360,000. **Closed 12/30/08.**

Clinton Fernald Trust-23.05 acres on Stagecoach & Pine Woods, (MBL #12-3-6/7/8/9/19). Funded by Town Bonds \$550,000. **Closed 04/08/09.**

Whippoorwill Realty Trust – 19.80 acres in East Kingston on South Road (MBL #12-2-1/2-2/2-5). Funded by Town Bond \$112,500. **Closed 04/13/12**

Monahan Farm Heirs: Natalie Walker, Betsy Crespi and Marjorie Doss – 28.13 acres on South Road and Route 107 (MBL # 14-4-2) Funded by a balance from previous Town Bond \$22,448.10, EKCF \$81,301.90, LCHIP \$85,000, NRCS-ALE and other contributions.

SUMMARY:

Total Protected – 594.56 Acres

Total Appraised Value of Development Rights - \$6,373,571.00

Matching Funds (FRPP) - \$1,258,600.00 LCHIP (\$85,000.00) Town Funds (EKCF) - \$736,872.90

Town Bond-\$3,706,900 + \$75,000 for admin. costs=\$3,781,900

Potential House Lots Unavailable for Development = 128

Acres 594.56 + town lands w/CE 35.83 + Finch 137.0 + Woodworth 34.0=801.39+Howfirma Trust 268.10+ State Forest 41.90=Grand Total 1,111.39 Acres protected w/cons. easements from total land of 6,165.03 acres (or 18.02% of the Town).

Town Meeting-March 13, 2003-Warrant Article #7 was approved to acquire \$4,000,000 of conservation easements. (\$4,000,000 less expended of \$3,781,900 = \$218,100 balance remaining unexpended to date).

EMERGENCY MANAGEMENT

We have had another busy year in the EOC. We have attended many trainings and meetings with Unitil, Seabrook Station, NH HSEM, and our yearly Preparedness Conference.

This past year was our bi-yearly Seabrook Station drill cycle. We practice and train very hard to prepare for not only our graded exercises with NH HSEM, and FEMA, but for all hazard preparations for our residents of East Kingston. We passed with flying colors thanks to the dedication and hard work of our team players.

Laurie and I worked diligently to get reimbursement funds from FEMA for the March 13-14 storm from 2018. We were awarded \$15,944.86 from our snow removal costs, which will be deposited to the General Fund. We are now in the process to get reimbursed for our administration costs for the project, as well.

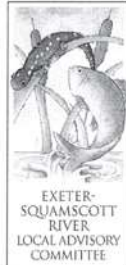
This year our focus is on updating our Hazard Mitigation Plans for the town. These updates are required every five years.

NH HSEM has a website for Emergency Preparedness and the tools you can use to help keep you safe and prepared in all kinds of emergency situations. Check it out!
www.readynh.gov

Respectfully Submitted,

Michelle Cotton-Miller
Emergency Management Director
Chelly7775@comcast.net
(978)-360-5196

Laurie McCarter
Deputy Emergency Management Director
Lauriemccarter@hotmail.com
(978)-360-5953



2018 Annual Report
Exeter-Squamscott River Local Advisory
Committee

[www/exeterriver.org](http://www.exeterriver.org)

The Exeter-Squamscott River is enrolled in the New Hampshire Rivers Management and Protection Program, a unique partnership between citizens, towns, and state government designed to promote and protect the river's outstanding natural and cultural re-

ESRLAC Representatives:

Brentwood:	Robert Glowacky Emily Schmalzer Eric Turer
Chester:	Vacant
Danville:	Vacant
East Kingston:	Vacant
Exeter:	Donald Clement David O'Hearn
Fremont:	Ellen Douglas John Roderick
Kensington:	Vacant
Kingston:	Evelyn Nathan
Newfields:	William Meserve
Raymond:	Vacant
Sandown:	Mark Traeger
Stratham:	Nathan Merrill

sources. Established in 1996, the Exeter-Squamscott River Local Advisory Committee (ESRLAC) is comprised of citizen volunteers living in towns in the watershed, vested in working together to protect water quality, water quantity, wildlife habitat and recreational opportunities. The Exeter-Squamscott River is one river with two names, reflecting the fresh water (Exeter River) and salt water (Squamscott River) portions of this major tributary to Great Bay.

2018 marked ESRLAC's 22nd year of acting "for the good of the river". The Committee continued to review proposals for land development along the river, providing information and analysis to landowners, developers, local boards and state agencies. ESRLAC reviews all plans closely to identify and recommend ways in which natural resources in and alongside the river may be protected through stormwater management and other conservation minded development practices. ESRLAC also advocates for access and use of the river and the Committee's 2019 workplan includes sharing information from recreational users of the river.

ESRLAC seeks members from all communities in the watershed. If you are a resident of Chester, Raymond, Fremont, Sandown, Danville, Kingston, East Kingston, Brentwood, Kensington, Exeter, Stratham, or Newfields and are interested in joining ESRLAC, please call the Rockingham Planning Commission at 603-778-0885 for more information.

EAST KINGSTON FIRE DEPARTMENT

2018 was a year like no other for your fire department. We had our busiest year ever. Our call volume was up 13.8% and the amount of time spent on calls was up 18.9%. With 70% of our calls being EMS related we spent a great deal of time training and improving our skills. We are proud of all our members and the time and effort they put in every day.

Currently there are 27 members on the fire department. Of the 27, 12 are EMT basics, 6 are Advanced EMT's, 3 are Paramedics. We have one member about to finish her certification to become a paramedic and another about to finish her certification to become another Advanced EMT. East Kingston is truly blessed to have this many dedicated people willing to help and serve the community. I realize I am bias but it's true.

Our per diem shifts have literally been a life saver. Mutual aid is not as readily available as it once was. Mutual aid is there and will respond but with every town being much busier than ever it's a question of availability and travel time. In fact, we go mutual aid and aid other towns when requested.

The Opioid crisis you hear and see on the news is just as prevalent in East Kingston as it is in any city or town in the state. Our hope and goal are to help everyone with any type of addiction. If you, any member of your family or friends needs help please reach out to us we are here to help. If we can't help you, we will find the appropriate agency or location that will. The important thing to remember is... YOU ARE NOT ALONE.

2018 saw a call, or should I say a group of calls, that the only way to explain them is "a once in a life time event" (we hope). I'm talking about the gas explosions and leaks in the Merrimac valley in Massachusetts. East Kingston responded on the first day with an engine and the command car to North Andover for station coverage. We were quickly reassigned to a staging area and responded to several calls throughout their city. We spent about 12 hours in North Andover.

The next two days we sent our ambulance, an engine and the command car to the city of Lawrence. Our Ambulance responded to several medical aid requests. Our engine company and the command car spent 24 hours in the next two days responding to reports of gas leaks. Then we were tasked to accompany Columbia Gas and go door to door confirming the gas was shut off in every house and checking the status of anyone that might still be there.

I can't emphasize enough how proud I am of each and every member of the department. I also need to recognize and thank all the residents of East Kingston for your continued support.

EAST KINGSTON FIRE DEPARTMENT (cont.)

If you are not aware of the current per diem shifts, they are, Monday – Friday, 1 person 6:00am to 12:00pm and one person 12:00pm to 6:00pm. Saturday and Sunday one person 8:00am to 4:00pm. If there is anything we can help with, please feel free to stop in.

Respectfully submitted,

Ed Warren
Fire Chief

Report of Forest Fire Warden and State Forest Ranger

This past year we were fortunate enough to have favorable weather conditions in the spring and summer which limited the amount of wildfire activity throughout the state. Your local fire departments and the Division of Forests & Lands worked throughout the year to protect homes and the forests. The statewide system of 16 fire lookout towers continues to operate on high fire danger days. Our fire lookouts are credited with keeping many fires small due to their quick and accurate spotting capabilities. The towers' fire detection efforts were supplemented by the NH Civil Air Patrol when the fire danger was especially high.

Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Several of the fires during the 2018 season threatened structures and one structure was destroyed, a constant reminder that wildfires burn more than just trees. Homeowners should take measures to prevent a wildfire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at www.firewise.org. Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

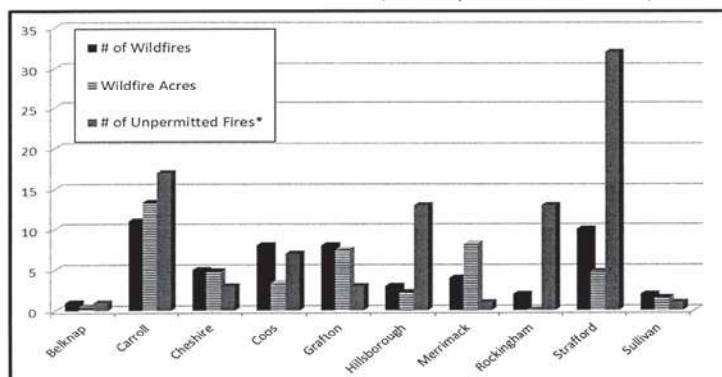
In 2019, we will be recognizing Smokey Bear's 75th birthday! Dressed in a ranger's hat, belted blue jeans, and carrying a shovel, he has been the recognized wildfire prevention symbol since 1944. The NH Forest Protection Bureau and local fire departments will be celebrating Smokey Bear's 75 years of wildfire prevention throughout the year. Smokey's message has always been about personal responsibility – remember his ABC's: Always Be Careful with fire. If you start a fire, put it out when you are done. **"Remember, Only You Can Prevent Wildfires!"**



As we prepare for the 2019 fire season, please remember to contact your local Forest Fire Warden or Fire Department to determine if a fire permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. Fire permits are also available online in most towns and may be obtained by visiting www.NHfirepermit.com. The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services (DES). You are encouraged to contact the local fire department or DES at 603-271-3503 or www.des.nh.gov for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at www.nhdfli.org.

2018 WILDLAND FIRE STATISTICS

(All fires reported as of December 2018)



* Unpermitted fires which escape control are considered Wildfires.

Year	Number of Wildfires	Wildfire Acres Burned	Number of Unpermitted Fires*
2018	53	46	91
2017	65	134	100
2016	351	1090	159
2015	143	665	180
2014	112	72	53

CAUSES OF FIRES REPORTED

(These numbers do not include the WMNF)

Arson	Debris Burning	Campfire	Children	Smoking	Railroad	Equipment	Lightning	Misc.
1	10	4	1	5	0	6	2	24

HEALTH OFFICER

Once again, I attended the fall New Hampshire Health Officer's Association meeting in October and plan to attend the spring meeting in May, 2019.

The school inspection was completed in 2017 and is not due for several years.

The few calls received in 2018 were septic system related and were referred to the appropriate town officials.

During the summer and early fall of 2018, mosquito-borne illnesses such as West Nile Virus (WNV) and Eastern Equine Encephalitis (EEE) were prominent in the news. Mosquitoes in numerous local towns tested positive for WNV including Candia, Kingston, North Hampton, Newton and Rye. Newton, Rye and Sandown also had positive findings of EEE as well.

I did speak with the NH DHHS Bureau of Infectious Disease control on a number of occasions. I was also in touch with Dragon Mosquito Control. Some Rockingham county towns elected to spray for mosquitoes. East Kingston remained at low risk according to the State surveillance, prevention and response plan and spraying was not necessary.

Respectfully submitted,

Peter J. Mahar MD MPH
East Kingston Health Officer

LIBRARY

2018 is ending with an exciting project. The east facing roof of the Library is now fully covered in solar panels thanks to a Power Purchase Agreement (PPA) that the Library has entered into with Brentwood based ReVision. The structure of a PPA means that, for the next six years at least, the Library will be purchasing all the power the panels generate from ReVision. The panels will generate substantially more power than the Library needs, so we will send the excess into the grid, and Unitil will apply the value of that power to our bill to offset the non-usage charges which currently make up more than half our monthly bill. At the end of six years, we have the option to buy the panels from ReVision and start generating our own free, clean energy for decades to come. Thanks to the Friends of the Library for their major financial assistance in getting the project going and with an extremely competitive rate per kWh. This project is a good financial move for the Library, the Town, and the environment!

We've had many great programs over the last year. Zoe Sucu and Heather Lindsay have implemented an ongoing Maker's Saturday once a month. Kids come and make fun things like slime, 3-D prints and many other items. Zoe has continued her Magic Tree House book club and they have read over 20 titles in that series.

The library's book club has been going for over 20 years. In the coming year we will be traveling around the world with the books that we read. We meet one Wednesday evening per month and everyone is always welcome.

Thank you to the Friends of the Library for their help with some great programming in the past year. They helped make the Summer Reading Program possible. We ended the program with a wonderful Harry Potter themed party. For adults the Friends sponsored Marine Hirsch and The Flight of Remembrance. The Mentalist, Preston Heller, was also a big hit. For the holidays they sponsored a centerpiece making program with the local Down to Earth Flower shop. We look forward to collaborating with them on programming in 2019. They also provided the library with some items that were not covered in our budget. They bought a 3D printer, a couch to replace our broken one and a new laptop. They also paid the cost of having Wowbrary. That is a weekly newsletter that tells of all the new items the library adds to the collection. We so appreciate their help and all those who volunteer for and donate to the organization.

Thanks to the library Trustees for their hard work over the last year. It may seem like there is not a lot of work being a trustee, but that is not true. The board oversees every aspect of the library. They attend training so they are knowledgeable about

LIBRARY (cont)

library laws. They develop and oversee the budget and work on policy development. Sarah Courchesne, the Treasurer also spearheaded the solar project.

Thanks to the staff at the library. They have done an amazing job. We all truly love what we do here at the library and look forward to providing more services in 2019.

Respectfully submitted,

A handwritten signature in cursive script that reads "Tracy Waldron".

Tracy Waldron
Director
East Kingston Public Library

LIBRARY STATISTICS FOR 2018

Annual Visits	15,965
New Patrons	68
Books Added to Collection	1,978
Books Removed	2,033
Adult Programs	166
Attendance	1,141
Children's Programs	138
Attendance	1,337

Circulation

Adult	8,029
Children	8,681
DVD	2,729
Interlibrary Loans Lent	943
Interlibrary Loans Borrowed	455
EBooks Download	1,016
Audio Books Download	2,026
Movies Streamed	117
Museum Passes	73

Total Circulation	24,069
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TOWN OF EAST KINGSTON MOSQUITO CONTROL

The 2018 mosquito season began with extremely dry conditions throughout the state. July and August saw enough rain to bring southern New Hampshire back to the normal range. Increased rainfall continued through September. Warm temperatures and humidity this summer provided mosquitoes near perfect conditions. Mosquito populations rebounded from below normal levels in previous years.

After three quiet seasons, disease activity is on the rise again. One human case of Jamestown Canyon Virus was detected in New Hampshire. West Nile Virus (WNV) was again the main disease carried by mosquitoes in NH this season. Four animal cases have been identified to date. Thirty-two WNV positive mosquito batch were discovered in 14 communities. Eastern Equine Encephalitis was found in six batches in four communities.

A control program for East Kingston was not funded in 2018, but the trapping and disease testing of adult mosquitoes received continued funding. Adult mosquitoes were monitored at four locations throughout town. Nearly 6,500 mosquitoes were collected in light traps, identified to species, and select species were sent to the State Lab in Concord where they were tested for diseases. No disease activity was detected in East Kingston in 2018. However, five West Nile Virus and two Eastern Equine Encephalitis mosquito batches tested positive from the neighboring towns of Newton, Kingston and Kensington.

Homeowners can reduce the number of mosquitoes by checking their property for standing water each week during the season. Center for Disease Control (CDC) recommends residents empty and scrub, turn over, cover, or toss items that hold water, such as tires, buckets, planters, toys, pools, birdbaths, flowerpots, or trash containers. Personal protection is the best way to avoid mosquito borne illness. More information is available on the CDC website at: <https://www.cdc.gov/westnile/prevention/index.html> and on our website at <http://www.dragonmosquito.com/helpful-links>.

Respectfully submitted,

Dragon Mosquito Control, Inc.
603.734.4144
help@dragonmosquito.com

PLANNING BOARD

The Planning Board consists of six regular members, one alternate, and an ex-officio Selectman member who meet on the third Thursday of the month. Noticing requirements and publication deadlines require applications be received 24 days prior to the scheduled hearing date. Board members attend training during the year to keep abreast of current information.

In 2018, the membership of the Planning Board was increased from 5 regular members to seven, with one alternate member.

Chris Delling served on the Planning Board from April 2013 to January 2018 and has resigned due to increased responsibilities of his employment. We thank Mr. Delling for his contribution to the Town of East Kingston by serving on the Board.

In February 2018, we welcomed Tim Allen to the Planning Board as a new member. Mr. Allen is a long-time resident and a licensed septic designer, and also a member of the East Kingston Zoning Board.

In June 2018, the Board welcomed Emily Andersen as an alternate member.

In July 2018, the Board welcomed Ron Morales as a member of the Board. Mr. Morales has previously served on the Planning Board as both a member and Chairman, and was previously a Selectman.

During the year, the Board heard one application for a Lot Line Adjustment, which was approved. One home occupation application for storage of excavating equipment and a home office on a grandfathered use property was approved, and another application was given a neutral decision and closed.

The Board approved three tenant changes; 89 Main Street – Jalisco Restaurant, 14 Main Street – The Maker's Post, and 213 Haverhill Road – ACV Enviro.

Environmental violations at 213 Haverhill Road were reviewed, reported and remediation is in process. Minor violations at 89 Main Street were reviewed and a plan of remediation has been established.

A committee was established to review and update several chapters of the Master Plan.

The Board prepared zoning ordinance modifications to the home occupation ordinance for a warrant article to be voted on at town meeting 2019.

PLANNING BOARD (CONT.)

The Board also completed its annual review and update of Article XIII Growth Management and Elderly Housing ordinances.

Planning Board member Robert "Doc" Marston was presented with a plaque for 40+ years of dedicated service to the town of East Kingston and the Pound School meeting room was renamed the Robert "Doc" Marston Meeting Room.

East Kingston is a dues paying member of the Rockingham Planning Commission (RPC) and holds two Commissioner seats. The Commissioners are the direct connection between State planning bodies in the Town, and advise the Planning Board of events, legislation, and issues which can impact the Town in matters of zoning, transportation, conservation, and other related subjects. The RPC also provides planning services and support to the Planning Board on a regular basis as part of their membership, with a Senior Planner attending all meetings.

Respectfully Submitted,

Joseph Cacciatore

Joseph Cacciatore, Chairman

Dr. Robert Marston, Vice Chairman
Joshua Bath, Member
William Caswell, Member
Tim Allen, Member
Ron Morales, Member
Emily Andersen, Alternate
Dick Poeleart, Ex Officio
Barbara White, Secretary

POLICE DEPARTMENT

It is my honor and privilege to present to you, the residents of East Kingston, the annual 2018 police department report. I first joined the East Kingston Police Department in 1999 and served the community for a total of two and a half years as a part time police officer. In 2017, I was hired by the town to oversee the general operations of the department as the Police Administrator. Some of my duties included updating all of the police policies for the department, an inventory control program, updating the police purchasing procedures, and updating equipment by liquidating unnecessary and surplus police equipment. In 2018, I was appointed the Police Chief for the community.

My command and administrative experiences were gained through my employment with the Kingston Police Department for the past seventeen years of my nineteen years of service. There, I served as the department's second-in-command as a Police Sergeant. During my tenure in Kingston, I had a vast array of duties and responsibilities such as field training officer, drug recognition expert, court liaison officer to the County Attorney's office and district court prosecutor's office, family/juvenile court prosecutor, evidence technician, information technology officer, detective, taser and pepper spray defensive less-lethal weapons instructor, and one of the department's two law enforcement drone pilots. I also hold a master's degree in public administration from Southern New Hampshire University where I still continue to teach undergraduate criminal justice courses to this day. I also hold a bachelor's degree in business management from Granite State College, cum laude and an associate's degree in criminal justice from New Hampshire Technical Institute, with honors.

In 2018, the teamwork with the other town departments and the police department is as good as it has ever been. I understand the importance in a small town that we all have to work together no matter what patch is on our sleeves or what "job" we do. Our police officers, our fire and EMS personnel, road agent and crew have never been as close a team as we are today. Nothing supports this more than my implementation of officers being trained in and carrying with them naloxone, commonly referred to as Narcan in June of this year. Since that time, Officer Chuck Rodolakis and I, within a week of one another, both were able to successfully administer Narcan to separate patients and were critical assistance to fire and EMS in saving both of those lives. The morale of this department is also in a great place. We are all working together as well as with all of our mutual aid communities around us to help continue to make East Kingston a safe community to live, work, and raise a family.

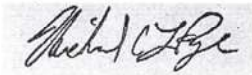
POLICE DEPARTMENT (cont)

Also, in 2018, I applied for and the department was awarded a New Hampshire Highway Safety grant. That grant was 100% fully funded in the amount of \$4,500 for information technology equipment for our cruisers to help us stay current with the move of the criminal justice system in this State towards a paperless system. We also had two officers, Sergeant Craig Charest and Officer Jerry Heywood, participate in the Seacoast Child Advocacy Center "Beards for Bucks" campaign where they collectively raised over \$3,500 towards the cause. Most recently, Sergeant Charest was also awarded a "career excellence award" by the Chief Michael Maloney Memorial Fund for his excellence in community policing.

Into 2019, I hope to continue to forge forward on the foundation that has been laid down over my service to the town. In 2019, I will be assuming the IT services and prosecution responsibilities that we currently sub-contract so that we can work to be more fiscally conservative for the tax payers. We will continue to offer a wide variety of services to the town's people such as our newly established residential vacation watch program, community outreach programs such as my group safety presentations at the Cricket Hill/Maplevale neighborhoods, and our continued support to the East Kingston Elementary School. To that support, most recently, officers assisted SAU16 Coordinator of School Safety and Security Richard Kane with phase three ALICE training for the school staff. ALICE is an active shooter civilian response training on how to more proactively handle the threat of an aggressive intruder or active shooter event for the safety of the children and staff at our schools.

None of this would be possible without the hard working, dedicated, men and women of the East Kingston Police Department. Day after day, East Kingston police officers and civilian staff display outstanding performance in a wide array of circumstances and constantly demonstrate their commitment to providing the highest quality of law enforcement services to the residents of East Kingston and the public. With professionalism and expertise, we continue to build relationships with citizens in order to improve personal safety, protect individual's rights and property, and promote individual responsibility and community commitment to keep the residents of East Kingston and the public safe and aware. We will continue to work to improve the services we provide to the community. Thank you for your continued support of the East Kingston Police Department and our mission.

Respectfully Submitted,



Michael C. LePage
Chief of Police

POLICE DEPARTMENT (cont)

Full Time Employees

Chief Michael LePage
Sergeant Craig Charest
Corporal Clayton Jervis
Officer Chuck Rodolakis
Officer Jerry Heywood

Years of Service

19 ½ Years
8 Years
12 Years
8 Years
5 Years

Part Time Employees

PtIm. First Class Mark Heitz
Officer Eric Vichill
Admin. Assistant Cheri Chaisson

Years of Service

21 Years
10 Years
5 Years

RECREATION COMMITTEE

The Recreation Department started 2018 in a good financial position, helping us achieve a few of our goals for the year. We again were able to expand our current programs, therefore, we felt that 2018 was a success for our community. Our members remained consistent, and will for 2019 as well.

Our first priority for the season was the addition of a girls' softball field for our growing community interest in East Kingston. We used the funds to transform the EKES baseball field into a full softball field. The field hosted games for girls in the U8, U10, U12 and U14 divisions. Field use became nightly and we enjoyed a busy season on the field. With past additions of the scoreboard and batting cages, we feel this field was the premier field in the league.

We also researched local interest in a new program for field hockey. We attended meetings and discussions about the sport and then gauged community interest. At this time, we decided to pass on the inaugural events, as the other towns also saw limited interest. We will continue to take part in discussion, but feel that this may not happen on a large scale.

We eagerly donated to the EKES Sargent Camp fundraiser this year. We plan to donate to this cause every year and possibly host our own Recreation Department Fundraiser.

Our current promos continue to be a success. Basketball, softball and ski club all saw significant increase in participation.

Our goals for 2019 are as follows:

1. Converting Foss Wasson Field to a 60/70-foot field to be more usable for our younger teams.
2. Further discussion and evaluation of field hockey.
3. Research the feasibility of an EK lacrosse program.
4. Continued effort for fundraising.

Our year end status shows a bit stronger than the actuality, as we wait for our basketball expenses to be fully deducted from our accounts. We estimate the actual end balance to be closer to \$15,000 - \$16,000.

We look forward to another great season of recreation for our community!

Respectfully submitted,

Bryan Wall

Bryan Wall Chairman
East Kingston Recreation Committee

ROAD AGENT

What seemed to be an average winter in the beginning of the year, dragged long and hard into the spring. Difficult storms with wet, heavy snow fell on unfrozen ground. Tree limbs and power lines fell onto roadways making snow removal challenging at best.

Things dried up for a short while late in the spring. Spring and summer maintenance began. The dirt roads around town were graded and compacted. During the summer months there were no shortage of thunder storms with heavy rains. Downpours and flash floods brought washouts and erosion that needed repairing. Foliage and brush also grew well with the summer rains. Mowing and brush cutting was performed at the end of the summer.

Construction on Giles Road was completed finishing a two-year project. Road shoulder and drainage work, two culverts were replaced. Giles Road was then shimmed and leveled. A top wear coat was then applied to the entire road.

Fall brought more heavy rains. Flooding in many areas resulted in saturated ground, erosion and more tree damage. Fall also brought early snow this year.

Once again, I would like to thank everyone for all the help and support. I am grateful for the opportunity to serve our Town and look forward to continuing to do so in the upcoming year.

Respectfully submitted,

Mark Brinkerhoff

Mark Brinkerhoff
Road Agent

ROCKINGHAM PLANNING COMMISSION

RPC Circuit Rider Planner Julie LaBranche assisted the Planning Board with various duties throughout the year including application reviews, a Master Plan update, several enforcement cases, and a zoning amendment to the Home Occupation ordinance.

Working with the Master Plan subcommittee, RPC prepared new content, updated existing content and reorganized the Land Use Chapter. RPC will assist the Master Plan subcommittee to distribute a community survey and hold a public workshop in 2019 to guide update of the Vision Chapter.

With the Conservation Commission, RPC participated as an instructor at the annual Wetland Workshop at the Pheasant Run conservation area.

In 2019, RPC will focus on revising and updating application forms, compiling an inventory of grandfathered nonconforming uses, evaluating current zoning districts, and providing general support to the Planning Board.

Thanks, Julie

Julie LaBranche
Senior Planner
Rockingham Planning Commission
156 Water Street
Exeter, NH 03833

SAFETY COMMITTEE

The Town of East Kingston Safety Committee schedules quarterly meetings during the year to discuss safety issues and concerns of the Town owned buildings, based upon a Workers' Compensation statute established in 1995.

The Committee's purpose is to advise the Board of Selectmen of any recommendations or suggestions to correct existing safety problems, and/or prevent unsafe situations. The Committee performs annual inspections of each Town-owned building.

The following summarizes each Town-owned building's status in 2018:

The Town Offices building remains in need of slate roof repairs, the Town Hall needs repair, but renovations are being delayed until the voters determine the course of action for either repair or demolition of the building, the Railroad Depot building remains in declining condition, the Library has been well maintained and utilized and as always was found to be clean, neat and well organized, the Pound School remains the location for many of the Town's committees as well as the location of the Friends of the Library Bookstore, which is open on Fridays and Saturdays, the Fire Station and EOC buildings are in good shape and the Police Station has been occupied since 2007, is very well maintained and recently had its interior repainted.

During the winter months, each building is provided sand and salt to prevent slips and falls and all walkways are sanded and shoveled. The Road Agent plows and sands all parking lots. Each September, the fire extinguishers located in all buildings are inspected and those that do not meet code are replaced.

The Town contracts with Waste Management and schedules Bulky pick-ups in May and September, as well as a White Goods/Electronic Waste pick-up day in October. The Committee recommends that Department Heads and Elected Officials take advantage of these opportunities to discard unnecessary items.

One new Workers' Compensation claim was filed in 2018.

The Committee's goal is to maintain each building and to prevent unsafe situations.

Respectfully submitted,

Cheryll A. Hurteau
Cheryll A. Hurteau, Chairman

SOLID WASTE REMOVAL & RECYCLE COMMITTEE REPORT

Members:

Ronald F. Morales – Chairman
Dan Guilmette – Vice-Chairman
Rob Caron - Member
William "Bud" Staples – Recording Secretary

The primary goal of our Committee is to assist in educating our citizens on the benefits of recycling and to seek an increase in participation. Composting is yet another way to reduce our overall solid waste and we thank those residents that are using this option. The goal of 40% in recycled waste is very attainable and future savings should be significant. We seek your assistance in accomplishing this goal.

During 2018 our residents kept pace with 2017's recycling efforts. Through November, 32.5% of our total waste was recycled. This compares to 32.4% through November 2017. Recycling has in the past saved our Town considerable expense as its value has been significantly less costly compared to our regular solid waste expense.

Until early this year, China had been the largest market for recyclables, taking half the world's recycled plastic and paper waste. China initiated restrictions on contaminated waste, limiting contamination to 0.5% and also banning some materials. This put pressure on companies like Waste Management to find new markets, not an easy task, and to push for cleaner recycled waste from its customers.

Presently, other countries that accept recycled waste do so at lower price points and they are unable to handle the volume that China no longer accepts. This backup of recycled material caused Waste Management to gradually increase their rate per ton from \$18 at the beginning of the year to \$53 through September, still at cheaper rates than regular solid waste tonnage. Restrictions were also placed on permitted plastics and papers. As of October the rate for recycled tonnage was higher than the rate for regular solid waste tonnage as a very limited market for some of this waste existed. The Committee, along with Waste Management, believes this will be a temporary issue and therefore we request that recycling continue since fundamentally and environmentally, it is the right thing to do.

Through November 2018, our Town had a total of 915 tons of waste, a 1 ton increase over 2017 of which 297 tons were recycled, also an increase of 1 ton over

SOLID WASTE REMOVAL & RECYCLE COMMITTEE REPORT (cont.)

the same period of 2017. The remainder, 618 tons of solid waste, was billed to the town at \$71.40 per ton. The Town had two bulk pickup dates and one white goods/electronic waste pickup date. The 2018 white goods/electronic waste pickup collected 53 items, a reduction of 22 items compared to 2017. The \$15 per item fee collected by the town offset 45% of the Waste Management charge to the Town. The two bulk pickups collected 82.5 tons, a significant increase over 2017's 70.7 tons and 2016's 45.3 tons. The first pickup included leakage of items brought to East Kingston from surrounding towns, friends of residents and from commercial businesses, so the tonnage increased 18% over the previous year's first pickup. Measures were taken to minimize this abuse during the second pickup. The Committee recommended to the Selectmen to either eliminate the program or convert it to a cost sharing program similar to the White Goods / eWaste Collection at a rate of \$15/item. Alternatively, residents are able to discard their large items at the Newton Transfer Station. Their published rates and hours of operation can be found at <http://www.newton-nh.gov> or they may contact Waste Management to utilize their Bagster® bag program (a \$29.95 initial cost) for up to 3000 lbs. at a pickup cost of approx. \$200. Waste Management has a website with an excellent tutorial on recycling called [Recycle Often. Recycle Right®](#). To view this, please go to: www.rorr.com.

During 2019, the Committee will be reviewing Waste Management's proposal for a contract renewal and possibly initiating an RFP to view competitive service offerings. We will also continue to monitor the recycle market and make recommendations to the Selectmen as warranted.

Your continued recycling and composting efforts are important to your community and the environment. We encourage you to do your part and we thank you for your efforts.

William "Bud" Staples – Recording Secretary

2018 Recycling and Solid Waste Totals by Month

	<u>Curbside Single Stream</u>	<u>Total Tonnage</u>	<u>Clean Up</u>	<u>Solid Waste</u>	<u>Total Tons</u>	<u>SW & R Total</u>	<u>% Recycled</u>
January	23.64	26.67		62.73	62.73	89.40	30%
February	21.59	23.02		45.03	45.03	68.05	34%
March	21.27	22.55		45.29	45.29	67.84	33%
April	29.34	30.96		61.90	61.90	92.86	33%
May	28.37	30.30	52.06	53.88	105.94	84.18	36%
June	22.48	24.37		50.37	50.37	74.74	33%
July	23.75	26.50		65.18	65.18	91.68	29%
August	23.35	25.17		54.19	54.19	79.36	32%
September	22.04	23.77	30.44	58.85	89.29	82.62	29%
October	34.32	36.09		63.78	63.78	99.87	36%
November	26.18	27.96		56.52	56.52	84.48	33%
December	23.60	26.57	82.50	64.00	64.00	90.57	29%
Totals	299.93	323.93	82.50	681.72	764.22	1005.65	32%

TAX COLLECTOR

At 2018-year end, our outstanding receivables were as follows:

2014L - \$ 6,825.98
2015L - \$ 5,818.53
2016L - \$ 23,491.93
2017L - \$ 33,324.70
2018P1 - \$ 54,959.23
2018P2 - \$161,804.79

We executed 12 liens for unpaid 2017 property taxes. At year-end, 9 have yet to be redeemed. There were no properties deeded in 2018.

I attended the New Hampshire Tax Collectors' Annual Conference from September 19-21st in North Conway.

The property tax year runs from April 1 – March 31. Taxes are billed twice yearly and are due on or around July 1st and December 1st. In 2019, we will be lienning 2018 taxes on June 21, 2019 and deeding 2016 outstanding taxes on August 23, 2019.

If you have outstanding taxes, please feel free to contact our office to set up a payment plan.

Respectfully submitted,

Barbara A. Clark

Barbara A. Clark, Tax Collector

TOWN CLERK

The Annual Meeting (deliberative session) was held on February 6, 2018 with 64 residents in attendance.

The Town Election was held on March 13, 2018 with 416 voters participating, giving a 25% voter turnout.

On Saturday, April 7, 2018, Dr. Kirk Smith of Amesbury Animal Hospital held a rabies clinic at the Town Office Building and our office was open to license dogs as well.

On May 16, 2018, Judy Cash and I attended the Seacoast Regional NH City & Town Clerks' Association spring regional meeting. Representatives from various state agencies were in attendance to update us on the latest changes.

On September 11, 2018, the State Primary Election was held. We had 522 ballots cast with a 31% voter turnout.

I attended the NHCTCA (New Hampshire Town and City Clerks' Association) Annual Conference from October 24-26th in North Conway.

On November 6, 2018, the State General Election was held. We had 1,314 ballots cast with a 74% voter turnout. This was a landmark election. The state-wide turnout exceeded that of any NH Presidential Primary.

DMV Changes in 2018

Effective 01/15/18, the new Decal plate became available. This plate is available for \$15.00 a year and the decals have to be purchased separately through the participating non-profit organization. Decals presently available are NH Firefighters and NH Retired Firefighters, UNH, and Rotary. Effective September 30, the following were approved by the legislature: The Daniel Webster Council of Boy Scouts of America, The NE Patriots Charitable Foundation, Granite Pathways, The NH Law Enforcement Officers Memorial Assoc., Friends of the Hampton Falls Bandstand, Seacoast Youth Services, NH Catholic Charities to benefit the NH Hampshire Food Bank, New England Donor Services, Sophia's Fund and the NH Breast Cancer Coalition. There will be more to come in 2019.

Consider purchasing a NH Conservation Plate (Moose Plate). All funds to date, totaling over 20 million to date, help benefit the promotion, protection, and investment in NH's natural, cultural, and historic resources.

Effective 10/11/2018, DMV will no longer be charging customers \$5 for walking disability placards.

TOWN CLERK (cont.)

REAL ID, or other federally compliant ID will soon be required for domestic flights. NH DMV offers REAL ID driver licenses and non-driver identification cards that are fully compliant with the federal requirements. For detailed documentation requirements and facts about REAL ID visit www.getREAL.nh.gov.

Reminders:

Title exempt vehicles are 1999 and older

Please bring ID when registering or renewing your motor vehicle as well as a current registration and/or renewal form. Effective 01/01/19, we will only be emailing your renewal notices. If you previously received your notice by mail, please update us with your email address, bclark@eastkingstonh.gov.

All dogs need to be licensed by April 30th. Dr. Kirk Smith will be holding his 2019 Rabies Clinic in East Kingston on Saturday, April 13, 2019 from 12:00 pm – 2:00 pm.

Notary Public Services are provided free of charge to residents only.

Renew your motor vehicle or dog online at www.eknh.org (under Town Clerk/Tax Collector) – see icons.

Fishing/Hunting licenses are available in our office.

OHRV registrations are available in our office.

Thank you for the opportunity to serve you and our best to you in 2019.

Respectfully submitted,



Barbara A. Clark, Town Clerk

TREASURER

2018 was a relatively quiet year for the Treasury function. We continued to build on information learned in previous years for ease in tracking weekly and monthly cash disbursements and receipts as well as the preparation of month end reconciliations. We monitor cash flow and continue to invest in certificates of deposit per the Town's investment policy.

As always, my appreciation and many thanks to the staff of the Selectmen and Town Clerk/Tax Collector's offices. The timely flow of information and follow-up to questions is essential in the completion of my work in an efficient manner.
Thank you for the opportunity to serve our community.

Respectfully submitted,

Barbara K. Smith

Treasurer

TRUSTEES OF THE CEMETERY

In late 2017, Stephen McMillan was appointed by the selectmen to fill a cemetery trustee vacancy. In March of 2018, McMillan was elected to a three-year term. At the same time, Jim Clark was elected to a two-year term. McMillan and Clark joined Barbara Clark to fill the three cemetery trustee positions.

Mark Brinkerhoff joined the team as cemetery sexton. In September, Diane Amero became a second sexton to ensure that the necessary work could be completed. Brinkerhoff and Amero completed some beautification work, with some assistance from the trustees. Brinkerhoff also coordinated several lot sales and burials throughout the year. The cemeteries opened on April 14. The spring cleanup of the cemeteries was performed in April and May. Flags were placed on all veteran grave sites prior to Memorial Day.

Two cemetery lots were sold this year, and seven burials were completed. A family concern about a lot they felt was encroaching on their lot at Union Cemetery was resolved to the family's satisfaction.

Some concerns regarding the maintenance provided by our landscaping service were communicated to the trustees. The trustees worked with the landscaper to address the issues, and the cemeteries looked much better the latter half of the year.

Nine large pine trees were removed from Hillside Cemetery to increase available space and to prevent damage to grave sites from falling limbs.

Wreaths Across America arranged for wreaths to be placed on veteran grave sites in December. Gerry Tilley of Fremont coordinated the program and Michael Benjamin and Henry Lewandowski volunteered their time to place the wreaths. A Wreath of Remembrance ceremony took place on Saturday, December 15, at the Veterans Memorial Stone in front of the East Kingston public library. The trustees sponsored fifteen wreaths to honor East Kingston's veterans. Please contact Tilley at 895-6658 to sponsor a wreath for \$15 in the future.

The cemeteries were officially closed for the year on December 15.

Respectfully submitted for the trustees,

Stephen McMillan

Stephen McMillan
Cemetery Trustee

CEMETERY RULES AND REGULATIONS

The rules and regulations as set forth here-in apply to all Cemeteries and are intended to preserve and protect the beauty and character of our cemeteries and to ensure proper care and maintenance consistent with the respect due to the deceased.

Section I - General Provisions:

1. The Trustees, Sexton and their employees shall have the right at all times to enter upon any lot or other parts of the cemetery to perform their duties, and they shall have right to remove, or cause to be removed, any tree, shrub or device, which they may consider detrimental, dangerous, inconvenient to the proper functioning of the cemetery, or in violation of any rule of the cemetery.
2. The Sexton is authorized to make any emergency rule for the proper conducting of the cemetery that the exigencies of the occasion may require, but such rules shall be subject to approval of the Trustees.
3. Automobiles are permitted on roadways only and then as a privilege, not as a legal right.
4. Heavy trucking is not permitted in the cemeteries.
5. Damages caused by motor vehicles operated within the cemetery will be charged to the owner of said vehicles.
6. The Sexton, having care of the cemetery, is authorized to remove all persons who violate cemetery rules and is directed to cause the violators to be prosecuted.
7. The cemetery is closed to all persons from sunset to dawn and no person or persons shall enter the cemetery except the Trustees, Sexton or their employees.
8. No cement may be poured after October 31st.
9. All cemeteries are closed between December 15th and April 15th, during which time, no burials will be permitted. Exceptions may be granted, in writing by the Trustees, at their sole discretion, provided that the cemetery grounds are not frozen and/or not covered by snow.

Section II - Purchase of Lots:

1. Persons desirous of purchasing a burial lot shall apply to the Trustees of the Cemeteries, who shall provide necessary information as to size, location, and cost. etc.
2. No lot shall be sold to anyone, other than a legal resident of East Kingston, with perpetual care only, with exceptions, only with approval by the Cemetery Trustees.
3. Applications for lots must be accompanied by payment in full, including cost of granite corner markers. No assignment or reservation of a lot may be made in advance.
4. All deeds to lots sold shall be recorded with the Town Clerk by the Trustees of the

Cemeteries.

5. Burial Lots shall be sold under one name only, and each lot shall have corner posts, as specified by the Trustees.
6. Burial lots and locations are assigned by the Sexton as directed by the Trustees.
7. Assignment or transfer of deeds by whatever means, is prohibited except that deeds may be assigned or transferred to the Trustees of the Cemeteries with full refund of the monies paid.
8. In the event a deed is lost or the owner is unknown, it shall be the duty of anyone claiming the lot to provide proper affidavits (as determined by the Trustees) to satisfy the claim.
9. Any failure to comply with the conditions of sale, shall result in the forfeiture of all monies paid thereon, and said lot or lots shall be immediately returned to the possession of the cemetery.
10. Olde Cemetery is closed for any further burials.

Section III - Interments:

1. No burial may be made in a lot, until paid in full, and the deed is issued and properly recorded with the Town Clerk.
2. It shall be the duty of the Sexton to determine which grave in the lot is to be used and to require advanced payment of the cost of the grave opening and other administrative fees as may be assessed by the Trustees.
3. Burials shall be made in a suitable vault in accordance with the specifications of the Trustees of the Cemeteries. All traditional burials shall use a suitable vault. Cremains shall be placed in a durable container.
4. In the event the Sexton is shown the wrong grave location, it shall be the duty of said funeral director or other person ordering the burial, to pay the costs of removal and re-burial.
5. No grave shall be opened for interment or for removal, except by permission of the Sexton, and the cost of such opening shall be paid for in advance.
6. Any failure to comply with the provisions of this section and with the order of the Trustees, may cause the body or bodies, that have been interred, thereon to be removed to such portion of the cemetery as may be selected by them. All associated costs of such removal shall be assessed to the person or persons responsible for the non-compliance.

Section IV - Monuments and Stones:

1. All Monuments and Markers before being placed, must be approved in writing by the Trustees. This provision includes, but is not limited to, Type, Size and Placement. (See Section X Monuments and Markers)
2. Monuments & markers are not allowed until the lot is paid for in full and then only

as specified in (1) above.

3. No monument, headstone, curbing or other structure will be allowed to be erected, unless it rests on a foundation, built of solid masonry, with good cement or mortar, and from 2 to 6 feet deep and finished 2 inches below grade as the Sexton shall direct.
4. No curbing around lots, corner posts, platforms, urns, steps or buttresses will be allowed, except by written approval of the Trustees.
5. No tablets, fences, hedges or wooden devises are permitted.
6. Monuments and Headstones may only be set between May 1st and November 15th.

Section V - Care and Maintenance of lots:

1. No person except the Sexton or his designee, shall be allowed to perform any work on any lot or parcel of ground within the Cemetery, without a written permit from the Trustees.
2. No trees, flowers or shrubs may be planted without the written permission of the Trustees.
3. Flowers, wreaths, etc., will be removed from gravesites, as soon as possible, after they have wilted or died. All flags on a gravesite will be removed prior to snow covering the ground. The Trustees are not responsible for anything left on lots.
4. Glass containers are not permitted on graves, but other flower containers may be placed upon graves, except that they may not be embedded into the ground.
5. No artificial flowers or artifacts are permitted. No perpetual lights, stationary or hanging hooks are permitted.
6. The Trustees reserve the right to remove any items infringing on these regulations.

Respectfully submitted,

Barbara A. Clark

Barbara A. Clark, Trustee of the Cemetery
Stephen McMillan, Interim Trustee of the Cemetery

TRUSTEES OF THE TRUST FUNDS

As of 31 December 2018, the charitable (private) trust funds market value amounted to \$557,923.77, and the capital reserve and expendable trust funds (CRF and ETF) market value amounted to \$1,177,715.57. Our combined investments value was \$1,735,639.34.

All of the public and private trust funds the trustees oversee are managed through Bearing Point Wealth Partners, Hampton, New Hampshire. Some years ago the vote was taken to act as prudent investors in the management of our trusts. In order to do so, employing a financial advisor was a State requirement to take advantage of greater flexibility in portfolio investment. Bearing Point Wealth Partners has done well within the constraints of statute limitations.

At Town Meeting (Polling Day) 2018 East Kingston residents voted to create a new Expendable Trust Fund (ETF) in accordance with NH RSA 31:19-a for the purpose of cemetery maintenance. Initial funding for it came from monies formerly held by the Cemetery Trustees, a practice holdover from prior to 1994 when the Town had a Cemetery Committee rather than Trustees. Future funding will be from two sources, i.e. 1) Town Meeting voting to fund it with tax dollars, and 2) proceeds from cemetery lot sales being placed into the Fund rather than the General Fund. By virtue of these funding sources, much of cemetery maintenance will be self-sustaining, avoiding some use of tax dollars.

For all the Town's private trusts and capital reserves, the management fees are taken directly from the trusts, as the State allows, and the Town elected to do. Account activity for the year is summarized as follows:

Charitable Trust Portfolio Capital Reserve Portfolio

Beg Market Value	\$584,523.17	\$1,049,285.32
Cash Deposits	7,959.69	144,239.12
Income	13,727.44	20,414.74
Sales	42,495.84	8,205.00
Purchases	(50,588.00)	(151,579.00)
Disbursements	(12,075.78)	(13,812.35)
Fees	(2,177.50)	(3,969.29)
Net money market trades	410.59	(3,498.22)
Change in market value	(4,639.06)	135,835.33
End Market Value	\$579,636.39	\$1,185,120.65

TRUSTEES OF THE TRUST FUNDS (cont.)

Charitable Trust Income

Dividends	\$13,031.54
Taxable Interest	107.53
L-T capital gains distribution	588.37
Total Income	\$13,727.44

Capital Reserve Income

Dividends	\$20,203.00
S-T capital gains distribution	19.30
Taxable interest	71.79
L-T capital gains distribution	120.65
Total Income	\$20,414.74

Respectfully,

Albert E. Dittman, '19
J. Roby Day, Jr., '20
Edward A. Lloyd, Jr., '21
Ronald F. Morales, '18

VOLUNTEER FIREMEN'S ASSOCIATION

The Volunteer Firemen's Association normally meets on the first Sunday of every other month (February, April, June, August, October, December) at the East Kingston Fire Station. The Association typically meets at 6:00 PM for a pot luck meal, followed by the meeting around 7:00 PM. We are always looking to expand our membership with anyone who wishes to help support our growing community. Please feel free to stop by to learn more or email the Association at ekvfa.nh@gmail.com.

The Fire Association is a civic organization. We are one of very few towns that still drives Santa through town on Christmas Eve and stops at every home where people are waiting for a visit. Santa has even been invited into the homes of residents who are unable to come out to meet him. The Fire Association and Fire Department are always looking for additional help with these beloved Santa parades. If you are available on Christmas Eve, please come to the Fire Station and be a part of this wonderful tradition. This has always been a great event, and we need your support to continue this long-standing tradition.

Our finances are based on contributions from friends and neighbors, as well as fundraising endeavors. In 2018, fundraising events included pancake breakfasts and a spaghetti dinner. Come out and join us for some fun at our fundraiser events and support your local Fire Association. We are also open to any recommendations for other fundraising events. All proceeds of our fundraising efforts support the Fire Department with necessary equipment, which in turn decreases the amount of tax dollars spent. In addition to owning and maintaining the Fire Station, the Fire Association owns and maintains the Pavilion across the street at Foss Wasson Field.

Please consider coming out and supporting or joining the Fire Association. It really is a worthwhile cause.

Respectfully submitted,

Timothy Conti
President, EKVFA

2018 East Kingston Town Report- Wages

NAME	DEPARTMENT	AMOUNT
Amero, Diane H.	Deputy Cemetery Sexton	2,100.00
Aubert, Deborah R.	Administrative Assistant	29,665.08
Belcher, Carly M.	Library	60.00
Bertogli, Keith E.	Fire Department	589.00
Boyle, Tyler C.	Fire Department	295.66
Mark F. Brinkerhoff	Cemetery Sexton	1,418.30
Burnim, Todd A.	Fire Department	2,751.17
Carifio, Cooper B.	Fire Department	17,646.26
Cash, Judith M.	Assistant Town Clerk/ Tax Collector	20,840.36
Chaisson, Cherise M.	Police Department Admin	29,640.00
Charest, Craig R.	Police Department	67,119.75
Clark, Barbara A.	Town Clerk/ Tax Collector	45,000.02
Connell, Timothy J.	Police Department	239.88
Conti, Britney E.	Fire Department	788.83
Conti, Jennifer	Fire Department	2,824.73
Conti, Timothy D.	Fire Department	36,954.27
Conti, Virginia E.	Election Worker	125.00
Coppens, John T.	Fire Department	281.50
Cotton-Miller, Michelle L.	Fire Department	6,801.10
Day, James R., Jr.	Trustee of the Trust Fund	800.00
Desmond, Heather M.	Administrative Assistant FD	3,056.00
Gallant, Christopher R.	Fire Department	102.84
Gallant, Matthew L.	Fire Department	6,136.72
Gilligan, Peter C.	Election Worker	399.00
Greene, Angela T.	Fire Department	26.00
Hall, Michael C.	Fire Department	807.15
Head, Alexandra L.	Fire Department	6,557.09
Head, Andrew W.	Fire Department	8,993.60
Heitz, Mark A.	Police Department	682.50

2018 East Kingston Town Report– Wages

NAME	DEPARTMENT	AMOUNT
Heywood, Jerrald A.	Police Department	61,177.50
Hillner, Jordan M.	Fire Department	818.17
Hurteau, Cheryll A.	Town Office Manager	75,400.00
Hurteau, Keith R.	Town Custodian	26,100.00
Jervis, Clayton A.	Police Department	72,755.01
Latham, Thomas A.	Fire Department	3,252.34
Leach, Elizabeth	Supervisor of Checklist	574.50
Leach, Thomas E.	Fire Department	1,252.95
LePage, Michael	Police Department	43,057.35
Lindsay, Heather M.	Library	3,182.70
Lisowski, Brandon J.	Fire Department	25.00
Lyons, Justin B.	Selectmen	4,000.00
Mahar, Peter J.	Health Officer	500.00
Marshall Keri J.	Moderator	675.00
Marshall, Philip C.	Assistant Moderator	675.00
McCarter, Laurie	Fire Department/EOC	7,896.45
Mierswa, Dawn	Election Worker	412.13
Morales, Ronald F.	Election Worker	362.26
Moreau, John E. Jr.	Building Inspector	7,784.04
Nash, Hunter M.	Fire Department	516.00
Newman, Frederick W.	Emergency Management	250.00
Osterloh, Douglas D.	Fire Department	15,083.60
Patnaude, Mark T.	Election Worker	102.38
Pettinato, Erin M.	Selectmen	5,000.00
Poelaert, Richard S.	Selectman	4,000.00
Ranz, Jennifer	Emergency Management	250.00
Ranz, Matthew H.	Fire Department	1,678.23
Rodolakis, Charles A.	Police Department	75,448.50
Rogers-Osterloh, Sandra J.	Fire Department	1,845.00
Scandurra, M. D.	Election Worker	128.63

2018 East Kingston Town Report- Wages

NAME	DEPARTMENT	AMOUNT
Sheckells, Diane S.	Library	10,392.70
Skalecki, Kory	Deputy Treasurer	198.75
Smith, Barbara K.	Treasurer	1,700.00
Sturgis, Thomas B.	Fire Department	729.09
Sucu, Zoe M.	Library	16,272.73
Trimmer, Emerson F.	Library	2,084.65
Urwick, Laurel	Fire Department	2,112.95
Urwick, Richard S.	Fire Department	4,970.47
Vichill, Eric T.	Police Department	2,030.25
Wade, Sandra J.	Election Worker	252.00
Waldron, Tracy J.	Library Director	61,799.92
Warren, Edward J.	Fire Chief	14,752.33
Warren, Jason	Fire Department	2,543.22
Waters, William F.	Fire Department	17,666.01
Welch, Thomas L.	Deputy Building Inspector	7,784.04
White, Barbara A.	Planning/ZBA Secretary	4,303.93
Williams, Sandra L.	Supervisor of Checklist	608.63
Young, Margery R.	Supervisor of Checklist	538.75

WELFARE AGENT

In 2018, the Town provided assistance to two families of East Kingston, including occasional assistance from the food pantry. Four residents were assisted in 2017.

The food pantry has been well supplied thanks to generous donations. Donations of non-perishable food items, paper products and personal hygiene products are welcome and accepted at the Selectmen's Office, Monday through Friday, between the hours of 8:00AM – 4:00PM.

We wish to extend many thanks to the individuals and groups who donated food and dry goods throughout the year. We appreciate and acknowledge the generous donations from the following:

The First Congregational Church of Kingston, Wingold Grange #308, East Rockingham Pomona #11, Nam Knights of America, the East Kingston Public Library, Edward & Mary Webber, and several anonymous donations.

Residents of East Kingston requesting assistance are required to submit a public assistance application to the Selectmen's Office. Applicants are then required to meet with the Board of Selectmen who will determine whether or not to grant assistance. All cases are treated with confidentiality.

For further information, you may contact the Welfare Agent, Cheryll Hurteau at the Selectmen's Office during normal business hours: Monday through Friday, 8:00AM – 4:00PM or by calling 642-8406, Option #1.

Respectfully submitted,

Cheryll A. Hurteau

Cheryll A. Hurteau, Welfare Agent

ZONING BOARD OF ADJUSTMENT

The East Kingston Zoning Board of Adjustment considered one application for a special exception and one variance application during the past calendar year. After a public hearing and due deliberation, the application for special exception was granted. The variance application remained pending at the end of the year. Minutes of the meetings are posted on the Town website. In addition to the formal hearings that it holds as required by the Zoning Ordinance and other applicable laws, the Board has been consulted on a regular basis by potential applicants who have ultimately determined either to defer an application or decided not to apply.

The Board meets on an as needed basis. However, it tries to schedule hearings on the fourth Thursday of the month whenever practical. Notice requirements and publication deadlines require that applications must be received 3 weeks prior to the scheduled hearing date. More information concerning submission deadlines is available on the Town website.

From time to time Board members attend training seminars (for example, the NHMA Law Lecture Series) to further enhance their knowledge of the procedures and changes in the laws.

The ZBA exists to hear appeals from administrative decisions involving the Town's Zoning Ordinance, and decide variance applications and applications for special exceptions under the Zoning Ordinance; its role is quasi-judicial in that it exercises independent judgment based on the facts of each case and the evidence presented.

The board includes five regular members and up to three alternates. At present, there is only one alternate member and the board is always interested in adding more. In 2018, Ed Robbins joined the Board as an alternate member, the only one at present. The Board has an ongoing need for one or more additional alternates. Please contact the Chairman or any of the Members if you are interested.

John V. Daly, Chairman
David E. Ciardelli, Member
Paul E. Falman, Member
Timothy J. Allen, Member
Frank Collamore, Member
Ed Robbins, Alternate Member
Barbara White, Secretary

December 31, 2018