

**TOWN OF EAST KINGSTON, NH
SELECTMEN'S PUBLIC MEETING MINUTES
WEDNESDAY, JANUARY 11, 2012**

7:00PM – Public Budget Hearing

ATTENDING: Selectmen Matthew B. Dworman, Richard S. Poelaert, & Mark A. Cook.
Others Attending: Barbara Williams, Ted & Gisela Lloyd, Conrad Moses, Joanna McGarry, Vito Kasinskas, and Roby Day.

Chairman Dworman called this Selectmen's Public Meeting to order at 6:30PM.

MINUTES: The Board reviewed the Selectmen's Public Meeting Minutes dated 12/30/11. Mr. Poelaert **MOTIONED** to approve the Selectmen's Public Meeting Minutes dated 12/30/11 as presented. Mr. Cook seconded. Motion carried 3-0.

CHECK REGISTER: The Board reviewed the check register dated 01/03/12-01/05/12, in the amount of \$648,239.26.

It was noted that Mr. Poelaert reviewed the accounts payable prior to its approval at this meeting.

Mr. Cook **MOTIONED** to approve and sign the check register as presented, based on Mr. Poelaert's prior review. Mr. Poelaert seconded. Motion carried 3-0.

VETERANS' EXEMPTIONS: The Board reviewed (4) requests for Veterans' Exemptions, noting all the criteria has been met. Mr. Cook **MOTIONED** to approve the following Veterans' exemptions as presented:

MBL #16-02-04-10, in the amount of \$500 for Joellyn Bellonzi, 10 Autumn Lane.
MBL #12-03-16, in the amount of \$500 for Frank S. Crane, 25 Pine Woods.
MBL #08-02-07-49D, in the amount of \$500 for Frederick D. Taylor, 16 Maplevale Road.
MBL #10-01-04, in the amount of \$500 for John C. Tivey, 11 Rowell Road.

Mr. Poelaert seconded. Motion carried 3-0.

SHORT-TERM DISABILITY: The Board acknowledged receipt of a quote from LGC HealthTrust for the possibility of adding short-term disability coverage for several employees.

Mr. Cook noted that the Town might possibly want to look into offering Aflac insurance in addition to health insurance to Town employees in the future. Following discussion, the Board determined they would keep the insurance coverage the way it is for now, and revisit the situation at a later date.

LEWANDOWSKI: The Board acknowledged receipt of correspondence dated January 5, 2012 from HF Lewandowski, Jr., regarding the 275th Anniversary of East Kingston.

CALENDAR: The following dates were noted: 1/12-Agricultural Commission Meeting, 1/13-Grange Meeting, 1/15-Power of the Past Meeting, 1/16-Civil Rights Day Observed-Town Offices & Library Closed, 1/17-EKPL Trustee Meeting, 1/18 Cemetery Trustees Meeting, 1/19 Planning Board Meeting, 1/23-Selectmen's Meeting.

NONPUBLIC SESSION: Chairman Dworman **MOTIONED** to go into a nonpublic session at 6:17PM under RSA 91-A-3, II: para (a) The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted. The Board was polled and the results of the poll were: Matthew B. Dworman –Yes, Richard S. Poelaert – Yes, & Mark A. Cook –Yes.

The Board was polled & determined the divulgence of the information would render the proposed action ineffective & the information will be withheld from the public during the public meeting Minutes of January 11, 2012. The results of the poll were: Matthew B. Dworman –Yes, Richard S. Poelaert – Yes, & Mark A. Cook –Yes.

Chairman Dworman **MOTIONED** to adjourn this Selectmen’s non-public meeting at 6:27PM. Mr. Cook seconded. Motion carried 3-0.

Chairman Dworman called the Public Budget Hearing to order at 7:00PM.

Members of the audience were provided handouts, which included a tax rate comparison from 2010 to 2011, a summary of budget percentages for budget year 2012, a tax rate vs. bond payment informational sheet, the MS-6 Budget of the Town for 2012, the MS-DT Default Budget of the Town for 2012, the 2012 Warrant Articles, and the revised budget worksheets for 2012.

Chairman Dworman explained he would go over the handout basically page by page, highlight the changes of each budget worksheet one at a time, and requested the members of the audience defer their questions and comments until the end of the presentation.

Chairman Dworman began with the tax rate comparison from 2010 to 2011, and noted the 2010 tax rate was set at \$23.33 per thousand, and the 2011 tax rate was set at \$23.19 per thousand, a decrease of 14¢ per thousand. He added that by utilizing a portion of the unexpended funds, the Town portion of the tax rate was reduced.

Chairman Dworman explained the next page outlined the amounts budgeted for each department, and the percentage of the budget impacted by each department, and surmised this document illustrates that a single line item creates little impact on the overall tax rate.

Chairman Dworman reviewed the comparison sheet of the East Kingston tax rate vs. bond payments, and pointed out the total bond payment for the Library, Police Department, and Conservation Easements was \$266,200 in 2007, \$330,300 in 2008, \$400,000 in 2009, and \$456,000 in 2010. He added the bond payment for 2011 was \$448,699, \$437,924 for 2012, and \$425,674 for 2013; illustrating a decrease in future yearly bond payments from this point forward.

Chairman Dworman moved on to the MS-6, Budget of the Town, beginning with General Government, highlighting significant increases and decreases. He noted the increase in the Election lines item from \$36,980 to \$52,861 was due to the New Hampshire State Primary, 2012 Presidential Election, etc., whereas the only election held in 2011 was the Town Election. He added the line item for Financial Administration decreased from \$127,600 to \$106,680 due to the restructuring of the Selectmen’s Office staff, and the line item for Personnel Administration increased from \$219,500 to \$241,069 due to increases in health insurance and benefits.

Chairman Dworman noted slight increases to the line items under Public Safety in regard to Ambulance, Fire and Emergency Management, as well as an increase under Highways & Streets due to increased costs, and an increase under Sanitation for Solid Waste Collection due to contractually allowed increases for the cost of fuel.

Chairman Dworman explained the decrease in the line item for Welfare, Administration & Direct Assistance decreased, as the payroll portion of Welfare will now be divided between the Selectmen's Office and Financial Administration line items, eliminating Welfare as a payroll line item. He added the line item for the Library increased from \$89,100 to \$106,455, and the Debt Service line item for Interest/Long Term Bonds & Notes is slightly down, with an overall increase to the 2012 budget of approximately \$90,000, plus any approved warrant articles.

Chairman Dworman explained warrant article #8 seeks \$100,000 for "the purpose of performing repairs, including, but not limited to, replace existing culvert pipe with upgraded box culvert for York Brook to Giles Road, as specified by the Town Engineer," and warrant article # 9, seeks funds "to be used to defray part of anticipated costs for activities to celebrate, in 2013, the 275th anniversary of the Town's incorporation." He added they do not currently have a figure for the total projected cost of this project, as Hank Lewandowski previously agreed to assist in writing the warrant article and researching cost estimates, but provided the Board with a letter this past week stating he would not be sponsoring a citizens' petition as a warrant article for the 275th celebration, as he concluded the responsibility to draft the warrant article lies with the Board of Selectmen, if they so choose.

Chairman Dworman requested input from the audience, and stated, to him, the 275th anniversary is not a benchmark.

Ms. McGarry responded she thinks the anniversary celebration is a neat idea and should be a fundraising effort. Chairman Dworman responded this type of celebration requires major planning, and for the 250th anniversary, there were fireworks and a military band. Mr. Poelaert confirmed booking the military band must be accomplished at least two years ahead of time, and the 275th anniversary is in 2013.

Mr. Cook stated that in the last warrant article prepared for the 250th anniversary, \$10,000 was for fireworks alone, and today, that may only purchase a 10-minute show. Mr. Lloyd responded the numbers from the 250th anniversary are no longer valid, and a 25 year celebration is on its' face a lesser celebration, and should be appropriately scaled back.

Chairman Dworman stated in this current economic climate, people are hesitant to throw money around, and Ms. McGarry suggested the celebration does have a community value. Mr. Lloyd agreed people do need something to celebrate. Mr. Cook offered to attempt to put together some numbers for their next Selectmen's Meeting, and Chairman Dworman added they do have two years to spread the costs out.

Mr. Day stated he wondered when the previous celebration occurred before the 250th, as he did not recall the occasion, and added he is inclined to agree the 275th anniversary is a non-event. Ms. Lloyd agreed the Town should probably wait until the 300th anniversary to plan a major celebration.

Ms. Williams suggested checking with other towns to see how often their celebrations take place.

Chairman Dworman suggested moving on with the budget hearing, and noted the Total Estimated Revenue & Credits were up for 2012 as a result of increased vehicle registrations and Meals and Rooms Tax revenue.

Chairman Dworman stated the Operating Budget Appropriations Recommended for 2011 were \$2,449,000, and for 2012 are \$2,553,402, an increase of \$104,402 overall.

Chairman Dworman proceeded to the proposed Default Budget for 2012, and reiterated the increase in election costs were a result of this being a Presidential Election year with increased election costs, the increase in Solid Waste Collection is a result of contractually allowed increases for the cost of fuel, a decrease to Welfare under Administration & Direct Assistance with the omission of the payroll line item under Welfare.

Mr. Kasinskas asked if there would be a surplus or deficit from the 2011 budget, and Chairman Dworman responded there was a surplus as a result of very little snowfall, and the approximate \$100,000 unexpended from the snow plowing could be used to offset next year's tax rate.

Chairman Dworman moved on to the Warrant Articles, and explained that Warrant Article #2 regarding Telecommunications Facilities, was due to recent changes in the law governing this type of facility. He added these laws are more restrictive than in the past due to aesthetics, and new regulations, and changes to ordinances must be put before the voters.

Chairman Dworman explained article #3 defines the total budget of \$2,553,402, with a default budget of \$2,486,603, and article #4 requests \$10,000 to be added to the Revaluation Capital Reserve Fund, which is requested on a yearly basis to spread the cost of the next Revaluation out over 5 years.

Chairman Dworman explained article #5 is asking for \$8,600 to be added to the Library Building Maintenance expendable trust fund for the purpose of funding long-term maintenance for the library building such as replacing carpeting or the furnace, etc.

Chairman Dworman stated article #6 requests \$50,000 to be added to the Fire Apparatus Capital Reserve Fund for the purpose of acquiring fire apparatus, and explained the Fire Department requested \$60,000 to \$65,000 in previous years, but has reduced their request to \$50,000. He added article #7 asks to establish a Fire Department/Emergency Operations Center Land & Building Capital Reserve Fund for the purpose of the acquisition of land and/or building or construction of a building for a Fire Station/Emergency Operations Center and to raise and appropriate \$1,000 to be placed in this fund, and to further appoint the Board of Selectmen as agents to expend from this fund and no further approval is required by the legislative body to expend. He added the Fire Chief wants to start thinking long-term, and building a new Fire Department/Emergency Operations Center is not in the foreseeable future.

Chairman Dworman explained article #8 seeks \$100,000 for the purpose of performing repairs, including but not limited to replacing the existing culvert pipe with an upgraded box culvert from York Brook to Giles Road as specified by the Town Engineer, and noted this article will be non-lapsing and will not lapse until the completion of the project or December 31, 2014.

Ms. McGarry asked if this warrant article failed last year, and Chairman Dworman responded, yes. He added the total cost should be approximately \$96,000. He added any funds not used would be returned to the general fund.

Mr. Kasinskas inquired if this repair would be to the former Bioteau property, and Chairman Dworman responded, no, the culvert runs from York Brook located on Doc Marston's property and goes under Giles Road connecting to Great Brook, and the current culvert sometimes cannot handle the water flow and the neighbors complain.

Mr. Kasinskas asked what Conservation Commission Chairman Dennis Quintal's recommendation is, and Chairman Dworman responded he recommends the repairs as it affects wetlands. He added the wetlands permits alone are approximately \$20,000, but if the culvert fails, it must be fixed.

Ms. McGarry opined these numbers should be available to the public for the Deliberative Session, and Chairman Dworman responded that the benefit of having a Town Meeting vs. SB-2 would be an opportunity to give more information to the voters.

Mr. Day questioned the wording of the article to "be non-lapsing and will not lapse until the completion of the project or December 31, 2014," and Chairman Dworman responded this will ensure if the project does not get completed in 2013, the money will still be there to finish the project in 2014.

Chairman Dworman reiterated article #9 was to raise and appropriate money to be used to celebrate the 275th anniversary of the Town's incorporation, and they did not have a solid number of the cost as yet.

Chairman Dworman proceeded to the Budget Worksheets for each department. He explained the major changes to the Selectmen's budget were found under the full-time Selectmen's Office payroll, with a reduction from \$89,842 to \$41,822, as a result of changing from two full-time employees to one full-time employee and one part-time employee. He added the line item for part-time Selectmen's Office payroll went from \$0 to \$14,838.

Chairman Dworman noted there were major changes made to the Budget Worksheets this year, and there are now 7 columns of information. He added the previous worksheets were confusing, and where the employee benefits were all lumped into one sum, they are now broken down by department, and the adjusted budgets now depict health insurance costs, Social Security costs, FICA, building costs, etc., to offer a clear picture of what it actually costs to run each department. (The entire audience applauded these changes).

Chairman Dworman explained that Ms. Hurteau and Ms. Robbins did the calculations, and Mr. Cook agreed everything is broken down and easier to comprehend. Ms. McGarry added "transparency breeds trust."

Chairman Dworman stated the big difference is costs are no longer lumped together, but added to the appropriate departments. He added the total wages for the Selectmen's Office went from \$89,842 in the 2011 budget to \$56,660 for 2012.

Chairman Dworman summarized that the expenses were slightly increased from 2011 to 2012 for Printing & Publishing, and Dues & Subscriptions, and the Town elections expenses are up due to the increased number of elections for 2012. He added the bottom line for the Selectmen's budget was \$132,677 for 2011, and has been decreased to \$102,282 for 2012.

Chairman Dworman addressed the Trustees of the Trust Fund budget worksheet next, explaining the major increases occurred in the addition of Investment Advisor fees, and added the fees will be offset by

increased returns on investment as a result of the Trustees of the Trust Fund using a new investment advisor company.

Mr. Lloyd inquired how much money the Trustees of the Trust Fund are currently overseeing, and Mr. Day responded approximately 2.4 million dollars at the moment.

Chairman Dworman addressed the Town Clerk budget worksheet, noting the 2011 budget was \$54,726 and the 2012 budget is at \$55,894, with no major changes.

Chairman Dworman proceeded to the Non-Election budget worksheet, noting once again the increased election line item for the January 10th State Primary election, as well as the November Presidential election, and the increased printing & publishing and payroll as a result. Mr. Moses confirmed the Non-Election budget covers all elections outside of the Town election.

Chairman Dworman addressed the Tax Collector budget worksheet, noting the cost of health insurance benefits are up, as well as the line item for postage, with an overall increase from \$47,525 for 2011 to \$49,194 for 2012.

Chairman Dworman next addressed the Financial Administration/Audit/Treasurer/IT budget worksheet, and noted that following the controversy regarding Selectmen's Office salaries being placed under three categories (Selectmen's Office, Financial Administration, and Welfare), the updated budget worksheets have broken-up the salaries into only the Selectmen's Office and Financial Administration in order to clean-up the information offered. He added the Department of Revenue Administration mandates half of the salaries must be under the Selectmen's Office and half under Financial Administration. He added the salary line item was eliminated from Welfare.

Chairman Dworman explained two positions were eliminated (Administrative Assistant I and Administrative Assistant II), and the position of Town Office Manager was added. He explained the position of Administrative Assistant II was changed to a part-time Administrative Assistant, bringing the total Financial Administration payroll from \$102,020 for 2011 to \$56,536 for 2012.

Mr. Day inquired where to the Selectmen's stipends are listed, and Mr. Cook responded on the top of the first page of the Selectmen's budget worksheets. Chairman Dworman added there is a line item for the Selectmen's salaries or stipends and a line item for Selectmen's expenses.

Chairman Dworman addressed the worksheet for Contract Services, noting the line item for assessing is down slightly, the legal services line is flat lined, solid waste is up due to increases in fuel surcharges and the white goods/bulky pick-ups are up. He added the Solid Waste Committee decided to offer these pick-ups as in past years, or residents can go to the Newton Transfer Station and leave items for a fee. He added the total contract budget for 2011 was at \$337,525, and is \$332,692 for 2012.

Chairman Dworman proceeded to the Planning Board budget worksheet, noting the Selectmen made some changes this year, as when the Planning Board hired a part-time secretary approximately 7 years ago, the Elderly Housing was being passed and there was a lot more work for the Planning Board. He added that currently, construction and development are down, so there is not much work for the Planning Board, as well. He added the major reduction was to pay the Planning Board Secretary \$200 per meeting instead of an hourly wage of \$16 per hour.

Ms. McGarry asked if the Selectmen contacted other towns to see how they paid their Planning Board secretaries, and Mr. Poelaert responded the school pays their secretary \$50 per meeting, and Mr. Cook added the Board calculated 10 hours to cover the meetings and preparation and follow-up work times \$20 per hour equals \$200 per meeting, and they thought that number was fair.

Chairman Dworman added it is very hard to get volunteers these days, and Ms. McGarry responded the Planning Board is a big commitment and the members work beyond the meetings.

Chairman Dworman stated the Planning Board reduced their Salary line item by almost \$10,000, and eliminated the Agricultural Commission secretary position, as there is little to no attendance at their meetings. He added the Zoning Board of Adjustment had no change from 2011.

Chairman Dworman stated the Code Enforcement budget was at \$373 for 2011 and \$375 for 2012.

Chairman Dworman addressed the worksheet for Town Owned Buildings, and noted changes included the Police Department and Fire Department doing their own cleaning, for a reduction in the Total Government Buildings budget from \$166,751 to \$154,400.

Chairman Dworman next addressed the Cemeteries budget worksheet, and noted very little change except for a small raise for the Cemetery Sexton from \$14.50 an hour to \$15.00 an hour.

Chairman Dworman moved on to the Police Department budget, noting the major changes as an increase to the Police Chief's salary from \$67,080 to \$75,000. He added that up until this year the Police Chief also performed Special Detail work, and there were questions about his performing Special Details during his weekday hours, so by raising his salary and eliminating the Special Details, the Chief was brought into line with the MRI study. Mr. Cook added he did a survey of pay scales for Police Chiefs in surrounding towns and went by the low to mid range for salaries.

Ms. Williams asked who does the Police Special Details, and Mr. Cook responded the Police Officers perform the details; the Town bills the companies such as Comcast, Unitil, etc., and the income offsets the cost of the payroll, administrative costs for the billing by the Selectmen's Office, and cruisers. Chairman Dworman added the money collected then goes into a special revolving account to pay for new police cruisers.

Chairman Dworman explained that when Ray Marquis retired, they looked to replace him with part-time officers, and they have run into issues with retaining part-time Police Officers. He added it is frustrating to hire untrained part-time Police Officers, pay to have them trained, and then lose them to surrounding towns that pay better wages. He added the increase in the part-time Police Officer salaries is an effort to retain officers, instead of paying to send them to the Police Academy, furnishing them with equipment and ammunition, only to lose them to another town.

Mr. Lloyd asked if the new Police Department salaries are in line with the MRI study, and Chairman Dworman responded yes, and they look to see how the increase in salaries works-out this coming year. Mr. Cook reiterated he polled surrounding towns for salaries, threw out the high and low, and went in the middle, increasing the hourly rate for part-time police officers from \$14.50 to \$17.00 an hour.

Chairman Dworman explained that Police officers must appear in court, and the cost should be paid the proper way with overtime, so they increased the line item for overtime from \$3,500 for 2011 to \$10,000 for 2012, along with a decrease of Court Costs, which are partially reimbursable, from \$1,500 in 2011 to

\$500 for 2012. He added the Board would see what actually gets expended of the \$10,000 for 2012 and take it from there. Mr. Cook added the State used to give a stipend for court appearances, but the Board put a number in that line item to be certain they have enough funds to cover unforeseen circumstances.

Chairman Dworman stated an increase of \$29,000 is major, but “it is what it is.”

Mr. Kasinskas inquired where the Town gets its gas, as \$3.00 a gallon is very reasonable. Chairman Dworman responded the Town went out to bid for gasoline, diesel, heating oil and propane this past year, and was able to contract for a very good price of approximately \$3.00 per gallon for 2012. Mr. Cook agreed they shopped for fuel this year, and Difeo lowered their prices to the Town in order to retain their business.

Ms. McGarry asked if Difeo has been a reliable provider for the Town, and Mr. Cook responded, yes.

Chairman Dworman addressed the Ambulance and Fire Department budget worksheet, noting salaries are up approximately \$1,600 from 2011. He also noted an increase of \$1,000 for clothing and food, an increase of \$5,000 for maintenance, and an increase of \$1,000 for fuel, for an overall increase in the Fire Department budget of approximately \$6,000, and a total increase of approximately \$9,000 for the Fire Department and Ambulance budgets combined.

Chairman Dworman addressed the Building Inspector’s budget, noting no changes from 2011 to 2012.

Chairman Dworman next addressed the Emergency Management budget worksheet, noting an increase due to scheduled Emergency Management drills for 2012. Mr. Cook added the cost of these drills is reimbursed by Seabrook Station.

Chairman Dworman addressed the Highways & Streets budget worksheet. He explained that in the past several years, snow has been a big issue, and therefore, the Road Agent has fallen behind on paving, although he was able to repave Forest Drive this past year.

Chairman Dworman stated they increased the paving line item for 2012 by \$50,000 and the line item for snow and ice removal by \$10,000 to be on the safe side. He added they are always concerned with the spending of all departments at the end of the year to be certain they can cover snow removal, and it is always a challenge. He added the repaving of roads needs to be done in a timely manner, so they felt it is appropriate to increase that line item. Mr. Cook added the State of NH is using stricter standards for better roads.

Chairman Dworman concluded the total budget for Highway/Lighting increased from \$316,000 for 2011 to \$380,000 for 2012, an increase of 20% for the Highway Department, but it must be done.

Chairman Dworman addressed the Animal Control/Health/Welfare budget worksheet, noting no change in the Animal Control budget of \$3,000, a decrease of \$500 for the Health Officer budget, and a decrease of \$838 for the Welfare budget.

Chairman Dworman addressed the Recreation Committee budget worksheet, noting they flat lined their budget of \$7,500.

Chairman Dworman next addressed the Library budget, stated the increase includes a salary increase for the Library Director from \$39,786 for 2011 to \$52,265 for 2012, and an increase of Total Full-Time Salaries, Benefits, and Payroll Taxes from \$70,205 for 2011 to \$84,979 for 2012. He added there were minor changes to the Part-Time Employees salaries of \$26,954 for 2011 to \$28,898 for 2012.

Chairman Dworman addressed the Patriotic Budget/Historical Committee Budget worksheet, noting an increase in the Patriotic Budget of \$500 for the replacement of flags, and a decrease of \$300 for the Historical Committee budget, for an overall increase of \$200 per year for both the Patriotic and Historical Committee budgets.

Chairman Dworman next addressed the Conservation Commission budget, noting no changes for 2012, a reduction for principal and interest for Bond payments of \$7,975, and the elimination of a warrant article for the 2012 warrant to treat milfoil, which was \$6,750 for 2011. Mr. Cook added the milfoil will require maintenance for this year, and Chairman Dworman commented he thinks the milfoil will continue to increase as an invasive species, and it must be managed.

Chairman Dworman explained the Debt Service budget worksheet, and noted, "it is what it is," the bond payments must be made.

In summary, Chairman Dworman stated the Board of Selectmen tried to reduce the budget wherever they could, with major savings in certain areas and increases in other areas, with an overall increase from the 2011 budget of approximately \$90,000, which includes \$70,000 for paving.

Ms. McGarry stated she was glad the Town conducted the MRI Wage Study. She added she is pleased to see the different departments adjusted for wages, and now they feel confident moving forward things are equitable, and offers kudos on taking the time to separate the line items, as the MS-6 numbers are not clearly understood. Mr. Cook added we want to be able to attract good employees, and Ms. McGarry agreed, "exactly."

Chairman Dworman stated there were some major changes that took place in the Selectmen's Office personnel, and MRI provided a part-time financial expert to come in to help with the software, etc. Mr. Cook agreed the software we have been using is outdated and added we will be switching to QuickBooks this year.

Chairman Dworman stated he wanted to take a moment to acknowledge that Ms. Hurteau gave up a lot of vacation time this year and just really went the extra mile to make sure that the Town was running the way the way that is should. He thanked her and stated they really appreciate all the work she has done.

Chairman Dworman thanked everyone for coming, and Barbara Williams, Ted & Gisela Lloyd, Conrad Moses, Vito Kasinskas, Roby Day and Joanna McGarry left the meeting at 8:00PM.

Chairman Dworman **MOTIONED** to adjourn this Selectmen's Public Meeting at 8:00PM. Mr. Poelaert seconded. Motion carried 3-0.

Respectfully submitted,

Cheryll A. Hurteau
Town Office Manager

Matthew B. Dworman

Richard S. Poelaert

Mark A. Cook