

TOWN OF EAST KINGSTON
Agricultural Commission Steering Committee

2010-2011
Chris Castonguay, Chairman
Dr. RA Marston, Vice Chairman

MINUTES
December 2, 2010 Meeting
7:17 pm

AGENDA:

- ◆ Attendance
- ◆ Approval of November minutes
- ◆ Old Business
- ◆ New Business
- ◆ Adjourn

The regular meeting of the Agricultural Steering Committee was called to order at 7:17 pm.

ATTENDANCE: Mrs. White called the roll.

MEMBERS: Mr. C. Castonguay, Mr. R. Morales, Mr. Brad Rice and Recording Secretary Barbara White. Also in attendance was Norman Brandt.

MINUTES: The minutes of the November 11th meeting were reviewed.

MOTION: Mr. Castonguay **MOVED** to approve the minutes of November 11th as submitted. Mr. Morales seconded. The motion passed.

OLD BUSINESS

Warrant Article to Planning Board

Mr. Castonguay asked if the Planning Board had any concerns with the warrant article presented to them. Mr. Morales reported that they did not have any questions and approved it as presented. It has been sent to the Selectmen's Office for inclusion on the ballot.

NEW BUSINESS

Action Required Items

Mrs. White reported on the Action Items assigned to her for this meeting.

Elderly Communities - Mrs. White had contacted all the elderly communities and had ascertained they did not post notices in their community centers as they were not used on a regular basis, but did send e-mails to the residents and two had a newsletter. They assured Mrs. White that if she sent an e-mail to them, they would distribute to the residents via e-mail and also include in their newsletters.

Garden at Maplevale - Although she had not gotten any exact specifics on the Community Garden at Maplevale, she had spoken to the Condo Association president of Cricket Hill who informed her they did indeed have a community garden that the residents of Maplevale and Cricket Hill could participate in if they chose to which was covered in their condo documents.

Newspapers - Mrs. White had gathered information on the deadlines for Community News article and prices and deadlines for inserts in the various papers. It was ascertained if an insert was going to be used, it would be most cost-effective to use the Carriage Towne News as it was the lowest in price and only included the target area of East Kingston. Mr. Morales would provide contact information for Kathleen Bailey, Exeter Newsletter to Mrs. White for any articles the Board wanted to get into the paper.

Website - Mrs. White had compiled a member list and meeting schedule and sent it to the website. She had submitted some additional information to Mr. White's bulleted list and e-mailed it to the members for review. The Board decided it should be sent to the website as well. Mrs. White will send it to the website.

Notice to the School - Mrs. Brandt had relayed to Mrs. White that Sally Boyd, SAU 16, needed more information and a contact person for questions on the paragraph we had provided to be approved to send home with the students. Mrs. White had added to Steve White's bulleted list and called Mrs. Boyd to find out exactly what more information she needed, but had not gotten a call back at the time of the meeting.

Meeting Dates - Mrs. White had cleared the chosen meeting dates for the Pound School with the Selectmen's Office and the dates are approved up to April.

Deliberative Session/Election - As there had been questions on the exact dates, Mrs. White had clarified with the Selectmen's Office and the dates are as follows:

Deliberative Session - Tuesday, February 1
Town Election - Tuesday, March 8

Community News Article - Mr. Castonguay had put together a paragraph for the Community News section. The Board reviewed and approved it as presented, with the addition of contact information for anyone who had questions. Mr. Castonguay will add the contact information and send to Mrs. White, who will forward to the Community news sections of the papers and the website.

Posters/Handouts for Public Places - Posters for location throughout Town (library, town offices, post office, Jewett's, elementary school, Pound School) was discussed. Dodge's AGWay was thought to be too far from the Town to make an impact. Mr. Castonguay will put together something which included a simple graphic and have it for Board review at the January meeting. Ron will print them 11x17 in color on his printer. Poster Board to make the posters more rigid could be purchased cheaply at the Dollar Store. The same information, not in color, will be used for additional flyers around Town.

School Flyer - Something will be finalized for distribution in January.

Additional Newspaper articles - The focus was to get something out on a periodic basis to whet people's interest and keep it to the front of their minds as Town Election draws nearer. Mrs. White will find out how often the Community News section runs in the papers. Mr. Castonguay will put together something for the next article.

Town Report Information - Steve White's bulleted list, with Mrs. White's addition paragraphs, will be printed on pale green paper for inclusion in the Town Report.

At the Deliberative Session - Mr. Morales noted it would be important for members to be at the Deliberative Session to give information and answer any questions residents might have on what they were trying to do and why. They also needed to make sure people knew there was no money attached to this commission (salaries or budget) other than a few office supplies and postage. They were not sure if they could do a short presentation, but would find out.

Next Meeting - The next meeting is scheduled for January 13th at the Pound School.

There being no other discussion items, Mr. Castonguay asked for a motion to adjourn.

MOTION: Mr. Morales **MOVED** to Adjourn. Mr. Rice seconded. The motion passed.

The meeting was adjourned at 8:05pm.

Respectfully submitted,

Barbara White

Recording Secretary