

**TOWN OF EAST KINGSTON, NH
SELECTMEN'S PUBLIC MEETING MINUTES
WEDNESDAY, FEBRUARY 17, 2010**

**6:30PM – Dennis Quintal, Conservation Commission Chairman
7:00PM – R. Reid Simpson, Police Chief**

**ATTENDING: Selectmen Matthew B. Dworman, Richard S. Poelaert & David R. Pendell, Jr.
Others Attending: Dennis Quintal, R. Reid Simpson and Atty. Ryan Russman.**

Mr. Poelaert called this Selectmen's Public Meeting to order at 6:30PM, noting due to the winter snowstorm yesterday, the meeting was postponed from Tuesday night to tonight, and Chairman Dworman is enroute and will be a few minutes late.

MINUTES: The Board reviewed the Selectmen's Public & Nonpublic Meeting Minutes dated 1/19 & 1/25/2010.

Mr. Pendell **MOTIONED** to approve the 1/19 & 1/25 public meeting minutes as written. Mr. Poelaert seconded. Motion carried 2-0.

Mr. Pendell **MOTIONED** to approve and sign the nonpublic meeting minutes dated 1/25/10. Mr. Poelaert seconded. Motion carried 2-0.

REGISTER: The Board reviewed the check register. Mr. Pendell **MOTIONED** to approve and sign the check register dated 01/22-02/12/10 in the amount of \$474,066.27. Mr. Poelaert seconded. Motion carried 2-0.

D. QUINTAL: Mr. Quintal met with the Board at 6:40PM to discuss approval of the signage for parcel #06-01-36. Mr. Quintal presented "Town of East Kingston Wetland Study Area" with pictures of a frog/or similar, and plants/or similar in the bottom two corners. He added it would be on a wooden 11 x 17 sign. The Planning Board received a grant for a buffer zone study and he has been working with them, the Conservation Commission, and Julie of the RPC on this project. He noted he had received prior approval from the Board, but was asked to show the sign verbiage before moving forward. Mr. Quintal noted he hopes the sign will stay up and not be stolen or taken down.

Matthew Dworman joined the meeting at 6:45PM.

Mr. Pendell **MOTIONED** to approve the verbiage on the sign as presented. Mr. Poelaert seconded. Motion carried 3-0.

MAP OF EK: Ms. Gallant inquired if the Board would approve the reimbursement of \$16.95 to B. White for the purchase of an 1862 map of East Kingston she recently found and purchased, and wanted to know if the Town was interested in it.

Chairman Dworman **MOTIONED** to approve the reimbursement of \$16.95 to B. White as requested. Mr. Pendell seconded. Motion carried 3-0.

APPOINTMENT: The Board reviewed an appointment. Mr. Pendell **MOTIONED** to appoint Edward Warren to the Safety Committee effective through 12/31/2010. Mr. Poelaert seconded. Motion carried 3-0.

E911: The Board reviewed an E911 liaison Appointment form noting Cheryll and Deb as the database liaisons. Mr. Pendell **MOTIONED** to authorize the Chairman to sign the completed form as presented. Mr. Poelaert seconded. Motion carried 3-0.

ABATEMENTS: The Board reviewed abatements. Mr. Pendell **MOTIONED** to GRANT an abatement for Marshall & S. Elaine Bean, for 3 Casey Road, in the amount of \$316.01, including interest, based on the recommendation of the assessors. Mr. Poelaert seconded. Motion carried 3-0.

Mr. Pendell **MOTIONED** to DENY the following abatements based on the recommendation of the assessing company, Avitar Associates of New England:

Matthew & Lynne Blunt, 22 Joslin Road
Harold & Priscilla Cravino, 1 Autumn Lane
David & Irene Cole, 2 Autumn Lane
Joellyn Suszek, 10 Autumn Lane
163 North Rd, LLC, 23, 48, 17, 19, 25, 26, 27, 34, 38, 42, 44, Autumn Lane

Mr. Poelaert seconded. Motion carried 3-0.

EXEMPTION: The Board reviewed several Veterans' exemptions, noting all of them have been reviewed. Mr. Pendell **MOTIONED** to approve a \$500 Veterans' exemption for David & Dorothy Baker, 46 Stumpfield Rd., MBL #15-04-12, and for Forrest & Susan Wixon, on MBL #14-01-10. Mr. Poelaert seconded. Motion carried 3-0.

Mr. Pendell **MOTIONED** to DENY Forrest Wixon's application for his other property, MBL #14-01-11, as it is not his primary residence and the exemption is allowed only one property, where you reside, not on any other properties. Mr. Poelaert seconded. Motion carried 3-0.

BOUNDARY: The Board acknowledged receipt of the 2010 Boundary Validation Program for signature. Mr. Pendell **MOTIONED** to authorize the Chairman to sign for the census bureau. Mr. Poelaert seconded. Motion carried 3-0.

SELECTMEN'S INSERT: The Board reviewed the updated Selectmen's Insert for signature, noting the amended warrant articles have been included.

Mr. Pendell **MOTIONED** to approve and sign the updated Selectmen's Insert. Mr. Poelaert seconded. Motion carried 3-0. The Insert will be included in the annual Town Report, which will be delivered to residents 2/27 & 2/28 by the EKFA, along with the e-mail request letter and EKFA calendar.

LUCT: The Board reviewed a Land Use Change Tax for Conti Family Trust, MBL #16-03-05 for \$1,175; Davlynn Homes, LLC for MBL #16-03-13 for \$9,545, and Joyce Bodwell Trust, MBL #15-03-06 for \$465, along with warrants to the Tax Collector for signature.

It was noted 50% of the Land Use Change Tax received will be added to the Conservation Fund (\$5,525.00), and the remaining funds to the general fund.

Mr. Pendell **MOTIONED** to approve and sign the three LUCT forms, along with the warrants as presented. Mr. Poelaert seconded. Motion carried 3-0.

AVITAR: The Board acknowledged receipt of a letter from the assessing company explaining the increase in the value of the Country Hills Elderly Housing development. Residents of Autumn Lane have filed abatements, and the assessors explained how the assessment was determined to be fair and equitable as of the revaluation date of 4/1/2009.

TAX COLLECTOR: The Board acknowledged receipt of the Tax Collector complying with RSA 76:13, notifying the Board that the last tax bill was sent on 11/20/09.

EOC: A drill was held by the Emergency Management Operations Center on Feb. 10, 2010. Training will be held on Feb. 24, another exercise will be held on March 24th, and the graded exercise will be held on May 5, 2010.

PLANNING BOARD: The Board acknowledged receipt of the Planning Board meeting minutes of 1/21/2010, and the notice of decision approving a lot line adjustment for Union Cemetery.

TOWN OFFICES: North East Cooling recently installed new ductwork to increase the heat available to the TC/TC Office, and Protection One replaced four smoke detectors in the Town Offices Building.

FURNALD: The Town received charitable donations of \$100 in the name of the Fire Dept. and Police Dept. from Whippoorwill Farm, and a letter of appreciation was sent to them on behalf of the Town.

FIRE DEPT: Interim Fire Chief Ed Warren has provided a monthly log of duty coverage at the station to the Selectmen's Office, with 7:00AM – 1:00PM coverage Mon. to Fri. It will cost approximately \$1,700 per month for the coverage.

Engine 3 is being repaired by WD Perkins. The Engine will be out of service for about a week.

The garage doors have been repaired. The ambulance is scheduled to be repaired/painted this week. The insurance claim has been approved, and the Town received \$823.50 for the repairs with a \$1,000 deductible.

At the fire station, Pulsar, a motion alarm system has been disconnected, per the Fire Dept.

The Board acknowledged receipt of a letter of appreciation dated 2/3/2010 from M/M St. Martin on behalf of the Seacoast Trail Riders for the recent support from the Fire & Police Dept. at a recently held event. It was further noted the Fire Dept. received a \$100 donation, and the EKFA \$1,000.

The Board also acknowledged receipt of a letter of appreciation dated 2/3/2010, from resident S. DiMercurio regarding the fire department for a recent emergency call to her home, and how well it was handled.

NONPUBLIC SESSION: Chairman Dworman **MOTIONED** to go into a nonpublic session at 7:25PM under RSA 91-A-3, II: para (a) The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.

The Board was polled & determined the divulgence of the information would render the proposed action ineffective & the information will be withheld from the public during the public meeting Minutes of February 17, 2010. The results of the poll were: Matthew B. Dworman –Yes, Richard S. Poelaert–Yes, & David R. Pendell, Jr. - Yes.

Mr. Poelaert **MOTIONED** to adjourn this Selectmen’s NonPublic Meeting at 7:25PM. Chairman Dworman seconded. Motion carried 3-0.

QUEST: The annual Granite State Quest, a bicycle fundraiser race, is scheduled for Sat. July 10, 2010, and will travel through the Town of East Kingston.

BOARD OF ADJUSTMENT: The Board acknowledged receipt of notification of a public hearing on 2/23/10 for a cell tower in Windham.

ELECTION DAY: Voting Day will be held at the EK Elementary School from 8:00AM – 7:00PM, with the set up of booths, etc., at 6:00PM on Monday, March 8, 2010.

Mr. Poelaert offered to be at the polls for the 1st shift till noontime, and Mr. Dworman and Mr. Pendell will cover the afternoon and evening hours.

Snacks, lunch, dinner, election workers, Moderator/Asst. Moderator, Town Clerk/Dep. Town Clerk and Supervisors of the Checklist have all been arranged for Tues. March 9, 2010.

The Board discussed the possibility of using the EOC sign to post the election date and time in front of the Town Hall. Mr. Pendell will check with the EOC Director, Sarah Gallant.

WASTE MANAGEMENT: The Town has received an invoice for \$800 for the 12/28/09 additional trash pick up. The SW&R Committee has recommended not paying the invoice based on the postcard sent out stated date TBD, not 12/28/09 as approved and seen on the proof before the mailing of the postcard.

Mr. Pendell **MOTIONED** to NOT pay the \$800 fee for the additional pick up, per the recommendation of the SW&R Committee. Mr. Poelaert seconded. Motion carried 3-0.

It was noted the Committee will have a table on Election Day at the School to inform residents of the upcoming changes with trash removal. Trash = 64 gallon barrel, and Recycle = 96 gallon barrel.

LEGAL CASE: A case has been dismissed and the written order has been received. There is a 30-day appeal timeframe. No action was required by the Board.

POLICE SPECIAL DETAILS: The Board reviewed the Special Details to date for 2010, as recommended by the auditors.

Mr. Poelaert stated the Board will be reviewing a number of things throughout the year. Mr. Pendell stated there are things that need to be tightened up, and procedures to be followed. Mr. Poelaert added there are a lot of people in Town that agree that they are doing a good job. The majority of people agree they are doing a good job, not the opposite.

It was noted about 10% of the voters attended the deliberative session (approx. 150 out of 1,600).

The Board discussed the budgeting process and suggested the liaison with the departments understand their budgets.

Mr. Pendell noted he had done some research and found out of 10 towns of population 2,000 – 5,000, the average Police Chief makes \$66,291, and our Police Chief makes \$69,000, the average Sergeant makes \$25.86 and ours makes \$23.75, the average Library Director makes \$38,659 and ours makes \$39,000, and the average Town Administrator makes \$74,325 and ours makes \$70,000.

Mr. Pendell suggested an outside source to determine recommendations to the Board for ranges in salary or hourly rates for employees, along with job descriptions and title changes. The Board agreed to an outside source vs. an in-Town committee.

WEBSITE: The Board agreed, at this time, they are not interested in advertising on the official Town website.

BLDG INSP.: The Board acknowledged receipt of a letter dated 2/4/2010 from M/M Conant regarding their dealings with the Building Inspector last November. Mr. Pendell gave a synopsis of the events to the Board members. The Conants' just wanted the Board to know about the situation.

The Board members agreed to ask BI Ray Donald to attend the next meeting to discuss the matter with him.

Mr. Poelaert **MOTIONED** to adjourn this Selectmen's Public Meeting at 8:40PM. Chairman Dworman seconded. Motion carried 3-0.

Respectfully submitted,

Deborah G. Gallant
Administrative Assistant

Matthew B. Dworman

Richard S. Poelaert

David R. Pendell, Jr.